



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, February 6, 2018

7:15 PM

Riverview Conference Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **February 6, 2018** at **7:15 PM** in the **Riverview Conference Room, 335 South Broadway Street, De Pere, WI 54115.**

Call to Order

1. Roll Call
2. Approval of the Minutes of the January 16, 2018 License Committee Meeting.
3. Public Comment Period and other Announcements.
4. Operator License Applications.*
5. Application for a premises description change for The Green Room, from 353 Main Av to 363 Main Av.*
6. Application for a Class "B" Fermented Malt Beverage License for Heritage Rd, LLC (DBA One Under Golf Center), 801 Heritage Rd, Unit C. Submitted by Heritage Rd, LLC, Agent: Matthew Wood, Green Bay, WI.*
7. Adjournment.

Respectfully Submitted,

Shana Ledvina, Clerk - Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Mayor
Alderspersons
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Shawn J. Dugre
Haley R. Evers
Dylan J. Kropp
Allison R. Steiner
Samuel M. Ward
Michael T. Eserkaln
John Allen
Matthew Wood

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: February 6, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the January 16, 2018 License Committee Meeting.

ATTACHMENTS:

- 1-16-18 License Committee Minutes (DOC)



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, January 16, 2018

7:15 PM

Riverview Conference Room

1. Call to Order: The meeting was called to order at 7:15 PM by Alderperson Boyd.

Attendee Name	Title	Status
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Jonathon Hansen	Aldersperson	Present

2. Public Comment Period and other Announcements. None.

3. Approval of the Minutes of the January 2, 2018 License Committee Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Jonathon Hansen, Aldersperson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

4. Operator License Applications.*

CITY OF DE PERE

License Committee - January 16, 2018

Previously Tabled Operator License Applications	
1	BYERS, THOMAS D.
2	COMYNE, JORDAN M.
3	ROBINSON, TYLER B.

New Operator License Applications	
1	ENWIYA, ADAM H.
2	MACCO, MARY C.

Previously Tabled Operator License Application #1 for Thomas D. Byers was presented. Aldersperson Boyd moved, seconded by Aldersperson Carpenter to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Aldersperson Boyd moved, seconded by Aldersperson Hansen to close the meeting. Upon vote, motion carried unanimously. Previously Tabled Operator License Application #2 for Jordan M. Comyne was presented. Aldersperson Carpenter moved, seconded by Aldersperson Boyd to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Aldersperson Carpenter moved, seconded by Aldersperson Boyd to close the meeting. Upon vote, motion carried unanimously. Previously Tabled Operator License Application #3 for Tyler B. Robinson was presented. Aldersperson Boyd moved, seconded by Aldersperson Carpenter to deny the application. Upon vote, motion carried unanimously. Aldersperson Boyd moved, seconded by Aldersperson Carpenter to approve Previously Tabled Operator License Applications #1-2. Upon vote, motion carried unanimously.

Alderson Carpenter moved, seconded by Alderson Hansen to approve Operator License Applications #1 and 2. Upon vote, motion carried unanimously.

5. Review of Operator License issued to Breanna N. Natzke.
6. Adjournment.

Alderson Hansen moved, seconded by Alderson Boyd to adjourn the meeting at 7:23 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: February 6, 2018
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.*

ATTACHMENTS:

- 02-06-18 (PDF)

CITY OF DE PERE
License Committee - February 6, 2018

New Operator License Applications for the 2016-2018 Licensing Period	
1	DUGRE, SHAWN J.
2	EVERS, HALEY R.
3	KROPP, DYLAN J.
4	STEINER, ALLISON R.
5	WARD, SAMUEL M.

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: February 6, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Application for a premises description change for The Green Room,
from 353 Main Av to 363 Main Av.*

ATTACHMENTS:

- Green Room_Premises Description Change_2-6-18 (PDF)

PREMISES DESCRIPTION CHANGE

5.a

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning 2/27/2018 20 18 ;
ending 6/30 20 18

TO THE GOVERNING BODY of the: ☐ Town of } DePue
☐ Village of }
☒ City of }

County of Brown Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY
☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Green Room Theatre LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

	Title	Name	Home Address	Post Office & Zip Code
President/Member		<u>Michael Thomas Escalante</u>	<u>P.O. Box 6101</u>	<u>DePue, WI 54115</u>
Vice President/Member				
Secretary/Member				
Treasurer/Member				
Agent		<u>Michael Thomas Escalante</u>		
Directors/Managers				

3. Trade Name The Green Room Business Phone Number 920-983-0966
4. Address of Premises 363 Main Ave. Post Office & Zip Code DePue, WI 54115
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Entire Space - No Basement
10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No
(b) If yes, under what name was license issued? Buddha's Still
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5d) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 16th day of January, 20 18

[Signature]
(Clerk/Notary Public)

My commission expires 4-30-21

[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>1-16-18</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: February 6, 2018

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Application for a Class "B" Fermented Malt Beverage License for Heritage Rd, LLC (DBA One Under Golf Center), 801 Heritage Rd, Unit C. Submitted by Heritage Rd, LLC, Agent: Matthew Wood, Green Bay, WI.*

ATTACHMENTS:

- One Under Golf Center_2-6-18 (PDF)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning Feb 7 20 18
ending June 30 20 18

TO THE GOVERNING BODY of the:

☐ Town of
☐ Village of
☒ City of De Pere
County of Brown Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY
☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Heritage Rd, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>John Allen</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Vice President/Member	<u>Tony Wolf</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Secretary/Member			
Treasurer/Member			
Agent	<u>Matthew Wood</u>	<u>[REDACTED]</u>	<u>[REDACTED]</u>
Directors/Managers			

3. Trade Name One Under Golf Center Business Phone Number (920) 425-4038

4. Address of Premises 301 Heritage Rd, Unit C De Pere, WI Post Office & Zip Code 54115

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No

6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No

7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No

8. (a) Corporate/limited liability company applicants only: Insert state WI and date 3/7/17 of registration.

- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No

- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Indoor Golf Center - Caddyshack (Food + Bev room)

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No

- (b) If yes, under what name was license issued? _____

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5d) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 19th day of January, 20 18

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Wisconsin Department of Revenue