



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, February 7, 2017

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **February 7, 2017** at **7:30 PM** in the **De Pere City Hall Council Chambers**, 335 S. Broadway Street, De Pere, WI 54115.

This meeting can be viewed LIVE on TW Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

Call to order.

1. Roll call.
2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the January 17, 2017 Common Council Meeting.
4. Update on the southern bridge project.
5. Public comment upon matters not on the agenda or other announcements.
6. Recommendation from the License Committee on an Application for Change of Agent submitted by TS Fest, Inc.
7. Recommendation from the License Committee on an Application for a Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License for Reptile Rail Entertainment, LLC (DBA On the Rocks), 413 Main Av. Submitted by Reptile Rail Entertainment, LLC, Agent: Ronald Evans, 3508 Layden Dr #2, De Pere, WI.
8. Recommendation from Plan Commission regarding a Proposed Extraterritorial Two-Lot Certified Survey Map at 1800 BLK Swan Road in Ledgeview (Parcel D-74-4). Submitted by Steven M. Bieda, PLS.
9. Recommendation from the Board of Park Commissioners to accept Donation from American Transmission Company (ATC) for use in the Urban Orchard program.
10. Recommendation from the Board of Park Commissioners to accept Tree Donation from the GB Packers, WDNR, GB Packaging, WPS & SCA.
11. Resolution #17-05, Authorizing Street Name Change (Richco Rd. To Richco Ct.).
12. Resolution #17-06, Approving Agreement for Consulting Services Between the City of De Pere and Heritage Research LTD. (Intensive Survey of Historical and Architectural Sites).
13. Resolution #17-07, Authorizing Submission of Staffing for Adequate Fire and Emergency Response (SAFER) Grant Application.
14. Discussion and Proposed Action Regarding Possible Projects for Use of Stadium Tax Surplus.
15. Voucher Approval.
16. Operator License Applications.

17. Future Agenda Items
18. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:
Alderspersons
Mayor
City Administrator
Department Heads
TV, Newspaper & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Cole Runge, Brown County
Steve Bieda, Mau & Associates
Jonathon Wieser
Ronald Evans

City of De Pere, Wisconsin



Request For Common Council Action

MEETING DATE: February 7, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Approval of the Minutes of the January 17, 2017 Common Council Meeting.

ATTACHMENTS:

- 1-17-2017 Common Council Minutes (DOC)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, January 17, 2017

7:30 PM

De Pere City Hall Council Chambers

1. Call to order. The Common Council Meeting was called to order on January 17, 2017 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Scott Crevier	Aldersperson	Present
Michael Donovan	Aldersperson	Present
Ryan Jennings	Aldersperson	Present
Larry Lueck	Aldersperson	Present
Dean Raasch	Aldersperson	Present
Lisa Rafferty	Aldersperson	Present

2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the January 3, 2017 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

4. Public Hearing to levy special assessments for construction of sanitary sewer, storm sewer, water main and storm water retention pond construction located on Richco Road from American Boulevard.
 - A. Notice of Public Hearing.
Clerk-Treasurer Shana Ledvina announced that the public hearing was published in the Green Bay Press Gazette on January 5, 2017.
 - B. Recommendation from the Board of Public Works.
City Engineer Eric Rakers stated the Board of Public Works recommended approval.
 - C. Resolution #17-02, Final Resolution Authorizing Sanitary Sewer, Storm Sewer, Water Main and Storm Water Management Pond Construction and Levying Special Assessments Against Benefitted Property (Richco Road from American Boulevard)

Mayor Walsh declared the public hearing open; no one wished to speak and the Mayor declared the public hearing closed and entertained a motion. Aldersperson Lueck moved, seconded by Aldersperson Boyd to approve the resolution. Discussion followed regarding the zoning of the properties and the structure for distributing the assessment.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

5. Public comment upon matters not on the agenda or other announcements. None.
6. Presentation of the 2015 Stormwater Management Plan.

City Engineer Eric Rakers reviewed the Stormwater Management Plan with the Council. He identified some of the long term challenges the City faces and identified future action items required to meet the WDNR mandated reductions of total phosphorus and total suspended solids. He reviewed the three different drainage basins the City is divided into and explained that two of the three basins are meeting requirements; the third, the Fox River basin, is well below the required reduction levels set by the WDNR. He reviewed alternatives to meet the long term reductions that the City can implement to offset the Fox River basin. He explained that staff will continue to review these alternatives and will come back with recommendations. Discussion followed regarding the time frame for meeting new requirements, the difference in treatment requirements for new development vs. redevelopment, the standard the City of De Pere is held to for treatment requirements vs. what rural areas have to deliver, and the way the WDNR samples.

7. Recommendation from Finance and Personnel Committee for Police Department to Participate in Brown County Click it or Ticket and Speed Task Force 2017.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lisa Rafferty, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

8. Recommendation from Finance/Personnel Committee to complete a property appraisal for Parcel ED-881 for New Leaf Market Cooperative.

Alderperson Jennings stated that he will abstain from voting on this item. Alderperson Crevier inquired about the status of the grant that New Leaf received in June; City Economic Development and Planning Director Kim Flom explained that all adjustments necessary have been made to the grant regarding the new property. She provided a background on the property New Leaf is interested in purchasing and stated that they have signed a purchase agreement in December. Because the facility is much smaller than what New Leaf needs, New Leaf has approached the City of De Pere asking to purchase a portion of ED-881, which is a parking lot area about 23 parking spaces, for an expansion of the building. The City is now asking to appraise the value of the area New Leaf is interested in purchasing and will come back to the Finance/Personnel Committee and Council to move forward with the sale. She explained that the other property owners affected by the sale of the parking space will receive a revised agreement from the City but she stated they are all supportive of New Leaf locating in the area. She also spoke with one of the owners of the Voyageur Office Building who expressed that they have concerns about the loss in parking and are interested in being involved in the decision making process moving forward.

Alderperson Raasch moved, seconded by Alderperson Rafferty to open the meeting. Upon vote, motion carried unanimously. Tom Dennee, New Leaf Project Manager,

explained that they hope to begin construction of a 4,000 square foot addition this fall with an opening in 2018. Discussion with Council members followed concerning current membership and financing. Alderperson Raasch moved, seconded by Alderperson Carpenter to close the meeting. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [7 TO 0]
MOVER:	James Boyd, Alderperson
SECONDER:	Michael Donovan, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Lueck, Raasch, Rafferty
ABSTAIN:	Ryan Jennings

9. Recommendation from the Finance & Personnel Committee to move the Training & Safety Officer into the interim Assistant Fire Chief position.

City Administrator Larry Delo explained that the Council is approving this recommendation for the funding; the Police and Fire Commission will have the authority to appoint the interim Assistant Fire Chief.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

10. Recommendation from the Finance/Personnel Committee to approve emergency funding for replacement of unit heaters.

Concern was expressed by Alderperson Carpenter and Crevier about the emergency repairs not being caught or addressed during the annual maintenance checks. Discussion followed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

11. Ordinance #17-01 Amending Various Provisions of the De Pere Municipal Code

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

12. Ordinance #17-02, Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.

RESULT:	ADOPTED [7 TO 0]
MOVER:	Larry Lueck, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Donovan, Jennings, Lueck, Raasch, Rafferty
ABSTAIN:	Scott Crevier

13. Resolution #17-03, Authorizing Commercial Lease Agreement with Green Bay Metropolitan Sewerage District.

Alderson Crevier asked when this agreement will begin; City Attorney Judy Schmidt Lehman explained that the agreement was changed to reflect a start date of January 18. City Administrator Larry Delo praised the Public Works Department for looking for alternatives to adding on to the MSC Building by working with GBMSD to use their space for storage.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dan Carpenter, Alderson
SECONDER: Ryan Jennings, Alderson
AYES: Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

14. Resolution #17-04, Authorizing First Installment Property Tax Collection Agreement Between Brown County Treasurer and City of De Pere (December 2017 - February 2018).

RESULT: REFERRED BACK TO STAFF [UNANIMOUS]
MOVER: Michael Donovan, Alderson
SECONDER: Dean Raasch, Alderson
AYES: Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

15. Voucher Approval.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Scott Crevier, Alderson
SECONDER: Dean Raasch, Alderson
AYES: Boyd, Carpenter, Crevier, Donovan, Jennings, Lueck, Raasch, Rafferty

16. Operator License Applications.

CITY OF DE PERE - January 17, 2017

ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator License Applications					
1	WIRTH, HEATHER J.	740 OAK ST	DE PERE	WI	54115
2	ZIA, USMAN	1405 S. NORWOOD AV #6	GREEN BAY	WI	54304

Temporary Operator License Applications					
1	INGS, BARBARA A.	2431 KIMBERLY	GREEN BAY	WI	54313

New Operator License Applications for the 2016-2018 Licensing Period					
1	BUKOURICZ, DANIEL J.	1912 SYLVAN DR	GREEN BAY	WI	54313
2	ELDRIDGE, MITCHELL P.	1814 VALORANE BL	GREEN BAY	WI	54304
3	NEUMAN, NATALIE R.	232A N. SUPERIOR ST	DE PERE	WI	54115
4	WENIG, TREVOR I.	1837 ST. AGNES DR	GREEN BAY	WI	54304

Alderson Raasch moved, seconded by Alderson Boyd to table Previously Tabled Operator License Application #1 and to approve Previously Tabled Operator License Application #2. Upon vote, motion carried unanimously.

Alderson Raasch moved, seconded by Alderson Carpenter to approve Temporary Operator License Application #1. Upon vote, motion carried unanimously.

Alderson Raasch moved, seconded by Alderson Boyd to approve Operator License Applications #1-3 and to table Operator License Application #4. Upon vote, motion carried unanimously.

17. Future Agenda Items

City Administrator Larry Delo announced the stadium tax refund discussion will be on the next Council meeting agenda. The intent of the item is to provide Council with a list of ideas to review and discuss, and Council will have the ability to make decisions at the meeting if they choose.

18. Adjournment. Alderperson Donovan moved, seconded by Alderperson Rafferty to adjourn the meeting at 8:30 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: February 7, 2017
DEPARTMENT: Common Council
FROM: Lisa Renier
SUBJECT: Update on the southern bridge project.

ATTACHMENTS:

- Major accomplishments in 2016 goals for early 2017 for the IAJR EO Analysis (final summary with milestones) - January 16 2017 (PDF)

**Major Accomplishments in 2016 and Major Goals for Early 2017
for the
Southern Bridge Project Interstate Access Justification Report (IAJR)
Engineering and Operations Analysis**

Brown County Planning Commission
January 16, 2017

Agencies that Worked on the Project in 2016

Brown County

- Brown County Planning Commission Staff
- Brown County Public Works Department Staff
- Brown County's consultant for the Engineering & Operations Analysis (SRF Consulting)

Wisconsin Department of Transportation (WisDOT)

- WisDOT Northeast Region Office in Green Bay
- WisDOT Travel Demand Forecasting Unit in Madison
- WisDOT Bureau of Traffic Operations in Madison
- WisDOT's consultant for the peer review of SRF's Operations Analysis (Strand Associates)

Engineering and Operations Analysis Definitions

- The Engineering Analysis involves developing interchange layout concepts and proposing changes to Interstate 41 and local streets that will allow the transportation system to safely and efficiently handle the traffic volumes that are expected to use a new interchange at Southbridge Road.
- The Operations Analysis involves using computer models to estimate how traffic will flow throughout the street and highway system for the three Southern Bridge Project construction alternatives and for a "no changes" alternative where the street and highway system remains the same as today. The Operations Analysis will also help to determine if a new interchange can be added to Interstate 41 at Southbridge Road without reducing safety and efficiency along the interstate and at the nearby interchanges. The locations of the three Southern Bridge Project construction alternatives are shown in the map at the end of this paper.

Major Accomplishments in 2016

Engineering Analysis

- Interchange layout concepts and proposed changes to Interstate 41 and the nearby street system were developed by SRF and submitted to the WisDOT Northeast Region Office for review and comment.

Operations Analysis

- Daily and peak hour traffic forecasts for the three Southern Bridge Project construction alternatives and the "no changes" alternative were completed by SRF and approved by WisDOT. This information will be used to develop the detailed computer model forecasts that estimate how well traffic will flow on the interstate, at the interchanges, and on the local streets under each project alternative.

- The detailed computer model that simulates existing traffic conditions was completed by SRF and submitted to WisDOT for review and comment. This model must be approved by WisDOT's four participating agencies, and three of the four approvals have been obtained. The fourth approval is expected in early 2017.

Major Goals in Early 2017

Engineering Analysis

- Obtain approvals from the WisDOT Northeast Region Office for the conceptual interchange layouts and proposed changes to Interstate 41 and the nearby street system. Once these approvals are obtained, the interchange layout concepts and proposed highway and street changes will be forwarded to the WisDOT Central Office in Madison and the Federal Highway Administration for review, comment, and approval.

Operations Analysis

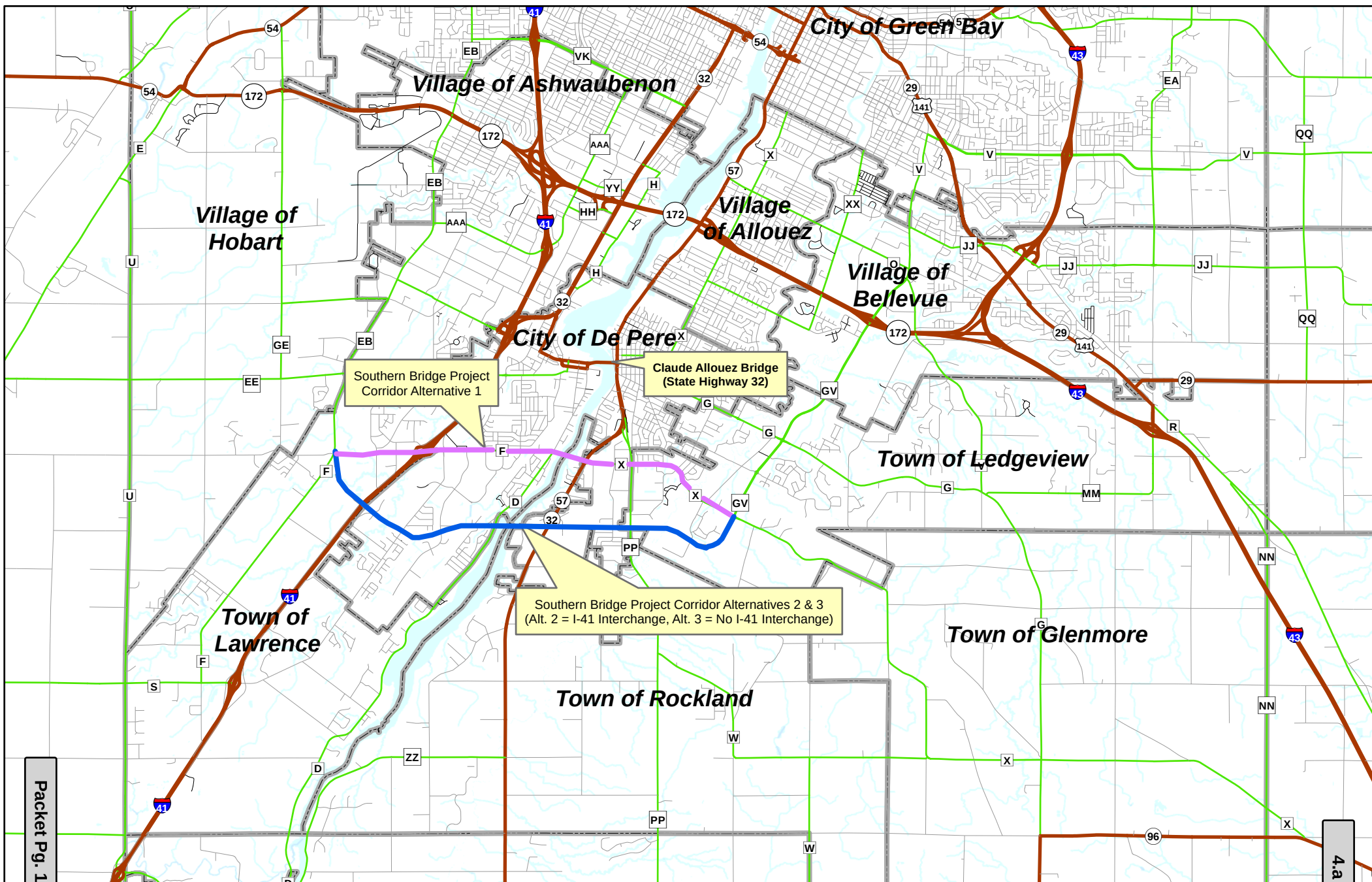
- Obtain approvals from the WisDOT Bureau of Traffic Operations for an analysis that will determine if travel patterns in the project study area were significantly different in 2015 than they were when the original traffic counts were completed for the Operations Analysis in 2012 and 2013. Because 2015 traffic counts are now available, WisDOT's Bureau of Traffic Operations stated in November of 2016 that this travel pattern analysis must be completed and approved before the Operations Analysis can proceed.

The Bureau of Traffic Operations also stated that it is possible that all of the computer traffic model work will have to be redone if the analysis finds that travel patterns have changed significantly. A draft of this unanticipated analysis, which concludes that travel patterns have not changed significantly, was submitted to the WisDOT Bureau of Traffic Operations for review and comment on January 3, 2017.

- Obtain approvals from the WisDOT Bureau of Traffic Operations for the detailed computer model that simulates existing traffic conditions. Once these approvals are obtained, SRF will be able to develop detailed future traffic conditions forecasts for the three Southern Bridge Project construction alternatives and the "no changes" alternative.
- Complete the detailed future traffic conditions forecasts and obtain approvals from the four WisDOT participating agencies. Once these approvals are obtained, the forecasts will be submitted to the Federal Highway Administration for review, comment, and approval.

For information about the specific project milestones that were reached in 2016, please see Attachment 1 at the end of this paper.

Southern Bridge Project Corridor Location Alternatives



Attachment 1

Major Milestones in 2016 for the Southern Bridge Project Interstate Access Justification Report (IAJR) Engineering and Operations Analysis

Brown County Planning Commission
January 16, 2017

Agencies that Worked on the Project in 2016

BCPC	Brown County Planning Commission Staff
BC PWD	Brown County Public Works Department Staff
SRF	Brown County's consultant for the Engineering & Operations Analysis
WisDOT NER	WisDOT Northeast Region Office in Green Bay
WisDOT Forecasting	WisDOT Travel Demand Forecasting Unit in Madison
WisDOT BTO	WisDOT Bureau of Traffic Operations in Madison
Strand	WisDOT's consultant for the peer review of SRF's Operations Analysis

Major Milestones in 2016 for the Engineering and Operations Analysis

Note: The Engineering Analysis milestones are in **red**, and the Operations Analysis milestones are in **green**.

Date	Milestone
January 14	SRF meets with BCPC, BC PWD, and WisDOT NER to discuss and agree on the data needs and other details associated with the conceptual interchange designs that SRF will develop in 2016. The participants also agree on the 2016 work schedule for the Engineering and Operations Analysis.
February 12	SRF sends the updated existing (base) year traffic model, updated traffic model calibration report, and responses to Strand's peer review comments from 2015 to WisDOT NER and Strand for review and comment.
March 2	Strand sends its comments about SRF's updated base year traffic model and traffic model calibration report to SRF and WisDOT NER.
March 5	SRF sends the first draft of a conceptual interchange design to BCPC and BC PWD for review and comment.
March 10	SRF, BCPC, and BC PWD participate in a conference call to discuss the first draft of the conceptual interchange design.

Date	Milestone
March 15	SRF revises the initial conceptual interchange design based on comments from BCPC and BC PWD and sends the second draft of the design to BCPC, BC PWD, and WisDOT NER for review and comment.
March 22	BCPC meets with De Pere staff to discuss the potential impact that a development south of Southbridge Road could have on an interchange at this location. Following this meeting, BCPC notifies SRF of this development and sends SRF the development's site plan. SRF then updates the conceptual interchange design to accommodate the Southbridge Road development.
March 24	WisDOT NER acknowledges receiving the second draft of the conceptual interchange design and indicates that WisDOT NER will begin reviewing the design.
April 13	WisDOT NER sends its comments about the second draft of the conceptual interchange design to SRF.
April 22	SRF responds to WisDOT NER's conceptual interchange design comments and continues to develop interchange concepts that include and do not include additional collector-distributor travel lanes along Interstate 41 north of Southbridge Road.
April 29	SRF sends the updated base year traffic model, updated traffic model calibration report, and responses to Strand's March 2 peer review comments to WisDOT NER and Strand for review and comment.
May 25	WisDOT NER informs SRF and BCPC that WisDOT BTO will also have comments regarding the base year traffic model and calibration report. SRF also sends peak hour traffic forecasts for 2045 and a forecast methodology summary to WisDOT NER for review/comment and to forward to WisDOT Forecasting for review/comment.
May 26	SRF informs WisDOT NER that collector-distributor travel lanes along Interstate 41 north of Southbridge Road will not fit under the Scheuring Road interchange's overpass without significant modifications to the Scheuring Road interchange.
June 3	WisDOT Forecasting informs SRF and WisDOT NER that it has all of the information necessary to begin reviewing the peak hour traffic forecasts for 2045.
June 6	WisDOT BTO sends its comments about the base year traffic model and calibration report to WisDOT NER.

Date	Milestone
June 13	WisDOT Forecasting informs SRF, WisDOT NER, and BCPC that the peak hour traffic forecasts for 2045 were reviewed and were found to be satisfactory.
June 14	WisDOT NER informs SRF, WisDOT Forecasting, and BCPC that it has no comments about the peak hour traffic forecasts for 2045. This concludes the development process for the 2045 peak hour traffic forecasts.
June 21	SRF asks WisDOT NER for an example of a collector-distributor interchange design used within the WisDOT NER to develop documentation to the Federal Highway Administration about why a collector-distributor interchange design will not be acceptable for this project.
July 15	WisDOT NER responds to SRF's request for an example of a collector-distributor interchange design used within the WisDOT NER.
July 21	WisDOT Forecasting sends its comments about the base year traffic model to SRF, WisDOT NER, and Strand.
July 28	SRF sends a design for a collector-distributor interchange to WisDOT NER for review and to possibly forward to the Federal Highway Administration for review. The design would be forwarded to the Federal Highway Administration to determine if the Federal Highway Administration agrees that a collector-distributor interchange design would not be acceptable at this location.
August 11	WisDOT NER responds to SRF about the request to review the collector-distributor interchange design. WisDOT NER says it has no comments about the design as long as it follows the design used for the existing collector-distributor interchanges along the Interstate 41 corridor.
August 11, August 19	SRF asks WisDOT NER for examples of conceptual interchange design layouts/exhibits that are preferred by the Federal Highway Administration to enable SRF to proactively address the Federal Highway Administration's needs (to make the review/approval process as quick as possible).
September 14	WisDOT NER responds to SRF's request for examples of conceptual interchange design layouts/exhibits that are preferred by the Federal Highway Administration.
October 7	SRF sends updated base year traffic model and calibration report to WisDOT NER to review and to distribute to WisDOT Forecasting and WisDOT BTO for review and comment.

Date	Milestone
October 28	SRF sends the updated conceptual interchange designs and technical memorandum that were prepared for the Engineering Analysis to WisDOT NER for review and comment.
October 28	WisDOT NER sends WisDOT BTO's comments about the updated base year traffic model and calibration report to SRF and Strand. SRF responds to WisDOT NER and Strand about WisDOT BTO's comments regarding the updated base year traffic model and calibration report.
November 9	Conference call is conducted with SRF, WisDOT NER, WisDOT Forecasting, WisDOT BTO, and BCPC to discuss BTO's recent comment that 2015 traffic data should be compared to the 2012/2013 traffic data used to develop the base year traffic model to determine if travel patterns changed significantly between the two periods. BTO states that all of the traffic modeling completed to this point may need to be redone if travel patterns have changed significantly. BTO also states that an additional analysis will need to be completed to determine if travel patterns have changed significantly, and the Operations Analysis cannot proceed until this question is answered.
November 18	SRF sends a proposed scope for the travel pattern analysis to WisDOT BTO for review and approval.
November 22	WisDOT BTO informs SRF, WisDOT NER, WisDOT Forecasting, and BCPC that the proposed scope for the travel pattern analysis is acceptable.
December 13	The Engineering and Operations Analysis contract is amended to include the unanticipated traffic pattern analysis and is signed by all parties, and SRF begins to work on the travel pattern analysis.
January 3, 2017	SRF sends the draft travel pattern analysis to WisDOT BTO, WisDOT NER, and WisDOT Forecasting for review and comment.

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: February 7, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Recommendation from the License Committee on an Application for Change of Agent submitted by TS Fest, Inc.

ATTACHMENTS:

- Festival_Change of Agent_2-7-17 (PDF)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning JANUARY 1 20 17 ;
ending JUNE 30 20 17TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } DEPERE
☒ City of }County of BROWN Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's WI Seller's Permit No.: 456000033262403		FEIN Number: 392009766	
LICENSE REQUESTED ▶			
TYPE		FEE	
☒ Class A beer		\$	
☐ Class B beer		\$	
☐ Class C wine		\$	
☒ Class A liquor		\$	
☐ Class A liquor (cider only)		\$	N/A
☐ Class B liquor		\$	
☐ Reserve Class B liquor		\$	
☐ Class B (wine only) winery		\$	
Publication fee		\$	
TOTAL FEE		\$	<u>0</u>

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☐ LIMITED LIABILITY COMPANY
☒ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ▶ TSFEST, INC.

3800 EMERALD DRIVE EAST, ONALASKA, WI 54650

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	MARK DAVID SKOGEN	1650 HAWTHORNE HEIGHTS DRIVE, DEPERE, WI	54115
Vice President/Member			
Secretary/Member	KIRK ALLAN STOA	N6818 JO JOHNSON RD, HOLMEN, WI	54636
Treasurer/Member	KIRK ALLAN STOA	N6818 JO JOHNSON RD, HOLMEN, WI	54636
Agent	JONATHON WIESER	2454 KILRUSH RD, DEPERE, WI	54115
Directors/Managers	DIRECTOR- MARK SKOGEN, AGENT- JON WIESER		

3. Trade Name ▶ FESTIVAL FOODS Business Phone Number 920-336-6520
4. Address of Premises ▶ 1001 MAIN AVENUE Post Office & Zip Code ▶ DEPERE, WI 54115

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) **Corporate/limited liability company applicants only:** Insert state WI and date _____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No

(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

See attached list

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) 71,700 SQ. FT. ONE STORY BUILDING W/ SEPARATE W&S

10. Legal description (omit if street address is given above): CHECKOUT AND BACKROOM STORAGE AREA

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
(b) If yes, under what name was license issued? TSFEST, INC.

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5d) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No

13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE MEthis 27 day of January, 20 17

Tanya Miske
(Clerk/Notary Public)

My commission expires August 3, 2019

Mark Skogen
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>1-30-17</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

SV Store #	Festival Store #	Store Name	Address	City	State	Zip	Phone #	Fax #	Store Director
2715	12	Copeland	30 Copeland Avenue	La Crosse	WI	54603	608-785-1000	608-785-1021	Doug Zumach
2716	13	Darboy	W3195 Van Roy Road	Appleton	WI	54915	920-968-2200	920-968-2203	Jeff Brasel
2721	5	De Pere	1001 Main Avenue	De Pere	WI	54115	920-336-6520	920-336-3855	Rick Teegarden Jon Wieser (in Fall)
2722	11	Eau Claire	3007 Mall Drive	Eau Claire	WI	54701	715-838-1000	715-838-8800	Ryan Jones
2717	14	Fond du Lac	1125 East Johnson Street	Fond du Lac	WI	54935	920-273-0490	920-273-0499	Marty Chy
2709	28	Fort Atkinson	328 Washington Street	Fort Atkinson	WI	53538	920-563-3531	920-563-8791	Jeff Jenson
2766	8	Green Bay East	2534 Steffens Court	Green Bay	WI	54311	920-465-3800	920-465-3801	Jason Jacobs
2768	34	Green Bay North	2430 University Ave	Green Bay	WI	54302			Rick Teegarden
2740	6	Green Bay West	2250 West Mason Street	Green Bay	WI	54303	920-496-2966	920-496-2963	Jon Wieser Sue Waechli (in Fall)
2718	3	Holmen	600 North Holmen Drive	Holmen	WI	54636	608-526-3339	608-526-9465	Mark Przywojski
2723	31	Janesville	2233 Humes Road	Janesville	WI	53545	844-425-4198	608-563-5842	Kevin Schnell
2705	25	Kenosha	3207 80 th Street	Kenosha	WI	53142	262-694-7200	262-694-4466	Greg Glisch
2728	35	Lakeside Sentry (Paddock Lake)	25300 75th Street	Salem	WI	53168	262-843-4204		Travis Pitz
2713	29	Madison	810 East Washington Avenue	Madison	WI	53703	844-511-3887	608-709-1977	Paul Anderson
2702	17	Manitowoc	2151 South 42 nd Street	Manitowoc	WI	54220	920-645-6880	920-645-6899	Chad Meyer
2714	9	Marshfield	1613 North Central Avenue	Marshfield	WI	54449	715-384-8866	715-387-6970	Josh Verstegen
2725	33	Menasha	1355 Oneida Street	Menasha	WI	54952	844-358-1454	920-968-9691	Jason Stingl
2710	30	Mount Pleasant	5740 Washington Avenue	Mt. Pleasant	WI	53406	844-878-6949	262-637-7083	Tim McAdams
2707	23	Neenah	647 S. Green Bay Road	Neenah	WI	54956	920-967-3300	920-967-2020	Rick Vanderloop
2732	15	Northland	1200 W. Northland Avenue	Appleton	WI	54914	920-968-2212	920-968-2213	John Borski
2719	1	Onalaska	1260 Crossing Meadows Drive	Onalaska	WI	54650	608-781-2272	608-781-3354	Keith Buswell
2708	7	Oshkosh	2415 Westowne Avenue	Oshkosh	WI	54904	920-966-3378	920-966-3388	Ryan Pelot
2704	21	Sheboygan	595 S. Taylor Drive	Sheboygan	WI	53081	920-694-6260	920-694-6261	Kyle Kaehne
2711	32	Somers	6000 31st Street	Kenosha	WI	53144	844-358-1453	262-764-3585	Michael P. Wais
2726	19	Suamico	2348 Lineville Road	Green Bay	WI	54313	920-965-0042	920-965-0043	Tim Schmitz
2720	22	Village	2500 State Road	La Crosse	WI	54601	608-788-8777	608-788-8618	Mike Gates

City of De Pere, Wisconsin



Request For Common Council Action

MEETING DATE: February 7, 2017

DEPARTMENT: City Clerk-Treasurer

FROM: Shana Ledvina

SUBJECT: Recommendation from the License Committee on an Application for a Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License for Reptile Rail Entertainment, LLC (DBA On the Rocks), 413 Main Av. Submitted by Reptile Rail Entertainment, LLC, Agent: Ronald Evans, 3508 Layden Dr #2, De Pere, WI.

ATTACHMENTS:

- On the Rocks_2-7-17 (PDF)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning Feb 7 20 17 ;
ending JUNE 30 20 17TO THE GOVERNING BODY of the: ☐ Town of } DE PERE
☐ Village of }
☒ City of }
County of BROWN Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's WI Seller's Permit No.: <u>456-1029347061-02</u> FEIN Number: <u>8150298</u>	
LICENSE REQUESTED ▶	
TYPE	FEE
☐ Class A beer	\$
☒ Class B beer	\$
☐ Class C wine	\$
☐ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☒ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>30.00</u>
TOTAL FEE	\$

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY
☐ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ▶ Reptile Rail ENTERTAINMENT LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>RONALD EVANS</u>	<u>3508 LAYDEN DR #2 DEPERE WI 54115</u>	
Vice President/Member			
Secretary/Member			
Treasurer/Member			
Agent ▶	<u>RONALD EVANS</u>	<u>3508 LAYDEN DR #2 DEPERE WI 54115</u>	
Directors/Managers			

3. Trade Name ▶ ON THE ROCKS Business Phone Number (920) 809-0669
4. Address of Premises ▶ 413 MAIN ST DEPERE, WI Post Office & Zip Code ▶ 54115

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state _____ and date _____ of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) ON PREMISES COOLERS + BAR AREA

10. Legal description (omit if street address is given above): ON THE ROCKS
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
(b) If yes, under what name was license issued? ROCK LOBSTER
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 23rd day of January, 20 17

Carey Don
(Clerk/Notary Public)

My commission expires 8-4-17

Ronald Evans
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>1-23-17</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: February 7, 2017

DEPARTMENT: Planning

FROM: Peter Schleinz

SUBJECT: Recommendation from Plan Commission regarding a Proposed Extraterritorial Two-Lot Certified Survey Map at 1800 BLK Swan Road in Ledgeview (Parcel D-74-4). Submitted by Steven M. Bieda, PLS.

On January 23, 2017 the Plan Commission recommended approval of the above referenced extraterritorial certified survey map with a vote of 5-0.

ATTACHMENTS:

- Application Form (PDF)
- Extraterritorial CSM - Smet - Plan Commission Report (DOCX)
- Preliminary CSM (PDF)

	CITY OF DE PERE APPLICATION FOR CSM REVIEW	Fee: 368.00 285.00 \$ 350.00
		Receipt #: 118512
		Date: 1-13-17

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Mau & Associates	Authorized Representative Steven M. Bieda	Title Land Surveyor	
Mailing Address 400 Security Blvd.	City Green Bay	State WI	ZIP Code 54313
Email Address sbieda@mau-associates.com	Phone Number (incl. area code) 920-434-9670	Fax Number (incl. area code)	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) Dan & Karen Smet Revocable Trust	Contact Person Dan Smet	Title Owner	
Mailing Address 1726 Swan Road	City DePere	State WI	ZIP Code 54115
Email Address ksmet4@new.rr.com	Phone Number (incl. area code) 920-655-7168	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description 1726 Swan Road zero lot line CSM dividing existing duplex	Parcel No. D-74-4
--	----------------------

SECTION 4: CSM Information

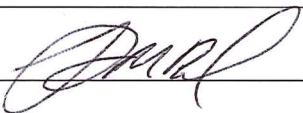
Existing Zoning:	R-2
Present Use of Parcel:	Residential Duplex
Proposed Use of Lots:	Residential Duplex

Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Steven M. Bieda	Title Land Surveyor	Phone Number 920-434-9670
Signature of Applicant 		Date Signed 1/7/17

TO BE COMPLETED BY CITY STAFF

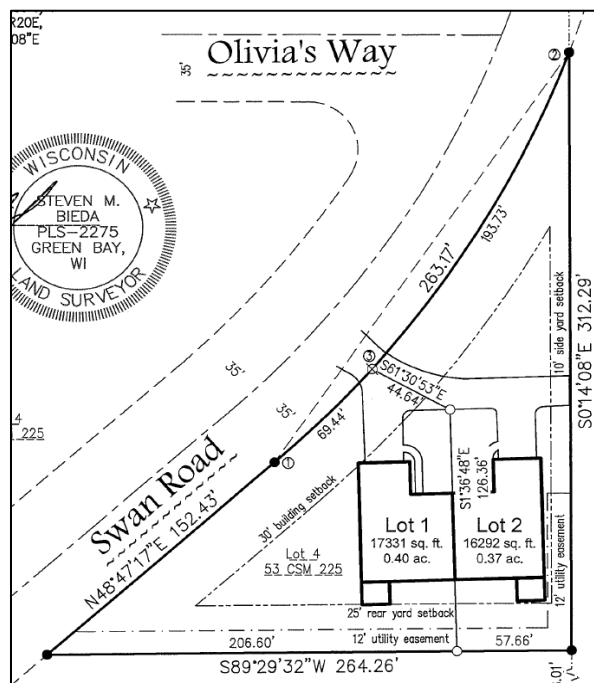
CSM Review authorized by the De Pere Municipal Code, Chapter 46.	
--	--

- ITEM 10:** Recommendation regarding a Proposed Extraterritorial Two Lot Certified Survey Map at 1800 BLK Swan Road in Ledgeview (Parcel D-74-4). Submitted by Steven M. Bieda, PLS.*

SITE MAP



PROPOSED CERTIFIED SURVEY MAP AREA



REQUESTED ACTION: Extraterritorial Certified Survey Map Approval.*

COMMON DESCRIPTION: 1800 BLK Swan Road in the Town of Ledgeview, located southeast from the Swan Road and Olivia's Way intersection.

PARCEL NUMBER(S):	D-74-4
EXISTING ZONING:	Located in Town of Ledgeview.
PROPOSED ZONING:	None required by City of De Pere.
SURROUNDING LAND USES:	Agricultural to the north and west. Natural and storm water to the south. Residential to the east.
COMPREHENSIVE PLAN:	Not identified because site is an extraterritorial area.
APPLICANT NAME:	Steven M. Bieda, PLS, Authorized Representative Mau & Associates LLP 400 Security BLVD Green Bay, WI 54313
SITE HISTORY:	After a review of air photographs, the property has been used for natural and agricultural purposes for 79 years. There is a nearby large wetland that is adjacent to the East river located southeast from the subject property, but the environmentally sensitive area does not appear to impact the CSM. Potential environmentally sensitive areas (ESA) are reviewed by the Brown County Planning Commission.
STAFF REVIEW:	When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns. The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. Creating two lots for proposed residential sites does not impact the Comprehensive Plan negatively. The site is within a sewer service area. The site is proposed to have two units with a zero lot line setback. The proposed new lot street frontage and setbacks are acceptable. Staff suggests that the property owner establish shared access agreements due to a driveway that is bisected by a proposed property line. For extraterritorial Certified Survey Map petitions, the Plan Commission either approves, rejects, or approves the map with conditions. The subject Certified Survey Map must also be approved by the Common Council due to being an extraterritorial review.
STAFF RECOMMENDATION:	Staff recommends APPROVAL of the extraterritorial Certified Survey Map and forwarding the map to the Common Council for final approval, subject to: 1. Meeting all other state and local regulations, including the Town of Ledgeview and Brown County Planning Commission. 2. Suggest establishing a shared access easement for the proposed driveway that is bisected by a new property line.



Certified Survey Map

Part of Lot 4, Volume 53, Certified Survey Maps, Page 225, Map No. 7759, Document No. 2350723, Brown County Records, being located in part of the Northeast 1/4 of the Southeast 1/4 of Section 34, T23N-R20E, Town of Ledgeview, Brown County, Wisconsin.



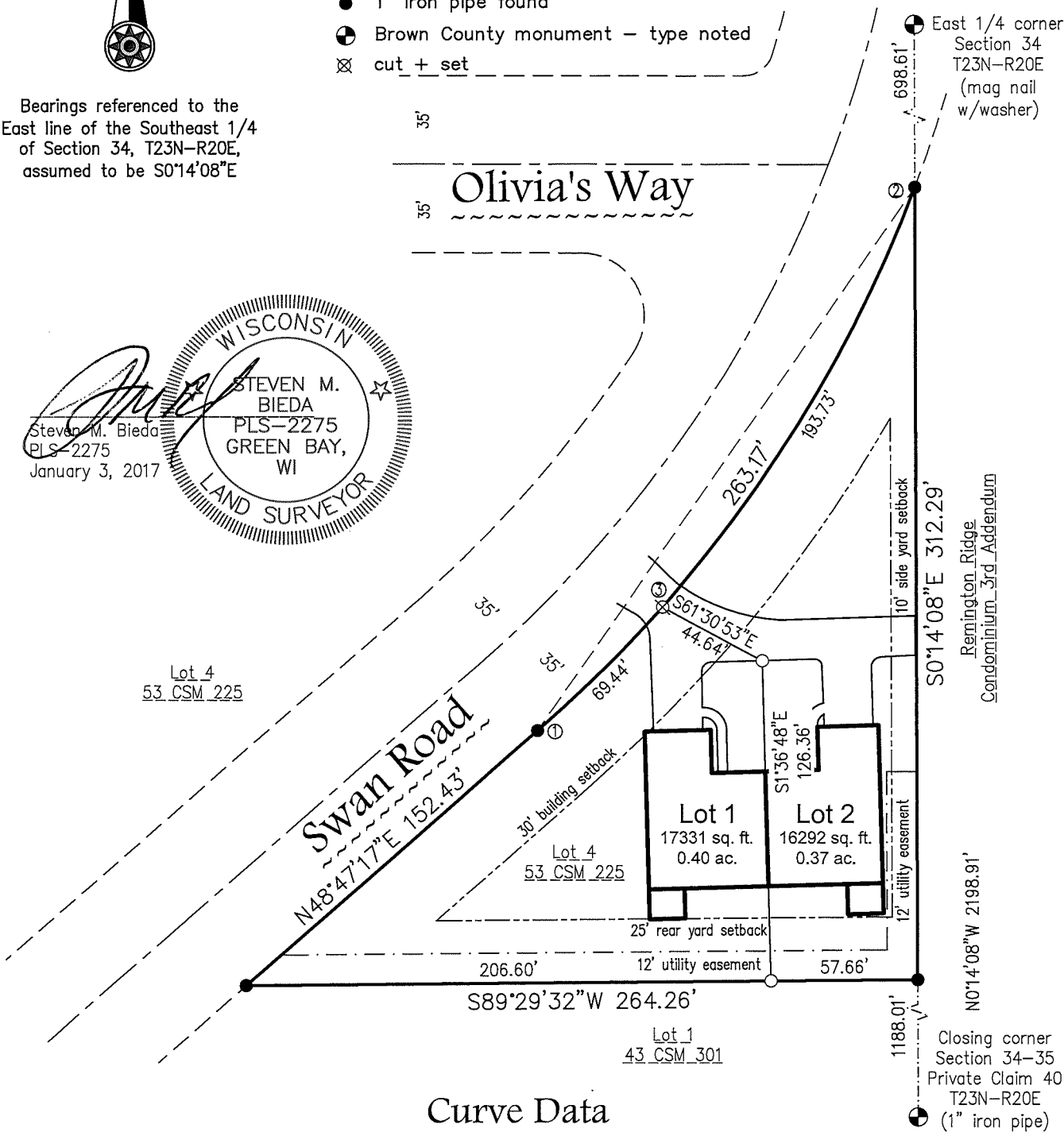
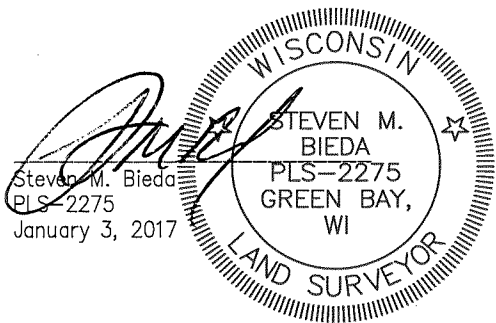
North



Legend

- 1.32" (o.d.) x 18" iron pipe with cap weighing 1.68 lbs/lin ft set
- 1" iron pipe found
- ⊕ Brown County monument - type noted
- ⊗ cut + set

Bearings referenced to the East line of the Southeast 1/4 of Section 34, T23N-R20E, assumed to be S0°14'08"E



Curve Data

CURVE	ARC LENGTH	RADIUS	CHORD LENGTH	CHORD BEARING	CENTRAL ANGLE	TANGENT BEARING
1-2	263.17	535.00	260.53	N34°41'45"E	28°11'04"	N20°36'13"E
1-3	69.44	535.00	69.39	N45°04'14"E	7°26'12"	-
3-2	193.73	535.00	192.67	N30°58'39"E	20°44'52"	-

Scale: 1" = 60'

Client: Dan Smet
Tax Parcel: D-74-4
Drafted By: MRA
File: S-15015CSM 122016.dwg

Mau & Associates
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Fax: 920-434-9672

Sheet One of Three
Project No.: S-15015
Drawing No.: L-9849



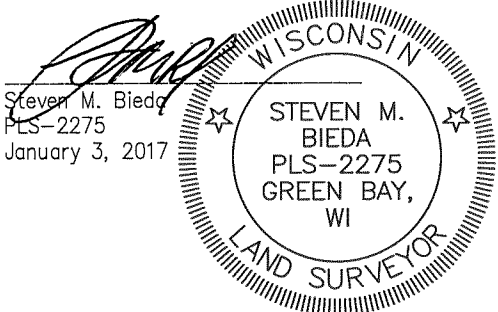
SURVEYOR'S CERTIFICATE

I, Steven M. Bieda, Professional Land Surveyor, PLS-2275, do hereby certify that I have surveyed, divided and mapped part of Lot 4, Volume 53, Certified Survey Maps, Page 225, Map No. 7759, Document No. 2350723, Brown County Records, being located in part of the Northeast 1/4 of the Southeast 1/4 of Section 34, T23N-R20E, Town of Ledgeview, Brown County, Wisconsin, more fully described as follows:

Beginning at the Southeast corner of Lot 4, Volume 53, Certified Survey Maps, Page 225, Map No. 7759, Document No. 2350723, Brown County Records, thence S89°29'32"W, 264.26 feet along the South line of said Lot 4; thence N48°47'17"E, 152.43 feet along the East right of way of Swan Road; thence 263.17 feet along said East right of way being the arc of a 535.00 foot radius curve to the left whose long chord bears N34°41'45"E, 260.53 feet; thence S0°14'08"E, 312.29 feet along the East line of said Lot 4 to the point of beginning.

Parcel contains 33,623 square feet / 0.77 acres more or less.
Parcel subject to easements and restrictions of record.

That such plat is a correct representation of all the exterior boundaries of the land survey and the division thereof. That I have made such a survey, land division and plat by the direction of the owners listed hereon. That I have fully complied with the provisions of Chapter 236, section 236.34 of the Wisconsin Statutes, the Town of Ledgeview, and the Brown County Planning Commission in surveying, dividing and mapping the same.



CERTIFICATE OF THE BROWN COUNTY PLAN COMMISSION

Approved for the Brown County Plan Commission this _____ day of _____, 20____.

Dan Teaters
Senior Planner

CERTIFICATE OF THE TREASURERS

As duly elected Brown County Treasurer and Town of Ledgeview Treasurer, we hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the dates listed below.

Paul D. Zeller Date
Brown County Treasurer

Renee Peters Date
Town of Ledgeview Treasurer

CERTIFICATE OF THE TOWN OF LEDGEVIEW

Approved for the Town of Ledgeview this _____ day of _____, 20____.

Sarah K. Burdette
Town Clerk

Sheet Two of Three
Project No.: S-15015
Drawing No.: L-9849



NOTES

The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the Village/Town has adopted a soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation-related activities.

When attached dwelling units are created, matters of mutual concern to the adjacent property owners, due to construction, catastrophe, and maintenance, shall be guarded against by private covenants and deed restrictions and the approving authorities shall not be held responsible for same.

RESTRICTIVE COVENANTS

The land on all side and rear lot lines of all lots shall be graded by the lot owner and maintained by the abutting property owners to provide for adequate drainage of surface water.

Each lot owner shall grade the property to conform to the adopted sidewalk grade elevation and maintain said elevation for future sidewalks.

Building permits are limited to the development of zero-lot-line condos on Lots 1 and 2, unless adjoining Lots are combined and used as a single lot for the construction of a single-family dwelling unit.

OWNER'S CERTIFICATE

As Owners, we hereby certify that we caused the land described on this Certified Survey Map to be surveyed, divided and mapped as represented hereon. We also certify that this Certified Survey Map is required by S.236.10 or S.236.12 to be submitted to the following for approval or objection:

TOWN OF LEDGEVIEW
BROWN COUNTY PLANNING COMMISSION

Daniel J. Smet – Trustee

Karen L. Smet – Trustee

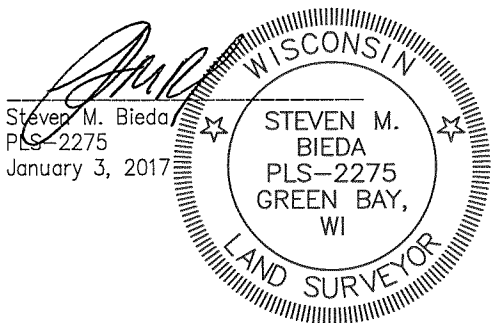
Daniel J. Smet and Karen L. Smet Revocable Trust Dated May 11, 2006

Personally came before me this ____ day of _____, 20____, the above named owners, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public
Brown County, Wisconsin

My Commission Expires _____

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]



Office of the Register of Deeds Brown County, Wisconsin	
Received for Record _____, 20____,	
at _____ o'clock _____ M and recorded as	
Document # _____ in	
Volume _____ of _____ on Page _____	
Register of Deeds	

Sheet Three of Three
Project No.: S-15015
Drawing No.: L-9849

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: February 7, 2017

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: **Recommendation from the Board of Park Commissioners to accept Donation from American Transmission Company (ATC) for use in the Urban Orchard program.**

This memo is to seek the Common Councils approval for the De Pere Parks, Recreation and Forestry Department to accept a donation of \$3600 from American Transmission Company (ATC) that will be used for the Urban Orchard project. The Urban Orchard project is a coordination of several City departments and the West De Pere School District to provide two orchards with edible fruit for the general public and students in Braisher Park and on Westwood Elementary School grounds. This donation, along with a donation secured through the Health Department, will help to fund at least 12 trees and all needed materials at both locations.

Thank you for your consideration in this matter. If you have any questions, concerns or comments, please do not hesitate to contact me.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: February 7, 2017

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to accept Tree Donation from the GB Packers, WDNR, GB Packaging, WPS & SCA.

Issue: This memo is to seek the Common Council's approval for the De Pere Parks, Recreation and Forestry Department to accept a donation of 38 bare root trees from a cooperative effort between the Green Bay Packers, Wisconsin DNR, Green Bay Packaging, WPS and SCA.

Summary: For several years now the Packers have been working on a way to reduce their carbon footprint in the area and one way is with a program called 'First Down for Trees'. What this program entails is that for every first down the Packers make they will donate a tree to a Brown County community. Using last year as a guide, the City was chosen to receive 38 trees this spring. The trees will be between 1.25" - 1.5" diameter and we were free to plant them anywhere within the community. Staff has placed the order and the trees will be planted in parks and right of ways. The amount of the donation is approximately \$2400.

Thank you for your consideration in this matter. If you have any questions, concerns or comments, please do not hesitate to contact me.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: February 7, 2017

DEPARTMENT: Planning

FROM: Peter Schleinz

SUBJECT: Resolution #17-05, Authorizing Street Name Change (Richco Rd. To Richco Ct.).

On January 23, 2017 the Plan Commission recommended approval of the above referenced request with a vote of 5-0.

ATTACHMENTS:

- Reso17-05 (DOCX)
- Location Map - Exhibit A (PDF)
- Report to Plan Commission - Richco Road to Richco Court (DOCX)
- Application Form (PDF)
- 62 CSM 70 - Reim - Richco (PDF)

RESOLUTION #17-05

AUTHORIZING STREET NAME CHANGE
(Richco Road to Richco Court)

WHEREAS, a Certified Survey Map and street vacation approved by the City in 2016 changed the Richco Road right-of-way to a cul-de-sac; and

WHEREAS, Section 46-4(b)(10) De Pere Municipal Code, requires short streets that dead-end have the suffix “Place” or “Court;” and

WHEREAS, it is proposed that Richco Road be renamed Richco Court to be in compliance with De Pere Municipal Code; and

WHEREAS, Wis. Stats. §236.295 requires the Common Council to consent to such name change; and

WHEREAS, the Plan Commission has reviewed such request and recommends approval thereof.

NOW THEREFORE, BE IT RESOLVED THAT:

The Common Council approves and authorizes the street name change of Richco Road to Richco Court as shown on the scale map attached as Exhibit A.

BE IT FURTHER RESOLVED THAT:

The Clerk-Treasurer is directed to record a certified copy of this Resolution with the Brown County Register of Deeds.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of
February, 2017.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

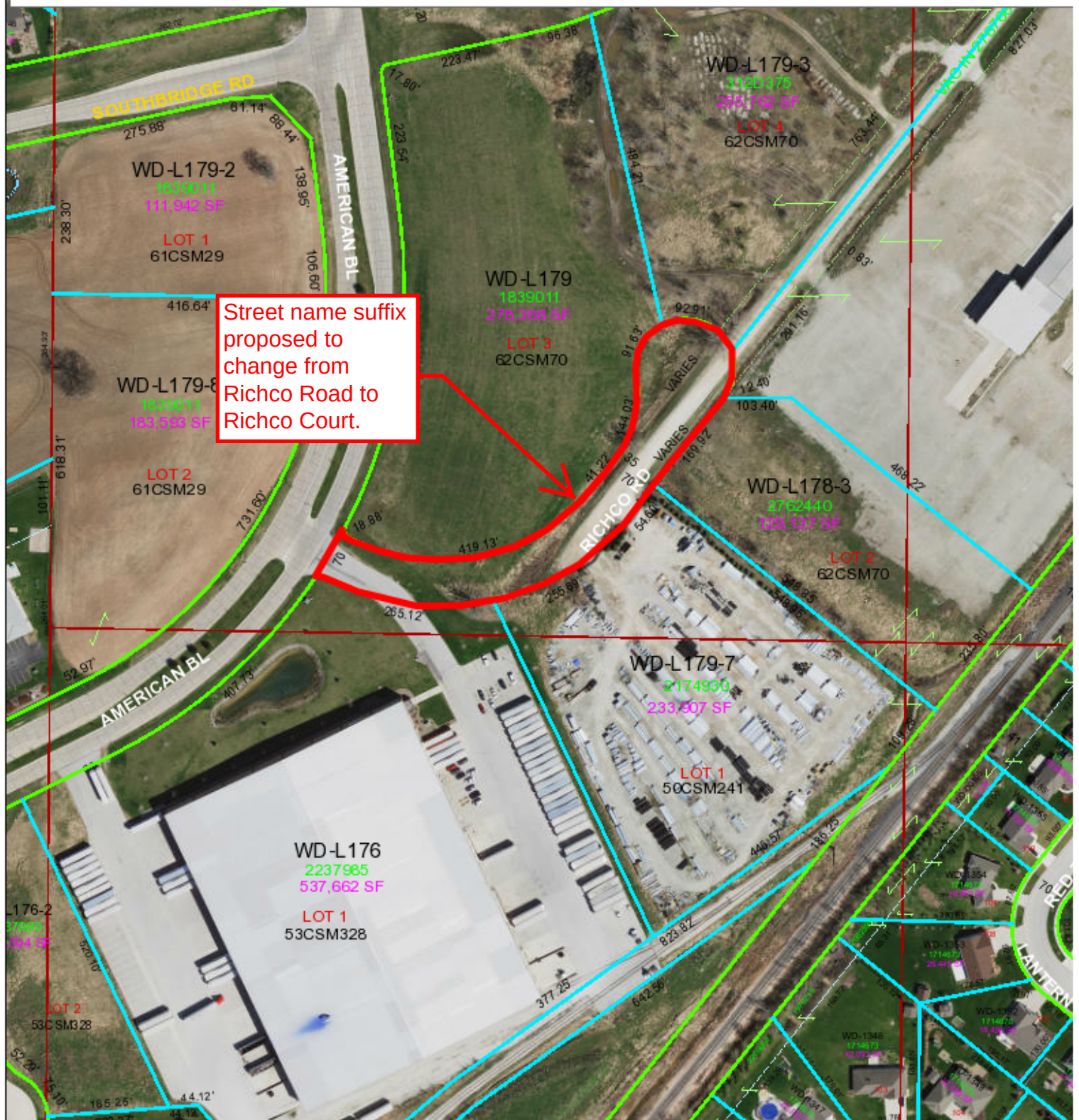
Shana D. Ledvina, Clerk-Treasurer

Ayes: ____

Nays: ____

Proposed Street Name Change

From Richco Road to Richco Court



Street name suffix
proposed to
change from
Richco Road to
Richco Court.



Map provided by the Brown County Planning & Land Services Department - Land Information Office (LIO)

A map key (legend) and other information about this map is available at: maps.gis.co.brown.wi.us

This map is intended for advisory purposes only. It is based on sources believed to be reliable, but Brown County distributes this information on an "As Is" basis. No warranties are implied. Boundaries shown on this map are general representations only and should not be used for legal documentation, boundary survey determinations, or other property boundary issues.

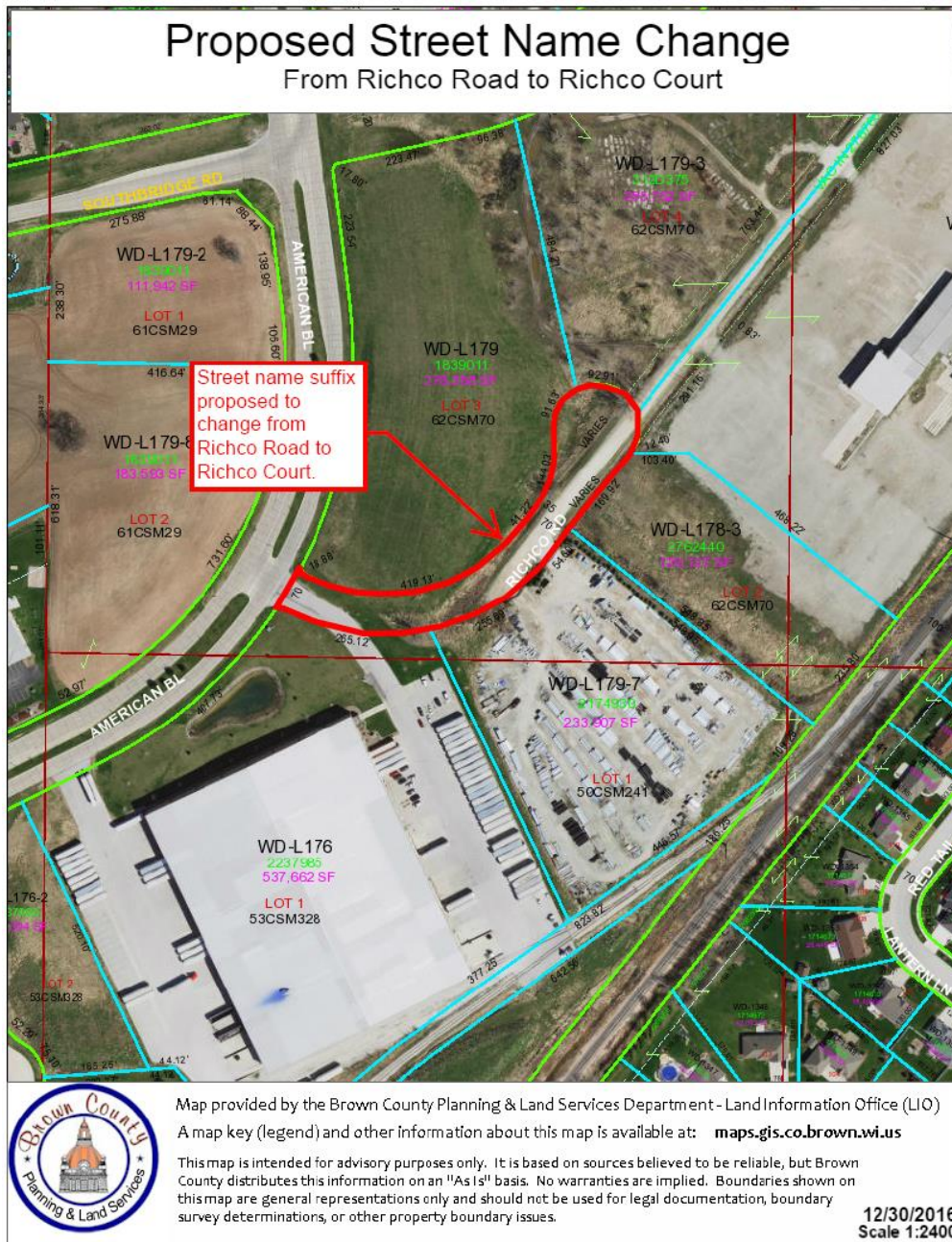
12/30/2016

Packet Pg. 34

Attachment: Location Map - Exhibit A (5406 : Resolution #17-05 Authorizing Street Name Change (Richco Rd. to Richco Ct.))

- Item 11:** Recommendation regarding a street name change for the suffix of Richco Road to change to Richco Court, located east from American Boulevard. Submitted by City of De Pere.*

SITE MAP



REQUESTED ACTION: Street Name Change request.

Change the suffix name of Richco Road to Richco Court.

COMMON DESCRIPTION: Richco Road, located on the east side of American Boulevard.

PARCEL NUMBERS:	Not applicable.
EXISTING ZONING:	Adjacent is I-3 (General Industrial District).
PROPOSED ZONING:	Same.
SURROUNDING LAND USES:	Vacant and industrial uses.
COMPREHENSIVE PLAN:	Business Park and Industrial Park.
APPLICANT NAME:	City of De Pere
SITE HISTORY:	In 2016, a certified survey map and a street vacation was approved by the City of de Pere that changed the Richco Road right-of-way to a cul-de-sac, as outlined on the site map. The suffix ending for the reconfigured street name is inappropriate and should be either "Place" or "Court" for wayfinding and emergency purposes, per De Pere Code 46-4 (b)(10), related to platting and division of land.
REVIEW:	When reviewing a street name change request, staff considers the logic and appropriateness of a new name, the avoiding of repeating names, and ease of wayfinding for the public, businesses, and emergency vehicles. The proposed street suffix change would do the following: • The suffix "Court" is typically used for cul-de-sacs. The suffix is logical and appropriate as the proposed future of the right-of-way is to be a cul-de-sac. • "Richco Court" is not repeated elsewhere in Brown County. For street name change applications, the Plan Commission provides a recommendation to the Common Council. The Common Council then reviews a resolution to change the street name.
STAFF RECOMMENDATION:	Staff recommends APPROVAL of the street name change request with no conditions.



CITY OF DE PERE

**APPLICATION FOR
STREET NAME CHANGE**

**CITY OF DE PERE
RECEIVED
DEC 30 2016
PLANNING DEPT**

Fee: ~~\$ 210.00~~

Receipt #: Not Applicable

Date: 30 Dec 2016

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) City of De Pere	Authorized Representative Peter Schleinz	Title City Planner	
Mailing Address 335 S. Broadway Street	City De Pere	State WI	ZIP Code 54115
Email Address pschleinz@mail.de-pere.org	Phone Number (incl. area code) 920.338.4043 x2	Fax Number (incl. area code) 920.330.9491	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) City of De Pere	Contact Person Authorized representative, above	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Street Name Change

Current Street Name:	Richco Road
New Street Name:	Richco Court

SECTION 4: Street Name Change Information

Reason for Requesting Name Change:	Street vacation changed Richco Road from a through street to a cul-de-sac.
------------------------------------	---

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative for this Application. I certify that the information contained in this form and attachments is true and accurate.

Name of Owner/Authorized Representative (please print) Peter Schleinz	Title City Planner	Phone Number 920.339.4043 ext. 2
Signature of Applicant 		Date Signed 30 Dec 2016

Maps and scaled drawings which help explain the request are strongly encouraged.

2762440

CERTIFIED SURVEY MAP

8722

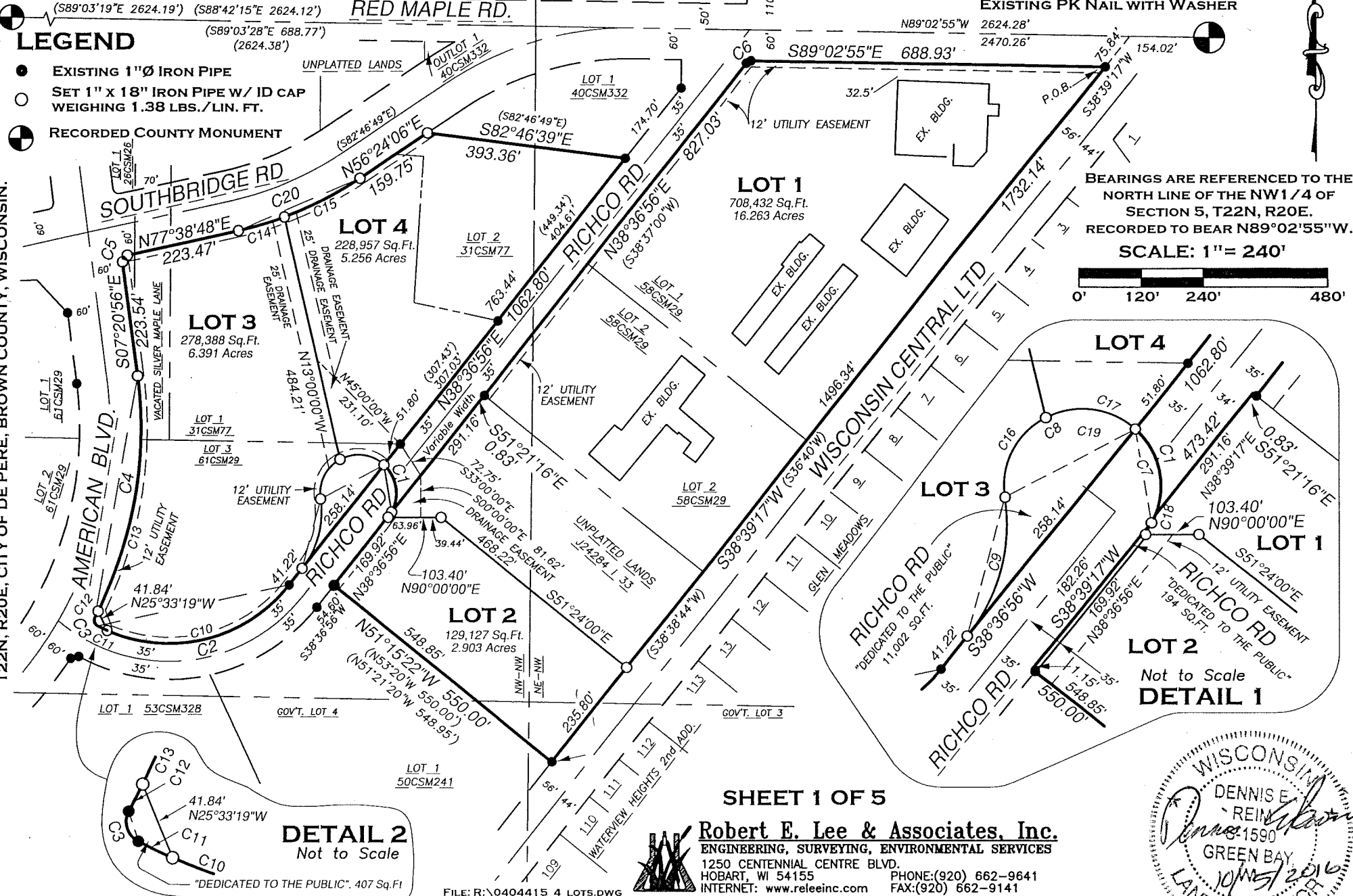
ALL OF LOT 3, VOLUME 61 OF CERTIFIED SURVEY MAPS, PAGE 29, MAP NO. 8600, ALL OF LOTS 1 AND 2, VOLUME 58 OF CERTIFIED SURVEY MAPS, PAGE 29, MAP NO. 8276, PART OF LOTS 1 AND 2, VOLUME 31 OF CERTIFIED SURVEY MAPS, PAGE 77, MAP NO. 4822, PART OF LOT 1, VOLUME 26 OF CERTIFIED SURVEY MAPS, PAGE 26, MAP NO. 4189, PART OF VACATED SILVER MAPLE LANE, PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4, PART OF THE NORTHEAST 1/4 OF THE NORTHWEST 1/4, PART OF GOVERNMENT LOTS 3 AND 4, SECTION 5, T22N, R20E, CITY OF DE PERE, BROWN COUNTY, WISCONSIN.

NORTHWEST CORNER OF SECTION 5
T22N, R20E. EXISTING 1" IRON PIPE

(S89°03'19"E 2624.19') (S88°42'15"E 2624.12')
(S89°03'28"E 688.77') (2624.38')

LEGEND

- EXISTING 1" Ø IRON PIPE
- SET 1" X 18" IRON PIPE W/ ID CAP WEIGHING 1.38 LBS./LIN. FT.
- RECORDED COUNTY MONUMENT

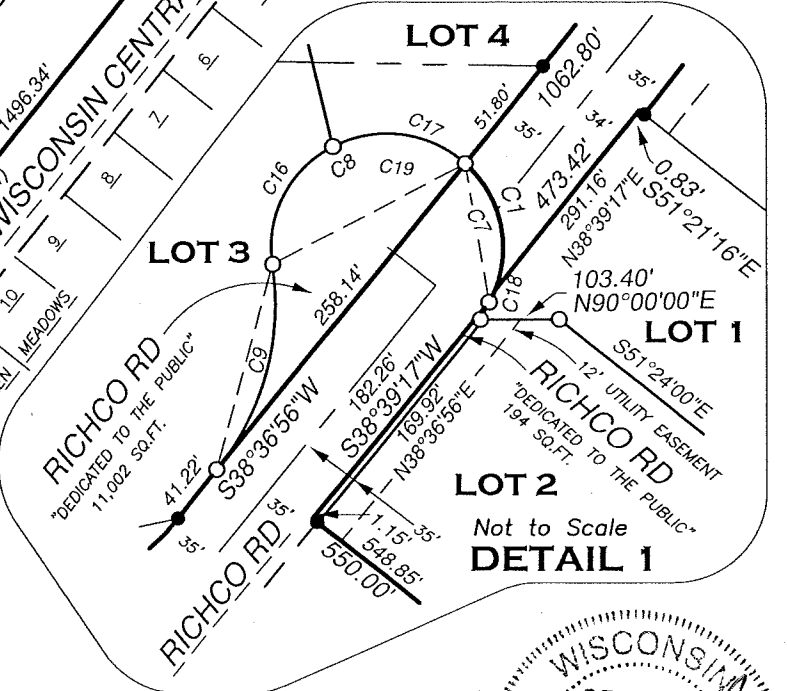
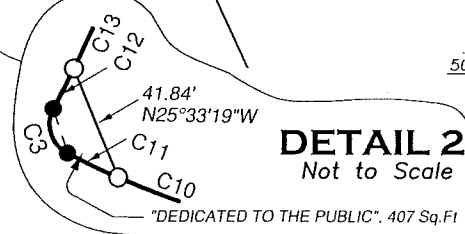
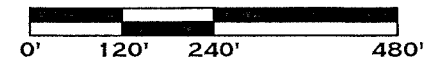


NORTH 1/4 COR. SECTION 5,
T22N, R20E
EXISTING PK NAIL WITH WASHER

N89°02'55"W 2624.28'
2470.26'

BEARINGS ARE REFERENCED TO THE
NORTH LINE OF THE NW 1/4 OF
SECTION 5, T22N, R20E.
RECORDED TO BEAR N89°02'55"W.

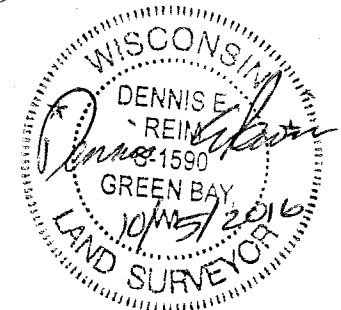
SCALE: 1" = 240'



SHEET 1 OF 5



Robert E. Lee & Associates, Inc.
ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES
1250 CENTENNIAL CENTRE BLVD.
HOBART, WI 54155
INTERNET: www.releeinc.com
PHONE: (920) 662-9641
FAX: (920) 662-9141



Attachment: 62 CSM 70 - Reim - Richco (5406 : Resolution #17-05 Authorizing Street Name Change (Richco Rd. to Richco Ct.))

CERTIFIED SURVEY MAP

CURVE TABLE

CURVE	DELTA	ARC	RADIUS	CH BEARING	CHORD	TAN BEARING	TAN BEARING
C1	76°42'09"	100.40'	75.00'	N09°12'38.5"W	93.07'	S47°33'43"E	S29°08'26"W
C2	78°44'11"	419.13'	305.00'	S77°59'01.5"W	386.92'	N62°38'53"E	S38°36'56"W
C3	90°07'09"	18.87'	12.00'	N17°35'18.5"W	16.99'	N62°38'53"E	N27°28'17"E
C4	34°49'13"	485.67'	799.30'	N10°03'40.5"E	478.24'	N27°28'17"E	
C5	84°59'44"	17.80'	12.00'	N35°08'56"E	16.21'		
C6	52°20'09"	10.96'	12.00'	N64°47'00.5"E	10.58'		
C7	86°10'39"	118.80'	75.00'	N04°28'23"W	102.47'	N47°33'43"E	
C8	140°58'44"	184.54'	75.00'	S61°56'55"W	141.39'	S47°33'43"E	N08°32'27"W
C9	47°09'23"	144.03'	175.00'	S15°02'14.5"W	140.00'	S38°36'56"W	S08°32'27"E
C10	74°44'11"	397.84'	305.00'	S75°59'01.5"W	370.23'	N38°36'56"E	N66°38'53"W
C11	04°00'00"	21.29'	305.00'	N64°38'53"W	21.29'	N62°38'53"W	S66°38'53"E
C12	01°00'00"	13.95'	799.30'	N26°58'17"E	13.95'	S27°28'17"W	N26°28'17"E
C13	33°49'13"	471.72'	799.30'	N09°33'40.5"E	464.91'	S26°28'17"W	N07°20'56"W
C14	07°46'42"	96.38'	710.00'	N73°45'27"E	96.31'		
C15	13°28'00"	166.88'	710.00'	N63°08'06"E	166.49'		
C16	70°00'00"	91.63'	75.00'	N26°27'33"E	86.04'	N08°32'27"E	N61°27'33"E
C17	70°58'44"	92.91'	75.00'	N83°03'05"W	87.08'	S61°27'33"W	S47°33'43"E
C18	09°28'30"	12.40'	75.00'	N33°52'41"E	12.39'	S38°36'56"W	N29°08'26"E
C19	227°09'23"	303.34'	75.00'	S74°57'45.5"E	137.48'	S38°36'56"W	S08°32'27"E
C20	21°14'42"	263.26'	710.00'	N67°01'27"E	261.76'		

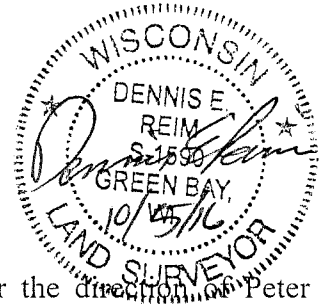
GRANT OF EASEMENT

An easement for electric, natural gas, and communications service is hereby granted by the City of De Pere and K C S Inc. to **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin corporation, and all other providers of electric facilities, natural gas facilities, or telephone and cable TV facilities, and the City of De Pere, Grantees, their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities, including public services provided by the City of De Pere for water mains, sanitary sewers, storm water and associated facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement Areas" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement Areas" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.



CERTIFIED SURVEY MAP



SURVEYOR'S CERTIFICATE

I, Dennis E. Reim, Professional Land Surveyor, do hereby certify that under the direction of Peter Schleinz, City Planner, City of De Pere, owner, I have surveyed, divided and mapped all of Lot 3, Volume 61 of Certified Survey Maps, Page 29, Map Number 8600, all of Lots 1 and 2 of Volume 58 Certified Survey Maps, Page 29, Map Number 8276, part of Lots 1 and 2 of Volume 31 of Certified Survey Maps, Page 77, Map Number 4822, part of Lot 1 of Volume 26 of Certified Survey Maps, Page 26, Map Number 4189, part of vacated Silver Maple Lane, part of the Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, part of the Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, part of Government Lots 3 and 4, all being located in Section 5, Township 22 North, Range 20 East, City of De Pere, Brown County, Wisconsin described as follows:

Commencing at the North $\frac{1}{4}$ Corner of said Section 5;
 thence N89°02'55"W, 154.02 feet on the north line of said Section 5;
 thence S38°39'17"W, 75.84 feet to the northeast corner of Lot 1 of said Volume 58 of Certified Survey Maps, Page 29, the POINT OF BEGINNING;
 thence S38°39'17"W, 1732.14 feet along the easterly line of said Lot 1 extended to the northerly line of Lot 1, Volume 50 of Certified Survey Maps, Page 241;
 thence N51°15'22"W, 550.00 feet along said northerly line to the easterly right of way of Richco Road;
 thence N38°39'17"E, 182.26 feet on said easterly right of way;
 thence 100.40 feet on the arc of a 75.00 foot radius curve to the left, having a long chord that bears N09°12'38.5"W, 93.07 feet to the westerly right of way of Richco Road;
 thence S38°36'56"W, 299.36 feet;
 thence on said westerly right of way 419.13 feet on the arc of a 305.00 foot radius curve to the right, having a long chord that bears S77°59'01.5"W, 386.92 feet;
 thence continuing on said westerly right of way 18.87 feet on the arc of a 12.00 foot radius curve to the right, having a long chord that bears N17°35'18.5"W, 16.99 feet to the easterly right of way of American Boulevard;
 thence on said easterly right of way 485.67 feet on the arc of a 799.30 foot radius curve to the left, having a long chord that bears N10°03'40.5"E, 494.56 feet;
 thence N07°20'56"W, 223.54 feet on said easterly right of way;
 thence continuing of said easterly right of way 17.80 feet on the arc of a 12.00 foot radius curve to the right, having a long chord that bears N35°08'56"E, 16.21 feet to the southerly right of way of Southbridge Road;
 thence N77°38'48"E, 223.47 feet on said southerly right of way;
 thence continuing on said southerly right of way 263.26 feet on the arc of a 710.00 foot radius curve to the left, having a long chord that bears N67°01'27"E, 261.76 feet;
 thence N56°24'06"E, 159.75 feet on said southerly right of way to the southerly line of Lot 1, Volume 40 of Certified Survey Maps, Page 332;
 thence S82°46'39"E, 393.36 feet on said southerly line to the westerly right of way of Richco Road;
 thence S38°36'56"W, 763.44 feet on said westerly right of way;
 thence 100.40 feet on the arc of a 75.00 foot radius curve to the right, having a long chord that bears S09°12'38.5"E, 93.07 feet to the easterly right of way of Richco Road;
 thence N38°39'17"E, 291.16 feet on said easterly right of way;
 thence S51°21'16"E, 0.83 to the southwest corner of Lot 1, said Volume 58 of Certified Survey Maps, Page 29;
 thence N38°36'56"E, 827.03 feet on said easterly right of way;
 thence continuing on said easterly right of way 10.96 feet on the arc of a 12.00 foot radius curve to the

CERTIFIED SURVEY MAP

right, having a long chord that bears N64°47'00.5"E, 10.58 feet to the south right of way of Red Maple Road;

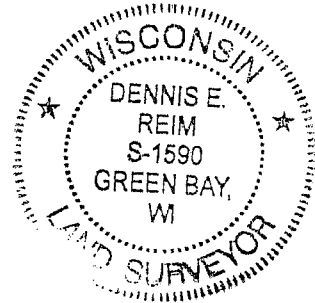
thence S89°02'55"E, 688.93 feet on said south right of way to the POINT OF BEGINNING.

Parcel contains 1,356,507 square feet or 31.141 acres of land more or less.

That the within map is a true and correct representation of all the exterior boundaries of the land survey and division thereof. That I have fully complied with the provisions of Chapter 236, section 236.34 of the Wisconsin Statutes and Chapter 14 of the General Ordinances of the City of De Pere in the surveying, dividing and mapping of the same.

Dated this 5 day of October, 2016.

Dennis E. Reim
Dennis E. Reim RLS #1590
ROBERT E. LEE & ASSOCIATES, INC



CORPORATE OWNERS CERTIFICATE

K C S INC. a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said corporation caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on the plat. K C S INC. does further certify that this plat is required by S236.10 or S236.12 to be submitted to the following for approval or objection: City of De Pere

IN WITNESS WHEREOF, the said K C S INC. has caused these presents to be signed by

(print name) KENNETH STOCK its president, and countersigned by its secretary

(print name) N/A, at City of De Pere, Wisconsin, and its corporate

seal to be hereunto affixed on this 10th day of OCT, 2016.

K S C INC.

Kenneth Stock
President (signature)

N/A
Secretary (signature)

STATE OF WISCONSIN)
COUNTY OF BROWN) ss

Personally came before me this 10th day of October, 2016, the above named

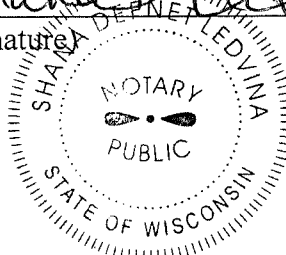
Kenneth Stock, President, and N/A, Secretary of the above named corporation, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public
(print name)

Brown County, Wisconsin.

My commission expires: 3/27/17

Shana D. Ledvina
(signature)



Sheet 4 of 5

2762440

CERTIFIED SURVEY MAP

MUNICIPAL CORPORATE OWNERS CERTIFICATE

City of De Pere, a Municipal Corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin does hereby certify that said City of De Pere caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on the plat. City of De Pere does further certify that this plat is required by S236.10 or S236.12 to be submitted to the following for approval or objection:

City of De Pere

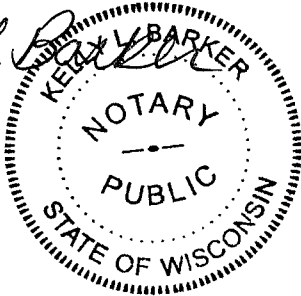
Michael J. Walsh
Michael Walsh, Mayor

Shana D. Ledvina
Shana D. Ledvina, Clerk

STATE OF WISCONSIN)
COUNTY OF BROWN) ss

Personally came before me this 16th day of October, 2016, the above named owner to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

Notary Public Kelly L. Barker
(print name)
Brown County, Wisconsin.
My commission expires: 7-17-2020



TREASURER'S CERTIFICATE

As appointed City of De Pere Treasurer, I hereby certify that the records in our offices show no unpaid taxes, no unredeemed tax sales and no unpaid or special assessments affecting any of the lands included in this plat, as of the dates listed below.

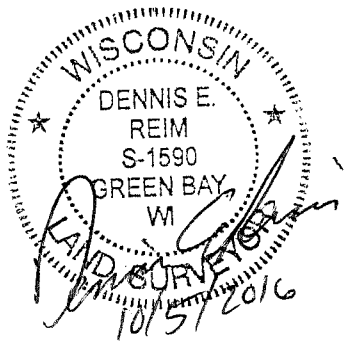
Shana D. Ledvina 10/16/16
Shana D. Ledvina Date
City of De Pere Treasurer



COMMON COUNCIL APPROVAL CERTIFICATE

Approved for the City of De Pere this 4th day of October, 2016.

Shana D. Ledvina
Shana D. Ledvina, Clerk



REGISTER'S OFFICE
Brown Co., Wis
Received for record the 12th day
of October A.D. 2016
at 9:26 o'clock Am M. and recorded in
Vol 162 of COMB on page 70-74
Sandra Piquero, Deputy
Register of deeds

Attachment: 62 CSM 70 - Reim - Richco (5406 : Resolution #17-05 Authorizing Street Name Change (Richco Rd. to Richco Ct.))

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: February 7, 2017

DEPARTMENT: Planning

FROM: Peter Schlein

SUBJECT: Resolution #17-06, Approving Agreement for Consulting Services Between the City of De Pere and Heritage Research LTD. (Intensive Survey of Historical and Architectural Sites).

The Historic Preservation recommended approval of hiring the subject consultant by a vote of X-X.

At last Historic Preservation Commission meeting two Commissioners volunteered to work with staff regarding the selection of consultants that are qualified to complete an intensive survey update for the City. The goal of the two Committee members and staff was to review and select a winning candidate from responses to the Request For Proposal (RFP) and to report the findings to the Committee at the January meeting.

The attached RFP was sent in hard copy to 18 consultants. Five consultants responded to the RFP. Three consultants expressed an interest but were unable to meet the proposed project timeline; two consultants submitted a proposal and fee structure.

After reviewing the proposed candidates, staff and the two Commission members unanimously selected the firm, Heritage Research LTD. The Committee vice-chair also reviewed the RFP's and suggested hiring Heritage Research LTD. For convenience, a copy of the response is attached to this report.

The selected firm proposed completing the project for \$18,981, which falls within the budgeted \$19,000 grant amount to complete the task.

STAFF RECOMMENDATION: Recommend approval of Heritage Research LTD as the consultant to complete the intensive survey update.

HISTORIC PRESERVATION COMMISSION ACTIONS:

1. The Commission should either recommend support or rejection of Heritage Research LTD as the consultant to complete the intensive survey update.
2. If approved, the Commission should forward the recommendation to Council for approval with a contract to be developed for the project approval that addresses the needs identified in the RFP and the firm proposal.

ATTACHMENTS:

- Reso17-06 (DOCX)

- Consulting Agreement Heritage Research (Intensive Survey historical-architectural sites) 2-17-119-001-17 (PDF)
- Request For Proposal -- Exhibit A (PDF)
- Proposal from Heritage Research LTD - Exhibit B (PDF)

RESOLUTION #17-06

APPROVING AGREEMENT FOR CONSULTING SERVICES BETWEEN
THE CITY OF DE PERE AND HERITAGE RESEARCH, LTD.
(Intensive Survey of Historical and Architectural Sites)

WHEREAS, the City is in need of consultant services for the completion of an intensive survey of historical and architectural sites within the City; and

WHEREAS, Heritage Research, Ltd. is an historical and environmental consulting service firm capable of providing the professional assistance required and is willing to make those services available; and

WHEREAS, the Historic Preservation Commission has reviewed such proposal and recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and Clerk-Treasurer are authorized and directed to execute the Agreement for Consulting Services Between the City of De Pere and Heritage Research, Ltd. (Intensive Survey of Historical and Architectural Sites) as is attached hereto.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of February, 2017.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes: _____

Nays: _____

**AGREEMENT FOR CONSULTING SERVICES BETWEEN THE
CITY OF DE PERE AND HERITAGE RESEARCH, LTD.
(Intensive Survey of Historical and Architectural Sites)**

THIS AGREEMENT, made and entered into this _____ day of _____, 2017, by and between the City of De Pere, Wisconsin, ("City"), and Heritage Research, Ltd., ("Consultant").

WITNESSETH

WHEREAS, the City is in need of consultant services for the completion of an intensive survey of historical and architectural sites within the City; and

WHEREAS, the Consultant is an historical and environmental consulting service firm capable of providing the professional assistance required for the project and is willing to make those services available.

NOW THEREFORE, City and Consultant agree as follows:

I. DESCRIPTION OF PROJECT

The project is as described in the City Request for Proposals (Exhibit A) and Consultant's Proposal thereto dated December 19, 2016 (Exhibit B), both of which are attached hereto and incorporated herein by reference. If a conflict exists between Exhibit A and Exhibit B, the terms of Exhibit A shall prevail. If there is a conflict between the terms and conditions of Exhibit A and this Agreement, the terms of this Agreement shall prevail.

II. SCOPE OF CONSULTING SERVICES

Consultant agrees to perform those consulting services described in Exhibits A and B. Any change to the scope of services as identified therein shall be defined in writing and authorized by both parties prior to performing such work. Such writing shall include the scope of work to be done, schedule for commencing and completing the work and the basis for compensation for such work.

III. SCOPE OF CITY SERVICES

City shall provide the Consultant with information concerning the project including, but not limited to, City's 2001 Intensive Survey Report, City's 2009 Comprehensive Plan and other information applicable to the project, as is available.

IV. AUTHORIZATION, PROGRESS, AND COMPLETION

In signing this Agreement, the City grants the Consultant specific authorization to proceed with the work described herein.

V. OWNERSHIP AND FORM OF DOCUMENTS

All documents created, maintained or received during the course of this Agreement, including those in electronic form, shall be deemed the property of City and Consultant shall not be considered the owner of any such document nor shall the Consultant retain any common law, statutory, or other right therein, including copyright, patent, or trademark. To that end, Consultant agrees to and hereby does assign and transfer to City all rights, title, and other interests in such drawings, specifications, or other documents, which rights shall include copyright, trademark, or patent rights therein, unless City fails to pay Consultant for such drawings specifications and other documents, in which case the ownership and all rights shall revert to the Consultant.

City hereby grants Consultant a non-exclusive license to use the documents created pursuant to this Agreement, including any standard details used herein.

Consultant acknowledges that, as the Consultant to City, a Wisconsin municipality, Wis. Stats. §19.36(3) applies to it, and records produced by it pursuant to this contract are subject to the public records law to the extent they would otherwise be if maintained by the City. Consultant agrees that, within 10 business days of a written request of City, it shall forward to City any such contract or records maintained by Consultant as are requested by City. Such records shall be in the format requested by City provided that such records are kept and maintained in that format. City shall reimburse Consultant for its reasonable costs incurred in complying with this paragraph.

Consultant further agrees to indemnify the City from all costs City incurs should Consultant fail to comply with these requirements.

VI. CONFIDENTIALITY OF INFORMATION

Consultant understands that, during the course of work under this contract, Consultant may become privy to confidential information of City. Consultant shall maintain the confidentiality of all information specifically designated confidential by City unless withholding such information would violate the law, create a significant harm to the public, or risk significant harm to the public.

VII. TIME FOR COMPLETION

The parties hereto agree that time is of the essence in completion of the project. City shall issue a Notice to Proceed to Consultant, Consultant shall commence work immediately thereafter, and Consultant's work hereunder shall be completed by August 31, 2017. Should Consultant encounter any circumstances, which, in the Consultant's opinion, will delay close-out of the contract for a period in excess of such time frame, Consultant shall so inform the City in writing.

VIII. COMPENSATION

The City agrees to pay, and the Consultant agrees to accept, compensation as identified in Exhibit B. Payment to the Consultant is due upon receipt of invoice by the City. If payment is not made within 30 days, interest on the unpaid balance will accrue beginning with the 31st day at the rate of 1.0 percent per month or the maximum interest rate permitted by law, whichever is less. Such interest will become due and payable at the time said overdue payment is made.

IX. RESPONSIBILITY OF CONSULTANT/COMPLIANCE WITH STATE AND FEDERAL LAWS

The Consultant is employed to render a professional service only, and any payments made to the Consultant are compensation solely for such services rendered and recommendations made in carrying out the work. The Consultant shall follow the practice of its profession to make findings, opinions, factual presentations, and professional advice and recommendations.

Further, Consultant shall and hereby agrees to comply with all federal and state laws and regulations concerning equal opportunity, affirmative action and fair employment opportunities. Consultant further agrees to comply with all the applicable regulations, laws, ordinance and codes of the State of Wisconsin and City.

X. ALLOCATION OF RISKS

To the fullest extent permitted by law, the Consultant shall indemnify and hold harmless the City, City's officers, directors, partners, and employees from and against any and all costs, losses, and damages caused by the negligent acts or omissions of Consultant or Consultant's officers, directors, partners, employees, and Consultant's Consultants in the performance and furnishing of Consultant's services under this Agreement.

To the fullest extent permitted by law, Consultant's total liability to City and anyone claiming by, through or under City, for any cost, loss or damages caused in part by the negligence of Consultant or Consultant's subcontractor and in part by the negligence of City or any other negligent entity or individual, shall not exceed the percentage share that Consultant's or Consultant's subcontractor negligence bears to the total negligence of City, Consultant and all other negligent entities and individuals.

XI. ASSIGNMENT

This Agreement is not to be assigned by either the City or Consultant without the prior written consent of the other.

XII. INTEGRATION

This Agreement represents the entire understanding of the City and Consultant as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties.

XIII. JURISDICTION

This Agreement shall be administered and interpreted under the laws of the State of Wisconsin. Jurisdiction of litigation arising from this Agreement shall be in that state. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

XIV. TERMINATION OF WORK

City or Consultant may terminate this Agreement at any time by giving at least twenty (20) days-notice in writing to the other party. If the contract is terminated as provided herein, Consultant will be paid for the time and expenses incurred up to the termination date.

XV. NOTICES

Any notification required or needed under the contract shall be sent to the following:

If to City:

City of De Pere
Attention: City Clerk-Treasurer
335 South Broadway Street
De Pere, WI 54115

With a copy to:

De Pere Historic Preservation Commission
Attention: Planner II
335 South Broadway Street
De Pere, WI 54115

If to Consultant:

Heritage Research, Ltd.
Attention: Traci E. Schnell, M.A.
N91 W17194 Appleton Road
Menomonee Falls, WI 53051

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

HERITAGE RESEARCH, LTD.

By:

Traci E. Schnell, Senior
Architectural Historian

CITY OF DE PERE

By:

Michael J. Walsh, Mayor

Shana D. Ledvina, Clerk-Treasurer

H:\azills\Agreements\2017\Heritage Research (Intensive Survey historical-architectural sites) 2-17-119-001-17.docx

**REQUEST FOR PROPOSALS
FOR
AN UPDATE TO THE
INTENSIVE SURVEY OF HISTORICAL AND ARCHITECTURAL SITES
IN THE CITY OF DE PERE, WISCONSIN**

November 22, 2016

Project: Update to the 2001 Intensive Survey of Historical and Architectural Sites
Client: City of De Pere Historic Preservation Commission
Location: City of De Pere, Wisconsin
Organization: City of De Pere

Contact Person: Peter Schleinz
City Planner
335 S. Broadway
De Pere, WI 54115

pschleinz@mail.de-pere.org

920.339.4043 x2

Project Summary

The City of De Pere Historic Preservation Commission is requesting proposals for an intensive survey of historical and architectural sites in the City of De Pere, Wisconsin. Funding for the project is from a Wisconsin Historical Society Certified Local Government (CLG) Grant. Interested consultants are invited to submit proposals by December 20, 2016. Interviews and final consultant selection will be performed in January, 2017. The draft project shall be completed by May, 2017, with edits and final project being completed by August, 2017. Edits may be required by the City Historic Preservation Commission and/or the Wisconsin Historical Society.

Project Area Background

The project area includes all of De Pere, a city located in Brown County, Wisconsin. De Pere is located on both the east and west sides of the Fox River. De Pere, with a population of 24,724 (2015), is the second largest city in Brown County and the 33rd largest city in Wisconsin. De Pere contains a thriving downtown, St. Norbert College, six historic districts, growing residential neighborhoods, two large business/industrial parks, and many recreation areas.

Project Description and Report Expectations

All procedures and products shall comply with the Architecture-History Survey Manual provided by the Wisconsin Historical Society Division of Historic Preservation and the attached Work Program. An interactive PDF version of the manual is available online at the following link:

<http://www.wisconsinhistory.org/pdfs/hp/consultants/survey-manual/HPR-survey-manual.pdf>

Although not an all-inclusive list, it is expected that the final report include and process address the following topics:

1. Reconnaissance Survey
2. Survey Maps
3. Intensive Survey
4. Site Specific Research
5. Identification of High Priority Areas for potential Local Designation
6. Intensive Survey Final Report
7. Public Education and Informational Meetings

Proposal Requirements

Please submit proposals with a dated cover letter signed by the appropriate company official by December 20, 2016 and include the following information:

1. Company name, address, phone number, and primary project contact.
2. Names, titles, and responsibilities of individuals from your company that will be responsible for the project. Include a description of the composition of the team, listing backgrounds and work experience as it relates to the project.
3. Background experience and capabilities of your company and the project personnel.
4. List of references for projects similar in scope which your firm has prepared.
5. Appropriate fees to complete the proposed scope of work.
6. Proposed timeline to complete the project.

Timeline

The proposal shall be received at the above address by **December 20, 2016**. The selected firm will present the City with three hard copies of the final proposal as well as one electronic copy in MS Word or Adobe Acrobat format.

*Fax submissions **will not** be accepted.*

Request for Proposals issued	November 22, 2016
Proposal Due	December 20, 2016, 4:00pm CST
Project Awarded*	January 3-6, 2017 (week of)
Public Meeting with Historic Preservation Commission	January 23, 2017
Draft Report Completed for Review	May 1, 2017
Revise Report with HPC and State Historic Society	May 1-July 31, 2017
Public Meeting with Historic Preservation Commission	August 21, 2017
Final Report Completed	August 31, 2017
Final Report Submitted to State Historical Society	September 30, 2017

**If necessary, applicants may be requested to be interviewed.*

Additional Resources:

1. 2001 City of De Pere Intensive Survey Report
2. 2009 City of De Pere Comprehensive Plan
3. City of De Pere interactive map with parcels and air photographs

Compensation

Funds for this project are provided by a grant that was awarded to the City of De Pere. The payment schedule can be negotiated with the selected contractor; however, it is assumed that payment would be made upon completion of the project or tied into key milestones.

Submit three hard copies and one digital copy of your proposal to:

Peter Schleinz, City Planner
City of De Pere Planning Department
335 S. Broadway
De Pere, WI 54115

pschleinz@mail.de-pere.org
920.339.4043 x2



19 December 2016

Mr. Peter Schleinz
City Planner, City of De Pere
335 S. Broadway
De Pere, WI 54115

RE: PROPOSAL FOR THE COMPLETION OF AN ARCHITECTURAL AND HISTORICAL
RESOURCE SURVEY UPDATE FOR THE CITY OF DE PERE

Dear Mr. Schleinz,

Thank you for providing the 2001 report, as well as for addressing my questions this morning. As mentioned, I do prefer completing a drive-through of the community prior to the preparation of such proposals, however, a review of the images of previously surveyed properties (on WHPD, the state's database), combined with the ability to read the 2001 survey report in its entirety, helped immensely in preparing the attached proposal.

It is a pleasure submitting this proposal to you. If you have any specific questions regarding the proposal, please do not hesitate to call me at 262.251.7792 (office) or 262.366.0397 (cell) or email at tschnell@hrltd.org.

Yours truly,

Traci E. Schnell, M.A.
Senior Architectural Historian

**CITY OF DE PERE
ARCHITECTURAL & HISTORICAL RESOURCE SURVEY
UPDATE
(INCLUDING INTENSIVE SURVEY RECOMMENDATIONS)**

A PROPOSAL PREPARED FOR THE CITY OF DE PERE:

HERITAGE RESEARCH, LTD.

Primary Project Contact: Ms. Traci E. Schnell, Senior Architectural Historian
N91 W17194 Appleton Avenue, Suite 203
Menomonee Falls, WI 53051
Phone: 262.251.7792
e-mail: tschnell@hrltd.org

Heritage Research, Ltd., traces its history to 1980. The firm specializes in all aspects of Section 106 Compliance, as well as environmental history, National Register nominations, community planning services, general historical research and HABS/HAER documentation. HRL has numerous satisfied clients in the Upper Midwest who rely upon HRL's quality historical and environmental consulting services. The firm currently employs four full-time professionals. HRL is proud of the educational qualifications of its staff, which presently includes one Ph.D., two M.A.s and one M.S. The firm is fully insured. It carries professional and general liability, automobile and workers' compensation insurance coverage.

PROJECT OBJECTIVE:

To prepare an Architectural/Historical Resource Survey Update for the City of De Pere, with specific attention to properties built between the 1940s and 1980s.

PROJECT UNDERSTANDING/METHODOLOGY:

Previous survey work in De Pere was completed by Wisconsin Historical Society staff in 1975 and by Tim Heggland in 2000-2001. Following the 2001 survey, 574 historic resources were recorded in De Pere. To date, and per the Wisconsin Historic Preservation Database (WHPD; maintained by the Wisconsin Historical Society), De Pere is home to a total of 661 previously surveyed properties. A review of the 2001 survey results indicates that sixteen individual buildings were identified as significant, while six notable historic districts were also delineated and recommended for National Register eligibility. To date, nearly all of those properties (including districts) recommended as potentially eligible have since been listed in the National Register of Historic Places (WHPD currently identifies 273 properties in the city as listed in the National Register).

Fifteen years have passed since the last survey. While new properties will have since “come of age,” and some will have been restored, others are perhaps no longer considered surveyable and, yet others, are no longer extant. All of these factors suggest completion of a survey update.

Considering that information, the following scope is assumed for the project:

- (1) All previously surveyed properties (except those already listed in the National Register) will be re-photographed to update WHPD with color photos (even if no change has occurred to the property since its last survey date). Those properties (including the Fox River Drive Historic District) will be re-reviewed for potential National Register eligibility and recommendations provided. It is also possible that while doing this work that other properties may have been missed or not reviewed because they were not yet 50 years of age. A review of the 2001 survey report indicates that a solid effort was made to capture more recent properties (those built in 1950 and after) that were thought to offer architectural interest “in the future.” According to WHPD, there are 105 previously surveyed properties in the city that date to between 1940 and 1990 (38 of which are part of a listed National Register district).
- (2) A context update will be written if the surveyable resources merit such an update. Following a review of the 2001 survey report, it would appear that Significant Persons could well be a needed context chapter. Aside from the potential of entirely new chapters, existing chapter updates would likely include context regarding more recent architects/builders/contractors and architectural styles (beyond who/what was identified in 2000-2001), the Federal Housing Administration, Veterans Housing and Pre-Fabricated Housing, among others.
- (3) Photos will be taken of those properties that are currently missing a photo in the WHPD (approximately twelve photos appear to be missing at this time).
- (4) Every attempt will be made to include historic names (including the names of spouses, when applicable) for all surveyed properties, including new (2017) properties and for those previously surveyed.

As with the previous survey effort, identification of historic resources will be made through the following research materials: 1) Tax Rolls for the City of De Pere, which we understand are in the possession of the De Pere Historical Society; 2) De Pere Sanborn Fire Insurance maps (1884, 1890, 1895, 1900, 1914, 1925 & 1925 updated to 1953), copies of which HRL retains in digital format; 3) Building Permits; and 4) City Directories, among others. As well, our firm has a subscription to both www.newspapers.com (which includes the *Green Bay Press Gazette*) and www.Ancestry.com (which offers a significant amount of genealogical information). Furthermore, records/information/resources held by the Brown County Public Library and the De Pere Historical Society will, no doubt, prove to be useful. Schnell is also very adept at doing deed research, and a visit to the Brown County courthouse may also be warranted.

SURVEY DELIVERABLES:

Products generated by this project will include those deliverables cited in the general WHS Work Program and the Request for Proposals and consist of the following:

- A. A Reconnaissance Survey with Intensive Survey Results; physical products of which include (aside from the report itself) district survey maps (if any) and digital photographs to be uploaded to WHPD, which is maintained by the Wisconsin Historical Society (WHS). As has been the case with other communities, we would hope to work with the city's GIS department in printing off the survey map(s), upon which we would identify the surveyed properties.
- B. An Intensive Survey that includes resource-driven, thematic chapters not covered in the 2000-2001 survey (if any) or additions thereto, as well as a Chapter or Section that is generally entitled Recommendations, and includes site-specific research for, and color photographs of, all properties that offer National Register potential.
- C. In order to address specific concerns of De Pere's HPC, the final report will include a list that will attempt to prioritize the level of concern (high/moderate/low) regarding each of the National Register-eligible historic resources. This will help to guide the HPC with local designation efforts.
- D. Eight double-sided, bound copies of the final report, an unbound, double-sided copy on acid-free paper, as well as an electronic version in a PDF format on CD will be submitted to the WHS for their use. Although the RFP does not identify the number of copies requested for the City of De Pere, the standard request is for approximately 8 copies—with one being an unbound, double-sided copy on acid-free paper, as well as an electronic copy in a PDF format on a CD.

ADDITIONAL TASKS:

Aside from the actual survey work and deliverables, two public meetings will be held to solicit information from interested city residents and to keep the public apprised of the project and its progress. The RFP cites the following dates for the first and second meetings: January 23, 2017 and August 21, 2017. While neither date proposes any initial concerns regarding our own attendance, both meetings do require the attendance of Joe DeRose, Chief of Survey and Registration at the Wisconsin Historical Society. Therefore, coordination would need to be made with DeRose prior to scheduling both meetings. Please also know that of the surveys that HRL has completed, holding a second meeting during the close of the summer months is very often not chosen by the municipality/HPC due to summer vacations and other activities. Please know that the second meeting does not have to take place by the contract end date, but it should be scheduled.

PROJECT SCHEDULING:

The project award and completion dates noted in the Request for Proposals provide for an approximate 7-month work period. Accordingly, work will commence immediately upon receiving the Notice to Proceed (it is assumed that a contract can be in place by no later than January 23, 2017 and will conclude by no later than August 15, 2017).

To guarantee substantial and consistent progress for this project, Heritage Research proposes to schedule and complete work that requires certain tasks to be accomplished at certain project mileposts. Please know that survey generally occurs when foliage and snow are absent (or are at least minimal). Due to the tighter project time frame (7 months as opposed to approximately 12), it is very possible--and likely--that survey photos will have snow in them. However, we would propose to re-shoot photos of those properties that are recommended as potentially eligible for the National Register.

Tentative Project Schedule

Project Milepost	Task elements to be completed
January 23, 2017	Attend project kick-off meeting & present along with WHS survey historian Joe DeRose; initiate survey work, weather permitting.
May 1 st	Complete reconnaissance survey fieldwork/begin additional contextual thematic chapters (if any) that reflect resources surveyed; continue research for individual and historic district properties; review survey recommendations in the field with WHS staff.
June 30 th	Complete 100% of writing for the Recommendations chapter; submit survey report to the city for review and comments, if requested.
August 15 th	Incorporate city review comments (if any) in final report; complete 100% of project; submit final report and all appendices and exhibits to the City of De Pere and the WHS; complete 100% of data entry for the Wisconsin Historic Preservation Database and hold (or at least schedule) the 2 nd public meeting.

You will notice that there is no date identified for the review of the report by the WHS. This requirement is generally only requested of new consultants who may not be familiar with the format of the survey.

Throughout the project HRL would provide the HPC with updates for their scheduled meetings.

HRL PROJECT TEAM:

Heritage Research, Ltd., strongly believes that it brings to this project a staff of exceptionally well-qualified and talented individuals. Traci E. Schnell, M.A., Senior Architectural Historian, will serve as project manager and principal investigator for the project. She will be largely responsible for completing the fieldwork and preparing the subsequent, property-specific descriptions and information, as well as monitoring all daily activities for the project. Brian J. Faltinson, M.A., Project Historian, will direct and review all historical research associated with the project, as well as write some of the additional Context Chapters, if deemed necessary. Mike McQuillen, M.S., Project Historian, and John N. Vogel, Ph.D., HRL President and Senior Historian, will be available to assist the project if needed. Notably, Dr. Vogel was the author of the National Register nomination for the De Pere Lock & Dam Historic District, which was Register-listed in 1993.

Background/work experience for the two primary staff persons for this project is as follows:

Traci E. Schnell, M.A., Senior Architectural Historian

- M.A. in Art History & Criticism (Architectural History emphasis) from the University of Wisconsin-Milwaukee
- Over twenty-one years of full-time experience in Cultural Resource Management, all of which have been at HRL
- Led Historic Resource Planning Surveys (or resurveys) for the Wisconsin communities of Ashland (2000-2001 and a resurvey to be completed in 2017), Mukwonago (2001), Thiensville (2003), Neenah (2005), West Allis (2007), Menasha (2009), Fond du Lac (2011), New Holstein (2013), Waukesha (2014) and River Falls (2015). She also directed the fieldwork and property-specific research for the survey of Historic Resorts of Vilas County, Wisconsin (2004)
- Research chair, co-chair and/or member of the (Volunteer) Research Committee of Historic Milwaukee, Inc., from 2000 to 2014; former HMI Board of Directors (BOD) president
- Architectural/research advisor and/or researcher (volunteer) for the Wauwatosa Historical Society's (WHS) annual Tour of Homes from 2001 to 2015; former WHS BOD president
- Instructor for the biennial House History program held at the Milwaukee Public (Central) Library from 2003-2014; thereafter, and to date, held annually
- Directed and/or conducted research for over 10 years for the annual open-house tour held by Frank Lloyd Wright Wisconsin, the Board upon which she currently serves as a director
- Member, former Secretary and current President of the Brown Deer Historical Society

Brian J. Faltinson, M.A., Project Historian

- M.A. in American History from Marquette University
- Over eighteen years of full-time experience in Cultural Resource Management, all of which have been with HRL
- Largely responsible for writing and/or updating the historic contexts of the Historic Resource Planning Surveys for the Wisconsin communities of Ashland (2000-2001), Mukwonago (2001), Thiensville (2003) and West Allis (2007), as well as the primary reviewer of nearly all survey and re-survey efforts by HRL since 2000
- Former Member, Vice Chair and Chair of the Wauwatosa Historic Preservation Commission
- Completed a National Historic Landmark nomination for the Split Rock Light Station in Lake County, Minnesota (Listed in 2011), in addition to writing hundreds of pieces of historical documentation, including National Register nominations and Determinations of Eligibility (for the National Register of Historic Places)
- Command Historian of the Wisconsin Army National Guard since 2007

PRIOR EXPERIENCE:

Over the past sixteen years, HRL has completed extensive *Reconnaissance and Intensive Surveys and Reports for the Wisconsin communities of Ashland, Mukwonago, Thiensville, Neenah, West Allis, Menasha, Fond du Lac, New Holstein, Waukesha, River Falls and Onalaska*. All localities desired to identify those buildings, structures, districts and objects which met the criteria for listing on the National Register of Historic Places so that preservation priorities could be established, and significant properties factored into local planning efforts. The number of properties surveyed in each community where a survey had not already been done ranged from a low of 75 in Onalaska (pop. 18,000) to a high of over 1,000 in West Allis (pop. over 60,000). In those communities where a resurvey took place, we reviewed in some cases over 2,000 properties. Of the aforementioned communities for which survey and resurvey work has been done, almost all have since followed up with us for the completion of National Register nominations for either individual properties or districts. Digitized versions of the Neenah (2005), West Allis (2007), Menasha (2009) Fond du Lac (2011), Waukesha (2014) and River Falls (2015) surveys can be found on the websites of their corresponding municipality. Please go to <http://www.rfcity.org/Document Center/View/1551> to see an example of a standard survey recommendation (City of River Falls; Recommendations Chapter begins on page 9). Please note that the River Falls survey was only an update (and no additional context chapters were required). See the Waukesha report, available at <http://www.waukesha-wi.gov/DocumentCenter/Home/View/3140> for an update report that required additional context. Limited hard copies of past surveys are available upon request; however, we ask that they ultimately be returned.

To substantiate the quality of our community reconnaissance and intensive survey work (in communities that range in size from 3,200 to over 60,000), as well as our ability to complete quality WHS subgrant work, HRL is pleased to offer the following references:

Name: Mr. Shaun Mueller
 Title/Position: Senior Planner
 Municipality: City of West Allis
 Phone #: 414.302.8470

Name: Mr. Tony Steiner
 Title: City Planner
 Municipality: City of River Falls
 Phone #: 715.426.3424

Name: Mr. Terry Thiessen
 Title/Position: President, New Holstein Historical Society, HPC Chair and
 Historic Resource Survey Project Director
 Municipality: City of New Holstein
 Phone #: 920.948.7748

SURVEY BUDGET: DE PERE

A total of \$19,000 was awarded to the City of De Pere by the WHS

1. Direct Labor Cost

(Fieldwork, research and writing)

Senior Architectural Historian

205 hours x \$29.50/hr 6,047.50

Project Historian I

100 hours x \$25.00/hr 2,500.00

8,547.50

2. Direct, General & Administrative Overhead

Please note that maps, supplies, equipment, final document production, etc., is included in this category.

\$8,547.50 x .98

8,376.55

Subtotals (lines 1 & 2)

16,924.05

3. Fee (Profit) 7% of Direct Costs/Overhead

1,184.68

4. Direct Charges (Reimbursables*)

Photocopies of research material

25.00

Lodgings¹, Meals & Incidentals

200.00

Mileage* (estimate 1,200 miles @ .54/mile)

648.00

*This mileage considers trips from any combination of the following:

HRL's office, the primary researcher's home or her anticipated local lodgings. This could include attendance at HPC meetings. If any mileage monies are not used, they will be applied to additional hours/research into the project.

5. Total Compensation Proposed

\$18,981.00



HERITAGE RESEARCH, LTD.

¹ It is anticipated that gratis lodgings will be obtained during the project.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: February 7, 2017

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Resolution #17-07, Authorizing Submission of Staffing for Adequate Fire and Emergency Response (SAFER) Grant Application.

ATTACHMENTS:

- Reso17-07 (DOCX)
- FIRE DEPT SAFER GRANT REQUEST (PDF)

RESOLUTION #17-07

AUTHORIZING SUBMISSION OF STAFFING FOR ADEQUATE FIRE &
EMERGENCY RESPONSE (SAFER) GRANT APPLICATION

WHEREAS, the Federal Fire Program offers grant funds for salary, benefits and personal protective equipment to fill a staffing need as demonstrated by the National Fire Protection Standards (NFPS) for a two-year period through its Staffing for Adequate Fire & Emergency Response (SAFER) Grant Program; and

WHEREAS, if awarded, such grant will be used by the City's Fire Rescue Department to fund one additional firefighter for the Department; and

WHEREAS, if awarded, this grant program will not require matching funds from the City; and

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Fire Chief is authorized to submit a SAFER Grant request for funding the above-described firefighter position.

BE IT FURTHER RESOLVED THAT:

Any such grant awarded shall be brought before the Common Council for formal acceptance thereof.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of February, 2017.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Shana D. Ledvina, Clerk-Treasurer

Ayes:_____

Nays:_____

Memo



To: Honorable Mayor Michael Walsh
Members of the Common Council

From: Alan Matzke, Fire Chief *AM*

Date: January 24, 2017

Re: Request to Apply for 2017 SAFER Grant

The Fire & Rescue Department would like to respectfully request permission to apply for the Federal Fire Program "Staffing for Adequate Fire & Emergency Response" (SAFER) Grant for the City of De Pere for 2017. Approximately \$350,000 million federal grant dollars has been set aside to fund this program for 2017.

The cities that are awarded SAFER grants must demonstrate a need for more staffing based on the National Fire Protection Standards. NFPA Standard 1710 points out that four firefighters should show up at a structure fire in the first four minutes and a total of seventeen firefighters should arrive on location within the first eight minutes of the receipt of the alarm. This NFPA 1710 standard goes on to point out that a municipality should meet this basic performance measurement 90% percent of the time. After careful review of available data, De Pere does qualify for federal consideration.

The SAFER Grant program provides the entire salary and benefits, along with personal protective equipment, for a two-year period of time for firefighters that are added to the department based on accessing the SAFER Grant. There are no obligations for matching funds from the Grantee. Finally, the municipality is not obligated to keep the employee beyond the two-year mark.

Our department current staffing level is comprised of two shifts of nine and one shift of eight. In 1980, the City decided to increase shift staffing to nine and by 1981 all three shifts were operating at nine. In 1984, the department experienced a vacancy and it was decided not to fill the line staff position leading to our current staffing levels.

A brief summary of work load increases since 1987 show a 250% increase in emergency response, 220% increase in fire inspections, as well as dramatic changes in firefighting processes technology and training.

The community we serve has an ever changing and increasing expectation for services that we must continually strive to meet. Staffing two stations with the capacity to respond with an Advanced Life Support ambulance or fire vehicle in this environment of growth and increasing demand is an ongoing challenge. The department policy allows for two staff members to request time off to utilize vacation, holiday, sick and compensatory time off. For the shifts staffed at nine, this leaves seven members on duty and offers one position above the department minimum daily staffing of six. For the shift of eight, if two are off, they function at six and if they were to drop below due to sick leave, FMLA or any other extended leave, this generates overtime call back to replace staffing to the minimum level of six.

I would request that the Common Council consider accessing the SAFER Grant to fund one additional firefighter to support total staffing for line firefighters from twenty-six to twenty-seven. If you elect not to approve the permanent addition of an additional firefighter upon termination of the SAFER Grant funding period, the position can be terminated or potentially utilized to fill a future vacancy due to the retirement of an existing firefighter. If you choose to consider termination of the position, a Memorandum of Understanding would have to be negotiated with the fire department union Local 141, as the contracted probationary period is 12-months. The Fire Department has three existing staff members that are eligible for retirement, but have not expressed any interest in retirement at this time.

Thank you for your consideration of this request. I would be happy to discuss the benefits of pursuing this grant with you.

City of De Pere, Wisconsin

**Request For Common Council Action**

MEETING DATE: February 7, 2017

DEPARTMENT: Common Council

FROM: Lawrence Delo

SUBJECT: Discussion and Proposed Action Regarding Possible Projects for Use of Stadium Tax Surplus.

MEMORANDUM

TO: City Council

FROM: Larry Delo, City Administrator

DATE: February 1, 2017

SUBJECT: Stadium Tax Rebate

The City of De Pere has received a total of \$1,287,474 in 2015 and 2016 as our community's share of the excess stadium sales tax rebate. The funds were distributed to all Brown County municipalities as part of a State law that requires municipalities to utilize the funds for one or more of the following purposes: 1) debt payments; 2) property tax relief; or 3) to promote economic development.

The City solicited citizen responses to an online survey in early 2016 asking respondents to identify whether they preferred the funds be used for debt payments, property tax relief, economic development or some combination of all three and to include any specific suggestions they had on how the funds should be utilized. The City received 308 completed survey responses. A summary of those responses indicates approximately 16% wanted the sales tax rebate utilized for debt payment, 20% for economic development, 23% for other purposes, 26% for property tax relief, and 27% felt it should be collectively used for debt payments, property tax relief and economic development.

The City Council discussed the results of the survey during regularly scheduled City Council meetings in March and again in May, 2016. The City Council also asked the City's administrative staff to develop a table that identified the estimated property tax impact associated with applying varying percentages of the sales tax rebate funds to pay for City debt. The table identified the estimated impacts to property tax mill rates for the years 2021 through 2025 if varying amounts of the stadium tax rebate were applied toward debt payments for those years. The years 2021-2025 were selected since those years represented the time period, based on existing and proposed debt schedules, which may require a significant increase in property tax rates to fund. The table also provided the estimated mill rate for each year and also included the corresponding percentage the mill rate changes from year to year throughout the analysis period. This item was discussed at a City Council meeting in May, 2016.

The City Council then asked the Mayor to work with City staff to develop a list of project recommendations for the City Council to consider as part of the 2017 proposed budget. A project list was provided to the City Council in October, 2016 and discussed as part of the draft 2016 Executive Budget study session.

The City Council then requested the Mayor and City staff revise the proposed list by soliciting additional ideas from all City departments and to provide that list in a detailed format for consideration. The Administration has solicited additional ideas and project details from all of the City departments. A complete list of the recommended projects from all solicited sources throughout 2016 and 2017 are attached with the level of project detail that was provided by each recommending source. Some of the listed proposals do not include any project details and are simply proposed project concepts while other recommended projects include significant levels of project detail.

None of the stadium tax rebate has been designated by the City Council for expenditure to date. The enabling legislation to distribute the rebate to Brown County municipalities did not include a deadline for use of the funds.

ATTACHMENTS:

- Suggestions for Utilizing Stadium Tax Refund Packet (PDF)

SUGGESTIONS FOR UTILIZING STADIUM TAX REFUND

Department	Proposed Project	Page
	Index	1-3
Citizens of De Pere	Citizens Survey summary of results	4
Citizens of De Pere	Individual citizen suggestions	5-6
Building Inspection	Former Claude-Allouez Bridge approach project	7-12
City Administrator	City Hall space utilization analysis/report	13
City Administrator	Remodel City Hall 2 nd floor office area to add an office for part-time staff attorney	14
City Administrator	OpenGov financial software	15-28
City Administrator	Security cameras installed on exterior of municipal buildings	29-41
City Attorney	Re-write of City zoning code	42
City Attorney	City-wide document management system	43
City Council	Fund City debt payments. Sliding scale options.	44-45
City Council - Ald. Carpenter	Any project that can increase City revenues	46
City Council - Ald. Carpenter	Pay down debt	47
City Council - Ald. Carpenter	Return funds to tax payers	48
City Council – Ald. Crevier	Mulva Center project/downtown improvements	49
City Council – Ald. Jennings	Debt relief – capital project/equipment funding	50
City Council – Ald. Jennings	Economic development project funding	51
Definitely De Pere	Establish City vision/brand	52-54
Definitely De Pere	De Pere public art initiative	55-57
Definitely De Pere	De Pere streetscape project	58-59
Finance Department	Fund future City debt payments	60

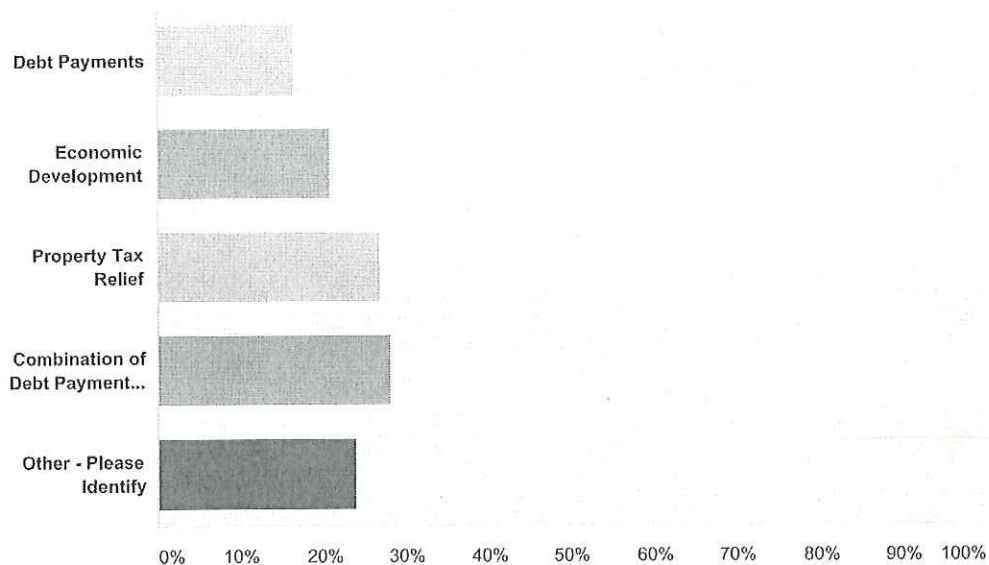
Fire Department	Purchase new ambulance	61-63
Fire Department	Purchase message center reader board/sign	64-68
Fire Department	Vehicle stabilization kit for extrication	69
Fire Department	High-rise standpipe packs	70
Fire Department	Finish out items at Station 2	71
Fire Department	Detached garage for Station 2	72
Fire Department	Purchase second set of turnout gear for every firefighter	73
Fire Department	Community CPR initiative	74-76
Information Technology	Interactive digital wayfinding signs for Downtown/Mulva Center	77
Information Technology	Digital signs for City Hall and Community Center	78-80
Parks, Rec. and Forestry	Bomier boat launch expansion	81
Parks, Rec. and Forestry	Community Center expansion and upgrade	82
Parks, Rec. and Forestry	James street parkway boat dock extension	83
Parks, Rec. and Forestry	Kelly Danen Park lighting	84
Parks, Rec. and Forestry	Kiwanis Park shelter	85
Parks, Rec. and Forestry	Pool design	86
Parks, Rec. and Forestry	Riverwalk webcam	87
Parks, Rec. and Forestry	Southwest Park playground equipment	88
Parks, Rec. and Forestry	Southwest Park soccer field	89
Parks, Rec. and Forestry	Splashpad	90
Parks, Rec. and Forestry	Voyageur Park amphitheater/stage	91
Parks, Rec. and Forestry	Voyageur Park playground equipment	92
Planning and Economic Dev.	Downtown pedestrian and place making improvements	93
Planning and Economic Dev.	Redevelopment of Front Street parking lot	94

Planning and Economic Dev.	Art initiatives	95
Planning and Economic Dev.	City of De Pere strategic plan or vision	96-97
Planning and Economic Dev.	Micro or revolving loan fund	98-99
Police Department	Police Department garage addition	100
Public Works	Downtown dumpster enclosures	101
Public Works	Southern Bridge	102
Public Works	Nicolet Square improvements	103

City of De Pere Utilization of Stadium Tax Rebate

Q1 How would you like the City of De Pere to use the excess Stadium Tax Funds?

Answered: 319 Skipped: 0



Answer Choices	Responses	
Debt Payments	16.30%	52
Economic Development	20.69%	66
Property Tax Relief	26.65%	85
Combination of Debt Payments, Economic Development and Property Tax Relief	27.90%	89
Other - Please Identify	23.82%	76
Total Respondents: 319		

OTHER SUGGESTIONS OFFERED FOR STADIUM TAX REFUND

Updated city hall and police department

Utility and Infrastructure Repair/Replace

Portion should be used for a new police dog(s)

Don't use it just to put things back into the budget like Ashwaubenon.

Pay for a new police dog and training

Remove the trees and brush from the river bank between the bridge and the bonnier boat launch

ReBuild Legion & VFW Pools

Parks

Combination of Debt Payments, Economic Development and Property Tax Relief

Towards maintaining all the parks for the kids or the forestry department (trees are not being trimmed like they used to be).

Maintenance and development of the city pools. They are a wonderful asset that many residents use and will eventually need updating or replacement.

Downtown beautification and incentives

Toward bridge #2

Additional Staffing for the Fire Department

Making De Pere more environmentally sustainable

I would love to see the city continue developing downtown. De Pere has the nicest downtown in this area.

Build another bridge connecting the East and West sides further South. Find a more permanent solution to the constant damage of Scheuring Rd where the train tracks cross.

Parks and swimming pool upgrade

I would like to see some public docks put in where residents could rent space every summer to keep their boats instead of putting their boats in and out of the water. The fees charged would pay more than the \$5 launch fee.

Legalizing Marijuana

Center for children, toddler thru teenage years, to safely play. Indoors.

Building another bridge across the Fox- there is too much congestion

New Police Dog

Get rid of some of the bars, way to many. Get some mom and pop stores in.

Pool

Give it to the schools

Upgrade E and W De Pere swimming pools

Food pantries and homeless shelters.

Improvements of Parks and other community amenities

Put it into the parks and the new pool project

Give it back to the residents

Park pool repairs, fund George Street Landing Design Plan, provide low-interest loan program to low-income residential property owners for house maintenance and repair, 10% property tax relief

Development of downtown businesses

Park and open space development

Get rid of the lazy officer who is assigned by Ridgeway and Broadway, hire and train new officers who do their job without harassing honest people with disabilities

Remove the unhelpful police officer who is in the "historical" district by West end of Ridgeway Blvd and get the children trying to get to school protected by an officer who will care as well as pass the physical test.

Developing the riverfront on the east side of De Pere in the downtown area, we need a better downtown like GB is moving toward. I'm happy with whatever happens, but like that you have asked for input from residents. Although unlikely, I'd like to see it go toward something that could be enjoyed by the community that would improve quality of life. Improvement on city pools, create new or extend/update bike trails... Add more family active options to Voyager park? It's so cool down there with the river walk in the summer, and with the library there, it could become an even greater focal point and attraction for non residents to visit.

Renewable energy generation

Pay down debt and economic development

Parks, city beautification, recreation

Downtown parking

Public education/salaries

Splash pad and/or indoor public pool/recreation center (ping pong, basketball) since De Pere will never get a YMCA. :(:(

Beautification - plant trees - keep our city appealing

Give it back to the residents directly to spend how they'd like; barring that, then property tax relief

K-9 replacement and also crossing guard pay adjustment (has not been changed since 2008)

New park with pool near Briarwood Ct.

Two new swimming pools on each side of the river 1842

Replace our Elsie

Fix both pools that we have. Keep them outside and in the neighborhoods on each side of river.

Riverfront development

Recreation / Park - water pad and community garden

New water park

Save it for future "needed" expense instead of raising taxes to cover the expense. don't spend it on some type of want vs a need

ROAD WORK AND SIDEWALKS

Replace De Pere's current ugly street lights (sodium vapor?) with technology that is more efficient and more flattering to our city, such as modern LED units as Boston is doing. <http://www.cityofboston.gov/publicworks/lighting/led.asp>

New aquatic center

New pool

Debt payments and roadway maintenance

Expand on the De Pere Riverwalk

Police Dog and Trainer

Use it for the social good of the city.

Increase services (police, fire, municipal) to meet needs of city growth over the past several years

Parks and Recreation programs

Parks and rec.

Road or Sidewalk repair

Water park

Let's see some money allocated towards fixing our streets. They make a big impact as people enter our community.

Parking issues on lone oak, highview, and Merrill street surrounding the high school

aquatic center or east De Pere YMCA with an indoor pool

Parks and recreation

Further development of the park system

Reopen the compost facility so residents can get compost again

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Building Inspection

DATE PROPOSED: October 19, 2016

PROPOSED PROJECT TITLE:

Former Claude-Allouez Bridge approach project.

PROJECTED COST: None

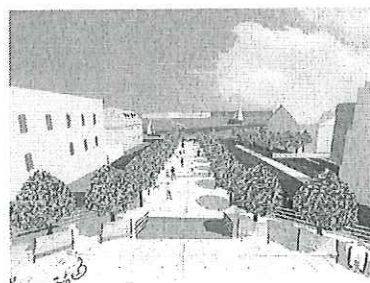
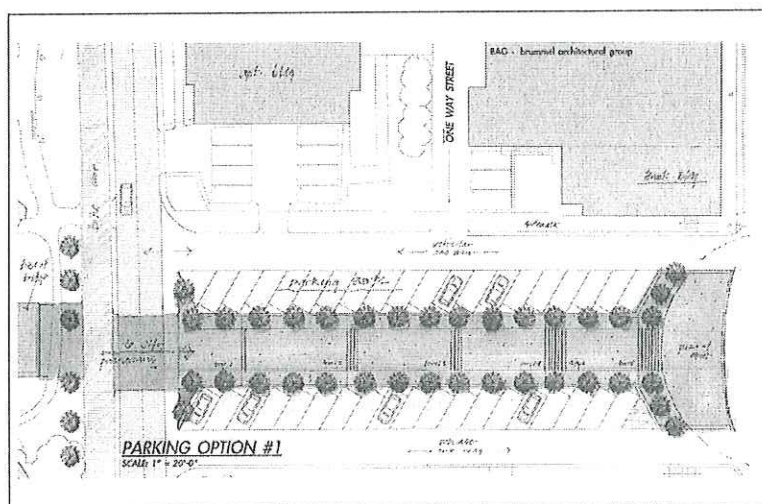
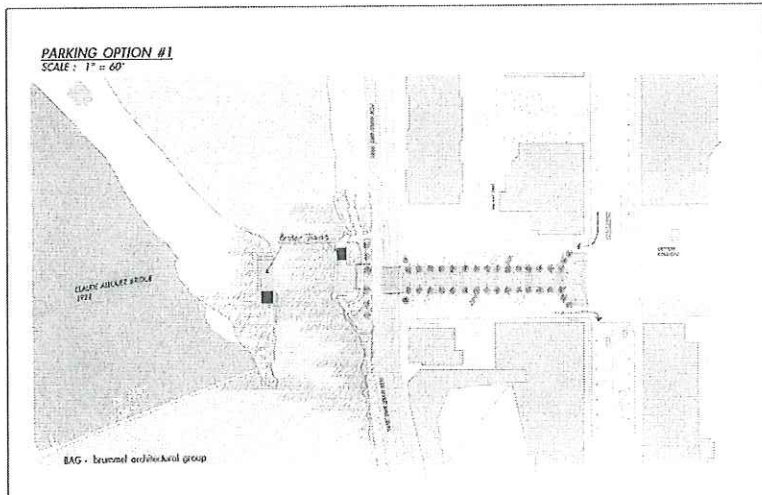
PROJECT DESCRIPTION:

You will recall a few years back architect Marc Brummel drew some conceptual drawings for the old Claude Allouez bridge approach. I know that at the time there were issues with the DOT and the use of the property. The property now is basically mowed and underutilized. I believe the plans should be seriously considered and that it would be a drawing point to the downtown.

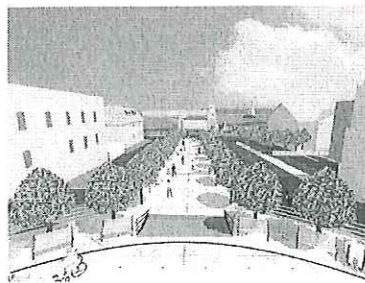
Attached are renderings of proposals designed by Marc Brummel a number of years ago for the former bridge crossing site on the east side of the Fox River. I feel that these concepts and/or other similar type concepts will maximize the use of the property, create an attractive link from the Fox River Trail to Broadway, provide a space for relaxing leisure activity and greatly enhance the aesthetics of the downtown area. A plan would have to be picked out, specifications prepared and the project bid out to determine actual costs. As a result I do not have any cost estimates

See attached pages.

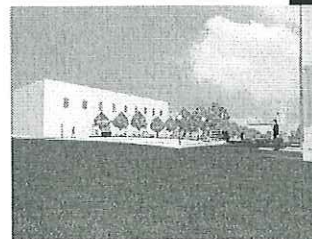
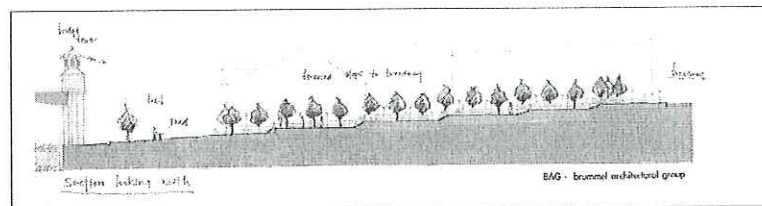
CITY COUNCIL COMMENTS:



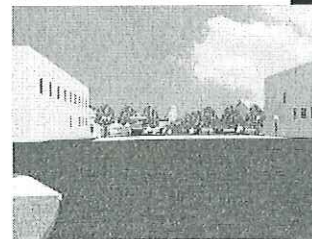
view towards river with bridge returned toward



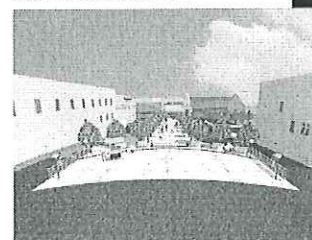
view of returned bridge toward



view from Broadway looking west -
suggested returned toward in background



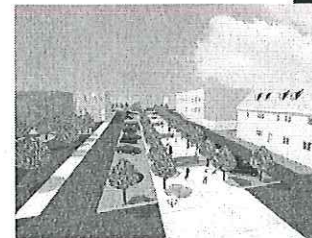
view looking west down George Street to river
- suggested returned toward in background



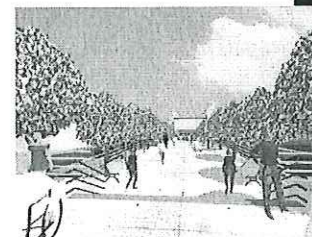
view from Broadway toward river



view from River Street



view from River Street to Broadway



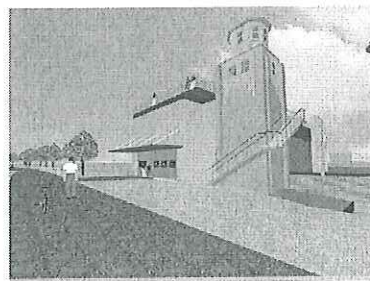
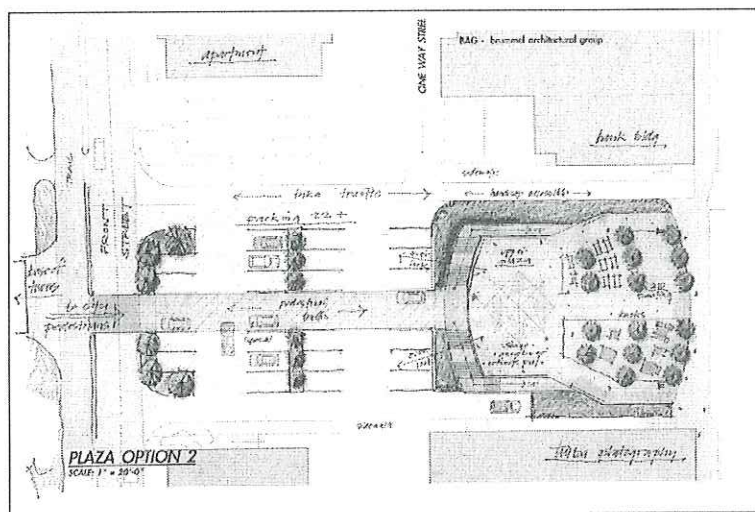
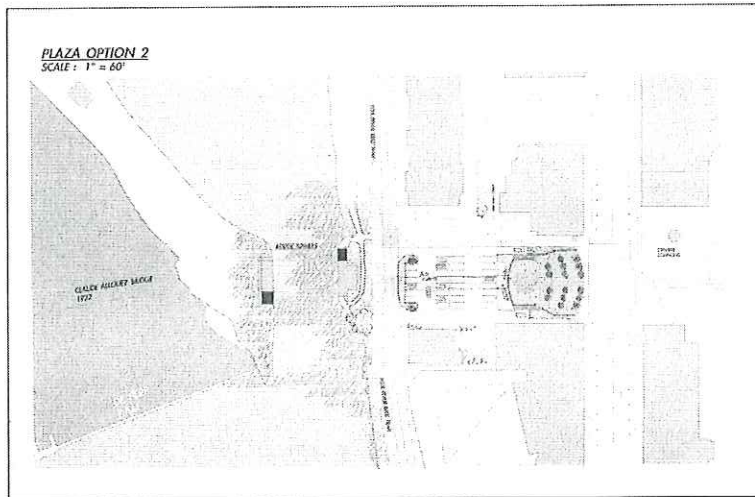
view down corridor looking west from Broadway



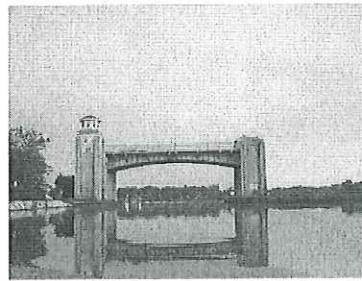
PEDESTRIAN CORRIDOR

CITY OF DE PERE / BROADWAY & GEORGE STREET

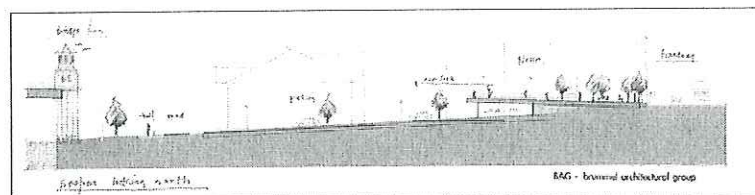
brummel architectural group architects AIA
107 N. Broadway De Pere, WI 54226



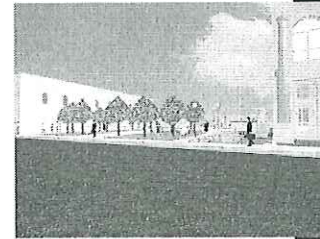
view of proposed bridge towers from Fox River Trail - "Historic Reception Center"



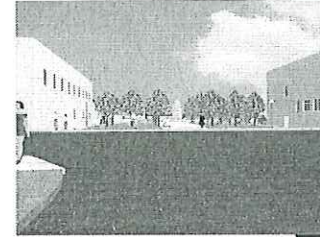
looking south at proposed bridge towers from Fox River Trail



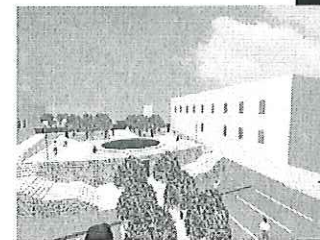
view of proposed bridge towers from north



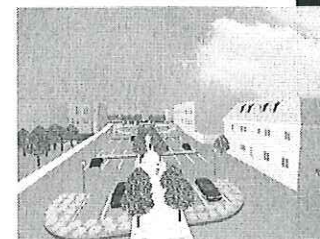
view from Broadway looking west
- suggested retained towers in background



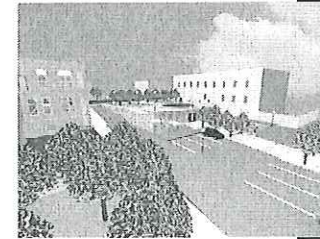
view looking west down George Street to river
- suggested retained towers in background



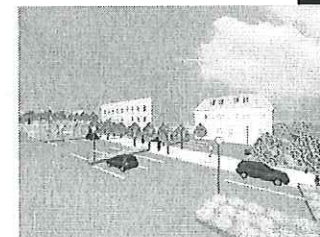
view of plaza from Broadway



view of plaza from river to Broadway



view of plaza from River Street



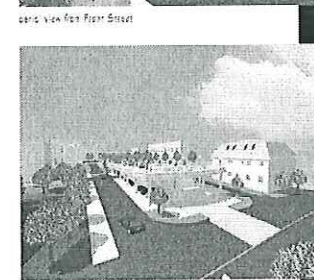
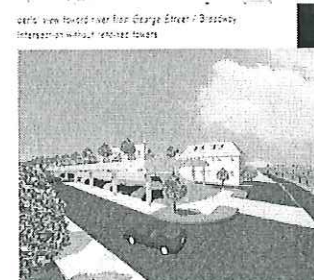
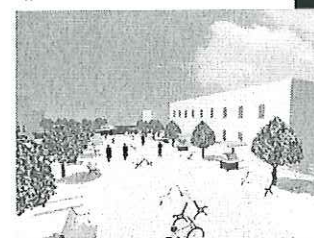
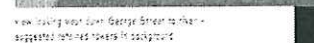
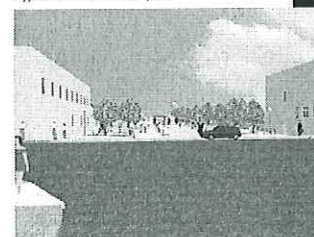
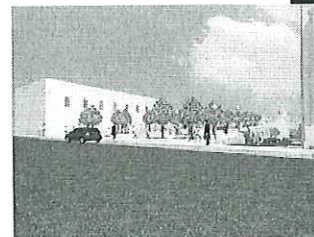
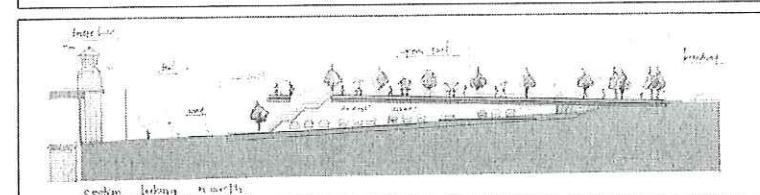
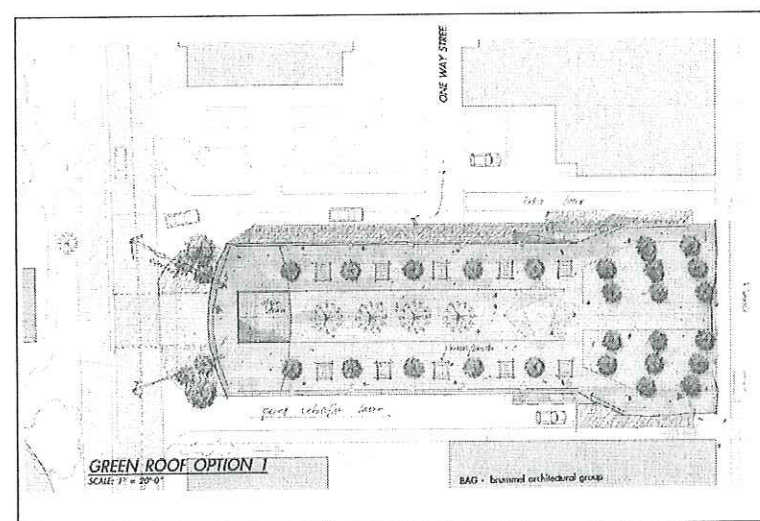
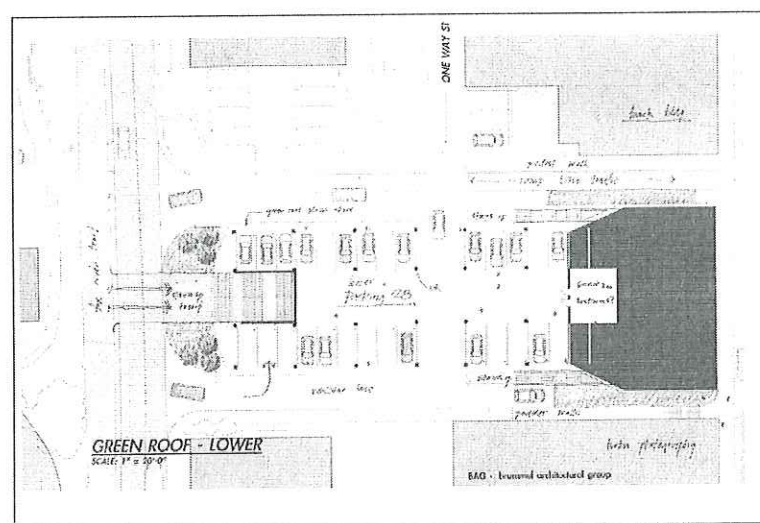
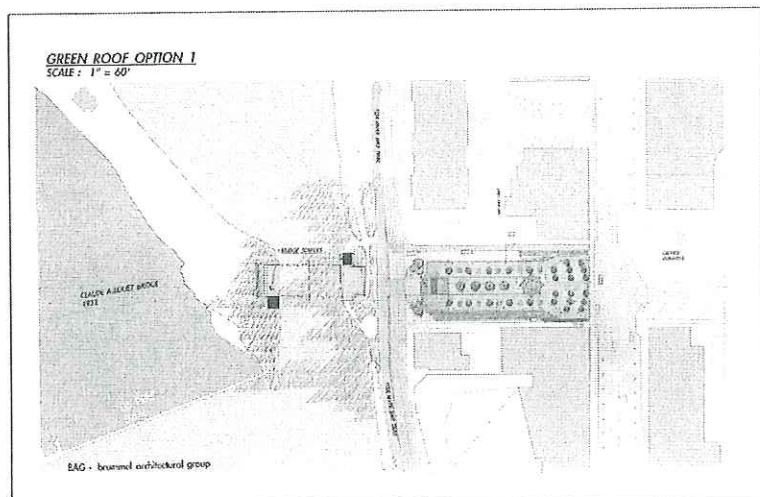
view of plaza from River Street



view of plaza from River Street

OVERLOOK PLAZA
CITY OF DE PERE / BROADWAY & GEORGE STREET

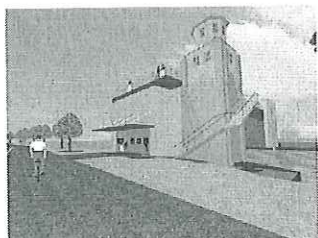
Brummet architectural group, architect AIA
107 W. Broadway, De Pere, WI 5415



GREEN ROOF

CITY OF DE PERE / BROADWAY & GEORGE STREET

brunmel architectural group, architects P.A.
107 N. Broadway, De Pere, WI 54115



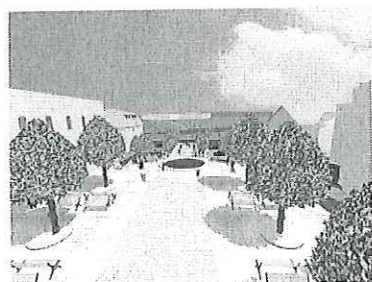
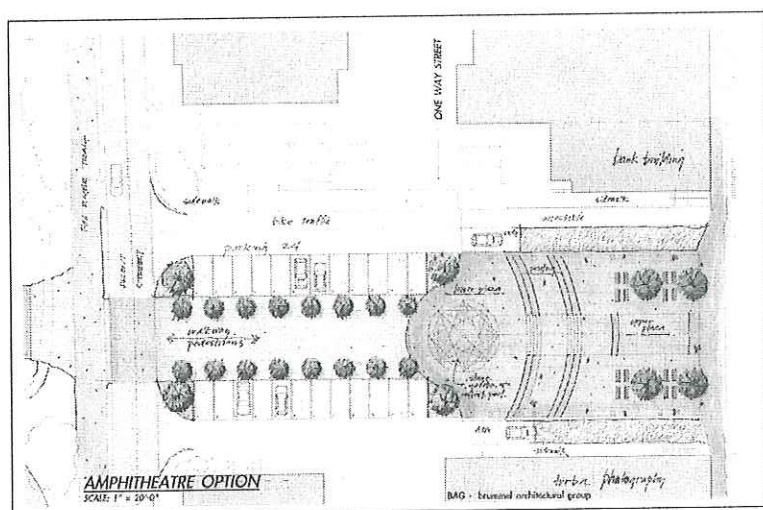
View of retained bridge towers from Fox River Trail - Historic Reception Center?



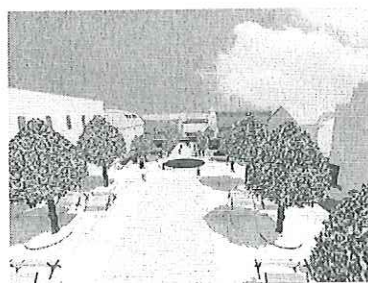
Looking south of retained bridge towers from Fox River Trail



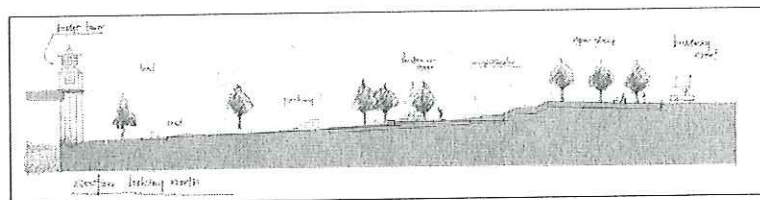
Central view looking north at suggested retained bridge towers

Three views of Claude Allouez Bridge
Retained Towers Concept

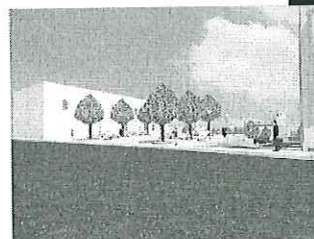
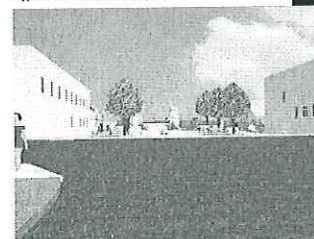
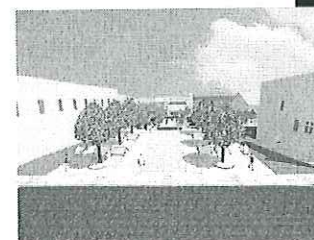
View toward river without retained towers



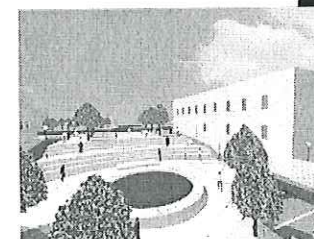
View at retained bridge towers



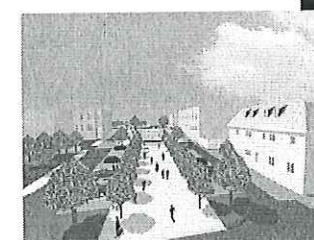
Cross-section looking north

View from Broadway looking west -
suggested retained towers in backgroundView looking west down George Street to river -
suggested retained towers in background

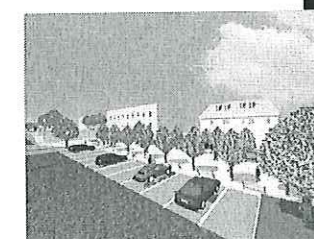
View from Broadway toward river



Central view looking east to Broadway



Central view from river to Broadway



View of stage from First Street



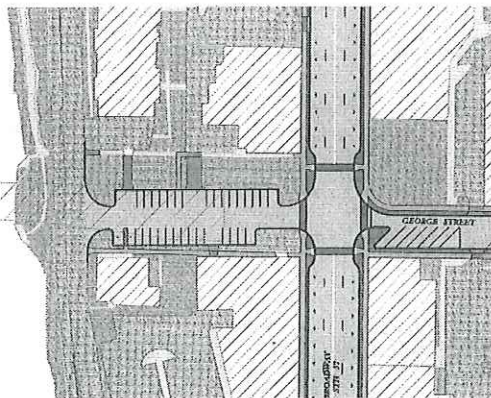
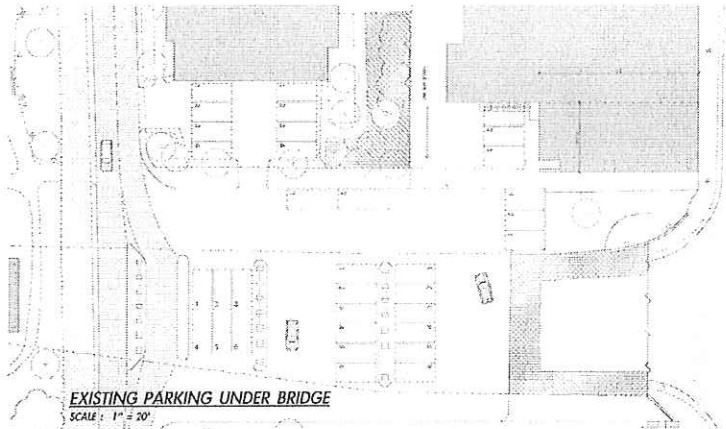
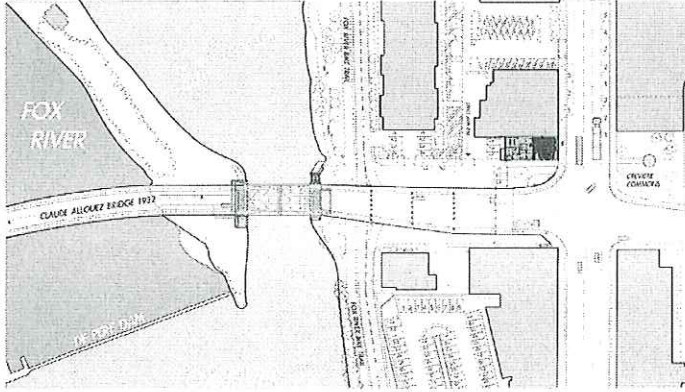
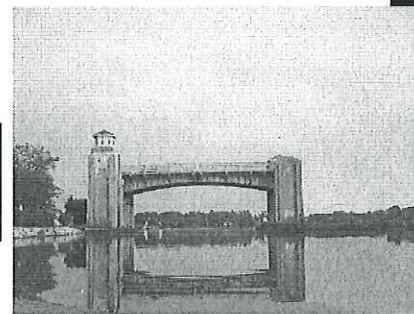
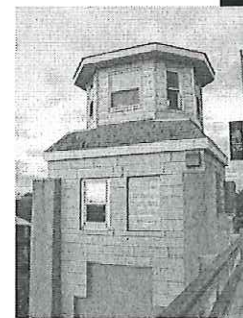
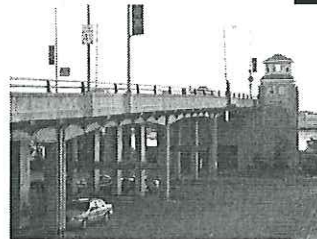
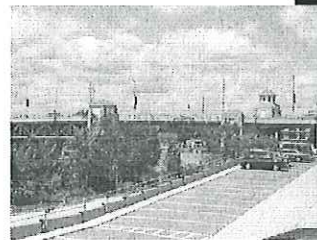
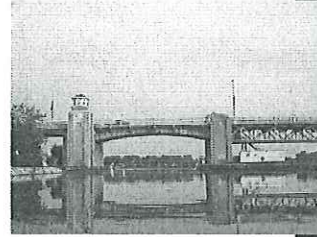
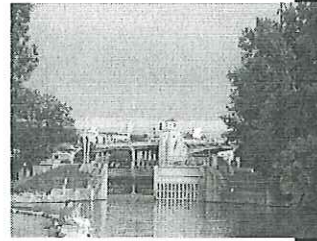
AMPHITHEATRE

CITY OF DE PERE / BROADWAY & GEORGE STREET

brunel architectural group architects AIA
107 W. Broadway, de pere, WI 54115

EXISTING VIEW OF EAST DE PERE WITH CLAUDE ALLOUEZ BRIDGE

SCALE : 1" = 60'

**PROPOSED DEPARTMENT OF TRANSPORTATION
LAYOUT FOR PARKING AND REMOVED BRIDGE****AERIAL VIEW OF EAST DE PERE - GEORGE STREET****PROPOSED ?****EXISTING CONDITIONS**

CITY OF DE PERE / BROADWAY & GEORGE STREET

bunnett architectural planning architects AIA
107 n. Broadway de pere, WI 54115

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: City Administrator

DATE PROPOSED: January 31, 2017

PROPOSED PROJECT TITLE:

City Hall space utilization analysis / report

PROJECTED COST: \$15,000

PROJECT DESCRIPTION:

City Hall has a significant amount of under-utilized space such as excessive areas for shared cubicles, unused stairwell, unusually large hallway spaces, etc. Staff has been attempting to identify areas that can potentially be retrofitted or remodeled to improve overall utilization of office space, common areas, conference rooms and shared office space.

I am proposing utilizing a portion of the stadium tax rebate funds to have a space utilization analysis completed by an architectural or engineering firm to identify the best, lowest cost options to retrofit or remodel areas on the first and/or second floor of City Hall to improve the overall utilization of the facility for current and future needs.

The estimated cost of a complete analysis and report is \$15,000.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: City Administrator

DATE PROPOSED: January 31, 2017

PROPOSED PROJECT TITLE:

Remodel City Hall 2nd floor office area to add an office for part-time staff attorney

PROJECTED COST: \$40,000 (includes \$5,000 for office furniture)

PROJECT DESCRIPTION:

Remodel an existing office or storage area on the 2nd floor of City Hall to add an office space for the new position of a part-time staff attorney.

I am proposing to remodel an existing locked storage area into two separate rooms that would continue to provide secure storage space and a secure office space. The position of a part-time staff attorney (20 hours per week) was approved in the 2017 budget to replace the contracted services for prosecutor and to assist with overall City Attorney functions. The position is anticipated to be filled by early to mid-summer and requires an enclosed office area due to the sensitivity of discussions and materials managed by this position.

The 2nd floor law library conference room was intended to be utilized as the office for this position. However, this space is currently used numerous times each day for a variety of meetings for the Planning and Economic Development Department, Human Resources Department, Law Department, Information Technology Department, City Administrator's Office and Mayor's Office, and does not have office furniture other than a conference table and chairs and book cases. There are two other significantly larger conference rooms on the 2nd floor of City Hall (Riverview conference room and Nicolet conference room). However, those spaces also receive significant use and are often used for training, large departmental meetings, community meetings and as an emergency operations center. The law library conference room works well for smaller meetings and for discussions that require a more confidential space.

The estimated cost to remodel existing City Hall space is approximately \$100 per square foot based on the existing infrastructure in the space that is under consideration. The current locked storage area in the corner of the 2nd floor office space is approximately 25' x 14' and could be remodeled to provide a secure office space and a secure storage area. The anticipated cost to remodel this space is approximately \$35,000.

I have included an additional \$5,000 as part of the overall funding request for office furniture for the new office area.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: City Administrator

DATE PROPOSED: January 31, 2017

PROPOSED PROJECT TITLE:

OpenGov financial software

PROJECTED COST: \$35,475 (Three year agreement – annual cost is \$13,625)

PROJECT DESCRIPTION:

Purchase a three year agreement with OpenGov to utilize financial transparency software. The software is an overlay on the City's existing financial software and is intended to provide City staff, elected officials and citizens with limited or full access to financial data in easy to use and read graphs and table formats. The data is as current as the City wants the information to be and is easily accessible (typically within a few seconds) from any computer or mobile device.

This proposal was initially provided to the City Council for consideration as part of the 2017 proposed budget.

See attached proposal.

CITY COUNCIL COMMENTS:

OpenGov Transparency

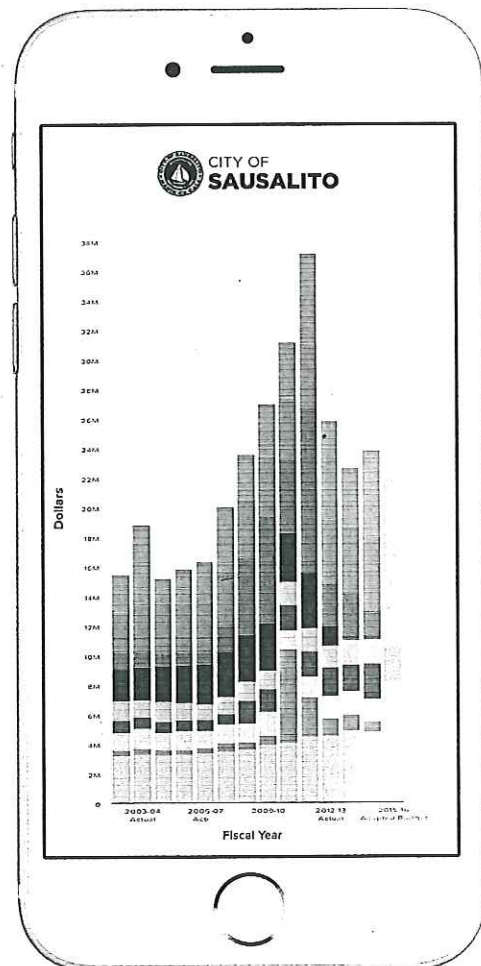
Engage citizens. Build trust.

Engage your citizens and tell your story. Enable internal stakeholders and the public to understand historical and planned spend and show how money is utilized for the community.

Tell Your Whole Story

Guide your citizens from data to insights with intuitive reports and visualizations complemented with your annotations and narrative. Build immediate trust by allowing them to dive into the details, in seconds, and answer questions on the fly.

- **Inspire trust:** Give your constituents the ability to explore the data underlying your reports down to a specific transaction.
- **Guide exploration:** Provide citizens with saved views and narrative annotations that help them understand reports.
- **Reflect your chart of accounts:** Keep information in context and accurately reflect financial truths.



21st Century Transparency

Your constituents have come to expect increased transparency and anytime, anywhere access to information. Turn this desire to engage into a benefit for your organization, drive civic engagement around key issues and align budgeting decisions to citizen priorities. reports

Answers on-demand

Easily create an online portal where the public can ask their questions in real-time. Reduce freedom of information requests and increase citizen trust.

Open your checkbook

Surface your check-level expenditures to inform citizens, uncover insights, and drive trust in the information presented.

Go beyond your PDFs

Information contained in PDFs is not easily analyzed and becomes outdated quickly. Provide your departments and citizens the best information with a modern transparency solution.

The OpenGov Platform is the best way to publish and share the budget and historical financial information with the community, officials, and staff."

-Jason Johnson
Budget and Technology Manager
City of Rocklin, CA

Popular Transparency Reports

- Annual revenues & expenses
- Treasurer's report
- Performance data such as 311 requests

See OpenGov in action.

Request your personalized demo today!

opengov.com/demo

Trusted by



OpenGov Intelligence



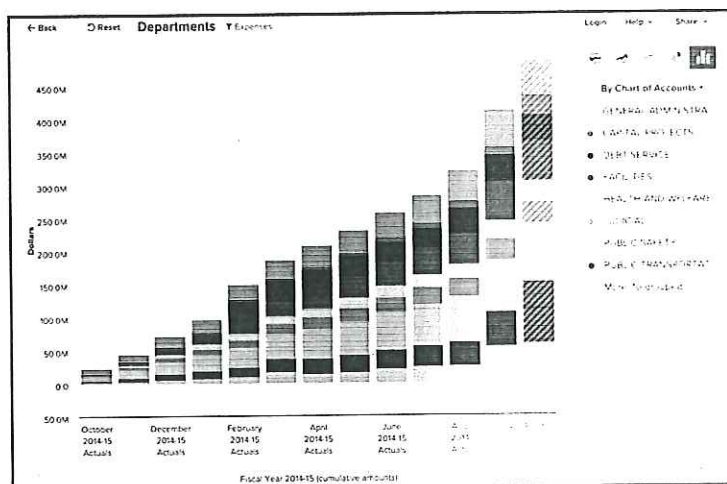
Management reporting and analytics for the 21st century government

OpenGov Intelligence™ is an easy-to-use reporting and analytics platform that allows your entire organization to rapidly make better, data-driven decisions.

Free Your Data & Empower Your Agency

Typically only a few people are trained to run reports and data is scattered across disparate systems and agencies. These silos reduce your organization's ability to quickly act on financial and performance insights. Use OpenGov Intelligence to:

- **Centralize your data:** Unite your financial and performance data in one accessible platform.
- **Reduce interruptions:** Enable any employee to run reports using a trusted data source.
- **Eliminate backlogs:** Empower more people to access information and reduce administrative delays.
- **Deliver the details:** Allow non-financial personnel to dive into the data without having to re-query your financial and ERP systems.



Track monthly expenses like Montgomery County

State of California SA 873,275,000(28.54%)		Counties SA 237,217,409(14.50%)	Cities SA 664,178,542(23.37%)
		JPA & Metro-Rest SA 1,000,000,000(32.00%)	
		K-14 Schools \$594,050,000(19.50%)	

Analyze decades' of financing like the State Treasury

Bring Your Data to Life

Most legacy financial systems make you start from the top, then drill down. With OpenGov, start at any level of your Chart of Accounts. Pull data from financial and performance systems, as well as plain old spreadsheets, to obtain new insights. Run mission-critical reports with ease.

Securely share insights and data
Sharing should be simple. But with most financial systems (and spreadsheets) it is not. With OpenGov Intelligence, you can remove information silos and make sure everyone has current information. Powerful access controls let you decide who sees your reports and how deep viewers can dive into your data.

Tell your entire story

Create powerful narratives by combining charts and annotations to convey both financial and non-financial data to your teams and keep everyone on the same page and speaking a common language.

Publish when ready

Determine which reports and data are available across your organization with permissioning and controlled sharing. Your data is securely stored in the cloud.

This ease of use enabled OpenGov to become Allegheny County's base of reporting and its official record. It's our one-stop shop for an honest measure of the truth."

-Tony Cholewinski
Assistant to the Deputy Controller of
Management Systems
County of Allegheny, PA

Unlock Insights & Increase Productivity

- Seamlessly unite financial and performance data
- Securely share reports with key stakeholders
- Rapidly view and analyze current data

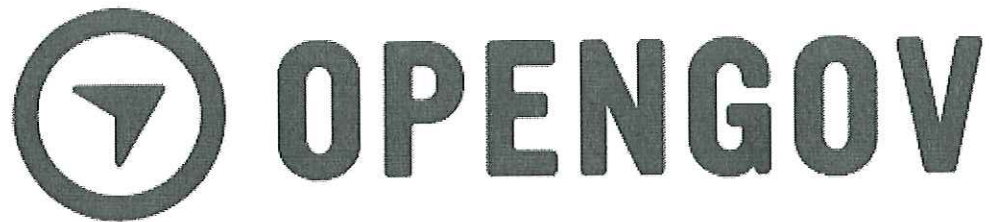
See OpenGov in action.

Request your personalized demo today!

opengov.com/demo

Trusted by

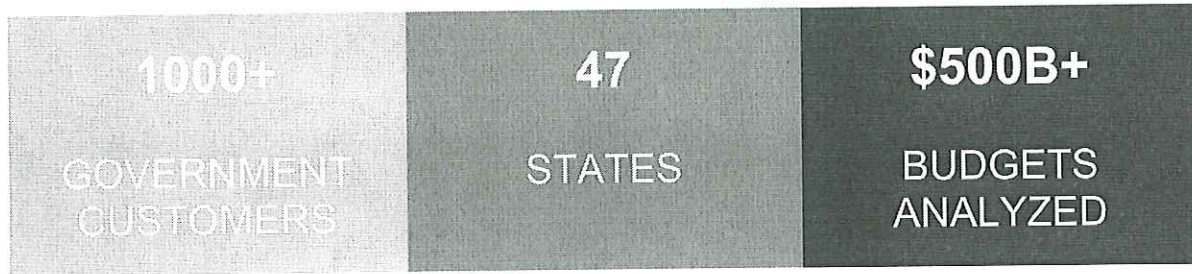




De Pere
W I S C O N S I N

Sara Wise-Martinez | OpenGov.com
swise@opengov.com | 650-729-8283

[Return to Index](#)



OpenGov transforms government financial and non-financial performance data — often confined to static documents and spreadsheets that are unreadable to non-financial professionals — into intuitive, interactive intelligence for both internal government employees and citizens.

The OpenGov ROI

- Improved **spending power**
 - Better operational and performance intelligence for everyone who needs it (staff, department heads, elected officials, etc.)
 - Better budget decisions and process
 - Better understanding of current year and month budgets and actuals
 - Better insights from other governments around the world
 - Better financing terms
- Internal **efficiency**
 - Save time responding to FOIA and internal requests
 - Reduce staff interruptions
 - Streamline budget and comparisons processes
 - Improve internal and external collaboration
 - Automate data presentation & analysis
- Better citizen **engagement** and **transparency**
 - Engaging, interactive public reports
 - Ability to tell your whole story

Customers have told us they have achieved:

- 180 hours per year reduction in time spent producing internal reports
- Tens of thousands of dollars saved in time and consulting fees to do comparisons and benchmarks
- Millions of dollars saved due to better financing terms (bond ratings)
- 90% reduction in cost of maintaining external transparency sites
- 3x increase in online citizen engagement

The OpenGov Advantage

- Minimal training
- Easy to use and understand, even for non-financial users
- Both internal data analysis and public transparency
- Web-based solution available anytime, anywhere (PC, tablet, smartphone).
- Visualize both financial and performance data
- Specialized for complex, multi-fund financial data
- Compatible with all financial systems
- Rapid implementation (launch within weeks)

Sara Wise-Martinez | OpenGov.com
swise@opengov.com | 650-729-8283



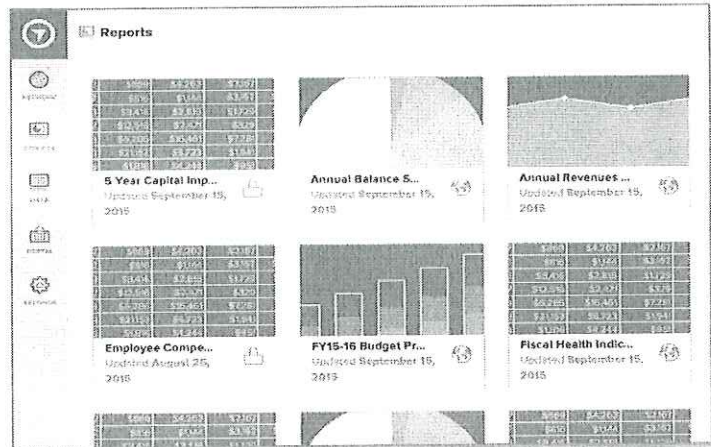
The OpenGov Platform

OpenGov Intelligence™

OpenGov Intelligence allows governments to easily create and share internal operational reports, combining financial and non-financial data from numerous sources to help governments manage to budget, keep department heads and legislators informed, and streamline important workflows from the budgeting process to long-term financial planning.

Tell your entire story

- Visualize any financial and performance data
- Upload and visualize data with no special training



Deliver data to the decision-makers

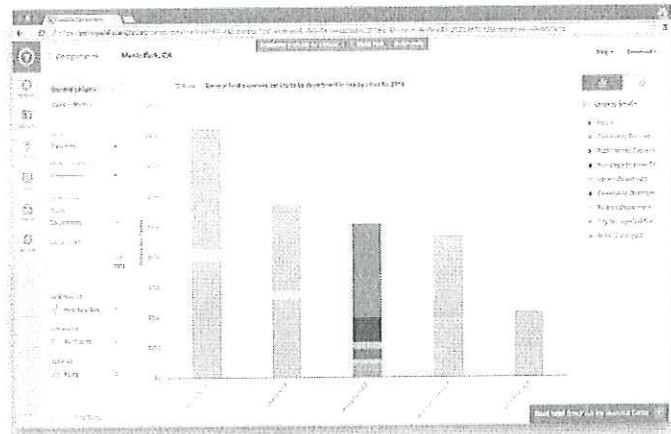
- Empower everyone (staff, city manager, elected officials, council members, etc.) to get the information they need
- Control your information – decide what to share with your team, or with the world. In a click.

OpenGov Comparisons™

OpenGov Comparisons gives government administrators insights into their own financial and vendor performance in comparison to other governments, and helps them collaborate with peers across the country, thus uncovering ways to be more efficient and save money.

The fastest answers to complex questions

- We automatically import financial and census figures
- On-demand and always available with the latest data
- Engage your organization with tools they can use— no training required



View the data from your perspective

- Compare Apples-to-Apples
- No need to understand other's naming conventions

Stay focused on what matters

- Normalize as needed: per capita, per square mile, or view your expenditures/revenues as a % of total
- Visualize a single point in time, or view a 5+ year trend.



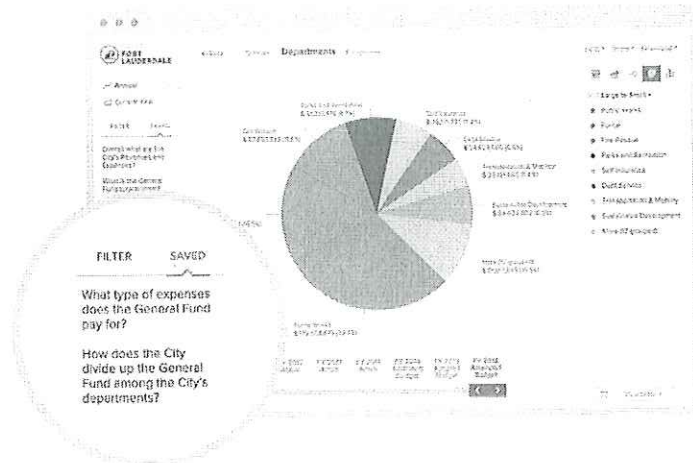
OpenGov Transparency™

OpenGov Transparency enables governments to engage constituents with interactive budget reports, detailed transaction data, and year-to-date actuals, improving transparency and information quality with very little effort. By making this information public, they are also receiving better financing terms on bonds and improving revenue collection.

Make budgeting more transparent
Allow citizens to track the annual budget process at every step.

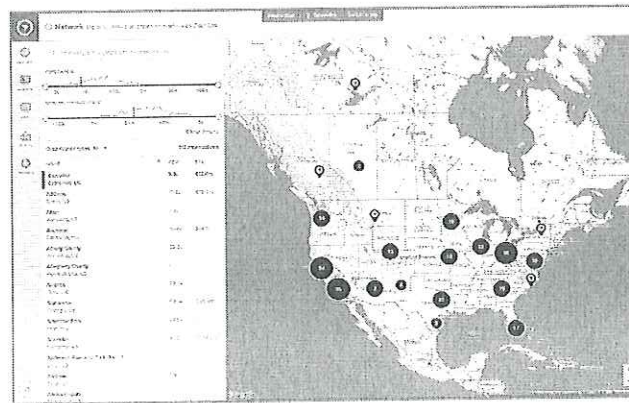
Share financial and performance data

Unite nonfinancial and financial data to give citizens a holistic view. Share goals and performance measures from across the organization.



The OpenGov Network™

- 800+ Governments, School Districts, and Special Districts (and growing!)
- Flexible Search
 - Nearest Governments
 - Budget Size
 - Demographics
- Review Budgets, Actuals, and any other Public Reports





Pricing: Bundled Package: OpenGov Intelligence, Transparency & Comparisons

Package	What comes with:	12 MONTH TERM	36 MONTH TERM	60 MONTH TERM
OpenGov Platform		\$12,138.89/ yr	\$10,925.00 / yr	\$10,318.06 / yr
	- OpenGov Intelligence - OpenGov Transparency - OpenGov Comparisons - OpenGov Network - Check Register/Transactions - Unlimited Reports - Unlimited Data			
Implementation		\$2,700	\$2,700	\$2,700
	- One-time Set-up fee (non-recurring)			
Support/Maintenance		\$0	\$0	\$0
	- Hosting - Maintenance - Training - Existing feature updates - Dedicated support - Data Customization			
User Fees		\$0	\$0	\$0
	- Admin / Report Creator - Reader / Collaborator - Elected Officials	1 User 5 Users Free	1 User 5 Users Free	1 User 5 Users Free
Agreement Length				
*Per Term Implementation is non-recurring. Subsequent years will not include an implementation fee.	year-1 subscription + implementation	\$14,838.89	\$13,625.00	\$13,018.06
	year-2	n/a	\$10,925.00	\$10,318.06
	year-3	n/a	\$10,925.00	\$10,318.06
	year-4		n/a	\$10,318.06
	year-5		n/a	\$10,318.06
	Total	\$14,838.89	\$35,475.00	\$54,290.30
Upfront Payment Option	2.5% Discount for upfront payment	n/a	\$34,588.13	\$52,993.04

- Payment is requested net 30 days
- Proposal pricing good until 9/30/2016

NOTE: This proposal is based on the understanding that the City of De Pere will contract with our integration partner in Texas, Kent Hudson (KHA Intelligence) for a live data feed. Kent will provide a separate invoice for his services. A Statement of Work is included with this proposal for his services. If the City of De Pere elects not to use Kent's services, the implementation fee quoted above by OpenGov would increase to \$15,000.



Pricing: Bundled Package: OpenGov Intelligence, Transparency & Comparisons plus Budget Builder

Package	What comes with:	12 MONTH TERM	36 MONTH TERM	60 MONTH TERM
OpenGov Platform		\$12,138.89/ yr	\$10,925.00 / yr	\$10,318.06 / yr
	- OpenGov Intelligence - OpenGov Transparency - OpenGov Comparisons - OpenGov Network - Check Register/Transactions - Unlimited Reports - Unlimited Data			
Budget Builder		\$18,777.78	\$16,900.00	\$15,961.11
Implementation		\$2,700	\$2,700	\$2,700
	- One-time Set-up fee (non-recurring)			
Support/Maintenance		\$0	\$0	\$0
	- Hosting - Maintenance - Training - Existing feature updates - Dedicated support - Data Customization			
User Fees		\$0	\$0	\$0
	- Admin / Report Creator - Reader / Collaborator - Elected Officials	1 User 5 Users Free	1 User 5 Users Free	1 User 5 Users Free
Agreement Length				
*Per Term Implementation is non-recurring. Subsequent years will not include an implementation fee.	year-1 subscription + implementation	\$33,616.67	\$30,525.00	\$28,979.17
	year-2	n/a	\$27,825.00	\$26,279.17
	year-3	n/a	\$27,825.00	\$26,279.17
	year-4		n/a	\$26,279.17
	year-5		n/a	\$26,279.17
	Total	\$14,838.89	\$35,475.00	\$134,095.85
Upfront Payment Option	2.5% Discount for upfront payment	n/a	\$34,588.13	\$130,743.45

- Payment is requested net 30 days
- Proposal pricing good until 9/30/2016

NOTE: This proposal is based on the understanding that the City of De Pere will contract with our integration partner in Texas, Kent Hudson (KHA Intelligence) for a live data feed. Kent will provide a separate invoice for his services. A Statement of Work is included with this proposal for his services. If the City of De Pere elects not to use Kent's services, the implementation fee quoted above by OpenGov would increase to \$15,000.

Sara Wise-Martinez | OpenGov.com
 swise@opengov.com | 650-729-8283



Scope of Work:

OpenGov deployment generally requires 10 - 12 hours of commitment. You would be paired with two dedicated Customer Success contacts that will serve as your liaison for deployment, ongoing support and training. Below is an example of a conservative implementation timeline, but like with all aspects of our service we customize this around your objectives and deployment. This timeframe can be condensed should you commit to the deliverables.

Week	Tasks	Responsibility
Week 1	Welcome Call (Discuss Data Requirements)	Both
	Initial Data Receipt (Send GL and CoA)	City of De Pere
Week 2	Kick-Off Call and Data Discussion	Both
	Data receipt (If applicable)	City of De Pere
	Chart of Accounts Setup	OpenGov
Week 3	Chart of Accounts Review	Both
	Chart of Accounts Sign-off	City of De Pere
Week 4	Report Customization Training	Both
	Platform Administration Training	Both
Week 5	Internal Soft Launch	City of De Pere
	User Training	Both
Week 6	Final Check In	Both



KHA Intelligence

Statement of work

Scope of Work

KHA Intelligence (CONSULTANT) will provide for OpenGov Clients (CLIENT) a software application (CONNECT) providing integration between the CLIENT ERP application and OpenGov web application.

Scope of work details:

Develop CONNECT to extract data from CLIENT ERP database and transmit to OpenGov in a manner agreed upon by CONSULTANT and OpenGov and allowed by the CLIENT on a scheduled basis.

The data will include ERP financial information contained within the CLIENT ERP database as specified by OpenGov and agreed upon by the CLIENT. The current data scope is limited to the general ledger chart of accounts and detailed journal entries.

The intent of CONNECT is to provide a consistent set of data from CLIENT to CLIENT and any changes requested for a specific CLIENT will be made available to all CLIENTS.

The CONNECT application is read-only and no data will be updated in the CLIENT ERP database.

The CONSULTANT will determine the compatibility of CONNECT to the CLIENT ERP application.

The CONNECT setup and implementation will run concurrent with the CLIENT and OpenGov project timeline.

Specific requests by the CLIENT in regards to the CONSULTANT will be made a part of the OpenGov and CLIENT project timeline. As an example, if a separate contract is required by the CLIENT for the CONSULTANT, the time required for the CLIENT to prepare the contract and the CONSULTANT to agree upon the contract should be included in the project timeline.

The CONSULTANT will provide no support for the OpenGov application. The CONSULTANT knowledge of the OPENGov application will be limited to the data elements required by OpenGov. The CONSULTANT will work with CLIENT and OpenGov staff within the realm of the CONSULTANT involvement in an effort to provide a positive experience for the CLIENT.

The CONSULTANT will support CONNECT with the purchase option annually from implementation with the CLIENT having the option to extend the support on an annual basis.



If an annual support contract is not purchase by the CLIENT the CLIENT will be billed on a time and material basis. If the CLIENT opts for the lease option the CONSULTANT will continually support CONNECT as long as the lease payments are current.

The CONSULTANT will bill for CONNECT and any related services directly to the CLIENT as determined by the attached pricing schedule.

Assumptions

The CONSULTANT representative will be given remote access to the CLIENT network and the ERP database for implementation, testing and support of CONNECT.

Timely responses to requests made by the CONSULTANT to the CLIENT and/or OpenGov relevant to CONNECT are considered vital and thus mandatory for successful and timely completion.

Change management process

Request by CLIENT, CLIENT staff or OpenGov significantly changing the scope of work defined in this SOW will require the issuance of an additional SOW inclusive of additional charges and subsequent approval by the requesting parties.

Engagement related expenses

The CONNECT install and implementation will be performed via remote access. Any travel required by the CLIENT will be billed using standard GSA rates. Any time element to be billed in conjunction with travel will be approved by the CLIENT prior to any travel arrangements being made.

Pricing

Total Budget	Implementation	Do not exceed amount	Maintenance (%)
Over 20 Million	\$1500	\$1500	25% (\$750 / year)

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: City Administrator

DATE PROPOSED: January 31, 2017

PROPOSED PROJECT TITLE:

Security cameras installed on exterior of municipal buildings

PROJECTED COST: \$100,000

PROJECT DESCRIPTION:

Purchase necessary hardware and software to install exterior security cameras on the following municipal buildings:

City Hall
Police Department
Fire Station 1
Fire Station 2
Community Center
Municipal Service Center (MSC)

The City currently does not have exterior security cameras on any of the municipal buildings. I believe the community has an expectation that the City currently has exterior parking lots and entrances covered by security cameras.

The proposed security system would provide a live feed for all cameras accessible by police officers in the police department and while driving police department vehicles 24/7 via the laptop computers located in each vehicle. The proposed system will provide a very high quality picture that meets the standards necessary to clearly identify faces and license plate numbers within the vision cones of the cameras. The proposed layout will cover all of the proposed building pedestrian entrances, main walkways and vehicle parking lots and drive areas.

This proposal was initially provided to the City Council for consideration as part of the 2017 proposed budget.

See attached proposal.

CITY COUNCIL COMMENTS:



1941 Holmgren Way
GREEN BAY, WI 54304-4514
(920) 494 8741
FAX: (920) 494 6276
www.simplexgrinnell.com

SimplexGrinnell Quotation

TO:
De Pere City Hall
335 S Broadway
DE PERE, WI 54115-2526

Project: City of De Pere CCTV
Customer Reference:
SimplexGrinnell Reference: 381410634
Date: 08/18/2016
Page 1 of 7

SimplexGrinnell is pleased to offer for your consideration this quotation for the above project.

QUANTITY	MODEL NUMBER	DESCRIPTION
De Pere CCTV Server		
1	BCD-212V-120-MP-54TB	BCDVideo 2U Rack Server 54TB
1	EVIP-TRANSFER-SS	SERVER LICENSE TRANSFER FEE TO

Net selling price for De Pere CCTV Server, FOB shipping point, \$17,374.00

City Hall CCTV		
17	EVIP-01-SS	EXACQ SINGLE IP CAMERA LICENSE
14	SNY-SNCEM632RC	Sony SNC-EM632RC
2	AXC-0509001	Axis Q1765-LE
1	SNY-SNCEM630	Sony SNC-EM630
2	BCD-ECS2100-28PP	EDGECORE 24 PORT POE+
5	BCD-FIN-SFP-LX	FINISAR 1G Fiber SFP

City Hall Install

Net selling price for City Hall Cameras, FOB shipping point, \$32,303.00

Community Center CCTV		
10	EVIP-01-SS	EXACQ SINGLE IP CAMERA LICENSE
2	AXC-0509001	Axis Q1765-LE
6	SNY-SNCEM632RC	Sony SNC-EM632RC
2	SNY-SNCVM772R	Sony SNCVM772R
1	BCD-ECS2100-28PP	EDGECORE 24 PORT POE+
1	BCD-FIN-SFP-LX	FINISAR 1G Fiber SFP

Community Center Install

Net selling price for Community Center Cameras, FOB shipping point, \$20,653.00

THIS QUOTATION AND ANY RESULTING CONTRACT SHALL BE SUBJECT TO THE GENERAL TERMS AND CONDITIONS ATTACHED HERETO.
Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America

Return to Index



Project: City of De Pere CCTV
 Customer Reference:
 SimplexGrinnell Reference: 381410634
 Date: 08/18/2016
 Page 2 of 7

SimplexGrinnell Quotation

QUANTITY	MODEL NUMBER	DESCRIPTION
Municipal Bldg CCTV		
8	EVIP-01-SS	EXACQ SINGLE IP CAMERA LICENSE
2	NETWAYXT	POE REPEATER MODULE
2	BC100	BATTERY CABINET
2	AXC-0509001	Axis Q1765-LE
4	SNY-SNCEM632RC	Sony SNC-EM632RC
1	SNY-SNCVM772R	Sony SNCVM772R
1	SNY-SNT-EX104	Sony 4 CH Encoder
1	BCD-ECS2100-28PP	EDGECORE 24 PORT POE+
1	BCD-FIN-SFP-LX	FINISAR 1G Fiber SFP

Municipal Bldg Install

Net selling price for Municipal Bldg Cameras, FOB shipping point, \$18,211.00

Fire Station CCTV		
4	EVIP-01-SS	EXACQ SINGLE IP CAMERA LICENSE
4	SNY-SNCEM632RC	Sony SNC-EM632RC

Fire Station Install

Net selling price for Fire Station 2 Cameras, FOB shipping point, \$8,491.00

Total net selling price, FOB shipping point, \$97,032.00

Comments

This proposal is to provide additions to the existing Exacqvision CCTV System at the following City of De Pere facilities: City Hall / PD / FD, De Pere Community Center, De Pere Municipal Service Center and De Pere Fire Station #2.

The price shown on this proposal includes the following:

- IP HD Cameras shown above
 - See Data Sheets and camera layout diagram for coverages
- Exacqvision Camera licenses for each camera
- Programming, testing, aiming and focusing of each camera by Exacqvision trained technician
 - Technician to work with De Pere staff to verify and optimize each camera view

Fire, Security, Communications, Sales & Service
 Offices & Representatives in Principal Cities throughout North America

Return to Index



Project: City of De Pere CCTV
 Customer Reference:
 SimplexGrinnell Reference: 381410634
 Date: 08/18/2016
 Page 3 of 7

SimplexGrinnell Quotation

Comments (continued)

- Return visits to change camera views or aiming would be extra
- POE Switches at each facility with the exception of FD #2
 - FD #2 camera will connect to existing De Pere switch
- Fiber Modules for POE Switches to connect to existing fiber between buildings
- BCD HP Server with dual GB ports
 - Based on (28) SNC-EM632RC 1080P, (6) Axis Q1765-LE 1080P, (1) SNC EM630 1080P, (3) SNC-VM772R 4K 3840X2160 (7) Axis P3353 800X600 (1) Axis P3364 1.22MP and (1X3) SNT EX104 4CIF H.264, 10FPS, 30% and 121 Days of storage I have calculated a need for around 41.4TB of storage and a bandwidth around 106Mbps.

Resolution	Compression	Image Complexity	Motion %	FPS
1920x1080 (Full HD)	H.264-15 (High Quality)	50 - Average	50 - Average	10
1920x1080 (Full HD)	H.264-15 (High Quality)	50 - Average	50 - Average	10
1920x1080 (Full HD)	H.264-15 (High Quality)	50 - Average	50 - Average	10
3840x2160 (8 MP)	H.264-15 (High Quality)	50 - Average	50 - Average	10
800x600 (SVGA)	H.264-15 (High Quality)	50 - Average	50 - Average	10
1280x960 (1.22MP)	H.264-15 (High Quality)	50 - Average	50 - Average	10
704x480 (4CIF NTSC)	H.264-15 (High Quality)	50 - Average	50 - Average	10

- Included is a 54TB Recording Server that provides around 44.7TB of usable storage after Raid 5
- Storage calculations include the existing 8 IP Cameras and existing analog cameras at the Municipal Service Center
- Cable and installation of cable and cameras by Faith Technologies
 - Provide material and labor to install
 - Cabling as follows for cameras
 - All cabling to be Cat 6 Purple cable
 - All terminations onto existing patch panels were available - new Patch panels as needed
 - Terminations by cameras to be on a jack housed in a surface mounted back box
 - All terminations to be labeled and tested
 - Faith to supply 2 purple patch cords per camera
 - Cable to be route in existing pathways where ever possible.
 - New J Hooks installed as needed
 - All wall penetrations to be sealed to original ratings
 - Faith to work with Simplex and the owner to verify views at the time of installation

General Notes:

- Any penetrations to be sealed to original ratings
- Price includes a spotter for extension ladder work

Fire, Security, Communications, Sales & Service
 Offices & Representatives in Principal Cities throughout North America

[Return to Index](#)



Project: City of De Pere CCTV
Customer Reference:
SimplexGrinnell Reference: 381410634
Date: 08/18/2016
Page 4 of 7

SimplexGrinnell Quotation

Comments (continued)

SimplexGrinnell reserves the right to negotiate a mutually agreeable contract for the performance of any work. Our submission of a bid or proposal is based upon the assumption that if we are the successful bidder, then such a mutually satisfactory, definitive agreement between the parties will be entered into. In the event that you are not agreeable to the acceptance of this bid pursuant to the conditions set forth above, or, if we are awarded the bid but are unable to negotiate a mutually satisfactory definitive agreement with you, then our bid will be deemed null and void and the same shall be withdrawn from consideration without penalty.

To proceed with this project, please sign this quote and return to snielson@simplexgrinnell.com or fax to the number below. If issuing a PO, please send a copy of the PO and include the reference number above on the PO.

Sincerely,

Scott Nielson
Electronic Systems Sales

Phone: 920-883-9309
Fax: 920-494-6276

Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America

[Return to Index](#)



Project: City of De Pere CCTV
 Customer Reference:
 SimplexGrinnell Reference: 381410634
 Date: 08/18/2016
 Page 5 of 7

TERMS AND CONDITIONS

1. Payment. Payments shall be invoiced and due in accordance with the terms and conditions set forth above. Work performed on a time and material basis shall be at the then-prevailing Company rate for material, labor, and related items, in effect at the time supplied under this Agreement. Company shall invoice Customer for progress payments to one hundred (100%) percent based upon equipment delivered or stored, and services performed. Customers without established satisfactory credit shall make payments of cash in advance, upon delivery or as otherwise specified by Company. Where Customer establishes and maintains satisfactory credit, payments shall be due and payable thirty (30) days from date of invoice. Company reserves the right to revoke or modify Customer's credit at its sole discretion. The Customer's failure to make payment when due is a material breach of this Agreement.

If Customer fails to make any payment when due, in addition to any other rights and remedies available, Company shall have the right, at Company's sole discretion, to stop performing any Services and/or withhold further deliveries of materials, until the account is current. In the event payment is not received when due, Company may, at its discretion, assess late fees at the rate of 1.5% per month or the maximum rate allowed by law. Customer agrees to pay all costs of collection, including without limitation costs, fees, and attorneys' fees. Customer's failure to make payment when due is a material breach of this Agreement until the account is current.

2. Pricing. The pricing set forth in this Agreement is based on the number of devices to be installed and services to be performed as set forth in the Scope of Work ("Equipment" and "Services"). If the actual number of devices installed or services to be performed is greater than that set forth in the Scope of Work, the price will be increased accordingly. If this Agreement extends beyond one year, SimplexGrinnell may increase prices upon notice to the Customer. Customer agrees to pay all taxes, permits, and other charges, including but not limited to state and local sales and excise taxes, however designated, levied or based on the service charges pursuant to this Agreement.

3. Alarm Monitoring Services. Any reference to alarm monitoring services in this Agreement is included for pricing purposes only. Alarm monitoring services are performed pursuant to the terms and conditions of Company's standard alarm monitoring services agreement.

4. Code Compliance. Company does not undertake an obligation to inspect for compliance with laws or regulations unless specifically stated in the Scope of Work. Customer acknowledges that the Authority Having Jurisdiction (e.g. Fire Marshal) may establish additional requirements for compliance with local codes. Any additional services or equipment required will be provided at an additional cost to Customer.

5. Limitation of Liability; Limitations of Remedy. It is understood and agreed by the Customer that Company is not an insurer and that insurance coverage, if any, shall be obtained by the Customer and that amounts payable to company hereunder are based upon the value of the services and the scope of liability set forth in this Agreement and are unrelated to the value of the Customer's property and the property of others located on the premises. Customer agrees to look exclusively to the Customer's insurer to recover for injuries or damage in the event of any loss or injury and that Customer releases and waives all right of recovery against Company arising by way of subrogation. Company makes no guaranty or Warranty, including any implied warranty of merchantability or fitness for a particular purpose that equipment or services supplied by Company will detect or avert occurrences or the consequences therefrom that the equipment or service was designed to detect or avert. It is impractical and extremely difficult to fix the actual

damages, if any, which may proximately result from failure on the part of Company to perform any of its obligations under this Agreement. Accordingly, Customer agrees that, Company shall be exempt from liability for any loss, damage or injury arising directly or indirectly from occurrences, or the consequences therefrom, which the equipment or service was designed to detect or avert. Should Company be found liable for any loss, damage or injury arising from a failure of the equipment or service in any respect, Company's liability shall be limited to an amount equal to the Agreement price (as increased by the price for any additional work) or where the time and material payment term is selected, Customer's time and material payments to Company. Where this Agreement covers multiple sites, liability shall be limited to the amount of the payments allocable to the site where the incident occurred. Such sum shall be complete and exclusive. If Customer desires Company to assume greater liability, the parties shall amend this Agreement by attaching a rider setting forth the amount of additional liability and the additional amount payable by the Customer for the assumption by Company of such greater liability, provided however that such rider shall in no way be interpreted to hold Company as an insurer. IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY DAMAGE, LOSS, INJURY, OR ANY OTHER CLAIM ARISING FROM ANY SERVICING, ALTERATIONS, MODIFICATIONS, CHANGES, OR MOVEMENTS OF THE COVERED SYSTEM(S) OR ANY OF ITS COMPONENT PARTS BY THE CUSTOMER OR ANY THIRD PARTY. COMPANY SHALL NOT BE LIABLE FOR INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING FROM THE USE, LOSS OF THE USE, PERFORMANCE, OR FAILURE OF THE COVERED SYSTEM(S) TO PERFORM. The limitations of liability set forth in this Agreement shall inure to the benefit of all parents, subsidiaries and affiliates of company, whether direct or indirect, company's employees, agents, officers and directors.

6. Reciprocal Waiver of Claims (SAFETY Act). Certain of SimplexGrinnell's systems and services have received Certification and/or Designation as Qualified Anti-Terrorism Technologies ("QATT") under the Support Anti-Terrorism by Fostering Effective Technologies Act of 2002, 6 U.S.C. §§ 441-444 (the "SAFETY Act"). As required under 6 C.F.R. 25.5 (e), to the maximum extent permitted by law, SimplexGrinnell and Customer hereby agree to waive their right to make any claims against the other for any losses, including business interruption losses, sustained by either party or their respective employees, resulting from an activity resulting from an "Act of Terrorism" as defined in 6 C.F.R. 25.2, when QATT have been deployed in defense against, response to, or recovery from such Act of Terrorism.

7. General Provisions. Customer has selected the service level desired after considering and balancing various levels of protection afforded, and their related costs. Customer acknowledges and agrees that by this Agreement, Company, unless specifically stated, does not undertake any obligation to maintain or render Customer's system or equipment as Year 2000 compliant, which shall mean, capable of correctly handling the processing of calendar dates before or after December 31, 1999. All work to be performed by Company will be performed during normal working hours of normal working days (8:00 a.m. - 5:00 p.m., Monday through Friday, excluding Company holidays), as defined by Company, unless additional times are specifically described in this Agreement.

Company will perform the services described in the Scope of Work section ("Services") for one or more system(s) or

equipment as described in the Scope of Work section or the listed attachments ("Covered System(s)").

The Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer's attention. This Agreement assumes the Covered System(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection, Company determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined Company shall be relieved from any and all liability arising therefrom. UNLESS OTHERWISE SPECIFIED IN THIS AGREEMENT, ANY INSPECTION (AND, IF SPECIFIED, TESTING) PROVIDED UNDER THIS AGREEMENT DOES NOT INCLUDE ANY MAINTENANCE, REPAIRS, ALTERATIONS, REPLACEMENT OF PARTS, OR ANY FIELD ADJUSTMENTS WHATSOEVER, NOR DOES IT INCLUDE THE CORRECTION OF ANY DEFICIENCIES IDENTIFIED BY COMPANY TO CUSTOMER. COMPANY SHALL NOT BE RESPONSIBLE FOR EQUIPMENT FAILURE OCCURRING WHILE COMPANY IS IN THE PROCESS OF FOLLOWING ITS INSPECTION TECHNIQUES, WHERE THE FAILURE ALSO RESULTS FROM THE AGE OR OBSOLESCENCE OF THE ITEM OR DUE TO NORMAL WEAR AND TEAR. THIS AGREEMENT DOES NOT COVER SYSTEMS, EQUIPMENT, COMPONENTS OR PARTS THAT ARE BELOW GRADE, BEHIND WALLS OR OTHER OBSTRUCTIONS OR EXTERIOR TO THE BUILDING, ELECTRICAL WIRING, AND PIPING.

8. Customer Responsibilities. Customer shall furnish all necessary facilities for performance of its work by Company, adequate space for storage and handling of materials, light, water, heat, heat tracing, electrical service, local telephone, watchman, and crane and elevator service and necessary permits. Where wet pipe system is installed, Customer shall supply and maintain sufficient heat to prevent freezing of the system. Customer shall promptly notify Company of any malfunction in the Covered System(s) which comes to Customer's attention. This Agreement assumes any existing system(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection, Company determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined Company shall be relieved from any and all liability arising therefrom.

Customer shall further:

- supply required schematics and drawings unless they are to be supplied by Company in accordance with this Agreement;
- Provide a safe work environment, in the event of an emergency or Covered System(s) failure, take reasonable safety precautions to protect against personal injury, death, and property damage, continue such measures until the Covered System(s) are operational, and notify Company as soon as possible under the circumstances.
- Provide Company access to any system(s) to be serviced,
- Comply with all laws, codes, and regulations pertaining to the equipment and/or services provided under this agreement.

9. Excavation. In the event the Work includes excavation, Customer shall pay, as an extra to the contract price, the cost of any additional work performed by Company due to water, quicksand, rock or other unforeseen condition or obstruction encountered or shoring required.

10. Structure and Site Conditions. While employees of Company will exercise reasonable care in this respect, Company shall be under no responsibility for loss or damage due to the character, condition or use of foundations, walls, or other structures not erected by it or resulting from the excavation in proximity thereto, or for damage resulting from concealed piping, wiring, fixtures, or other equipment or condition of water pressure. All shoring or protection of



Project: City of De Pere CCTV
 Customer Reference:
 SimplexGrinnell Reference: 381410634
 Date: 08/18/2016
 Page 6 of 7

SALE AND INSTALLATION AGREEMENT (continued)

foundation, walls or other structures subject to being disturbed by any excavation required hereunder shall be the responsibility of Customer. Customer shall have all things in readiness for installation including, without limitation, structure to support the sprinkler system and related equipment (including tanks), other materials, floor or suitable working base, connections and facilities for erection at the time the materials are delivered. In the event Customer fails to have all things in readiness at the time scheduled for receipt of materials, Customer shall reimburse Company for all expenses caused by such failure. Failure to make areas available to Company during performance in accordance with schedules that are the basis for Company's proposal shall be considered a failure to have things in readiness in accordance with the terms of this Agreement.

11. Confined Space. If access to confined space by Company is required for the performance of Services, Services shall be scheduled and performed in accordance with Company's then-current hourly rate.

12. Hazardous Materials. Customer represents that, except to the extent that Company has been given written notice of the following hazards prior to the execution of this Agreement, to the best of Customer's knowledge there is no:

- "permit confined space," as defined by OSHA,
- risk of infectious disease,
- need for air monitoring, respiratory protection, or other medical risk,
- asbestos, asbestos-containing material, formaldehyde or other potentially toxic or otherwise hazardous material contained in or on the surface of the floors, walls, ceilings, insulation or other structural components of the area of any building where work is required to be performed under this Agreement.

All of the above are hereinafter referred to as "Hazardous Conditions".

Company shall have the right to rely on the representations listed above. If hazardous conditions are encountered by Company during the course of Company's work, the discovery of such materials shall constitute an event beyond Company's control and Company shall have no obligation to further perform in the area where the hazardous conditions exist until the area has been made safe by Customer as certified in writing by an independent testing agency, and Customer shall pay disruption expenses and re-mobilization expenses as determined by Company.

This Agreement does not provide for the cost of capture, containment or disposal of any hazardous waste materials, or hazardous materials, encountered in any of the Covered System(s) and/or during performance of the Services. Said materials shall at all times remain the responsibility and property of Customer. Company shall not be responsible for the testing, removal or disposal of such hazardous materials.

13. OSHA Compliance. Customer shall indemnify and hold Company harmless from and against any and all claims, demands and/or damages arising in whole or in part from the enforcement of the Occupational Safety Health Act (and any amendments or changes thereto) unless said claims, demands or damages are a direct result of causes within the exclusive control of Company.

14. Interferences. Customer shall be responsible to coordinate the work of other trades (including but not limited to ducting, piping, and electrical) and for and additional costs incurred by Company arising out of interferences to Company's work caused by other trades.

15. Modifications and Substitutions. Company reserves the right to modify materials, including substituting materials of later design, providing that such modifications or substitutions will not materially affect the performance of the Covered System(s).

16. Changes, Alterations, Additions. Changes, alterations and additions to the Scope of Work, plans, specifications or construction schedule shall be invalid unless approved in writing by Company. Should changes be approved by Company, that increase or decrease the cost of the work to Company, the parties shall agree, in writing, to the change in price prior to

performance of any work. However, if no agreement is reached prior to the time for performance of said work, and Company elects to perform said work so as to avoid delays, then Company's estimate as to the value of said work shall be deemed accepted by Customer. In addition, Customer shall pay for all extra work requested by Customer or made necessary because of incompleteness or inaccuracy of plans or other information submitted by Customer with respect to the location, type of occupancy, or other details of the work to be performed. In the event the layout of Customer's facilities has been altered, or is altered by Customer prior to the completion of the Work, Customer shall advise Company, and prices, delivery and completion dates shall be changed by Company as may be required.

17. Commodities Availability. Company shall not be responsible for failure to provide services, deliver products, or otherwise perform work required by this Agreement due to lack of available steel products or products made from plastics or other commodities. 1) In the event Company is unable, after reasonable commercial efforts, to acquire and provide steel products, or products made from plastics or other commodities, if required to perform work required by this Agreement, Customer hereby agrees that Company may terminate the Agreement, or the relevant portion of the Agreement, at no additional cost and without penalty. Customer agrees to pay Company in full for all work performed up to the time of any such termination. 2) If Company is able to obtain the steel products or products made from plastics or other commodities, but the price of any of the products has risen by more than 10% from the date of the bid, proposal or date Company executed this Agreement, whichever occurred first, then Company may pass through that increase through a reasonable price increase to reflect increased cost of materials.

18. Project Claims. Any claim of failure to perform against Company arising hereunder shall be deemed waived unless received by Company, in writing specifically setting forth the basis for such claim, within ten (10) days after such claims arises.

19. Backcharges. No charges shall be levied against the Seller unless seventy-two (72) hours prior written notice is given to Company to correct any alleged deficiencies which are alleged to necessitate such charges and unless such alleged deficiencies are solely and directly caused by Company.

20. System Equipment. The purchase of equipment or peripheral devices (including but not limited to smoke detectors, passive infrared detectors, card readers, sprinkler system components, extinguishers and hoses) from Company shall be subject to the terms and conditions of this Agreement. If, in Company's sole judgment, any peripheral device or other system equipment, which is attached to the Covered System(s), whether provided by Company or a third party, interferes with the proper operation of the Covered System(s), Customer shall remove or replace such device or equipment promptly upon notice from Company. Failure of Customer to remove or replace the device shall constitute a material breach of this Agreement. If Customer adds any third party device or equipment to the Covered System(s), Company shall not be responsible for any damage to or failure of the Covered System(s) caused in whole or in part by such device or equipment.

21. Reports. Where inspection and/or test services are selected, such inspection and/or test shall be completed on Company's then current Report form, which shall be given to Customer, and, where applicable, Company may submit a copy thereof to the local authority having jurisdiction. The Report and recommendations by Company are only advisory in nature and are intended to assist Customer in reducing the risk of loss to property by indicating obvious defects or impairments noted to the system and equipment inspected and/or tested. They are not intended to imply that no other defects or hazards exist or that all aspects of the Covered System(s), equipment, and components are under control at the time of inspection. Final responsibility for the condition and operation of the Covered System(s) and equipment and components lies with Customer.

22. Limited Warranty. Subject to the limitations below, Company warrants any equipment (as distinguished from the Software) installed pursuant to this Agreement to be free from defects in material and workmanship under normal use for a period of one (1) year from the date of first beneficial use or all or any part of the Covered System(s) or 18 months after Equipment shipments, whichever is earlier, provided however, that Company's sole liability, and Customer's sole remedy, under this limited warranty shall be limited to the repair or replacement of the Equipment or any part thereof, which Company determines is defective, at Company's sole option and subject to the availability of service personnel and parts, as determined by Company. Company warrants expendable items, including, but not limited to, video and print heads, television camera tubes, video monitor displays tubes, batteries and certain other products in accordance with the applicable manufacturer's warranty. Company does not warrant devices designed to fail in protecting the System, such as, but not limited to, fuses and circuit breakers.

Company warrants that any Company software described in this Agreement, as well as software contained in or sold as part of any Equipment described in this Agreement, will reasonably conform to its published specifications in effect at the time of delivery and for ninety (90) days after delivery. However, Customer agrees and acknowledges that the software may have inherent defects because of its complexity. Company's sole obligation with respect to software, and Customer's sole remedy, shall be to make available published modifications, designed to correct inherent defects, which become available during the warranty period.

If Repair Services are included in this Agreement, Company warrants that its workmanship and material for repairs made pursuant to this Agreement will be free from defects for a period of ninety (90) days from the date of furnishing.

EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER. COMPANY MAKES NO WARRANTY OR REPRESENTATION, AND UNDERTAKES NO OBLIGATION TO ENSURE BY THE SERVICES PERFORMED UNDER THIS AGREEMENT, THAT COMPANY'S PRODUCTS OR THE SYSTEMS OR EQUIPMENT OF THE CUSTOMER WILL CORRECTLY HANDLE THE PROCESSING OF CALENDAR DATES BEFORE OR AFTER DECEMBER 31, 1999.

Warranty service will be performed during Company's normal working hours. If Customer requests warranty service at other than normal working hours, service will be performed at Company's then current rates for after hours services. All repairs or adjustments that are or may become necessary shall be performed by and authorized representative of Company. Any repairs, adjustments or interconnections performed by Customer or any third party shall void all warranties.

23. Indemnity. Customer agrees to indemnify, hold harmless and defend Company against any and all losses, damages, costs, including expert fees and costs, and expenses including reasonable defense costs, arising from any and all third party claims for personal injury, death, property damage or economic loss, including specifically any damages resulting from the exposure of workers to Hazardous Conditions whether or not Customer pre-notifies Company of the existence of said hazardous conditions, arising in any way from any act or omission of Customer or Company relating in any way to this Agreement, including but not limited to the Services under this Agreement, whether such claims are based upon contract, warranty, tort (including but not limited to active or passive negligence), strict liability or otherwise. Company reserves the right to select counsel to represent it in any such action.

24. Insurance. Customer shall name Company, its officers, employees, agents, subcontractors, suppliers, and

Fire, Security, Communications, Sales & Service
 Offices & Representatives in Principal Cities throughout North America

Return to Index



Project: City of De Pere CCTV
 Customer Reference:
 SimplexGrinnell Reference: 381410634
 Date: 08/18/2016
 Page 7 of 7

SALE AND INSTALLATION AGREEMENT (continued)

representatives as additional insureds on Customer's general liability and auto liability policies.

25. Termination. Any termination under the terms of this Agreement shall be made in writing. In the event Customer terminates this Agreement prior to completion for any reason not arising solely from Company's performance or failure to perform, Customer understands and agrees that Company will incur costs of administration and preparation that are difficult to estimate or determine. Accordingly, should Customer terminate this Agreement as described above, Customer agrees to pay all charges incurred for products and equipment installed and services performed, and in addition pay an amount equal to twenty (20%) percent of the price of products and equipment not yet delivered and Services not yet performed, return all products and equipment delivered and pay a restocking fee of twenty (20%) percent the price of products or equipment returned.

Company may terminate this Agreement immediately at its sole discretion upon the occurrence of any Event of Default as hereinafter defined. Company may also terminate this Agreement at its sole discretion upon notice to Customer if Company's performance of its obligations under this Agreement becomes impracticable due to obsolescence of equipment at Customer's premises or unavailability of parts.

26. No Option to Solicit. Customer shall not, directly or indirectly, on its own behalf or on behalf of any other person, business, corporation or entity, solicit or employ any Company employee, or induce any Company employee to leave his or her employment with Company, for a period of two years after the termination of this Agreement.

27. Default. An Event of Default shall be 1) failure of the Customer to pay any amount within ten (10) days after the amount is due and payable, 2) abuse of the System or the Equipment, 3) dissolution, termination, discontinuance, insolvency or business failure of Customer. Upon the occurrence of an Event of Default, Company may pursue one or more of the following remedies, 1) discontinue furnishing Services, 2) by written notice to Customer declare the balance of unpaid amounts due and to become due under the this Agreement to be immediately due and payable, provided that all past due amounts shall bear interest at the rate of 1 1/2% per month (18% per year) or the highest amount permitted by law, 3) receive immediate possession of any equipment for which Customer has not paid, 4) proceed at law or equity to enforce performance by Customer or recover damages for breach of this Agreement, and 5) recover all costs and expenses, including without limitation reasonable attorneys' fees, in connection with enforcing or attempting to enforce this Agreement.

28. Exclusions. Unless expressly included in the Scope of Work, this Agreement expressly excludes, without limitation, testing inspection and repair of duct detectors, beam detectors, and UV/IR equipment; provision of fire watches; clearing of ice blockage; draining of improperly pitched piping; replacement of batteries; recharging of chemical suppression systems; reloading of, upgrading, and maintaining computer software; system upgrades and the replacement of obsolete systems, equipment, components or parts; making repairs or replacements necessitated by reason of negligence or misuse of components or equipment or changes to Customer's premises, vandalism, corrosion (including but not limited to micro-bacterially induced corrosion ("MIC")), power failure, current fluctuation, failure due to non-Company installation, lightning, electrical storm, or other severe weather, water, accident, fire, acts of God or any other cause external to the Covered System(s). Repair Services provided pursuant to this Agreement do not cover and specifically excludes system upgrades and the replacement of obsolete systems, equipment, components or parts. All such services may be provided by Company at Company's sole discretion at an additional charge. If Emergency Services are expressly included in the scope of work section, the Agreement price does not include travel expenses.

29. Force Majeure; Delays. Company shall not be liable for any damage or penalty for delays or failure to perform work due to acts of God, acts or omissions of Customer, acts of civil or military authorities, Government regulations or priorities, fires, epidemics, quarantine, restrictions, war, riots, civil disobedience or unrest, strikes, delays in transportation, vehicle shortages, differences with workmen, inability to obtain necessary labor, material or manufacturing facilities, defaults of Company's subcontractors, failure or delay in furnishing complete information by Customer with respect to location or other details of work to be performed, impossibility or impracticability of performance or any other cause or causes beyond Company's control, whether or not similar to the foregoing. In the event of any delay caused as aforesaid, completion shall be extended for a period equal to any such delay, and this contract shall not be void or voidable as a result of the delay. In the event work is temporarily discontinued by any of the foregoing, all unpaid installments of the contract price, less an amount equal to the value of material and labor not furnished, shall be due and payable upon receipt of invoice by Customer.

30. One-Year Limitation on Actions; Choice of Law. It is agreed that no suit, or cause of action or other proceeding shall be brought against either party more than one (1) year after the accrual of the cause of action or one (1) year after the claim

arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, contract, or any other legal theory. The laws of Massachusetts shall govern the validity, enforceability, and interpretation of this Agreement.

31. Assignment. Customer may not assign this Agreement without Company's prior written consent. Company may assign this Agreement to an affiliate without obtaining Customer's consent.

32. Entire Agreement. The parties intend this Agreement, together with any attachments or Riders (collectively the "Agreement") to be the final, complete and exclusive expression of their Agreement and the terms and conditions thereof. This Agreement supersedes all prior representations, understandings or agreements between the parties, written or oral, and shall constitute the sole terms and conditions of sale for all equipment and services. No waiver, change, or modification of any terms or conditions of this Agreement shall be binding on Company unless made in writing and signed by an Authorized Representative of Company.

33. Severability. If any provision of this Agreement is held by any court or other competent authority to be void or unenforceable in whole or in part, this Agreement will continue to be valid as to the other provisions and the remainder of the affected provision.

34. Legal Fees. Company shall be entitled to recover from the customer all reasonable legal fees incurred in connection with Company enforcing the terms and conditions of this Agreement.

35. License Information (Security System Customers): AL: Alabama Electronic Security Board of Licensure 7956 Vaughn Road, Pmb 392, Montgomery, Alabama 36116 (334) 264-9388: AR: Regulated by: Arkansas Board of Private Investigators And Private Security Agencies, #1 State Police Plaza Drive, Little Rock 72209 (501)618-8600: CA: Alarm company operators are licensed and regulated by the Bureau of Security and Investigative Services, Department of Consumer Affairs, Sacramento, Ca, 95814. Upon completion of the installation of the alarm system, the alarm company shall thoroughly instruct the purchaser in the proper use of the alarm system. Failure by the licensee, without legal excuse, to substantially commence work within 20 days from the approximate date specified in the agreement when the work will begin is a violation of the Alarm Company Act: NY: Licensed by N.Y.S. Department of the State: TX: Texas Commission on Private Security, 5805 N. Lamar Blvd., Austin, 78752-4422, 512-424-7710. License numbers available at www.simplexgrinnell.com or contact your local SimplexGrinnell office.

(Rev. 10/08)

©2006-8 SimplexGrinnell LP. All rights reserved.

IMPORTANT NOTICE TO CUSTOMER

In accepting this Proposal, Customer agrees to the terms and conditions contained herein including those on the following pages of this Agreement and any attachments or riders attached hereto that contain additional terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing. **ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS ON THE FOLLOWING PAGES. This Proposal shall be void if not accepted in writing within thirty (30) days from the date of the Proposal.**

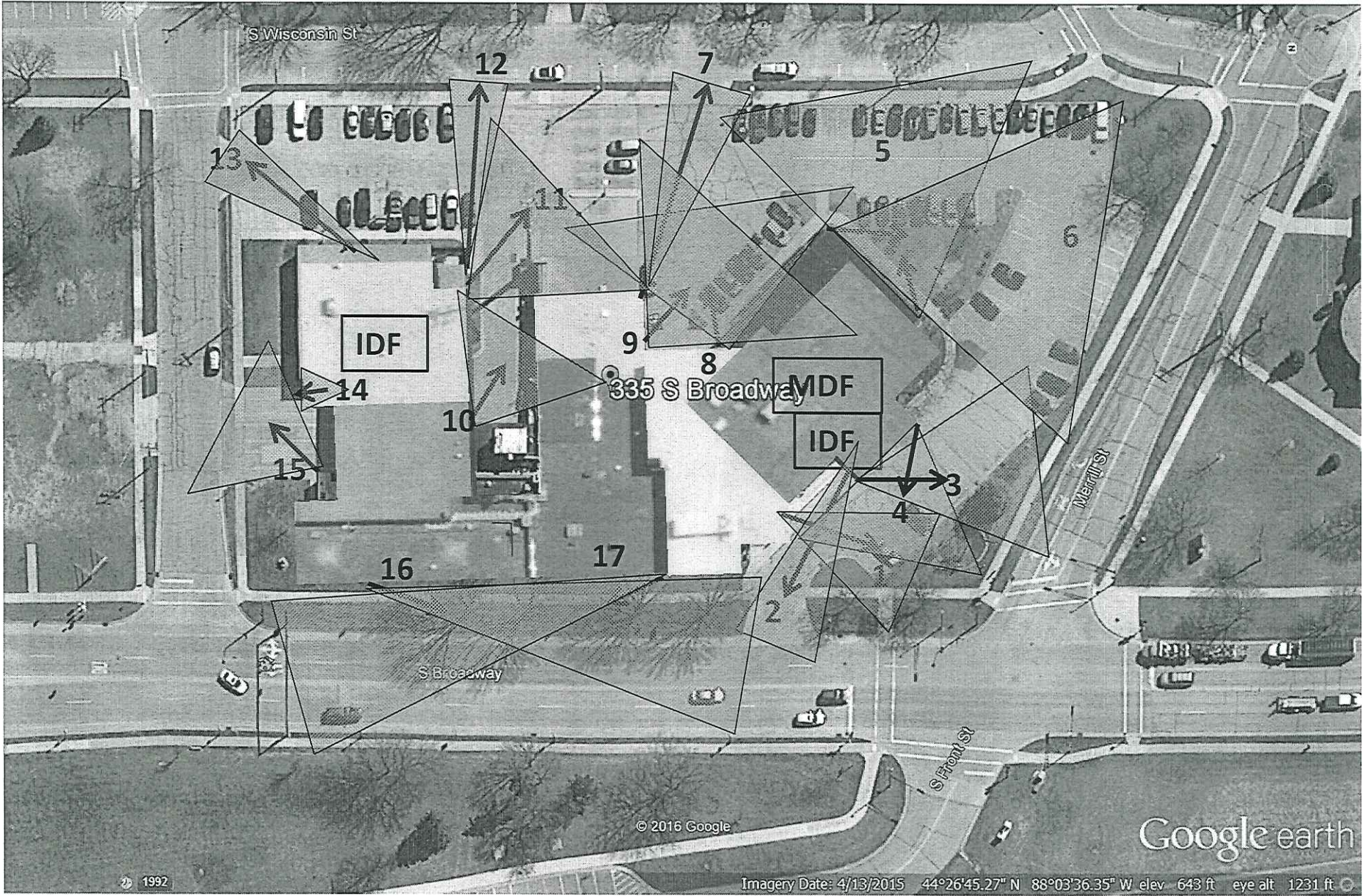
Offered By: SimplexGrinnell LP License#: _____ 1941 Holmgren Way GREEN BAY, WI 54304-4514 Telephone: (920) 494 8741 Representative: _____ _____	Accepted By: (Customer) Company: _____ Address: _____ Signature: _____ Title: _____ P.O.#: _____ Date: _____
---	---

Fire, Security, Communications, Sales & Service
 Offices & Representatives in Principal Cities throughout North America

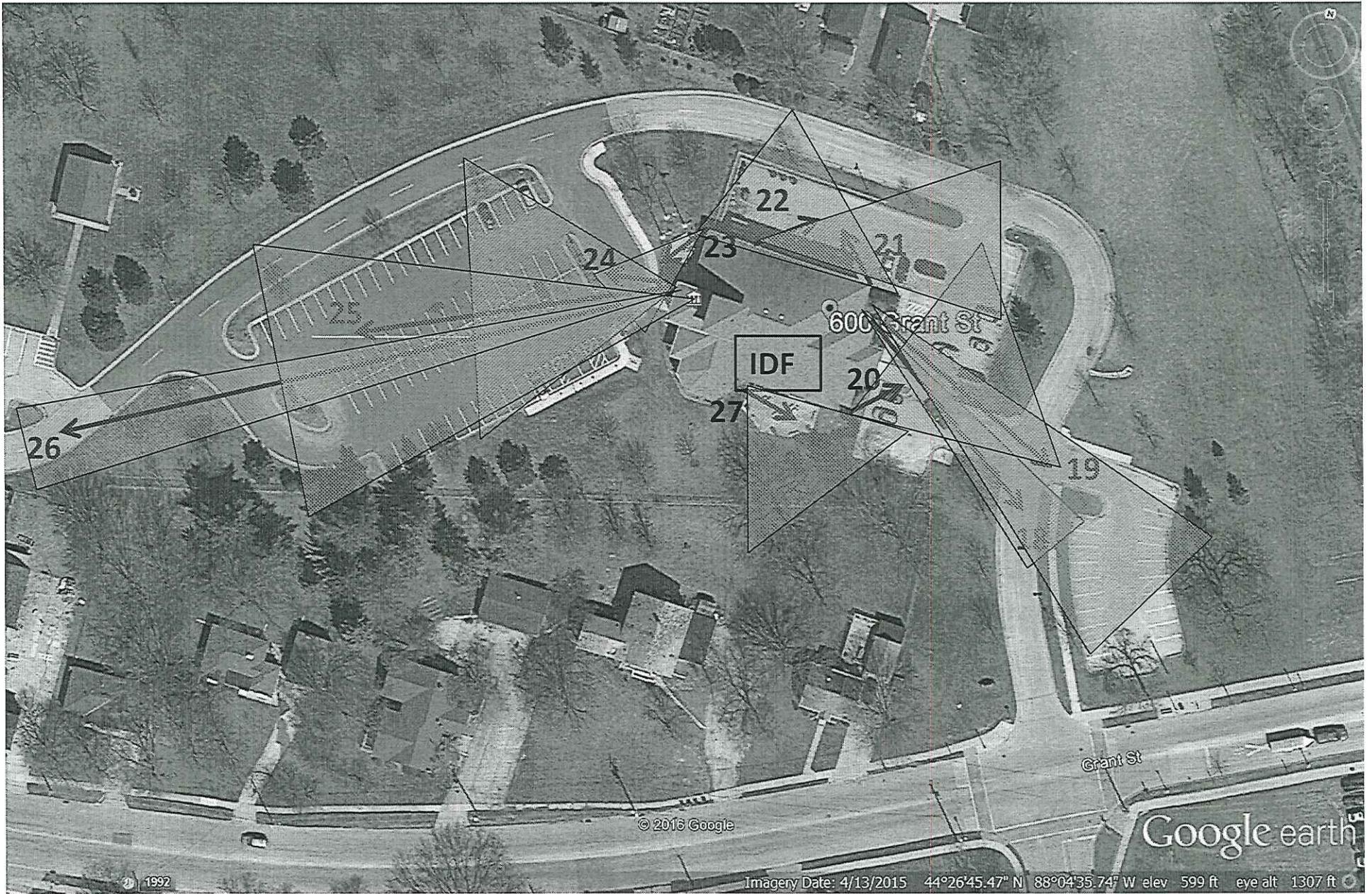
Return to Index

City of De Pere CCTV

[Return to Index](#)



[Return to Index](#)

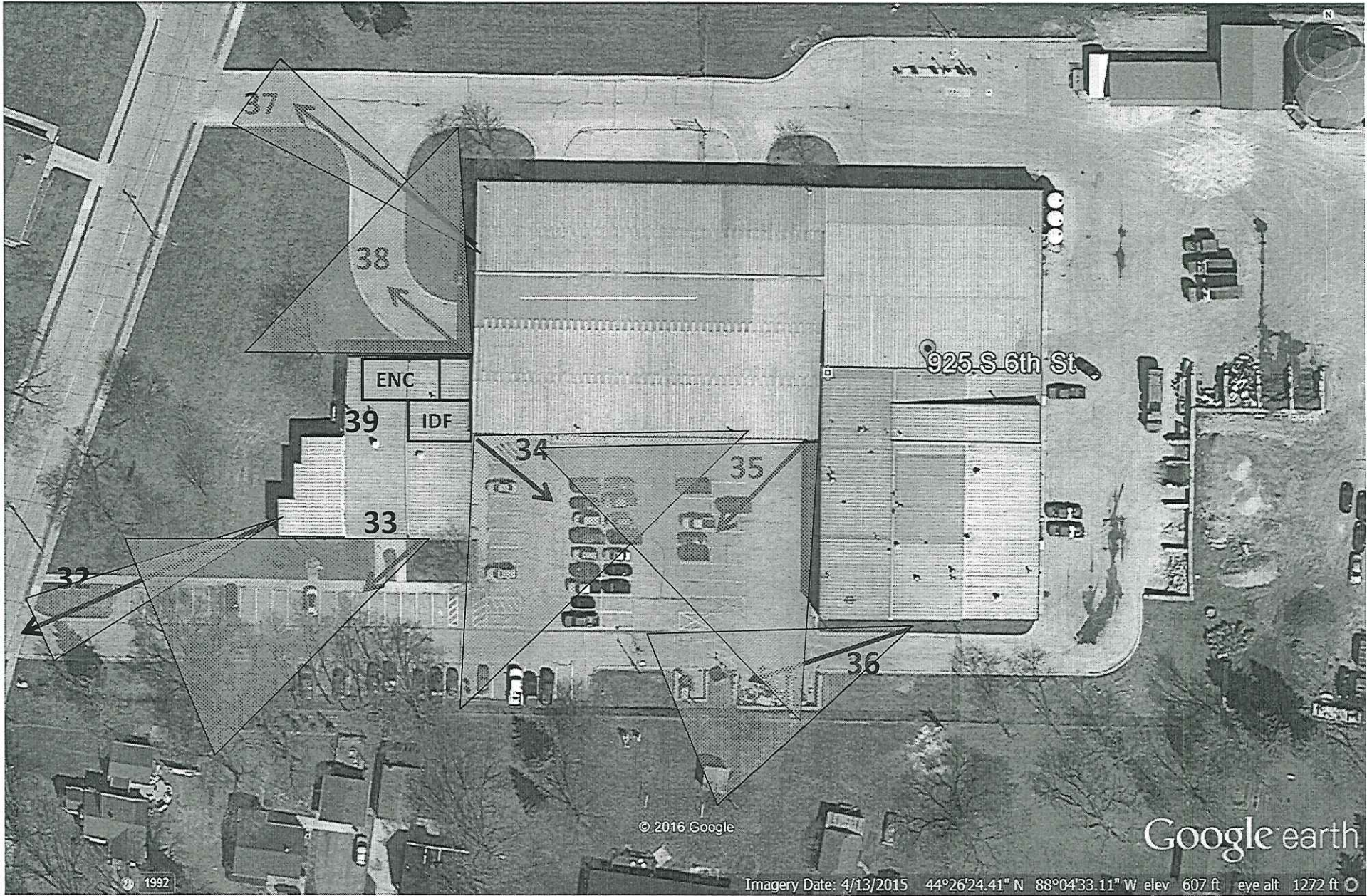


Attachment: Suggestions for Utilizing Stadium Tax Refund Packet (5470 : Discussion regarding Stadium

[Return to Index](#)



[Return to Index](#)



Attachment: Suggestions for Utilizing Stadium Tax Refund Packet (5470) : Discussion regarding Stadium

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: City Attorney

DATE PROPOSED: January 16, 2017

PROPOSED PROJECT TITLE:

Re-write of City zoning code.

PROJECTED COST: \$45,000 - (Total cost is \$120,000 of which \$75,000 was already approved in 2017 Budget)

PROJECT DESCRIPTION:

This proposal would entail a request for proposals and hiring of a consultant to over haul and modernize the city's zoning code. The zoning code is woefully out of date and has not kept up with changes in planning and zoning principals. Staff struggle to interpret and implement the current version of the code. Funding this complete re-write in 2017 would enable the code to be adopted sooner, which would be welcomed by potential developers who are accustomed to more modern codes.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: City Attorney

DATE PROPOSED: January 16, 2017

PROPOSED PROJECT TITLE:

City-wide document management system.

PROJECTED COST: \$200,000

PROJECT DESCRIPTION:

The city currently has no formal document management system. Rather, each department is responsible for the management, retention and retrieval of its documents. This results in massive redundancy as multiple files or records of city activities are kept by various department. This also results in difficulty locating files or documents and a steeper than necessary learning curve for new employees. A citywide document management system would allow access to general files by city employees to locate documents electronically. This would increase efficiencies and reduce redundancy. These systems are costly and time consuming to implement. It will likely be a multi-year project.

This process would include sending out a request for proposals with the winning proposal being given the Contract. Estimated cost is in excess of \$200,000. Costs not available on websites

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: City Council (per City Council request)

DATE PROPOSED: April 26, 2016

PROPOSED PROJECT TITLE:

Fund City debt payments. Sliding scale options.

PROJECTED COST: \$1,249,000

PROJECT DESCRIPTION:

Prepared by Larry Delo, City Administrator:

Per the City Council's request, I have attached a table that identifies the estimated impacts to property tax mill rates for the years 2021 through 2025 if varying amounts of the stadium tax rebate are applied toward debt payments for those years. The years 2021-2025 were selected since these years represent the time period that has been previously identified as the projected debt bubble for the City. The table provides the estimated mill rate for each year and also includes the corresponding percentage the mill rate changes from year to year throughout the analysis period.

The first two rows of the table identify the existing mill rates projected in the City's current annual budget model table. The following rows in the table identify the projected impact of applying either 25%, 50%, 75% or 100% of the stadium tax rebate toward debt in equal amounts for the years 2021 – 2025. The last column in the table identifies the estimated total property tax savings over the five year period for every \$100,000 in assessed property value.

For example, a property owner with a house valued at \$100,000 is estimated to save a total of \$15 in property taxes over this five year period if 25% of the stadium tax rebate (\$312,314) was applied equally toward debt payments in years 2021, 2022, 2023, 2024 and 2025. This would leave the City with \$936,942 of the original stadium tax rebate amount to be applied toward economic development projects or for property tax relief.

See attached table.

CITY COUNCIL COMMENTS:

Estimated Impact of Applying Stadium Tax Rebate to Debt for Projected Debt Bubble Years

4/11/2016

Stadium Tax Rebate Amount \$1,249,256		2021	2022	2023	2024	2025	Total Property Tax Savings Over 5 Years Per \$100,000 of Assessed Value
0% Applied to Debt \$0	Estimated Mill Rate	\$ 6.94	\$ 6.97	\$ 7.05	\$ 6.93	\$ 6.80	N/A
	Estimated % Increase	4.31%	0.38%	1.15%	-1.74%	-1.80%	
25% Applied to Debt \$312,314	Estimated Mill Rate	\$ 6.91	\$ 6.94	\$ 7.02	\$ 6.90	\$ 6.77	\$ 15.00
	Estimated % Increase	3.87%	0.39%	1.17%	-1.74%	-1.79%	
50% Applied to Debt \$624,628	Estimated Mill Rate	\$ 6.88	\$ 6.91	\$ 6.99	\$ 6.87	\$ 6.75	\$ 29.00
	Estimated % Increase	3.43%	0.39%	1.19%	-1.73%	-1.79%	
75% Applied to Debt \$936,942	Estimated Mill Rate	\$ 6.85	\$ 6.88	\$ 6.96	\$ 6.84	\$ 6.72	\$ 44.00
	Estimated % Increase	2.99%	0.40%	1.21%	-1.73%	-1.78%	
100% Applied to Debt \$1,249,256	Estimated Mill Rate	\$ 6.82	\$ 6.85	\$ 6.94	\$ 6.82	\$ 6.69	\$ 57.00
	Estimated % Increase	2.55%	0.40%	1.22%	-1.72%	-1.78%	

Return to Index

Attachment: Suggestions for Utilizing Stadium Tax Refund Packet (5470 : Discussion regarding Stadium

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: City Council – Alderperson Carpenter

DATE PROPOSED: August 2, 2016

PROPOSED PROJECT TITLE:

Any project that can increase City revenues.

PROJECTED COST: N/A

PROJECT DESCRIPTION:

None.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: City Council – Alderperson Carpenter

DATE PROPOSED: August 2, 2016

PROPOSED PROJECT TITLE:

Pay down debt.

PROJECTED COST: N/A

PROJECT DESCRIPTION:

None.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: City Council – Alderperson Carpenter

DATE PROPOSED: August 2, 2016

PROPOSED PROJECT TITLE:

Return funds to tax payers.

PROJECTED COST: N/A

PROJECT DESCRIPTION:

None.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: City Council – Alderperson Crevier

DATE PROPOSED: July 19, 2016

PROPOSED PROJECT TITLE:

Mulva Center project / downtown improvements.

PROJECTED COST: \$200,000

PROJECT DESCRIPTION:

I'd really like to see what we can contribute to the Mulva Center project. I don't have a particular dollar amount in mind, and I realize that there's still some considerable time yet before we see plans. But if we can identify a need for say \$200K that can be put toward downtown improvements, crosswalks, etc.,

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: City Council – Alderperson Jennings

DATE PROPOSED: September 6, 2016

PROPOSED PROJECT TITLE:

Debt relief - capital project/equipment funding.

PROJECTED COST: \$412,000

PROJECT DESCRIPTION:

I'd propose that 1/3 of the money be used to replace money that would have been borrowed in 2017. This will provide tax relief in a similar proportion to the amount of survey responses that directly asked for tax relief and about 50% of the responses that asked for a split of tax relief and economic development.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: City Council – Alderperson Jennings

DATE PROPOSED: September 6, 2016

PROPOSED PROJECT TITLE:

Economic development project funding.

PROJECTED COST: \$837,000

PROJECT DESCRIPTION:

2/3rds of the money should be put into a fund that can be accessed for projects that meet the state guidelines for use of the stadium tax. I would have community leaders (and city leaders) apply for matching funds, up to \$100,000 per project. I would have the finance committee review and recommend projects to the city council for approval until the remainder of the stadium tax is used up. 'First come, First serve.'

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Definitely De Pere

DATE PROPOSED: January 27, 2017

PROPOSED PROJECT TITLE:

Establish City Vision / Brand

PROJECTED COST: \$50,000 - \$100,000

PROJECT DESCRIPTION:

See attached letter.

CITY COUNCIL COMMENTS:



January 27, 2017

Dear City of De Pere,

We write to you today in favor of allocating resources to help define the vision for and brand of De Pere so to enhance economic development and further foster our quality of life.

As business owners and those charged with enhancing the economic vitality of De Pere, we have a vested interest in seeing our city flourish. Through our work through Definitely De Pere as well our independent efforts, we have spent significant time promoting our beautiful city and all that it offers. However, we recognize that we do not have a unified and defined way to describe or showcase the essence of what De Pere is - or perhaps even more importantly - what we seek for the future of De Pere.

Perhaps the best way for us to share with you why we believe investing in a strategic visioning and branding initiative is a wise use of stadium tax district dollars is best said by Bill Baker, a leading expert and author on the subject of city branding. In the forward of Keith Dinnie's book, *City Branding Theory and Cases*, Baker writes:

"Community leaders are increasingly recognizing that there is a direct link between their city's image or reputation and its attractiveness as a place to visit, live, invest and study. An even greater realization for some is that inaction is not a viable option if they genuinely want to improve local prosperity, build social capital and foster economic growth...To succeed, city leaders are now thinking beyond their traditional approaches to embrace branding techniques that were once the domain of commercial products and services.

The thoughts and associations that come to mind when a city's name is heard or read are likely to have huge financial, political, and social value. Too few city leaders think about the number of jobs, businesses, and other organizations that have a stake in their city's image and reputation. Unfortunately, it is a value that often goes largely unrecognized, unappreciated and unmanaged. It rarely gets measured and never appears on a balance sheet or the job evaluation of a Mayor, city manager or elected official. The level of esteem that a city's name evokes has a direct impact on the health of its tourism, economic development, prestige and respect. With so much riding on its image, it makes sense to have a plan to cultivate, manage and protect this most valuable of city assets."

We ask that you join those city leaders in our nation who chose to not leave their city's reputation to chance. We urge you to vote yes to allocating \$50,000 - \$100,000 for a city-wide strategic visioning and branding initiative. We recommend hiring an organization to lead us through a collaborative process that will result in defining top priorities for the city and our brand - complete with key messaging, a logo, tag line, and a marketing communications plan with recommendations for consistently sharing and incorporating the brand throughout our web sites, social media, and advertising. This initiative should also include training for businesses and organizations to learn how to co-brand with De Pere's brand to further the collective impact and outcome.

We welcome further discussion around this issue so to underscore our desire to see a visioning and branding initiative take place to help us define and then tell the beautiful story of De Pere so to enhance tourism, economic development, and our quality of life.

Sincerely,

Tina Quigley, Executive Director, Definitely De Pere
Tom Gavic, Chair, Economic Enhancement Committee, Definitely De Pere; Owner, Credo
Bridget Krage O'Connor, Owner, O'Connor Connective

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Definitely De Pere

DATE PROPOSED: January 27, 2017

PROPOSED PROJECT TITLE:

De Pere Public Art Initiative

PROJECTED COST: \$50,000 - \$100,000

PROJECT DESCRIPTION:

See attached letter.

CITY COUNCIL COMMENTS:

Downtown De Pere Public Art Initiative

Proposal from Definitely De Pere for Excess Stadium Tax Funds
in support of City of De Pere Economic Development

Overview

Definitely De Pere is a 501(c)(3) non-profit nationally accredited Main Street Program and a Business Improvement District (BID). The purpose of the organization is to improve quality of life through assisting in the revitalization of the downtown. Definitely De Pere does this through activation, economic development, events, and beautification.

Definitely De Pere recently formed a Public Art Committee to establish a public art program for downtown De Pere that supports public art concepts found in the De Pere Downtown Master Plan.

Opportunity

The downtown is already home to a growing music, theatre and art scene. With the addition of the proposed Mulva Center, downtown has the opportunity to become a cultural center for the region.

The value of public art is well documented; public art adds meaning and uniqueness to a city. Incorporating art in public places strengthens private development efforts by attracting more investment. It has economic benefits such as increased ability to recruit a high quality workforce. Public art enhances the natural environment, activates parks, fills empty spaces, and enhances neglected areas into lively places. Public art changes the way people experience downtown by creating more vibrant public spaces for gathering. Public art projects and experiences have the potential to attract additional tourists and residents to downtown, engage them for longer periods of time, and keep them coming back.

Examples of projects might include an interactive installation along the waterfront, a water feature in the heart of downtown, murals, streetscape markers, roundabout thematic plantings, display or sculpture installation, artistic planters, lighting displays, functional art to sit on or to play on, sculptures on the bridge piers, and three-dimensional works along the Fox River Trail.

Organizational Capacity

Definitely De Pere's Executive Director has 20 years of experience in commissioning and executing public art projects for the City of Green Bay including sculptures and murals placed throughout the downtown, Broadway and Main Street districts. Definitely De Pere will manage all components of the project to ensure smooth collaboration between the City of De Pere, public art committee, artists, funders and all other collaborators that will assist with site selection, artwork approval, and installation activities.

Budget Plan

We are requesting Excess Stadium Tax funds to provide the seed money to develop this program and install initial public art projects downtown.

\$50,000 would enable us to install one (1) sculpture and one (1) mural on the Main Street corridor and one (1) sculpture and one (1) mural on the Broadway corridor.

\$100,000 would enable us to establish an urban sculpture garden on the City's west side and an urban sculpture garden on the east side. Both sculpture gardens would include a combination of permanent and temporary art installations.

We will raise additional funds through corporate sponsorships, grants, private contributions, business support, and in-kind services. Expenses will include materials, fabrication, labor, installation, and maintenance.

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Definitely De Pere

DATE PROPOSED: January 27, 2017

PROPOSED PROJECT TITLE:

De Pere Streetscape Project

PROJECTED COST: \$75,000 - \$150,000

PROJECT DESCRIPTION:

See attached letter.

CITY COUNCIL COMMENTS:

Downtown De Pere Streetscape Project
Proposal from Definitely De Pere
for Excess Stadium Tax Funds

Organization Overview

Definitely De Pere is a 501(c)(3) non-profit nationally accredited Main Street Program and a Business Improvement District (BID). The purpose of the organization is to improve quality of life through assisting in the revitalization of the downtown. Definitely De Pere does this through activation, economic development, events, and beautification.

Opportunity

Definitely De Pere recognizes the relationship between an attractive, well maintained streetscape and a competitive business environment. Quality sidewalks and public spaces, bright pedestrian lighting, and an abundance of trees, seasonal flowers and green space all enable and encourage people to take advantage of what downtown has to offer. People need to have reason to be and stay in a place and pedestrian amenities have been shown to engage people for longer periods of time, and keep them coming back.

Definitely De Pere envisions a bustling downtown environment that includes benches and seating areas, large planters with evergreen trees, lush plantings, border areas and buffers, decorative signage, ornamental lighting, café tables, and pavement design. We know that the appearance of a downtown's streetscape is an important part of creating an inviting, interesting shopping environment and helps retain and attract business.

Project Details

The goal of this project is to enhance aesthetics, calm traffic, increase foot-traffic, improve pedestrian comfort, and stimulate economic development. Specifically, Definitely De Pere is requesting Excess Stadium Tax Funds to purchase seating and planter boxes that create a more quiet and comfortable pedestrian environment.

Adding seating and plantings to the downtown streetscape is an easy and affordable streetscape improvement. Seating can be informal and incorporated into other elements. Where space allows benches can be built into planters and organized to create social spaces.

Budget Plan

We estimate the cost of an individual bench to be \$1,000 - \$3,000; a bench with integrated planters to be \$2,500 - \$5,000; and planters with trees or shrubs to be \$500 - \$2,000 each.

\$150,000 in Excess Stadium Tax Funds would provide funding for 5 furnishings per block (when space allows) on the Broadway, George, Wisconsin, Main and Reed Street corridors.

\$75,000 in Excess Stadium Tax Funds would provide funding for 3 furnishings per block of the Broadway, George, Wisconsin, Main and Reed Street corridors.

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Finance Department

DATE PROPOSED: August 1, 2016

PROPOSED PROJECT TITLE:

Fund future City debt payments.

PROJECTED COST: \$1,249,000

PROJECT DESCRIPTION:

My suggestion would be to use the money in \$250,000 increments for the five years of the debt bubble.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Fire Department

DATE PROPOSED: October 20, 2016

PROPOSED PROJECT TITLE:

Purchase new ambulance.

PROJECTED COST: \$270,000 (includes 2010 ambulance trade-in value)

PROJECT DESCRIPTION:

See attached letter.

CITY COUNCIL COMMENTS:

Memo



To: Honorable Mayor Michael Walsh
Members of the Common Council

From: Dennis L. Rubin, Fire Chief *DeRubin*

Date: October 20, 2016

Re: Request to purchase a new Fire Rescue Department Ambulance utilizing stadium tax refund

The Fire & Rescue Department would like to respectfully request permission to purchase a new emergency medical ambulance to transport sick and injured people to the hospital utilizing a portion of the stadium tax rebate funding. The Department needs this new vehicle to replace the 2010 (7-year-old) Ford Horton ambulance. The 2010 model vehicle has 95,014 miles reflected on its odometer. Further, the hour meter on this vehicle reads 6,756 operating hours. This vehicle is currently in poor condition and needs to be replaced.

This 2010 model vehicle has been plagued with maintenance issues and has cost more than twice as much to maintain as any other ambulance in the fire rescue fleet. In spite of the extremely high maintenance cost, this vehicle has been out of service for a significant time period during the year. There were three recent occasions where the vehicle could not complete an emergency response and had to be taken out of service for maintenance. At least once, the ambulance was towed to the repair shop based on an engine failure. This vehicle has proved itself to be costly, but more importantly unreliable for our citizens in their time of need.

The De Pere Common Council challenged the departments to put forth a spending plan the demonstrates a responsible utilization of the stadium tax rebate funds to include how the proposed expenditure would generate income, making a sound return on this investment. We believe that this is just such a plan. Each ambulance in De Pere returns approximately \$400,000 annually through the collection of ambulance service fees, thereby significantly reducing the tax liability to our community. In order to ensure that this revenue stream continues into the future, the Department is in need of a safe, reliable and cost effective and efficient response fleet. This particular 2010 vehicle does not meet any of the above criteria.

The City council has approved and the department will take delivery of a 2017 medium duty ambulance, which will be a good start towards resolving the dilemma of the current condition of the ambulance fleet. The medium duty chassis was selected by fleet management to provide more reliable, safer service in a

cost effective manner than the Type III style ambulance traditionally used by the City of De Pere. The department is proposing is to purchase a 2018 ambulance to provide front line service to the citizens of the other side of the river and removing the 2010 Ford Horton from the fleet as it has reached its efficient, effective and safe end of service life.

This proposal will address the exorbitant maintenance costs generated by the 2010 Ford Horton, as well as the lack of dependability of this specific vehicle. This vehicle is in the forefront for replacement in our fleet. This would be a positive avenue to reinvest the stadium tax revenues for the citizens of De Pere by ensuring the reliability of a continuing to generate a revenue stream of more than \$800,000 and growing.

As for the disposition of the 2010 ambulance, we are recommending it becomes a "trade-in" with the dealer allowance amount being used to help defray the cost of the requested new unit. The Department is requesting \$265,000 for the replacement of 2010 Ambulance. The request is to use the stadium tax refund to support the purchase of this much needed lifesaving vehicle.

The replacement vehicle that the Fire Rescue Department is requesting approval to purchase is a 2018 Horton/International Type I, Medium Duty, configuration walk through ambulance. This is a fuel efficient, highly reliable emergency response ambulance that is currently in successful use by many other fire rescue departments across America. The selected ambulance meets all national and state ambulance standards and the needs of the City of De Pere now and for many years into the future at a total fixed cost not to exceed \$270,000.

Thank you for your consideration of this request. We respectfully urge the City Council to approve our request to purchase a 2018 Horton/International Type I, Medium Duty, and configuration walk through ambulance for a delivered total price of \$270,000.00, (includes the 2010 ambulance trade-in) by using a portion of the stadium tax refund monies.

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Fire Department

DATE PROPOSED: October 20, 2016

PROPOSED PROJECT TITLE:

Purchase message center reader board / sign.

PROJECTED COST: \$37,140

PROJECT DESCRIPTION:

See attached letter.

CITY COUNCIL COMMENTS:

CITY OF DE PERE

Fire Rescue Department

400 Lewis Street
De Pere, WI 54115-2717
(920) 339-4091



October 20, 2016

To Whom It May Concern:

The Fire & Rescue Department would like to respectfully request permission to purchase a Message Center Reader Board. The De Pere Common Council challenged the departments to put forth a spending plan that demonstrates a responsible utilization of the stadium tax rebate funds to include how the expenditure would generate income, making a sound return on this investment. The Message Center Reader Board will not generate income, if we are able to prevent harm in our community, it will be the ultimate sound investment.

The most significant action we can take is to provide education to the citizens of De Pere on how to make responsible choices regarding health and safety. This is one of our greatest responsibilities and is the cornerstone of the mission of the Public Safety agencies is to, "Prevent Harm in Our Community."

Simply stated, our goal is the education of all our citizens to recognize the proper actions to take in case of a fire or life threatening emergency. We have a number of programs and tools available to accomplish this goal. This Message Center Reader Board will assist in sharing our interest to promote and improve fire prevention and accident prevention.

Background: On May 31, 1894 the Columbian Fire Company (West Side Fire Company for De Pere) received a new fire bell. The bell was made by the Centennial Bell Foundry of Milwaukee, composed of 800 pounds of copper and tin at a cost of \$124. This bell served the community for almost 40 years until they discontinued using it due to *"causing too much of a stir in the community and causing the fire department to be followed by long lines of automobiles which hampered the movements of the firemen"*. During our county's Bicentennial year 1976, a time capsule was placed under the bell at its current resting place on the corner of Broadway and Lewis Streets adjacent to Fire Station 1.

The sign we are currently proposing would sit at the same location, with the bell integrated into the design. The Department of Transportation's annual average daily traffic report estimates 18,700 vehicles drive past this location on any given day, with 31,400 vehicles traveling through the roundabout. With such great exposure, we will be able to use this sign year round to promote safety messages.

Public Safety Announcements:

- Change your clock – Change your batteries
- Firework Safety during 4th of July – safety tips, burn tips, etc.
- 12 Days of Christmas – 12 days of holiday fire safety tips
- Recreational bon fire safety and regulations
- Halloween Safety tips
- Summer safety tips – dehydration, safe grilling, etc.
- Signs of Stroke, Signs of Heart attack, Stop Drop and Roll

Community Notices:

- Weather advisories (*snow emergency*)
- Burn bans
- Amber alerts
- Silver alerts

Special Notices From:

- City Hall
- Police Department
- Health Department

Notifications of Upcoming Events:

- Blood drives
- CPR or First aid courses
- Fire Department Open House
- Smoke Alarm/CO Blitz
- Voter information

The messages can be programmed one year in advance and the image speed and brightness can be adjusted to meet the needs of the public passing by the Reader Board. All message changes will be handled by the Fire Department with approval from the Fire Chief. All of these messages will be consistent with the mission and values of the City of De Pere and will positively reflect the concern that the City has for its residents, visitors and businesses.

Creative Sign Cost Quote:

Color WatchFire Message Center: 19mm	\$22,500
Fabrication and Installation:	3,200
Foundation:	3,680
Brick Pillars:	5,400
Top Support/Install Bell:	1,360
Electrical:	<u>1,000</u>
TOTAL:	\$37,140

Annual (electrical) cost of operations: \$314

Thank you for your consideration of this request. We respectfully urge the City Council to approve our request to purchase a Message Center Reader Board for a total price of \$37,240, by using a portion of the stadium tax refund monies.



Creative Sign Co.
505 Lawrence Dr.
De Pere, WI 54115
920.336.8900
www.greenbaysigns.com

PROPOSAL

Proposal: #1
Proposal Date: 10.20.16
Page: 1

Client: De Pere Fire Rescue 400 Lewis Street De Pere WI 54115 Attn: Rod Deviley rdeviley@mail.de-pere.org 920.606.7277	Job Location: SAME
--	--------------------

MONUMENT SIGN W/Message Center:

Fabricate and install monument sign on client supplied brick pillars; client to install support along top of pillars to support a bell that they will also install; per design #D10751 pg. 1:

\$ 3,200 + tax & permit

Options for Creative Sign Company provide the following:
(Add to sign cabinet cost above):

Foundation: \$ 3,680 + tax
Brick Pillars: \$ 5,400 + tax
Top Support/Install Bell: \$ 1,360 + tax
Electrical: \$ 1,000 + tax
(Ran from bldg. nearby)

MESSAGE CENTER OPTIONS (ADD to Costs Above)

Fabricate and install 25mm Full Color WatchFire Message Center w/WIFI operation: \$20,800 + tax
Fabricate and install 19mm Full Color WatchFire Message Center w/WIFI operation: \$22,500 + tax
Fabricate and install 16mm Full Color WatchFire Message Center w/WIFI operation: \$23,300 + tax

The proposal amount does not include sales tax, permits, engineering, primary wiring, or final electrical connection unless specifically stated. Engineering cost if required, to be paid by customer. Unforeseen/difficult digging conditions will be billed to customer. All signs are wired at 120 volts unless otherwise specified in writing.

Payment Terms: 75% down payment is required, balance due upon installation. 1.5% interest on all balances over 30 days. 18% annual fee applicable taxes added to invoice.

Sign project will be placed into production after receipt of all of the following; 1) Signed proposal acceptance, 2) Signed drawing approval, 3) Down payment, and 4) Permit approval, if required. Approximately one week after receipt of these requirements, an estimated completion date will be communicated to the client. No project will be started until down payment has been received, unless prior arrangements have been made.

All material is guaranteed to be as specified. (2) year warranty on all parts and labor excluding lamps. (5) year warranty on LED's and transformers. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from the above specifications will be executed only upon written change order(s), and will become an extra charge, to be paid by the Client, over and above the proposal amount. All agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by Worker's Compensation Insurance. All lawyer and court fees to be paid by buyer if this is disputed.

This proposal does not become effective until signed and dated by Creative Sign Company and may be withdrawn if not accepted within thirty (30) days.

The prices, specifications, terms, and conditions contained herein are satisfactory and are hereby accepted. Creative Sign Company is authorized to do the work as specified. Payment will be made in accordance with the terms above.

SIGNATURE: _____
Rod Deviley - De Pere Fire Rescue

DATE: _____

SALESPERSON: _____
Kelli Lax - Senior Sign Consultant

DATE: 10.20.16

SERVICE

DESIGN • BUILD •

Return to Index



City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Fire Department

DATE PROPOSED: October 21, 2016

PROPOSED PROJECT TITLE:

Vehicle stabilization kit for extrication.

PROJECTED COST: \$5,500

PROJECT DESCRIPTION:

Rescue 42 Truck set. Struts and all necessary equipment for stabilization of vehicles or other items in extrication. We currently have no way of stabilizing a vehicle that is on its side or roof. Very big safety concern for our members.

Includes: 4 adjustable struts, straps, and all accessories

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Fire Department

DATE PROPOSED: October 21, 2016

PROPOSED PROJECT TITLE:

High-rise standpipe packs.

PROJECTED COST: \$11,250 (\$3,750 per engine)

PROJECT DESCRIPTION:

Currently we have our Highrise packs utilizing 1 ¾" hose which will probably not meet the demands of the fire load and fire in a high rise structure. Revised packs will contain the following per Engine:

(4) - 50 foot 2" with 2 ½" coupler Key No-Kink hose
 10 foot 2 ½" pig tail hose
 In line pressure gauge
 50 foot 1 ¾" with 1 ½" coupler Key No-Kink Hose
 Smooth bore nozzle with removable tips being 1 1/8"
 Smooth bore nozzle with 7/8" tip
 Vise grip
 Double male
 Double female
 Carry bag

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Fire Department

DATE PROPOSED: October 21, 2016

PROPOSED PROJECT TITLE:

Finish out items at Station 2.

PROJECTED COST: \$8,000

PROJECT DESCRIPTION:

None.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Fire Department

DATE PROPOSED: October 21, 2016

PROPOSED PROJECT TITLE:

Detached garage for Station 2.

PROJECTED COST: \$60,000

PROJECT DESCRIPTION:

30' x 40' – 1,200 square foot storage area.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Fire Department

DATE PROPOSED: October 21, 2016

PROPOSED PROJECT TITLE:

Purchase second set of turnout gear for every firefighter.

PROJECTED COST: \$65,000 - \$78,000

PROJECT DESCRIPTION:

Each firefighter is issued (1) set of gear currently for use. During fires or accidents, gear becomes very dirty with smoke. Smoke includes carcinogens which are bad for firefighter health. We currently have to wait for a day off duty to wash our turnout gear and let dry. We then have to rely on shift members on different days to finish our gear and hang it to dry. When our gear is dirty it also prohibits us from wearing our gear to school talks as the carcinogens are bad for all. Our gear also gets bloody at accident scenes. A second set of gear would alleviate these problems as we would always have a clean set of gear for use.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Fire Department

DATE PROPOSED: October 20, 2016

PROPOSED PROJECT TITLE:

Community CPR Initiative.

PROJECTED COST: \$4,500

PROJECT DESCRIPTION:

The Fire Department is in the process of developing a community CPR/AED training and awareness initiative. Nationwide, one of the leading causes of death is sudden cardiac arrest. Survival for these patients relies on a key chain of events happening immediately. Immediate bystander CPR and AED access is the key link in this chain of survival that has the biggest impact on outcomes from these tragic events.

The City and Fire Department in particular, is in a unique fortunate position of having a Medical College in our City with personal and professional relationships already established with the Administration of this school. We have already begun working with several students on their various endeavors. Most importantly, each of these students has an expectation to complete a community project as a key part of their program. These will range from performing research to developing community health initiatives. Each and every one of these projects will have the potential to benefit our community as well as showcase a great mutually beneficial partnership. This may even lead students to choose to stay in this area to practice upon graduation based upon their newly formed ties to the community.

The goal of the program is to promote CPR/AED training and awareness throughout our community and make De Pere an example to follow in the quest for survival of sudden cardiac arrest. Similar initiatives have been in place in cities across the country with amazing results. King County, WA is a prime example of a success story in action. They have the highest survival rate in the world.

<http://www.kingcounty.gov/depts/health/news/2014/May/19-cardiac-survival.aspx>

The key components of our plan are as follows:

1. Train and certify 4-5 willing department members to be AHA BLS Instructors. They will serve as the oversight for the classes and allow compliance with AHA Training Center requirements. We will be affiliated with the Aurora Health AHA training system and the instructor course will be provided free of charge. This is valued at over \$300 per student
2. Using these certified instructors, train MCW students in "Hands Only CPR" which will allow them to assist in Fire Department sponsored classes but also enables them to teach this non-certified but vital skill as they move forward in their education. Some examples would be schools, civic groups, churches, etc. There would be no cost involved in this portion other than documentation supplies and the use of department training equipment as it is not a certification course.
3. Offer "Hands Only CPR" courses in the training room at Station 1 at least one time per month. It will be scheduled in blocks to allow multiple offerings in a day to provide maximum flexibility. An example would be Saturday from 8-12 we would offer the approximately 1 hour course 4 times, or on a weeknight evening it could be offered 1-2 times. Demand would drive these courses.
4. Offer at least one AHA certified (card received) in the Station 1. This is usually a 4-5 hour

process with lecture, hands on and written testing. This course will have a small user fee associated to cover the cost of the cards, disposable supplies, and snacks if provided. The typical course cost through other vendors is \$75-150. The goal is to keep it well below that level and closer to the \$20-50 price point. The students who will take this course typically do so due to a requirement for school or work. 5. During each of these classes AED availability and increasing community CPR awareness will be a key focus of the curriculum. An emphasis will be placed on community responsibility and the likelihood that if the skills are needed, it is typically a loved one in distress.

6. We will continually partner with MCW as their students cycle through and hope this provides a catalyst for continued discussion and increasing health initiatives for the Citizens of De Pere.

7. Collect and publish data as it pertains to this initiative and our partnership with MCW and any potential impact it has had in our community.

Details of projected cost:

1. Initial Instructor Certification Course- Training provided at no cost by Aurora Health Care.
2. Wage for Instructor Candidates- 4 people- Approximately \$800
3. AHA Instructor Manuals & DVD Set (used during classes)- \$500
4. Training Manikins- Additional needed to supplement current supply. Maximum cost of \$2500 and may be reduced with corporate matching funds from supplier.
5. AED Training Units- Obtain 2 training units similar to those found most frequently in the community. Maximum \$600 and may be reduced by corporate matching funds from supplier.

Proposed financing methods:

1. Initial cost of training course, wages for courses, and start-up supplies from undesignated refund assets.
2. Nominal user fee to cover costs of AHA cards, airway devices, and manikin maintenance (disposables) for AHA Certification courses only.
3. Projected maximum yearly cost of \$2500 to cover wages for instructors as needed.
4. Possibility exists of some grant funding from Healthcare Emergency Response Coalition as program is developed. These are state and federal funds administered through the HERC and are geared towards projects that impact a large audience.

Additional annual costs:

1. Minimal projected ongoing costs other than previously mentioned wages and disposable supplies which will only be used during the certification courses. This is a very reasonable capital outlay for the potential community benefit.

Project justification:

Survival from out-of-hospital cardiac arrest is directly linked to the system of care that exists in the community. When the following events occur, the victim has the best possible chance for survival:

A bystander recognizes SCA and activates the emergency response by calling 911.

Chest compressions are initiated immediately.

An AED is rapidly applied and a shock delivered as indicated.

EMS professionals respond quickly and perform evidence-based resuscitation techniques.

The receiving hospital is a cardiac center that provides state-of-the-art integrated post-cardiac arrest care.

Failure to provide any of these critical interventions will significantly decrease survival. To maximize survival, each of the steps described above must be comprehensively evaluated, tested, and improved. Survival rates vary widely among communities across the country, ranging from 0% to 52% for EMS-treated bystander witnessed cardiac arrest. The key component to reducing the variation between communities is through efforts to increase bystander CPR, ensure AED availability and usage, and provide the highest quality EMS care. A cardiac arrest victim is twice as likely to live when bystanders give CPR, and survival can again be doubled when AEDs are used.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Information Technology

DATE PROPOSED: January 27, 2017

PROPOSED PROJECT TITLE:

Interactive Digital Wayfinding Signs for Downtown/Mulva Center

PROJECTED COST: No data available

PROJECT DESCRIPTION:

Waiting for additional project detail and cost information from Creative Sign Company.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Information Technology

DATE PROPOSED: January 27, 2017

PROPOSED PROJECT TITLE:

Digital signs for City Hall and Community Center

PROJECTED COST: \$42,000 - \$80,000

PROJECT DESCRIPTION:

Purpose:

Communicate the following: Events, navigation, meetings, municipal road construction, leaf collection, snow removal, water department information, voting information, etc.

Schedule:

Design 1 to 2 weeks.

Installation approximately 4-6 weeks upon approval and permit of sign design.

How does it work:

Sign is based on watchfire technology.

Content is designed with an online portal.

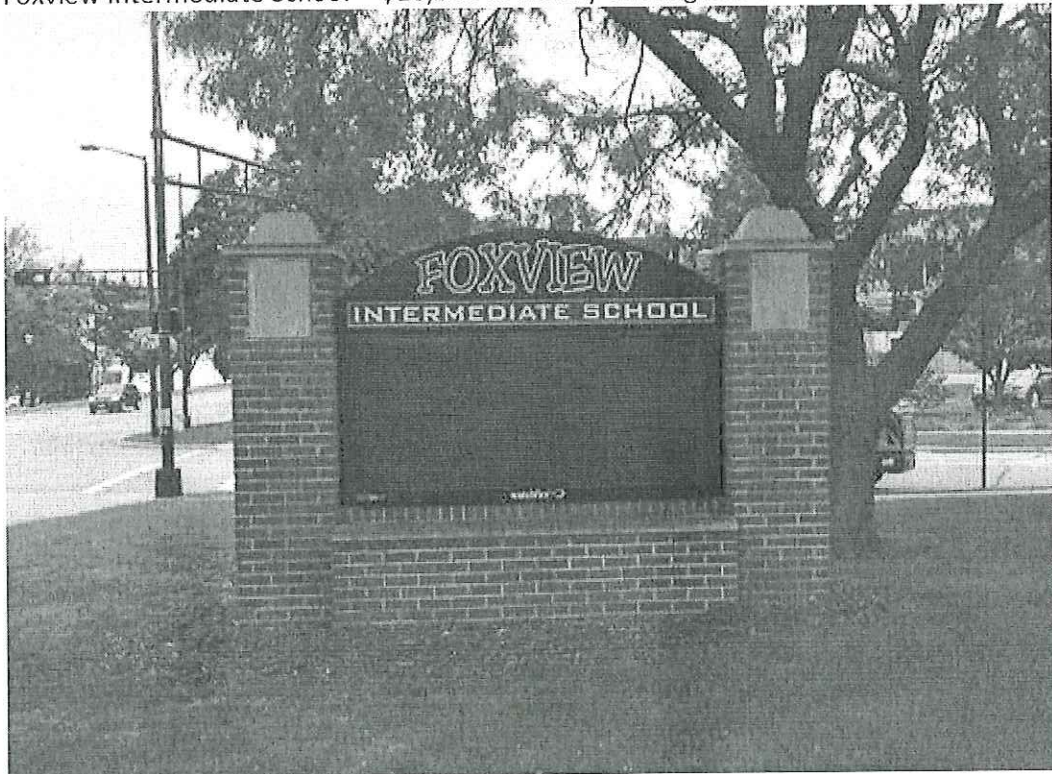
The sign has a internet connection and it downloads the latest content as it becomes available.

See attachment for sign examples.

CITY COUNCIL COMMENTS:



- Foxview Intermediate School \$20,000 to modify existing monument



- City of New London \$32,000



- Winneconne School District \$21,000



Please let me know if you have any questions.

Steve Massey
IT Administrator
City of De Pere

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Parks, Recreation and Forestry Department

DATE PROPOSED: October 17, 2016

PROPOSED PROJECT TITLE:

Bomier boat launch expansion

PROJECTED COST: \$100,000

PROJECT DESCRIPTION:

Partners with NRDA and WDNR funds to complete a close to a \$500,000 improvement at Bomier. Includes additional parking, expanded boat launch, and ADA accessible canoe/kayak launch.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Parks, Recreation and Forestry Department

DATE PROPOSED: October 17, 2016

PROPOSED PROJECT TITLE:

Community Center expansion and upgrade

PROJECTED COST: \$450,000

PROJECT DESCRIPTION:

Upgrades to the current facility furniture and technology. Adds small expansion to lower level on the south side of building. Expansion includes multi-purpose room and needed office space much needed office space.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Parks, Recreation and Forestry Department

DATE PROPOSED: October 17, 2016

PROPOSED PROJECT TITLE:

James street parkway boat dock extension

PROJECTED COST: \$50,000

PROJECT DESCRIPTION:

The extension begins to connect the current docks at James Street Parkway with the dock that was installed for the Rivertype. Additional docking space would aid in making downtown attractive to boaters.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Parks, Recreation and Forestry Department

DATE PROPOSED: October 17, 2016

PROPOSED PROJECT TITLE:

Kelly Danen Park lighting

PROJECTED COST: \$200,000

PROJECT DESCRIPTION:

The lighting at KD Baseball Park is old and inefficient. Poles and wiring have been deteriorating for many years. Replacement of the lights would allow for more efficient and effective lighting for children to play baseball at the park.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Parks, Recreation and Forestry Department

DATE PROPOSED: October 17, 2016

PROPOSED PROJECT TITLE:

Kiwanis Park shelter

PROJECTED COST: \$160,000

PROJECT DESCRIPTION:

Provides bathroom facility and shelter for renting and park program for a popular neighborhood park.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Parks, Recreation and Forestry Department

DATE PROPOSED: October 17, 2016

PROPOSED PROJECT TITLE:

Pool Design

PROJECTED COST: \$200,000

PROJECT DESCRIPTION:

Design and engineering of either a new aquatic center at a location, or redesign of the current pools. The city has currently decided to go with one Aquatic Center. Once a location is determined, the City will move forward with plans to design and develop cost estimates.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Parks, Recreation and Forestry Department

DATE PROPOSED: October 17, 2016

PROPOSED PROJECT TITLE:

Riverwalk webcam

PROJECTED COST: \$80,000

PROJECT DESCRIPTION:

The Web Cam for Riverwalk (\$80,000) includes live feeds of the Riverwalk and an underwater cam for the walleye and sturgeon runs. Webcam would add a feature to the Riverwalk and would ultimately provide a very good public relation and marketing of the facility.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Parks, Recreation and Forestry Department

DATE PROPOSED: October 17, 2016

PROPOSED PROJECT TITLE:

Southwest Park playground equipment

PROJECTED COST: \$80,000

PROJECT DESCRIPTION:

Adds on to current playground, adds poured in place surfacing.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Parks, Recreation and Forestry Department

DATE PROPOSED: October 17, 2016

PROPOSED PROJECT TITLE:

Southwest Park soccer field

PROJECTED COST: \$250,000

PROJECT DESCRIPTION:

Adds soccer field and small parking to the southerly portion of Southwest Park. The City has already dedicated a \$21,000 donation toward making the area a flat green space usable for soccer, however additional funding would be needed to grade it appropriately for a game caliber field(s) and add parking so that the current parking lot does not get over burdened.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Parks, Recreation and Forestry Department

DATE PROPOSED: October 17, 2016

PROPOSED PROJECT TITLE:

Splashpad

PROJECTED COST: \$300,000

PROJECT DESCRIPTION:

A splash pad is a zero depth water play facility that has become attractions for many cities. Location unknown but may be determined through aquatic facility location process.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Parks, Recreation and Forestry Department

DATE PROPOSED: October 17, 2016

PROPOSED PROJECT TITLE:

Voyageur Park amphitheater / stage

PROJECTED COST: \$125,000

PROJECT DESCRIPTION:

To be used for City Band and summer concert series. Would also enhance riverfront and special events.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Parks, Recreation and Forestry Department

DATE PROPOSED: October 17, 2016

PROPOSED PROJECT TITLE:

Voyager Park playground equipment

PROJECTED COST: \$200,000

PROJECT DESCRIPTION:

Creates a larger playground which have been known to be “destinations” for young children/families. Similar to Sand Acres Park in Ashwaubenon. Current playground is over 20 years old and will need replacement soon.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Planning and Economic Development

DATE PROPOSED: January 13, 2017

PROPOSED PROJECT TITLE:

Downtown pedestrian and place making improvements

PROJECTED COST: Unknown

PROJECT DESCRIPTION:

Objective: Improve public gathering spaces in the Downtown in order to increase economic development and quality of life.

Why: Placemaking and authentic public gathering spaces are critical to the success of Downtowns and are a key element in attracting millennials and baby boomers, likely residents and visitors to Downtowns. Placemaking is increasingly related to the health of communities because it is closely linked to walkability.

What: Downtown De Pere includes a number of potential locations that could be upgraded and improved to public gathering areas. Here are a few:

The pedestrian connection (alley) that links the Nicolet Square Parking lot to Main Ave.

George Street Landing.

Green space south of the bowling alley.

James Street streetscape area – Possible fountain replacement.

Cost: The cost of this type of project is highly variable depending on preferred results. There are also a number of approaches that could yield results including:

Conventional: Choose a City owned site, hire a consultant, draft a plan, implement plan.

Competition: Select the site. Host a competition. Choose preferred design. Implement plan.

Collaborative: Select the site. Select the group. Grass roots effort to implement.

Check out what Appleton has been up to: <https://appletondowntown.org/creative-downtown/>

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Planning and Economic Development

DATE PROPOSED: January 13, 2017

PROPOSED PROJECT TITLE:

Redevelopment of Front Street parking lot

PROJECTED COST: Unknown - \$100,000 plus

PROJECT DESCRIPTION:

Objective: Use public funds to help close the financial gap often incurred when developing and/or redeveloping downtown properties.

Why: Downtown redevelopment is much more complicated than greenfield development. There are typically increased costs as related to possible environmental issues, urban locations and increased design standards. Urban, mixed-use, development/redevelopment projects rarely, if ever, happen without some sort of public assistance or public private partnership.

What: The City could take a proactive role in determining the next preferred spot for redevelopment and invest in that area. There are a number of possible redevelopment sites in Downtown De Pere but each has its own unique circumstances. Examples of possible investment include land acquisition, infrastructure improvements, site plan/design services, market studies, environmental remediation, et al. A City owned and constructed parking ramp that serves the Downtown and opens up other property for redevelopment is another possible alternative.

Proposed Process:

City staff to map possible redevelopment areas and scenarios.

Council to prioritize redevelopment areas.

Staff to list possible investments within the priority area.

Council to determine final investment.

City to market property as 'development ready'

The cost could range widely depending on project requested but likely would not have a significant impact on the possible development parcel unless the investment is in the \$100,000 range.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Planning and Economic Development

DATE PROPOSED: January 13, 2017

PROPOSED PROJECT TITLE:

Art initiatives

PROJECTED COST: \$25,000 - \$50,000

PROJECT DESCRIPTION:

Objective: Continue De Pere's tradition of high quality art and culture by investing in other art initiatives.

Why: To promote the art and provide definition to the City of De Pere as a place for art. Placemaking that increases quality of life and helps attract businesses, visitors and residents.

What: Art or graphic addition to the pillars on the bridge and, or Highly visible murals or sculptures in key locations.

How: The easiest implementation would be to provide funding to Definitely De Pere (or another capable organization) with objectives and goals for the funding. Then allow the funding recipient to create a program and implement projects within a set timeframe.

The cost could be variable depending on amount of art and type of program desired. \$25,000 to \$50,000 recommended to make a lasting impact

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations

February 7, 2017

PROPOSED BY: Planning and Economic Development

DATE PROPOSED: January 13, 2017

PROPOSED PROJECT TITLE:

City of De Pere strategic plan or vision

PROJECTED COST: \$50,000 - \$150,000

PROJECT DESCRIPTION:

Objective: A strategic plan that establishes a shared vision for the future of De Pere and includes priority implementation strategies.

Multiple variations on scope and price are possible depending on desired outcome. The narrative below provides a City-Wide perspective but another viable alternative is to work on a Vision focused on the Downtown.

The goal of the Strategic Plan is to guide the responsible use of resources, effectiveness and efficiency in municipal service delivery and accountability to citizens, Council and stakeholders. A strategic plan can be completed for the entire community, or it can be focused in one area. Wauwatosa completed a city-wide strategic plan in 2014 and provides annual updates on progress. The City of Appleton completed a strategic plan that focused on economic development and branding (links provided below for reference).

The City of De Pere budget provides some of the information that is often found in a traditional strategic plan but that information is separated by department and also does not forecast into the future. Other City documents like the Comprehensive Plan and Downtown Master Plan provide direction for the future, but

A successful strategic plan will include a vision for the community that is developed and supported by residents, strategic goals in order to fulfill the vision and implementation and action items.

Why: Trends show population growth in and around urban centers, however, some urban centers are doing a better job than others at attracting and retaining the population needed to sustain economic growth. The City of De Pere provides numerous amenities and assets including high quality housing stock, great schools, efficient municipal services, safety and abundant recreational choices (downtown to parks to trails). The City consistently ranks high on livability indexes. However, De Pere now faces stiff competition from other similar sized communities. As workers shift from choosing where to live first before choosing where to work, it becomes increasingly important for the City to tell our story and market our assets.

Options: The scope of this type of project can vary widely depending on the type of project desired. There is a large difference between a full City-wide strategic plan and the development of a new logo. When determining the scope, consider the following:

A new logo or slogan is most effective when tied to a strong vision for the community. What should De Pere be in 10 years? Should downtown buildings be tall and modern? Or mid-size and historic? Or a mix of both? What types of parks and public spaces are needed for our residents? Is there a specific cluster of business industry that we should capitalize on? How does De Pere differ from our neighbors? What's our niche? Is De Pere progressive? Is De Pere sustainable? Where should we grow? How should we grow? Does De Pere provide the best municipal services? If the answers to these questions are not known, then starting with a strategic plan that has a logo/slogan as an end deliverable may make sense.

Any scope considered should be a collaborative effort with stakeholders and the community. The scope could be limited by work involved but also limited geographically. A strategic plan could encompass the entire city but, alternatively, focus on housing, downtown, business parks, public services, et al.

If branding (logo/slogan) is desired, the most successful branding efforts reflect not only who we are as a community, but also where we want to go. The brand should be distinct enough to reflect De Pere and 'catchy' enough to be celebrated by the community. The 'Pure Michigan' campaign success is something we should strive for. A unified brand and slogan is important on many levels. From an Economic Development standpoint, it helps us market businesses that may not be familiar with De Pere or the

Return to Index

region. For residents, it establishes the expectation for the type of service we provide and the type of community we strive to be. Rather than a generic tagline, any branding should be authentically De Pere.

Samples of Possible Deliverables:

SWOT Analysis of City.

Public Participation and Input Sessions – Visioning Statement.

3 Top Strategies for Future of De Pere - Implementation table on how to get there.

Marketing and Communication Plan (how to infiltrate brand into website/documents/social media/ et al).

City logo.

City Slogan or Tag Line.

The appropriate firm would have the ability to lead elected officials and stakeholders through strategic visioning sessions and also have the ability to work with the public at large in terms of outreach, open houses, idea generation and feedback. Public participation yields more successful plans because participants have ownership in, and are able to tell the story of, the final deliverable. In some ways, the process is similar to the types of public involvement that occurs with a Comprehensive Plan but in this case, it needs to be more focused and engaging. The level of public participation would vary depending on project scope and desired outcome.

Estimated Cost - \$50,000-\$150,000 (depending on scope and desired deliverables).

Some relevant articles and comparable projects:

<https://www.clearpointstrategy.com/what-is-a-strategic-plan-for-your-city/>

<http://www.wauwatosa.net/index.aspx?NID=1236>

<http://www.manheimsolutions.com/appleton-wisconsin-announces-new-strategic-planning-initiative/>

<http://www.howdesign.com/resources-education/online-design-courses-education/4-key-reasons-branding-is-important/>

<http://www.governing.com/topics/economic-dev/gov-municipal-branding-campaigns-worth-price.html>

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Planning and Economic Development

DATE PROPOSED: January 13, 2017

PROPOSED PROJECT TITLE:

Micro or revolving loan fund

PROJECTED COST: \$250,000

PROJECT DESCRIPTION:

Objective: Establish a City operated revolving loan fund used to fulfill growth objectives.

Why: The City currently manages a revolving loan fund (RLF) account that is governed by rules and regulations as set by HUD and the State of Wisconsin. The RLF can be used for a number of things but the stringent reporting requirements result in working capital being the only feasible option. Sometimes the loan reporting requirements set by the state and federal governments (which seem to increase every year), deter potential applicants.

What: De Pere could set aside a portion of the stadium tax money to establish a municipal revolving loan fund. The loan fund could be used in order to target specific desired investment areas that are important to the City. For example:

Downtown Investment – loans could be available to downtown businesses.

Physical Development – loans available for those who provide building/site design efforts above Code requirements.

Residential Development – loans could be given to home buyers who renovate existing housing stock in specific areas of De Pere – Or multi family-mixed use developments.

New businesses – loans could be made to start up or new businesses to the Green Bay Region - specific clusters of business could be targeted.

Placemaking – loans could be made to projects that add placemaking elements like public art, plazas, seating area, paths, etc.

Because the program is loan based, loan repayments (principle and interest) should replenish the account over time, resulting in a long term incentive program.

The objectives for the loan fund, as well as a loan manual and application, must be completed prior to the issuance of any loans. The Loan requirements must clearly set out the requirements for an application to ensure fairness. The requirements will need to consider collateral, loan terms, default provisions, etc. All loans carry some level of risk and municipal programs like this often provide loans to applicants that otherwise would not qualify for 100% private financing. A successful loan program would target a specific area of need for the City of De Pere and then craft an attractive loan offering around that need.

Implementation Timeline: 6-9 Months.

Return to Index

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Police Department

DATE PROPOSED: October 14, 2016

PROPOSED PROJECT TITLE:

Police Department garage addition

PROJECTED COST: Unknown

PROJECT DESCRIPTION:

Add on to the police department garage for enclosed parking for vehicles, or at least hire a consultant to give an idea of what the plans would look like and the costs for the future.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Public Works

DATE PROPOSED: January 23, 2017

PROPOSED PROJECT TITLE:

Downtown dumpster enclosures

PROJECTED COST: \$480,000

PROJECT DESCRIPTION:

Use money to fund building decorative dumpster enclosures for our downtown areas. Dumpster enclosures are estimated to cost \$60,000. We will need approximately four on west side and approximately four on east side. $\$60,000 * 8 = \$480,000$.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Public Works

DATE PROPOSED: January 23, 2017

PROPOSED PROJECT TITLE:

Southern Bridge

PROJECTED COST: Unknown (City share of estimated \$100 million total project cost)

PROJECT DESCRIPTION:

Set money aside for future building of southern bridge corridor.

CITY COUNCIL COMMENTS:

City of De Pere Stadium Tax Rebate Project Recommendations
February 7, 2017

PROPOSED BY: Public Works

DATE PROPOSED: January 23, 2017

PROPOSED PROJECT TITLE:

Nicolet Square Improvements

PROJECTED COST: Unknown

PROJECT DESCRIPTION:

Consider putting the money towards reconstructing the Nicolet Square parking lot as per master plan.

CITY COUNCIL COMMENTS:

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: February 7, 2017
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Voucher Approval.

ATTACHMENTS:

- 2-7-17 VOUCHERS (PDF)

PACKET: 05424 FEB 2017 COUNCIL - 1 2-7-17

15.a

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
0001	A1 ELEVATOR CORP							
	I-10723	A1 ELEVATOR CORP	R	2/07/2017		162.00CR	081037	162.00
4632	ACCURATE APPRAISAL LLC							
	I-ACCAPP2017-2	ACCURATE APPRAISAL LLC	R	2/07/2017		5,000.00CR	081038	5,000.00
2091	AHLBORN EQUIPMENT INC							
	I-187702	AHLBORN EQUIPMENT INC	R	2/07/2017		98.81CR	081039	98.81
0302	AIRGAS USA LLC							
	I-9941284130	AIRGAS USA LLC	R	2/07/2017		283.95CR	081040	
	I-9941284131	AIRGAS USA LLC	R	2/07/2017		323.69CR	081040	
	I-9941284132	AIRGAS USA LLC	R	2/07/2017		97.00CR	081040	704.64
5323	ALLIED 100 LLC							
	I-763676	ALLIED 100 LLC	R	2/07/2017		341.00CR	081041	341.00
0007	AMBROSIUS SALES & SERVICE							
	I-109742	AMBROSIUS SALES & SERVICE	R	2/07/2017		316.31CR	081042	
	I-109854	AMBROSIUS SALES & SERVICE	R	2/07/2017		25.15CR	081042	341.46
2878	ARING EQUIPMENT CO INC							
	I-725837	ARING EQUIPMENT CO INC	R	2/07/2017		17.32CR	081043	
	I-725850	ARING EQUIPMENT CO INC	R	2/07/2017		45.21CR	081043	
	I-C36046	ARING EQUIPMENT CO INC	R	2/07/2017		9,279.57CR	081043	9,342.10
0014	ASCAP							
	I-201702016812	ASCAP	R	2/07/2017		341.00CR	081044	341.00
2997	ATLAS OUTFITTERS ATR							
	I-12723	ATLAS OUTFITTERS ATR	R	2/07/2017		88.00CR	081045	88.00
5199	AYRES ASSOCIATES INC							
	I-167037	AYRES ASSOCIATES INC	R	2/07/2017		1,482.20CR	081046	1,482.20
0020	BADGERLAND PRINTING INC							
	I-28966	BADGERLAND PRINTING INC	R	2/07/2017		280.00CR	081047	
	I-28984	BADGERLAND PRINTING INC	R	2/07/2017		108.00CR	081047	
	I-29005	BADGERLAND PRINTING INC	R	2/07/2017		116.00CR	081047	504.00
0023	BATTERIES PLUS LLC							
	I-501-241380-01	BATTERIES PLUS LLC	R	2/07/2017		377.65CR	081048	377.65

Attachment: 2-7-17 VOUCHERS (5506 : Voucher Approval.)

PACKET: 05424 FEB 2017 COUNCIL - 1 2-7-17

VENDOR SET: 01

15.a

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
0027	BAY TOWEL INC							
	I-2318339	BAY TOWEL INC	R	2/07/2017		39.96CR	081049	
	I-2318340	BAY TOWEL INC	R	2/07/2017		95.89CR	081049	
	I-2318341	BAY TOWEL INC	R	2/07/2017		53.95CR	081049	
	I-2320719	BAY TOWEL INC	R	2/07/2017		177.02CR	081049	
	I-2320736	BAY TOWEL INC	R	2/07/2017		72.06CR	081049	
	I-2322493	BAY TOWEL INC	R	2/07/2017		178.43CR	081049	
	I-2326625	BAY TOWEL INC	R	2/07/2017		41.51CR	081049	
	I-2326626	BAY TOWEL INC	R	2/07/2017		96.94CR	081049	
	I-2329033	BAY TOWEL INC	R	2/07/2017		72.06CR	081049	827.82
0034	BLINDAUER'S INC							
	I-4468	BLINDAUER'S INC	R	2/07/2017		175.89CR	081050	175.89
0649	BRAUER SUPPLY & EQUIPMENT							
	I-2017019	BRAUER SUPPLY & EQUIPMENT	R	2/07/2017		2,051.85CR	081051	2,051.85
0039	BROOKS TRACTOR INC							
	I-D52384	BROOKS TRACTOR INC	R	2/07/2017		212.35CR	081052	
	I-D52461	BROOKS TRACTOR INC	R	2/07/2017		192.54CR	081052	404.89
2944	BROWN COUNTY JAIL							
	I-201702016813	BROWN COUNTY JAIL	R	2/07/2017		240.00CR	081053	240.00
0044	BROWN COUNTY REGISTER OF DEEDS							
	I-201702016814	BROWN COUNTY REGISTER OF DEEDS	R	2/07/2017		31.50CR	081054	31.50
2984	BROWN COUNTY TREASURER							
	I-2017-00000023	BROWN COUNTY TREASURER	R	2/07/2017		3,832.33CR	081055	3,832.33
0050	CAMERA CORNER INC							
	I-479052-IN	CAMERA CORNER INC	R	2/07/2017		31,824.00CR	081056	
	I-479052A-IN	CAMERA CORNER INC	R	2/07/2017		13,962.25CR	081056	45,786.25
0115	CARQUEST AUTO PARTS LLC							
	I-6339-234982	CARQUEST AUTO PARTS LLC	R	2/07/2017		15.38CR	081057	15.38
6061	CARRICO AQUATIC RESOURCES INC							
	I-20170116	CARRICO AQUATIC RESOURCES INC	R	2/07/2017		1,324.70CR	081058	1,324.70
0536	CDW GOVERNMENT INC							
	I-GMM0508	CDW GOVERNMENT INC	R	2/07/2017		1,115.00CR	081059	
	I-GMX5176	CDW GOVERNMENT INC	R	2/07/2017		3,628.93CR	081059	4,743.93

Attachment: 2-7-17 VOUCHERS (5506 : Voucher Approval.)

PACKET: 05424 FEB 2017 COUNCIL - 1 2-7-17

VENDOR SET: 01

BANK : AP ASSOCIATED

15.a

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
2708	CLEANING SOLUTION SERVICES INC							
	I-12563	CLEANING SOLUTION SERVICES INC	R	2/07/2017		29.64CR	081060	
	I-12596	CLEANING SOLUTION SERVICES INC	R	2/07/2017		1,416.56CR	081060	
	I-12597	CLEANING SOLUTION SERVICES INC	R	2/07/2017		1,784.35CR	081060	3,230.55
7337	COMPASS MINERALS AMERICA							
	I-71584485	COMPASS MINERALS AMERICA	R	2/07/2017		5,464.43CR	081061	
	I-71587662	COMPASS MINERALS AMERICA	R	2/07/2017		18,013.56CR	081061	23,477.99
6700	DARLEY CO							
	I-17271767	DARLEY CO	R	2/07/2017		3,583.75CR	081062	3,583.75
1302	DE KEYSER CONST CO INC							
	I-1600-172	DE KEYSER CONST CO INC	R	2/07/2017		4,382.54CR	081063	
	I-1600-173	DE KEYSER CONST CO INC	R	2/07/2017		5,008.24CR	081063	9,390.78
6946	DEAN ENTERPRISES LLC							
	I-D-50912	DEAN ENTERPRISES LLC	R	2/07/2017		105.75CR	081064	105.75
2624	DECKER SUPPLY CO							
	I-894618	DECKER SUPPLY CO	R	2/07/2017		2,410.00CR	081065	2,410.00
1	DESTACHE, MICHAEL & JEAN							
	I-201702016815	MAILB	R	2/07/2017		75.00CR	081066	75.00
7249	DLZ							
	I-136087	DLZ	R	2/07/2017		1,040.00CR	081067	1,040.00
0086	EMPLOYEE RESOURCE CENTER INC							
	I-ERC-0117-5297	EMPLOYEE RESOURCE CENTER INC	R	2/07/2017		411.00CR	081068	411.00
3452	ESRI INC							
	I-93237930	ESRI INC	R	2/07/2017		15,600.00CR	081069	15,600.00
0091	FASTENAL COMPANY							
	I-WIGRE340322	FASTENAL COMPANY	R	2/07/2017		1.49CR	081070	
	I-WIGRE340390	FASTENAL COMPANY	R	2/07/2017		73.79CR	081070	75.28
0331	FERGUSON WATERWORKS #1476 INC							
	I-214064	FERGUSON WATERWORKS #1476 INC	R	2/07/2017		450.00CR	081071	
	I-214065	FERGUSON WATERWORKS #1476 INC	R	2/07/2017		650.00CR	081071	1,100.00

Attachment: 2-7-17 VOUCHERS (5506 : Voucher Approval.)

PACKET: 05424 FEB 2017 COUNCIL - 1 2-7-17

VENDOR SET: 01

15.a

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
0096	FIRE APPARATUS & EQUIPMENT INC							
	I-16413	FIRE APPARATUS & EQUIPMENT INC	R	2/07/2017		3,361.01CR	081072	3,361.01
0200	FIRST SUPPLY LLC							
	I-10333985-00	FIRST SUPPLY LLC	R	2/07/2017		64.28CR	081073	
	I-10397215-00	FIRST SUPPLY LLC	R	2/07/2017		55.38CR	081073	119.66
3304	FISCHER-ULMAN CONST INC							
	I-16-05 (5) FINAL	FISCHER-ULMAN CONST INC	R	2/07/2017		9,964.36CR	081074	9,964.36
0835	FOSTER COACH SALES INC							
	I-11020	FOSTER COACH SALES INC	R	2/07/2017		334.13CR	081075	334.13
0105	FOX SPECIALITY COMPANY							
	I-34804	FOX SPECIALITY COMPANY	R	2/07/2017		131.31CR	081076	131.31
1068	FOX VALLEY TRUCK & BODY INC							
	I-48912	FOX VALLEY TRUCK & BODY INC	R	2/07/2017		5,673.45CR	081077	5,673.45
7535	JAMES FRANK							
	I-87904	JAMES FRANK	R	2/07/2017		267.50CR	081078	267.50
3655	FUN EXPRESS LLC							
	I-681784562-01	FUN EXPRESS LLC	R	2/07/2017		104.65CR	081079	104.65
2052	GEGARE PURCHASING LLC							
	I-1770131	GEGARE PURCHASING LLC	R	2/07/2017		119.04CR	081080	119.04
2544	GLOBAL RECOGNITION INC							
	I-162293	GLOBAL RECOGNITION INC	R	2/07/2017		54.45CR	081081	
	I-162467	GLOBAL RECOGNITION INC	R	2/07/2017		268.50CR	081081	322.95
6923	GORDON FLESCH COMPANY INC.							
	I-IN11777408	GORDON FLESCH COMPANY INC.	R	2/07/2017		117.00CR	081082	117.00
0116	GRAINGER INC							
	I-9331133828	GRAINGER INC	R	2/07/2017		121.00CR	081083	
	I-9335479730	GRAINGER INC	R	2/07/2017		1,882.00CR	081083	2,003.00
0119	GREATER GREEN BAY CHAMBER							
	I-159498	GREATER GREEN BAY CHAMBER	R	2/07/2017		3,906.00CR	081084	3,906.00

Attachment: 2-7-17 VOUCHERS (5506 : Voucher Approval.)

PACKET: 05424 FEB 2017 COUNCIL - 1 2-7-17

15.a

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
0124	GREEN BAY CITY TREASURER							
	I-108071	GREEN BAY CITY TREASURER	R	2/07/2017		36,457.25CR	081085	36,457.25
4902	HALRON LUBRICANTS INC							
	C-893587-00	HALRON LUBRICANTS INC	R	2/07/2017		20.00	081086	
	I-893104-00	HALRON LUBRICANTS INC	R	2/07/2017		1,365.72CR	081086	1,345.72
3521	HD SUPPLY WATERWORKS LTD							
	I-G616178	HD SUPPLY WATERWORKS LTD	R	2/07/2017		360.00CR	081087	
	I-G638569	HD SUPPLY WATERWORKS LTD	R	2/07/2017		34,335.45CR	081087	
	I-G658598	HD SUPPLY WATERWORKS LTD	R	2/07/2017		2,232.65CR	081087	
	I-G661246	HD SUPPLY WATERWORKS LTD	R	2/07/2017		854.65CR	081087	
	I-G663254	HD SUPPLY WATERWORKS LTD	R	2/07/2017		352.44CR	081087	38,135.19
5674	HOME TEAM SPORTS & APPAREL INC							
	I-28782	HOME TEAM SPORTS & APPAREL INC	R	2/07/2017		443.75CR	081088	443.75
5484	HYDROCORP INC							
	I-41548-IN	HYDROCORP INC	R	2/07/2017		2,876.00CR	081089	
	I-41587-IN	HYDROCORP INC	R	2/07/2017		3,325.00CR	081089	6,201.00
5425	IAAI INC							
	I-99349	IAAI INC	R	2/07/2017		100.00CR	081090	100.00
1399	INDOFF INC							
	C-2910572	INDOFF INC	R	2/07/2017		43.96	081091	
	I-2900870	INDOFF INC	R	2/07/2017		4,199.95CR	081091	
	I-2902063	INDOFF INC	R	2/07/2017		17.81CR	081091	
	I-2903738	INDOFF INC	R	2/07/2017		280.14CR	081091	
	I-2904764	INDOFF INC	R	2/07/2017		145.00CR	081091	
	I-2905571	INDOFF INC	R	2/07/2017		18.20CR	081091	
	I-2906083	INDOFF INC	R	2/07/2017		125.13CR	081091	
	I-2906693	INDOFF INC	R	2/07/2017		34.47CR	081091	
	I-2906694	INDOFF INC	R	2/07/2017		29.68CR	081091	
	I-2908349	INDOFF INC	R	2/07/2017		156.60CR	081091	
	I-2908636	INDOFF INC	R	2/07/2017		341.14CR	081091	
	I-2908637	INDOFF INC	R	2/07/2017		63.31CR	081091	
	I-2908638	INDOFF INC	R	2/07/2017		245.95CR	081091	
	I-2913062	INDOFF INC	R	2/07/2017		20.97CR	081091	5,634.39
VOID	VOID CHECK		V	2/07/2017			081092	**VOID**

Attachment: 2-7-17 VOUCHERS (5506 : Voucher Approval.)

PACKET: 05424 FEB 2017 COUNCIL - 1 2-7-17

15.a

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0567	INDUSTRIAL MARKETING CORP							
	I-41332	INDUSTRIAL MARKETING CORP	R	2/07/2017		508.71CR	081093	508.71
0141	JEFFERSON FIRE & SAFETY INC							
	I-233574	JEFFERSON FIRE & SAFETY INC	R	2/07/2017		29.00CR	081094	
	I-233575	JEFFERSON FIRE & SAFETY INC	R	2/07/2017		140.40CR	081094	169.40
2602	JOSSART BROTHERS INC							
	I-255	JOSSART BROTHERS INC	R	2/07/2017		2,166.75CR	081095	
	I-263	JOSSART BROTHERS INC	R	2/07/2017		1,248.25CR	081095	
	I-264	JOSSART BROTHERS INC	R	2/07/2017		1,701.00CR	081095	
	I-266	JOSSART BROTHERS INC	R	2/07/2017		1,689.00CR	081095	
	I-285	JOSSART BROTHERS INC	R	2/07/2017		820.25CR	081095	
	I-286	JOSSART BROTHERS INC	R	2/07/2017		997.75CR	081095	
	I-287	JOSSART BROTHERS INC	R	2/07/2017		857.00CR	081095	9,480.00
0696	THE JOURNAL OF LIGHT CONSTRUCTION							
	I-201702016816	THE JOURNAL OF LIGHT CONSTRUCT	R	2/07/2017		39.95CR	081096	39.95
1276	JX ENTERPRISES INC							
	I-D-270060018	JX ENTERPRISES INC	R	2/07/2017		14.32CR	081097	
	I-D-270100017	JX ENTERPRISES INC	R	2/07/2017		73.25CR	081097	
	I-D-270100018	JX ENTERPRISES INC	R	2/07/2017		174.14CR	081097	
	I-D-270110069	JX ENTERPRISES INC	R	2/07/2017		389.29CR	081097	
	I-D-270110084	JX ENTERPRISES INC	R	2/07/2017		3.92CR	081097	
	I-D-270120019	JX ENTERPRISES INC	R	2/07/2017		5.62CR	081097	
	I-D-270130033	JX ENTERPRISES INC	R	2/07/2017		19.38CR	081097	
	I-D-270130082	JX ENTERPRISES INC	R	2/07/2017		13.97CR	081097	
	I-D-270130103	JX ENTERPRISES INC	R	2/07/2017		3.46CR	081097	
	I-D-270160070	JX ENTERPRISES INC	R	2/07/2017		35.23CR	081097	
	I-D-270180030	JX ENTERPRISES INC	R	2/07/2017		59.12CR	081097	
	I-D-270180060	JX ENTERPRISES INC	R	2/07/2017		16.45CR	081097	
	I-D-270190085	JX ENTERPRISES INC	R	2/07/2017		110.22CR	081097	
	I-D-270190115	JX ENTERPRISES INC	R	2/07/2017		10.31CR	081097	
	I-D-270230006	JX ENTERPRISES INC	R	2/07/2017		139.76CR	081097	
	I-D-270260020	JX ENTERPRISES INC	R	2/07/2017		10.16CR	081097	
	I-D-270260031	JX ENTERPRISES INC	R	2/07/2017		16.04CR	081097	
	I-D-270260035	JX ENTERPRISES INC	R	2/07/2017		434.58CR	081097	
	I-D-270260041	JX ENTERPRISES INC	R	2/07/2017		15.45CR	081097	1,544.67
VOID	VOID CHECK		V	2/07/2017			081098	**VOID**

Attachment: 2-7-17 VOUCHERS (5506 : Voucher Approval.)

PACKET: 05424 FEB 2017 COUNCIL - 1 2-7-17

15.a

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
7317	KATANA FORENSICS LLC							
	I-2016001651	KATANA FORENSICS LLC	R	2/07/2017		800.00CR	081099	800.00
3140	KUNDINGER FLUID POWER INC							
	I-50409553	KUNDINGER FLUID POWER INC	R	2/07/2017		11.27CR	081100	11.27
0156	LAWSON PRODUCTS INC							
	I-9304643852	LAWSON PRODUCTS INC	R	2/07/2017		559.63CR	081101	
	I-9304647284	LAWSON PRODUCTS INC	R	2/07/2017		37.33CR	081101	596.96
6198	MAILFINANCE							
	I-H6356845	MAILFINANCE	R	2/07/2017		300.00CR	081102	
	I-N6322849	MAILFINANCE	R	2/07/2017		314.73CR	081102	614.73
0165	MARTELL CONSTRUCTION INC							
	I-15-05 (6) FINAL	MARTELL CONSTRUCTION INC	R	2/07/2017		4,986.50CR	081103	4,986.50
0940	MAXISHARE/SEEGER HEALTH RESOURCES							
	I-118908	MAXISHARE/SEEGER HEALTH RESOUR	R	2/07/2017		56.95CR	081104	56.95
0173	MENARDS INC							
	I-00032	MENARDS INC	R	2/07/2017		14.15CR	081105	
	I-98186	MENARDS INC	R	2/07/2017		29.81CR	081105	
	I-98220	MENARDS INC	R	2/07/2017		6.29CR	081105	
	I-98881	MENARDS INC	R	2/07/2017		36.95CR	081105	
	I-99328	MENARDS INC	R	2/07/2017		79.40CR	081105	
	I-99447	MENARDS INC	R	2/07/2017		75.94CR	081105	
	I-99842	MENARDS INC	R	2/07/2017		11.53CR	081105	
	I-99957	MENARDS INC	R	2/07/2017		18.78CR	081105	272.85
5818	MIDWEST WORKWEAR							
	I-B159	MIDWEST WORKWEAR	R	2/07/2017		206.19CR	081106	206.19
1475	MUNICIPAL CODE CORP							
	I-281223	MUNICIPAL CODE CORP	R	2/07/2017		698.19CR	081107	698.19
0076	NASSCO INC							
	I-S2136046.002	NASSCO INC	R	2/07/2017		161.71CR	081108	161.71
0385	NELSON MACHINE & WELDING CORP							
	I-137347-IN	NELSON MACHINE & WELDING CORP	R	2/07/2017		120.00CR	081109	120.00

Attachment: 2-7-17 VOUCHERS (5506 : Voucher Approval.)

PACKET: 05424 FEB 2017 COUNCIL - 1 2-7-17

15.a

VENDOR SET: 01

BANK : AP ASSOCIATED

			CHECK	CHECK				CHECK	CHECK
VENDOR	NAME / I.D.	DESC	TYPE	DATE	DISCOUNT	AMOUNT	NO#	AMOUNT	
0531	NORTHEAST AUTO PARTS INC								
	C-317837	NORTHEAST AUTO PARTS INC	R	2/07/2017		35.34	081110		
	C-318284	NORTHEAST AUTO PARTS INC	R	2/07/2017		5.56	081110		
	I-138265	NORTHEAST AUTO PARTS INC	R	2/07/2017		39.19CR	081110		
	I-317934	NORTHEAST AUTO PARTS INC	R	2/07/2017		6.49CR	081110		
	I-317997	NORTHEAST AUTO PARTS INC	R	2/07/2017		74.36CR	081110		
	I-318104	NORTHEAST AUTO PARTS INC	R	2/07/2017		34.95CR	081110		
	I-318125	NORTHEAST AUTO PARTS INC	R	2/07/2017		13.99CR	081110		
	I-318133	NORTHEAST AUTO PARTS INC	R	2/07/2017		57.15CR	081110		
	I-318164	NORTHEAST AUTO PARTS INC	R	2/07/2017		24.32CR	081110		
	I-318213	NORTHEAST AUTO PARTS INC	R	2/07/2017		38.03CR	081110		
	I-318268	NORTHEAST AUTO PARTS INC	R	2/07/2017		14.99CR	081110		
	I-318278	NORTHEAST AUTO PARTS INC	R	2/07/2017		9.49CR	081110		
	I-318281	NORTHEAST AUTO PARTS INC	R	2/07/2017		0.60CR	081110		
	I-318304	NORTHEAST AUTO PARTS INC	R	2/07/2017		6.99CR	081110		
	I-318306	NORTHEAST AUTO PARTS INC	R	2/07/2017		35.60CR	081110		
	I-318318	NORTHEAST AUTO PARTS INC	R	2/07/2017		141.72CR	081110		
	I-318320	NORTHEAST AUTO PARTS INC	R	2/07/2017		69.98CR	081110		
	I-318340	NORTHEAST AUTO PARTS INC	R	2/07/2017		89.64CR	081110		
	I-318345	NORTHEAST AUTO PARTS INC	R	2/07/2017		69.40CR	081110		
	I-318385	NORTHEAST AUTO PARTS INC	R	2/07/2017		38.98CR	081110		
	I-318389	NORTHEAST AUTO PARTS INC	R	2/07/2017		105.96CR	081110		
	I-318404	NORTHEAST AUTO PARTS INC	R	2/07/2017		36.99CR	081110	867.92	
VOID	VOID CHECK		V	2/07/2017			081111	**VOID**	
3250	NORTHERN LAKE SERVICE								
	I-309058	NORTHERN LAKE SERVICE	R	2/07/2017		80.00CR	081112	80.00	
0255	ONE LAW GROUP SC								
	I-406-01M (252)	ONE LAW GROUP SC	R	2/07/2017		1,620.92CR	081113	1,620.92	
5222	P J KORTENS & CO INC								
	I-10019242	P J KORTENS & CO INC	R	2/07/2017		138.17CR	081114	138.17	
0499	PACK AND SHIP LLC								
	I-201702016817	PACK AND SHIP LLC	R	2/07/2017		24.24CR	081115	24.24	
0197	PACKER CITY INTERNATIONAL INC								
	I-X101059680:01	PACKER CITY INTERNATIONAL INC	R	2/07/2017		20.16CR	081116		
	I-X101059783:01	PACKER CITY INTERNATIONAL INC	R	2/07/2017		139.90CR	081116	160.06	

Attachment: 2-7-17 VOUCHERS (5506 : Voucher Approval.)

PACKET: 05424 FEB 2017 COUNCIL - 1 2-7-17

15.a

VENDOR SET: 01

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
6791	PACKERLAND ELECTRIC LLC							
	I-1768	PACKERLAND ELECTRIC LLC	R	2/07/2017		2,987.22CR	081117	2,987.22
4476	PAUL CONWAY SHIELDS CORP							
	I-396577-IN	PAUL CONWAY SHIELDS CORP	R	2/07/2017		672.50CR	081118	
	I-396983-IN	PAUL CONWAY SHIELDS CORP	R	2/07/2017		163.50CR	081118	
	I-397554-IN	PAUL CONWAY SHIELDS CORP	R	2/07/2017		291.00CR	081118	1,127.00
0525	PETROLEUM EQUIP SERVICE OF WI INC							
	I-140053	PETROLEUM EQUIP SERVICE OF WI	R	2/07/2017		116.90CR	081119	116.90
3202	PHYSIO-CONTROL INC							
	I-117004508	PHYSIO-CONTROL INC	R	2/07/2017		211.65CR	081120	211.65
0208	POMP'S TIRE SERVICE INC							
	C-10580516	POMP'S TIRE SERVICE INC	R	2/07/2017		40.00	081121	
	C-90037419	POMP'S TIRE SERVICE INC	R	2/07/2017		15.00	081121	
	I-90036722	POMP'S TIRE SERVICE INC	R	2/07/2017		1,835.56CR	081121	
	I-90037027	POMP'S TIRE SERVICE INC	R	2/07/2017		169.95CR	081121	
	I-90037060	POMP'S TIRE SERVICE INC	R	2/07/2017		498.48CR	081121	
	I-90037154	POMP'S TIRE SERVICE INC	R	2/07/2017		157.15CR	081121	
	I-90037226	POMP'S TIRE SERVICE INC	R	2/07/2017		442.68CR	081121	
	I-90037322	POMP'S TIRE SERVICE INC	R	2/07/2017		48.50CR	081121	
	I-90037334	POMP'S TIRE SERVICE INC	R	2/07/2017		25.45CR	081121	3,122.77
1701	PRAXAIR DISTRIBUTION INC							
	I-75763291	PRAXAIR DISTRIBUTION INC	R	2/07/2017		38.25CR	081122	38.25
6948	RAY'S TIRE							
	I-3-42083	RAY'S TIRE	R	2/07/2017		1,355.59CR	081123	1,355.59
0229	RIVER VALLEY TESTING CORP							
	I-36411	RIVER VALLEY TESTING CORP	R	2/07/2017		2,478.40CR	081124	
	I-36412	RIVER VALLEY TESTING CORP	R	2/07/2017		2,321.60CR	081124	4,800.00
0681	ROGAN'S SHOES							
	I-231559	ROGAN'S SHOES	R	2/07/2017		100.00CR	081125	100.00
7447	ROUTE READY PARTS & SERVICE							
	I-6450-00	ROUTE READY PARTS & SERVICE	R	2/07/2017		745.34CR	081126	745.34
0235	SAINT VINCENT HOSPITAL							
	I-44986	SAINT VINCENT HOSPITAL	R	2/07/2017		13.03CR	081127	13.03

Attachment: 2-7-17 VOUCHERS (5506 : Voucher Approval.)

PACKET: 05424 FEB 2017 COUNCIL - 1 2-7-17

VENDOR SET: 01

15.a

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK	CHECK	DISCOUNT	AMOUNT	CHECK	CHECK
			TYPE	DATE			NO#	AMOUNT
2953	SHERWIN INDUSTRIES INC							
	I-SS068681	SHERWIN INDUSTRIES INC	R	2/07/2017		2,171.00CR	081128	2,171.00
0406	SIMPLEXGRINNELL INC							
	I-79125374	SIMPLEXGRINNELL INC	R	2/07/2017		1,788.23CR	081129	1,788.23
0252	SOUTHSIDE TIRE CO INC							
	I-3059211	SOUTHSIDE TIRE CO INC	R	2/07/2017		69.30CR	081130	69.30
0999	STAPLES ADVANTAGE							
	I-3326304606	STAPLES ADVANTAGE	R	2/07/2017		45.19CR	081131	45.19
3378	STRYKER SALES CORP							
	I-2083887M	STRYKER SALES CORP	R	2/07/2017		21.02CR	081132	21.02
0268	TRUCK EQUIPMENT INC							
	I-721889-00	TRUCK EQUIPMENT INC	R	2/07/2017		610.00CR	081133	
	I-723253-00	TRUCK EQUIPMENT INC	R	2/07/2017		627.00CR	081133	
	I-725165-00	TRUCK EQUIPMENT INC	R	2/07/2017		24.24CR	081133	1,261.24
6900	TURRIFF PLUMBING INC.							
	I-8466	TURRIFF PLUMBING INC.	R	2/07/2017		4,670.00CR	081134	4,670.00
0417	TWEET GAROT MECHANICAL INC							
	I-42084	TWEET GAROT MECHANICAL INC	R	2/07/2017		1,027.91CR	081135	
	I-42085	TWEET GAROT MECHANICAL INC	R	2/07/2017		334.90CR	081135	
	I-42086	TWEET GAROT MECHANICAL INC	R	2/07/2017		1,027.91CR	081135	
	I-42088	TWEET GAROT MECHANICAL INC	R	2/07/2017		726.49CR	081135	
	I-42287	TWEET GAROT MECHANICAL INC	R	2/07/2017		2,478.00CR	081135	
	I-42935	TWEET GAROT MECHANICAL INC	R	2/07/2017		1,182.72CR	081135	6,777.93
0272	UNIFORM SHOPPE INC							
	I-261554	UNIFORM SHOPPE INC	R	2/07/2017		10.95CR	081136	
	I-261681	UNIFORM SHOPPE INC	R	2/07/2017		134.45CR	081136	
	I-261711	UNIFORM SHOPPE INC	R	2/07/2017		146.75CR	081136	
	I-262002	UNIFORM SHOPPE INC	R	2/07/2017		226.85CR	081136	
	I-262078	UNIFORM SHOPPE INC	R	2/07/2017		91.85CR	081136	
	I-262133	UNIFORM SHOPPE INC	R	2/07/2017		249.95CR	081136	
	I-262215	UNIFORM SHOPPE INC	R	2/07/2017		163.70CR	081136	
	I-262248	UNIFORM SHOPPE INC	R	2/07/2017		526.45CR	081136	
	I-262343	UNIFORM SHOPPE INC	R	2/07/2017		400.00CR	081136	
	I-262343B	UNIFORM SHOPPE INC	R	2/07/2017		21.95CR	081136	
	I-262377	UNIFORM SHOPPE INC	R	2/07/2017		15.00CR	081136	
	I-262412	UNIFORM SHOPPE INC	R	2/07/2017		215.25CR	081136	2,203.15

Attachment: 2-7-17 VOUCHERS (5506 : Voucher Approval.)

			CHECK	CHECK				CHECK	CHECK
VENDOR	NAME / I.D.	DESC	TYPE	DATE	DISCOUNT	AMOUNT	NO#	AMOUNT	
3085	VANDERLOOP'S SHOES INC								
	I-I04-10013612	VANDERLOOP'S SHOES INC	R	2/07/2017		1,466.00CR	081137		
	I-I04-10013761	VANDERLOOP'S SHOES INC	R	2/07/2017		100.00CR	081137		
	I-I04-10013846	VANDERLOOP'S SHOES INC	R	2/07/2017		100.00CR	081137	1,666.00	
3707	VIKING ELECTRIC SUPPLY								
	I-2155378	VIKING ELECTRIC SUPPLY	R	2/07/2017		61.80CR	081138		
	I-2159265	VIKING ELECTRIC SUPPLY	R	2/07/2017		238.71CR	081138		
	I-2201674	VIKING ELECTRIC SUPPLY	R	2/07/2017		202.95CR	081138		
	I-2213424	VIKING ELECTRIC SUPPLY	R	2/07/2017		715.28CR	081138	1,218.74	
5892	VONBRIESEN & ROPER SC								
	I-227635	VONBRIESEN & ROPER SC	R	2/07/2017		2,100.00CR	081139	2,100.00	
7325	JESSE WEGNER								
	I-201702016818	JESSE WEGNER	R	2/07/2017		100.00CR	081140	100.00	
6998	WFCA: THE DAILY DISPATCH								
	I-2017-256	WFCA: THE DAILY DISPATCH	R	2/07/2017		575.00CR	081141	575.00	
0897	WI ASA								
	I-2017-003	WI ASA	R	2/07/2017		51.00CR	081142	51.00	
0932	WI CITY/COUNTY MANAGEMENT ASSOC								
	I-201702016819	WI CITY/COUNTY MANAGEMENT ASSO	R	2/07/2017		198.90CR	081143	198.90	
7527	WI DEPT OF JUSTICE								
	I-455TIME-0000001331	WI DEPT OF JUSTICE	R	2/07/2017		703.50CR	081144	703.50	
6469	WI DOCUMENT IMAGING								
	I-74392	WI DOCUMENT IMAGING	R	2/07/2017		89.22CR	081145		
	I-74512	WI DOCUMENT IMAGING	R	2/07/2017		340.86CR	081145	430.08	
0537	WI EMERGENCY MNGMT/SERB								
	I-201702016820	WI EMERGENCY MNGMT/SERB	R	2/07/2017		1,435.00CR	081146	1,435.00	
3876	WI MUNICIPAL COURT CLERKS ASSOC								
	I-201702016821	WI MUNICIPAL COURT CLERKS ASSO	R	2/07/2017		40.00CR	081147	40.00	

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	108	0.00	318,761.28	318,761.28
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	3	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	111	0.00	318,761.28	318,761.28

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
--------	-------------	------	---------------	---------------	----------	--------	--------------	-----------------

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT

100	2/2017	154,801.78CR
201	2/2017	24,706.21CR
290	2/2017	30.00CR
405	2/2017	21,992.09CR
415	2/2017	45,786.25CR
601	2/2017	57,112.41CR
650	2/2017	14,332.54CR
=====		
ALL		318,761.28CR

Attachment: 2-7-17 VOUCHERS (5506 : Voucher Approval.)

City of De Pere, Wisconsin**Request For Common Council Action**

MEETING DATE: February 7, 2017
DEPARTMENT: City Clerk-Treasurer
FROM: Shana Ledvina
SUBJECT: Operator License Applications.

ATTACHMENTS:

- 02-07-17 (PDF)

CITY OF DE PERE - February 7, 2017

ITEM	NAME	ADDRESS	CITY	ST	ZIP
Previously Tabled Operator License Applications					
1	WENIG, TREVOR I.	1837 ST. AGNES DR	GREEN BAY	WI	54304
2	WIRTH, HEATHER J.	740 OAK ST	DE PERE	WI	54115

New Operator License Applications for the 2016-2018 Licensing Period					
1	FEEST, JAMIE L.	3516 29TH ST	KENOSHA	WI	53144
2	HANCOCK, WILLOUGHBY W.	2279 SAMANTHA ST	DE PERE	WI	54115
3	LEWIN, KAYLA L.	1281 S 7TH ST	DE PERE	WI	54115
4	LIEBGOTT, ELIZABETH J.	1760 ELDORADO DR #1	GREEN BAY	WI	54302
5	WILLEMS, AUSTIN J.	2835 NOSTALGIC DR	DE PERE	WI	54115

Attachment: 02-07-17 (5498 : Operator License Applications.)