Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
https://www.deperewi.gov/

Agenda

Tuesday, February 7, 2023 | **7:30 PM** | **Council Chambers and Virtual**

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **February 7, 2023** at **7:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET. DE PERE.**

The public may attend the meeting either in person in the Council Chambers or electronically/telephonically. Electronic or telephonic access to the meeting is provided below:

Computer/smart phone accessing https://www.gotomeet.me/DePere

OR

You can also dial in using your phone.
United States (Toll Free): 1 866 899 4679
United States: +1 (312) 757-3117
Access Code: 154-883-285

This meeting may also be rebroadcast on TV throughout the week and available on demand at http://deperecitywi.iqm2.com/.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the January 17, 2023 Common Council meeting.
4. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.
5. Presentation of 2022 De Pere TV Annual Report.
6. Recommendation from the Board of Park Commissioners to approve Amerilux as Main Sponsor of the 2023 De Pere Beer Gardens.
7. Recommendation from the License Committee regarding the Application for a Class "B" Fermented Malt Beverage License and "Class B" Intoxicating Liquor License for Smeckett Adventures LLC (DBA Cycling Brews Taproom), 1109 Honey Ct. Suite B. Submitted by Smeckett Adventures LLC, Agent: Joshua Smits, Green Bay, WI.
8. Recommendation from the License Committee on the request by Troy Noack to appear before the License Committee regarding the denial of his Operator Application. Tabled at the January 17, 2023 meeting.
9. Recommendation from Plan Commission to approve an extraterritorial 4 lot certified survey map at 4546 Trellis DR in the Town of Ledgeview (Parcels D-395-3, D-395-4, D-2028).
10. Recommendation from Plan Commission to approve an extraterritorial 2 lot certified survey map at 3300 BLK Lost Dauphin RD in the Town of Lawrence (Part of Parcel L-27-1).

11. Recommendation from Plan Commission to approve a 3-lot final extraterritorial plat of Shady Court Subdivision at 2400 BLK Little Rapids RD in the Town of Lawrence (Parcel L-458-7).
12. Resolution #23-06 Approving Memorandum of Understanding Between the City of De Pere and Brown County Regarding East River Trail Cleanup Project.
13. Resolution #23-07 Approving Facade Improvement Project and Authorizing Disbursement of Grant (441 Main Avenue - Parcel WD-288).
14. Resolution #23-08 Urging the State Legislature and Governor to Fix Broken System of Funding Critical Local Services.
15. Voucher approval.
16. Future agenda items.
17. Adjournment.

Carey Danen
City Clerk

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:
Alderpersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Stephen Beckett
Joshua Smits
Troy Noack

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**February 7, 2023**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Approval of the minutes of the January 17, 2023 Common Council meeting.**

ATTACHMENTS:

- 1-17-23 Common Council Minutes_Draft (PDF)

Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
https://www.deperewi.gov/

Draft Minutes

Tuesday, January 17, 2023 **7:30 PM** **Council Chambers and Virtual**

I. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Alderperson	Present	
Pamela Gantz	Alderperson	Present	
Jonathon Hansen	Alderperson	Present	
Amy Chandik Kundinger	Alderperson	Excused	
Shana Defnet Ledvina	Alderperson	Present	
Devin Perock	Alderperson	Present	
John Quigley	Alderperson	Present	
Dean Raasch	Alderperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the January 3, 2023 Common Council meeting.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

4. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.

None.

5. Recommendation from Finance/Personnel Committee to Accept $18,546 donation from Greater Green Bay Community Foundation Inc. to Police for use with the K-9 Unit.

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Devin Perock, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

6. Presentation on 2022 Year-End Report from the Chief of Police.

Police Chief Jeremy Muraski provided an overview of Police Department events in 2022, his first year as chief. Highlights included:

- Two new captains and patrol sergeants promoted, and two new officers hired
- Four new hybrid squad cars
- Bike patrol reinstituted
- Voyageur Park calls and responses
- Major challenges facing the department, such as recruitment and retention, and the increasing lethality/potency of illicit drugs

Chief Muraski also answered questions from Council members about officer safety measures, school liaison officers' role in combating the drug issue, the department's K-9 officer, and the breakdown of the traffic enforcement officer's time on the road.

7. Recommendation from Board of Public Works on award of Contract 23-14 City Hall Boiler Replacement to Tweet-Garot Mechanical, Inc. in the amount of $242,324.

RESULT:	**APPROVED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

8. Recommendation from the Board of Public Works to Deny Changes to Section 82-2 of the De Pere Municipal Code to allow Parcels to Exceed three (3) Polycarts.

RESULT:	**DENIAL UPHELD [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

9. Recommendation from the License Committee on a request for a Class "A" Fermented Malt Beverage License and "Class A" Intoxicating Liquor License for De Pere Petroleum LLC (DBA De Pere Y Mart) 1017 4th St. Submitted by De Pere Petroleum, LLC; Agent Basudev Adhikari, Kohler, WI.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

10. Recommendation from the License Committee on an application for a Class "B" Fermented Malt Beverage License and "Class B" Intoxicating Liquor License for After Social, LLC (DBA After: A Social Club) 365 Main Ave., Suite D. Submitted by After Social, LLC; Agent Chad Nehring, De Pere, WI.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Defnet Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

11. Recommendation from the License Committee on an application for a premises description change submitted by St. Norbert College.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Defnet Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

12. Recommendation from the License Committee on the request by Troy Noack to appear before the License Committee regarding the denial of his Operator Application.

RESULT:	**TABLED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

13. Ordinance #23-01 Amending Chapter 150 of the De Pere Municipal Code Regarding Traffic Regulations (Section 150-23 Schedule B).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

14. Ordinance #23-02 Repealing Sections 8-18.3 (Advisory Board for the Notification of Designated Offender Residency) and 8-18.4 (Appeal of Designated Offender Status Under Section 8-18.2) of the De Pere Municipal Code.

    Chief Jeremy Muraski reported that the CORE team from the district attorney's office can access law enforcement-sensitive information, where the citizen members of the City's advisory board could not. He agreed to provide updates to the Council going forward on how the City is doing with compliance rates.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

15. Resolution #23-01 Approving Memorandum with Green Bay Metropolitan Sewerage District (Transfer of Tangible Assets).

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

16. Resolution #23-02 Authorizing Amendment #1 to Agreement for Consulting Services Between the City of De Pere and Short-Elliot-Hendrickson, Incorporated (Municipal Service Center Fuel Island Design Services).

RESULT:	**ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

17. Resolution #23-03 Approving First Responder Service Agreement with Manitowoc Public Utilities Commission.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

18. Resolution #23-04 Authorizing Third Amendment to Agreement for Consulting Services Between the City of De Pere and Cedar Corporation (Phase 2 Environmental Assessment for the S 100 Block of Broadway (Perrot Square Parking Structure)).

    Development Services Director Dan Lindstrom reported that staff should have an action plan by middle of the year when the assessment is completed.

RESULT:	**ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

19. Resolution #23-05 Authorizing Second Amendment to Agreement for Consulting Services Between the City of De Pere and MSA Professional Services, Inc. (Grant Identification, Solicitation and Management Services).

RESULT:	**ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

20. Appointment to Police and Fire Commission by Mayor Boyd.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

21. Voucher approval.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dan Carpenter, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
EXCUSED:	Amy Chandik Kundinger

22. Future agenda items.

Alderperson Hansen requested an update on the types of grants MSA has identified since they were hired as a consultant. This will be presented to the Finance-Personnel Committee.

23. Adjournment.

Alderperson Ledvina moved, seconded by Alderperson Gantz to adjourn the meeting at 8:19 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**February 7, 2023**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.**

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**February 7, 2023**
DEPARTMENT:	**Information Technology**
FROM:	**Justine Braun**
SUBJECT:	**Presentation of 2022 De Pere TV Annual Report.**

Justine Braun will give a brief presentation of the highlights of De Pere TV's 2022 annual report.

ATTACHMENTS:

- DPTV Annual Report 2022 (PDF)

2022

DE PERE

DPTV

Annual Report

DPTV strives to inform and engage citizens of De Pere through public meetings and educational programming. The following is information on potential viewership, programming and suggested improvements.

Public Meetings Aired on DPTV per Month, 2022

Month, 2022	# of Meetings
Jan	8
Feb	11
March	9
April	8
May	10
June	9
July	7
Aug	8
Sept	7
Oct	12
Nov	9
Dec	7

Average # of meetings per month: 8.75

Total Recorded Meetings: 105

Total Meeting Hours Recorded: 82:32:57

Meetings Breakdown: Q1

January 2022 (By recording date)	# of Times Aired	Duration of Meeting (hh:mm:ss)
Common Council - Jan. 4	44	00:24:30
Board of Public Works	51	00:15:48
Finance/Personnel Committee	46	00:29:14
Common Council - Jan. 18	36	00:20:13
Board of Park Commissioners	31	00:08:30
Board of Appeals	19	00:19:43
Plan Commission	19	00:42:59

February 2022 (By recording date)	# of Times Aired	Duration of Meeting (hh:mm:ss)
Common Council - Feb. 1	45	00:22:10
Board of Public Works	62	00:45:47
Finance/Personnel Committee	64	00:29:55
Board of Health	111	00:58:01
Common Council - Feb. 16	27	00:30:32
Board of Park Commissioners	61	00:58:54
Police and Fire Commission – Feb. 21	NO DATA	00:41:18
Historic Preservation Comm.	104	00:55:38
Police and Fire Commission – Feb. 25	No DATA	00:06:03
Board of Appeals	113	00:50:36
Redevelopment Authority	121	00:31:22

March 2022 (By recording date)	**# of Times Aired**	**Duration of Meeting (hh:mm:ss)**
Common Council - March 1	29	00:16:14
Board of Public Works	66	01:07:23
Sustainability Commission	94	00:33:05
Finance/Personnel Committee	52	00:44:11
Common Council – March 15	41	01:16:18
Police and Fire Commission	NO DATA	00:04:44
Board of Park Commissioners	67	00:46:45
Plan Commission	51	01:12:40

Meetings Breakdown: Q2

April 2022 (By recording date)	**# of Times Aired**	**Duration of Meeting (hh:mm:ss)**
Common Council – April 6	25	00:22:13
Board of Public Works	38	02:45:39
Finance/Personnel Committee	34	00:51:49
Common Council – April 19	25	00:50:18
Police and Fire Commission	NO DATA	00:16:14
Board of Park Commissioners	18	01:31:09
Plan Commission	37	02:13:23

May 2022 (By recording date)	**# of Times Aired**	**Duration of Meeting (hh:mm:ss)**
Common Council – May 3	28	00:22:31
Board of Review	NO DATA	01:47:35
Board of Health	94	00:44:17
Board of Public Works	67	01:06:10
Finance/Personnel Committee	48	01:37:48
Historic Preservation Commission	106	00:31:43
Common Council – May 17	37	00:59:19
Board of Park Commissioners	52	02:17:54
Plan Commission	48	00:52:16

June 2022 (By recording date)	**# of Times Aired**	**Duration of Meeting (hh:mm:ss)**
Common Council – June 7	29	01:32:44
Board of Public Works	50	01:19:52
Sustainability Commission	132	01:18:46
Finance/Personnel Committee	36	01:04:19
Board of Park Commissioners	78	01:16:26

Common Council – June 21	37	00:35:28
Plan Commission	50	01:44:25

Meetings Breakdown: Q3

July 2022 (By recording date)	**# of Times Aired**	**Duration of Meeting (hh:mm:ss)**
Common Council – July 5	34	00:13:44
Board of Public Works	68	00:48:13
Finance/Personnel Committee	83	01:37:33
Common Council – July 19	32	01:20:22
Board of Park Commissioners	56	01:28:00
Plan Commission	47	01:16:54

August 2022 (listed by recording date)	**# of Times Aired**	**Duration of Meeting (hh:mm:ss)**
Common Council – Aug. 2	29	00:24:50
Board of Health	144	00:58:33
Board of Public Works	89	00:42:46
Historic Preservation Commission	78	00:41:13
Common Council – Aug. 16	48	01:29:39
Board of Park Commissioners	67	01:10:32
Plan Commission	50	00:27:31

September 2022 (By recording date)	**# of Times Aired**	**Duration of Meeting (hh:mm:ss)**
Common Council – Sept. 6	29	00:47:49
Board of Public Works	46	01:18:36
Sustainability Commission	52	01:09:12
Finance/Personnel Committee	41	00:55:31
Board of Park Commissioners	79	01:24:54
Common Council – Sept. 20	40	00:40:31
Plan Commission	60	00:57:36

Meetings Breakdown: Q4

October 2022 (By recording date)	**# of Times Aired**	**Duration of Meeting (hh:mm:ss)**
Common Council - Oct. 4	35	00:35:38
Board of Public Works	61	00:55:27
Sustainability Commission	126	01:15:29
Finance/Personnel Committee	44	00:14:46
Historic Preservation Comm.	49	00:32:55
Common Council- Oct. 18	25	00:24:41
BID Board	33	01:01:05
Board of Park Commissioners	57	01:13:24
Redevelopment Authority	68	01:18:03
Plan Commission	28	00:33:46

November 2022 (By recording date)	**# of Times Aired**	**Duration of Meeting (hh:mm:ss)**
Common Council – Nov. 1	34	00:12:49
Board of Public Works	77	00:48:01
Finance/Personnel Committee	62	00:08:30
BID Board	66	00:50:09
Plan Commission – Special Meeting	33	01:10:35
Board of Health	14	00:31:38
Common Council – Nov. 15	51	01:07:51
Board of Park Commissioners	44	00:07:00
Plan Commission	29	00:12:04

December 2022* (By recording date)	**# of Times Aired**	**Duration of Meeting (hh:mm:ss)**
Common Council – Dec. 6	22	01:29:57
Sustainability Commission (to 12-31)	1	01:25:02
Finance/Personnel Committee (to Dec. 31)	3	00:25:00
Board of Park Commissioners (to Dec. 31)	2	01:17:09
Historic Preservation Comm. (to 12- 31)	3	00:28:39
Common Council – Dec. 20 (to 12-31)	3	00:24:29

*Data missing due to CASTUS server failure. Programming removed from 12-13 to 12-23.

Online Viewership

City Meetings

IQM2 meetings had 852 total views from Jan. 1, 2022 – Dec. 31, 2022. This matches video views from 2020. However, November 18, 2022, had 140 page views, which is an extreme outlier. The next closest day is April 26, 2022, with 26 views. From 2020 to 2021 we had a 12% decrease in online viewership through the IQM2 platform. Individual video views are also not available through IQM2. For the sake of better analytics, and easier access for citizens, in July 2022, city meetings were added to the City of De Pere YouTube channel.

Public Meeting video views on YouTube (through Dec. 31)

Meeting	Video Views
Common Council – July 19	62
Board of Park Comm. – July 21	21
Plan Comm. – July 25	10
Common Council – Aug. 2	26
Board of Public Works – Aug. 8	17
Board of Health – Aug. 8	5
Historic Preservation Comm. – Aug. 15	5
License Comm. – Aug. 16	3
Common Council – Aug. 16	16
Board of Park Comm. – Aug. 18	8
Plan Comm. – Aug. 22	15
Common Council – Sept. 6	36
Board of Public Works – Sept. 12	7
Sustainability Comm. – Sept. 13	18
Finance/Personnel Comm. – Sept. 13	8
Board of Park Comm. – Sept. 15	10
Common Council – Sept. 20	24
Plan Comm. – Sept. 26	13
Common Council – Oct. 4	12
License Comm. – Oct. 5	1
Board of Public Works – Oct. 10	6
Finance/Personnel – Oct. 12	2
Sustainability Comm. – Oct. 11	11
Historic Preservation Comm. – Oct. 17	13
Common Council – Oct. 18	7
License Comm. – Oct. 18	4

BID Board – Oct. 20	18
Board of Park Comm. – Oct. 20	4
Redevelopment Authority – Oct. 24	8
Plan Comm. – Oct. 24	15
Common Council – Nov. 1	27
Board of Public Works – Nov. 7	13
Finance/Personnel – Nov. 8	6
BID Board – Nov. 9	7
Plan Comm. – Nov. 9	8
Board of Health – Nov. 14	14
Common Council – Nov. 15	4
Board of Park Comm. – Nov. 17	2
Plan Comm. – Nov. 28	8
Common Council – Dec. 6	8
Sustainability Comm. – Dec. 13	2
Finance/Personnel Comm. – Dec. 13	3
Board of Park Comm. – Dec. 15	6
Historic Preservation Comm. – Dec. 19	6
Common Council – Dec. 20	12
License Comm. – Dec. 20	2
	***533 total YouTube meeting views**

*Views only accounted for from July 2022 – December 2022.

Interstitial Programming Online and on DPTV (through Dec. 31)

State of De Pere – Published February 25

State of De Pere 2022 - YouTube - 210 views

Behind the Scenes: De Pere Police Department Social Worker – Published March 1

Behind the Scenes: De Pere Police Department Social Worker - YouTube – 399 views

Our De Pere Parks: Legion Park – Published March 16

Our De Pere Parks: Legion Park - YouTube – 94 views

Southern Bridge Regional Connector Project: Federal Funding – Published April 14

Southern Bridge Regional Connector Project: Federal Funding - YouTube - 78 views

Our De Pere Parks: Legion Park – Published April 15

Our De Pere Parks: The Preserve - YouTube – 147 views

Our De Pere Parks: Southwest Park – Published May 10

Our De Pere Parks: Southwest Park - YouTube – 64 views

Common Council April 19, 2022 – Swearing-In Elected Officials – Published May 18

Common Council April 19, 2022 - Swearing-In Elected Officials - YouTube – 20 views

VFW Park monument dedication – June 30, 2022 – Published July 5

VFW Park monument dedication - June 30, 2022 - YouTube – 57 views

De Pere City Clerk: Badger Books at the polls – Published July 28

De Pere City Clerk: Badger Books at the polls - YouTube – 87 views

De Pere Fire Rescue Dry Hydrant Training – Published July 28

De Pere Fire Rescue Dry Hydrant Training - YouTube – 56 views

Walsh Plaza – One Year Later – Published July 29

Walsh Plaza - One Year Later - YouTube – 25 views

De Pere's National Night Out 2022 – Published August 3

De Pere's National Night Out 2022 - YouTube – 59 views

De Pere Sister Cities: Åmål, Sweden Delegation Visits City Hall - Published August 26

De Pere Sister Cities: Åmål, Sweden Delegation Visits City Hall - YouTube – 56 views

Voyageur Park 40th Anniversary with Mayor Walsh – Published September 8

Voyageur Park 40th Anniversary with Mayor Walsh - YouTube – 38 views

150th Fire Rescue Anniversary at the De Pere Historical Society – Published September 12

150th Fire Rescue Anniversary at the De Pere Historical Society - YouTube – 16 views

A History of De Pere Bridges with the De Pere Historical Society – Published October 6

A History of De Pere Bridges with the De Pere Historical Society - YouTube – 82 views

South Bridge Regional Connector Project: State Funding – Published October 12

South Bridge Regional Connector Project: State Funding - YouTube – 137 views

One Year Later: A look back on construction of Walsh Plaza – Published October 19

One Year Later: A look back on construction of Michael J. Walsh Plaza - YouTube – 12 views

De Pere Fall Colors – 2022 – Published November 4

De Pere Fall Colors - 2022 - YouTube – 67 views

Syble Hopp School visits City Hall – December 2022 – Published December 1

Syble Hopp School visits City Hall - December 2022 - YouTube – views 62

2022 Holiday Lights Display at Voyageur Park – Published December 13

2022 Holiday Lights Display at Voyageur Park - YouTube – 108 views

De Pere Fire Rescue's 6th annual Christmas gift donation 2022 – Published December 17

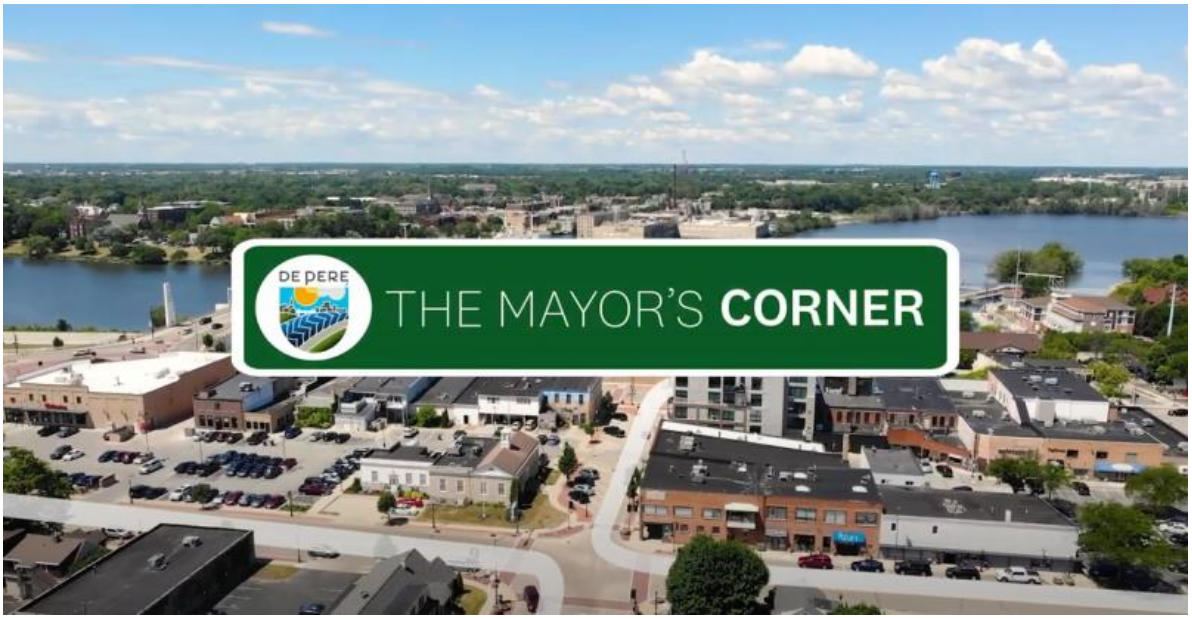
De Pere Fire Rescue's 6th annual Christmas gift donation 2022 - YouTube – 37 views

Happy New Year 2023 from the City of De Pere! – Published December 31

Happy New Year 2023 from the City of De Pere! - YouTube – 12 views

The Mayor's Corner

Nine episodes of The Mayor's Corner aired were produced in 2022. YouTube views were as follows.



The Mayor's Corner – De Pere Police Department

Premiere Date: Feb. 25, 2022

Views to Dec. 31, 2022: 196

The Mayor's Corner – Development Services

Premiere Date: March 25, 2022

Views to Dec. 31, 2022: 142

The Mayor's Corner – Meet the Alderpersons

Premiere Date: April 29, 2022

Views to Dec. 31, 2022: 63

The Mayor's Corner – Parks, Recreation & Forestry

Premiere Date: May 27, 2022

Views to Dec. 31, 2022: 47

The Mayor's Corner – Engineering

Premiere Date: July 29, 2022

Views to Dec. 31, 2022: 74

The Mayor's Corner – De Pere Fire Rescue

Premiere Date: Sept. 9, 2022

Views to Dec. 31, 2022: 436

The Mayor's Corner – De Pere Sister Cities International

Premiere Date: Oct. 7, 2022

Views to Dec. 31, 2022: 77

The Mayor's Corner – Definitely De Pere

Premiere Date: Nov. 25, 2022

Views to Dec. 31, 2022: 59

The Mayor's Corner – Winter Special: Holiday Lights at Voyageur Park

Premiere Date: Dec. 23, 2022

Views to Dec. 31, 2022: 38



Households Served by DPTV

While cable companies will never provide us with viewership data, we can estimate the number of households we serve based on franchise fees paid to the City of De Pere and the cost of cable in our community. As franchise fees are paid on to the City on a quarterly basis, we can calculate an estimate of households served four times a year.

Quarterly House Holds Served Breakdown

Q1

AT&T/Direct TV paid in $5,553.94
Franchise Fee = 4%
($5553.94 x 100) = 4X
$555,394 = 4X
X = AT&T Cable Dollars Paid in City of De Pere
X = $138,848.5 for Q1

*Cost of AT&T Cable in De Pere Q1
= 3($69.99 per month)
= $209.97 for Q1

$$H = \frac{\text{Cable Dollars in De Pere Q1}}{\text{Cost of Cable in De Pere}}$$

H=$138,848.5/$209.97
H =661.28

Estimated **661 AT&T/Direct TV customers** in City of De Pere in Q1 2022

*Based on current AT&T/DirectTV rate on website

Charter/Spectrum paid in $8,806.69
Franchise Fee = 4%
($8,806.69 x 100) = 4X
$880,669 = 4X
X = Charter/Spectrum Cable Dollars Paid in City of De Pere
X = $220,167.25 for Q1

*Cost of Charter/Spectrum Cable in De Pere Q1
= 3($59.99 per month) or = 3($77.99 per month)
= $179.97 for Q1 or $233.97

$$H = \frac{\text{Cable Dollars in De Pere Q1}}{\text{Cost of Cable in De Pere}}$$

H = $220,167.25/$179.97 or/$233.97
H = 1,223.36 or H = 941.01

Estimated **941 – 1,223 Charter/Spectrum customers** in City of De Pere in Q1 2022

*Based on current Charter/Spectrum website and bills – vary based on first year discounts from $59.99 – 77.99

Quarterly House Holds Served Breakdown (cont.)

Q2

AT&T/Direct TV paid in $5,677.13
Franchise Fee = 4%
($5677.13 x 100) = 4X
$567,713 = 4X
X = AT&T Cable Dollars Paid in City of De Pere
X = $141,928.25 for Q2

*Cost of AT&T Cable in De Pere Q2
= 3($69.99 per month)
= $209.97 for Q2

$$H = \frac{\text{Cable Dollars in De Pere Q2}}{\text{Cost of Cable in De Pere}}$$

H=$141,928.25/$209.97
H =675.95

Estimated **675 AT&T/Direct TV customers** in City of De Pere in Q2 2022

*Based on current AT&T/DirectTV rate on website

Charter/Spectrum paid in $9,677.73
Franchise Fee = 4%
($9,677.73 x 100) = 4X
$966,773 = 4X
X = Charter/Spectrum Cable Dollars Paid in City of De Pere
X = $241,693.25 for Q2

*Cost of Charter/Spectrum Cable in De Pere Q2
= 3($59.99 per month) or = 3($77.99 per month)
= $179.97 for Q2 or $233.97

$$H = \frac{\text{Cable Dollars in De Pere Q2}}{\text{Cost of Cable in De Pere}}$$

H = $241,693.25/$179.97 or/$233.97
H = 1,342.96 or H = 1033.01

Estimated **1,033 – 1,342 Charter/Spectrum customers** in City of De Pere in Q2 2022

*Based on current Charter/Spectrum website and bills – vary based on first year discounts from $59.99 – 77.99

Quarterly House Holds Served Breakdown (cont.)

Q3

AT&T/Direct TV paid in $5,739.75
Franchise Fee = 4%
($5739.75 x 100) = 4X
$573,975 = 4X
X = AT&T Cable Dollars Paid in City of De Pere
X = $143,493.75 for Q3

*Cost of AT&T Cable in De Pere Q3
= 3($64.99 per month)
= $209.97 for Q3

$$H = \frac{\text{Cable Dollars in De Pere Q3}}{\text{Cost of Cable in De Pere}}$$

H=$143,493.75/$209.97
H =683.40

Estimated **683 AT&T/Direct TV customers** in City of De Pere in Q3 2022

*Based on current AT&T/DirectTV rate on website

Charter/Spectrum paid in - $9,602.57
Franchise Fee = 4%
($9,602.57 x 100) = 4X
$960,257 = 4X
X = Charter/Spectrum Cable Dollars Paid in City of De Pere
X = $240,064 for Q3

*Cost of Charter/Spectrum Cable in De Pere Q3
= 3($59.99 per month) or = 3($77.99 per month)
= $179.97 for Q3 or $233.97

$$H = \frac{\text{Cable Dollars in De Pere Q3}}{\text{Cost of Cable in De Pere}}$$

H = $240,064/$179.97 or/$233.97
H = 1333.91 or H = 1026.05

Estimated **1,026 – 1,333 Charter/Spectrum customers** in City of De Pere in Q3 2022

*Based on current Charter/Spectrum website and bills – vary based on first year discounts from $59.99 – 77.99

Quarterly House Holds Served Breakdown (cont.)

Q4

AT&T/Direct TV paid in $5,826.74

Franchise Fee = 4%
($5,826.74 x 100) = 4X
$582,674 = 4X
X = AT&T Cable Dollars Paid in City of De Pere
X = $145,668.5 for Q4

*Cost of AT&T Cable in De Pere Q4
= 3($64.99 per month)
= $209.97 for Q4

$$H = \frac{\text{Cable Dollars in De Pere Q4}}{\text{Cost of Cable in De Pere}}$$

H=$145,668.5/$209.97
H =693.76

Estimated **693 AT&T/Direct TV customers** in City of De Pere in Q4 2022

*Based on current AT&T/DirectTV rate on website

Charter/Spectrum paid in - PENDING
PENDING – DATA NOT FOUND IN CITY RECORDS

Estimated Households Served by DPTV in 2022

	AT&T/Direct TV	Charter/Spectrum
Q1	661	941 – 1,223
Q2	675	1,033 – 1,342
Q3	683	1,026 – 1,333
Q4	693	PENDING

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**February 7, 2023**
DEPARTMENT:	**Parks, Recreation & Forestry**
FROM:	**Marty Kosobucki**
SUBJECT:	**Recommendation from the Board of Park Commissioners to approve Amerilux as Main Sponsor of the 2023 De Pere Beer Gardens.**

The Board of Park Commissioners, at the January 19, 2023 meeting, approved Amerilux as the Main Sponsor of the 2023 De Pere Beer Gardens. The motion was approved unanimously, with a 5-0 vote.

ATTACHMENTS:

- Memo.Beer Garden Main Sponsor (DOCX)

CITY OF DE PERE
MEMO

To: Board of Park Commissioners
From: Marty Kosobucki
Date: January 19, 2023

RE: Beer Garden Main Sponsor

We are requesting the Park Board approve and forward to City Council the approval of Amerilux as our main sponsor for the De Pere Beer Garden's. Amerilux will be donating $3,500 to the event and will be listed as the sole main sponsor of the event.

Our sponsorship plan consists of one main sponsor ($3,500) and three individual event sponsors ($1,500).

We are very happy to have the continues support of Amerilux as our main sponsor. They have been with the event since the start of the Beer Garden's.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**February 7, 2023**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Recommendation from the License Committee regarding the Application for a Class "B" Fermented Malt Beverage License and "Class B" Intoxicating Liquor License for Smeckett Adventures LLC (DBA Cycling Brews Taproom), 1109 Honey Ct. Suite B. Submitted by Smeckett Adventures LLC, Agent: Joshua Smits, Green Bay, WI.**

ATTACHMENTS:

- Cycling Brews Taproom Application_2.7.23 (PDF)

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 2-7-23 (mm dd yyyy) ending: 6-30-23 (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of De Pere

County of Brown Aldermanic Dist. No.____ (if required by ordinance)

Check one: ☐ Individual ☐ Partnership ☒ Limited Liability Company ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
TYPE OF LICENSE REQUESTED	**FEE**
☐ Class A beer	$
☒ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☒ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 30 -
TOTAL FEE	$

R# 178861

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Smits, Joshua, J / Beckett, Stephen, Grant / Smeckett Adventures LLC (DBA Cycling Brews)

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name: Beckett	(First): Stephen	(Middle Name): Grant	Home Address (Street, City or Post Office, & Zip Code)
Vice President / Member Last Name: Smits	(First): Joshua	(Middle Name): John	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name: Smith	(First): Joshua	(Middle Name): John	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Cycling Brews Taproom Business Phone Number 920-246-8981 920-819-3093
2. Address of Premises 1109 Honey Ct Suite B Post Office & Zip Code De Pere 54115
3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
   Retail space, just off of South Broadway, running adjacent to the Fox River trail.
   We will have up to 36 taps with a direct draw system in the main space. There will be an additional cooler or two for additional beverages, either next to or under the taps.
   There is an additional "conference space" for sitting, along with a little larger space connected to for sitting + music.
4. Legal description (omit if street address is given above): —
5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ..... ☐ Yes ☒ No
   (b) If yes, under what name was license issued? —

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☒ Yes ☐ No

We are new to the beverage industry and are required to take the course.

7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.

8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No

9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 3-24-22 of registration.

(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No

(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
If yes, explain.

10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No

11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No

12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.)	Title/Member	Date
Smits, Joshua J	Co-Owner	1-18-23
Signature	Phone Number	Email Address
	920-246-8981	Josh.Smits@cyclingbrews.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
1/19/23			
Date license granted	Date license issued	License number issued	

AT-106 (R. 3-19)

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**February 7, 2023**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Recommendation from the License Committee on the request by Troy Noack to appear before the License Committee regarding the denial of his Operator Application. Tabled at the January 17, 2023 meeting.**

Attorney Tony Wachewicz will provide an update at the meeting.

ATTACHMENTS:

- Troy Noack Denial Letter 1.17.23 (PDF)

CITY OF DE PERE

335 South Broadway, De Pere, WI 54115 | www.de-pere.org

Dec. 16, 2022

Troy Noack

Re: Operator License Application

Dear Mr. Noack:

After review, your application for an Operator's License has been denied based upon the guidelines established by the City's License Committee. Specifically, your record violates Guidelines # 1, # 5b and # 7 – see attached for the City of De Pere Alcohol Beverage Licenses Enforcement Policy Guidelines.

State law provides you with the right for an opportunity to show the License Committee and Common Council that you are rehabilitated and fit to hold an operator's license for the sale of alcohol beverages. Section 111.335(4)(d) of the Wisconsin Statutes identifies the types of evidence you might use to show rehabilitation and fitness to hold the license. If you wish to be given an opportunity to show your rehabilitation/fitness for a license, please submit a **written request** to the City Clerk's office within 30 days of the date of this letter to schedule your appearance before the License Committee.

If you request an appearance before the License Committee you will receive a notice in the mail indicating when you are scheduled to appear. If you have any questions, you can reach our office at 339-4050.

Sincerely,

Carey Danen

Carey Danen
Municipal Clerk

cc: file

CITY OF DE PERE
ALCOHOL BEVERAGE LICENSES
ENFORCEMENT POLICY GUIDELINES

Intent. It is the responsibility of the License Committee ("Committee") of the De Pere Common Council to screen applications for alcohol beverage licenses within the City of De Pere ("City") and to make recommendations to the Common Council for its decision under the City's licensing authority in Chapter 125 of the Wisconsin Statutes and Chapter 7 of the De Pere Municipal Code. The Committee adopts the following guidelines in order to specify the reasons for denying, non-renewing or revoking an alcohol beverage license. If a decision is made to deny, revoke, suspend or non-renew a license, the Council is required to provide that person with a written reason for the denial. These guidelines are adopted to assist the Committee in its reviews and recommendations and the Common Council in its decision-making, to meet that requirement.

The following guidelines are established by the Committee to provide a framework for determining which persons are eligible for issuance of an alcohol beverage license (*i.e.* grounds for denial) and a framework for suspension, revocation or non-renewal. **Broad discretion is retained by both the Committee and the Common Council to consider each case on an individual basis. Deviation from the guidelines is permitted if unusual, exaggerated or mitigating circumstances exist, which may include, but are not limited to, the particular circumstances documented or the length of time that has expired since the offense.**

Alcohol beverage license holders must act in cooperation with law enforcement to enforce the alcohol beverage laws, drunk driving laws, and assist with minimizing disturbances of the peace and maintaining the safety of the community. Individuals with a past history of negative or uncooperative contacts with police agencies should be scrutinized to determine if their past behavior is compatible with these expectations; provided, however, that the Committee and the Common Council shall not discriminate against applicants based on a prior arrest or conviction record, pursuant to Wis. Stat. §§ 111.321, 111.322, 111.335 and 125.12(1)(b), unless the arrests or convictions substantially relate to the circumstances of the licensed activity. It is with these goals in mind that these guidelines are adopted.

For purposes of these guidelines, an "alcohol beverage license," "license" or "permit" constitutes a retail license or an operator's license. Additionally, the definition of "person" is as defined in Wis. Stat. § 125.02(14). Therefore, these guidelines also apply to corporations, limited liability companies, agents, and partnerships. A corporation or limited liability company with an arrest or conviction record may be issued a license if the corporation or limited liability company has terminated its relationship with all the individuals whose actions directly contributed to the conviction. **Furthermore, to the extent Wis. Stat. Ch. 125 or De Pere Ordinances provide additional grounds for denial, suspension, revocation or non-renewal, the Committee may also rely on those provisions.**

The Common Council will only deny renewal of, suspend or revoke a current alcohol beverage license under these guidelines, or other justification provided by law, if the person committed an offense substantially related to the licensed activity within the license year period immediately preceding the year for which the person is seeking renewal or within the license year period in which suspension or revocation is sought, unless the Police Chief demonstrates that previous offenses were not considered in the approval of the current license. In the event the person is considered for non-renewal, suspension or revocation as the result of such an offense, the Committee and Common Council shall consider all offenses,

regardless of when they occurred, to determine application of these guidelines.

Additionally, with respect to a non-natural person, such person's license may be revoked, suspended or non-renewed in the event a new officer, director, member, or manager, is named and such person does not qualify under these guidelines; with the exception that a corporation or limited liability company may retain its license if it terminates its relationship with all the individuals whose actions directly contributed to the conviction. With respect to successor agents, see Wis. Stat. § 125.04(6).

Notwithstanding the above, the following violations may not be used as grounds for suspension, revocation or non-renewal of an existing license:

1. Furnishing alcohol beverages to underage persons (unless the licensee has committed more than one (1) violation within a one (1) year period, or has committed a single violation in two consecutive years); or
2. Violations punishable under Wis. Stat. § 945.03(2m), 945.04(2m) or 945.05(1m) (relating to commercial gambling and gambling devices).

A copy of these guidelines shall be provided to each person who applies for a license.

GUIDELINES

Guideline 1. If the offense is **substantially related to the circumstances of the licensed activity**, any person who has been convicted of any felony, unless duly pardoned, does not qualify for an alcohol beverage license. (To the extent the other guidelines reference a specific offense, this guideline shall apply if the offense constitutes a felony.)

Guideline 2. If the offense is **substantially related to the circumstances of the licensed activity**, any person who has been convicted of, released from incarceration in a State or Federal Prison System, or a county jail for, or released from parole or probation status, for two (2) or more offenses, **arising out of separate incidents,** within the last ten (10) years in the following subcategories, does not qualify for an alcohol beverage license:

(a) Violent crimes against the person of another, including but not limited to homicide, aggravated battery, sexual assault, injury by negligent use of a weapon, injury by negligent use of a vehicle, or injury by intoxicated use of a vehicle.

(b) Crimes involving cooperation (or lack thereof) with law enforcement officials, including but not limited to, obstructing a police officer, resisting arrest, bribery of public officers or employees, misconduct in public office, bomb scares, or acts or threats of terrorism.

(c) Manufacturing, distributing, delivering a controlled substance or a controlled substance analog; possessing with intent to manufacture, distribute or deliver, a controlled substance or a controlled substance analog.

Guideline 3. Provided the offense is **substantially related to the circumstances of the licensed activity**, any person who has been convicted of, released from incarceration in a State or Federal Prison System, or a county jail for, or released from parole or probation status, for two (2) or more offenses, **arising out of separate incidents,** within the last seven (7) years in the following subcategories, does not qualify for an alcohol beverage license:

(a) Disorderly conduct, criminal damage to property, solicitation of prostitution or other prostitution related offenses, wherein the offense involves an incident at a place that is, or should have been licensed under Wis. Stat. Ch. 125.

(b) Alcohol beverage offenses (under Wis. Stat. Ch. 125 or De Pere Ordinance Ch. 7 - excluding administrative violations such as "failure to frame license") **(furnishing alcohol beverages to underage persons shall not be used as grounds for suspension, revocation, or non-renewal of an existing license unless the licensee has committed two (2) violations within a one (1) year period, or committed a single violation in two consecutive years).**

(c) Perjury or false swearing, wherein the offense involves an incident at a place that is or should have been licensed under Wis. Stat. Ch. 125.

(d) Possessing a controlled substance, controlled substance analog or drug paraphernalia.

(e) Operating a motor vehicle while under the influence of intoxicants or drugs.

(f) Operating a motor vehicle with a BAC in excess of .08% by weight.

(g) Open intoxicants in public places or in a motor vehicle.

Guideline 4. Provided the offenses are **substantially related to the circumstances of the licensed activity**, any person who is a habitual law offender does not qualify for an alcohol beverage license. To constitute a habitual law offender there need not have been a trial or conviction for each or any offense. What is required is that the offenses were committed, that the law has been violated, and that the fact of such violations can be shown. *See Smith v. City of Oak Creek*, 139 Wis. 2d 788 (1987). For purposes of these guidelines, a habitual offender includes, but is not limited to a person who has committed two (2) or more offenses, each a separate incident, within the immediately preceding five (5) years.

Guideline 5. Provided the offenses are **substantially related to the circumstances of the licensed activity**, a pending criminal charge for any of the following offenses may be the basis for denial, non-renewal, suspension or revocation of an alcohol beverage license:

(a) Any violation of Wis. Stat. Chapter 940, Crimes Against Life and Bodily Security.

(b) The following violations of Wis. Stat. Chapter 948: sexual assault of a child, repeated sexual assault of the same child, physical abuse of a child, sexual exploitation of a child, trafficking of a child, causing a child to view or listen to sexual activity, incest with a child, child enticement, use of a computer to facilitate a child sex crime, soliciting a child for prostitution, sexual assault of a child placed in substitute care, sexual assault of a child by school staff person or a person who works or volunteers with children.

(c) A violent crime against a child.

(d) A violation of the law of another jurisdiction that would be a violation of (a), (b), or (c) if committed in this state.

Guideline 6. In addition to the other provisions under these guidelines, pursuant to Wis. Stat § 125.12, a person's alcohol beverage license may be denied, non-renewed, suspended or revoked if the person:

(a) Keeps or maintains a disorderly or riotous, indecent or improper house.

(b) Sold or has given away alcohol beverages to known habitual drunkards.

(c) Does not possess the qualifications under Chapter 125 of the Wisconsin Statutes and Chapter 7 of the De Pere Municipal Code to hold a license.

(d) Was issued a license in conjunction with a warning letter as to any future law violations, regardless of whether the basis for the warning letter was conduct occurring earlier or outside of any of the time limits set forth in Guidelines 2, 3 and 4 above, and has committed a law violation subsequent to the issuance of the warning letter.

Guideline 7. Any person who materially falsifies an application for an alcohol beverage license will not be eligible to re-apply for an alcohol beverage license for a period of twelve (12) months from the **date of denial** of such application. The Committee within its review and recommendation process and the Common Council may waive the provisions of this paragraph, allow the applicant to submit a corrected application, with the appropriate fee, and grant an alcohol beverage license to the person, if it appears to the Common Council that any falsifications on the application were the result of inadvertence, excusable neglect or mistake.

Guideline 8. In the event that any person's alcohol beverage license is denied, non-renewed, suspended or revoked based upon the person's conviction record, the person shall be allowed the opportunity to show evidence of rehabilitation and fitness to engage in the licensed activity. If the person shows competent evidence of sufficient rehabilitation and fitness to perform the licensed activity, the Committee may not refuse to license the person or bar or terminate the person from licensing based on that conviction record unless the conviction is for an exempt offense under Wis. Stat. § 111.335(4). Competent evidence of sufficient rehabilitation and fitness to perform the licensed activity may be established by the production of any of the following:

(a) The person's most recent certified copy of a federal department of defense form DD-214 showing the person's honorable discharge, or separation under honorable conditions, from the U.S. armed forces for military service rendered following conviction for any offense that would otherwise disqualify the person from the license sought, except that the discharge form is not competent evidence of sufficient rehabilitation and fitness to perform the licensed activity if the person was convicted of any misdemeanor or felony subsequent to the date of the honorable discharge or separation from military service.

(b) A copy of the local, state, or federal release document; and either a copy of the relevant department of corrections document showing completion of probation, extended supervision, or parole; or other evidence that at least one year has elapsed since release from any local, state, or federal correctional institution without subsequent conviction of a crime along with evidence showing compliance with all terms and conditions of probation, extended supervision, or parole.

(c) In addition to the above documentary evidence, the Committee will consider any of the following evidence presented by the individual:

i. Evidence of the nature and seriousness of any offense of which he or she was convicted.
ii. Evidence of all circumstances relative to the offense, including mitigating circumstances or social conditions surrounding the commission of the offense.
iii. The age of the person at the time the offense was committed.
iv. The length of time that has elapsed since the offense was committed.
v. Letters of reference by individuals who have been in contact with the person since the person's release from any local, state, or federal correctional institution.
vi. All other relevant evidence of rehabilitation and present fitness presented.

Severability. If any section, subsection, sentence or phrase of this Policy is for any reason held to be invalid or unconstitutional by reason of a decision of any court of competent jurisdiction, such

decision shall not affect the validity of any other section, subsection, sentence, clause or phrase.

Conflict. Any impermissible conflict between Wis. Stat. Ch. 125, Ch. 7 of the De Pere Municipal Code and this policy shall be decided on the order of precedence which shall be the order listed in this sentence.

This policy will go into effect on the 3rd day of March, 2020.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**February 7, 2023**
DEPARTMENT:	**Plan Commission**
FROM:	**Peter Schleinz**
SUBJECT:	**Recommendation from Plan Commission to approve an extraterritorial 4 lot certified survey map at 4546 Trellis DR in the Town of Ledgeview (Parcels D-395-3, D-395-4, D-2028).**

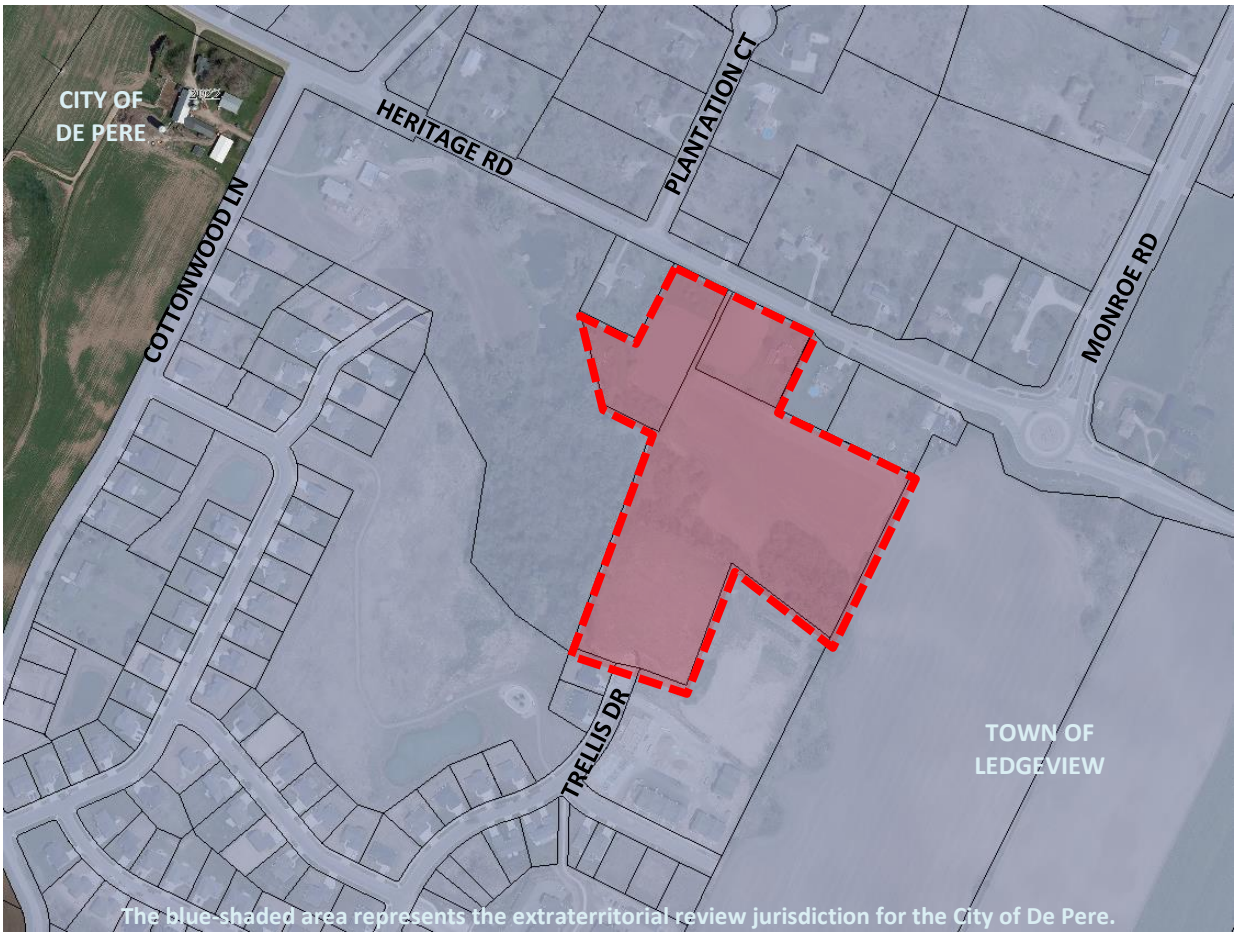
On January 23, 2023, Plan Commission unanimously recommended approval by a vote of 7-0.

ATTACHMENTS:

- PC Report - CSM on Trellis DR (DOCX)
- Application Form (PDF)
- Preliminary CSM - 15 Dec 2022 (PDF)

Item 4: **Consideration and possible action on an extraterritorial 4 lot certified survey map at 4546 Trellis DR in the Town of Ledgeview (Parcels D-395-3, D-395-4, D-2028). ***

SITE MAP



REQUESTED ACTION: Extraterritorial Certified Survey Map Approval.

COMMON DESCRIPTION: 4546 Trellis DR, located north from the Trellis DR and Blue Stem LN intersection, and south from Heritage RD in the Town of Ledgeview.

ZONING: Rezoning from RR to R-1 in progress for the Town of Ledgeview.

SURROUNDING LAND USES: Developing residential and natural to the north, south, east, and west.

COMPREHENSIVE PLAN: Planned Mixed Use in Ledgeview.

APPLICANT/OWNER:

Authorized Representative
Steven M. Bieda, PLS
Mau & Associates LLP
400 Security BLVD, Suite 1
Green Bay, WI 54313

Property Owners
Parcel D-395-3:
Drewiske Joseph H & Linda M Revocable Trust
2224 Heritage RD
De Pere, WI 54115-8336

Parcel D-395-4:
Burd Mary M Irrevocable Trust
2362 Heritage RD
De Pere, WI 54115-8337

Parcel D-2028:
Ryan Radue, Member
Seville Properties LLC
PO BOX 758
Denmark, WI 54208

LAND USE HISTORY: After a review of air photographs, the site has remained mostly vacant, with 1-2 residential houses, since 1938.

STAFF REVIEW: When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns.

- The proposed CSM is in Ledgeview, 0.2 miles east of the De Pere City limits.
- The proposed land division will create four residential use lots.
- The City's minimum acreage and frontage are 0.2 acres and 75'; the Town's minimum is 0.3 acres and 90'. All lots meet the minimums for De Pere and Ledgeview.
- The site is located inside the sewer service district for Ledgeview.
- The staff recommended conditions of approval are listed at the end of the report.

The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. The proposed land division provides development opportunities and does not impact the Comprehensive Plan negatively. The proposed lot sizes, street frontages, and setbacks meet City requirements.

STAFF RECOMMENDATION: Staff recommends APPROVAL of the certified survey map, subject to:

1. Meeting all other state and local regulations, including the City of De Pere, Town of Ledgeview, and Brown County Planning Commission.
2. Modify the City of De Pere Certificate to reference "Approved by the Common Council…" and add a date line for the City Clerk signature.
3. Subject to successful rezoning from RR to R-1 by the Town of Ledgeview.

CITY OF DE PERE
RECEIVED
DEC 15 2022
PLANNING DEPT

DE PERE
RUNS DEEPER

CITY OF DE PERE

APPLICATION FOR CSM REVIEW

Fee: $ 368.00
Receipt #: 178069
Date: 12-15-22

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity)	Authorized Representative	Title	
Mau & Associates	Steven M. Bieda	Professional Land Surveyor	
Mailing Address: 400 Security Blvd.	City: Green Bay	State: WI	ZIP Code: 54313
Email Address: sbieda@mau-associates.com	Phone Number (incl. area code): 920-434-9670	Fax Number (incl. area code): 920-434-9672	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Seville Properties	Ryan Radue		
Mailing Address: 2585 S Broadway	City: Green Bay	State: WI	ZIP Code: 54304
Email Address: Ryan@RadueHomes.com	Phone Number (incl. area code): 920-569-6355 ext. 121	Fax Number (incl. area code):	

SECTION 3: Project or Site Location

Project Address/Description	Parcel No.
4546 Trellis Drive, De Pere, WI, 54115	D-395-3, D-395-4, D-2028

SECTION 4: CSM Information

Existing Zoning:	R-1 and R-R
Present Use of Parcel:	Residential and Rural Residential
Proposed Use of Lots:	Residential

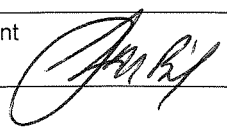
Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print)	Title	Phone Number
Steven M. Bieda	Professional Land Surveyor	920-434-9670

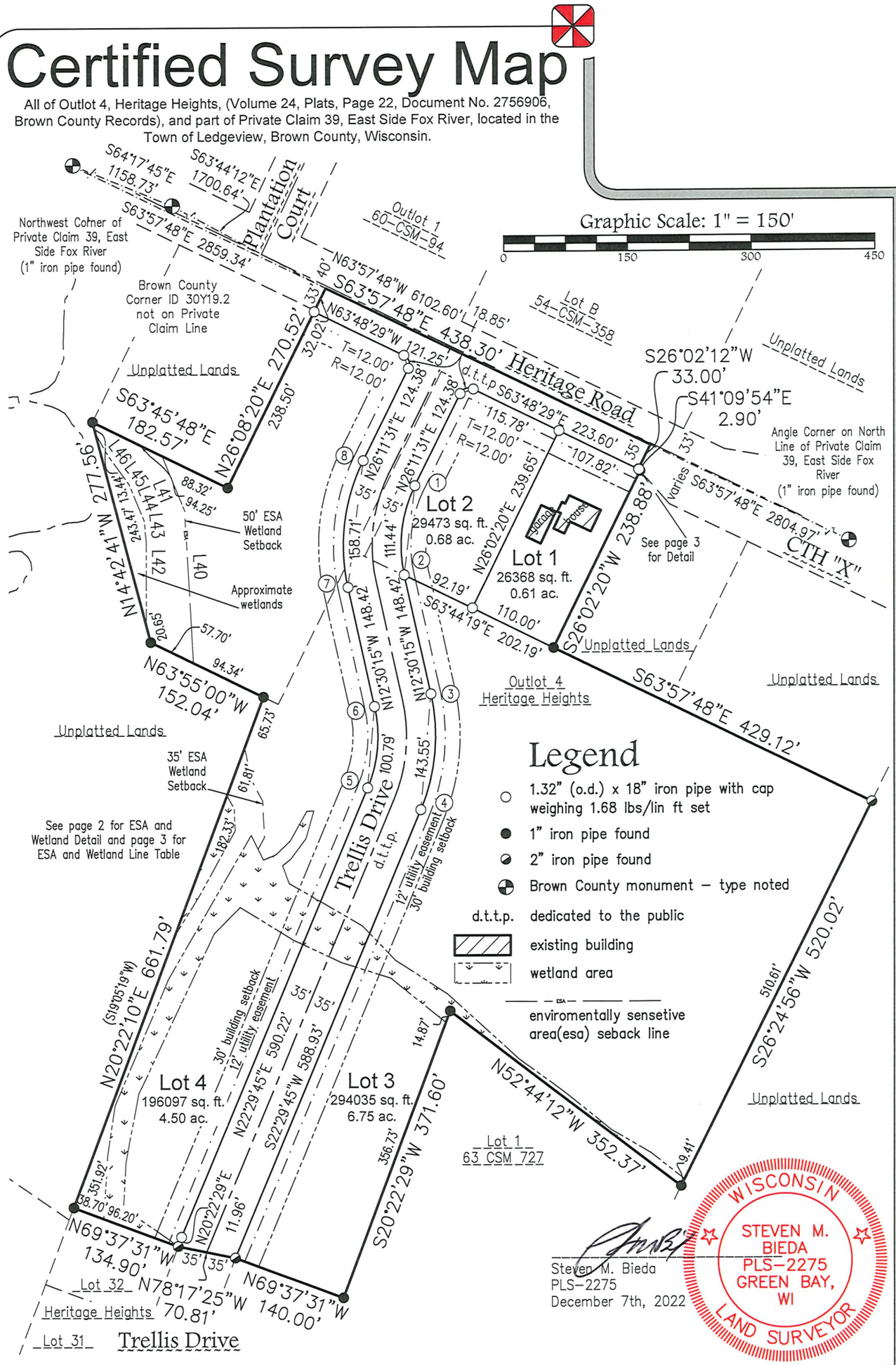
Signature of Applicant	Date Signed
	12/12/22

TO BE COMPLETED BY CITY STAFF

CSM Review authorized by the De Pere Municipal Code, Chapter 46.	

Certified Survey Map

All of Outlot 4, Heritage Heights, (Volume 24, Plats, Page 22, Document No. 2756906, Brown County Records), and part of Private Claim 39, East Side Fox River, located in the Town of Ledgeview, Brown County, Wisconsin.



Steven M. Bieda
PLS–2275
December 7th, 2022

WISCONSIN
STEVEN M. BIEDA
PLS–2275
GREEN BAY, WI
LAND SURVEYOR

Client: Seville Properties LLC
Tax Parcel: D-395-4, D-395-3, D-2028
Drafted By: NDK
File: L-12215CSM 111622.dwg
Data File: L-12215.txt

Mau & Associates, LLP
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd Ste 1, Green Bay, WI 54313-9712

Sheet One of Six
Project No.: L-12215
Drawing No.: L-11950
Fieldwork Completed: 11/23/2022

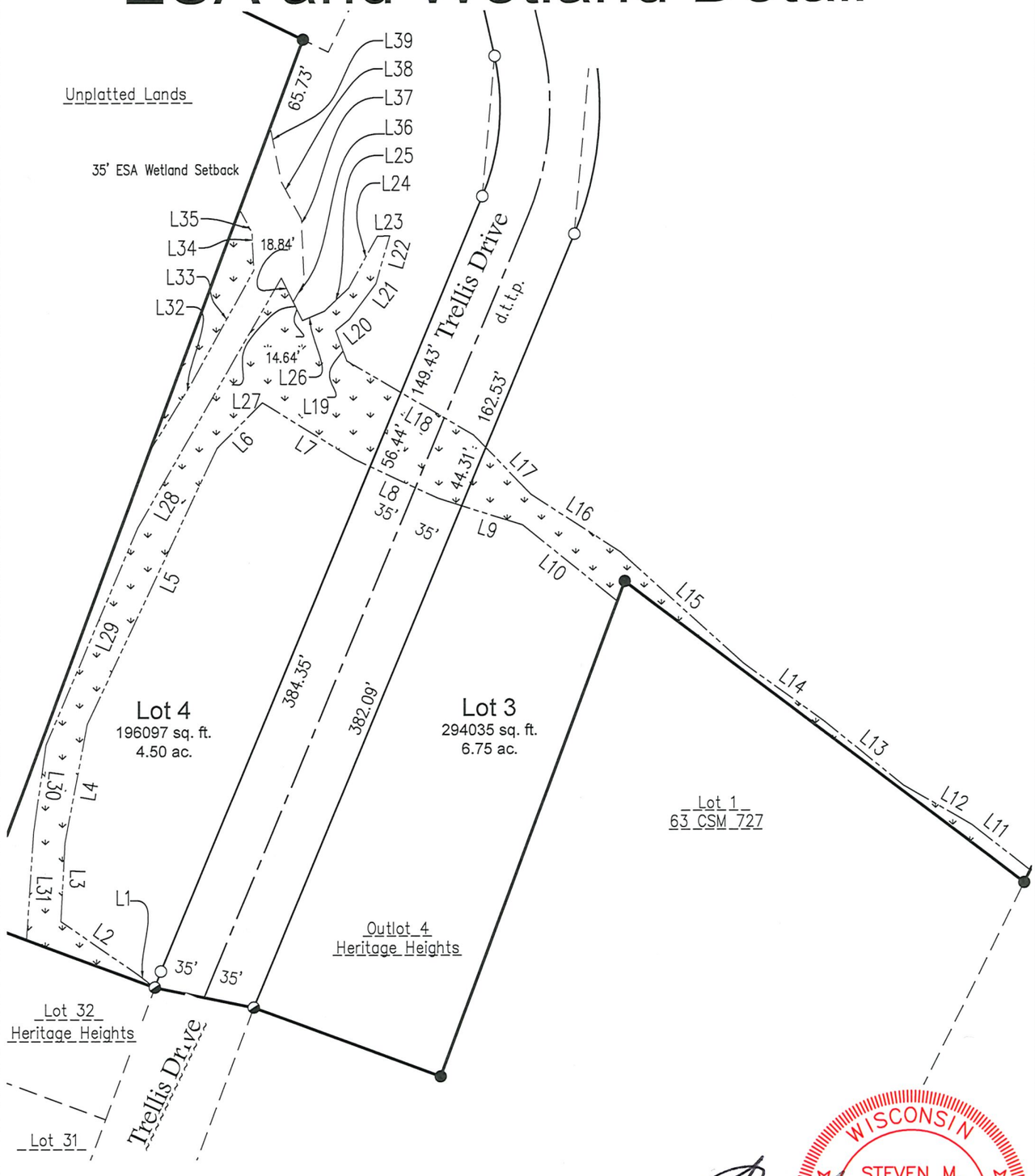
Certified Survey Map

All of Outlot 4, Heritage Heights, (Volume 24, Plats, Page 22, Document No. 2756906, Brown County Records), and part of Private Claim 39, East Side Fox River, located in the Town of Ledgeview, Brown County, Wisconsin.

Graphic Scale: 1" = 100'

0 100 200 300

ESA and Wetland Detail



Steven M. Bieda
PLS-2275
December 7th, 2022

WISCONSIN
STEVEN M. BIEDA
PLS-2275
GREEN BAY, WI
LAND SURVEYOR

Project No.: L-12215 Drawing No.: L-11950 Sheet Two of Six

Certified Survey Map

All of Outlot 4, Heritage Heights, (Volume 24, Plats, Page 22, Document No. 2756906, Brown County Records), and part of Private Claim 39, East Side Fox River, located in the Town of Ledgeview, Brown County, Wisconsin.

ESA and Wetland Line Table

ESA & Wetland Line Table		
Line #	Length	Direction
L1	14.77	N52° 29' 32"W
L2	66.04	N55° 23' 19"W
L3	55.23	N02° 55' 39"E
L4	85.08	N10° 36' 56"E
L5	214.70	N25° 10' 05"E
L6	45.04	N44° 41' 10"E
L7	75.71	S58° 11' 26"E
L8	65.53	S64° 49' 14"E
L9	62.04	S72° 28' 14"E
L10	85.63	S51° 01' 25"E
L11	51.97	N51° 52' 24"W
L12	55.76	N59° 36' 01"W
L13	72.19	N50° 49' 10"W
L14	69.68	N53° 59' 10"W
L15	116.58	N47° 38' 09"W
L16	75.13	N57° 03' 01"W

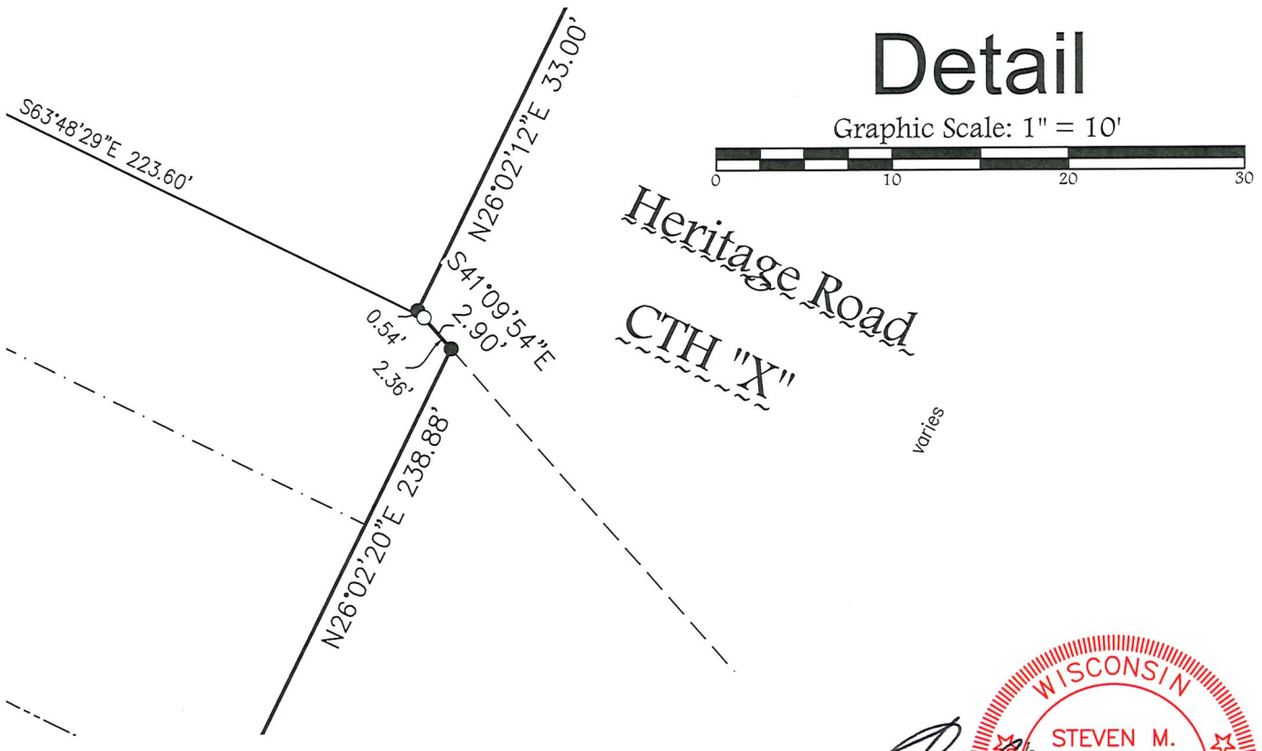
ESA & Wetland Line Table		
Line #	Length	Direction
L17	58.24	N43° 48' 35"W
L18	103.07	N59° 39' 32"W
L19	22.98	N20° 17' 32"W
L20	12.56	N51° 05' 19"E
L21	31.24	N36° 27' 50"E
L22	34.88	N16° 04' 47"E
L23	8.58	S88° 06' 59"W
L24	41.43	S29° 04' 19"W
L25	23.73	S46° 24' 20"W
L26	16.74	S67° 03' 29"W
L27	33.48	N26° 15' 02"W
L28	202.45	S29° 48' 27"W
L29	166.12	S22° 53' 38"W
L30	62.03	S08° 09' 47"W
L31	76.00	S03° 39' 51"W
L32	55.71	N31° 29' 31"E

ESA & Wetland Line Table		
Line #	Length	Direction
L33	91.78	N28° 49' 12"E
L34	26.69	N02° 36' 18"W
L35	18.51	N27° 55' 34"W
L36	15.99	N28° 49' 12"E
L37	44.40	N02° 36' 18"W
L38	29.93	N27° 55' 34"W
L39	39.18	N11° 24' 02"W
L40	185.93	S03° 16' 19"E
L41	71.87	S22° 11' 53"E
L42	102.29	S00° 00' 00"E
L43	25.94	S05° 42' 46"E
L44	47.93	S22° 11' 53"E
L45	43.49	S36° 05' 45"E
L46	43.49	S36° 05' 45"E

Detail

Graphic Scale: 1" = 10'

0 10 20 30



Steven M. Bieda
PLS–2275
December 7th, 2022

WISCONSIN
STEVEN M. BIEDA
PLS–2275
GREEN BAY, WI
LAND SURVEYOR

Project No.: L-12215 Drawing No.: L-11950 Sheet Three of Six

Certified Survey Map

All of Outlot 4, Heritage Heights, (Volume 24, Plats, Page 22, Document No. 2756906, Brown County Records), and part of Private Claim 39, East Side Fox River, located in the Town of Ledgeview, Brown County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, Steven M. Bieda, Professional Land Surveyor, PLS–2275, do hereby certify that I have surveyed, divided and mapped all of Outlot 4, Heritage Heights, (Volume 24, Plats, Page 22, Document No. 2756906, Brown County Records), and part of Private Claim 39, East Side Fox River, located in the Town of Ledgeview, Brown County, Wisconsin, more fully described as follows:

Commencing at the Northwest corner of Private Claim 39, East Side Fox River; thence S63°57'48"E, 2859.34 feet along the North line of said Private Claim 39 to the point of beginning; thence S63°57'48"E, 438.30 feet along North line of said Private Claim 39; thence S26°02'12"W, 33.00 feet to the South right of way of Heritage Road, also known as County Highway "X"; thence S41°09'54"E, 2.90 feet along said South right of way; thence S26°02'20"W, 238.88 feet; thence S63°57'48"E, 429.12 feet along a North line of Outlot 4, Heritage Heights, (Volume 24, Plats, Page 22, Document No. 2756906, Brown County Records); thence S26°24'56"W, 520.02 feet along a Easterly line of said Outlot 4; thence N52°44'12"W, 352.37 feet along a Southerly line of said Outlot 4 and Northerly line of Lot 1, Volume 63, Certified Survey Maps, Page 727, Map No. 8982, Document No. 2840214, Brown County Records; thence S20°22'29"W, 371.60 feet along a Easterly line of said Outlot 4 and West line of said Lot 1; thence N69°37'31"W, 140.00 feet along a Southerly line of said Outlot 4 and Northerly line of said Lot 1; thence N78°17'25"W, 70.81 feet along a Southerly line of said Outlot 4 and North right of way of Trellis Drive; thence N69°37'31"W, 134.90 feet along a Southerly line of said Outlot 4; thence N20°22'10"E, 661.79 feet along a Westerly line of said Outlot 4; thence N63°55'00"W, 152.04 feet; thence N14°42'41"W, 277.56 feet; thence S63°45'48"E, 182.57 feet; thence N26°08'20"E, 270.52 feet to the point of beginning.

Parcel contains 639,963 square feet / 14.69 acres more or less.
Right of way dedication contains 93,990 square feet / 2.16 acres more or less.
Parcel subject to easements and restrictions of record.

That such plat is a correct representation of all the exterior boundaries of the land survey and the division thereof. That I have made such a survey, land division and plat by the direction of the owners listed hereon. That I have fully complied with the provisions of Chapter 236, section 236.34 of the Wisconsin Statutes, the Town of Ledgeview, and the Brown County Planning Commission code in surveying, dividing and mapping the same.

WISCONSIN
STEVEN M. BIEDA
PLS–2275
GREEN BAY, WI
LAND SURVEYOR

_____
Steven M. Bieda
PLS–2275
December 7th, 2022

CERTIFICATE OF THE BROWN COUNTY PLANNING COMMISSION

Approved for the Brown County Planning Commission this _____ day of _____, 20__.

_____
Karl Mueller
Senior Planner

CERTIFICATE OF THE BROWN COUNTY TREASURER

As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the dates listed below.

_____
Paul D. Zeller Date
Brown County Treasurer

CERTIFICATE OF THE TOWN OF LEDGEVIEW

Approved for the Town of Ledgeview this _____ day of _____, 20__.

_____
Dan Teaters
Zoning Administrator

Certified Survey Map

All of Outlot 4, Heritage Heights, (Volume 24, Plats, Page 22, Document No. 2756906, Brown County Records), and part of Private Claim 39, East Side Fox River, located in the Town of Ledgeview, Brown County, Wisconsin.

CERTIFICATE OF THE CITY OF DE PERE

Approved for the Common Council for the City of DePere on the _____ day of _____, 20__.

_____
Carey E. Danen
City Clerk

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by

Seville Properties, LLC, Grantor, to

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, Grantee,

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non-exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

Curve Data

CURVE	ARC LENGTH	RADIUS	CHORD LENGTH	CHORD BEARING	CENTRAL ANGLE	TANGENT BEARING
1–2	111.44	165.00	109.33	S6°50'38"W	38°41'46"	–
3–4	143.55	235.00	141.33	S4°59'45"W	35°00'00"	–
5–6	100.79	165.00	99.23	N4°59'45"E	35°00'00"	–
7–8	158.71	235.00	155.71	N6°50'38"E	38°41'46"	–

_____
Steven M. Bieda
PLS-2275
December 7th, 2022

WISCONSIN
STEVEN M. BIEDA
PLS-2275
GREEN BAY, WI
LAND SURVEYOR

Certified Survey Map

All of Outlot 4, Heritage Heights, (Volume 24, Plats, Page 22, Document No. 2756906, Brown County Records), and part of Private Claim 39, East Side Fox River, located in the Town of Ledgeview, Brown County, Wisconsin.

NOTES

A Brown County Highway Department access permit must be obtained prior to any construction of a new street / road connection or driveway to a County Trunk Highway.

The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the Town has adopted a soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation–related activities.

Lots 3 & 4 includes wetland areas that may require permits from the Wisconsin Department of Natural Resources, Army Corps of Engineers, Brown County Planning Commission, or the Brown County Zoning Administrators Office prior to any development activity.

RESTRICTIVE COVENANTS

The land on all side and rear lot lines of all lots shall be graded by the lot owner and maintained by the abutting property owners to provide for adequate drainage of surface water.

Each lot owner shall grade the property to conform to the adopted sidewalk grade elevation and maintain said elevation for future sidewalks.

Lots 3 & 4 contain an environmentally sensitive area (ESA) as defined in the Brown County Sewage Plan. The ESA includes wetlands, all land within 35 feet of wetlands 2 acres or greater and all land within 50' of approximate wetlands of any size. Development and land disturbing activities are restricted in the ESA unless amendments are approved by the Brown County Planning Commission and the Wisconsin Department of Natural Resources.

CORPORATE OWNER'S CERTIFICATE

Seville Properties, LLC, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, does hereby certify that I caused the land described and easements granted on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented hereon. Seville Properties, LLC, also certifies that this Certified Survey Map is required by S.236.10 or S.236.12 to be submitted to the following for approval or objection:

TOWN OF LEDGEVIEW
BROWN COUNTY PLANNING COMMISSION
CITY OF DE PERE

In Witness Whereof, the said Seville Properties, LLC, has caused these presents to be signed by Ryan Radue, it's Member on this _____ day of _____, 20____.

_____
Ryan Radue
Member

Personally came before me this _____ day of _____, 20____, the above named officer of said corporation and acknowledged that he executed the foregoing instrument as such officer as the deed of said corporation, by its authority.

_____
Notary Public
Brown County, Wisconsin

My Commission Expires _____

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]

_____
Steven M. Bieda
PLS–2275
December 7th, 2022

WISCONSIN
STEVEN M. BIEDA
PLS–2275
GREEN BAY, WI
LAND SURVEYOR

Project No.: L-12215 Drawing No.: L-11950 Sheet Six of Six

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**February 7, 2023**
DEPARTMENT:	**Plan Commission**
FROM:	**Peter Schleinz**
SUBJECT:	**Recommendation from Plan Commission to approve an extraterritorial 2 lot certified survey map at 3300 BLK Lost Dauphin RD in the Town of Lawrence (Part of Parcel L-27-1).**

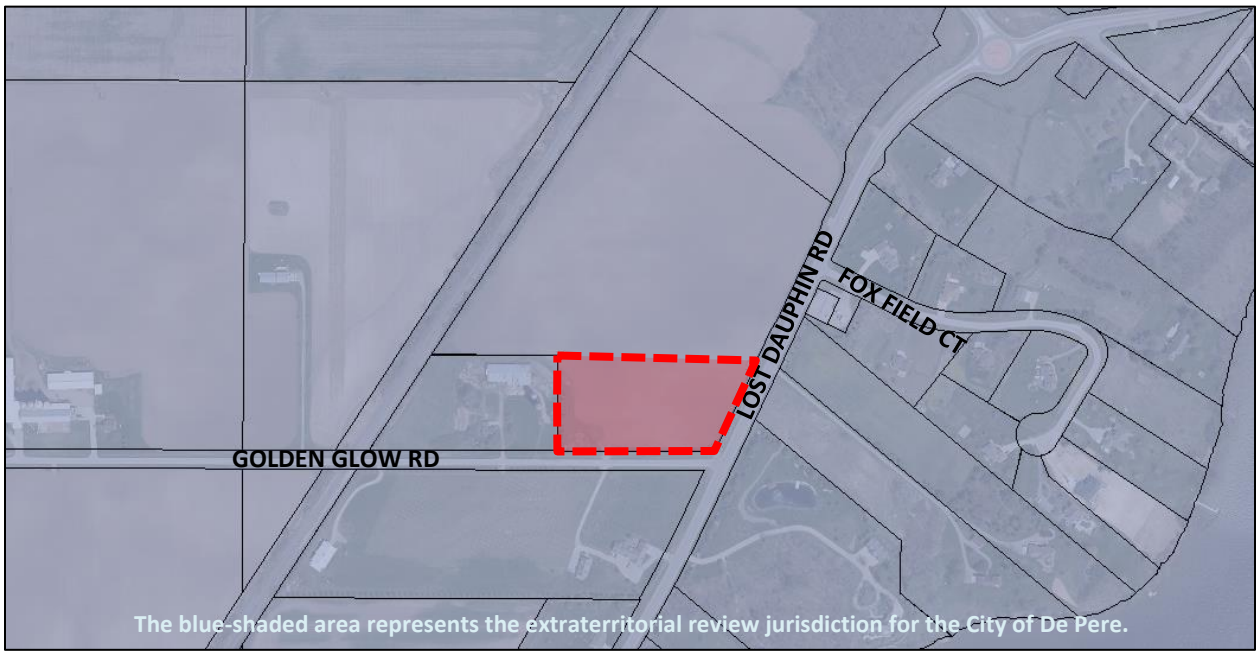
On January 23, 2023, Plan Commission unanimously recommended approval by a vote of 7-0.

ATTACHMENTS:

- PC Report - CSM on Lost Dauphin RD (DOCX)
- Application Form (PDF)
- Preliminary CSM - 15 Dec 2022 (PDF)

Item 5: **Consideration and possible action on an extraterritorial 2 lot certified survey map at 3300 BLK Lost Dauphin RD in the Town of Lawrence (Part of Parcel L-27-1). ***

SITE MAP



REQUESTED ACTION: Extraterritorial Certified Survey Map Approval.

COMMON DESCRIPTION: 3300 BLK Lost Dauphin RD, located northeast from the Lost Dauphin RD and Golden Glow RD intersection in the Town of Lawrence.

ZONING: Rezoning from AG-1 to ER in progress for the Town of Lawrence.

SURROUNDING LAND USES: Residential and vacant to the north, south, east, and west.

COMPREHENSIVE PLAN: Agricultural for the Town of Lawrence.

APPLICANT/OWNER:

Authorized Representative	Property Owner
Michael R. Andraschko, PLS	Up Down Dilly Dally LLC
Mau & Associates LLP	3642 Old Military RD
400 Security BLVD, Suite 1	De Pere, WI 54115
Green Bay, WI 54313	

LAND USE HISTORY: After a review of air photographs, the site remained vacant since 1938.

STAFF REVIEW: When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns.

- The proposed CSM is in Lawrence, 1.8 miles south of the De Pere City limits.
- The proposed land division will create two residential use lots.
- The City's minimum acreage and frontage are 0.2 acres and 75'; the Town's minimum is 1.5 acres and 200'. All lots meet the minimums for De Pere and Lawrence.
- The site is located outside of the sewer service district for Lawrence.
- The staff-recommended conditions of approval are listed at the end of the report.

The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. The proposed land division provides development opportunities and does not impact the Comprehensive Plan negatively. The proposed lot sizes, street frontages, and setbacks meet City requirements.

STAFF RECOMMENDATION: Staff recommends APPROVAL of the certified survey map, subject to:

1. Meeting all other state and local regulations, including the City of De Pere, Town of Lawrence, and Brown County Planning Commission.
2. Modify the City of De Pere Certificate to reference "Approved by the Common Council…" and add a date line for the City Clerk signature.
3. Subject to successful rezoning from AG-1 to ER, and potentially a Comprehensive Plan amendment, by the Town of Lawrence.

CITY OF DE PERE
RECEIVED
DEC 15 2022
PLANNING DEPT.

DE PERE
RUNS DEEPER

CITY OF DE PERE

APPLICATION FOR CSM REVIEW

Fee: $ 368.00
Receipt #: 178070
Date: 12-15-22

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity)	Authorized Representative	Title	
Mau & Associates	Michael R. Andraschko	Professional Land Surveyor	
Mailing Address	**City**	**State**	**ZIP Code**
400 Security Blvd.	Green Bay	WI	54313
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	
mandraschko@mau-associates.com	920-434-9670	920-434-9672	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Up Down Dilly Dally	Rebecca Lewis		
Mailing Address	**City**	**State**	**ZIP Code**
3642 Old Military Road	De Pere	WI	54115
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	
becky@rlewistechnologies.com	920-371-2141		

SECTION 3: Project or Site Location

Project Address/Description	Parcel No.
0 Lost Dauphin Road	L-27-1

SECTION 4: CSM Information

Existing Zoning:	AG-1
Present Use of Parcel:	Agriculture
Proposed Use of Lots:	Residential

Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print)	Title	Phone Number
Michael R. Andraschko	Professional Land Surveyor	920-434-9670
Signature of Applicant		**Date Signed**
Michael R Andraschko		12/12/2022

TO BE COMPLETED BY CITY STAFF

CSM Review authorized by the De Pere Municipal Code, Chapter 46.	

Certified Survey Map

Part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ and part of the Government Lot 3, all being located in Section 13, T22N-R19E, Town of Lawrence, Brown County, Wisconsin.

Graphic Scale: 1" = 100'

0 100 200 300

Michael R. Andraschko
PLS–2895
November 1st, 2022

WISCONSIN
MICHAEL R. ANDRASCHKO
PLS–2895
GREEN BAY, WI
LAND SURVEYOR

Sheet One of Four
Project No.: Z-1203
Drawing No.: L-11936
Fieldwork Completed: 11/29/22

Legend

- 1.32" (o.d.) x 18" iron pipe with cap weighing 1.68 lbs/lin ft set
- 1" iron pipe found
- Brown County monument – type noted
- computed point

Lot 1
45 CSM 362

NOTES

Bearings referenced to the South line of the Southwest $\frac{1}{4}$ of Section 13, T22N–R19E, assumed to be N89°44'53"W.

The County Monuments used in this survey are shown and their ties have been found and verified and/or Brown County Planning and Land Services has been notified of any discrepancies.

unplatted lands

S89°33'48"E 703.82'

314.52' | 389.30'

N0°31'46"E 337.28'

335.28'

SE–SW Gov't Lot 3

S0°31'46"W 334.04'

Lot 1
105283 sq. ft.
2.42 ac.

Lot 2
105626 sq. ft.
2.42 ac.

30' Front Yard Setback
12' Utility Easement per Doc. No. 2474419

S25°23'10"W 25.53' width varies

S19°27'44"W 291.24'

S25°25'23"W 269.03'

50.27'

40'

C.T.H. "D" Lost Dauphin Road

unplatted lands

unplatted lands

unplatted lands

N89°53'38"W 89.60'

30' Front Yard Setback 240.61'

12' Utility Easement per Doc. No. 2474419 330.21'

N89°53'38"W

2.00'

N89°44'53"W 224.92'

N89°44'53"W 224.81'

N89°53'38"W 329.39'

dedicated to the public

35'

33'

N0°31'46"E

33.00'

33'

S89°44'53"E 2434.57'

N89°44'53"W 225.02'

2659.59'

Golden Glow Road

Southwest Corner of Section 13, T22N–R19E, found mag nail w/ washer

South $\frac{1}{4}$ Corner of Section 13, T22N–R19E, found mag nail w/ washer

NE–NW Gov't Lot 1

North

Mau & Associates, LLP
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Website: www.mau-associates.com
400 Security Blvd Ste 1, Green Bay, WI 54313-9712

Client: Up Down Dilly Dally, LLC
Tax Parcel: L-27-1
Drafted By: NDK
File: Z-1203CSM 103122.dwg
Data File: Z-1203.txt

Certified Survey Map

Part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ and part of the Government Lot 3, all being located in Section 13, T22N-R19E, Town of Lawrence, Brown County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, Michael R. Andraschko, Professional Land Surveyor, PLS–2895, do hereby certify that I have surveyed, divided and mapped Part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ and part of the Government Lot 3, all being located in Section 13, T22N–R19E, Town of Lawrence, Brown County, Wisconsin, more fully described as follows:

Commencing at the South $\frac{1}{4}$ corner of Section 13, T22N–R19E; thence N89°44'53"W, 225.02 feet along the South line of the Southwest $\frac{1}{4}$ of said Section 13; thence N0°31'46"E, 33.00 feet to the Point of Beginning; thence N0°31'46"E, 337.28 feet along the East line of Lot 1, Volume 45, Certified Survey Maps, Page 362, Map No. 6818, Document No. 2021078, Brown County Records; thence S89°33'48"E, 703.82 feet; thence S25°23'10"W, 25.53 feet along the Westerly right of way of C.T.H. "D", also known as Lost Dauphin Road; thence S19°27'44"W, 50.27 feet along said Westerly right of way; thence S25°25'23"W, 291.24 feet along said Westerly right of way; thence N89°53'38"W, 329.39 feet along the North right of way of Golden Glow Road; thence N89°44'53"W, 224.81 feet along said North right of way to the Point of Beginning.

Parcel contains 212,018 square feet / 4.84 acres more or less.
Right of way dedication contains 1,109 square feet / 0.03 acres more or less.
Parcel subject to easements and restrictions of record.

That such plat is a correct representation of all the exterior boundaries of the land survey and the division thereof. That I have made such a survey, land division and plat by the direction of the owners listed hereon. That I have fully complied with the provisions of Chapter 236, section 236.34 of the Wisconsin Statutes, the Town of Lawrence, the City of De Pere and the Brown County Planning Commission code in surveying, dividing and mapping the same.

WISCONSIN
MICHAEL R. ANDRASCHKO
PLS–2895
GREEN BAY, WI
LAND SURVEYOR

Michael R. Andraschko
PLS–2895
November 1st, 2022

CERTIFICATE OF THE BROWN COUNTY PLANNING COMMISSION

Approved for the Brown County Planning Commission this _____ day of _____, 20__.

_____
Karl Mueller
Senior Planner

CERTIFICATE OF THE BROWN COUNTY TREASURER

As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed taxes and no unpaid or special assessments affecting any of the lands included in this Certified Survey Map as of the dates listed below.

_____
Paul D. Zeller Date
Brown County Treasurer

CERTIFICATE OF THE TOWN OF LAWRENCE

Approved for the Town of Lawrence this _____ day of _____, 20__.

_____
Cindy Kocken
Town Clerk

Certified Survey Map

Part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ and part of the Government Lot 3, all being located in Section 13, T22N-R19E, Town of Lawrence, Brown County, Wisconsin.

CERTIFICATE OF THE CITY OF DE PERE

Approved for the Common Council for the City of DePere on the _____ day of _____, 20__.

_____
Carey E. Danen
City Clerk

NOTES

A Brown County Highway Department access permit must be obtained prior to any construction of a new street / road connection or driveway to a County Trunk Highway.

The property owners, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Construction Site Erosion and Sediment Control Technical Standards (available from the Wisconsin Department of Natural Resources) to prevent soil erosion. However, if at the time of construction the Town of Lawrence has adopted a soil erosion control ordinance, it shall govern over this requirement. This provision applies to any grading, construction, or installation–related activities.

Development on Lots 1, 2 and on remnant unplatted lands requires public sewer and water be available OR acquisition of all state, county, and/or municipal permits concerning onsite sewage disposal systems for sanitary. waste disposal.

RESTRICTIVE COVENANTS

The land on all side and rear lot lines of all lots shall be graded by the lot owner and maintained by the abutting property owners to provide for adequate drainage of surface water.

Each lot owner shall grade the property to conform to the adopted sidewalk grade elevation and maintain said elevation for future sidewalks.

No poles, pedestals or buried cable are to be placed so as to disturb any survey stake or obstruct vision along any lot lines or street line, a disturbance of a survey stake by anyone is a violation of section 236.32 of the Wisconsin Statutes.

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by

Up Down Dilly Dally, LLC, a Wisconsin limited liability company, WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, Grantee,

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incident to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non–exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

_____
Michael R. Andraschko
PLS–2895
November 1st, 2022

WISCONSIN
MICHAEL R. ANDRASCHKO
PLS–2895
GREEN BAY, WI
LAND SURVEYOR

Certified Survey Map

Part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ and part of the Government Lot 3, all being located in Section 13, T22N-R19E, Town of Lawrence, Brown County, Wisconsin.

LIMITED LIABILITY COMPANY OWNER'S CERTIFICATE

Up Down Dilly Dally LLC, a limited liability company duly organized and existing under and by virtue of the laws of the State of Wisconsin, does hereby certify that said limited liability company caused the easements to be granted and the land on this Certified Survey Map to be surveyed, divided, dedicated, and mapped as represented hereon. Up Down Dilly Dally LLC does further certify that this Certified Survey Map is required to be submitted to the Brown County Planning Commission, the City of De Pere and the Town of Lawrence for approval or objection in accordance with current Land Subdivision Ordinances.

In Witness Whereof, the said Up Down Dilly Dally LLC has caused these presents to be signed by Rebecca Lewis, its Member, on this ____ day of _____, 20__.

_____
Rebecca Lewis Member

Personally came before me this _____ day of _____, 20__, the above named Member of said Limited Liability Company and acknowledged that he executed the foregoing instrument as such Member as the deed of said Limited Liability Company, by its authority.

_____
Notary Public My Commission Expires _____
Brown County, Wisconsin

STATE OF WISCONSIN]
] SS
COUNTY OF BROWN]

_____
Michael R. Andraschko
PLS–2895
November 1st, 2022

WISCONSIN
MICHAEL R. ANDRASCHKO
PLS–2895
GREEN BAY, WI
LAND SURVEYOR

Project No.: Z-1203 Drawing No.: L-11936 Sheet Four of Four

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**February 7, 2023**
DEPARTMENT:	**Plan Commission**
FROM:	**Peter Schleinz**
SUBJECT:	**Recommendation from Plan Commission to approve a 3-lot final extraterritorial plat of Shady Court Subdivision at 2400 BLK Little Rapids RD in the Town of Lawrence (Parcel L-458-7).**

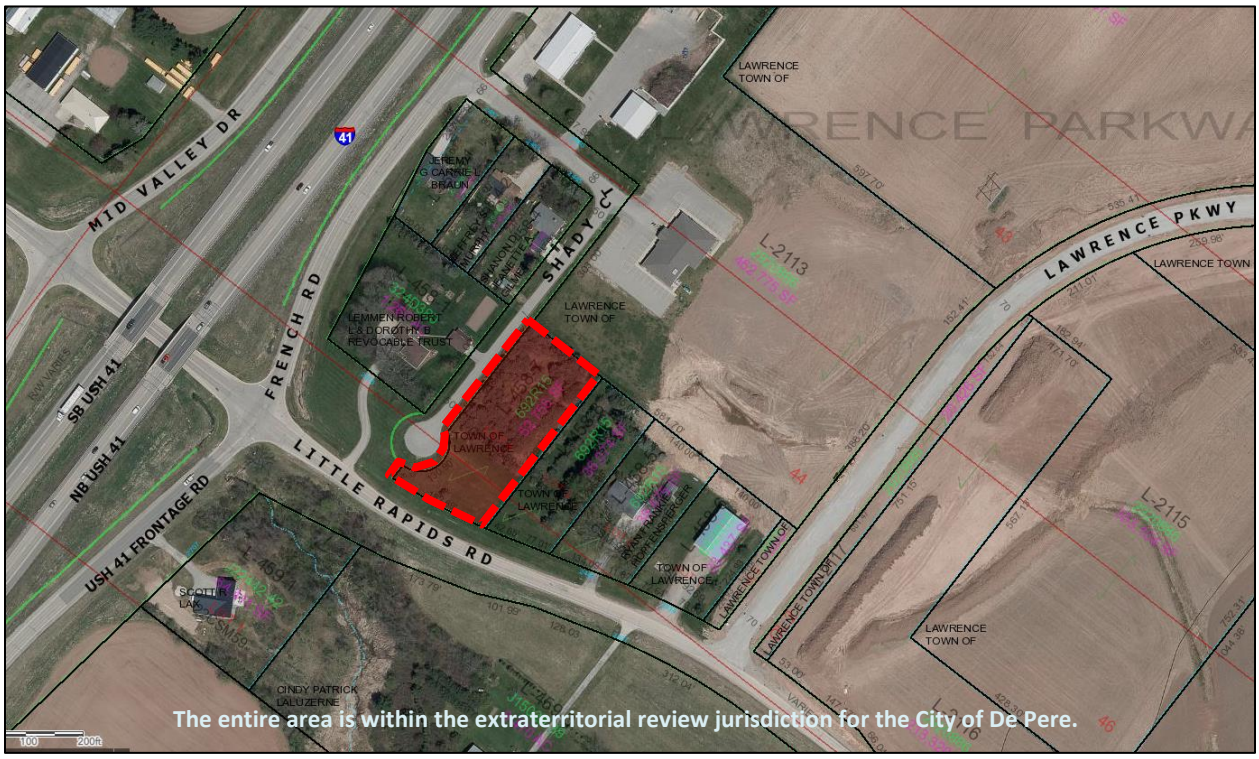
On January 23, 2023, Plan Commission unanimously recommended approval by a vote of 7-0.

ATTACHMENTS:

- PC Report - Fin Plat (DOCX)
- Application Form (PDF)
- REVISED Final Plat - 14 Dec 2022 (PDF)

ITEM 6: **Consideration and possible action on a 3-lot final extraterritorial plat of Shady Court Subdivision at 2400 BLK Little Rapids RD in the Town of Lawrence (Parcel L-458-7). ***

SITE MAP



REQUESTED ACTION: Final Extraterritorial Plat Approval.

COMMON DESCRIPTION: 2400 BLK Little Rapids RD, between French RD and Lawrence PKWY.

ZONING: Lot 1: R-2 (Residential District) by the Town of Lawrence.
Lots 2 and 3: R-1 (Residential District) by the Town of Lawrence.

SURROUNDING LAND USES: Town Hall offices to the north.
Undeveloped and residential to the south, east, and west.

COMPREHENSIVE PLAN: Residential and Governmental/Institutional by the Town of Lawrence.

APPLICANT/OWNER:

Authorized Representative	Property Owner
Douglas E. Woelz, PLS, McMahon Associates	Town of Lawrence
1445 McMahon DR	2400 Shady CT
Neenah, WI 54956	De Pere, WI 54115

LAND USE HISTORY: The property remained undeveloped since air photos of 1938.

STAFF REVIEW: When reviewing a plat, staff considers State Statutes 236 Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan,

surrounding land uses, and desired development patterns.

- The plat has three residential lots.
- The City's minimum acreage and frontage are 0.2 acres and 75'; the Town's minimum is 0.3 acres and 100'. All lots meet the minimum acreage and frontage criteria for De Pere and Lawrence.

All conditions of approval are listed at the end of the report. The conditions are technical and can be overseen by staff.

The plat meets the criteria of State Statutes 236 and Sections 46-3 through 46-7 of the De Pere Platting and Division of Land Code. The proposed land division does not impact the Comprehensive Plan negatively. The proposed lot size, frontage, and setbacks meet acceptable City requirements.

STAFF RECOMMENDATION: Staff recommends APPROVAL of the final extraterritorial plat and forwarding the plat to the Common Council for approval, subject to:

1. Meeting all other state and local regulations, including the City of De Pere, Town of Lawrence, and Brown County Planning Commission.

DE PERE
RUNS DEEPER

CITY OF DE PERE

APPLICATION FOR PLAT REVIEW

Fee: $

Receipt #:

Date:

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity)	Authorized Representative	Title	
McMahon Associates	Douglas Woelz	Senior Land Surveyor	
Mailing Address	**City**	**State**	**ZIP Code**
1445 McMahon Dr.	Neenah	WI	54956
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	
dwoelz@mcmgrp.com	(920) 751-4200	(920) 751-4284	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Town of Lawrence	Patrick Wetzel	Town Administrator	
Mailing Address	**City**	**State**	**ZIP Code**
2400 Shady Ct.	De Pere	WI	54115
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	
patrickw@townoflawrence.org	(920) 751-4200		

SECTION 3: Project or Site Location

Project Address/Description	Parcel No.
Lot 4 CSM No. 9269	L-458-7

SECTION 4: Plat Review

Review Type:	☐ Preliminary Plat ☒ Final Plat ☐ Condominium Plat	
Fee: $195.00	Preliminary Plat Fee: $278 + (____# of lots and outlots x $68) Final Plat Fee: $195 Condominium Plat Fee: $278 + (____# of units x $68) + (____# of common elements x $68)	$ 195.00
Present Use of Parcel:	Farm Land	
Proposed Use of Lots:	Single Family	

Please submit 1 hard copy, 1 PDF copy, and 1 CAD copy of the Plat if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print)	Title	Phone Number
Douglas Woelz	Senior Land Surveyor	(920) 751-4200
Signature of Applicant		**Date Signed**
Douglas E. Woelz		11-23-2022

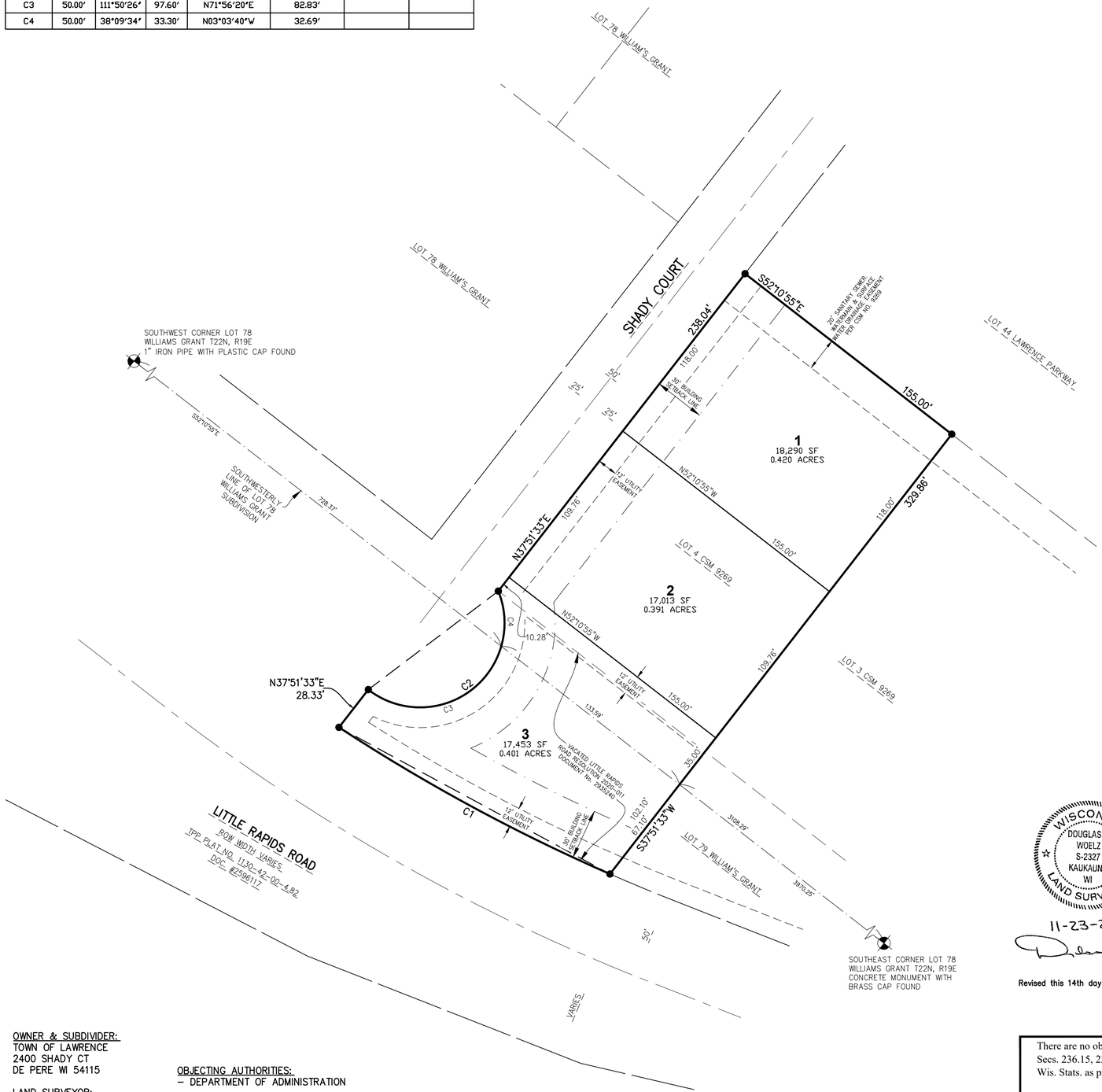
TO BE COMPLETED BY CITY STAFF

Plat Review authorized by the De Pere Municipal Code, Chapter 46.	

SHADY COURT SUBDIVISION

ALL OF LOT 4 OF CERTIFIED SURVEY MAP No. 9269, RECORDED AS DOCUMENT No 2942268, LOCATED IN LOTS 78 AND 79 OF THE RECORDED PLAT OF THE SUBDIVISION OF THE WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

Curve Table							
Curve #	Radius	Delta	Length	Chord Direction	Chord Length	Tangent	Bearing
C1	1095.92'	9°33'03"	182.69'	N61°34'52"W	182.47'	N66°21'24"W	N56°48'21"W
C2	50.00'	150°00'00"	130.90'	N52°51'33"E	96.59'	S52°08'27"E	N22°08'27"W
C3	50.00'	111°50'26"	97.60'	N71°56'20"E	82.83'		
C4	50.00'	38°09'34"	33.30'	N03°03'40"W	32.69'		

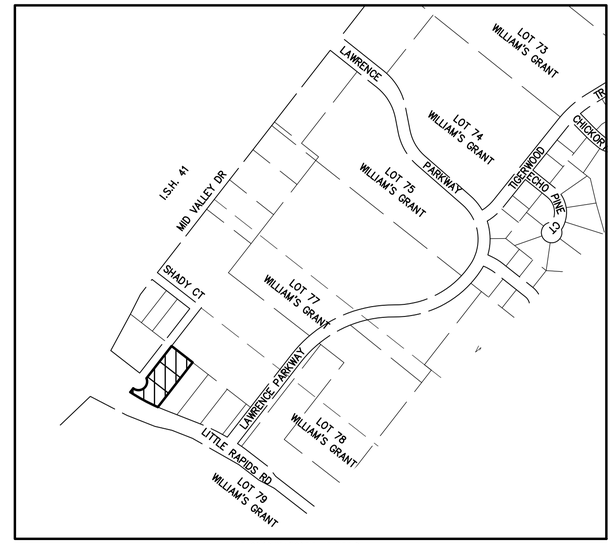


BEARINGS ARE REFERENCED TO THE SOUTHWESTERLY LINE OF LOT 78 WILLIAMS GRANT SUBDIVISION WHICH BEARS S52°10'55"E PER THE PUBLISHED WISCONSIN COUNTY COORDINATE SYSTEM FOR BROWN COUNTY.

40 20 0 40

SCALE – FEET

– N –



LOCATION MAP

PLAT OF THE SUBDIVISION OF WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

WISCONSIN
DOUGLAS E. WOELZ
S-2327
KAUKAUNA
WI
LAND SURVEYOR

11-23-2022

Revised this 14th day of December 2022

LEGEND

- ● – 1.315" O.D. IRON PIPE FOUND
- ⊕ – CERTIFIED LAND CORNER BROWN COUNTY
- S.F. – SQUARE FEET
- ( ) – RECORDED BEARING AND/OR DISTANCE
- ——— ——— – RIGHT-OF-WAY (R.O.W.) LINE
- ——— ——— – PROPERTY LINE
- — · — · — · — – SECTION LINE

ALL OTHER LOT CORNERS STAKED WITH 1 5/16" OUTSIDE DIAMETER X 18" ROUND IRON PIPE, WEIGHING 1.68 LBS./LIN. FT.

OWNER & SUBDIVIDER:
TOWN OF LAWRENCE
2400 SHADY CT
DE PERE WI 54115

LAND SURVEYOR:
DOUGLAS E. WOELZ
MCMAHON ASSOCIATES
1445 MCMAHON DRIVE
NEENAH, WISCONSIN 54956
PHONE #920-751-4200

OBJECTING AUTHORITIES:
– DEPARTMENT OF ADMINISTRATION

APPROVING AUTHORITIES:
– TOWN OF LAWRENCE
– CITY OF DE PERE
– BROWN COUNTY PLANNING COMMISSION

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration

THIS INSTRUMENT DRAFTED BY: Marty Abing

McMAHON ENGINEERS ARCHITECTS
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284
www.mcmgrp.com

mabing, W:\PROJECTS\L0017\092200533\CADD\Civil3D\Survey Documents\SUBDIVISION PLATS\Final Plat Lawrence Shady Ct.dwg, sheet 1, Plot Date: 12/14/2022 9:14 AM, xrefs: (shady court plat comps dew, x-all points lawrence condo plat, shady court 3 lot plat, x-exist topo lawrence condo plat)

SHADY COURT SUBDIVISION

ALL OF LOT 4 OF CERTIFIED SURVEY MAP No. 9269, RECORDED AS DOCUMENT No 2942268, LOCATED IN LOTS 78 AND 79 OF THE RECORDED PLAT OF THE SUBDIVISION OF THE WILLIAM'S GRANT, TOWN OF LAWRENCE, BROWN COUNTY, WISCONSIN

SURVEYOR'S CERTIFICATE
I, Douglas E. Woelz, Wisconsin Professional Land Surveyor S–2327, certify that I have surveyed, divided and mapped All of Lot 4 of Certified Survey Map No. 9269, Recorded as Document No. 2942268, located in Lots 78 and 79 of the recorded plat of the Subdivision of the William's Grant, Town of Lawrence, Brown County, Wisconsin containing 52,755 square feet (1.211 acres) of land.

That I have made such survey, land division, and plat under the directions of the owners of said land. That such plat is a correct representation of all exterior boundaries of the land surveyed and the subdivision thereof made. That I have fully complied with the provisions of chapter 236 of the Wisconsin Statues and the Subdivision regulations of the Town of Lawrence and Brown County in surveying, dividing and mapping the same.

Dated this 23rd day of November, 2022

Douglas E. Woelz, PLS–2327
Wisconsin Professional Land Surveyor

Revised this 14th day of December 2022

WISCONSIN DOUGLAS E. WOELZ S-2327 KAUKAUNA WI LAND SURVEYOR

OWNER'S CERTIFICATE
Town of Lawrence, as Owners, We hereby certify that we caused the land described on this Plat to be surveyed, divided and mapped as represented on the Plat. We also certify that this plat is required by s. 236.10 or s. 236.12 to be submitted to the following for approval or objection.

Department of Administration
Town of Lawrence
Brown County Planning Commission
City of Depere

WITNESS the hand and seal of said owners this _____ day of _____, 20___. In the Presence of:

_____
Town Chairperson – Dr. Lanny J. Tibaldo Date

_____
Town Clerk – Cindy Kocken Date

State of Wisconsin)
)SS
_____ County)

Personally came before me this _____ day of _____, 20___, the above named Persons to me known to be the persons who executed the foregoing instrument and acknowledged the same.

_____
Notary Public,

_____ County, WI

My Commission Expires: _____

TOWN OF LAWRENCE APPROVAL:

We hereby certify that Shady Court Subdivision in the Town of Lawrence, Brown County was approved and accepted by the Town Board of the Town of Lawrence on this _____ day of _____, 20___.

_____
Town Chairperson – Dr. Lanny J. Tibaldo Date

STATE OF WISCONSIN
)ss
COUNTY OF BROWN

I, Cindy Kocken, being the duly elected, qualified and acting clerk of the Town of Lawrence, Brown County do hereby certify that the Town Board of the Town of Lawrence passed by voice vote on this _____ day of _____, 20___ authorizing me to issue a certificate of approval of Shady Court Subdivision, Town of Lawrence as owners, upon satisfaction of certain conditions, and I do also hereby certify that all conditions were satisfied and the APPROVAL WAS GRANTED AND EFFECTIVE ON THE _____ day of _____, 20___.

Dated _____ _____
Clerk – Cindy Kocken

LOT DRAINAGE RESTRICTIVE COVENANT:

THE LAND ON ALL SIDE AND REAR LOT LINES OF ALL LOTS SHALL BE GRADED BY THE LOT OWNER AND MAINTAINED BY THE ABUTTING PROPERTY OWNERS TO PROVIDE FOR ADEQUATE DRAINAGE OF SURFACE WATER.

CERTIFICATE OF COUNTY TREASURER
As duly elected Brown County Treasurer, I hereby certify that the records in our office show no unredeemed tax sales and no unpaid taxes or special assessments affecting any of the lands included in Shady Court Subdivision as of the date listed below.

_____
County Treasurer Date
Paul D. Zeller

EXTRATERRITORIAL REVIEW
CITY OF DE PERE

Approved by the City of De Pere, Common Council on this _____ day of _____, 20___.

_____ _____
Carey E. Danen, City Clerk Date

BROWN COUNTY PLANNING COMMISSION APPROVAL
Approved by the Brown County Planning Commission this _____ day of _____, 20___.

_____
Karl Mueller, Senior Planner, Brown County Planning Commission

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration

UTILITY EASEMENT PROVISIONS

An easement for electric, natural gas, and communications service is hereby granted by Town of Lawrence as Grantors, to

WISCONSIN PUBLIC SERVICE CORPORATION, a Wisconsin corporation, Grantee,

WISCONSIN BELL, INC. doing business as AT&T Wisconsin, a Wisconsin corporation Grantee,

TIME WARNER ENTERTAINMENT COMPANY, LP, Grantee,

BROWN COUNTY C–LEC, LLC, Grantee, and

CHARTER TELECOMMUNICATIONS OPERATING, LLC, Grantee

their respective successors and assigns, to construct, install, operate, repair, maintain and replace from time to time, facilities used in connection with overhead and underground transmission and distribution of electricity and electric energy, natural gas, telephone and cable TV facilities for such purposes as the same is now or may hereafter be used, all in, over, under, across, along and upon the property shown within those areas on the plat designated as "Utility Easement" and the property designated on the plat for streets and alleys, whether public or private, together with the right to install service connections upon, across, within and beneath the surface of each lot to serve improvements, thereon, or on adjacent lots; also the right to trim or cut down trees, brush and roots as may be reasonably required incidental to the rights herein given, and the right to enter upon the subdivided property for all such purposes. The Grantees agree to restore or cause to have restored, the property, as nearly as is reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. This restoration, however, does not apply to the initial installation of said underground and/or above ground electric facilities, natural gas facilities, or telephone and cable TV facilities or to any trees, brush or roots which may be removed at any time pursuant to the rights herein granted. Structures shall not be placed over Grantees' facilities or in, upon or over the property within the lines marked "Utility Easement" without the prior written consent of Grantees. After installation of any such facilities, the grade of the subdivided property shall not be altered by more than six inches without written consent of grantees. This Utility Easement Provision does not prevent or prohibit others from utilizing or crossing the Utility Easement as the Utility easement(s) are non–exclusive.

The grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.

NO UTILITY TRANSFORMERS OR PEDESTALS ARE TO BE SET WITHIN 2 FEET OF A LOT CORNER MONUMENT.

NO CONDUCTORS ARE TO BE BURIED WITHIN 1 FOOT OF A LOT CORNER MONUMENT.

NOTES:

A SHORELAND PERMIT FROM THE BROWN COUNTY ZONING ADMINISTRATOR'S OFFICE IS REQUIRED FOR LOTS 2 AND 3 PRIOR TO CONSTRUCTION, FILL, EXCAVATION, OR GRADING ACTIVITY WITHIN 300 FEET OF THE ORDINARY HIGH WATER MARK (OHWM) OF NAVIGABLE RIVERS OR STREAMS.

DUE TO WETLANDS, INDICATOR SOILS, AND/OR WATERWAYS ON THE SUBJECT PROPERTY, COORDINATE WITH THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES REGARDING POTENTIAL 'PROTECTIVE AREAS' ON THE PLAT.

THE PROPERTY OWNERS, AT THE TIME OF CONSTRUCTION, SHALL IMPLEMENT THE APPROPRIATE SOIL EROSION CONTROL METHODS OUTLINED IN THE WISCONSIN CONSTRUCTION SITE EROSION AND SEDIMENT CONTROL TECHNICAL STANDARDS (AVAILABLE FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES) TO PREVENT SOIL EROSION. HOWEVER, IF AT THE TIME OF CONSTRUCTION THE TOWN HAS AN ADOPTED SOIL EROSION CONTROL ORDINANCE, IT SHALL GOVERN OVER THIS REQUIREMENT. THIS PROVISION APPLIES TO ANY GRADING, CONSTRUCTION, OR INSTALLATION–RELATED ACTIVITIES.

ALL LOTS TO BE SERVICED WITH MUNICIPAL UTILITIES TO INCLUDE: STORM SEWER, SANITARY SEWER AND WATER MAIN.

SANITARY SEWER, WATERMAIN, and SURFACE WATER DRAINAGE EASEMENT PROVISIONS

A perpetual easement to the Town of Lawrence Per Certified Survey Map No. 9269 with the right to erect, construct, install and lay, and thereafter use, operate, inspect, repair, maintain, replace and remove, sanitary sewer, watermain, and surface water drainage facilities over the Northerly 20.00 feet of Lot 1 of this Plat. Together with the right of ingress and egress over Lot 1 for the purpose of this easement.

There will be no payment by the Town of Lawrence for any damages present or future to the owner of Lot 1 by reason of the installation, operation, and maintenance of the structures or improvements referred to herein. The Town of Lawrence covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to Lot 1.

The grant and other provisions of this easement shall constitute a covenant running with the land for the benefit of the Town of Lawrence, its successors and assigns.

THIS INSTRUMENT DRAFTED BY: Marty Abing

McMAHON ENGINEERS ARCHITECTS
1445 McMAHON DRIVE NEENAH, WI 54956
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025
Tel: (920) 751-4200 Fax: (920) 751-4284
www.mcmgrp.com

mabing, W:\PROJECTS\L0017\092200533\CADD\Civil3D\Survey Documents\SUBDIVISION PLATS\Final Plat Lawrence Shady Ct.dwg, sheet 2, Plot Date: 12/14/2022 9:14 AM, xrefs: (shady court plat comps dew, x–all points lawrence condo plat, shady court 3 lot plat, x

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**February 7, 2023**
DEPARTMENT:	**Parks, Recreation & Forestry**
FROM:	**Marty Kosobucki**
SUBJECT:	**Resolution #23-06 Approving Memorandum of Understanding Between the City of De Pere and Brown County Regarding East River Trail Cleanup Project.**

The Board of Park Commissioners, at the January 19, 2023 meeting, approved the request from Brown County Land and Conservation Department for staff time. The motion was approved unanimously, with a 5-0 vote.

ATTACHMENTS:

- Reso23-06 (PDF)
- Memo.BC Land and Water MOU (DOCX)
- East River Trail MOU updated draft 1.11.23 (DOCX)
- Memo.East River Water Trail Summary (DOCX)
- muni ltr (DOC)

RESOLUTION #23-06

APPROVING MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF DE PERE AND BROWN COUNTY REGARDING EAST RIVER TRAIL CLEANUP PROJECT

WHEREAS, Brown County, through its Land Conservation Department, is partnering with local municipalities and non-profits for development of a water trail/corridor and related improvements in support of the cleanup of the East River over the years 2023-2025; and

WHEREAS, pursuant to the authority for municipalities to enter into Intergovernmental Cooperation Agreements under Wis. Stats. §66.0301, the City wishes to accept the terms and conditions thereof and enter into the attached Memorandum of Understanding (MOU) to commit an in-kind match of Park, Recreation & Forestry staff time of no more than 50 hours each year toward the project; and

WHEREAS, participation in the MOU would be beneficial to both parties and will promote the public interest in the effective and efficient use of limited public resources and the saving of tax dollars;

WHEREAS, this matter has been reviewed by the Board of Park Commissioners which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

> The Mayor and City Clerk are authorized and directed to execute the Memorandum of Understanding Regarding East River Trail Cleanup Project Between the City of De Pere and Brown County as is attached hereto.

BE IT FURTHER RESOLVED THAT:

> All City officials, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of February, 2023.

APPROVED:

_____
James G. Boyd, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____
Nays: _____
Board/Committee Approval: 1/19/2023

CITY OF DE PERE
MEMO

To: Board of Park Commissioners
From: Marty Kosobucki
Date: January 19, 2023

RE: Brown County Land and Conservation MOU

After the last Park Board meeting we were directed to come up with language that would be suitable for A) supporting the initiative by the Brown County Land and Conservation Department to make the East River into a water trail designation through dedication of staffing resources, and B) ensure the staffing/hours would not impact the core services of the department.

In working with our legal department we believe we came up with language that meets both criteria. In addition, we have sent the draft MOU to representatives from the Brown County Land and Conservation Department and they have preliminarily agreed to the language.

DE PERE & BROWN COUNTY EAST RIVER TRAIL CLEANUP PROJECT
MEMORANDUM OF UNDERSTANDING
Between the City of De Pere and Brown County

This Memorandum of Understanding, hereinafter "MOU," is effective on the date the last signature to this MOU is obtained, and is being entered into by and between the City of De Pere, hereinafter "City", and Brown County, through its Land and Conservation Department, hereinafter "County", or collectively "the Parties."

WHEREAS, the City and County have cooperated and exchanged inter-governmental services in the past; and

WHEREAS, this has proven beneficial for both parties and promotes the public interest of effective and efficient use of limited public resources and the saving of tax dollars; and

WHEREAS, the City and County wish to enter into a cooperative MOU to define each party's expectations and responsibilities under the County's East River Trail Cleanup Project, hereinafter "Project," and to avoid any misunderstandings in the future.

NOW THEREFORE, the Parties do state and mutually agree as follows:

ARTICLE I.
PURPOSE AND SCOPE

A. **Purpose**. The parties agree to take steps in order to facilitate water trail designation and cleanup plans concerning the East River Trail Project; thus, the Parties wish to set out their preliminary expectations within this MOU.

B. **Scope**. This MOU is generally descriptive of the intended Project as well as the intended actions of the City and the County.

ARTICLE II.
PROJECT DESCRIPTION

A. **Project**. This term shall mean the cleanup and water trail designation for the East River Trail and as well as any related construction in furtherance of the Project.

ARTICLE III.
GENERAL CONDITIONS

A. **Term**. The term of this MOU shall become effective on the date the last signature to this MOU is obtained (the "Effective Date") and shall terminate upon the completion of the Project.

B. **Termination**. This MOU may be terminated by either Party at any time for any reason or after the failure of the other Party to timely cure a material breach of the terms or conditions of this MOU.

C. **Compliance**. The Parties agree to comply with all federal, state, and local laws, rules and regulations including without limitation the required public bidding process for public construction. The Project may be bid as one complete project or multiple bid packages corresponding to the various trades as may be needed to ensure adequate competitive bidding and lowest costs for construction and demolition.

D. **Insurance**. Nothing contained within this MOU is intended to be a waiver or estoppel of the City or County or their respective insurers to rely upon the limitations, defenses, and immunities contained within Wisconsin Statutes Sections 345.05 and 893.80. To the extent that indemnification is available and enforceable, the City and County or their insurers shall not be liable in indemnity, contribution or otherwise for an amount greater than the limits of liability of municipal claims established by Wisconsin law.

E. **Decisions**. The City and County shall work together to jointly make decisions regarding the Project and may carry out actions consistent with the terms and conditions of this MOU and that are mutually beneficial to both Parties. Meetings may be called by either party to discuss any matters to ensure the continued cooperation between the City and the County.

ARTICLE IV.
ACKNOWLEDGEMENT OF THE PARTIES

A. **City**. The City acknowledges that:
   1. Through its Parks, Recreation and Forestry Department, hereinafter "PRF", that it may allocate and contribute up to no more than fifty (50) hours per year for the years 2023, 2024, and 2025, for the improvement and cleanup of the East River, all dependent upon and subject to the City's PRF staffing levels, the demand for PRF core services to the City, and any other needs of PRF as determined by the City in its sole discretion.
   2. The City will work with the County through its Land and Conservation Department to identify work tasks to be performed by City PRF staff in relation to the Project.
   3. The City shall report the number of hours and total monetary value of staffing and equipment provided to the County in relation to the Project at the end of each calendar year.

B. **County**. The County acknowledges that:
   1. Through its Land Conservation Department, that it will work with the City to identify work tasks to be performed in support of the Project.
   2. The City may provide the County up to fifty (50) hours per for year for the years 2023, 2024, and 2025, for the improvement and cleanup of the East River, all

dependent upon and subject to the City's PRF staffing levels, the demand for PRF core services to the City, and any other needs of PRF as determined by the City in its sole discretion.

ARTICLE V.
ADDITIONAL PROVISIONS

A. **Notice of Default and Right to Cure**. In the event of any default in or any breach of this MOU or any of its terms or conditions by any Party hereto, then in such event(s) the non-defaulting Party shall give written notice of the default to the other Party. The defaulting Party shall then remedy such default or breach within thirty (30) days after receipt of such notice. If not so cured within said applicable period of time, the non-defaulting Party may terminate this MOU, and/or exercise any right or remedy provided for herein. In the event the particular breach or default cannot be cured within said 30-day period, then so long as the defaulting Party commences to cure such default within said period of time, diligently pursues the cure and does in fact cure the same within a reasonable time, there shall be deemed no default. Subject to the notice of default and opportunity to cure, in the event of a default in or breach of this MOU by the defaulting Party, the non-defaulting Party may terminate this MOU.

B. **Conflicts of Interest.** No member of the governing body or other officer of the City or County shall have any financial interest, direct or indirect, in this MOU or the Project, or any contract, agreement or other transaction contemplated to occur or be undertaken thereunder or with respect thereto, nor shall any such member of either Parties' governing body or other official participate in any decision relating to this MOU which affects his or her personal interests or the interests of any corporation, partnership or association in which he or she is directly or indirectly interested.

C. **Governing Law**. This Agreement shall be construed in accordance with the Laws of the State of Wisconsin.

D. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original.

E. **Relationship with Parties.** Nothing contained in this Agreement shall be deemed or construed, either by the Parties hereto or by any third party, to create the relationship of principal and agent or to create any partnership, joint venture or other association between the City and County.

F. **Severability.** In the event that one or more provisions of this Agreement shall be declared to be invalid, illegal or otherwise unenforceable in any respect, unless such invalidity, illegality or unenforceability shall be tantamount to a failure of consideration, the validity, legality and enforceability of the remaining provisions contained in this Agreement shall not in any way be at all affected or impaired thereby.

(SIGNATURE PAGE TO FOLLOW)

Dated this _____ day of _____, 2023.

CITY OF DE PERE

_____
James Boyd, Mayor

_____
Carey Danen, City Clerk

Dated this _____ day of _____, 2023.

BROWN COUNTY

_____
Troy Streckenbach, County Executive

CITY OF DE PERE
MEMO

To: Board of Park Commissioners
From: Marty Kosobucki
Date: October 20, 2022

RE: Request for staffing resources from BC Land and Conservation

We have been requested from representatives of the Brown County Land and Conservation Department to allocate 40-100 hours of staffing time and resources to the efforts of creating the East River Water Trail. The staff hours would be used as supporting resources for grants that are being searched out for improving the water quality and use of the East River.

Staff Input: We are in full support of the efforts to improve the East River so that it can be used and enjoyed by residents and patrons. That being said, I think it would be difficult for us to commit to dedicating 40-100 hours of staffing time over the next 3 years to working on the East River. The complications we see with this are 1) Ultimately, we do not know the extent and type of work that needs to be done. 2) Timing/Season of the work is relatively unknown and can have an impact on our operations. 3) It is very difficult for us to project out three years and ensure we can allocate 40-100 hours without it impacting our operations.

If you would like to support the request, this item will need to go to City Council for approval as it will require staffing/budget commitments past the current year.

LAND AND WATER CONSERVATION

Brown County

2019 TECHNOLOGY WAY, STE. 104
GREEN BAY, WI 54311

MIKE MUSHINSKI

PHONE (920) 391-4620 WEB: www.browncountywi.gov

COUNTY CONSERVATIONIST

DATE: September 27, 2022

TO: Municipalities

FROM: Mike Mushinski

RE: PROPOSED EAST RIVER WATER TRAIL

The East River Water Trail project is a collaborative effort between local municipalities and non-profit groups to develop a water trail/corridor along the East River from Hoffman Road upstream to Ledgeview Park along with improving the instream fishery by removing impediments and creating aquatic habitats. Additionally, this project will restore and protect near-shore and riparian habitat which will include invasive species removal, spawning wetlands, pollinator/savanna areas, and repairing streambank erosion sites. The current proposal includes 2 additional canoe/kayak launches along the East River.

Brown County Land & Water Conservation Department has secured $500,000 of ARPA funding towards this project. An additional $550,000 grant has been submitted to US Fish & Wildlife Service (FWS) requesting Natural Resources Damage Assessment (NRDA) funds for this project along with a $25,000 request for Partners for Fish & Wildlife funding through the FWS.

We are asking municipalities to commit in-kind matches to the project which could include equipment usage, staff time (40-100 hours/year), and supplies used on the project within their municipal boundaries.

The timeline for this project is 2023-2025.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**February 7, 2023**
DEPARTMENT:	**Economic Development**
FROM:	**Daniel Lindstrom**
SUBJECT:	**Resolution #23-07 Approving Facade Improvement Project and Authorizing Disbursement of Grant (441 Main Avenue - Parcel WD-288).**

At their meeting on January 23, 2023, by a vote of 6-0, the Redevelopment Authority recommended approval of the facade grant request for 441 Main Ave (Parcel WD-288) in an amount not to exceed $30,000.

ATTACHMENTS:

- Reso23-07 (PDF)
- 1. Exhibit A - Facade Grant Application signed - PDF (PDF)
- 2. 441 Main RDA Memo (DOCX)
- 3. Existing Facade (PDF)
- 4. Proposed Facade elevations-rendering (PDF)
- 5. Site Map (PDF)

RESOLUTION #23-07

APPROVING FAÇADE IMPROVEMENT PROJECT AND
AUTHORIZING DISBURSEMENT OF GRANT
(441 Main Avenue - Parcel WD-288)

WHEREAS, the Tax Increment District #9 (TID #9 or the District) Project Plan includes city expenditure of funds to property owners within the District in the form of a grant match of $1 of city funds for each $1 of private funds for eligible façade improvement costs, not to exceed $30,000.00 per parcel (for a building width of 121' or more), thereby increasing property values and tax increment during the life of the District; and

WHEREAS, The Cheddar House LLC, the owner of Parcel WD-288, has applied through its project manager, Alliance Construction & Design, for a façade improvement grant for proposed exterior improvements to the building façade; and

WHEREAS, such application, attached and incorporated as Exhibit A, provides cost estimates for said improvements in the amount of $174,945.00, with eligible expenses totaling $67,475.00; and

WHEREAS, this façade improvement project has been reviewed by the Redevelopment Authority which recommends approval of a façade improvement grant in the total amount not to exceed $30,000.00, subject to the provisions set forth below.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

> The Common Council approves the façade improvement contemplated in Exhibit A, as approved by the Redevelopment Authority, and thanks William Novak, the Registered Agent of The Cheddar House LLC, for investing in the De Pere downtown.

BE IT FURTHER RESOLVED THAT:

The Director of Development Services or designee (Director) is authorized to approve disbursement of the façade grant in an amount not to exceed $30,000.00 to The Cheddar House LLC, provided the following conditions are met:

1. After completion of the improvements, the Director receives copies of paid invoices/receipts from property owner showing the project is complete;
2. The City Building Inspection Department verifies to the Director that the work is complete and in compliance with all building codes; and
3. Final grant payment to be calculated based upon receipt review pursuant to program requirements.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of February, 2023.

APPROVED:

_____
James G. Boyd, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____
Nays: _____
RDA Approval: 01/23/2023

DE PERE RUNS DEEPER	**CITY OF DE PERE** **APPLICATION FOR FAÇADE GRANT**	**Date:** 12/30/2022

The City of De Pere, in conjunction with Downtown De Pere Inc., will assist with façade improvements for commercial properties located within the boundaries of designated Tax Increment Districts (TID). Applications will be acted upon on a first come first serve basis. See the back of this form for funding requirements and review process.

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity)	Authorized Representative	Title	
William O. Novak III	Mark Rukamp	Project Manager	
Mailing Address	**City**	**State**	**ZIP Code**
1050 Broadway Street	Wrightstown	WI	54180
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	
mark.rukamp@alliancebuilds.com	(920) 336-3400	(920) 336-3401	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
The Cheddar House, LLC	William Novak	Owner	
Mailing Address	**City**	**State**	**ZIP Code**
4150 Old Military Road	DePere	WI	54115
Email Address	**Phone Number (incl. area code)**	**Fax Number (incl. area code)**	
bill.novak@novakscheese.com	(920) 338-1571		

SECTION 3: Project or Site Location

Project Address/Description	Parcel No.
441 Main Avenue, De Pere, WI 54115	

SECTION 4: Project Information

Project Description:	Exterior and interior renovation of existing bank into office space, retail tenant and VRBO rental		
Estimated Start Date:	12/1/2022	Estimated Completion Date:	5/31/2023
Existing Façade Photo (attach):	Yes	Design Drawing (attach):	Yes

Fill in below form with cost estimates based on category. Attach quotes to this application.

Category	Cost Estimate	Category	Cost Estimate
Masonry/Demo	$108,600.00		
Storefront windows/doors	$ 67,475.00		
Total Eligible Expenses:	$176,075.00	**Requested Grant Amount:**	$30,000

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print)	Title	Phone Number
Mark Rukamp	Project Manager	(920) 336-3400
Signature of Applicant		**Date Signed**
Mark J Rukamp		12/30/2022

Program Funding Requirements & Guidelines

1. Grant provides $1 of City funds for $1 of private funds for eligible expenses (100% match).
2. Grant maximum is determined by the length of building, measured along the total linear frontage of adjacent public right of way, up to $30,000 per property.

Building Width	Maximum Grant Amount
1' to 60'	$10,000
61'-120'	$20,000
121'+	$30,000

3. Property owners are limited to the grant maximum amount every ten years.
4. For projects restoring or renovating historic buildings (must be listed as contributing on the City of De Pere Intensive Survey), interior improvements and roof repair/replacement may be included in the project budget for the required matching dollars, but cannot be funded with façade grant dollars.
5. Funds reviewed and distributed on a 'first come, first serve' basis.
6. Applications should be reviewed by the RDA prior to work commencing on the project.
7. In rare cases (due to weather, contractor availability, etc), the RDA may consider approving funding for work completed up to 90 days after an application submittal.
8. Retroactive funding requests for work completed before an application submittal will not be considered.

City of De Pere Façade Grant Program Process

1. Application Submittal
   a) Property owner shall complete (1) hard copy and (1) PDF version of the grant application.
   b) Property owner shall attach (1) hard copy and (1) PDF version of the following:
      - A photo of the existing façade.
      - The proposed project design. Color rendering required.
      - The project cost estimates by major category (design, material, labor, etc).
      - Any other relevant information
   c) Application and attachments are submitted to the Development Services Director.

3. Review Process
   a) Internal Review
   b) Redevelopment Authority Review (may be preliminary or final)
   c) City Council Review
   d) In instances where a site plan is required, the Plan Commission may also review

4. Applicant Obtains Necessary Permits and Completes Project

5. Payment Process
   a) Applicant submits proof of payment for eligible activities to the Development Services Department, who will determine if appropriate match dollars have been spent.
   b) The Development Services Department will conduct a building inspection to ensure that the work has been completed according to plan.
   c) Payment request is completed and issued to applicant.

Please refer to the Façade Grant Guidelines for more information on the program objectives and a list of eligible and ineligible expenses.

City of De Pere
MEMORANDUM

City of De Pere Façade Grant Program Guidelines

Approved by Common Council Resolution #18-67 (July 17, 2018)

The below Façade Grant Program Guidelines have been prepared to provide clearer direction for potential applicants and to make the review process more efficient.

Program Objectives

1. Support the rehabilitation and renovation of exterior building facades in Downtown De Pere.
2. Support the job creation and business development in Downtown De Pere.
3. Support the renovation of historic buildings in Downtown De Pere.

Program Funding Requirements

1. Grant provides $1 of City funds for $1 of private funds for eligible expenses (100% match).
2. Grant maximum is determined by the length of building, measured along the total linear frontage of adjacent public right of way, up to $30,000 per property.

Building Width	Maximum Grant Amount
1’ to 60’	$10,000
61’-120’	$20,000
121’+	$30,000

3. Property owners are limited to the grant maximum amount every ten years.
4. For projects restoring or renovating historic buildings (must be listed as contributing on the City of De Pere Intensive Survey), interior improvements and roof repair/replacement may be included in the project budget for the required matching dollars, but cannot be funded with façade grant dollars.

Program Guidelines

1. Program administered in conjunction with Definitely De Pere (Definitely De Pere provides feedback on design and serves as the Main Street Program contact for architectural services).
2. Architectural designs and renderings that implement a historic renovation and/or follow the Main Street Design Guidelines are highly encouraged.
3. Property must be located in a Downtown Tax Increment Financing District (TID 7, or 9).
4. Funds reviewed and distributed on a ‘first come, first serve’ basis.

5. Applications should be reviewed by the RDA prior to work commencing on the project.
6. In rare cases (due to weather, contractor availability, etc), the RDA may consider approving funding for work completed up to 90 days after an application submittal.
7. Retroactive funding requests for work completed before an application submittal will not be considered.
8. Façade grant funds may be used for any side of the building.
9. Funds are distributed only after receipts are submitted and a City building inspector reviews the work.

Eligible & Ineligible Expenses

Eligible Expenses

1. New Windows and Doors
2. Window and Door Repair
3. Exterior Demolition
4. Exterior Construction including, electric, materials, labor.
5. Exterior Lighting
6. Pressure Washing
7. Painting
8. Roof upgrade/replacement that improves the overall building appearance.
9. Gutters/Downspouts
10. Waste Disposal
11. Decorative Awnings (no business specific graphics)
12. Contractor's Fees – Profit – Overhead directly related to exterior work
13. Permanent Exterior Site Work – Landscape, hardscape, pedestrian amenities, pergolas, etc.
14. Signage (if included as part of a more extensive façade renovation project)
15. Restoration or renovation of historical identifying features that may not be relevant to the current building use (reviewed on a case-by-case basis)
16. Other expenses as approved by the Redevelopment Authority

Ineligible Expenses

1. Signage as a standalone request
2. Any improvement that could be removed from the building as personal property.
3. Security Cameras
4. Interior Improvements
5. Design/Engineering/Professional Fees
6. Roof repair/replacement that does not alter the appearance of the building.

Requested expenses not specifically included in the above list will be reviewed on a case-by-case basis by the Redevelopment Authority and Common Council.

ENGLEBERT'S MASONRY INC.

5399 COUNTY LINE RD
LUXEMBURG, WI 54217-9132

EMAIL-
eenglebert69@yahoo.com
phone # (920) 655-4738

Estimate

DATE	ESTIMATE NO.
12/27/2022	223

NAME / ADDRESS
ALLIANCE CONSTRUCTION 1050 BROADWAY STREET WRIGHTSTOWN, WI 54180

PROJECT

DESCRIPTION	QTY	COST	TOTAL
REVISED BID FOR NOVAK-CHASE BANK			
LABOR AND MATERIAL FOR MASONRY WORK ON SOUTH SIDE OF BUILDING INCLUDING BLOCK FIREWALL BETWEEN BUILDING AS IN THE ORIGINAL BID		35,720.00	35,720.00
LABOR AND MATERIAL FOR THE REMOVAL OF STONE UNDER THE DRIVE THRU AND CLEANING OF STONE SO CAN BE REUSED ON NORTH SIDE. PRICE ALSO INCLUDES REMOVAL OF STONE ON NORTH AND WEST SIDE OF BUILDING FOR NEW WINDOWS AND DOOR. ALSO THE REMOVAL OF STONE/PEBBLE ACCENT ON NORTH AND WEST SIDE OF BUILDING. AS IN THE ORIGINAL BID.		38,850.00	38,850.00
LABOR AND MATERIAL FOR REVISED BRICK WORK TO BE DONE AS PER PLAN DO TO DISCOVERING OUTSIDE WALLS ARE BLOCK AND NOT STONE AS ORIGINALLY ANTICIPATED ALSO INCLUDED IN PRICE IS WINTER HEATING AND TARPING COST.		69,750.00	69,750.00
DISCOUNT TAKEN OFF BECAUSE OF NOT HAVING TO REMOVE AND CLEAN AND RELAY AS MUCH STONE AS FIRST ANTICIPATED		-12,685.00	-12,685.00
PRICE SUBJECT TO CHANGE IF BRICK MATERIALS ARE NOT ORDERED BY 12/30/2022 DUE TO PRICE INCREASE COMING AS OF 1/01/2023			
A DEPOSIT OF $34,875.00 WOULD BE REQUIRED SO THAT BRICK MATERIALS MAY BE ORDERED.			
		5.50%	0.00
		TOTAL	$131,635.00

Tri City Glass & Door
The Right Product. The Right Way.®

2801 N. Roemer Rd.
Appleton, WI 54911
920.734.9164
F 920.734.1096

1811 E Mason St.
Green Bay, WI 54302
920.468.7820
F 920.468.5337

Proposal

Replying to subject inquiry, we are pleased to quote as follows; and unless otherwise agreed in writing, the conditions constitute a part of the quotation.

Proposal #: 22-0565
To: Alliance Construction
Attn: Mark Rukamp
Phone: (920) 336-3400

Job: 21-247 Novak Chase Bank
Location: De Pere, WI
Email: mark.rukamp@alliancebuilds.com

****This Proposal Valid for 30 Days from October 3, 2022****
****Terms: Net 30 days, 1% interest per month on unpaid balances with approved credit****
****50% down, remainder due upon completion without approved credit****

We propose to furnish and install the following:

Aluminum Storefront

(2) Windows FS 132" x 84" Type AA
(2) Windows FS 72" x 72" Type BB
(5) Windows FS 108" x 84" Type CC
(3) Windows FS 92" x 74" Type DD
(2) Windows FS 76" x 74" Type EE
(2) Windows FS 44" x 74" Type FF
(1) Windows FS 36" x 74" Type GG
(4) Windows FS 174" x 52" Type LL
(2) Windows FS 117" x 52" Type MM
(1) Entrance FS 76" x 96" West Entrance
(1) Entrance FS 44" x 86" South Entrance

Exterior framing to be Tubelite T14000 series 2" x 4 ½" standard finish aluminum storefront. Exterior glazing to be 1" insulated clear low-E glass, tempered where required by code. Interior framing to be Tubelite E4500 series 1 ¾"x 4 ½" standard finish aluminum storefront. Interior glazing to be ¼" clear tempered glass. Doors to be standard medium stile with manufacturer's standard hardware.

Total furnished and installed
$67,475.00

Alternate

(2) Entrances FS 40" x 86" Second Floor Patio Doors - - - **Add $5,050.00**

Acceptance of this proposal by Buyer shall be acceptance of all terms and conditions recited herein which shall supersede any conflicting term in any other contract document. Any of the Buyer's terms and conditions in addition or different from this proposal are objected to and shall have no effect. Buyer's agreement herewith shall be evidenced by Buyer's signature hereon or by permitting Seller to commence work for project.

As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the above signed builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid.

Date of Acceptance: _____ Signature: _____

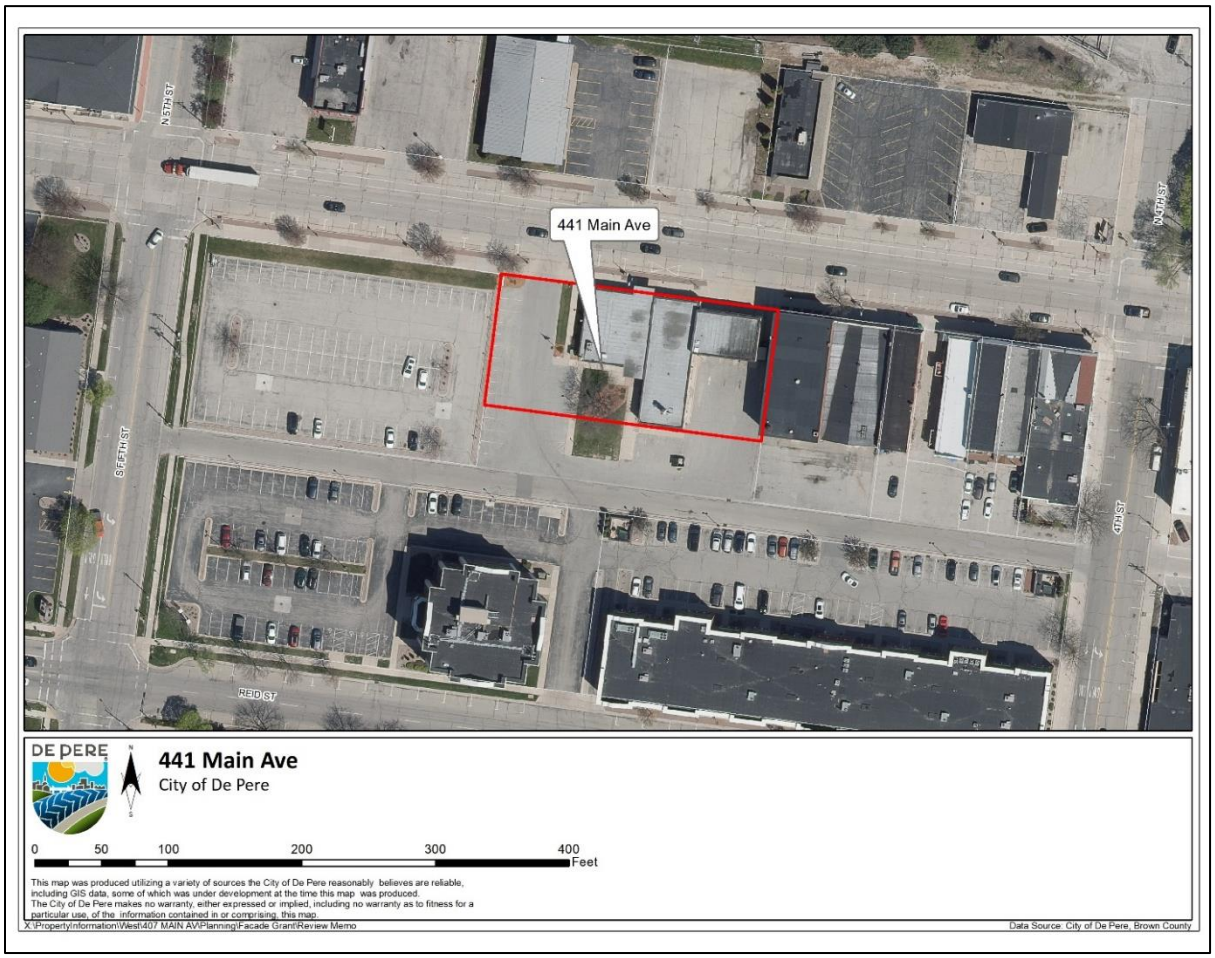
CITY OF DE PERE
MEMO

To: Redevelopment Authority
From: Daniel Lindstrom, Development Services Director
Date: January 23, 2023

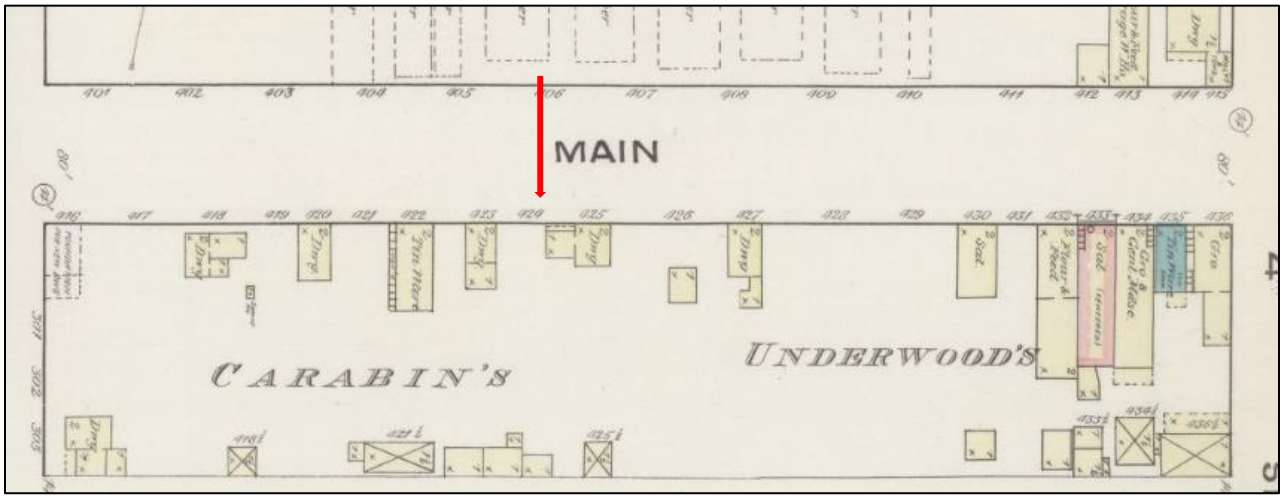
RE: **Consideration and Possible Action Regarding a Facade Grant Request for 441 Main Ave (Parcel WD-288), submitted by Mark Rukamp, Alliance Construction & Design on behalf of the property owner.**

Background and History

Mark Rukamp, Alliance Construction & Design, submitted the attached façade grant application for 441 Main Ave on behalf of Cheddar House LLC, property owner (Bill Novak, registered agent). The building was the former location for Chase Bank which closed shortly after the COVID-19 pandemic began in 2020. The structure was for sale for approximately one year before it was purchased on May 24, 2022 by the current owner.



History of 441 Main Ave (Formerly 423 and 436 Main Avenue)
Records dating back to 1890 illustrate several former dwellings were located on the parcel and throughout the next few decades alternated between general residential uses until 1952 when one parcel was redeveloped into a small commercial structure. The building was originally known as the "Bank of West De Pere". In 1970, the bank merged with adjoining parcels and remodeled the building to its current appearance of stone and pebble facade.



Credit: Library of Congress

Existing Facade



441 Main Ave Façade Grant Eligibility and Proposed Scope of Work

The following section details the façade grant eligibility for the parcel.

- TID District No.9
- Building Lengths (measured along the right of way): 130' Main Ave and 130' Alley Rear
- The property is eligible for a maximum grant award of $30,000.
- Previous Façade Grant Awards - None
- Historic Designation – The building is not historically designated at the federal, state, or local level. The 2017 Intensive Survey reviewed this property.

Proposed Scope of Work

The city received the façade grant application on December 30, 2022. The applicant did apply for a permit to remove the existing façade materials and replace the storefront windows as part of their exploratory work to investigate the building. Staff approved the façade demolition request in October as allowed under city ordinances, with the understanding they would be submitting a façade grant request in the near future. The property owner proposes to adaptively reuse the building but divide the first floor into office and retail spaces and the second floor into a residential unit that could be used for long-term or short-term rentals. The applicant was also waiting for the adoption of the new zoning ordinance that went into effect on January 1, 2023.

The property owner proposes the following exterior improvements to update the façade.

- Enlarge the 1970's storefront windows
- Add new windows to the west façade
- Replace façade materials
- Clean and repair existing stonework
- New signage
- Enclose the former drive-through
- Remove and clean existing stone from areas proposed to be enclosed to relocate to other exterior facades.

The façade grant program guide states that architectural designs and renderings that implement a historic renovation and/or follow the Main Street Design Guidelines are highly encouraged. Recommended Traditional Facade Components include:

- Commercial first floor and mixed-use/ residential second floor
- Large and transparent facade elements
- Exposed transom windows
- Maintain ornamental elements around windows, doors, and cornice
- Use colors and signage that are well-integrated with the building style

The project proposal, while not period correct to the 1970s, does open the façade and create an inviting and engaging storefront for retail users that was not typical of 1970 facades. Staff believes the proposed work is necessary to reuse the building for retail and office uses in the current market. The property owner is expected to complete the work in 2023.

441 Main Avenue Façade Grant - Façade Grant Project Estimate (Applicant Submission)

Vendor	Detail	Amount	Eligible	Notes
Englebert's Masonry Inc.	Masonry demo, cleaning, relocating, and new brickwork	$107,470.00		Estimate
Tri City Glass and Door	Replacing, enlarging, or install 26 new windows	$67,475.00		Estimate
	Total	**$174,945.00**		
	Total Eligible	**$67,475.00**		
	$1 to $1 Investment	$33,737.50		**Grant Maximum**
	$1 Grant Match (Maximum)	$30,000.00		**$30,000**

Funding

The applicant is eligible and is requesting a $30,000 grant based on their proposed scope of work and street frontage. To date, the applicant has submitted quotes for $174,945; however, there are additional items not included from Alliance Construction & Design that would also contribute to the total costs; however, those costs are unknown until the final scope is set after the RDA and Council recommend approval or denial. If approved, staff will request receipts for all applicable materials and labor necessary to complete the project.

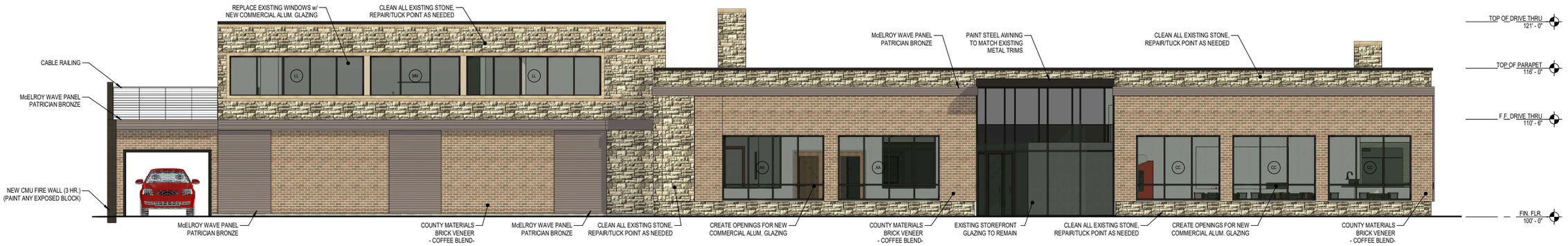
This is the first request in 2023 for TID No. 9 Façade Grant Program ($60,000 budgeted).

Staff Recommendation

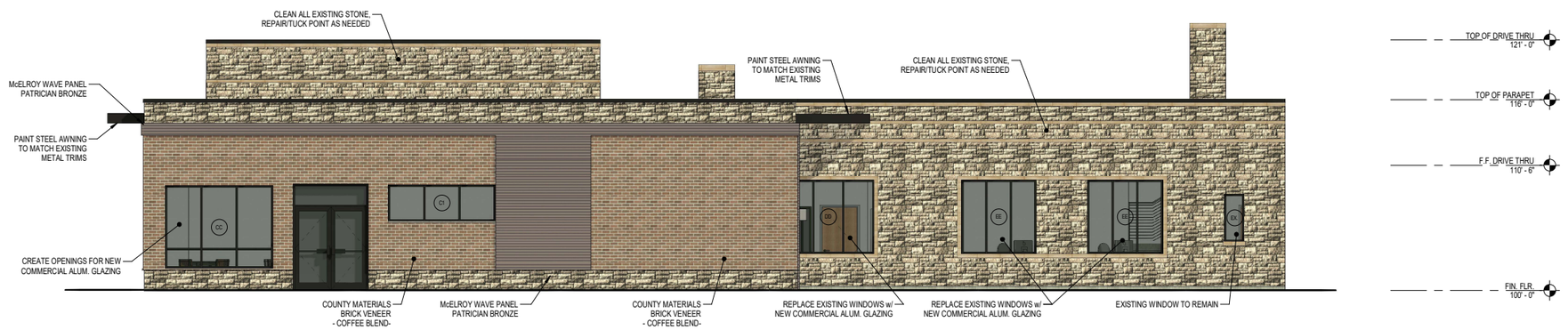
Recommend approval of the façade grant request for 441 Main Avenue (WD-288), in an amount not to exceed $30,000.00, to be funded by TID No. 9, and that the recommendation is forwarded to Council, subject to the following conditions:

1) Submittal of all receipts for work completed as part of the renovation prior to payments.
2) That final grant payment is calculated per program requirements based on receipt review.


Alliance
CONSTRUCTION & DESIGN
ALLIANCEBUILDS.COM



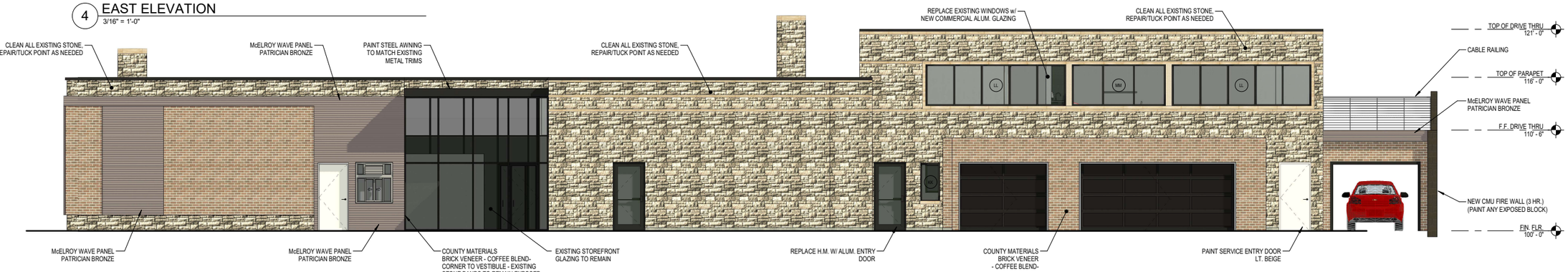
1 NORTH ELEVATION
3/16" = 1'-0"



3 WEST ELEVATION
3/16" = 1'-0"



4 EAST ELEVATION
3/16" = 1'-0"



2 SOUTH ELEVATION
3/16" = 1'-0"

Alliance CONSTRUCTION & DESIGN
WWW.ALLIANCEBUILDS.COM
PHONE: (920)-336-3400 FAX: (920)-336-3401
1050 BROADWAY ST., WRIGHTSTOWN, WI 54180

PROFESSIONAL SEAL:

REVISIONS

#	STAGE	DATE

PLAN START DATE: 5/12/2022
APPROVED FOR BID
APPROVED FOR REVIEW
APPROVED FOR CONSTRUCTION

PROJECT INFO:
PROJECT # 21-247
PROPOSED FOR
NOVAK - CHASE BANK RENOVATION
441 MAIN AVE,
DEPERE, WI 54115

CURRENT AS OF: 12/27/2022 8:47:42 AM
DRAWN BY: M.J.D.
SCALE: 3/16" = 1'-0"
SHEET NAME:
ELEVATIONS

240

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1 SOUTHWEST PERSPECTIVE



2 NORTHWEST PERSPECTIVE

Alliance
CONSTRUCTION & DESIGN
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PHONE: (920)-336-3400 FAX: (920)-336-3401
1050 BROADWAY ST., WRIGHTSTOWN, WI 54180

PROFESSIONAL SEAL:

#	REVISIONS	
#	STAGE	DATE

PLAN START DATE:	5/12/2022
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APPROVED FOR CONSTRUCTION	

PROJECT INFO:
PROJECT # 21-247
PROPOSED FOR
NOVAK - CHASE BANK RENOVATION
441 MAIN AVE,
DEPERE, WI 54115

CURRENT AS OF:	12/27/2022 8:48:07 AM
DRAWN BY:	M.J.D.
SCALE:	

SHEET NAME:
PERSPECTIVES

243

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DE PERE

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441 Main Ave

City of De Pere

0 50 100 200 300 400 Feet

This map was produced utilizing a variety of sources the City of De Pere reasonably believes are reliable, including GIS data, some of which was under development at the time this map was produced.
The City of De Pere makes no warranty, either expressed or implied, including no warranty as to fitness for a particular use, of the information contained in or comprising, this map.

X:\PropertyInformation\West\407 MAIN AV\Planning\Facade Grant\Review Memo

Data Source

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**February 7, 2023**
DEPARTMENT:	**City Attorney**
FROM:	**Angela Zills**
SUBJECT:	**Resolution #23-08 Urging the State Legislature and Governor to Fix Broken System of Funding Critical Local Services.**

This item has been added to the Agenda at the request of Mayor Boyd.

ATTACHMENTS:

- Reso23-08 (PDF)

RESOLUTION #23-08

URGING THE STATE LEGISLATURE AND GOVERNOR TO FIX BROKEN
SYSTEM OF FUNDING CRITICAL LOCAL SERVICES

WHEREAS, Wisconsin's system for funding vital local services like police, fire protection, EMS, well maintained streets, parks and libraries is broken, unsustainable and needs to be reformed; and

WHEREAS, communities are forced to rely on property taxes and flat or declining state aid to pay for critical local services that residents and businesses need; and

WHEREAS, state sales and income tax revenues have tripled in the last 30 years, but the share of those taxes going to support police, fire, EMS and other local services has gone down; and

WHEREAS, over the last 20 years, state aid for police, fire and other critical services has steadily declined in real dollars, while inflation has caused average prices to increase by 51 percent (the funding level for County and Municipal Aid in 2003 was $938,529,507; today it is $753,032,613); and

WHEREAS, Municipal Aid payments to the City of De Pere has dropped from $1,935,403 in 2003 to $1,469,120 in 2022; and

WHEREAS, the steady decline in the state's contribution to the cost of critical local services has forced communities to rely more heavily on property taxes to maintain police, fire and EMS service levels; and

WHEREAS, the over reliance on property taxes to pay for critical local services must end; and

WHEREAS, to compete globally, Wisconsin needs to develop and maintain quality communities that can attract and retain talent as well as retain enterprise and spur job creation; and

WHEREAS, for local communities to flourish and the state's economy to grow, state and local leaders must work collaboratively; and

WHEREAS, local governments need reliable, growing, sustainable and diverse sources of revenue to continue to deliver police, fire protection, ambulance services and safe streets now and into the future; and

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

> The De Pere Common Council urges the Governor and Legislature to work collaboratively with the League of Wisconsin Municipalities, Wisconsin Counties Association, Wisconsin Towns Association, other local government leaders and business leaders to create a better way of funding local governments that includes revenue options other than property taxes to continue delivering police, fire, EMS and other critical services.

BE IT FURTHER RESOLVED THAT:

> The City Council directs the City Clerk to send a copy of this Resolution to Governor Tony Evers; Senators André Jacque and Eric Wimberger; Assembly Representative Shae Sortwell; and to the League of Wisconsin Municipalities.

BE IT FURTHER RESOLVED THAT:

> All City officials, officers and employees are further authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of February, 2023.

APPROVED:

_____
James G. Boyd, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____
Nays: _____

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**February 7, 2023**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Voucher approval.**

ATTACHMENTS:

- 2-7-23 VOUCHERS (PDF)

PACKET: 06950 FEB 2023 COUNCIL - 1 2-7-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8410	1ST CHOICE PEST CONTROL							
	I-27535	1ST CHOICE PEST CONTROL	R	2/07/2023		270.00CR	101479	
	I-27622	1ST CHOICE PEST CONTROL	R	2/07/2023		150.00CR	101479	420.00
0001	A1 ELEVATOR CORP							
	I-20041	A1 ELEVATOR CORP	R	2/07/2023		141.75CR	101480	141.75
0302	AIRGAS USA LLC							
	I-9133689124	AIRGAS USA LLC	R	2/07/2023		122.95CR	101481	
	I-9133738842	AIRGAS USA LLC	R	2/07/2023		172.14CR	101481	
	I-9133925543	AIRGAS USA LLC	R	2/07/2023		62.73CR	101481	
	I-9993477940	AIRGAS USA LLC	R	2/07/2023		584.16CR	101481	941.98
0007	AMBROSIUS SALES & SERVICE							
	I-53682	AMBROSIUS SALES & SERVICE	R	2/07/2023		40.31CR	101482	
	I-53683	AMBROSIUS SALES & SERVICE	R	2/07/2023		51.73CR	101482	
	I-53684	AMBROSIUS SALES & SERVICE	R	2/07/2023		219.02CR	101482	
	I-59787	AMBROSIUS SALES & SERVICE	R	2/07/2023		219.02CR	101482	530.08
7873	AMERICAN CONSERVATION & BILLING SOLUTIONS							
	I-14883	AMERICAN CONSERVATION & BILLIN	R	2/07/2023		1,042.00CR	101483	1,042.00
0308	APPLIED INDUSTRIAL TECHNOLOGIES							
	I-7025200732	APPLIED INDUSTRIAL TECHNOLOGIE	R	2/07/2023		2,430.74CR	101484	2,430.74
8517	ARBSESSION							
	I-SI-109157	ARBSESSION	R	2/07/2023		249.99CR	101485	
	I-SI-110194	ARBSESSION	R	2/07/2023		33.98CR	101485	
	I-SI-113586	ARBSESSION	R	2/07/2023		20.90CR	101485	304.87
0496	ASTRO HYDRAULICS INC							
	I-74194	ASTRO HYDRAULICS INC	R	2/07/2023		591.50CR	101486	591.50
8839	AURORA HEALTH CARE							
	I-202301313801	AURORA HEALTH CARE	R	2/07/2023		186.85CR	101487	186.85
5848	AUTO ZONE							
	I-3959441112	AUTO ZONE	R	2/07/2023		8.01CR	101488	8.01
1380	AUTOHOE II INC							
	I-20453	AUTOHOE II INC	R	2/07/2023		70.00CR	101489	70.00

PACKET: 06950 FEB 2023 COUNCIL - 1 2-7-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

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0020	BADGERLAND PRINTING INC							
	I-39244	BADGERLAND PRINTING INC	R	2/07/2023		251.00CR	101490	
	I-39275	BADGERLAND PRINTING INC	R	2/07/2023		75.00CR	101490	
	I-39299	BADGERLAND PRINTING INC	R	2/07/2023		75.00CR	101490	401.00
0023	BATTERIES PLUS LLC							
	I-P57895472	BATTERIES PLUS LLC	R	2/07/2023		52.50CR	101491	
	I-P58669827	BATTERIES PLUS LLC	R	2/07/2023		46.08CR	101491	98.58
0027	BAY TOWEL INC							
	I-4439126	BAY TOWEL INC	R	2/07/2023		203.50CR	101492	
	I-4445347	BAY TOWEL INC	R	2/07/2023		116.00CR	101492	
	I-4445348	BAY TOWEL INC	R	2/07/2023		203.50CR	101492	
	I-4451485	BAY TOWEL INC	R	2/07/2023		116.00CR	101492	
	I-4451486	BAY TOWEL INC	R	2/07/2023		203.50CR	101492	
	I-4457724	BAY TOWEL INC	R	2/07/2023		116.00CR	101492	958.50
0028	BAY VERTE MACHINERY INC							
	I-481766-00	BAY VERTE MACHINERY INC	R	2/07/2023		199.99CR	101493	199.99
8891	BAYCARE AURORA LLC							
	I-202301313802	BAYCARE AURORA LLC	R	2/07/2023		4,978.55CR	101494	4,978.55
1456	AL BENZSCHAWEL PLUMBING INC							
	I-33519	AL BENZSCHAWEL PLUMBING INC	R	2/07/2023		125.84CR	101495	125.84
1532	BOBCAT PLUS INC							
	I-EG07761	BOBCAT PLUS INC	R	2/07/2023		17,999.00CR	101496	
	I-IG49869	BOBCAT PLUS INC	R	2/07/2023		440.91CR	101496	
	I-RG22559	BOBCAT PLUS INC	R	2/07/2023		479.80CR	101496	18,919.71
2831	BODART ELECTRIC SERVICE INC							
	I-10522	BODART ELECTRIC SERVICE INC	R	2/07/2023		165.00CR	101497	165.00
3008	BOUND TREE MEDICAL LLC							
	I-84811924	BOUND TREE MEDICAL LLC	R	2/07/2023		20.94CR	101498	20.94
0038	BROADWAY AUTOMOTIVE INC							
	C-CM622765P	BROADWAY AUTOMOTIVE INC	R	2/07/2023		75.00	101499	
	I-1112580P	BROADWAY AUTOMOTIVE INC	R	2/07/2023		166.72CR	101499	
	I-625237P	BROADWAY AUTOMOTIVE INC	R	2/07/2023		195.02CR	101499	
	I-625239P	BROADWAY AUTOMOTIVE INC	R	2/07/2023		195.02CR	101499	
	I-626263P	BROADWAY AUTOMOTIVE INC	R	2/07/2023		181.35CR	101499	
	I-626263PX1	BROADWAY AUTOMOTIVE INC	R	2/07/2023		182.52CR	101499	
	I-627787P	BROADWAY AUTOMOTIVE INC	R	2/07/2023		39.70CR	101499	885.33

PACKET: 06950 FEB 2023 COUNCIL - 1 2-7-23
VENDOR SET: 01 **** CHECK LISTING ****
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0042	BROWN COUNTY HIGHWAY DEPARTMENT							
	I-331584	BROWN COUNTY HIGHWAY DEPARTMEN	R	2/07/2023		14.86CR	101500	14.86
2944	BROWN COUNTY JAIL							
	I-DEPERE12.2022	BROWN COUNTY JAIL	R	2/07/2023		80.00CR	101501	80.00
0046	BROWN COUNTY PORT & RESOURCE RECOVERY							
	I-53116	BROWN COUNTY PORT & RESOURCE R	R	2/07/2023		25,895.17CR	101502	25,895.17
2984	BROWN COUNTY TREASURER							
	I-2023-00000001	BROWN COUNTY TREASURER	R	2/07/2023		30.00CR	101503	
	I-2023-00000002	BROWN COUNTY TREASURER	R	2/07/2023		30.00CR	101503	
	I-2023-00000023	BROWN COUNTY TREASURER	R	2/07/2023		4,158.06CR	101503	4,218.06
7745	KELLY BURKE							
	I-202301313811	KELLY BURKE	R	2/07/2023		52.22CR	101504	
	I-202301313812	KELLY BURKE	R	2/07/2023		14.06CR	101504	66.28
0050	CAMERA CORNER INC							
	I-INV107371	CAMERA CORNER INC	R	2/07/2023		10,614.00CR	101505	
	I-INV112474	CAMERA CORNER INC	R	2/07/2023		1,323.00CR	101505	11,937.00
8951	EVAN CARPENTER							
	I-202301313813	EVAN CARPENTER	R	2/07/2023		97.02CR	101506	97.02
0536	CDW GOVERNMENT INC							
	I-FX52897	CDW GOVERNMENT INC	R	2/07/2023		384.64CR	101507	
	I-GD26010	CDW GOVERNMENT INC	R	2/07/2023		5,056.10CR	101507	
	I-GH40343	CDW GOVERNMENT INC	R	2/07/2023		6.53CR	101507	
	I-GH53553	CDW GOVERNMENT INC	R	2/07/2023		16.86CR	101507	
	I-GJ66766	CDW GOVERNMENT INC	R	2/07/2023		8,640.12CR	101507	14,104.25
8443	CINTAS							
	I-4136436667	CINTAS	R	2/07/2023		49.10CR	101508	49.10
8800	CIVICPLUS LLC							
	I-251812	CIVICPLUS LLC	R	2/07/2023		3,637.00CR	101509	3,637.00
2708	CLEANING SOLUTION SERVICES INC							
	I-22805	CLEANING SOLUTION SERVICES INC	R	2/07/2023		1,758.93CR	101510	
	I-22810	CLEANING SOLUTION SERVICES INC	R	2/07/2023		2,218.50CR	101510	
	I-22834	CLEANING SOLUTION SERVICES INC	R	2/07/2023		331.20CR	101510	
	I-22835	CLEANING SOLUTION SERVICES INC	R	2/07/2023		385.72CR	101510	
	I-22837	CLEANING SOLUTION SERVICES INC	R	2/07/2023		807.08CR	101510	5,501.43

PACKET: 06950 FEB 2023 COUNCIL - 1 2-7-23
VENDOR SET: 01 **** CHECK LISTING ****
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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
3801	RON CODY							
	I-202301313814	RON CODY	R	2/07/2023		55.03CR	101511	55.03
7639	CORE & MAIN LP							
	I-R889277	CORE & MAIN LP	R	2/07/2023		3,075.00CR	101512	
	I-S170542	CORE & MAIN LP	R	2/07/2023		106.00CR	101512	
	I-S185421	CORE & MAIN LP	R	2/07/2023		1,768.54CR	101512	
	I-S198829	CORE & MAIN LP	R	2/07/2023		1,028.68CR	101512	5,978.22
8740	CUMMINS SALES AND SERVICE							
	I-F4-28252	CUMMINS SALES AND SERVICE	R	2/07/2023		619.79CR	101513	
	I-F4-28253	CUMMINS SALES AND SERVICE	R	2/07/2023		848.11CR	101513	
	I-F4-28326	CUMMINS SALES AND SERVICE	R	2/07/2023		492.48CR	101513	1,960.38
8948	DE PERE CULTURAL FOUNDATION INC							
	I-202301313803	DE PERE CULTURAL FOUNDATION IN	R	2/07/2023		198,286.12CR	101514	198,286.12
0075	DIGGERS HOTLINE INC							
	I-221 2 36401	DIGGERS HOTLINE INC	R	2/07/2023		374.30CR	101515	
	I-230 1 36402 PP1	DIGGERS HOTLINE INC	R	2/07/2023		200.00CR	101515	574.30
8379	DINGES FIRE CO							
	I-36076	DINGES FIRE CO	R	2/07/2023		699.65CR	101516	699.65
7707	DUNCAN ASSOCIATES INC							
	I-337-18-24	DUNCAN ASSOCIATES INC	R	2/07/2023		4,175.00CR	101517	4,175.00
8949	EAGLE SAFETY SOLUTIONS							
	I-7-01533	EAGLE SAFETY SOLUTIONS	R	2/07/2023		1,703.91CR	101518	1,703.91
0085	EMERGENCY MEDICAL PRODUCTS INC							
	I-2515523	EMERGENCY MEDICAL PRODUCTS INC	R	2/07/2023		975.28CR	101519	975.28
7960	ERIC R ERDMAN							
	I-202301313804	ERIC R ERDMAN	R	2/07/2023		125.00CR	101520	125.00
7422	EXCEL UNDERGROUND LLC							
	I-10180	EXCEL UNDERGROUND LLC	R	2/07/2023		3,279.80CR	101521	3,279.80
0092	FEAKER & SONS CO INC							
	I-22-11 (3)	FEAKER & SONS CO INC	R	2/07/2023		313,792.26CR	101522	313,792.26

PACKET: 06950 FEB 2023 COUNCIL - 1 2-7-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0200	FIRST SUPPLY LLC							
	I-13524181-00	FIRST SUPPLY LLC	R	2/07/2023		27.90CR	101523	
	I-13532802-00	FIRST SUPPLY LLC	R	2/07/2023		5.60CR	101523	
	I-13532904-00	FIRST SUPPLY LLC	R	2/07/2023		6.21CR	101523	
	I-13543384-00	FIRST SUPPLY LLC	R	2/07/2023		20.02CR	101523	59.73
6943	FOX VALLEY TECHNICAL COLLEGE							
	I-202301313815	FOX VALLEY TECHNICAL COLLEGE	R	2/07/2023		308.90CR	101524	308.90
0562	GALLS LLC							
	I-23091668	GALLS LLC	R	2/07/2023		145.63CR	101525	
	I-23106572	GALLS LLC	R	2/07/2023		406.61CR	101525	552.24
0111	GAT SUPPLY INC							
	I-407435-1	GAT SUPPLY INC	R	2/07/2023		723.25CR	101526	723.25
8952	GELCO SUPPLY INC							
	I-72835	GELCO SUPPLY INC	R	2/07/2023		4,948.41CR	101527	4,948.41
8802	GFC LEASING - WI							
	I-I00789077	GFC LEASING - WI	R	2/07/2023		198.74CR	101528	198.74
8347	GFL ENVIRONMENTAL							
	I-U60000126477	GFL ENVIRONMENTAL	R	2/07/2023		1,395.82CR	101529	1,395.82
8716	GIMMAL LLC							
	I-CN-INV-2672	GIMMAL LLC	R	2/07/2023		1,051.61CR	101530	1,051.61
2544	GLOBAL RECOGNITION INC							
	I-220248	GLOBAL RECOGNITION INC	R	2/07/2023		2,380.35CR	101531	
	I-220249	GLOBAL RECOGNITION INC	R	2/07/2023		521.70CR	101531	
	I-220250	GLOBAL RECOGNITION INC	R	2/07/2023		1,997.90CR	101531	
	I-220251	GLOBAL RECOGNITION INC	R	2/07/2023		511.20CR	101531	
	I-220252	GLOBAL RECOGNITION INC	R	2/07/2023		292.90CR	101531	
	I-220253	GLOBAL RECOGNITION INC	R	2/07/2023		1,376.02CR	101531	
	I-220289	GLOBAL RECOGNITION INC	R	2/07/2023		1,587.15CR	101531	8,667.22
0116	GRAINGER INC							
	I-9571981241	GRAINGER INC	R	2/07/2023		162.13CR	101532	
	I-9571981258	GRAINGER INC	R	2/07/2023		77.68CR	101532	
	I-9587819856	GRAINGER INC	R	2/07/2023		163.06CR	101532	402.87

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0666	GRAY'S INC							
	I-37950	GRAY'S INC	R	2/07/2023		142.00CR	101533	142.00
0117	GRAYBAR ELECTRIC COMPANY INC							
	I-9330342510	GRAYBAR ELECTRIC COMPANY INC	R	2/07/2023		25.63CR	101534	25.63
0124	GREEN BAY CITY TREASURER							
	I-163945	GREEN BAY CITY TREASURER	R	2/07/2023		15,000.00CR	101535	15,000.00
3294	DAN HERMANS							
	I-202301313805	DAN HERMANS	R	2/07/2023		160.85CR	101536	160.85
6937	TRACY HOOD							
	I-202301313806	TRACY HOOD	R	2/07/2023		236.93CR	101537	236.93
1252	HURCKMAN MECHANICAL INDUSTRIES INC							
	I-W40395	HURCKMAN MECHANICAL INDUSTRIES	R	2/07/2023		572.00CR	101538	
	I-W40426	HURCKMAN MECHANICAL INDUSTRIES	R	2/07/2023		655.00CR	101538	1,227.00
1399	INDOFF INC							
	I-3621431	INDOFF INC	R	2/07/2023		22.47CR	101539	
	I-3622834	INDOFF INC	R	2/07/2023		66.60CR	101539	
	I-3623127	INDOFF INC	R	2/07/2023		345.76CR	101539	
	I-3623128	INDOFF INC	R	2/07/2023		72.96CR	101539	
	I-3627255	INDOFF INC	R	2/07/2023		143.70CR	101539	651.49
0567	INDUSTRIAL MARKETING CORP							
	I-44271	INDUSTRIAL MARKETING CORP	R	2/07/2023		229.87CR	101540	
	I-44281	INDUSTRIAL MARKETING CORP	R	2/07/2023		3,598.45CR	101540	3,828.32
8914	INNER DIMENSIONS WELLNESS LLC							
	I-11723COD	INNER DIMENSIONS WELLNESS LLC	R	2/07/2023		211.00CR	101541	211.00
5167	BRETT JANSEN							
	I-202301313807	BRETT JANSEN	R	2/07/2023		56.80CR	101542	56.80
7612	JFTCO INC							
	C-CSH11091362	JFTCO INC	R	2/07/2023		107.09	101543	
	I-PIGB0128962	JFTCO INC	R	2/07/2023		18.80CR	101543	
	I-PIGB0129661	JFTCO INC	R	2/07/2023		31.17CR	101543	
	I-SIGP0009613	JFTCO INC	R	2/07/2023		27,679.66CR	101543	27,622.54

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1276	JX ENTERPRISES INC							
	I-14243090P	JX ENTERPRISES INC	R	2/07/2023		1,637.94CR	101544	
	I-14245469P	JX ENTERPRISES INC	R	2/07/2023		1,788.19CR	101544	3,426.13
4584	KRUCZEK CONST INC							
	I-22-02 (3)	KRUCZEK CONST INC	R	2/07/2023		166,922.77CR	101545	166,922.77
0153	LAFORCE INC							
	I-1210700	LAFORCE INC	R	2/07/2023		2,478.00CR	101546	
	I-1211993	LAFORCE INC	R	2/07/2023		693.12CR	101546	3,171.12
5303	LAKE AREA PUBLIC WKS ASSOC							
	I-2023/YR	LAKE AREA PUBLIC WKS ASSOC	R	2/07/2023		75.00CR	101547	75.00
8845	LEXIPOL LLC							
	I-INVLEXI14228	LEXIPOL LLC	R	2/07/2023		9,945.90CR	101548	9,945.90
2044	LIGHTHOUSE TITLE INC							
	I-WGB22-02296775 B	LIGHTHOUSE TITLE INC	R	2/07/2023		25.00CR	101549	25.00
7446	MACQUEEN EQUIPMENT							
	I-P27268	MACQUEEN EQUIPMENT	R	2/07/2023		2,222.89CR	101550	
	I-P27323	MACQUEEN EQUIPMENT	R	2/07/2023		2,430.82CR	101550	
	I-P27538	MACQUEEN EQUIPMENT	R	2/07/2023		2,108.05CR	101550	6,761.76
4498	MC MAHON ASSOC INC							
	I-602679	MC MAHON ASSOC INC	R	2/07/2023		10,000.00CR	101551	10,000.00
0163	MCC INC							
	I-22-07 (3)	MCC INC	R	2/07/2023		71,189.16CR	101552	71,189.16
0173	MENARDS INC							
	I-10062	MENARDS INC	R	2/07/2023		14.94CR	101553	
	I-10248	MENARDS INC	R	2/07/2023		98.69CR	101553	
	I-10302	MENARDS INC	R	2/07/2023		56.26CR	101553	
	I-10303	MENARDS INC	R	2/07/2023		11.58CR	101553	
	I-10310	MENARDS INC	R	2/07/2023		26.52CR	101553	
	I-10508	MENARDS INC	R	2/07/2023		33.99CR	101553	
	I-10531	MENARDS INC	R	2/07/2023		31.94CR	101553	
	I-10584	MENARDS INC	R	2/07/2023		51.31CR	101553	
	I-10616	MENARDS INC	R	2/07/2023		34.95CR	101553	
	I-10632	MENARDS INC	R	2/07/2023		78.26CR	101553	
	I-9279	MENARDS INC	R	2/07/2023		13.82CR	101553	
	I-9835	MENARDS INC	R	2/07/2023		50.98CR	101553	
	I-9873	MENARDS INC	R	2/07/2023		135.15CR	101553	
	I-9874	MENARDS INC	R	2/07/2023		364.57CR	101553	
	I-9878	MENARDS INC	R	2/07/2023		26.32CR	101553	
	I-9932	MENARDS INC	R	2/07/2023		190.02CR	101553	
	I-9935	MENARDS INC	R	2/07/2023		32.97CR	101553	
	I-9941	MENARDS INC	R	2/07/2023		77.23CR	101553	
	I-9942	MENARDS INC	R	2/07/2023		17.83CR	101553	
	I-9990	MENARDS INC	R	2/07/2023		12.29CR	101553	

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VOID	VOID CHECK		V	2/07/2023			101554	**VOID**
3191	NCI							
	I-AR28318	NCI	R	2/07/2023		52.40CR	101555	52.40
7252	NEWCOMERS							
	I-6609	NEWCOMERS	R	2/07/2023		100.00CR	101556	100.00
0531	NORTHEAST AUTO PARTS INC							
	C-381191	NORTHEAST AUTO PARTS INC	R	2/07/2023		7.12	101557	
	I-379688	NORTHEAST AUTO PARTS INC	R	2/07/2023		18.42CR	101557	
	I-379725	NORTHEAST AUTO PARTS INC	R	2/07/2023		39.16CR	101557	
	I-379965	NORTHEAST AUTO PARTS INC	R	2/07/2023		20.76CR	101557	
	I-380072	NORTHEAST AUTO PARTS INC	R	2/07/2023		48.44CR	101557	
	I-380239	NORTHEAST AUTO PARTS INC	R	2/07/2023		34.39CR	101557	
	I-380241	NORTHEAST AUTO PARTS INC	R	2/07/2023		35.14CR	101557	
	I-380294	NORTHEAST AUTO PARTS INC	R	2/07/2023		33.75CR	101557	
	I-380295	NORTHEAST AUTO PARTS INC	R	2/07/2023		33.75CR	101557	
	I-380298	NORTHEAST AUTO PARTS INC	R	2/07/2023		10.28CR	101557	
	I-380299	NORTHEAST AUTO PARTS INC	R	2/07/2023		20.56CR	101557	
	I-380380	NORTHEAST AUTO PARTS INC	R	2/07/2023		36.48CR	101557	
	I-380422	NORTHEAST AUTO PARTS INC	R	2/07/2023		14.37CR	101557	
	I-380442	NORTHEAST AUTO PARTS INC	R	2/07/2023		4.94CR	101557	
	I-380444	NORTHEAST AUTO PARTS INC	R	2/07/2023		102.96CR	101557	
	I-380539	NORTHEAST AUTO PARTS INC	R	2/07/2023		39.50CR	101557	
	I-380730	NORTHEAST AUTO PARTS INC	R	2/07/2023		19.94CR	101557	
	I-380802	NORTHEAST AUTO PARTS INC	R	2/07/2023		30.96CR	101557	
	I-380954	NORTHEAST AUTO PARTS INC	R	2/07/2023		26.94CR	101557	
	I-381042	NORTHEAST AUTO PARTS INC	R	2/07/2023		8.05CR	101557	
	I-381045	NORTHEAST AUTO PARTS INC	R	2/07/2023		59.04CR	101557	
	I-381161	NORTHEAST AUTO PARTS INC	R	2/07/2023		17.75CR	101557	
	I-381204	NORTHEAST AUTO PARTS INC	R	2/07/2023		34.76CR	101557	
	I-381281	NORTHEAST AUTO PARTS INC	R	2/07/2023		8.99CR	101557	
	I-381299	NORTHEAST AUTO PARTS INC	R	2/07/2023		5.44CR	101557	
	I-381300	NORTHEAST AUTO PARTS INC	R	2/07/2023		14.17CR	101557	
	I-381301	NORTHEAST AUTO PARTS INC	R	2/07/2023		17.51CR	101557	
	I-381302	NORTHEAST AUTO PARTS INC	R	2/07/2023		21.28CR	101557	
	I-381303	NORTHEAST AUTO PARTS INC	R	2/07/2023		17.19CR	101557	
	I-381304	NORTHEAST AUTO PARTS INC	R	2/07/2023		36.14CR	101557	
	I-381305	NORTHEAST AUTO PARTS INC	R	2/07/2023		3.55CR	101557	
	I-381310	NORTHEAST AUTO PARTS INC	R	2/07/2023		24.00CR	101557	
	I-381320	NORTHEAST AUTO PARTS INC	R	2/07/2023		73.97CR	101557	
	I-381330	NORTHEAST AUTO PARTS INC	R	2/07/2023		54.68CR	101557	
	I-381419	NORTHEAST AUTO PARTS INC	R	2/07/2023		36.08CR	101557	
	I-381420	NORTHEAST AUTO PARTS INC	R	2/07/2023		244.34CR	101557	
	I-381452	NORTHEAST AUTO PARTS INC	R	2/07/2023		12.00CR	101557	1,252.56

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VOID	VOID CHECK		V	2/07/2023			101558	**VOID**
VOID	VOID CHECK		V	2/07/2023			101559	**VOID**
8095	NORTHEAST WI TECH COLLEGE							
	I-202301313816	NORTHEAST WI TECH COLLEGE	R	2/07/2023		160.95CR	101560	160.95
8953	NWPA							
	I-202301313817	NWPA	R	2/07/2023		90.00CR	101561	90.00
8019	OFFICE ENTERPRISES INC							
	I-525699	OFFICE ENTERPRISES INC	R	2/07/2023		352.51CR	101562	352.51
0194	OLSON TRAILER & BODY LLC							
	I-108105C	OLSON TRAILER & BODY LLC	R	2/07/2023		77.02CR	101563	77.02
8950	ONSITE LOGGING							
	I-441	ONSITE LOGGING	R	2/07/2023		69,533.42CR	101564	69,533.42
8327	OSBURN ASSOCIATES INC							
	I-298333	OSBURN ASSOCIATES INC	R	2/07/2023		233.61CR	101565	
	I-298611	OSBURN ASSOCIATES INC	R	2/07/2023		350.04CR	101565	
	I-298638	OSBURN ASSOCIATES INC	R	2/07/2023		1,914.00CR	101565	2,497.65
0197	PACKER CITY INTL TRUCKS INC							
	I-X101170301:01	PACKER CITY INTL TRUCKS INC	R	2/07/2023		43.85CR	101566	
	I-X101170544:01	PACKER CITY INTL TRUCKS INC	R	2/07/2023		545.53CR	101566	
	I-X101170669:01	PACKER CITY INTL TRUCKS INC	R	2/07/2023		5.35CR	101566	
	I-X101170871:01	PACKER CITY INTL TRUCKS INC	R	2/07/2023		368.14CR	101566	962.87
1331	PACKER FASTENER & SUPPLY INC							
	I-744948	PACKER FASTENER & SUPPLY INC	R	2/07/2023		135.39CR	101567	
	I-748329	PACKER FASTENER & SUPPLY INC	R	2/07/2023		8.28CR	101567	
	I-748385	PACKER FASTENER & SUPPLY INC	R	2/07/2023		29.58CR	101567	
	I-753814	PACKER FASTENER & SUPPLY INC	R	2/07/2023		6.77CR	101567	
	I-753841	PACKER FASTENER & SUPPLY INC	R	2/07/2023		84.21CR	101567	
	I-767025	PACKER FASTENER & SUPPLY INC	R	2/07/2023		116.50CR	101567	
	I-769396	PACKER FASTENER & SUPPLY INC	R	2/07/2023		213.19CR	101567	593.92
0208	POMP'S TIRE SERVICE INC							
	I-90082176	POMP'S TIRE SERVICE INC	R	2/07/2023		325.12CR	101568	
	I-90082213	POMP'S TIRE SERVICE INC	R	2/07/2023		424.60CR	101568	
	I-90082242	POMP'S TIRE SERVICE INC	R	2/07/2023		74.00CR	101568	
	I-90082399	POMP'S TIRE SERVICE INC	R	2/07/2023		437.05CR	101568	
	I-90082446	POMP'S TIRE SERVICE INC	R	2/07/2023		36.80CR	101568	1,297.57

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0395	PRO ONE JANITORIAL INC							
	I-193541	PRO ONE JANITORIAL INC	R	2/07/2023		1,220.88CR	101569	1,220.88
8781	PROFESSIONAL MGMT COACHING INC							
	I-1396	PROFESSIONAL MGMT COACHING INC	R	2/07/2023		2,500.00CR	101570	2,500.00
5402	R & R INDUSTRIES INC							
	I-T80967	R & R INDUSTRIES INC	R	2/07/2023		886.85CR	101571	886.85
7584	R LEWIS TECHNOLOGIES INC							
	I-13051	R LEWIS TECHNOLOGIES INC	R	2/07/2023		143.00CR	101572	
	I-13052	R LEWIS TECHNOLOGIES INC	R	2/07/2023		276.00CR	101572	419.00
6948	RAY'S TIRE							
	I-1028145	RAY'S TIRE	R	2/07/2023		887.00CR	101573	
	I-1028239	RAY'S TIRE	R	2/07/2023		1,036.00CR	101573	1,923.00
8387	RED POWER DIESEL							
	I-3647	RED POWER DIESEL	R	2/07/2023		289.47CR	101574	289.47
0227	REINDERS INC							
	I-6025181-01	REINDERS INC	R	2/07/2023		41.45CR	101575	
	I-6025276-00	REINDERS INC	R	2/07/2023		227.77CR	101575	
	I-6025636-00	REINDERS INC	R	2/07/2023		209.83CR	101575	
	I-6026185-00	REINDERS INC	R	2/07/2023		387.08CR	101575	866.13
3544	LUKE RIEDI							
	I-202301313808	LUKE RIEDI	R	2/07/2023		158.20CR	101576	
	I-202301313809	LUKE RIEDI	R	2/07/2023		12.98CR	101576	171.18
2604	RIESTERER & SCHNELL INC							
	I-2343740	RIESTERER & SCHNELL INC	R	2/07/2023		1,314.53CR	101577	1,314.53
0158	ROBERT E LEE & ASSOCIATES INC							
	I-83363	ROBERT E LEE & ASSOCIATES INC	R	2/07/2023		1,072.05CR	101578	1,072.05
1890	S I METALS AND SUPPLY							
	I-268561	S I METALS AND SUPPLY	R	2/07/2023		145.00CR	101579	145.00
0501	SAINT MARY'S HOSPITAL							
	I-1558	SAINT MARY'S HOSPITAL	R	2/07/2023		1.72CR	101580	1.72

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0235	SAINT VINCENT HOSPITAL							
	I-2577	SAINT VINCENT HOSPITAL	R	2/07/2023		199.87CR	101581	199.87
8340	BETTY SELLENHEIM							
	I-202301313818	BETTY SELLENHEIM	R	2/07/2023		50.00CR	101582	50.00
8202	SHERWIN WILLIAMS CO							
	I-9565-5	SHERWIN WILLIAMS CO	R	2/07/2023		76.28CR	101583	76.28
3545	SHORT ELLIOTT HENDRICKSON INC							
	I-439241	SHORT ELLIOTT HENDRICKSON INC	R	2/07/2023		548.90CR	101584	548.90
8350	MATT SMITH							
	I-202301313819	MATT SMITH	R	2/07/2023		28.47CR	101585	28.47
3378	STRYKER SALES CORP							
	I-4005736	STRYKER SALES CORP	R	2/07/2023		5,663.20CR	101586	5,663.20
0267	TRAFFIC & PARKING CONTROL INC							
	I-I745094	TRAFFIC & PARKING CONTROL INC	R	2/07/2023		1,534.50CR	101587	1,534.50
3401	TRIPLE P INC							
	I-21-09 (4) FINAL	TRIPLE P INC	R	2/07/2023		71,973.07CR	101588	
	I-22-04 (4)	TRIPLE P INC	R	2/07/2023		208,002.47CR	101588	279,975.54
0268	TRUCK EQUIPMENT INC							
	I-1028586-00	TRUCK EQUIPMENT INC	R	2/07/2023		1,658.88CR	101589	
	I-1033875-00	TRUCK EQUIPMENT INC	R	2/07/2023		127.85CR	101589	
	I-1035612-00	TRUCK EQUIPMENT INC	R	2/07/2023		612.36CR	101589	
	I-1035893-00	TRUCK EQUIPMENT INC	R	2/07/2023		128.98CR	101589	2,528.07
0416	TWIRL SEWER SERVICE							
	I-37250	TWIRL SEWER SERVICE	R	2/07/2023		307.50CR	101590	307.50
3858	ULINE							
	I-158661560	ULINE	R	2/07/2023		49.12CR	101591	49.12
0272	UNIFORM SHOPPE INC							
	I-328877	UNIFORM SHOPPE INC	R	2/07/2023		159.90CR	101592	
	I-329169	UNIFORM SHOPPE INC	R	2/07/2023		74.95CR	101592	
	I-329195	UNIFORM SHOPPE INC	R	2/07/2023		25.00CR	101592	
	I-329285	UNIFORM SHOPPE INC	R	2/07/2023		44.00CR	101592	
	I-329620	UNIFORM SHOPPE INC	R	2/07/2023		15.95CR	101592	319.80

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7015	US BANK EQUIPMENT FINANCE							
	I-492812797	US BANK EQUIPMENT FINANCE	R	2/07/2023		291.04CR	101593	291.04
3707	VIKING ELECTRIC SUPPLY							
	I-S006330921.003	VIKING ELECTRIC SUPPLY	R	2/07/2023		2,628.41CR	101594	
	I-S006548855.001	VIKING ELECTRIC SUPPLY	R	2/07/2023		396.54CR	101594	
	I-S006585682.001	VIKING ELECTRIC SUPPLY	R	2/07/2023		54.12CR	101594	3,079.07
5539	VORPAHL FIRE & SAFETY CORP							
	I-215355266	VORPAHL FIRE & SAFETY CORP	R	2/07/2023		168.00CR	101595	168.00
8380	WALLANDER SUPPLY CO							
	I-31010	WALLANDER SUPPLY CO	R	2/07/2023		300.40CR	101596	300.40
8284	KATY WANTA							
	I-202301313810	KATY WANTA	R	2/07/2023		51.68CR	101597	51.68
3374	WEST BEND MUTUAL INS CO							
	I-202301313820	WEST BEND MUTUAL INS CO	R	2/07/2023		20.00CR	101598	20.00
7527	WI DEPT OF JUSTICE							
	I-455TIME-0000013850	WI DEPT OF JUSTICE	R	2/07/2023		375.00CR	101599	375.00
0294	WI DEPT OF TRANSPORTATION BBS							
	I-395-0000291255	WI DEPT OF TRANSPORTATION BBS	R	2/07/2023		9,871.96CR	101600	
	I-395-0000291287	WI DEPT OF TRANSPORTATION BBS	R	2/07/2023		3,146.02CR	101600	13,017.98
6469	WI DOCUMENT IMAGING							
	I-196392	WI DOCUMENT IMAGING	R	2/07/2023		414.92CR	101601	414.92
0537	WI EMERGENCY MNGMT/SERB							
	I-233826	WI EMERGENCY MNGMT/SERB	R	2/07/2023		205.00CR	101602	
	I-233831	WI EMERGENCY MNGMT/SERB	R	2/07/2023		205.00CR	101602	
	I-233833	WI EMERGENCY MNGMT/SERB	R	2/07/2023		205.00CR	101602	
	I-233856	WI EMERGENCY MNGMT/SERB	R	2/07/2023		485.00CR	101602	1,100.00
8954	WKU RESEARCH FOUNDATION							
	I-1694	WKU RESEARCH FOUNDATION	R	2/07/2023		1,440.00CR	101603	1,440.00
8718	WOOD CHIPPER SAFETY SHIELD CORP							
	I-8058	WOOD CHIPPER SAFETY SHIELD COR	R	2/07/2023		205.00CR	101604	205.00

PACKET: 06950 FEB 2023 COUNCIL - 1 2-7-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	123	0.00	1,370,573.92	1,370,573.92
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	3	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	126	0.00	1,370,573.92	1,370,573.92

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 06950 FEB 2023 COUNCIL - 1 2-7-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	2/2023	207,562.01CR
201	2/2023	37,055.80CR
208	2/2023	272.11CR
292	2/2023	1,900.75CR
297	2/2023	2,025.99CR
405	2/2023	859,997.32CR
415	2/2023	19,413.25CR
601	2/2023	54,995.72CR
650	2/2023	187,350.97CR
ALL		1,370,573.92CR

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**February 7, 2023**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Future agenda items.**