



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, February 4, 2020

7:00 PM

De Pere City Hall Riverview Room

1. Call to Order. The meeting was called to order at 7:00 PM by Alderperson James Boyd.

Attendee Name	Title	Status	Arrived
James Boyd	Alderperson	Present	
Dan Carpenter	Alderperson	Present	
Jonathon Hansen	Alderperson	Present	

Also present: City Attorney Judy Schmidt-Lehman, Assistant City Attorney Kristen Johnson, Police Chief Derek Beiderwieden, and City Clerk Carey Danen.

2. Approval of the minutes of the January 21, 2020 License Committee meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

3. Public Comment Period and other Announcements.

None.

4. Operator License Applications.*

Alderperson Boyd moved, seconded by Alderperson Hansen to open the meeting. Upon vote, motion carried unanimously. New Operator application #10 for Alexannedra Jackson was presented. The applicant answered Committee members' questions. Alderperson Boyd moved, seconded by Alderperson Carpenter to close the meeting. Upon vote, motion carried unanimously. Alderperson Hansen moved, seconded by Alderperson Carpenter to approve New Operator applications #1-10. Upon vote, motion carried unanimously.

5. Application for Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License for Seikos Sushi LLC (DBA Island Sushi Bar & Grill), 875 Heritage Road. Submitted by Seikos Sushi LLC, Agent: Alison Porter, Appleton, WI.*

Assistant City Attorney Kristen Johnson explained that this license application, as well as the premises description change application for the Swan Club, are for the same building. The Legal department has some concerns about how the two premises would be split, and reached out to the City's contact at the Department of Revenue for guidance. She explained that there are concerns about overlapping descriptions, the DOR requirement that there be two separate entrances, as well as challenges to enforcement from the Police Department's perspective. Therefore, staff is requesting that both agenda items be referred back to staff in order to collect more information.

Alderperson Boyd moved, seconded by Alderperson Hansen to open the meeting. Upon vote, motion carried unanimously. Island Sushi owner Alison Porter explained that they put together some proposed solutions, which she distributed at the meeting. A copy of the materials is attached to these minutes as Exhibit A. She reported that they plan to place signage at the main door directing patrons that alcohol cannot be carried past that

point into the hallway, and that employees are always at the host station near that doorway to monitor. She also stated that alcohol can be stored upstairs instead of in the basement.

Ms. Porter then inquired if it was possible to conduct business under one liquor license for the entire building. City Attorney Judy Schmidt-Lehman explained that in that scenario, someone would have to be responsible for both entities; she proposed scheduling a meeting with the owners of both establishments and City staff to resolve questions about both alternatives.

Alderson Carpenter moved, seconded by Alderson Hansen to close the meeting. Upon vote, motion carried unanimously.

RESULT:	REFERRED BACK TO STAFF [UNANIMOUS]
MOVER:	James Boyd, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

6. Application for premises description change submitted by JPG, Inc. (DBA Swan Club).*

RESULT:	REFERRED BACK TO STAFF [UNANIMOUS]
MOVER:	James Boyd, Alderson
SECONDER:	Dan Carpenter, Alderson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

7. Adjournment.

Alderson Boyd moved, seconded by Alderson Carpenter to adjourn the meeting at 7:16 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk