



Board of Public Works

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, February 12, 2018

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
James Boyd	Aldersperson	Excused	
Dan Carpenter	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Others present were Eric Rakers, City Engineer, Larry Delo, City Administrator, Scott Thoresen, Director of Public Works, Aldersperson Jennings, and Dave Vaclavik, Central Brown County Water Authority.

II. Public Comment

III. Items

1. Approval of the Board of Public Works December 11, 2017 Meeting Minutes.

Aldersperson Raasch moved to approve the December 11, 2017 meeting minutes, Aldersperson Carpenter seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Dan Carpenter, Jonathon Hansen, Dean Raasch, Michael J. Walsh
EXCUSED:	James Boyd

2. Consider CBCWA-Green Bay Water Utility Proposed RFQ For Study and Evaluation of Collaboration and Cooperation Opportunities.*

Aldersperson Hansen moved to approve the CBCWA-Green Bay Water Utility Proposed RFQ to Study and evaluate collaboration and cooperative opportunities, Aldersperson Carpenter seconded the motion. Upon vote the motion passed. The motion was later rescinded by Aldersperson Hansen per advice from Larry Delo, City Administrator, that it did not need approval from the Board of Public Works. Mayor Walsh moved to open the meeting at 7:35pm, Aldersperson Raasch seconded the motion. Upon vote, the motion passed. Dave Vaclavik, of the Central Brown County Water Authority (CBCWA), gave a brief overview of the collaborative Request For Qualifications. He reviewed past collaborative efforts that had improved costs and efficiencies for the water services. This request would be for a firm to take a comprehensive look at other water services in other municipalities to discover where it makes sense to work together. The request would go out to 5 or 6 firms at the end of the month. Larry Delo advised the Board of Public Works that this was informational and not in need for approval from the Board, that it would ultimately be presented to the CBCWA for approval. Aldersperson Hansen rescinded his motion to approve. The Mayor thanked Dave Vaclavik for his service and wished him well in his retirement. The Mayor moved to return to regular order at 7:41pm, Aldersperson Raasch seconded the motion. Upon vote, the motion passed.

3. Discuss Green Bay Metropolitan Sewerage District's Fixed Charge Methodology.

Scott Thoresen, Director of Public Works, presented an overview of the Green Bay Metropolitan Sewerage District's (GBMSD) Fixed Charge Methodology shared at a recent customer workshop. This workshop was to inform customers that the GBMSD is considering an alternative fixed charge allocation methodology for their fixed capital costs. Those customers with higher Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) would pay more. The City has higher BOD and TSS due to the mills in De Pere – estimated cost to the City for the increase is \$374,336.00 which would go into effect in 2019. Discussion followed.

4. Consider Award for Design & Construction Management for the Municipal Service Center Boiler Replacement.*

Alderson Raasch moved to award the contract for the Municipal Service Center Boiler Replacement Design & Construction Management to Tweet/Garot in the amount of \$8,550.00. Alderson Hansen seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	Dan Carpenter, Jonathon Hansen, Dean Raasch, Michael J. Walsh
EXCUSED:	James Boyd

5. Consider Local Vehicle Registration Fee Ordinance*

Scott Thoresen, Director of Public Works, reviewed the proposed local vehicle registration fee ordinance. He explained that the \$20 fee was approved in the budget for 2018, but in order to enact the fee an ordinance needed to be created. Per Department of Transportation requirements the ordinance needed to state that the revenue from the fees would only go to transportation needs, which includes street reconstruction and sidewalks. He gave an overview of the current sidewalk program where the City has been divided into 8 areas and one area a year is inspected for sidewalk safety. The average annual sidewalk program runs approximately \$150,000. Director Thoresen said the remainder of the money raised through the local vehicle registration fee would be used to support street reconstruction.

Mayor Walsh moved to open the meeting at 7:51pm, Alderson Raasch, seconded the motion. Upon vote, the motion passed. Richard Schommer spoke against the wheel tax, stating that he found it hard to connect a wheel tax with sidewalks. He stated that in the 35 years that he's lived in his house he had to raise 5 sections of sidewalk. His concerns also included no upper limits set on the wheel tax, citizens have no control over it and the County just put a 0.5% sales tax on Brown County. Jim Reidi stated that he was against the wheel tax, that it should be called a sidewalk tax. He stated that he has had to replace 4 sidewalk slabs in 55 years. Jim Kneiszel, Brown County District 19 Supervisor spoke opposing the fee. His concerns included the unfairness of putting a fee on vehicles which disproportionately would go to families with multiple cars, such as families with teenage drivers who are also paying college bills, and high school fees. Jim felt more comfortable with the sidewalks on the property taxes. He felt that if people were responsible for the cost of repairs, they will do a better job to maintain the sidewalks. Jim also questioned if this wheel tax would apply to collector cars. Mayor Walsh moved to return to regular session at 8:12pm, Alderson Carpenter seconded the motion. Upon vote, the motion passed.

Discussion followed. Alderperson Hansen asked if it would take a referendum to raise the taxes for the sidewalk. Larry Delo, City Administrator, explained that the state imposed revenue limits, so to exceed those limits it would take a referendum or reducing expenditures to stay under the cap. Alderperson Carpenter stated that his feedback was 10 to 1 against the wheel tax. He felt that 75% of the sidewalk issues are due to settling and asked if steel reinforcement was being used. Director Thoresen explained that the steel reinforcement had begun to be used this past year, but it adds to costs. Alderperson Carpenter explained that this was not an advantage to residents as they would be paying for the business and non-profit sidewalks. Alderperson Hansen asked why with the increased revenue would the City not resurface more streets instead of offsetting borrowing. City Administrator Delo explained that the Common Council approved streets to be resurfaced based on a rating program called PASER. Alderperson Raasch spoke against the fee also, for some of the same reasons. His concern was that there is no sunset on the fee and no cap. He felt that it was not fair to have residents paying for sidewalks and not businesses and non-profits. Alderperson Hansen added that he felt better about a property tax increase with a referendum, to put it in the hands of the community. Mayor Walsh explained that each year he asks staff to come up with ideas to reduce costs and raise revenues. The wheel tax was suggested as a means to reduce costs to residents and lower the borrowing amount for street projects. He stated that each year we have to do more with less and this was looked at as an opportunity to help by lowering costs. It's getting more and more difficult to provide the same services to residents due to costs going up and revenues not. The Mayor moved to approve the ordinance for the wheel tax. The motion failed for a lack of a second. Alderperson Hansen wanted to make a motion to refer back to staff and go for a referendum. City Administrator Delo explained that due to the State's rules for referendums, the earliest a referendum could be held would be this coming Fall. The Mayor explained that it can be sent on to Council without a recommendation. Mayor explained that it would go to the Common Council meeting on February 21, 2018.

6. Consider 2018 Storm Lateral Assessment Charge.

Alderperson Carpenter moved to approve the 2018 storm assessment for existing residential areas as following: Storm Sewer Lateral Assessment at \$1,650.24 each, the Storm Main Assessment at \$364.24 per parcel and the total for Lateral and Main Assessment at \$2,014.48. Alderperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Dan Carpenter, Jonathon Hansen, Dean Raasch, Michael J. Walsh
EXCUSED:	James Boyd

7. Consider 2018 Storm Lateral Assessment Charge - Existing Non-Residential Properties.

Alderperson Hansen moved to approve the 2018 storm assessment for existing commercial areas as follows: Storm Main Assessment at \$7.43 per foot of parcel frontage, Storm Lateral Assessment (6") at \$1,890.72 per each, Storm Lateral Assessment (8") at \$1,920.40, and Storm Lateral Assessment (12") at \$2,049.88 per each. Mayor Walsh seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Dan Carpenter, Jonathon Hansen, Dean Raasch, Michael J. Walsh
EXCUSED:	James Boyd

8. Consider Quote for 2018 Materials Testing and Soil Borings.*

Alderperson Carpenter moved to approve the quote from ECS Midwest, LLC for the 2018 Materials Testing at an estimated amount of \$22,181.10 and for Soil Borings to ECS in the estimated amount of \$3,180.00. Alderperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Dan Carpenter, Jonathon Hansen, Dean Raasch, Michael J. Walsh
EXCUSED:	James Boyd

9. Consider Award of Contract for Project 18-03 Pipe Lining- CIPP.*

Alderperson Raasch moved to approve the award of contract for Project 18-03 Pipe Lining-CIPP to Visu-Sewer, Inc. in the amount of \$257,919.75. Alderperson Carpenter seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Dan Carpenter, Jonathon Hansen, Dean Raasch, Michael J. Walsh
EXCUSED:	James Boyd

10. Consider Award of Contract for Project 18-04 Main and Lawrence Roundabout Construction.*

Alderperson Raasch moved to approve the award of contract for Project 18-04 to Triple P, Inc. dba Peters Concrete Company in the amount of \$1,845,668.10. Mayor Walsh seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Dan Carpenter, Jonathon Hansen, Dean Raasch, Michael J. Walsh
EXCUSED:	James Boyd

11. Consider Award of Contract for Project 18-15 Sewer Cleaning and Televising.*

Alderperson Raasch moved to approve the award of contract for Project 18-15 Sewer Cleaning and Televising to Green Bay Pipe & TV, LLC in the amount of \$46,662.60. Alderperson Carpenter seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Dan Carpenter, Jonathon Hansen, Dean Raasch, Michael J. Walsh
EXCUSED:	James Boyd

IV. Future Agenda Items

Alderperson Hansen requested that in the future the Board could explore the possibility of a referendum for the sidewalk assessment.

V. Adjournment

Mayor Walsh moved to adjourn, Alderperson Raasch seconded the motion. Upon vote, the motion passed and the meeting was adjourned at 8:42pm.

Respectfully submitted,
Pam Denis