



Board of Public Works

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Monday, February 9, 2015

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
Dean Raasch	Alderman	Present	
Kevin Bauer	Alderman	Present	
James Boyd	Alderman	Present	
Jim Kneiszel	Alderman	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, and Pam Denis, Recording Secretary.

II. Public Comment

None

III. Items

1. Approval of Board of Public Works January 12, 2015 Meeting Minutes

Alderman Bauer moved to approve the Board of Public Works January 12, 2015 Meeting Minutes, Alderman Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderman
SECONDER:	Dean Raasch, Alderman
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

2. Consider Quotes for 2015 Materials Testing and Soil Borings*

Eric Rakers, City Engineer, presented the three proposals received for material testing that will be completed in conjunction with the City's 2015 construction projects. The total cost of the work was estimated using 2014 final quantities. He stated that funds for this work are budgeted in the various capital projects accounts.

Mayor Walsh moved to approve the staff recommendation to accept the quote from PSI for the Material Testing estimated at \$43,882.90 and for the Soil Boring estimated at \$1,575.00, Alderman Kneiszel seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Jim Kneiszel, Alderman
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

3. Consider Quotes for West Business Park Swale*

Eric Rakers, City Engineer, presented seven quotes the City received to construct a swale in the West Business Park. The work includes constructing a ditch to improve drainage south of Biotech Way and east of the spur line. City Engineer Rakers explained that the

funds for the work will come from TID 6. Alderperson Bauer moved to approve the staff recommendation to accept the quote from Feaker & Sons for \$5,080.00, Alderperson Boyd seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

4. Consider Applying for a Wisconsin Department of Natural Resources Urban Nonpoint Source and Storm Water Management Grant Program*

City Engineer Rakers presented a request to apply for a Wisconsin Department of Natural Resources (WDNR) Urban Nonpoint Source and Storm Water Management Grant. He explained that the WDNR grants are on a 2-year cycle and are due April 15, 2015. Grant funding may be up to \$150,000 for construction projects. Engineer Rakers stated that staff proposed to submit a grant application for the construction of a storm water detention pond in Optimist Park to treat storm water from developed areas within the upper Cook street drainage basin. Discussion followed. Alderperson Bauer moved to approve the preparation and submittal of an application for the Urban Nonpoint Source and Storm Water Management Grant Program, Alderperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

5. Consider Recommendations From City Engineer for Parking and Traffic Action Items*

City Engineer Rakers presented three recommendations for parking and traffic that required action. Item 1 was to update the city ordinance to reflect the currently posted speed limits on the streets listed in the agenda packet. The recommendation was to forward the code changes to the Common Council. Item 2 was a request from St. Norbert College to have signage for parking updated since the International School is no longer at 405 Grant Street. The recommendation was to forward the code changes to the Common Council as requested. Item 3 was a recommendation to re-stripe the road in front of the northerly Menard's Entrance. Staff had received multiple complaints on how the streets are striped in this location. City Engineer Rakers stated that after staff's analysis the recommendation is to re-stripe the area to make it safer for vehicle movements. He recommended approval by the Board of Public Works. Mayor Walsh moved to approve all three recommendations, Alderperson Kneiszel seconded the motion. Upon vote the motion passed.

Eric Rakers, City Engineer, reviewed the remaining items for parking and traffic that did not need action from the Board or Common Council. Discussion followed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

IV. Future Agenda Items

None.

V. Adjournment

Mayor Walsh moved to adjourn the Board of Public Works meeting, Alderperson Raasch seconded the motion. Upon vote, the motion passed and the meeting was adjourned at 7:46pm.

Respectfully submitted,
Pam Denis