Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Agenda

Tuesday, December 3, 2019 | 7:30 PM | De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **December 3, 2019** at **7:30 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

This meeting can be viewed LIVE on Spectrum Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the November 19, 2019 Common Council meeting.
4. Public comment upon matters not on the agenda and other announcements.
5. Recommendation from the Board of Park Commissioners to Accept Donation of Toothbrushes/Water Bottles/Frisbees from Kids Dental Experts (Valued at $432.00) for Summer Carnival.
6. Recommendation from the Board of Park Commissioners to Accept Donation of 100 Coupons for a Free Blizzard with Purchase from Dairy Queen (Valued at $369.00) for Senior Picnic.
7. Recommendation from the Board of Park Commissioners to Accept $250 Donation from The Bugsy Softball Organization to the Recreation Scholarship Fund.
8. Recommendation from the Board of Park Commissioners to Accept $300 Donation from the VFW Post 2113 for the De Pere Community Center Flooring Project.
9. Recommendation from the Board of Park Commissioners to Accept $2,600 Donation from Broadway Enterprises Incorporated for Upper Level Flooring Project & Tables.
10. Recommendation from the License Committee on an application for a premises description change submitted by The Green Room, LLC.
11. Ordinance #19-25 Amending §74-2 De Pere Municipal Code Regarding Health Officer.
12. Resolution #19-127 Authorizing Medical Advisor Agreement Between the City of De Pere and BayCare Aurora, LLC (d/b/a Aurora BayCare Medical Center).
13. Resolution #19-128 Authorizing Facility Use Agreement Between the City of De Pere and the Brown County Children with Disabilities Education Board (Syble Hopp Aquatic Facility).
14. Resolution #19-129 Approving Facade Improvement Project and Authorizing Disbursement of Grant (368 Main Avenue; Parcel WD-379).
15. Resolution #19-130 Approving Facade Improvement Project and Authorizing Disbursement of Grant (123 South Broadway; Parcel ED-826).

16. Operator License Applications.
17. Voucher approval.
18. Future agenda items.
19. Adjournment.

Agenda Sent To:
Alderpersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Andy Krans, SAKS Holdings LLC
Chad Nehring, The Green Room, LLC

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**December 3, 2019**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Approval of the minutes of the November 19, 2019 Common Council meeting.**

ATTACHMENTS:

- 11-19-19 Common Council Minutes_draft (PDF)

Common Council

335 South Broadway
De Pere, WI 54115
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Regular Meeting

Draft Minutes

Tuesday, November 19, 2019 | 7:30 PM | De Pere City Hall Council Chambers

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh.

Attendee Name	Title	Status	Arrived
Michael J. Walsh	Mayor	Present	
James Boyd	Alderperson	Present	
Dan Carpenter	Alderperson	Present	
Scott Crevier	Alderperson	Present	
Jonathon Hansen	Alderperson	Present	
Ryan Jennings	Alderperson	Present	
Amy Chandik Kundinger	Alderperson	Present	
Casey Nelson	Alderperson	Present	
Dean Raasch	Alderperson	Present	

Mayor Walsh left the meeting at 8:08 PM and Council President Boyd presided over the remainder of the meeting.

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the November 5, 2019 Common Council Meeting.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

4. Public Hearing on the proposed Budget for calendar year 2020.

A. Presentation of 2020 Budget.

Mayor Michael Walsh presented the proposed 2020 Budget for the City of De Pere. He stated that this budget is balanced and provides for the City's service needs in a cost-efficient manner.

As part of the 2020 Budget Proposal, all City departments were asked to submit minimal increases in expenditures, excluding capital projects and equipment; to identify options to decrease operating expenditures; and to increase revenues by an additional 3%.

The State continues to impose restrictions on all municipalities to raise revenue by maintaining levy limits. We also continue to receive State unfunded mandates, which require us to either reduce City services, increase service fees, or create alternative revenue services - in order to balance the budget. Over the years we have had to do some of all three alternatives.

We try to be creative to make it easier for the City to meet our budget needs, and still offer our current level of services. We will continue to work with the State restraints that we have, and do the best we can, to at least maintain the status quo. We will also do whatever is needed to meet our future needs.

The Mayor stated that the dark store legislation, which has to do with assessing retail stores (and now expanding to the businesses and manufacturers) as empty stores rather

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than full service stores, continues to languish as the Republican leadership of both the Senate and the Assembly refused to bring it to their bodies for a vote. Meanwhile, the lower property taxes paid by the businesses, etc., the difference is shifted to other property owners, and this has increased our taxes accordingly.

The budget has some initiatives to enhance the efficiency of municipal service. It includes funding for an additional $30,000 to continue our ongoing community branding, logo, banners, and marketing materials. It provides financial incentives to promote economic opportunities throughout the community. It includes funding of $175,000 to replace existing storm sewer and $350,000 for new storm sewer to decrease the impact of significant rainfall in the City. There is a replacement ambulance at a cost of $275,000 and $420,000 to fund 1/3rd of a new ladder truck scheduled to be replaced in 2022. Both of these will help to enhance EMS and Fire response capability. We added a Park Department position to help with park maintenance.

After all of the department heads submitted their budgets, we had a deficit of $215,000. By doing some cutting and some other creative things, we were able to reverse that deficit. We also cut over $3.6 million in capital projects and equipment.

For many years, the City lost shared revenues, including in 2019, when they decreased $3,183. They increased approximately $15,979 for the 2020 budget. Last year, we qualified for the Expenditure Restraint Program to the tune of $184,824. This year we qualify again with $269,341 - an increase of $84,517 due to less communities qualifying for the program. Depending on what the Public Service Commission does, we expect water rates to increase 20 to 30%. The ERU rate for 2019 will increase $5 to $97 per residential property, due to the need to fund mandates from the DNR and EPA for the Storm Water Utility. These increases will continue into the future to pay for the unfunded mandates.

The entire General Fund budget increases 2.56% in operation expenditures as compared to a 2.68% increase in 2019.

The 2020 Budget includes a 0.59% increase in the property tax levy and a 4.48% decrease in the property tax rate. That property tax rate decrease goes from $7.07/thousand in 2019, to $6.76/thousand in 2020 -- $0.31 lower than the 2019 rate.

We approach the budget, as we do with any type of change within the organization, as an opportunity to get better. By doing this, we can compare our service levels with the community needs, and the ability to pay for them.

Mayor Walsh thanked everyone involved in putting this budget together, and stated that De Pere has a reputation for being a very desirable community in which to live. It has always been his goal as Mayor to maintain De Pere as an exceptional community, and to enhance what we have here. Over the next 5 to 7 years, there should be a number of projects that will change the landscape in the downtown, the business parks, and the City as a whole. With all of us - the City Council, City employees, businesses, and our residents - making a concerted effort, we will continue to make the City of De Pere a great place to live, work, and play.

City Administrator Larry Delo reviewed charts showing shared revenues, general fund revenue and expenditure trends, general fund expenditures by City department, property tax levy, general obligation debt trends, debt per capita, and property valuation. Discussion followed.

B. Notice of Public Hearing.

City Clerk Carey Danen announced that the public hearing notice was published in the Green Bay Press-Gazette on November 5th, 2019. Mayor Walsh declared the public

hearing open; no one wished to speak and he declared the public hearing closed and entertained a motion.

C. Approval of proposed 2020 Budget.

Alderperson Boyd moved, seconded by Alderperson Nelson to approve the proposed budget. Alderperson Raasch moved, seconded by Alderperson Hansen to amend the original motion by using the $13,000 earmarked for the Parks Department UTV to fund the remaining shortfall for the Community Center flooring project. Upon vote, motion carried unanimously.

D. Resolution #19-119 Adoption of Tax Levy for City Purposes to Support the 2020 City Budget.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

5. Public comment upon matters not on the agenda and other announcements.

Alderperson Jennings announced that he will not be seeking re-election for District 2, and invited residents of that district to consider candidacy.
Alderperson Hansen thanked United Healthcare for moving their operations to De Pere, and Cornerstone for facilitating the project. He also thanked Shopko Optical for locating their new office on Main Av.

6. Recommendation from the Finance & Personnel Committee to accept a donation from Ogan Restaurant, LLC in the amount of $1,000 to the Fire Department.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

7. Recommendation from the Board of Public Works to approve the purchase of a Bobcat Toolcat in the amount of $59,767 from the 2019 general fund and storm water utility budgets

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

8. Recommendation from the License Committee for an Application for Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License for Artless Bastard, LLC, DBA Artless Bastard, 353 Main Ave., Agent: Alexis Arnold, Green Bay, WI.

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RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

9. Ordinance #19-23 Revising Chapter 106 De Pere Municipal Code Regarding Licenses and Permits. (Permit Suspension/Revocations and Special Event Permits)

City Engineer Eric Rakers explained that staff has created a map to help them evaluate special events. This map will be available online after the first of the year.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

10. Ordinance #19-24 Creating Section 106-6(b)(2)(D) De Pere Municipal Code Regard Parklet and Pedlet Permits.

City Administrator Larry Delo reported that staff is recommending that no action be taken at this time. Discussion followed. Alderperson Hansen thanked Development Services Director Kim Flom for her hard work in creating the guidelines.

RESULT:	**REFERRED BACK TO STAFF [UNANIMOUS]**
MOVER:	James Boyd, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

11. Resolution #19-120 Regarding Special Event Fees.

Alderperson Crevier noted that the Finance-Personnel Committee voted in favor of approval at its November meeting.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

12. Resolution #19-121 Authorizing Consultant Agreement with Baird for TIDs 12, 15 and 16.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

A. TID #12 Boundary Amendment.

B. Creation of TID #15.

C. Creation of TID #16.

13. Resolution #19-122 Authorizing Consultant Agreement with CliftonLarsonAllen LLP (Sewer Utility Rate Study).

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RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

14. Resolution #19-123 Authorizing Master Service Agreement with Brown County C-LEC, LLC (Voice Carrier Services).

Alderperson Carpenter thanked staff for their work in negotiating a price decrease.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

15. Resolution #19-124 Authorizing Submission of Wisconsin Department of Transportation Surface Transportation Urban Program Grant Application for Lawrence Drive Reconstruction.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

16. Resolution #19-125 Authorizing Agreement for Consulting Services Between the City of De Pere and Midwest Design Solutions, LLC (City Hall Complex Backup Generator Design and Construction Management).

Maintenance Supervisor Tom Blohowiak answered questions from the Council. He reported that the timeline for installation will be sometime next spring.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

17. Resolution #19-126 Authorizing Agreement for Contractor Services Between the City of De Pere and Curb 'n Decor LLC (Nicolet Alley Snow Removal).

City Attorney Judy Schmidt-Lehman answered Council members' questions about the legal irregularities of the LLC name. Street Superintendent Tony Fietzer explained that he solicited bids from eight or nine companies, and the next closest bid was over six times higher. Discussion followed.
Alderperson Raasch moved, seconded by Alderperson Hansen to approve the resolution contingent upon staff completion of reference checks, and to remove the clause in the agreement authorizing automatic subsequent renewals.

RESULT:	**ADOPTED [5 TO 3]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Hansen, Jennings, Kundinger, Raasch
NAYS:	Dan Carpenter, Scott Crevier, Casey Nelson

18. Operator license applications.

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Alderperson Boyd moved, seconded by Alderperson Carpenter to approve Previously Tabled Applications #1-3 and 5. Upon vote, motion carried unanimously.
Alderperson Boyd moved, seconded by Alderperson Hansen to table Previously Tabled Applications #4 and 6. Upon vote, motion carried unanimously.
Alderperson Boyd moved, seconded by Alderperson Carpenter to approve New Operator Applications #1, 3, 4, and 6. Upon vote, motion carried unanimously.
Alderperson Boyd moved, seconded by Alderperson Hansen to table New Operator Applications #2 and 5. Upon vote, motion carried unanimously.

19. Voucher approval.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

20. Future agenda items.

Alderperson Raasch suggested asking the Parks Department to check with the local high schools to see if snow removal in Nicolet Alley (or similar work) might qualify for student service projects. City Administrator Larry Delo stated that this would go to Board of Public Works for discussion.

21. Adjournment.

Alderperson Carpenter moved, seconded by Alderperson Crevier to adjourn the meeting at 8:52 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk

Attachment: 11-19-19 Common Council Minutes_draft (8967 : Approval of the minutes of the November 19, 2019 Common Council meeting.)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**December 3, 2019**
DEPARTMENT:	**Parks, Recreation & Forestry**
FROM:	**Marty Kosobucki**
SUBJECT:	**Recommendation from the Board of Park Commissioners to Accept Donation of Toothbrushes/Water Bottles/Frisbees from Kids Dental Experts (Valued at $432.00) for Summer Carnival.**

The Board of Park Commissioners, at the November 21, 2019 meeting, approved accepting the donation from Kids Dental Experts for the Summer Carnival and moved to send it to Common Council for approval. The motion passed unanimously, with a 7-0 vote.
Staff is seeking the Board of Park Commissioners approval to accept a past donation of 288 toothbrushes, 264 water bottles and 400 frisbees from Kids Dental Experts for our annual Summer Carnival which was held on August 7, 2019. This was a very generous donation worth a value of $432. Staff was excited to receive very nice prizes for the carnival which had a great turnout!

Thank you for your time and consideration.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**December 3, 2019**
DEPARTMENT:	**Parks, Recreation & Forestry**
FROM:	**Marty Kosobucki**
SUBJECT:	**Recommendation from the Board of Park Commissioners to Accept Donation of 100 Coupons for a Free Blizzard with Purchase from Dairy Queen (Valued at $369.00) for Senior Picnic.**

The Board of Park Commissioners, at the November 21, 2019 meeting, approved accepting the donation from Dairy Queen for the senior picnic and moved to send it to Common Council for approval. The above motion passed unanimously with a 7-0 vote.
Staff is seeking the Board of Park Commissioners approval to accept a past donation of 100 coupons for a free blizzard with purchase for our Senior Picnic. The total dollar value of this donation is approximately $369. The Senior Picnic is held annually towards the end of August. This year the event was held on August 24 with approximately 145 seniors in attendance.

Thank you for your consideration.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**December 3, 2019**
DEPARTMENT:	**Parks, Recreation & Forestry**
FROM:	**Marty Kosobucki**
SUBJECT:	**Recommendation from the Board of Park Commissioners to Accept $250 Donation from The Bugsy Softball Organization to the Recreation Scholarship Fund.**

The Board of Park Commissioners, at the November 21, 2019 meeting, approved accepting the $250 donation from Bugsy to the Recreation Scholarship fund and to send it to Common Council for approval. The motion passed unanimously, with a 7-0 vote.
The Bugsy Softball Organization has generously donated $250 to the Recreation Scholarship Fund. Staff is seeking approval from the Board of Park Commissioners to accept this charitable donation.

So far this year we have offered 68 scholarships ranging in value from $16 (Playground Program) to $100 (Family Swim Pass). Twenty-six (26) scholarships were given to children to partake in recreational/instructional based programs such as swim lessons, sports leagues, playground program, dance, summer day camp, tae kwon do and little ninjas classes. The remainder of the scholarships (42) were awarded as pool passes for families and caregivers.

Thank you for your time and consideration.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**December 3, 2019**
DEPARTMENT:	**Parks, Recreation & Forestry**
FROM:	**Marty Kosobucki**
SUBJECT:	**Recommendation from the Board of Park Commissioners to Accept $300 Donation from the VFW Post 2113 for the De Pere Community Center Flooring Project.**

The Board of Park Commissioners, at the November 21, 2019 meeting approved the $300 donation from the VFW for the Community Center flooring project and moved to send it to Common Council for approval. The above motion passed unanimously with a 7-0 vote.
Staff is seeking approval to accept a $300 donation from the VFW Post 2113 towards the flooring project for the upper level of the Community Center. This entire project is to be funded through private donations. Thus far we have raised $12,000 with a balance of $10,000 remaining to complete the project.

Thank you for your time and consideration.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**December 3, 2019**
DEPARTMENT:	**Parks, Recreation & Forestry**
FROM:	**Marty Kosobucki**
SUBJECT:	**Recommendation from the Board of Park Commissioners to Accept $2,600 Donation from Broadway Enterprises Incorporated for Upper Level Flooring Project & Tables.**

The Board of Park Commissioners, at the November 21, 2019 meeting approved accepting the donation from Broadway Enterprises Inc. for the Community Center flooring project and to send it to Common Council for approval. The motion passed unanimously with a 7-0 vote.
Staff is seeking approval to accept a $2,600 donation from Broadway Enterprises Incorporated towards the flooring project and tables for the upper level of the Community Center. This entire project is to be funded through private donations. Thus far we have raised $12,000. Total projected cost of project is $22,000.

Thank you for your time and consideration.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**December 3, 2019**
DEPARTMENT:	**City Clerk**
FROM:	**Ann Ledvina**
SUBJECT:	**Recommendation from the License Committee on an application for a premises description change submitted by The Green Room, LLC.**

The Green Room LLC is requesting an updated premises description removing suite D. The new request is listed below, followed by the previous request as a comparison.

ATTACHMENTS:

- Premises description change Green Room Theatre, LLC (PDF)
- Old - Green Room Premises Description (PDF)

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: _____ (mm dd yyyy) ending: _____ (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☑ City of DePere

County of Brown

Aldermanic Dist. No._____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☑ Limited Liability Company ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456102805506002	
FEIN Number 46-1332825	
TYPE OF LICENSE REQUESTED	**FEE**
☐ Class A beer	$
☑ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☑ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

Green Room Theatre, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Nehring	Chad	Lee	[redacted]
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name The Green Room Business Phone Number 920-606-4939
2. Address of Premises 365 Main Ave, Suite E Post Office & Zip Code DePere, WI 54115
3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

   Entire premises of Suite E, described as the space fronting Main Avenue, including performance area, storage closet/room, and bar area (to be constructed within performance area), and common hallway/restrooms shared with tenant of 365 Main Ave, Suite D. ***THIS PREMISE CHANGE TO BE EFFECTIVE JANUARY 1, 2020 ***

4. Legal description (omit if street address is given above): _____
5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ..... ☑ Yes ☐ No

   (b) If yes, under what name was license issued? Green Room Theatre, LLC DBA The Green Room

Attachment: Premises description change Green Room Theatre, LLC (8975 : Application for a premises description change submitted by The

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☐ Yes ☑ No

7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☑ No
If yes, explain.

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☑ No

9. (a) **Corporate/limited liability company applicants only:** Insert state Wisconsin and date 11/05/12 of registration.

(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☑ No

(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☐ No
If yes, explain.

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☑ Yes ☐ No

11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No

12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☑ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.)	Title/Member	Date
Nehring, Chad L	Member Owner	11/11/20
Signature	Phone Number	Email Address
	920-606-4939	chad@thegreenroomonli

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
11-14-19			
Date license granted	Date license issued	License number issued	

AT-106 (R. 3-19)

Attachment: Premises description change Green Room Theatre, LLC (8975 : Application for a premises description change submitted by The

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: July 1, 2019 (mm dd yyyy) ending: June 30, 2020 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of DePere

County of Brown Aldermanic Dist. No. (if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company ☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456-1028055060-02	
FEIN Number 46-1332825	
TYPE OF LICENSE REQUESTED	**FEE**
☐ Class A beer	$
☒ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☒ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$
TOTAL FEE	$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Green Room Theatre, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Nehring	Chad	Lee	
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name The Green Room/Smoked to the Bone Business Phone Number 920-425-4338/920-606-4939
2. Address of Premises 365 Main Ave., Suite D&E Post Office & Zip Code DePere, WI 54115
3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

   Entire premises including bar/restuarant area, performance area, storage closets, common hallway and outdoor patio on southwest side of premises facing Nicolet Square.

4. Legal description (omit if street address is given above):
5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No

   (b) If yes, under what name was license issued? Green Room Theatre, LLC DBA The Green Room

Attachment: Old - Green Room Premises Description (8975 : Application for a premises description change submitted by The Green Room)

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ..... ☐ Yes ☒ No

7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? ..... ☐ Yes ☒ No
If yes, explain.

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ..... ☐ Yes ☒ No

9. (a) **Corporate/limited liability company applicants only:** Insert state Wisconsin and date 11/05/2012 of registration.

(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ..... ☐ Yes ☒ No

(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
If yes, explain.

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ..... ☒ Yes ☐ No

11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ..... ☒ Yes ☐ No

12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ..... ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.)	Title/Member	Date
Nehring, Chad L	Member Owner	05/30/2019
Signature	Phone Number	Email Address
[signature]	920-606-4939	chad@thegreenroomonline.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
	6-18-19		[signature]
Date license granted	Date license issued	License number issued	
		19-31	

AT-106 (R. 3-19)

Attachment: Old - Green Room Premises Description (8975 : Application for a premises description change submitted by The Green Room)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**December 3, 2019**
DEPARTMENT:	**Health Department**
FROM:	**Deborah Armbruster**
SUBJECT:	**Ordinance #19-25 Amending §74-2 De Pere Municipal Code Regarding Health Officer.**

On 11/18/2019 the Board of Health approved the revisions to Sec. 74-2. of the Municipal Ordinances by a unanimous vote.

ATTACHMENTS:

- Ord19-25 (DOCX)
- BOH Memo 11-18-19 Health Officer DPMC 74-2 (PDF)
- Sec._74_2.___Health_officer. DRAFT-redlined (DOCX)

ORDINANCE #19-25

AMENDING §74-2 DE PERE MUNICIPAL CODE REGARDING HEALTH OFFICER

THE COMMON COUNCIL OF THE CITY OF DE PERE, WISCONSIN, DO ORDAIN AS FOLLOWS:

SECTION 1. Section 74-2. – Health Officer., is hereby amended as follows:

1. by deleting "board of health, and shall provide reasonable compensation therefor" and replacing the same with "health department" in sub (a);
2. by deleting "251.06(l)(a) 3" and replacing the same with "251.06" in sub (b); and
3. by deleting sub (c) in its entirety.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall take effect on and after its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 3rd day of December, 2019.

APPROVED:

_____
Michael J. Walsh, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes:_____
Nays:_____
Committee Approval: 11/18/2019
Publication Date: _____

Attachment: Ord19-25 (8958 : Ordinance #19-25 Amending §742 DPMC Regarding Health Officer.)

CITY OF DE PERE
MEMO

TO: Board of Health Members

FROM: Kristen K. Johnson, Assistant City Attorney

DATE: November 18, 2019 (meeting date)

RE: Amending Section 74-2 De Pere Municipal Code Regarding Health Officer

The purpose of this memo is to explain the proposed amendments to Section 74-2 of the De Pere Municipal Code.

First, 74-2(a) is being amended to remove language providing compensation to the medical advisor. Under Wis. Stat. § 251.07, a physician who provides services to a local health department without compensation is considered a state agent of the department of health services. In order to be considered a state agent, the statute requires that the physician not receive any compensation. It is important that our medical advisor be considered a state agent for purposes of liability and legal representation.

Second, 74-2(b) is being amended to identify the correct section of state statute that identifies the duties of a local health officer.

Finally, 74-2(c) is being deleted in its entirety. The term of the health officer has no effect on the employment term of the city public health nurses.

If you have any questions or concerns in advance of the Board meeting on November 18, 2019, feel free to call me at 339-4070.

KKJ

Attachment: BOH Memo 11-18-19 Health Officer DPMC 74-2 (8958 : Ordinance #19-25 Amending §742 DPMC Regarding Health Officer.)

Sec. 74-2. - Health officer.

(a) *Appointment.* The mayor shall appoint, subject to confirmation of the common council, a health officer according to the qualifications for such officer as found in Wis. Stats. § 251.06, and as may be amended from time to time. If the appointee for health officer is not a physician, the board shall arrange and provide for the retention and service of a physician, licensed to practice medicine in the state, on a part-time basis, as a consultant, clinical and medical advisor to the health department~~board of health, and shall provide reasonable compensation therefor~~.

(b) *Duties.* The duties and powers of the health officer shall be as set forth in Wis. Stats. § 251.06~~(l)(a)3~~, Wis. Stats. ch. 254 and Wis. Admin. Code DHS ch. 139, as may be amended from time to time, together with such duties as may be required by the board of health.

~~(c) *Term.* The term of office of the health officer shall be concurrent with the employment term of the city public health nurse.~~

(Code 1974, § 21.02; Ord. No. 99-24, § 2, 10-5-1999; Ord. No. 15-10, § 3, 2-17-2015)

Cross reference— City administration, ch. 10.

Attachment: Sec._74_2.___Health_officer. DRAFT-redlined (8958 : Ordinance #19-25 Amending §742 DPMC Regarding Health Officer.)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**December 3, 2019**
DEPARTMENT:	**Health Department**
FROM:	**Deborah Armbruster**
SUBJECT:	**Resolution #19-127 Authorizing Medical Advisor Agreement Between the City of De Pere and BayCare Aurora, LLC (d/b/a Aurora BayCare Medical Center).**

On November 18, 2019 the Board of Health approved Dr. Steve Stroman serving as the Medical Advisor for the Health Department by a unanimous vote.

Dr. Erdman has voluntarily resigned as the Medical Advisor for the Health Department as of 11-18-2019.
Request Board of Health to approve Dr. Steve Stroman as the new Medical Advisor effective 11-19-2019.
Steven J. Stroman, MD, FAEMS, CCEMT/P
Assistant Clinical Professor of Emergency Medicine, Medical College of Wisconsin
Clinical Adjunct Assistant Professor of Emergency Medicine, University of Wisconsin School of Medicine and Public Health
Medical Director, EMS Programs, Fox Valley Technical College Public Safety Training Center

EMS MEDICAL DIRECTOR
EAGLE III-Critical Care Helicopter, Fixed Wing, and Ground Transport
De Pere Fire and Rescue, Assistant Chief-Medical Director
Ashwaubenon Public Safety / Austin Straubel Airport Fire
Oshkosh Fire Department-Associate Medical Director
Oconto Falls Area Ambulance Service
Brown County Sheriff's Office ERU/SWAT
NEW Regional Trauma Advisory Council-Executive Council

ATTACHMENTS:

- Reso19-127 (DOCX)
- ABMC City of De Pere Board of Health Medical Advisor Agreement v2 (2) (3) (PDF)

RESOLUTION #19-127

AUTHORIZING MEDICAL ADVISOR AGREEMENT BETWEEN THE CITY OF DE PERE AND BAYCARE AURORA, LLC D/B/A AURORA BAYCARE MEDICAL CENTER

WHEREAS, De Pere Municipal Code §74-2(a) requires the City's Health Officer be appointed pursuant to the qualifications as found in Wis. Stats. §251.06; and

WHEREAS, De Pere Municipal Code §74-2(a) further requires that if the appointee for health officer is not a physician, the City's Board of Health is required to arrange and provide for the retention and service of a licensed physician to serve as a consultant, clinical and medical advisor to the Health Department, on a part-time basis; and

WHEREAS, BayCare Aurora, LLC, d/b/a Aurora BayCare Medical Center (ABMC) contracts with physicians who have the appropriate experience and expertise to serve as the Medical Advisor to the Health Department; and

WHEREAS, the City wishes to engage Steven Stroman, M.D., contracted by ABMC, to serve as its Medical Director to perform such duties as required under De Pere Municipal Code §74-2(a) as City's current Health Officer, Deborah Armbruster, is not a physician; and

WHEREAS, the Board of Health has reviewed such proposal and recommends its approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor is authorized and directed to execute the attached Medical Advisor Agreement, as is attached hereto and incorporated herein as Exhibit A, together with such amendments and renewals thereof provided the terms and conditions are substantively similar.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Attachment: Reso19-127 (8957 : Reso #19-127 Authorizing Agreement w/ABMC - Medical Advisor for De Pere Health Department.)

Adopted by the Common Council of the City of De Pere, Wisconsin, this 3rd day of December, 2019.

APPROVED:

_____
Michael J. Walsh, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Attachment: Reso19-127 (8957 : Reso #19-127 Authorizing Agreement w/ABMC - Medical Advisor for De Pere Health Department.)

Attachment: ABMC City of De Pere Board of Health Medical Advisor Agreement v2 (2) (3) (8957 : Reso #19-127 Authorizing Agreement w/ABMC

HEALTH DEPARTMENT MEDICAL ADVISOR AGREEMENT

This **Health Department Medical Advisor Agreement** (the "Agreement") is made and entered into effective as of the 18th day of November, 2019 (the "Effective Date") by and between the **City of De Pere**, a Wisconsin municipal corporation, ("City") and **BayCare Aurora, LLC**, a Wisconsin limited liability company, **d/b/a Aurora BayCare Medical Center** ("ABMC").

Recitals

WHEREAS, De Pere Municipal Code §74-2(a) requires that a health officer be appointed according to the qualifications as found in Wis. Stat. §251.06; and

WHEREAS, if the appointee for health officer is not a physician, the Board of Health of the City of De Pere is required to arrange and provide for the retention and service of a physician, licensed to practice medicine in the state, on a part-time basis, as a consultant, clinical and medical advisor to the Health Department under De Pere Municipal Code §74-2(a); and

WHEREAS, the current Health Officer for the City of De Pere, Deborah Armbruster, is not a physician; and

WHEREAS, ABMC contracts with physicians who have the appropriate experience and expertise to serve as the Medical Advisor to the Health Department; and

WHEREAS, the City wishes to engage Steven Stroman, M.D., contracted by ABMC, to serve as the Medical Advisor to the Health Department to perform such duties as required under De Pere Municipal Code §74-2(a); and

NOW THEREFORE, in return for their the mutual covenants and obligations, together with other consideration the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Engagement of Medical Advisor.** The City hereby engages ABMC to provide the services of Steven Stroman, M.D., ("Medical Advisor"), contracted by ABMC, to serve as its Medical Advisor to the Health Department, and to perform all acts and duties required of said position in conformity with De Pere Municipal Code §74-2(a).

2. **Term and Termination.** This Agreement shall commence on the Effective Date and continue for one (1) year ("Initial Term"). After the Initial Term, this Agreement shall automatically renew for successive one-year periods (each, a "Renewal Term") unless either party gives written notice of the decision not to renew at least sixty (60) days prior to the end of the Initial Term or any Renewal Term. After the Initial Term, either party may terminate this Agreement at any time and for any reason by giving not less than sixty (60) days prior written notice to the other party.

Attachment: ABMC City of De Pere Board of Health Medical Advisor Agreement v2 (2) (3) (8957 : Reso #19-127 Authorizing Agreement w/ABMC

3. **Board of Health Approval.** The parties understand that this Agreement shall not become effective unless and until the Board of Health approves the engagement of the Medical Advisor.

4. **Duties.** The Medical Advisor shall act as a consultant, clinical, and medical advisor to the Health Department.

5. **Financial Arrangement.** In fulfillment of ABMC's public service mission and commitment to providing services for the health and wellness of communities in ABMC's service area and in recognition of the fact that both parties do not profit services rendered in the community, it is agreed that the services rendered by ABMC, Medical Advisor or any physician, shall be free of charge. It is expected that services will take approximately twelve (12) hours per year.

6. **Agent of the State.** The Medical Advisor shall be considered an agent of the state pursuant to Wis. Stat. §251.07.

7. **Independent Contractors.** The parties are independent contractors. No party is authorized or permitted to act as an agent or employee of any other. Nothing in this Agreement is intended nor shall be construed to create an employer/employee relationship, partnership, or joint venture relationship or to allow any party to exercise control or direction over the manner or method by which any party provides services to patients. All services shall be performed in accordance with all applicable medical standards and the terms and conditions of this Agreement.

8. **Insurance.** The City and ABMC shall maintain their own separate policies of comprehensive general liability and professional liability insurance in amounts sufficient to cover the activities covered under this Agreement, and neither shall be required to consider or list the other as an "additional insured" on such policies. ABMC shall maintain insurance in such amounts as are required under Chapter 655 of the Wisconsin Statutes and participate in Wisconsin's Injured Patients and Families Compensation Fund.

9. **Allocation of Risks.**

a. To the fullest extent permitted by law, ABMC shall indemnify and hold harmless the City, City's officers, directors, partners, and employees from and against any and all costs, losses, and damages (including, but not limited to all fees and charges of attorneys and other professionals, and all court or other dispute resolution costs) causes solely by the negligent acts or omissions of ABMC or Medical Advisor, or the officers, directors, partners, or employees of either in the performance and furnishing of services under this Agreement.

b. To the fullest extent permitted by law, the City shall indemnify and hold harmless ABMC, its officers, directors, partners, and employees from and against any and all costs, losses,

Attachment: ABMC City of De Pere Board of Health Medical Advisor Agreement v2 (2) (3) (8957 : Reso #19-127 Authorizing Agreement w/ABMC

and damages (including, but not limited to all fees and charges of attorneys and other professionals, and all court or other dispute resolution costs) causes solely by the negligent acts or omissions of the City and City's officers, directors, partners, or employees of either in the performance and furnishing of services under this Agreement. Nothing contained herein is intended to waive or estop the City or its insurer from relying upon the limitations, defenses, and immunities contained within Wisconsin Statutes §893.80. To the extent that indemnification is available and enforceable, the City or its insurer shall not be liable in indemnity, contribution or otherwise for an amount greater than the limits of liability of municipal claims established under Wisconsin Law.

c. To the fullest extent permitted by law, the total liability to any party or anyone claiming by, through or under any party, for any cost, loss or damages caused in part by the negligence of any party, shall not exceed the percentage share which that party's negligence is of the overall negligence which was the cause of the harm.

10. **Notices**. Notices or communications required or permitted to be given under this Agreement shall be given to the respective parties by hand delivery, recognized overnight delivery service, or registered/certified mail at the following addresses for each:

If to City, to:
City of De Pere
Attn: Health Director/Officer
335 S. Broadway Street
De Pere, WI 54115

If to ABMC, to:
Aurora BayCare Medical Center
Attn: President
2845 Greenbrier Road
Green Bay, WI 54311

With a copy to:
Advocate Aurora Health, Inc.
Attn: Chief Legal Officer
750 W. Virginia St.
Milwaukee, WI 53204

Either party may change the address for notice by a notice given in conformance with this section.

11. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument. Electronic copies shall be deemed to be as valid as the original.

12. **Compliance with Laws.** Each party hereto warrants that it will adhere and comply with all applicable federal, state and local laws.

13. **Severability**. Except as otherwise stated, the provisions of this Agreement are severable, and if any provision is held to be invalid, unenforceable, or illegal under the law applicable thereto, such provision shall be deemed deleted from this Agreement without otherwise affecting or prejudicing the validity, legality, enforceability, or interpretation of the remaining provisions hereof.

Attachment: ABMC City of De Pere Board of Health Medical Advisor Agreement v2 (2) (3) (8957 : Reso #19-127 Authorizing Agreement w/ABMC

14. **Entire Agreement**. This Agreement constitutes the entire agreement between the parties. No changes to the terms of this Agreement will be effective or enforceable unless such change shall be in writing and signed by the parties hereto.

15. **Governing Law**. This Agreement shall be interpreted and enforced in accordance with the laws of the State of Wisconsin without regard to its conflict of law principles.

IN WITNESS WHEREOF, this Agreement has been executed as of the dates set forth below to be effective as of the Effective Date.

CITY OF DE PERE	**BAYCARE AURORA, LLC**
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

PHYSICIAN ACKNOWLEDGEMENT

The undersigned physician ("Physician") acknowledges and agrees to serve as the Medical Advisor as set forth in the attached Board of Health Medical Advisor Agreement ("Agreement") by and between the City of De Pere and BayCare Aurora, LLC. Physician agrees to perform the services in accordance with the terms and conditions specified in the Agreement.

Effective for services performed on or after November 18, 2019.

_____	_____
Steven Stroman, M.D.	Date

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**December 3, 2019**
DEPARTMENT:	**Parks, Recreation & Forestry**
FROM:	**Marty Kosobucki**
SUBJECT:	**Resolution #19-128 Authorizing Facility Use Agreement Between the City of De Pere and the Brown County Children with Disabilities Education Board (Syble Hopp Aquatic Facility).**

The Board of Park Commissioners, at the November 21, 2019 meeting, approved the revised Facility Cooperation Agreement with Syble Hopp and to send it to Common Council for approval. The above motion passed unanimously with a 7-0 vote.
Staff is requesting the Board of Park Commissioners review and approval of the revised Facility Cooperation Agreement with Syble Hopp. This is a revision of the 2007 contract to better match our operational program use and cooperation to host water aerobic and parent-child swim lessons at their facility. Currently we host water aerobic classes year round and parent-child classes in the months of September - May.

Thank you for your time and considerations in this matter.

John McDonald
Recreation Supervisor

ATTACHMENTS:

- Reso19-128 (DOCX)
- FACILITY COOPERATION AGREEMENT - Syble Hopp Final (PDF)

RESOLUTION #19-128

AUTHORIZING FACILITY USE AGREEMENT BETWEEN THE CITY OF DE PERE
AND THE BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD
(Syble Hopp Aquatic Facility)

WHEREAS, the City and the Brown County Children with Disabilities Education Board ("Board") are parties to a School Building Use Request and Contract for use of Board's indoor aquatic facility at Syble Hopp School; and

WHEREAS, City's use of the Board's aquatic facility promotes the public interest in effective and efficient use of limited public resources; and

WHEREAS, the parties wish to continue providing aquatic facility services to the public pursuant to the updated terms and conditions of the Facility Use Agreement attached hereto and incorporated herein as Exhibit A; and

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

> The Mayor and City Clerk are authorized and directed to execute the attached Facility Use Agreement Between the City of De Pere and the Brown County Children with Disabilities Education Board, as is attached hereto, together with such renewals thereof, provided the terms and conditions are substantively similar and sufficient funds have been budgeted therefor.

BE IT FURTHER RESOLVED THAT:

> All City officials, officers, employees, and agents are further authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Attachment: Reso19-128 (8959 : Reso #19-128 Authorizing Facility Use Agreement with Syble Hopp)

Adopted by the Common Council of the City of De Pere, Wisconsin, this 3rd day of December, 2019.

APPROVED:

_____
Michael J. Walsh, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes:_____

Nays:_____

Attachment: Reso19-128 (8959 : Reso #19-128 Authorizing Facility Use Agreement with Syble Hopp)

Attachment: FACILITY COOPERATION AGREEMENT - Syble Hopp Final (8959 : Reso #19-128 Authorizing Facility Use Agreement with Syble

FACILITY USE AGREEMENT BETWEEN
THE CITY OF DE PERE AND THE
BROWN COUNTY CHILDREN WITH DISABILITIES
EDUCATION BOARD

THIS AGREEMENT is entered into this ____day of _____, 2019, by and between the City of De Pere, a municipal corporation ("City") and the Brown County Children with Disabilities Education Board, a Wisconsin School Board, ("Board"), collectively "the Parties."

WHEREAS, the City and Board are parties to a School Building Use Request and Contract allowing City use of the Board's indoor aquatic facility, that, over time, has become out of date and in need of revision; and

WHEREAS, City's use of the Board's aquatic facility has proven beneficial for the public and the parties and promotes the public interest in the effective and efficient use of limited public resources; and

WHEREAS, the City and Board wish to continue providing aquatic facility services to the public under the terms and conditions provided herein.

NOW THEREFORE, upon the mutual promises and covenants contained herein, together with such other consideration, the sufficiency and receipt of which is acknowledged, the Parties agree to the following:

I
FACILITY

The Board agrees to allow City use of the indoor aquatic facility and changing facilities ("Pool") located at Syble Hopp School, 755 Scheuring Road, De Pere, Wisconsin, 54115.

II

TERMS AND CONDITIONS OF USE

A. The Board allows City access to and use of the pool as conditioned and described herein in consideration of $10.00 per class for each session. For example, if three (3) classes are held per week for a period of ten (10) weeks, the resulting fee shall be $300.00 (3 classes x $10.00/class x 10 weeks = $300.00).

B. The City may offer swim classes at the Syble Hopp pool only during non-school hours.

C. The City shall provide Syble Hopp with a schedule of classes offered. Syble Hopp shall notify the City as soon as possible of any conflicts with other pool use posed by the City's scheduled class offerings.

D. The City shall register all participants for classes at Syble Hopp through the City of De Pere Park and Recreation Department. Such registration, including collection of fees charged shall be done in like manner of other swim programs offered at the City of De Pere swimming facilities.

Attachment: FACILITY COOPERATION AGREEMENT - Syble Hopp Final (8959 : Reso #19-128 Authorizing Facility Use Agreement with Syble

E. The City shall provide all required personnel for swim class offerings at Syble Hopp. All instructors shall be employees of the City and shall meet the qualifications required by the City to be swimming instructors. City shall also provide any additional lifeguard personnel it deems necessary during the time the pool is in use for the City sponsored activities.

F. The City shall perform all required water testing readings on the days of City-sponsored swim lessons. City shall report the readings to Syble Hopp which shall be responsible for any corrective measures or chemical administration to the pool water. If corrective measures are unable to be taken prior to the scheduled class, the class will be cancelled. Syble Hopp will contact the City as soon as possible if the pool is unable to be used for a City-sponsored scheduled lesson.

G. Syble Hopp shall provide the Director of Parks, Recreation & Forestry the means of accessing the Pool for the purpose of providing such lessons. City employees shall be responsible for opening and closing the Pool for such lessons.

H. Syble Hopp shall be responsible for all maintenance of the Pool, including providing and administering all water chemicals, necessary repairs to the grounds and facilities, and other items of maintenance as they arise.

I. On days Syble Hopp School is closed due to inclement weather, City sponsored classes for the evening will also be cancelled.

III
MISCELLANEOUS PROVISION

A. **Fees.** The City is allowed to charge lesson fees to the swim class participants in order to offset direct program costs.

B. **Allocation of Risks.**

1. Hold Harmless. The City agrees that it shall at all times during the existence of this agreement indemnify, defend and hold harmless the Board, Brown County and its agents, officers, and employees, against any and all loss, damages, and costs or expenses which the Board and Brown County may sustain, incur, or be required to pay by reason of any participant's suffering, personal injury, death or property loss resulting from acts or omissions while any person is participating in or receiving services from the City under this agreement; however, the provisions of this paragraph shall not apply to liabilities, losses, charges, costs, or expenses caused by the Board or Brown County, notwithstanding, the City, Board and Brown County do not waive, and specifically reserve, their respective right to assert any and all affirmative defenses and limitations of liability as specifically set forth in Wisconsin Statutes, Chapter 893 and related statutes.

2. Insurance. The City agrees that it shall, at all times during the term of this Agreement, keep in force such insurance as specified in the attached document entitled "Insurance Requirements" issued by a company authorized to do business in the State of Wisconsin and licensed by the Wisconsin Office of the Commissioner of Insurance. Failure to comply with the terms of the insurance requirements shall be considered a default of this Agreement.

C. **Term of Agreement.** This Agreement shall remain in full force and effect for a period of one year and may be renewed or amended only upon mutual written consent of the parties.

Termination. The Board shall be entitled to terminate this Agreement in the event of non-payment of fees by the City and provided that the Board provides the City with 30 days written notice of such failure to pay such fees and the opportunity to cure any non-payment. City shall be entitled to terminate this Agreement in the event of a breach of any obligation by the Board, Brown County or the respective officials, officers, employees or agents of either provided that the City provides the Board with 30 days written notice of such breach.

BROWN COUNTY CHILDREN WITH DISABILITIES BOARD
By:

_____
Scott King, CDEB Chair

_____
Kim Pahlow, Administrator

CITY OF DE PERE
By:

_____
Michael J. Walsh, Mayor

_____
Carey E. Danen, City Clerk

Attachment: FACILITY COOPERATION AGREEMENT - Syble Hopp Final (8959 : Reso #19-128 Authorizing Facility Use Agreement with Syble

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**December 3, 2019**
DEPARTMENT:	**Planning**
FROM:	**Kimberly Flom**
SUBJECT:	**Resolution #19-129 Approving Facade Improvement Project and Authorizing Disbursement of Grant (368 Main Avenue; Parcel WD-379).**

At their meeting on September 23, 2019, the Redevelopment Authority unanimously recommended approval of a Facade Grant request for 368 Main Avenue (WD-379), with grant funding to be provided from 2020 program budget.

ATTACHMENTS:

- Reso19-129 (DOCX)
- RDA Memo 368 Main 9-2019 (DOCX)
- 368 Application (PDF)
- 368 Green Bay Glass Quote (PDF)
- 368 Main Photos (PDF)

RESOLUTION #19-129

APPROVING FAÇADE IMPROVEMENT PROJECT AND
AUTHORIZING DISBURSEMENT OF GRANT
(368 Main Avenue; Parcel WD-379)

WHEREAS, the Tax Increment District #9 (TID #9 or "the District") Project Plan includes city expenditure of funds to property owners within the District in the form of a grant to reimburse 50% of façade improvement costs, not to exceed $10,000 per parcel (for building width of 1' to 60'), thereby increasing property values and tax increment during the life of the District; and

WHEREAS, Saks Holdings, LLC (Andrew Krans), owner of Parcel WD-379, has submitted an application for a façade improvement grant for proposed improvements to the front façade of the building; and

WHEREAS, the applicant has provided cost estimates for said improvements in the amount of $29,700.00; and

WHEREAS, this façade improvement project has been reviewed by the Redevelopment Authority which recommends approval of a façade improvement grant in the total amount not to exceed $10,000.00, subject to the provisions set forth below; and

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council approves the façade improvement project as approved by the Redevelopment Authority, and thanks Saks Holdings, LLC for its investment in downtown De Pere.

BE IT FURTHER RESOLVED THAT:

The Common Council approves the request for a façade improvement grant in an amount not to exceed $10,000, reimbursed from funds allocated by the Common Council to the TID #9 façade improvement grant program in 2020. Further, the final grant payment shall be calculated according to the façade improvement program requirements based upon review of paid receipts.

BE IT FURTHER RESOLVED THAT:

Attachment: Reso19-129 (8946 : Reso #19-129 Approving Facade Grant for 368 Main Avenue (WD-379).)

The Development Services Director or designee (Director) is authorized to approve disbursement of the façade grant up to $10,000 as set forth above to Saks Holdings, LLC for said improvements after the following conditions are met:

1. The property owner obtains all necessary permits;
2. After completion of the improvements, the Director receives from the property owner copies of paid invoices showing the project is complete; and
3. The City Building Inspection Department verifies to the Director that the work is complete and in compliance with all building codes.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 3rd day of December, 2019.

APPROVED:

_____
Michael J. Walsh, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes:_____

Nays:_____

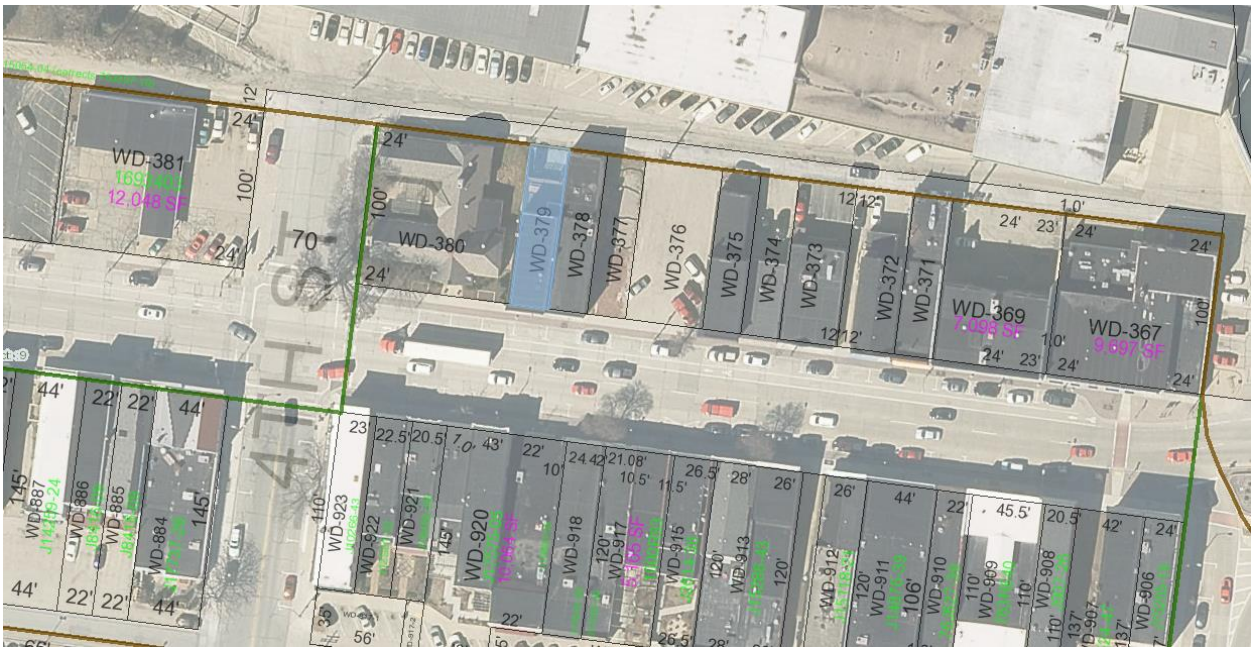
Attachment: Reso19-129 (8946 : Reso #19-129 Approving Facade Grant for 368 Main Avenue (WD-379).)

CITY OF DE PERE
MEMO

To: Redevelopment Authority (RDA)
From: Kim Flom, Development Services Director
Date: September 23, 2019

RE: **Façade Grant Request for 368 Main Avenue (WD-379 – Former Keeweenaw Pub)**

Saks Holdings, LLC (Andrew Krans) submitted a façade grant application for 368 Main Avenue (Parcel WD-379).



Façade Grant Eligibility

- TID District – Property located in TID #9 – Downtown West
- Building Length (measured along right of way) – 23’ Front + 23’ Rear =46’ (Grant Maximum = $10,000)
- Previous Façade Grant Awarded (if so, when) – None
- Historic Designation – The building was constructed in approximately 1925 in the Twentieth Century Commercial Style. It is not listed on the state or national historic registry and had been previously used (remodeled) as a post office. The stone on the front of the building is shown in historic photos, but is likely not the original façade material.

Attachment: RDA Memo 368 Main 9-2019 (8946 : Reso #19-129 Approving Facade Grant for 368 Main Avenue (WD-379).)

Existing Front Facade (WI Historical Society Website) and Proposed New Storefront

Project Summary

The applicant has submitted the below illustration for the building and has included cost estimates on the attached application. Some of the details of the renovation may change. In removing the stone from the first floor of the façade, lower transom windows were discovered that may be preserved.

The proposed work budget is provided below.

368 Main Façade Grant - Façade Grant Project Estimate

Vendor	Detail	Estimated	Eligible	Notes
	Demolition	$7,400.00	Yes	Contractor/Quote still needed
	Masonry Work	$5,500.00	Yes	Contractor/Quote still needed
Green Bay Glass	Window/Door System	$12,500.00	Yes	Quote Received
	Electrical	$2,500.00	Yes	Contractor/Quote still needed
	Interior Window Flashing	$1,800.00	Yes	Contractor/Quote still needed
	Total	**$29,700.00**		
	$1 Investment	$14,850.00		**Grant Maximum**
	$1 Grant Match	$10,000.00		**$10,000**

Funding

The applicant is eligible for a grant maximum of $10,000. However, no funds remain in the 2019 Façade Grant Program budget. After two budget increases approved in 2019, the Council requested that any future applications be directed towards the potential 2020 funding cycle.

Attachment: RDA Memo 368 Main 9-2019 (8946 : Reso #19-129 Approving Facade Grant for 368 Main Avenue (WD-379).)

The draft 2020 budget includes a $60,000 request for façade grant funds and will be reviewed later this year. The applicant understands that Council approval of façade grant funding in 2020 is not guaranteed.

2020 TID #9 Façade Grant Funds ($60,000 proposed)
368 Main Avenue - $10,000
2020 Remaining Façade Grant Funds (if approved) = $50,000

Recommendation
Recommend approval of the façade grant request for 368 Main Avenue (WD-379), in an amount not to exceed $10,000.00, and that the recommendation be forwarded to Council, subject to the following conditions:

1) That Council will not review the façade grant resolution until the 2020 budget is approved, pending funds allocated to the Façade Grant Program.
2) That final grant payment be calculated per program requirements based on receipt review.

OR

Recommend that the applicant submit additional project details and quotes to be reviewed at a future RDA meeting.

Attachment: RDA Memo 368 Main 9-2019 (8946 : Reso #19-129 Approving Facade Grant for 368 Main Avenue (WD-379).)

DE PERE RUNS DEEPER	CITY OF DE PERE APPLICATION FOR FAÇADE GRANT	Receipt #: Date:

The City of De Pere, in conjunction with Downtown De Pere Inc., will assist with façade improvements for commercial properties located within the boundaries of designated Tax Increment Districts (TID). Applications will be acted upon on a first come first serve basis. See the back of this form for funding requirements and review process.

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity)	Authorized Representative	Title	
Saks Holdings, LLC	Andrew Krans	Owner	
Mailing Address	**City**	**State**	**ZIP Code**
941 Lawton Place	DePere	WI	54115
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	
atkrans@gmail.com	920-371-5032	NA	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Same (Saks Holdings, LLC)			
Mailing Address	**City**	**State**	**ZIP Code**
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	

SECTION 3: Project or Site Location

Project Address/Description	Parcel No.
368 Main Ave	

SECTION 4: Project Information

Project Description:	Facade replace / Removed exisiting / Door, Windows, Upper and Lower, replace brick		
Estimated Start Date:	9/15/2019	Estimated Completion Date:	11/15/2019
Existing Façade Photo (attach):		Design Drawing (attach):	

Fill in below form with cost estimates based on category. Attach quotes to this application.

Category	Cost Estimate	Category	Cost Estimate
Demo	7400	Electrical	2500
Masonry Work	5500	Interior Flashing of windows	1800
Windows/ Door(s) System(s)	12,500		
Total Eligible Expenses:		**Requested Grant Amount:**	10,000

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print)	Title	Phone Number
Andrew Krans	Owner	9203715032
Signature of Applicant		**Date Signed**
SAKS Holdings, LLC		8/7/2019

Attachment: 368 Application (8946 : Reso #19-129 Approving Facade Grant for 368 Main Avenue (WD-379.)

Green Bay Glass Center, Inc.
2001 Commercial Way
Green Bay, WI 54311
(920)465-8842
(920)465-9626 fax
(800)472-7750

Proposal

SAKS Holdings
Andy Krans
941 Lawton Place
De Pere, WI 54115

Revised 08/20/2019

Re: 368 Main Ave
De Pere, WI 54115

We propose to furnish and install glass and glazing in openings prepared by others including: Tubelite T14000 Series Dark Bronze Anodized 2 x 4 ½", Glass to be 1" Low-E (tempered where required), Doors to be 3070 Narrow Style with 10" bottom Rails, 1" diameter offset pulls, rim panic exit devices (construction keyed cylinder on exterior), 5" ADA threshold, Global 4300 Series closers with regular arm, and post flashing at vertical joints (additional flashing quoted as needed)

Total Quote Installed: $11,178.00 tax included

Approximate lead time of two weeks upon approval and field measuring
Please see attached bid scope sheets and elevational drawings for further details

Quotation valid for 30 days.

As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or companies furnishing labor or materials on owners' land may have lien rights on owners' land and buildings if not paid. Those entitled to lien rights, in addition to the above signed contractor, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his/her mortgage lender, if any. Builder agrees to cooperate with the owner and his/her lender, if any, to see that all potential claimants are duly paid.
All material guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance.

THE FOLLOWING ARE NOT INCLUDED AND ARE TO BE THE OWNERS/CONTRACTORS RESPONSIBILITY:

- Building Permits (unless specified)
- Any work to be done on owners glass will be done at owners risk
- Delivery charges includes transportation to jobsite only, not unloaded or spotted
- Temporary barricades (traffic, weather, or theft)
- Finish painting/staining (unless specified)
- Final cleaning of glass and aluminum

To accept this quotation, sign here and return: _____Date:_____

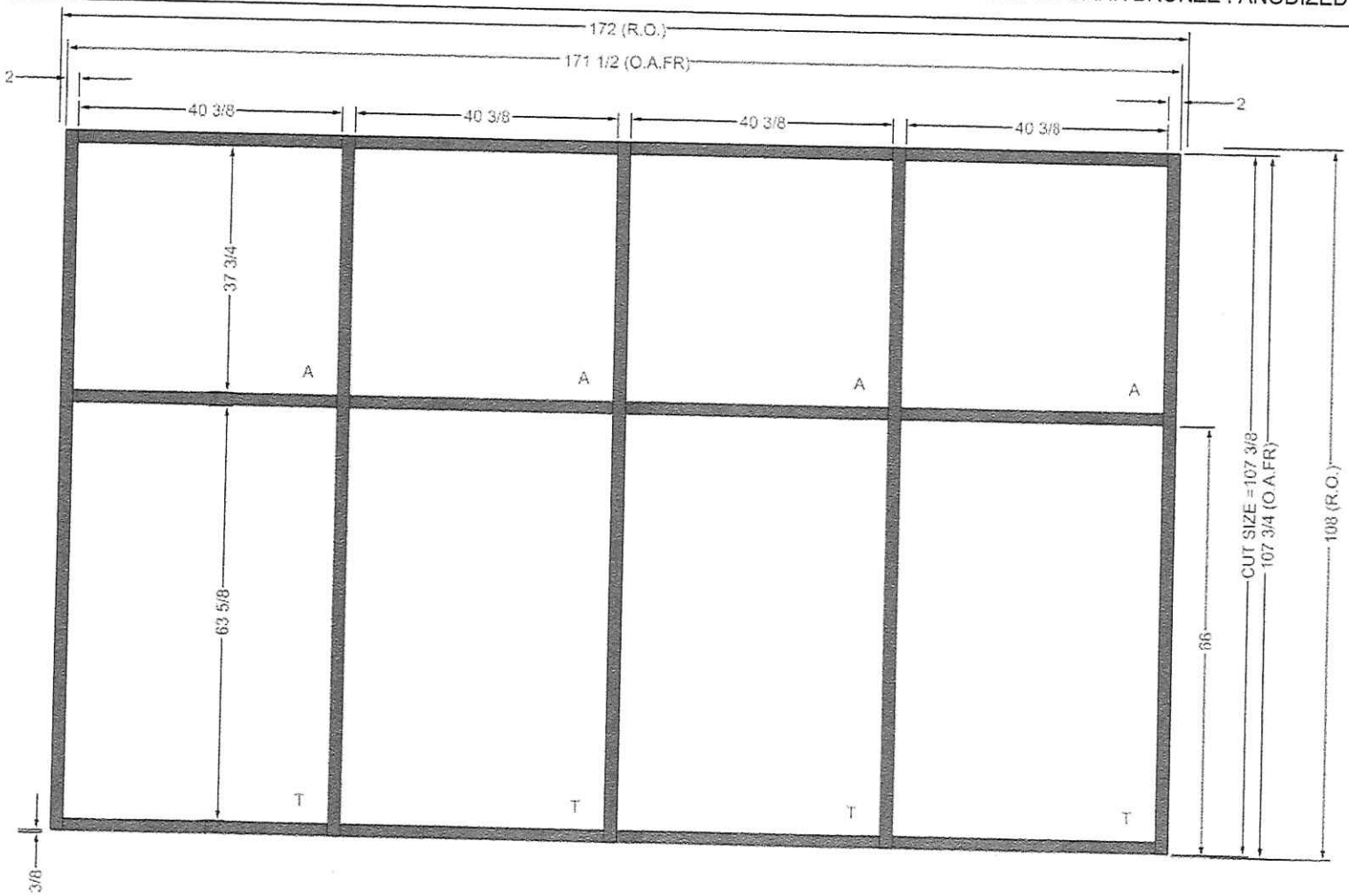
Quotation prepared by: *Patrick Pozza, President*

Attachment: 368 Green Bay Glass Quote (8946 : Reso #19-129 Approving Facade Grant for 368 Main Avenue (WD-379).)

GREEN BAY GLASS, INC
2001 COMMERCIAL WAY
GREEN BAY, WI 54311
920-465-8642 PHONE
920-465-9626 FAX
1-800-472-7750
www.greenbayglassinc.com

Project Name: SAKS Holdings 368Main
Frame Set Name: Frame Set 1
Frame Name: Storefront
Panels: 4
Rows: 2
Metal Group: T14000 THERMAL SCREW SPLINE
D/S: 1
Frame Type: Standard
Frame Width: 171 1/2
Frame Height: 107 3/4
Required: 1
Back Member Color: DB DARK BRONZE : ANODIZED
Face Member Color: DB DARK BRONZE : ANODIZED

8/20/2019 1:52 PM



Report Provided Courtesy of Glazier Studio - 5.0.0.48

Attachment: 368 Green Bay Glass Quote (8946 : Reso #19-129 Approving Facade Grant for 368 Main

GREEN BAY GLASS, INC
2001 COMMERCIAL WAY
GREEN BAY, WI 54311
920-465-8842 PHONE
920-465-9826 FAX
1-800-472-7750
www.greenbayglassinc.com

Project Name: SAKS Holdings 368Main
Frame Set Name: Frame Set 1
Frame Name: Main Entrance
Panels: 2
Rows: 2
Metal Group: T14000 THERMAL SCREW SPLINE
D/S: 1
Frame Type: Standard
Frame Width: 70 1/2
Frame Height: 126
Required: 1
Back Member Color: DB DARK BRONZE : ANODIZED
Face Member Color: DB DARK BRONZE : ANODIZED

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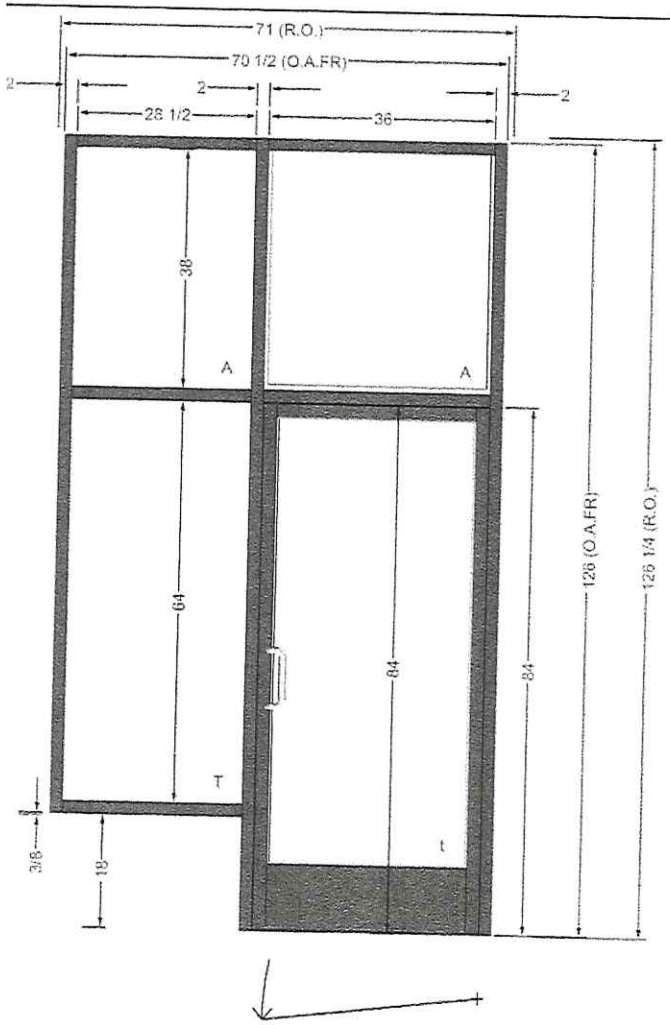
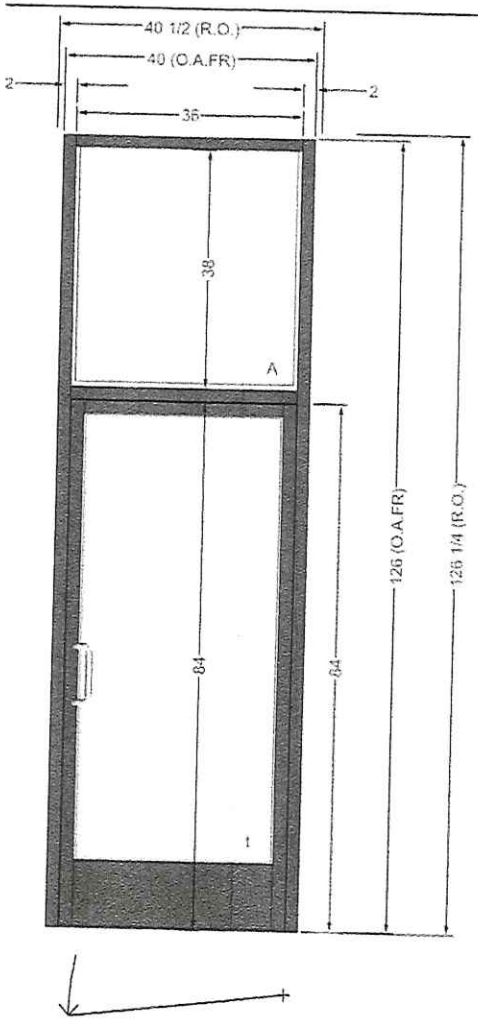


Report Provided Courtesy of Glazier Studio - 5.0.0.48

Attachment: 368 Green Bay Glass Quote (8946 : Reso #19-129 Approving Facade Grant for 368 Main

GREEN BAY GLASS, INC
2001 COMMERCIAL WAY
GREEN BAY, WI 54311
920-465-8842 PHONE
920-465-9626 FAX
1-800-472-7750
www.greenbayglassinc.com

Project Name: SAKS Holdings 368Main
Frame Set Name: Frame Set 1
Frame Name: Upstairs Ent
8/20/2019 1:52 PM
Metal Group: T14000 THERMAL SCREW SPLINE **D/S:** 1 **Frame Type:** Standard **Panels:** 1 **Rows:** 2
Required: 1 **Back Member Color:** DB DARK BRONZE : ANODIZED **Frame Width:** 40 **Frame Height:** 126
Face Member Color: DB DARK BRONZE : ANODIZED



Report Provided Courtesy of Glazier Studio - 5.0.0.48

Attachment: 368 Green Bay Glass Quote (8946 : Reso #19-129 Approving Facade Grant for 368 Main

GREEN BAY GLASS, INC
2001 COMMERCIAL WAY
GREEN BAY, WI 54311
920-465-9842 PHONE
920-465-9626 FAX
1-800-472-7750
www.greenbayglassinc.com

Project Name: SAKS Holdings 368Main
Frame Set Name: Frame Set 1
Frame Name: Upperstairs Windows
Panels: 1
Rows: 1
8/20/2019 1:52 PM
Metal Group: T14000 THERMAL SCREW SPLINE INSIDE
D/S: 1
Frame Type: Standard
Frame Width: 37
Frame Height: 60 3/4
Required: 2 SET
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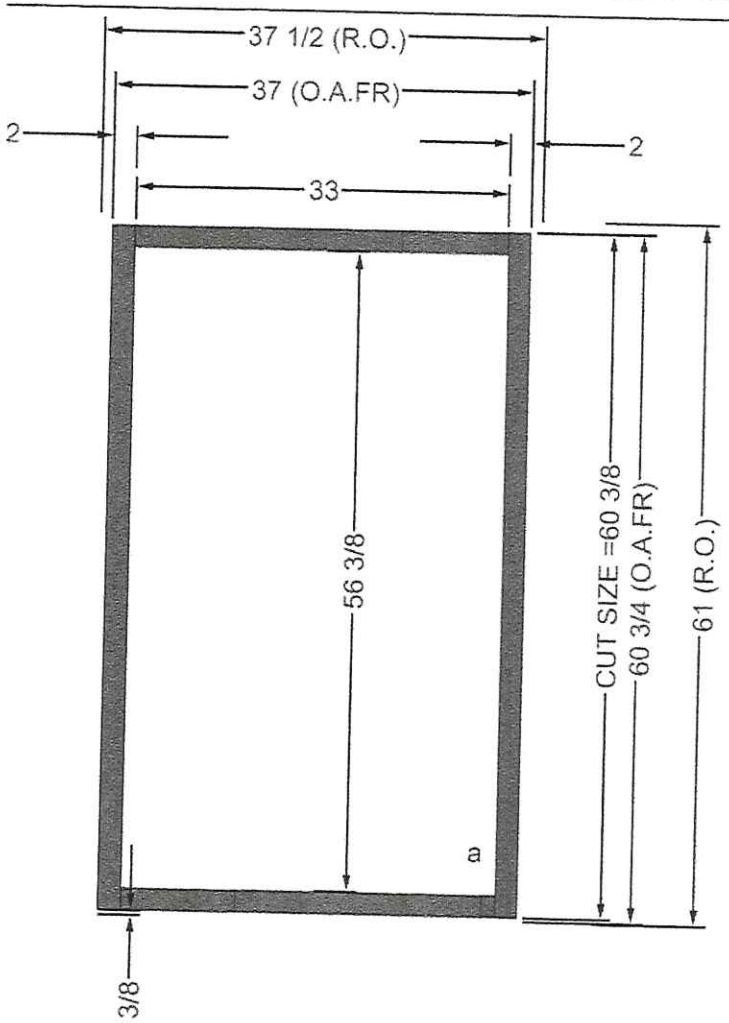
Face Member Color: DB DARK BRONZE : ANODIZED



Report Provided Courtesy of Glazier Studio - 5.0.0.48

Attachment: 368 Green Bay Glass Quote (8946 : Reso #19-129 Approving Facade Grant for 368 Main

GREEN BAY GLASS, INC
3001 COMMERCIAL WAY
GREEN BAY, WI 54311
920-465-8642 PHONE
920-465-8626 FAX
1-800-472-7750
www.greenbayglassinc.com

Project Name: SAKS Holdings 368Main
Frame Set Name: Frame Set 1
Frame Name: Center Upstairs Wdw
Panels: 1
Rows: 1
8/20/2019 1:52 PM
Metal Group: T14000 THERMAL SCREW SPLINE INSIDE
D/S: 1
Frame Type: Standard
Frame Width: 49 1/2
Frame Height: 60 3/4
Required: 1 SET
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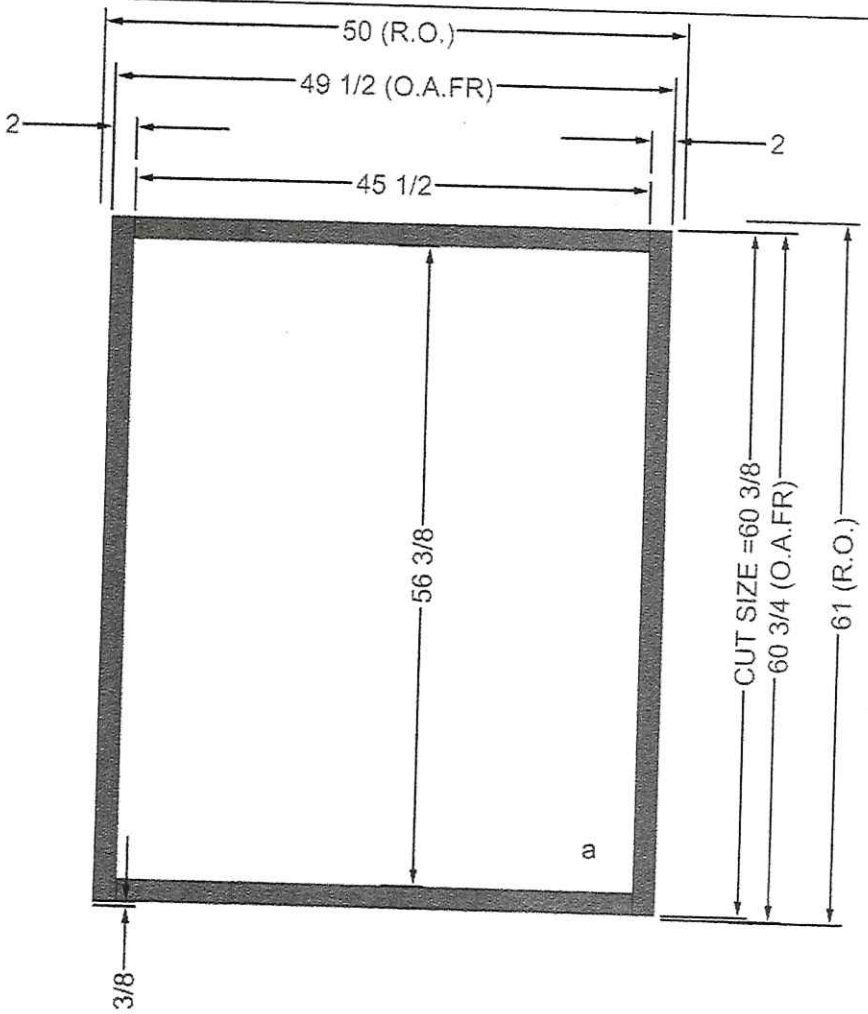
Face Member Color: DB DARK BRONZE : ANODIZED



Report Provided Courtesy of Glazier Studio - 5.0.0.48

Attachment: 368 Green Bay Glass Quote (8946 : Reso #19-129 Approving Facade Grant for 368 Main

Attachment: 368 Main Photos (8946 : Reso #19-129 Approving Facade Grant for 368 Main Avenue (WD-379).)

Attachment: 368 Main Photos (8946 : Reso #19-129 Approving Facade Grant for 368 Main Avenue (WD-379).)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**December 3, 2019**
DEPARTMENT:	**Planning**
FROM:	**Kimberly Flom**
SUBJECT:	**Resolution #19-130 Approving Facade Improvement Project and Authorizing Disbursement of Grant (123 South Broadway; Parcel ED-826).**

At their meeting on September 23, 2019, the Redevelopment Authority unanimously recommended approval of a Facade Grant request for 123 S. Broadway (Parcel ED-826), with a portion of the grant funds to be provided from 2020 program budget.

ATTACHMENTS:

- Reso19-130 (DOCX)
- RDA Memo 123 S Broadway 9-2019 (DOCX)
- 123 S. Broadway Facade Grant Saks Holdings (PDF)
- 123 S Broadway Photos (PDF)

RESOLUTION #19-130

APPROVING FAÇADE IMPROVEMENT PROJECT AND
AUTHORIZING DISBURSEMENT OF GRANT
(123 South Broadway; Parcel ED-826)

WHEREAS, the Tax Increment District #7 (TID #7 or "the District") Project Plan includes city expenditure of funds to property owners within the District in the form of a grant to reimburse 50% of façade improvement costs, not to exceed $20,000 per parcel (for building width of 61' to 120'), thereby increasing property values and tax increment during the life of the District; and

WHEREAS, in 2014,the RDA approved two façade improvement grants to Saks Holdings, LLC (Andrew Krans) for the properties located at 121 and 123 South Broadway, with said grant funding for 123 South Broadway being disbursed, while 121 South Broadway was not disbursed; and

WHEREAS, property at 121 South Broadway has since been combined with 123 South Broadway to become Parcel ED-826, making said parcel now eligible for a total maximum grant amount of $20,000 under the current program funding guidelines ($10,000 previously approved and disbursed in 2014); and

WHEREAS, Saks Holdings, LLC, owner of Parcel ED-826, has submitted an application for a façade improvement grant for proposed improvements to the front façade of the building; and

WHEREAS, the applicant has provided cost estimates for said improvements in the amount of $27,000.00; and

WHEREAS, this façade improvement project has been reviewed by the Redevelopment Authority which recommends approval of a façade improvement grant in the total amount not to exceed $10,000.00, subject to the provisions set forth below; and

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council terminates the 2014 façade improvement grant approved by the Redevelopment Authority for 121 South Broadway Street.

BE IT FURTHER RESOLVED THAT:

Attachment: Reso19-130 (8945 : Reso #19--130 Approving Facade Improvement Project/Authorizing Grant for123 S. Broadway (ED-826).)

The Common Council approves the 2019 façade improvement project as approved by the Redevelopment Authority on September 23, 2019 (in an amount not to exceed $10,000), with $3,200 of the grant being paid from the 2019 budget and the remainder from the 2020 budget, with the final grant payment being calculated according to the façade improvement program requirements based upon review of paid receipts.

BE IT HEREBY RESOLVED THAT:

The Common Council thanks Saks Holdings, LLC for its continued investment in downtown De Pere.

BE IT FURTHER RESOLVED THAT:

The Development Services Director or designee (Director) is authorized to approve disbursement of the façade grant up to $10,000 as set forth above to Saks Holdings, LLC for said improvements after the following conditions are met:

1. The property owner obtains all necessary permits;
2. After completion of the improvements, the Director receives from the property owner copies of paid invoices showing the project is complete; and
3. The City Building Inspection Department verifies to the Director that the work is complete and in compliance with all building codes.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 3rd day of December, 2019.

APPROVED:

_____
Michael J. Walsh, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes:_____
Nays:_____

Attachment: Reso19-130 (8945 : Reso #19--130 Approving Facade Improvement Project/Authorizing Grant for123 S. Broadway (ED-826).)

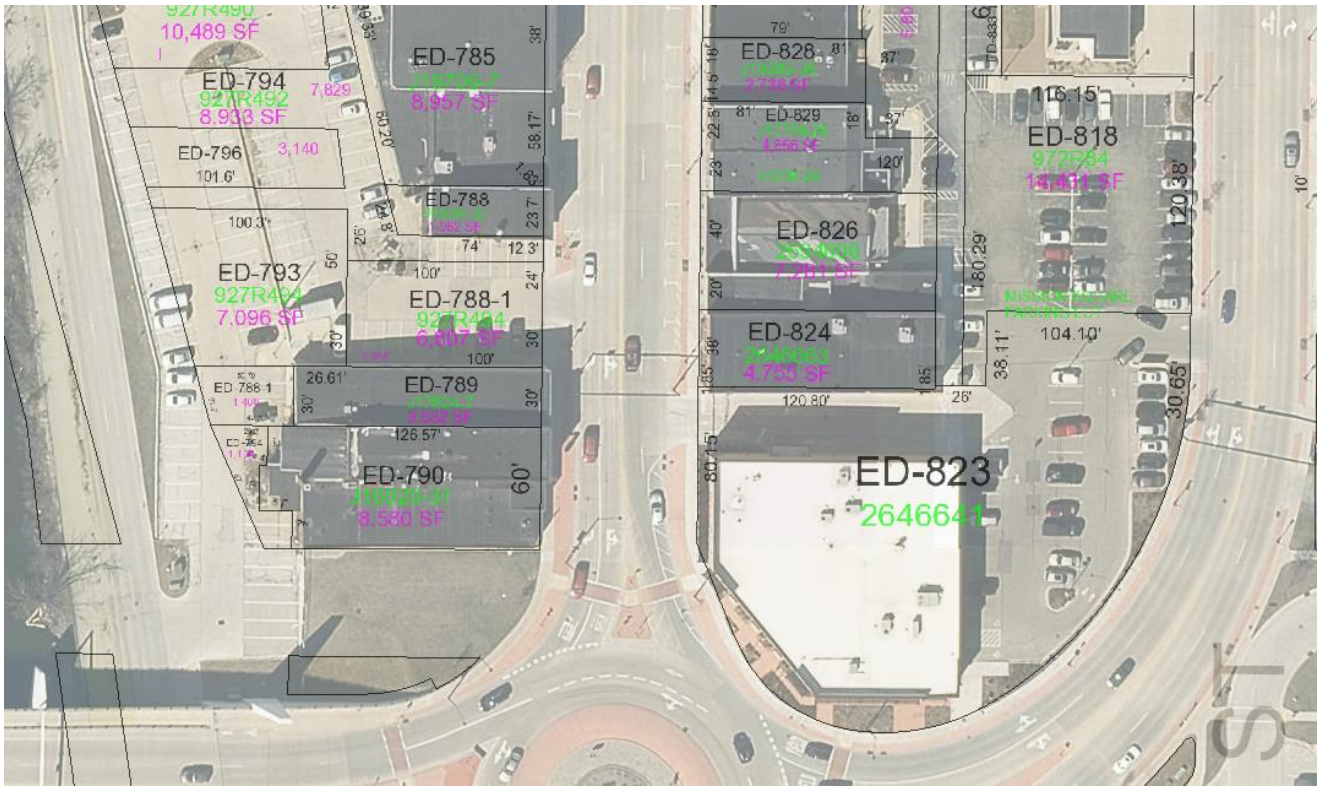
CITY OF DE PERE
MEMO

To: Redevelopment Authority (RDA)
From: Kim Flom, Development Services Director
Date: September 23, 2019

RE: **Façade Grant Request for 123 South Broadway (Parcel ED-826)**

Saks Holdings, LLC (Andrew Krans) secured two façade grant approvals for buildings located at 121 and 123 South Broadway in 2014. At the time, each building was part of an individual parcel. He completed improvements and received grant funds for the 123 S Broadway building but did not receive grant funds for the 121 S. Broadway (also known as Broadway Theater) building.

Since the time of the original approval for 121 S. Broadway, the two parcels have been combined into one parcel. The façade grant review process and guidelines have also changed. The applicant has requested to terminate the original approval for 121 S. Broadway and has submitted a new Façade Grant Application for consideration.



Existing Site

Attachment: RDA Memo 123 S Broadway 9-2019 (8945 : Reso #19--130 Approving Facade Improvement Project/Authorizing Grant for123 S.

Façade Grant Eligibility

- TID District – Property located in TID #7 – Downtown East
- Building Length (measured along right of way) – 60' Front + 60' Rear =120' (Grant Maximum = $20,000)
- Previous Façade Grant Awarded (if so, when) – $10,000 for 123 S. Broadway in 2015.
- Eligible Grant Amount = $10,000
- Historic Designation – The property is part of the South Broadway Historic District (Nationally and State designated).

From the Wisconsin State Historical Society Website:
The South Broadway Historic District contains the most intact concentration of nineteenth century commercial buildings on the east side of the river. By 1882, small, mostly wooden commercial buildings lined the 100 and 200 blocks of N. and S. Broadway. On the night of April 23, a devastating fire destroyed all of the buildings on both sides of the 100 and 200 blocks of S. Broadway. Work on their replacements began almost as soon as the ashes were cold and by the end of the year, five of the District's six contributing buildings were ready for their first occupants. These consist of one and two-story cream brick-clad buildings that all face west onto the 100 block of South Broadway. The unusual circumstances surrounding their construction can still be discerned by the way the facade of one building blends seamlessly with the one adjacent to it. Normally, buildings like these display clear dividing lines that show where one building ends and the other begins, but in this case, since almost all of these buildings were under construction at the same time and their builders were all using the same cream brick to build them, the results were buildings whose main facades have no visible edges. The district remains a visually coherent and architecturally distinct collection of historic commercial buildings in De Pere.

Existing Building – Front Facade

Attachment: RDA Memo 123 S Broadway 9-2019 (8945 : Reso #19--130 Approving Facade Improvement Project/Authorizing Grant for123 S.

Attachment: RDA Memo 123 S Broadway 9-2019 (8945 : Reso #19--130 Approving Facade Improvement Project/Authorizing Grant for123 S.

Project Summary

The applicant has submitted the below rendering for the building and has included cost estimates on the attached application. He proposes to reface the old brick, install new window and door systems and also reface the upper back half with false windows and lighting to give the building a more appealing street view. While not included in the façade grant request, a new roof is also being installed.

Rendering of Proposed Front Façade

123 S Broadway Façade Grant - Façade Grant Project Estimate

Vendor	Detail	Estimated	Eligible	Notes
	Brick Materials	$6,500.00	Yes	Contractor/Quote still needed
	Façade Demolition	$2,500.00	Yes	Contractor/Quote still needed
	Windows and Doors	$11,500.00	Yes	Contractor/Quote still needed
	Electrical	$2,500.00	Yes	Contractor/Quote still needed
	Architect Fees	$1,500.00	Yes	Contractor/Quote still needed
Saks Holdings	Labor	$2,500.00	Yes	Quote still needed
	Total	**$27,000.00**		
	$1 Investment	$13,500.00		**Grant Maximum**
	$1 Grant Match	$10,000.00		**$10,000**

Funding
The applicant is eligible for the grant maximum of $10,000, but only $3,200 remains in the 2019 program budget. The applicant requests splitting the award between the 2019 budget and the future 2020 budget.

2019 TID #7 Façade Grant Program - $30,000
416 George Street – Former Post Office (6/2019) - $13,138.93
600 George Street – C&C Pub (7/2019) - $13,641.07
123 S Broadway – Broadway Theater (9/2019) - $3,200
Total: $30,000

The draft 2020 budget includes a $60,000 request for façade grant funds and will be reviewed later this year. We propose that the balance of the façade grant award come from 2020 funds if approved by the Council. The applicant understands that Council approval of façade grant funding in 2020 is not guaranteed.

2020 TID #7 Façade Grant Funds ($60,000 proposed)
123 S. Broadway (Broadway Theater – $6,800
2020 Remaining Façade Grant Funds (if approved) = $53,200

Recommendation
Recommend termination of the 2014 Façade Grant Award for 121 S. Broadway and approval of the façade grant request for 123 S. Broadway (ED-826), in an amount not to exceed $10,000.00, and that the recommendation be forwarded to Council, subject to the following conditions:

1) That $3,200 of the grant award be paid from the 2019 budget.
2) That Council will not review the façade grant resolution until the 2020 budget is approved, pending funds allocated to the Façade Grant Program.
3) That final grant payment be calculated per program requirements based on receipt review.

OR

Recommend that the applicant submit additional project details to be reviewed at a future RDA meeting.

Attachment: RDA Memo 123 S Broadway 9-2019 (8945 : Reso #19--130 Approving Facade Improvement Project/Authorizing Grant for123 S.

Print Form

1.15.c

DE PERE RUNS DEEPER	**CITY OF DE PERE** **APPLICATION FOR FAÇADE GRANT**	**Receipt #:** **Date:**

The City of De Pere, in conjunction with Downtown De Pere Inc., will assist with façade improvements for commercial properties located within the boundaries of designated Tax Increment Districts (TID). Applications will be acted upon on a first come first serve basis. See the back of this form for funding requirements and review process.

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity)	Authorized Representative	Title	
SAKS Holdings, LLC	Andrew Krans	Senior Partner	
Mailing Address	**City**	**State**	**ZIP Code**
109 N. Broadway	DePere	WI	54115123
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	
atkrans@gmail.com	920-371-5032		

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
SAME			
Mailing Address	**City**	**State**	**ZIP Code**
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	

SECTION 3: Project or Site Location

Project Address/Description	Parcel No.
123 S. Broadway (DePere, WI. 54115) Broadway Theatre	

SECTION 4: Project Information

Project Description:	Thin brick over current 1960's brick with new brick, removed old windows and replace with		
Estimated Start Date:	September 23, 2019 OCtober	Estimated Completion Date:	October 2019
Existing Façade Photo (attach):		Design Drawing (attach):	

Fill in below form with cost estimates based on category. Attach quotes to this application.

Category	Cost Estimate	Category	Cost Estimate
Brick Materials	$6,500	Electrcial	$2,500
Demo of Facade	$2,500	Architect Fees	$1,500
Windows and Doors	$11,500	Saks Holdings Labor	$2,500
Total Eligible Expenses:		**Requested Grant Amount:**	

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print)	Title	Phone Number
Andrew Krans	Senior Partner	920-371-5032
Signature of Applicant		**Date Signed**
ANDREW KRANS		9/16/2019

Attachment: 123 S. Broadway Facade Grant Saks Holdings (8945 : Reso #19--130 Approving Facade Improvement Project/Authorizing Grant

WISCONSIN MAIN STREET

121 S. BROADWAY - DE PERE, WI

JULY 10, 2008/REVISED JAN. 26, 2015

JOE LAWNICZAK

Attachment: 123 S Broadway Photos (8945 : Reso #19--130 Approving Facade Improvement

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**December 3, 2019**
DEPARTMENT:	**City Clerk**
FROM:	**Ann Ledvina**
SUBJECT:	**Operator License Applications.**

ATTACHMENTS:

- Operator List (PDF)

CITY OF DE PERE
License Committee - December 3, 2019

Previously Tabled Operator License Applications	
1	BASTIEN, NATALIE
2	IVERSON, SEAN
3	JACKIMOWICZ, CONNIE
4	MAY, ALYSSA

New Operator License Applications	
1	CIHA, REBEKAH
2	FEENEY, RYAN
3	MORALES REYES, FERNANDO
4	RITCHIE, DANIEL
5	SHEBUSKI, CARI
6	STAEVEN, GINA
7	THYSSEN, SAMANTHA
8	VANG, SAMI
9	BURATTI, ALEX
10	EHNERD, TANNER
11	LACOSSE, DAWN
12	MASON, KARA
13	MILES, SAMANTHA

Attachment: Operator List (8973 : Operator Licenses)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**December 3, 2019**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Voucher approval.**

ATTACHMENTS:

- 12-3-19 VOUCHERS (PDF)

PACKET: 06218 DEC 2019 COUNCIL - 1 12-3-19

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7944	A2CL SERVICES LLC							
	I-323L330611	A2CL SERVICES LLC	R	12/03/2019		26.80CR	090613	26.80
0302	AIRGAS USA LLC							
	I-9965563666	AIRGAS USA LLC	R	12/03/2019		573.12CR	090614	
	I-9965563667	AIRGAS USA LLC	R	12/03/2019		194.19CR	090614	767.31
7873	AMERICAN CONSERVATION & BILLING SOLUTIONS							
	I-10400	AMERICAN CONSERVATION & BILLIN	R	12/03/2019		1,042.00CR	090615	1,042.00
5604	AURORA BAYCARE MED CTR LLC							
	I-KY397	AURORA BAYCARE MED CTR LLC	R	12/03/2019		104.53CR	090616	
	I-KY403	AURORA BAYCARE MED CTR LLC	R	12/03/2019		1,301.44CR	090616	1,405.97
0020	BADGERLAND PRINTING INC							
	I-34229	BADGERLAND PRINTING INC	R	12/03/2019		120.00CR	090617	120.00
0027	BAY TOWEL INC							
	I-2963303	BAY TOWEL INC	R	12/03/2019		117.51CR	090618	
	I-2966097	BAY TOWEL INC	R	12/03/2019		179.46CR	090618	
	I-2966108	BAY TOWEL INC	R	12/03/2019		92.46CR	090618	389.43
4286	JEDD BRADLEY							
	I-201911259989	JEDD BRADLEY	R	12/03/2019		44.55CR	090619	44.55
0046	BROWN COUNTY PORT SOLID WASTE DEPT							
	I-41748	BROWN COUNTY PORT SOLID WASTE	R	12/03/2019		31,042.63CR	090620	31,042.63
2984	BROWN COUNTY TREASURER							
	I-201911259983	BROWN COUNTY TREASURER	R	12/03/2019		824.68CR	090621	824.68
0536	CDW GOVERNMENT INC							
	I-VPM4405	CDW GOVERNMENT INC	R	12/03/2019		177.94CR	090622	177.94
6575	CEDAR CORP							
	I-101415	CEDAR CORP	R	12/03/2019		1,797.26CR	090623	1,797.26
6414	COMMUNICATIONS ENGINEERING CO							
	I-323402	COMMUNICATIONS ENGINEERING CO	R	12/03/2019		478.00CR	090624	478.00
7997	COMPLETE OFFICE							
	I-AR11564	COMPLETE OFFICE	R	12/03/2019		156.00CR	090625	156.00

Attachment: 12-3-19 VOUCHERS (8968 : Voucher approval.)

PACKET: 06218 DEC 2019 COUNCIL - 1 12-3-19

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0217	COUNTRY VISIONS COOPERATIVE							
	I-201911259984	COUNTRY VISIONS COOPERATIVE	R	12/03/2019		5.34CR	090626	
	I-8867	COUNTRY VISIONS COOPERATIVE	R	12/03/2019		8.30CR	090626	
	I-8871	COUNTRY VISIONS COOPERATIVE	R	12/03/2019		11.45CR	090626	25.09
0061	CUMMINS NPOWER, LLC							
	I-F4-46671	CUMMINS NPOWER, LLC	R	12/03/2019		317.47CR	090627	317.47
7960	ERIC R ERDMAN							
	I-201911259985	ERIC R ERDMAN	R	12/03/2019		105.00CR	090628	105.00
4176	FRANK'S RADIO SERVICE INC							
	I-114899	FRANK'S RADIO SERVICE INC	R	12/03/2019		657.80CR	090629	657.80
6923	GORDON FLESCH COMPANY INC.							
	I-IN12769585	GORDON FLESCH COMPANY INC.	R	12/03/2019		157.00CR	090630	157.00
5830	GRAEF INC							
	I-106284	GRAEF INC	R	12/03/2019		10,332.00CR	090631	10,332.00
0116	GRAINGER INC							
	I-9310929790	GRAINGER INC	R	12/03/2019		4.20CR	090632	
	I-9312349518	GRAINGER INC	R	12/03/2019		124.74CR	090632	128.94
7764	GREAT AMERICA FINANCIAL SVCS							
	I-25840978	GREAT AMERICA FINANCIAL SVCS	R	12/03/2019		362.19CR	090633	362.19
0124	GREEN BAY CITY TREASURER							
	I-126563	GREEN BAY CITY TREASURER	R	12/03/2019		34,840.50CR	090634	34,840.50
7245	GREEN BAY WATER UTILITY							
	I-6428	GREEN BAY WATER UTILITY	R	12/03/2019		99.00CR	090635	99.00
5674	HOME TEAM SPORTS & APPAREL INC							
	I-38865	HOME TEAM SPORTS & APPAREL INC	R	12/03/2019		72.00CR	090636	72.00
0567	INDUSTRIAL MARKETING CORP							
	I-42933	INDUSTRIAL MARKETING CORP	R	12/03/2019		988.49CR	090637	988.49
6809	JACK'S MAINTENANCE SERVICE INC.							
	I-49080	JACK'S MAINTENANCE SERVICE INC	R	12/03/2019		420.00CR	090638	420.00

Attachment: 12-3-19 VOUCHERS (8968 : Voucher approval.)

PACKET: 06218 DEC 2019 COUNCIL - 1 12-3-19

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
2602	JOSSART BROTHERS INC							
	I-1381	JOSSART BROTHERS INC	R	12/03/2019		2,140.70CR	090639	2,140.70
1276	JX ENTERPRISES INC							
	I-14102970P	JX ENTERPRISES INC	R	12/03/2019		17.49CR	090640	
	I-14102972P	JX ENTERPRISES INC	R	12/03/2019		12.00CR	090640	
	I-14103029P	JX ENTERPRISES INC	R	12/03/2019		69.18CR	090640	
	I-14103076P	JX ENTERPRISES INC	R	12/03/2019		26.99CR	090640	
	I-14103727P	JX ENTERPRISES INC	R	12/03/2019		19.99CR	090640	
	I-14104286P	JX ENTERPRISES INC	R	12/03/2019		167.65CR	090640	
	I-14104611P	JX ENTERPRISES INC	R	12/03/2019		49.29CR	090640	362.59
3140	KUNDINGER FLUID POWER INC							
	I-50566043	KUNDINGER FLUID POWER INC	R	12/03/2019		338.27CR	090641	338.27
0156	LAWSON PRODUCTS INC							
	I-9307141084	LAWSON PRODUCTS INC	R	12/03/2019		322.66CR	090642	322.66
8004	ANN LEDVINA							
	I-201911259986	ANN LEDVINA	R	12/03/2019		16.15CR	090643	16.15
7082	LEE RECREATION LLC							
	I-12461-19	LEE RECREATION LLC	R	12/03/2019		605.00CR	090644	605.00
0160	LIZER OF WI INC							
	I-98459AD	LIZER OF WI INC	R	12/03/2019		120.00CR	090645	120.00
0165	MARTELL CONSTRUCTION INC							
	I-19-05 (2)	MARTELL CONSTRUCTION INC	R	12/03/2019		18,951.20CR	090646	18,951.20
7190	STEVE MASSEY							
	I-201911259987	STEVE MASSEY	R	12/03/2019		390.34CR	090647	390.34
5207	MDE INC							
	I-8070	MDE INC	R	12/03/2019		600.00CR	090648	600.00
0173	MENARDS INC							
	C-57206	MENARDS INC	R	12/03/2019		49.96	090649	
	I-56702	MENARDS INC	R	12/03/2019		22.29CR	090649	
	I-57190	MENARDS INC	R	12/03/2019		74.52CR	090649	
	I-57207	MENARDS INC	R	12/03/2019		12.99CR	090649	
	I-57257	MENARDS INC	R	12/03/2019		1,276.97CR	090649	
	I-57399	MENARDS INC	R	12/03/2019		57.33CR	090649	
	I-57456	MENARDS INC	R	12/03/2019		84.42CR	090649	
	I-57605	MENARDS INC	R	12/03/2019		118.35CR	090649	1,596.91

Attachment: 12-3-19 VOUCHERS (8968 : Voucher approval.)

PACKET: 06218 DEC 2019 COUNCIL - 1 12-3-19

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7934	MEYER BORGMAN JOHNSON							
	I-W19.322.0-2	MEYER BORGMAN JOHNSON	R	12/03/2019		55.00CR	090650	55.00
1630	BRIAN MITCHELL							
	I-2610	BRIAN MITCHELL	R	12/03/2019		37.50CR	090651	37.50
8003	MN CHAPT AMERICAN PLAN ASSOC							
	I-JP191113	MN CHAPT AMERICAN PLAN ASSOC	R	12/03/2019		25.00CR	090652	25.00
7859	MURPHY DESMOND SC							
	I-8094504	MURPHY DESMOND SC	R	12/03/2019		377.75CR	090653	377.75
3191	NCI							
	I-AR16992	NCI	R	12/03/2019		118.32CR	090654	118.32
7129	NELSON TACTICAL							
	I-1419	NELSON TACTICAL	R	12/03/2019		350.95CR	090655	350.95
0531	NORTHEAST AUTO PARTS INC							
	C-344018	NORTHEAST AUTO PARTS INC	R	12/03/2019		36.00	090656	
	I-343855	NORTHEAST AUTO PARTS INC	R	12/03/2019		7.99CR	090656	
	I-343860	NORTHEAST AUTO PARTS INC	R	12/03/2019		39.96CR	090656	
	I-343861	NORTHEAST AUTO PARTS INC	R	12/03/2019		19.98CR	090656	
	I-343865	NORTHEAST AUTO PARTS INC	R	12/03/2019		19.98CR	090656	
	I-343873	NORTHEAST AUTO PARTS INC	R	12/03/2019		146.83CR	090656	
	I-343898	NORTHEAST AUTO PARTS INC	R	12/03/2019		210.60CR	090656	
	I-343899	NORTHEAST AUTO PARTS INC	R	12/03/2019		19.98CR	090656	
	I-343963	NORTHEAST AUTO PARTS INC	R	12/03/2019		214.00CR	090656	
	I-343998	NORTHEAST AUTO PARTS INC	R	12/03/2019		226.00CR	090656	
	I-344017	NORTHEAST AUTO PARTS INC	R	12/03/2019		26.38CR	090656	895.70
3250	NORTHERN LAKE SERVICE							
	I-368241	NORTHERN LAKE SERVICE	R	12/03/2019		560.00CR	090657	560.00
6260	NORTHERN SOUND & VIDEO LLC							
	I-IDE50190826	NORTHERN SOUND & VIDEO LLC	R	12/03/2019		16,387.35CR	090658	16,387.35
0194	OLSON TRAILER & BODY LLC							
	I-102912C	OLSON TRAILER & BODY LLC	R	12/03/2019		276.24CR	090659	276.24
0197	PACKER CITY INTL TRUCKS INC							
	I-X101116505:01	PACKER CITY INTL TRUCKS INC	R	12/03/2019		68.72CR	090660	68.72

Attachment: 12-3-19 VOUCHERS (8968 : Voucher approval.)

PACKET: 06218 DEC 2019 COUNCIL - 1 12-3-19

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1331	PACKER FASTENER & SUPPLY INC							
	I-476987	PACKER FASTENER & SUPPLY INC	R	12/03/2019		65.80CR	090661	65.80
0208	POMP'S TIRE SERVICE INC							
	I-90061063	POMP'S TIRE SERVICE INC	R	12/03/2019		45.00CR	090662	45.00
0209	POOL WORKS INC							
	I-170348-1	POOL WORKS INC	R	12/03/2019		39.64CR	090663	39.64
6948	RAY'S TIRE							
	I-1008585	RAY'S TIRE	R	12/03/2019		284.95CR	090664	
	I-1009770	RAY'S TIRE	R	12/03/2019		1,289.29CR	090664	1,574.24
1890	S I METALS AND SUPPLY							
	I-229797	S I METALS AND SUPPLY	R	12/03/2019		56.50CR	090665	56.50
0501	SAINT MARY'S HOSPITAL							
	I-23228	SAINT MARY'S HOSPITAL	R	12/03/2019		8.01CR	090666	8.01
0235	SAINT VINCENT HOSPITAL							
	I-50421	SAINT VINCENT HOSPITAL	R	12/03/2019		61.44CR	090667	61.44
8005	SCHAUS ROOFING MECH CONTRACTORS INC							
	I-19-24 (1)	SCHAUS ROOFING MECH CONTRACTOR	R	12/03/2019		81,111.37CR	090668	81,111.37
0999	STAPLES ADVANTAGE							
	I-3427775893	STAPLES ADVANTAGE	R	12/03/2019		42.99CR	090669	42.99
3378	STRYKER SALES CORP							
	I-2833448M	STRYKER SALES CORP	R	12/03/2019		98.54CR	090670	
	I-2838824M	STRYKER SALES CORP	R	12/03/2019		994.50CR	090670	1,093.04
0268	TRUCK EQUIPMENT INC							
	I-874370-00	TRUCK EQUIPMENT INC	R	12/03/2019		134.26CR	090671	
	I-874733-00	TRUCK EQUIPMENT INC	R	12/03/2019		5.38CR	090671	139.64
0272	UNIFORM SHOPPE INC							
	I-293495	UNIFORM SHOPPE INC	R	12/03/2019		82.95CR	090672	82.95
0277	VAN'S FIRE & SAFETY INC							
	I-4129415	VAN'S FIRE & SAFETY INC	R	12/03/2019		38.65CR	090673	
	I-4129851	VAN'S FIRE & SAFETY INC	R	12/03/2019		160.10CR	090673	
	I-4129852	VAN'S FIRE & SAFETY INC	R	12/03/2019		46.85CR	090673	245.60

Attachment: 12-3-19 VOUCHERS (8968 : Voucher approval.)

PACKET: 06218 DEC 2019 COUNCIL - 1 12-3-19

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7210	VANDEN PLAS SANITATION INC.							
	I-40376	VANDEN PLAS SANITATION INC.	R	12/03/2019		131.60CR	090674	131.60
5772	MELISSA VANDE WETTERING							
	I-201911259990	MELISSA VANDE WETTERING	R	12/03/2019		14.46CR	090675	14.46
3707	VIKING ELECTRIC SUPPLY							
	I-S003146497.001	VIKING ELECTRIC SUPPLY	R	12/03/2019		13.16CR	090676	
	I-S003149212.001	VIKING ELECTRIC SUPPLY	R	12/03/2019		120.97CR	090676	
	I-S003150024.001	VIKING ELECTRIC SUPPLY	R	12/03/2019		204.36CR	090676	338.49
7350	WI MEDIA							
	I-2930704	WI MEDIA	R	12/03/2019		42.57CR	090677	42.57
5978	ANDREW ZIETLOW							
	I-201911259991	ANDREW ZIETLOW	R	12/03/2019		19.72CR	090678	19.72

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	66	0.00	216,487.46	216,487.46
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	66	0.00	216,487.46	216,487.46

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

Attachment: 12-3-19 VOUCHERS (8968 : Voucher approval.)

PACKET: 06218 DEC 2019 COUNCIL - 1 12-3-19

VENDOR SET: 01 **** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	12/2019	90,495.56CR
201	12/2019	964.61CR
209	12/2019	16,387.35CR
405	12/2019	100,499.17CR
601	12/2019	4,759.46CR
650	12/2019	3,381.31CR
ALL		216,487.46CR

Attachment: 12-3-19 VOUCHERS (8968 : Voucher approval.)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**December 3, 2019**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Future agenda items.**