



Common Council

Regular Meeting

Final Minutes

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Tuesday, February 6, 2024

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Pamela Gantz	Aldersperson	Remote	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Excused	
Devin Perock	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the January 16, 2024 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Perock, Quigley, Raasch
EXCUSED:	Shana Defnet Ledvina

4. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.

None.

5. Recommendation from Plan Commission to approve an extraterritorial 1-lot and 1-outlot certified survey map at 3300 BLK Monroe RD in Ledgeview (Parcel D-423).

RESULT:	APPROVED SUBJECT TO STAFF RECOMMENDATIONS [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Devin Perock, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Perock, Quigley, Raasch
EXCUSED:	Shana Defnet Ledvina

6. Recommendation from the Board of Park Commissioners to accept Amerilux as the main sponsor for De Pere Beer Gardens.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Perock, Quigley, Raasch
EXCUSED:	Shana Defnet Ledvina

7. Recommendation from the Board of Park Commissioners to accept \$1,750 sponsorship from Immel Construction Inc. for the June Beer Gardens.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Perock, Quigley, Raasch
EXCUSED:	Shana Defnet Ledvina

8. Recommendation from the Board of Park Commissioners to accept a \$1,750 sponsorship from Durr Systems Inc. for July Beer Garden.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Perock, Quigley, Raasch
EXCUSED:	Shana Defnet Ledvina

9. Recommendation from the Board of Park Commissioners to accept a \$1,750 Sponsorship from Tweet Garot Mechanical for August Beer Garden.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Perock, Quigley, Raasch
EXCUSED:	Shana Defnet Ledvina

10. Recommendation from the Board of Park Commissioners to accept a \$1,500 donation from the De Pere Lions Club for children's entertainment at 2024 Beer Gardens.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Perock, Quigley, Raasch
EXCUSED:	Shana Defnet Ledvina

11. Recommendation from the Board of Park Commissioners to accept donation proposal from De Pere Girls Softball Association for scoreboards.

Parks Director Marty Kosobucki confirmed that the City will be responsible for maintenance and repairs of the scoreboards. He noted that the Park Board will need to approve sponsors chosen for display; the board will look at developing a policy for this.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Perock, Quigley, Raasch
EXCUSED:	Shana Defnet Ledvina

12. Recommendation from the Board of Park Commissioner to approve change order #6 for Nelson Pavilion.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Perock, Quigley, Raasch
EXCUSED:	Shana Defnet Ledvina

13. Recommendation from the Board of Park Commissioners to accept the low bid from Olsen Trailer and Body for a total of \$167,922 with the additional funding of \$72,922 being added to the Capital Project funding for replacing Truck 18.

Alderperson Hansen moved, seconded by Alderperson Gantz to approve the Park Board's recommendation. Discussion followed regarding the price of purchasing a same-size truck; the size capacity of the proposed larger truck; the use of the current vehicle by other departments; and the trade-in value of the old truck. Parks Director Marty Kosobucki estimated that the cost could potentially increase 5-10% if the purchase is delayed a year. Maintenance Supervisor Tom Blohowiak reported that the current price quote is valid for a month. Council members agreed that they would like to review a quote for the same-size truck before making a decision.

RESULT:	TABLED [UNANIMOUS] Next: 2/20/2024 7:30 PM
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Perock, Quigley, Raasch
EXCUSED:	Shana Defnet Ledvina

14. Recommendation from the Board of Park Commissioners to approve tennis program fees adjustment.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Perock, Quigley, Raasch
EXCUSED:	Shana Defnet Ledvina

15. Resolution #24-04 Authorizing Cooperative Service Agreement Between the City of De Pere and United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services (Aerial Deer Survey).

Parks Director Marty Kosobucki reported that the village of Allouez is planning to do a similar study, but there would not be any cost benefits to do it jointly.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Perock, Quigley, Raasch
EXCUSED:	Shana Defnet Ledvina

16. Resolution #24-05 Adopting City of De Pere Comprehensive Outdoor Recreation Plan (2024-2029).

Alderperson Hansen pointed out that Appendix C in the comprehensive plan includes a detailed list of proposed improvements for each park, and asked if staff could provide a checklist once or twice a year so that Council and the public can see what has been completed. Parks Director Marty Kosobucki stated that he expects the list to change frequently, but could see value in reporting on the status of the big items. City Administrator Larry Delo noted that tasks such as redoing trails, replacing a picnic table, or painting signs are considered maintenance. If the cost of a project is \$5,000 or more, it would be identified on the capital list. Director Kosobucki explained that the comprehensive plan is designed as a road map, and will not be amended when changes are made. Besides providing guidance, the comprehensive plan is necessary to obtain grants.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Perock, Quigley, Raasch
EXCUSED:	Shana Defnet Ledvina

17. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Perock, Quigley, Raasch
EXCUSED:	Shana Defnet Ledvina

18. Future agenda items.

Alderperson Hansen requested a discussion on room tax and where the funds are going now that the Expo Center is finished. This request will go to the Finance-Personnel Committee.

19. Adjournment.

Aldersperson Carpenter moved, seconded by Aldersperson Perock to adjourn the meeting at 8:06 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk