

BOARD OF PUBLIC WORKS MEETING NOTICE

Pursuant to Wisconsin Statutes § 19.84, notice is hereby given to the public and news media that a regular meeting of the Board of Public Works of the City of De Pere will be held on Monday, February 13, 2012 at 7:30 pm in the Council Chambers of the City Hall, 335 South Broadway, De Pere, WI 54115.

Notice is hereby given that a majority of the members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject(s) over which they have decision-making responsibility.

AGENDA FOR SAID MEETING:

1. Roll Call.
2. Approve minutes of the regular meeting held on January 9, 2012, which were previously forwarded to Board Members.
3. Public Comment.
4. Consider Award 2012 Booster Pump Upgrades Project
5. Consider Heritage Road Pond Design Engineering Proposals
6. Discuss recent public informational meeting regarding the construction of LeBrun Road
7. Consider Replacement Options for Leaf Vacuum Truck
8. Discussion of Digger's Hotline
9. Discussion of Advance Metering Infrastructure
10. Consider 2012 General Conditions and Standard Specifications
11. Future Agenda Items.
12. Adjournment.

Scott J. Thoresen, P.E.
Public Works Director

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's Office at 339-4050 by noon on the day of the meeting so that arrangements can be made.

AGENDA SENT TO:

Alderpersons
Mayor
Administrator
Clerk's Office
Bulletin Boards
Eric Rakers
Karen Heyrman
HILLCREST LUMBER INC
CHRISTOPHER J & CRISTINE JANDRAIN
CLIFFORD A & JANE A BOWERS
GERALD J & LINDA J LUNCE
SHAWNA VAN REMOORTERE
JENNIFER K KAINER
BETH A HOEFT
DAVID J & SUSAN K LEIBER
DANIEL E & CATHERINE A DELAIR
HILLCREST LUMBER INC
KRISTIN H VANDRISSE
DONALD P VERBETEN

City Attorney
De Pere Journal
Green Bay Press Gazette
TV and Radio Stations
North American Communications
Mueller Electric
Robert E. Lee & Associates

2986 CTH PP	DE PERE WI 54115-9645
1101 COLGATE CT	NAPERVILLE IL 60565
825 SPOONER CT	DE PERE WI 54115-3687
826 E GILE CI	DE PERE WI 54115-3685
830 E GILE CI	DE PERE WI 54115-3685
834 E GILE CI	DE PERE WI 54115-3685
835 W GILE CI	DE PERE WI 54115-3684
833 W GILE CI	DE PERE WI 54115-3684
831 W GILE CI	DE PERE WI 54115-3684
2986 CTH PP	DE PERE WI 54115-9645
824 SPOONER CT	DE PERE WI 54115-3687
820 SPOONER CT	DE PERE WI 54115

KIMBERLY A NELSON
CHERYL A HENCKEL
C P LEGACY LLC ETAL
MAURICE K & LYNN M KANE
MICHAEL P & ELLEN W ROSEWALL
JUDITH A NELSEN
JOYCE A DIRSCHL
FEDERAL HOME LOAN MORTGAGE CORPORATION
ELAINE J PLOG
JULIE V ZAHN & LINDA M WANLESS
H MARY BLANKENHEIM
NIELS JENSEN
REBECCA A ZAJAC
BARBARA L VARNEY
JOHN A & CAROL M VERDETTE
MARY JO ANTIL
VERONICA A TROFKA
CLETUS F & LORETTA E DELVAUX
CAROL J GILSDORF
GARY P & DARLENE N EMMERS
JAMES H & EVA R SCHUMERTH
ELIOT WOLF
ETHEL M RAPLINGER
BEVERLY A KROLL
JEANIE D LAMBERT
JAMES B & MARGARET MARY SCHIFFER
DONALD R PECHA
MARY MCGEE
DIANE J CRAWFORD
MICHAEL TODD & DEBRA ANN MURRAY
JAMES R & SARAH C KUBIAK
GARY & LINDA DALLAS
LEE A & LYNDIA A DEGROOT
DANIEL P & JANIS K PRIEWE
MARK W HUNTER
GERALD R & LINDA J TYRRELL
DONALD J & MARY A VANDERSTEEN
DANIEL C & BARBARA M MURRAY
JODINE M THIRY
AMY F HELGREN
VICKI A MEYERS
BARBARA R BRIQUELET
KELLY CORNELIUS
EDWARD & CAROLE HUMMEL
THOMAS W & BILLIE D HALFPAP
PATTI POEHNELT
SUSAN REILLY
VICTORIA S THURSTON
MICHAEL D & VICKI L RADUE
OCCAM LLC
MICHAEL G MINSLOFF
MARK A FRIEBEL
WILLIAM J & NANCY B MATHIAS
ROBERT J & MARILYN E BLAZEJEWSKI
PAM S KUSS
THOMAS D & MEGAN M SWEENEY
DENNIS W & DOLORES K ZWIERS
MARK T & MARY S REINHART
GARY D CICHOCKI & FLORENCE B PARFITT
HILLCREST LUMBER INC
RANDY D & KAREN L MCVEY
FRANCIS A & DOROTHY J BAETEN
JONATHAN E SANFORD
MICHAEL N & PAMELA A OLSON
WILLIAM F & CORRINE H MCWEY
JASON C & MEGHAN R DAMSHEUSER
JEFFREY A LINSMEYER
ANDREW T & JULIE T CARVER
C P LEGACY LLC
JAMES WIECHMANN c/o GALLINA MGMT INC
ERIC J SCHADRIE
KIM M EVANS
JULIE K O BRIEN
NANCY A LACOUNT
DELORES J BRODHAGEN
MARY KAY BECKERS
MARCELYN A LOEHLEIN
THEODORE J PENN
MAXINE E PICARD
PAUL J GILLING
JERI J SCHADRIE
ANN C BOLTZ
MARY K CHARLIER
JOLEE M REINKE
LINDA K LARSON

831 FLAMBEAU PL
832 FLAMBEAU PL
2986 CTH PP
830-A EAST RIVER DR
800 EAST RIVER DR #A
830-1 LIBAL ST
830-B EAST RIVER DR
450 AMERICAN ST
830-D EAST RIVER DR
830-E EAST RIVER DR
830-F EAST RIVER DR
840-A EAST RIVER DR
2416 5TH ST
840-C EAST RIVER DR
840-D EAST RIVER DR
840-E EAST RIVER DR
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800-B EAST RIVER DR
800-C EAST RIVER DR
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820-A EAST RIVER DR
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820-C EAST RIVER DR
PO BOX 22395
820-E EAST RIVER DR
820-F EAST RIVER DR
1211 HIGHLAND DR
2701 PARKWOOD DR
830-2 LIBAL ST
830-3 LIBAL ST
830-4 LIBAL ST
830-5 LIBAL ST
830-6 LIBAL ST
830-7 LIBAL ST
830-8 LIBAL ST
830-9 LIBAL ST
830-10 LIBAL ST
702 KICKAPOO PL
703 DESPLAINE RD
704 OCONTO PL
801 E GILE CI
2986 HWY PP
1812 RIDGEWAY DR
1816 RIDGEWAY DR
702 EAU PLEINE CT
701 EAU PLEINE CT
717 BRULE RD
702 MONTREAL PL
703 MONTREAL PL
704 EAU CLAIRE PL
705 EAU CLAIRE PL
2986 CTH PP
2662 DUTCHMAN RD
802 FLAMBEAU PL
1821 RIDGEWAY DR
800 SPOONER CT
1819 RIDGEWAY DR
802 E GILE CI
800 W GILE CI
803 W GILE CI
2986 CTH PP
PO BOX 7260
703 OCONTO PL
718 BRULE RD
1820-11A RIDGEWAY DR
1807 RIDGEWAY DR #31
1820-11B RIDGEWAY DR
1820-12A RIDGEWAY DR
1820-12B RIDGEWAY DR
1820-21A RIDGEWAY DR
1820-21B RIDGEWAY DR
1820-22A RIDGEWAY DR
1820-22B RIDGEWAY DR
1820-31A RIDGEWAY DR
1820-31B RIDGEWAY DR
1820-32A RIDGEWAY DR BDG 3
PO BOX 5729

DE PERE WI 54115
DE PERE WI 54115-3666
DE PERE WI 54115-9645
DE PERE WI 54115-4153
DE PERE WI 54115-4159
DE PERE WI 54115-4118
DE PERE WI 54115-4151
SIMI VALLEY CA 93065
DE PERE WI 54115-4153
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DE PERE WI 54115-4150
MONROE WI 53566
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GREEN BAY WI 54305
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NOVATO CA 94949
GREEN BAY WI 54304-1811
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GREEN BAY WI 54311-9660
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APPLETON WI 54912
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DENISE M DORN
JULIA A LUBINSKI
SHARRY A HANSON
ARLENE V CADWELL
DOLORES M EISCH
KATHERYN F BETH
MARY KATHRYN GUZEK
EUGENEN E & SANDRA A BRYFCZYNSKI NNE M LIVING
SHADIA M COOK
KATHLEEN M THOMSON
ROSE F SCHLAPMAN
PATRICIA J CAMPBELL
JOHN W & CATHERINE A SELL
JACKLYN K MILLER
LLOYD G PARINS
DIANNE K WAGNER
TIMOTHY J TOMASHEK
GERALD R & SHEILA KARLEN
MICHAEL R HAMM
TIMOTHY L JOHNSON
EUNICE J DESOTELL
MATTHEW A & JANET M SECORA
KELLIE K BENO
JAMES & DORIS DENEYS & LELAND L DENEYS
CLEMENT J & JUNE A KUEPER
JOHN C & CAROL M BUCKLEY

1820-41A RIDGEWAY DR
1820-41B RIDGEWAY DR
1820-42A RIDGEWAY DR
1820-42B RIDGEWAY DR
1820-51A RIDGEWAY DR
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1820-61A RIDGEWAY DR
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1820-62A RIDGEWAY DR
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1807-32 RIDGEWAY DR
1807-33 RIDGEWAY DR
1807-34 RIDGEWAY DR
1807-35 RIDGEWAY DR
1807-36 RIDGEWAY DR
1807-37 RIDGEWAY DR
1807-38 RIDGEWAY DR
1807-39 RIDGEWAY DR
1807-40 RIDGEWAY DR
2186 DEER POINT LN
2781 LONGVIEW LN
1409 CRESTWOOD DR
1968 RIDGEWAY DR
1968 RIDGEWAY DR

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DE PERE WI 54115-4123
DE PERE WI 54115-4123
DE PERE WI 54115-8456
SUAMICO WI 54173-8020
GREEN BAY WI 54313
DE PERE WI 54115
DE PERE WI 54115

**BOARD OF PUBLIC WORKS
CITY OF DE PERE, WISCONSIN – January 9, 2012**

The Board of Public Works of the City of De Pere, Wisconsin, met in regular session at the Council Chambers in City Hall, on Monday, January 9, 2012.

Mayor Walsh called the meeting to order at 7:40 p.m. Roll call was taken and the following members were present: Alderpersons Bauer and Heuvelmans. Alderpersons Wilmet and Boyd were excused. Others present were: Scott Thoresen, Public Works Director; Sue Selissen, Recording Secretary; Joe Zegers, Finance Director and Nick Uitenbroek (AECOM).

2. Approval of Minutes:

Alderson Heuvelmans moved, seconded by Alderson Bauer, to approve the minutes of the December 12, 2011, meeting. Upon vote, the minutes were approved unanimously.

3. Public Comment:

Mayor Walsh asked if there was anyone present who wished to speak during public comment and there was no one present who wished to speak so public comment was closed.

4. Consideration of 2012 Sewer Rate Increase. A discussion led by Joe Zegers, Finance Director who provided a summary of the projected 2012 rates and the fact that rates will also need to increase approximately 13% each year through 2017 due to the upgrades the Green Bay Metropolitan Sewerage District has planned. The proposed rate increase for 2012 will be 13%. Mayor Walsh made a motion to recommend the rate increase of 13%, seconded by Alderson Bauer. Upon vote, motion carried unanimously. This recommendation will be presented to the Common Council.

5. Consideration of the MSC Rubbish Drop Off Policy. Discussions resumed regarding the recommendation at last month's meeting to install a sign that stated, "Please be considerate of our neighbors regarding noise while using this facility." Scott Thoresen, Public Works Director, added that the sign could be completed in a week. The Board was satisfied with this solution. No action taken.

6. Consideration to award Project 12-01A – Utility Relay – Main Avenue. Award to low bidder was discussed and recommended. Scott Thoresen, Public Works Director informed the Board members that 90% of the costs would be reimbursed by the State of Wisconsin Department of Transportation. A motion to award Project 12-01A – Utility Relay – Main Avenue to Peters Concrete Company in the amount of \$114,786.92 was made by Alderson Bauer, seconded by Mayor Walsh. Upon vote, motion carried unanimously.

7. Consideration of Assessment of Garbage and Recycling Cart Costs. This discussion previously held at last month's meeting was resumed. Scott Thoresen, Public Works Director, summarized the legal interpretation by the City's Attorney, Judy Schmidt-Lehman that carts are assessed for each property and remains with said property; therefore any new homes will be assessed for their cart costs. No action taken.

8. Consideration of Le Brun Road Construction. This item was presented as an informational item to inform the Board of the consideration of the extension of Le Brun from the dead end to the park east of East River Drive. A Public Meeting is scheduled for January 19, 2011 and notices will be sent to invite the Mayor, Alderpersons and any property owners that would be affected by this construction. No action taken.

9. Future Agenda Items. Alderson Heuvelmans asked that we see if the flags used to identify lines/cables by Diggers Hotline etc., could be dated so homeowners know when they can be removed.

Upon motion by Mayor Walsh, seconded by Alderson Bauer, the Board of Public Works unanimously adjourned at 8:08 p.m.

Respectfully submitted

Sue Selissen,
Recording Secretary

City of De Pere

Public Works Department

Memo

To: Honorable Mayor Walsh
Members of the Board of Public Works
From: Scott J. Thoresen, Director of Public Works S.J.T.
Date: February 6, 2012
Subject: Consider Award 2012 Booster Pump Upgrades Project

The City has budgeted for in 2011 and 2012 for the installation of eight (8) variable frequency drives (VFD's) for each of the City's eight (8) existing booster pumps located at the booster stations at Ninth Street, Scheuring Road, Merrill Street and Enterprise Drive. These booster pump stations were identified in the 2010 water system study to have the VFD's installed in order for the City to more efficiently utilize existing ground water storage for its pumping operations. VFD's will allow for the City to have greater operating flexibility, improved operating efficiency, and cost savings as well as reducing surge potential in the distribution system.

Staff received the following bids for the 2012 Booster Pump Upgrades Project:

Mueller Electric	= \$ 146,795
Eland Electric Corporation	= \$ 168,740
Northern Electric	= \$ 173,700
Municipal Well & Pump	= \$ 176,200

Our engineering firm, Robert E. Lee & Associates has reviewed all bids that were submitted and recommends awarding the project to Mueller Electric. (See attached)

Staff recommends awarding the project to Mueller Electric, LLC out of Porterfield, WI in the amount of \$146,795.00. The 2012 water utility budget has sufficient funding allocated for this project.



Robert E. Lee & Associates, Inc.
Engineering, Surveying, Environmental Services

February 3, 2012

Green Bay Office
4864 Golden Pond Park Ct.
Robert, WI 54155
920-662-9641
FAX 920-662-9141
E Mail rel@releeinc.com

Mr. Scott Thoresen
CITY OF DE PERE
925 South Sixth Street
De Pere, WI 54115

RE: 2012 Booster Pump Upgrades
Contract Recommendation

Dear Mr. Thoresen:

Bids were opened on February 2, 2012 for the 2012 Booster Pump Upgrades, Contract No. 404-12-01.

Bids were received from four contractors ranging from \$146,795.00 to \$176,200.00. The low bid was submitted by Mueller Electric, LLC, out of Porterfield, Wisconsin, for \$146,795.00. A bid tabulation is enclosed detailing the bid costs.

Robert E. Lee & Associates, Inc., has worked with Mueller Electric, LLC in the past with acceptable results. We have reviewed all bids that were submitted, and we recommend that the contract be awarded to Mueller Electric, LLC for \$146,795.00.

Sincerely,

ROBERT E. LEE & ASSOCIATES, INC.

Dale M. Marsh, P. E.

DAM/CAO

ENC.

City of De Pere

Public Works Department

Memo

To: Honorable Mayor Walsh
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: February 13, 2012
Subject: Heritage Road Pond Design

Recent legislation at the State level has delayed the requirement to obtain 40% total suspended solids (TSS) reduction in storm water for municipalities. However, the Environmental Protection Agency (EPA) is expected to approve a Total Maximum Daily Load (TMDL) allocation later this month for the amount of sediment being discharged to the lower Fox River. This will increase the amount of TSS that the City is required to remove from storm water. The proposed project will remove additional TSS from water going to the lower Fox River. Funds budgeted for this project will be used to construct a new pond and modify an existing pond north of Heritage Road. Additionally, Belmark completed an expansion in 2011. They are required by the WDNR to construct a pond for the new construction. This pond will be used to treat their storm water. They have agreed to cost share in the pond construction based on their contributory drainage area.

Staff sent out four proposals and received three quotes as follows:

Consultant	Fee
Robert E. Lee	\$10,550
SEH Inc.	\$22,500
McMahon	\$22,900

The City has had projects successfully completed by all three firms. Staff recommends the City proceed with using Robert E. Lee to complete the design services for the project.

Funds for this design were included in the Storm Water Management – Pond Construction capital project worksheet. The overall cost of the project cost is \$220,000. \$150,000 for the project is being funded through the storm water utility and \$70,000 through special assessments with the adjacent business. Overall engineering and administration account for approximately 20% of the project, of which approximately \$12,000 are reimbursable through the special assessment.

**Request for Proposals
For
Pond Design and Pond Modification (Basins FE260B and FE270A)**

The City of De Pere would like to invite your firm to submit a proposal to design a new pond to treat a portion of City drainage basin FE270A and modify the existing pond to improve the treatment to FE260B.

Your proposal must be submitted to our office by January 13th, at 3:00 p.m.

GENERAL INFORMATION:

The City is proposing to construct a new pond and modify an existing pond in 2012. The new pond and existing pond are located adjacent to each other, east of STH 32/57 and north of Heritage Road.

The new pond is going to be designed to treat approximately 17.5 acres of industrial/business property. The pond (FE270A) is to be designed to attain at least 80% TSS removal and reduce peak runoff per NR 151 requirements and Section 28 of the City Ordinance (a partial copy is included) and the City Storm Water Reference Guide. The Guide can be found on the City's website by typing in "stormwater" under the search feature. The Guide consists of Chapter 28 of the City's Ordinance and the "2007 NEWSC Stormwater Reference Guide for the: Post-Construction Stormwater Management Ordinance".

A wetland delineation was completed this year in preparation for this project. A copy of the map is included for your information.

The existing pond (FE260B) treats 73.6 acres of industrial/business property. The pond has an approximate water surface area of 87,780 square feet. Based on a previous study, the pond treats to approximately 72% TSS. The City does not have records of the pond construction. The pond does not appear to have adequate detention storage. Based on the wetland delineation and survey work completed by the City, there is room to construct a berm around the pond and improve the pond hydraulics and peak storm discharge reduction. A 48" storm sewer discharges to this pond at the Fox River Trail. Significant erosion/scour has occurred at the discharge. The pond discharge is located at the west side of the pond and goes to a swale and ultimately a culvert under STH 32/57. Medium riprap was installed at the outlet. There is minor erosion occurring at the pond outlet. There does not appear to be geotextile fabric under the riprap.

The City has completed a survey of the area that will be used to design the pond. Additionally, soil borings have been completed for the project. A copy of boring logs has been included for your information.

SCOPE OF SERVICES:

The scope of services for this project is to include the following:

1. New pond design (Basin FE270A) to treat to 80% TSS and meet NR151 peak discharge requirement reductions.
2. Pond modification design (Basin FE260B) to treat to 80% TSS and reduce peak discharge.
3. Outfall stabilization design from Pond FE260B.
4. Outfall stabilization design for the 48" storm sewer to Pond FE260B.
5. Storm sewer/drainage swale design to transport water to Pond FE270A.
6. WDNR Construction and Chapter 30 Permits.
7. Plans and specifications for the construction of the facilities.
8. Project kickoff meeting which will include a site visit.
9. One additional meeting.

The majority of correspondence and review will be completed via e-mail.

SCHEDULING:

The proposal will be taken to the Board of Public Works on February 13th and the Council on February 21st for approval. Work is to begin on the project immediately upon approval by the Council and signatures on the agreement. The project is to be bid and constructed in 2012.

INSURANCE:

Your company shall effect and maintain insurance to protect from claims under workmen's compensation acts; claims for damages because of bodily injury including personal injury, sickness or disease, or death of any of the company's employees; and from claims for damages because of injury to or destruction of tangible property including loss of use resulting there from; and from claims arising out of the performance of professional services caused by any errors, omissions or negligent acts for which the company is legally liable.

The company shall indemnify and save harmless the City of De Pere and their representatives from all suits, actions, or claims of any character brought for or on account of any injuries or damages received by any person, persons or property resulting from the negligent acts of the company or of any of their sub consultants in prosecuting the work.

FEE:

A fee schedule has been included for use on your proposal.

DELIVERY:

The deliverables for the project includes the following:

1. Plans in AutoCAD and .pdf for insertion on the bid documents. The City will be on-line bidding the project with the 11"x17" .pdf plan set.
2. Provide technical specifications for bidding.
3. Provide bid items, quantities, and an engineer's estimate. The bid items are to be provided in a Word document. The estimate is to be provided in an Excel document.
4. Provide hard copy documentation and electronic files for the pre and post pond construction %TSS removal for both basins.
5. Provide hard copy documentation and electronic files for the hydrology and storm water routing in the drainage basins that is used to size the pond.
6. Provide hard copy documentation and electronic files for the pond design, include pre and post discharges for 2, 10, and 100-year storm events, and the outlet structure design.
7. Provide regulatory approvals.

The City will bid the project. The plans will be inserted into a City plan set. The City will provide the cover sheet. Additionally, the City will insert the technical specifications into the bid document. The City will provide the other components to the bid documents, such as notice to bidders, instructions to bidders, agreement, and general conditions.

ADDITIONAL INFORMATION:

The City will provide the following information to the consultant:

1. Survey information.
2. Wetland delineation information.
3. Soil boring report.
4. Drainage basin map.
5. Storm sewer system information.

The City will pay for permitting fees associated with the project.

A sample consultant agreement is attached.

Proposed Fee Schedule

Company Name: _____

Company Address: _____

Company Address: _____

Company Representative: _____

Signature: _____

Fee (Total): _____

Fee Breakdown:

Pond 260B Modification Design (Including Outfall Stabilization): _____

Pond 270A Design (Including Storm Sewer or Swale): _____

WDNR Construction Site Erosion Control Permit: _____

WDNR Chapter 30 Permit: _____

Project Meetings (Two): _____



Robert E. Lee & Associates, Inc.
Engineering, Surveying, Environmental Services

January 17, 2012

Green Bay Office
4654 Golden Pond Park Ct.
Koshong, WI 54155
920-852-9641
FAX 920-862-9141
E Mail rel@releeinc.com

Mr. Eric P. Rakers, P.E., City Engineer
CITY OF DE PERE
925 South Sixth Street
De Pere, WI 54115-1199

RE: Engineering Services Proposal
Storm Water Pond Design & Permitting

Dear Mr. Rakers:

Thank you for the opportunity for Robert E Lee and Associates, Inc., (REL) to provide this proposal for engineering services for the design and permitting of the storm water ponds, as referenced in your Request for Proposal (RFP), dated December 22, 2011. The attached fee schedule was prepared in accordance with the scope of services as defined in the RFP.

Once again, we thank you very much for allowing REL the opportunity to provide you with this proposal. If you have any questions or need any further information, please do not hesitate to call. We look forward to working with you on this project.

Sincerely,

ROBERT E. LEE & ASSOCIATES, INC.

Patrick H. Kuehl, P.E.
Project Manager

Lee G. Novak, P.E.
President

PHK/LGN/NJM

ENC.

Proposed Fee Schedule

Company Name: Robert E. Lee + Associates, Inc.

Company Address: 4664 Golden Pond Park Ct.

Company Address: _____

Company Representative: Lee/G. Novak, President

Signature: [Signature]

Fee (Total): \$ 10,550

Fee Breakdown:

Pond 260B Modification Design (Including Outfall Stabilization): \$ 4,200.00

Pond 270A Design (Including Storm Sewer or Swale): \$ 4,800.00

WDNR Construction Site Erosion Control Permit: \$ 400.00

WDNR Chapter 30 Permit: \$ 500.00

Project Meetings (Two): \$ 650.00



February 6, 2012

RE: City of De Pere, Wisconsin
Pond Design and Pond Modification
(Basins FE260B and FE270A)
SEH No. DEPEW 119563

Eric Rakers, PE
City Engineer
City of De Pere
925 S. Sixth Street
De Pere, WI 54115

Dear Mr. Rakers:

Thank you for the opportunity to submit this proposal to provide engineering services for the City of De Pere's Pond Design and Pond Modification. We are submitting our proposal based upon our discussions and the information you sent regarding this project. We feel confident that Short Elliott Hendrickson Inc. (SEH®) can provide the City with exceptional client service and we look forward to working with you on this project.

The following information describes our project understanding, project team, scope of services, schedule, and compensation.

Project Understanding

The City of De Pere is proposing to construct a new pond and modify an existing pond, located adjacent to each other, east of STH 32/57 and north of Heritage Road.

The new pond is going to be designed to treat approximately 17.5 acres of industrial/business property. The pond (FE270A) is to be designed to attain at least 80% total suspended solids (TSS) removal and reduce peak runoff per NR 151 requirements and Section 28 of the City Ordinance and the City Storm Water Reference Guide.

The existing pond (FE260B) treats 73.6 acres of industrial/business property. The pond has an approximate water surface area of 87,780 square feet. Based on a previous study, the pond treats to approximately 72% TSS. The City does not have records of the pond construction. The pond does not appear to have adequate detention storage. A berm is proposed to be constructed around the pond and improve the pond hydraulics and peak storm discharge reduction. A 48" storm sewer, discharging to this pond on the east at the Fox River Trail, is exhibiting significant erosion/scour. The existing pond discharges to the west to a swale and ultimately to a culvert beneath STH 32/57. The medium riprap installed at the existing pond outlet does not appear to be placed on geotextile fabric and is exhibiting minor erosion.

A wetland delineation of the subject property was completed in June 2011 in preparation for this project. The City has also completed a topographic/utilities survey and soil exploration of the area that is to be used for the pond design and plan preparation. It is anticipated that the construction associated with the pond and conveyance improvements would be located and conducted such that the wetland areas would be avoided and not impacted during or after construction.

The City shall pay for permitting fees and manage the bidding and construction phases of the project. The City will provide "front-end" components for the bid documents and project manual including, but not limited to, notice to bidders, instructions to bidders, agreement and general conditions.

Additionally, the City will provide the following information for use on the described scope of services below:

- Topographic survey, field logs and electronic (dwg) files.
- Wetland delineation information.
- Soil boring report.
- Drainage basin map.
- Storm sewer system information, record drawings and electronic files.

Project Team

The key members of the project team will be Matt Stephan and Ryan Van Camp.

Matt is a senior municipal engineer, located in our Appleton office, who will serve as the project manager and primary contact. Matt is a licensed professional engineer in Wisconsin with more than 20 years of civil engineering experience, including roadway design and reconstruct, sanitary sewer design, site development, utility re-lays, storm water management, storm water conveyance systems, water main design, permitting, and plan review. Matt's wide range of experience also includes project and client management, budgeting, and control of scope, cost, and schedule from initial project conception to final project completion. Matt will be responsible for the day-to-day operations of the team, client communications, information gathering, and coordination of the team's activities to ensure the scope of work is completed on schedule and within budget. Matt will coordinate all aspects of the plan and specification preparation and attended the required meetings for coordination with the City.

Ryan will support Matt as the project water resource engineer and serve as an alternative contact. Ryan is a licensed professional engineer in Wisconsin with more than 13 years of civil engineering experience. Ryan specializes in hydrologic and hydraulic modeling and design of waterways and drainage systems for flood control, streambank modifications and storm water management. He has managed floodplain studies, civil and site designs, prepared stormwater management plans, conducted design review services, and prepared waterway and wetland permitting. He has also a Certified Professional in Erosion and Sediment Control (CPESC) and is an active member of the Northeast Wisconsin Stormwater Consortium (NEWSC) since 2004.

The availability of Matt and Ryan has been confirmed for work on this project to insure the project schedule desired by the City is achieved. We have also identified available project technicians to assist the efforts of Matt and Ryan. The primary technician shall be experienced in utilizing computer-

aided drafting (AutoCAD) to design and develop preliminary and final construction plans for municipal infrastructure and site development projects. Our project technician shall also have a background providing observation of similar construction projects.

Scope of Services

Our general scope of service is as follows:

Task 1 – Pond 260B Modification Design

- Pond modification design (Basin FE260B) to treat to 80% TSS and reduce peak discharge for the 2, 10 and 100-year, 24-hour design storms per City Ordinance Chapter 28 and WDNR Chapter NR151;
- Erosion control and stabilization design at pond outlet and 48-inch inlet pipe;
- Biddable construction plans delivered in Portable Document Format (pdf) and Autocad version 2010 formats at 11"x17" sheet size;
- Technical specifications delivered in pdf and Microsoft Word (doc) formats;
- Bid items delivered in doc format;
- Estimated construction quantities and cost estimate in Microsoft Excel (xls) format;
- Hard copy documentation and electronic files for TSS removal modeling, WinSLAMM version 9.4 (or most current available); and
- Hard copy documentation and electronic files for runoff and routing modeling, HydroCAD version 10.

Task 2 –Pond 270A Design

- New pond design (Basin FE270A) to treat to 80% TSS and reduce peak discharge for the 2, 10 and 100-year, 24-hour design storms per City Ordinance Chapter 28 and WDNR Chapter NR151;
- Storm sewer/drainage swale design for conveyance to pond;
- Biddable construction plans delivered in Portable Document Format (pdf) and Autocad version 2010 formats;
- Technical specifications delivered in pdf and Microsoft Word (doc) formats;
- Bid items delivered in doc format;
- Estimated construction quantities and cost estimate in Microsoft Excel (xls) format;
- Hard copy documentation and electronic files for TSS removal modeling, WinSLAMM version 9.4 (or most current available); and
- Hard copy documentation and electronic files for runoff and routing modeling, HydroCAD version 10.

Task 3 – WDNR Construction Site Erosion Control Permit

- Complete Application for Coverage under the WDNR Stormwater General WPDES Permit and associated attachments and exhibits; and
- Ponds maintenance plan.

Task 4 – WDNR Chapter 30 Permit

- Not anticipated to be necessary and, therefore, not included in our scope of services.

Task 5 – Meetings

- Project kickoff meeting and site visit;
- One additional (progress or final delivery) meeting; and
- Travel and mileage expenses.

Schedule

SEH staff is available to perform this work. SEH will coordinate a project schedule with the City of De Pere based upon the City's desired construction completion time frame.

Our proposal assumes the following schedule for design and bidding. The dates shown are approximate, and can be adjusted to better match the City's requirements and schedules.

Recommendation to Board of Public Works	February 13, 2012
Recommendation to City Council	February 21, 2012
Kick-off Meeting/Consultant Notice to Proceed	Early March 2012
Progress Meeting/City Comment on Preliminary Design	Late April 2012
Completion of Bid Documents	Late May 2012
Bid Opening	Late June 2012
Contract Award by City	Early July 2012
Contractor Notice to Proceed	Late July 2012
Construction Complete	Early/Late September 2012

Insurance

As identified in our Professional Liability insurance policy, we carry insurance limits that are among the highest seen among our competition. In plain English, if we make an error or omission, we fix it, which is the true meaning behind our mission to provide superior client service.

We believe our continued growth and relationships with communities that have lasted upwards of 40 years speak to our level of ethics, trust and fairness. We are committed to developing relationships that last long after a project is completed, and believe our reputation will allow you to choose SEH with confidence.

SEH carries insurance in professional liability, general liability, automobile and workers compensation. Errors and Omissions insurance is currently retained through XL Specialty Insurance Co. with \$5/\$10 million limits. Our current policy is in effect through October 1, 2012.

Compensation

If selected for this project, SEH proposes to carefully review the scope and budget with you during project initiation to verify that the appropriate level of emphasis is given to each task, and a careful balance is maintained between the level of detail required and your project budget.

We are sensitive to our clients' project cost concerns. The required engineering services can be completed within the budget established. However, the level of detail for certain tasks can be reduced, if necessary, and project activities focused in the critical areas. The fee indicates how we would propose to focus the project efforts based on our current understanding of the key issues and project requirements.

SEH's fee estimate was prepared based on the scope of work defined in this proposal, and details regarding our proposed approach and project schedule.

Proposed Fee Schedule

Company Name:	Short Elliott Hendrickson Inc
Company Address:	425 West Water Street, Suite 300 Appleton, WI 54911
Company Representative:	Matthew J. Stephan, PE
Fee (Total):	\$22,500
Fee Breakdown:	
Pond 260B Modification Design (Including Outfall Stabilization):	\$8,590
Pond 270A Design (Including Storm Sewer or Swale):	\$10,750
WDNR Construction Site Erosion Control Permit:	\$1,120
WDNR Chapter 30 Permit:	Not Included
Project Meetings (Two):	\$2,040

Our proposed fee includes all production fees, travel/mileage and miscellaneous expenses associated with the services as described in the Scope section above.

Summary

We appreciate this opportunity to be of service to the City of De Pere. Please do not hesitate to contact either of us at the numbers listed below, if you have any questions or need additional information.

Sincerely,


Ryan P. Van Camp, PE, CPE/C
Water Resource Engineer
920.380.2844


Matthew J. Stephan, PE
Project Manager
920.380.2848



January 10, 2012

Mr. Eric Rakers
City of De Pere
925 South Sixth Street
De Pere, WI 54115

RE: City of De Pere
Stormwater Pond Design (Basins FE 260B and FE 270A)
McM. No. M0032-920002

Dear Eric:

Thank you for the opportunity for McMAHON to provide a Proposal to the City of De Pere for the design services of two wet detention ponds located within the City of De Pere. Enclosed is the Agreement for Professional Services for the above mentioned project. If you have any questions that come up during your review, please feel free to call.

Again, we appreciate the opportunity to provide you with this Proposal, and look forward to working with you on this project.

Very truly yours,

McMAHON

Carl C. Sutter, P.E., CCS
Vice President

Steven K. Rosenbeck, P.E.
Project Engineer

CCS:SKR:car

Enclosure: Proposal

cc: Vic Lutz - McMAHON

Mr. Eric Rakers, P.E.
City of De Pere
925 South Sixth Street
De Pere, WI 54115-1199

Date: January 10, 2011

MCM. No. M0032-920002

PROJECT DESCRIPTION:

The City of De Pere is seeking proposals of design services for two ponds located south of STH 57, north of Heritage Drive, and west of WDNR Trail within the City of De Pere. The City is proposing to construct a new pond (FE 270A) and modify an existing pond (FE 260B) to attain a minimum of an 80% TSS reduction and meet or exceed the Wisconsin Department of Natural Resources (WDNR) and City of De Pere's peak flow requirements. The City of De Pere is providing the topographic survey and wetland delineation reports for use in design. Soil borings are also being provided by the City of De Pere. It is assumed the pond projects are not located in navigable streams or wetlands.

Based on a preliminary investigation of existing pond FE 260B, it appears that the permanent pool is adequately sized to achieve an 80% TSS reduction. Based on conversations with City Staff, it is our understanding that there is inadequate storage capacity within the pond 260B, however, there is potential to increase the height of the berms surrounding the existing facility. The construction of the berms will increase the storage capacity, but will likely increase the ponding within pond FE 260B during a rainfall event if not mitigated (i.e. revised outfall design). The effects of this modification shall be evaluated to ensure the upstream storm sewer functions as intended.

SCOPE OF SERVICES:

McMAHON agrees to provide the following Scope Of Services for this project:

Engineering Design / Specifications:

- Attend a kick-off meeting for the modification of existing pond FE 260B and the construction of a new facility, FE 270A.
- Prepare an XP-SWMM hydrologic and hydraulic model using TR-55 methodology for the 1, 2, 10, and 100-year, 24-hour design storms. The hydrologic and hydraulic model will provide the following design assistance:
 - ▼ Peak Flow Reduction to "Meadow" pre-development
 - ▼ Inlet Design
 - ▼ Outfall Design
 - ▼ Storm Sewer / Drainage Swale Design
- Prepare a WinSLAMM water quality model. Evaluate Total Suspended Solids and Total Phosphorus Pollutant reductions for the proposed / modified wet ponds. The Cities goal is 80% TSS reduction provided adequate land / storage capacity is available.
- Design and prepare plan sheets for Pond FE 270A and FE 260B. A phased construction plan set will be provided if necessary.
- Design and prepare plans sheets for storm sewer / drainage swale design from Heritage Drive north to proposed pond FE 270A.
- Design and prepare plans to address inlet and outfall stabilization from Pond FE 260B.
- Submit design plans to City staff for comment. Revise plan set accordingly.
- Prepare an Erosion & Sediment Control Plan for the project.
- Prepare a Stormwater Management Plan for the wet ponds (FE 270A and FE 260B).
- Prepare an Operation & Maintenance Plan for the wet ponds (FE 270A and FE 260B).
- Prepare a Landscape Plan for the wet ponds (FE 270A and FE 260B). Landscape plan will be coordinated with City Staff.
- Perform cut / fill calculations to estimate excavation / fill quantities.

SCOPE OF SERVICES:

- Prepare an opinion of probable cost for the projects.
- Attend an additional meeting as desired by City Staff.
- Submit Notice of Intent (NOI) Construction Site permit application and supporting documents to DNR.
- Submit Chapter 30 permits to DNR (*Note: Project may require an individual permit if outfall > 24". The timing of permit submission (or type of permit i.e. expedited), may be critical for 2012 construction.*)
- Prepare construction drawings and provide technical specifications to be inserted into City of De Pere's specifications. The City of De Pere will bid the project.
- Respond to bidder questions if desired by the City. The City will take the lead on the project.
- Provide electronic and hard copies of project design and specifications.

Items Not Included In The Scope Of Services:

- Archeological, historical, and endangered / threatened species investigations.
- Soil, groundwater, and environmental investigations.
- Wetland delineations
- Chapter 31 dam and wetland permits.
- WDOT Permit
- 100-year Floodplain, dam structure and slope stability engineering.
- Legal Descriptions, CSM, and Easements.
- Construction Services.

SPECIAL TERMS: (Refer Also To General Terms & Conditions - Attached)

The Scope Of Services and estimated fees are based on the understanding that the City of De Pere will provide the following:

- A single contact person or representative to attend meetings and respond to questions.
- Access to property.
- Regulatory permit fees.
- Topographic survey, wetland delineation, and soil borings.
- Storm sewer information within watersheds.
- Basemaps (updated parcel and aerial photography), or as desired.

COMPENSATION: (Does Not Include Permit Or Approval Fees)

McMAHON agrees to provide the Scope Of Services described above for the following compensation estimated at:

- Lump Sum
 - ▼ Pond FE 260B Modification Design (Including Outfall Stabilization) \$8,700
 - ▼ Pond FE 270A Design (Including Storm Sewer / Drainage Swale)..... \$10,500
 - ▼ WDNR Construction Site Erosion Control Permit (Includes Reports)..... \$2,700
 - ▼ WDNR Chapter 30 Permit \$400
 - ▼ Project Meetings (2) \$600
 - ▼ Total \$22,900

COMPLETION SCHEDULE:

McMAHON agrees to complete this project as follows:

- Proposal provided to Board of Public Works February 13th.
- Proposal approved by Council February 21st.
- Plans provided to City Staff for review 45 days after receipt of topographic surveys and wetland delineation.
- Permits submitted to WDNR 15 days after approval of plans by City Staff.
- Specifications provided to City Staff 30 days after approval of plans by City Staff.

ACCEPTANCE:

The General Terms & Conditions And The Scope Of Services (Defined In The Above Agreement) Are Accepted, and
McMAHON Is Hereby Authorized To Proceed With The Services.

The Agreement Fee Is Firm For Acceptance Within Sixty (60) Days From Date Of This Agreement.

CITY OF DE PERE**Wisconsin**

By: _____

Title: _____

Date: _____

McMAHON**Neenah, Wisconsin**

By: _____

Carl C. Sutter, P.E., CCS

Title: Vice President

Date: January 10, 2012

Project
Manager: _____

Steven K. Rosenbeck, P.E.

Project Engineer

Please Return One Copy For Our Records
Street Address: 1445 McMAHON DRIVE - NEENAH, WI 54956
Mailing Address: P.O. Box 1025 - NEENAH, WI 54957-1025
(920)751-4200 - (920)751-4284 - FAX

1. McMahon will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMahon may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMahon to collect all monies due McMahon. McMahon and Owner hereby acknowledge that McMahon has and may exercise lien rights on subject property.
 2. The stated fees and Scope Of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMahon will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.
 3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.
 4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.
 5. Reimbursable expenses incurred by McMahon in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMahon, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.
 6. McMahon will maintain insurance coverage in the following amounts:

Worker's Compensation.....	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate	\$1,000,000 / \$2,000,000
Automobile Liability	
Bodily Injury.....	\$1,000,000
Property Damage	\$1,000,000
Professional Liability Coverage	\$2,000,000
- If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMahon's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to \$1,000,000.
7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMahon shall be submitted to mediation, if an agreement cannot be reached by Owner and McMahon.
 8. Termination of this Agreement by the Owner or McMahon shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMahon and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMahon may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMahon.
 9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMahon from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.
 10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.
 11. McMahon will provide all services in accordance with generally accepted professional practices. McMahon will not provide or offer to provide services inconsistent with or contrary to such practices nor make any warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMahon will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.
 12. McMahon intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMahon for the Owner are rendered on the basis of experience and qualifications, and represent our professional judgment.
 13. This Agreement shall not be construed as giving McMahon the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.
 14. The Owner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Owner. McMahon shall have no responsibility for such issues or resulting damages.

City of De Pere

Public Works Department

Memo

To: Honorable Mayor Walsh
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: February 13, 2012
Subject: LeBrun Road Construction

This item is presented for discussion purposes and to update the Board on the status of the proposed LeBrun Road construction. Staff has been working with Allouez regarding the extension of LeBrun from the dead end to the park east of East River Drive. As part of the project, the City is proposing to extend sidewalk along the new street construction and along the existing road to Libal Street. Both the City and Village have included funds for the construction in the 2012 capital improvement program.

A joint public information meeting with the City and Village was held on January 19th at the Allouez Village Hall to present information to residents along the corridor and gather input. There were many residents from De Pere and Allouez at the meeting. There were some people in support of the project; however, the majority of the people opposed the project. Notices along with comment forms were sent to De Pere residents located along the project corridor. We have received many written and e-mailed comments, with the majority of people opposed to the project. Summary sheets along with the actual comment sheet, letter, or e-mail have been included for your reference. Additionally, Allouez prepared a summary of comments they have received. This memo has also been included for your information.

A quick overview of some of the more common comments is as follows:

LeBrun Road – McCastlen to East River.

Opening this street will create a traffic and speeding problem in the area. With the street being straight, and no driveways on the proposed section, there will be little deterrent to speeding. The proposed sidewalk in this section will actually be in the backyards of many houses. Property owners do not want to have to shovel the sidewalk which will be difficult for them access due to fences. De Pere residents felt that the sidewalk should be on the north side because the houses in Allouez, between Libal Street and McCaslin front onto LeBrun Road. Some residents in Allouez wanted this section of street to extend through to alleviate traffic cutting through on McCastlen. Since the meeting, we have heard from a few residents in other parts of De Pere that feel that LeBrun Road should be extended, including some on Ridgeway Drive. As a side note, this was a road many years ago.

Finally, there is one vacant parcel that only has access to right-of-way on the closed section of LeBrun Road. The property owner has indicated that he has an easement to Ridgeway Drive. Staff is investigating if the easement provides right-of-way access.

LeBrun Road – East River to the Park.

Many people felt that something needs to be done to this road. However, De Pere residents did not want an urban street with curb and gutter and sidewalk. Most De Pere residents felt that Allouez should be responsible for this road because the road is being ruined by Allouez's trucks accessing the composting site.

VILLAGE OF ALLOUEZ

Allouez Village Hall • 1900 Libal Street • Green Bay, Wisconsin 54301-2453
Phone No.: (920) 448-2800 • Fax No.: (920) 448-2853

Department of Public Works

Le Brun Road Information

Public Information Meeting Summary

Approximately 60 people from DePere and Allouez attended the public information meeting on January 19th. The following briefly summarizes the comments of the attendees. The attendees appeared to be roughly split in numbers between De Pere and Allouez residents.

1. De Pere residents objected to the proposed addition of sidewalk on the south side of Le Brun Road (Libal to Weise Park). De Pere proposes to add sidewalk from Libal to McCastlen as well as from McCastlen to Wiese Park. The sidewalk along east Le Brun from East River Drive to Wiese Park is intended to provide improved access to the East River Trail for De Pere residents.
2. The Allouez residents with property abutting Le Brun Road between McCastlen and East River Drive objected to the project for a number of reasons. These residents claimed they were told the road would never be constructed, are concerned about assessments for the project, and concern about speeding if the street is opened.
3. Allouez residents with properties on other streets in the area expressed their favor of constructing the west Le Brun section. They noted possible reduction in traffic on McCastlen and other streets.
4. Allouez residents support repair of east Le Brun to Wiese Park, independent of the west Le Brun project. Some attendees whom objected to repair of east Le Brun stated that is not a park and is not used. This park is heavily used in the summer and is an access point to the East River trail.

Resident Survey Results

The Public Works Dept mailed 188 resident survey letters and forms to the Webster/East River/LeBrun/Longview area residents. As of the public information meeting, 40 forms were returned. The results are listed in an attachment, and also maps showing the location of the residents that returned surveys.

The survey asked for input on two questions:

1. Support for the west LeBrun street construction (McCastlen to East River Drive) - yes or no.
2. Support for the east LeBrun road repair (East River Drive to Wiese Park) - yes or no.

The survey results are as follows:

West Le Brun Road construction (McCastlen to East River Drive)

In favor of project	19 yes votes
Not in favor of project	21 no votes

East Le Brun Road repair (East River Drive to Wiese Park)

In favor of repair	33 yes votes
Not in favor of repair	5 no votes

An earlier resident survey was conducted in 2006. There were over 60 residents that signed the survey in favor of construction of Le Brun Road. We have not been able to locate a copy of this petition.

Questions About Le Brun Road Project

1. What is the benefit of opening west Le Brun?

This opens Le Brun Road for better access to East River Drive and will reduce some traffic on McCastlen and other streets. Le Brun Road is constructed to handle truck traffic, and therefore should be extended to East River Drive to remove this truck traffic from McCastlen.

2. Does east Le Brun Road need to be repaired?

East Le Brun is in poor condition and adequate service life cannot be obtained by asphalt patching. This road was not properly constructed to handle the traffic load, and extensive use has resulted in pavement failure. East Le Brun should be reconstructed by adding gravel sub-base and new asphalt paving.

3. Wiese Park is not used thus the road does not need to be repaired.

Wiese Park and the East River Trail are heavily used, especially during sports tournaments. The Village posts the road no parking in the summer otherwise it is difficult to access the park during tournaments. Good street access to the park is important.

4. Why was Le Brun from McCastlen to East River Road not paved many years ago?

It appears that one reason was dust from traffic on the original gravel road, so this section was closed to reduce this impact. There have been statements that home buyers were promised that this road would remain closed. We found no information in the files that Allouez or De Pere made this commitment.

5. Is Allouez or De Pere required to construct Le Brun Road?

Attached to this report are the city council and village board resolutions that commit the communities to construct the road when the other municipality decides to proceed. However, it is likely that either board could decide its action at this time.

6. If West Le Brun is constructed how would traffic speeds be controlled?
If west Le Brun is constructed there will be a four street intersection at McCastlen and Le Brun. Stops signs should be added at this intersection due to the street configuration. This will provide a measure of speed control.

7. What is the cost of West Le Brun Road construction?
Construction costs are very preliminary at this time. A rough cost estimate for the Allouez share of west Le Brun Road is \$150,000.

The cost of east Le Brun Road is roughly \$85,000 total cost. This does not include sidewalk or a bike path, and this cost could be split with De Pere.

8. How should East Le Brun be reconstructed?
To provide a long service life of this roadway, the pavement should be milled and a thicker gravel base provided. At least 4 ½ inches of asphalt pavement should be added. This is subject to soils investigation during design. A bike and walking path could be added on the south side of the roadway.

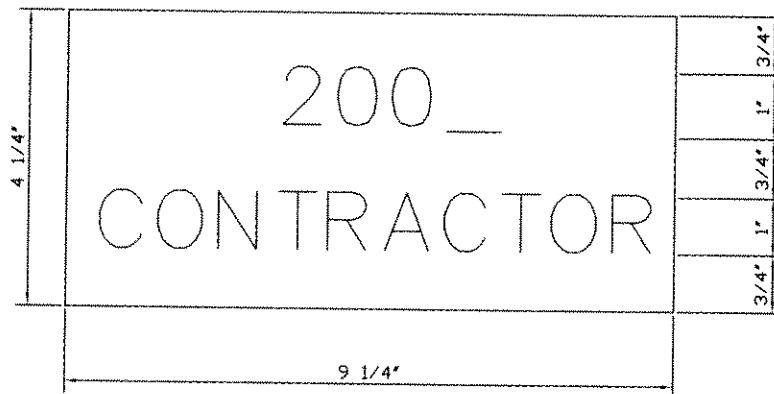
9. Will De Pere participate in the cost of East Le Brun?
While there have been statements that De Pere will not share in the cost, participation could be formally requested. Alternatively, De Pere may offer its share of the right of way to Allouez.

10. Can the construction cost of East Le Brun be reduced?
During design, alternatives to reduce cost will be evaluated. If Allouez constructs this section at its sole cost, curb and gutter would be deleted. If the road can be constructed by milling in place and adding gravel base and be at or near the flood elevation, the cost will be lower. The unknown is if poor soil conditions exist.

11. What can be done with West Le Brun if not constructed?
A 10-ft wide walking/bike path can be constructed, the barricades removed, curb installed to route traffic to McCastlen, and arrow signs installed. This cost might be in the range of \$15,000-\$25,000 for this work.

12. What is the future cost of McCastlen if Le Brun is not constructed?
Future maintenance of McCastlen should include additional gravel sub-grade and a thicker pavement so the increased traffic is handled with good service life

of the street. This will be an additional cost of \$30,000 - \$40,000 over the normal reconstruction cost.



NOTE

1. The ends of all concrete work shall be marked with a stamp as shown, with the current year.
2. The date of construction shall be stamped on all concrete pavements and alleys with 1-inch numerals at the ends of each section paved.

CONCRETE STAMP	
REF. SEC. 6.1.0	DETAIL NO. C-6

City of De Pere Residents Comment Form

Public Informational Meeting Le Brun Road Construction City of De Pere Engineering

January 19, 201²~~1~~

Name: Veronica Trofka - Attended the Meeting 1-19-12

Address: 840-F East River Drive De Pere

I am the xxx Owner Tenant

I ~~Agree~~ or xxx Disagree with the proposed construction of Le Brun Road, including sidewalk, from McCastlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to McCastlen Street.

I have the following comments regarding the construction:

Per Attached Memo.

If you have additional questions or comments, please contact Eric Rakers, City Engineer, at (920) 339-8304.

Date: January 20, 2012

To: Mayor Mike Walsh
De Pere City Hall
335 South Broadway
De Pere, WI 54115

District 1 Alderman James Boyd
VIA: jboyd@mail.de-pere.org
151 Brule Road
De Pere WI 54115

District 1 Alderman Larry Lueck
VIA: llueck@mail.de-pere.org
2029 Rush Court
De Pere WI 54115

cc: De Pere Public Works Department (925 S Sixth Street - De Pere WI 54115)

From: Veronica Trofka – Resident 840-F East River Drive – De Pere

Re: City's public works proposal 2012 to reopen closed LeBrun & add sidewalks (on De Pere side only) to Allouez's entrance to the East River Trail.

Repeatedly at the 1-19-12 meeting, mostly Allouez residents were asking, "Who is pushing for this road to be re-opened?" and "Who was pushing for it to be opened the last time and the time before?" The answer has always been, De Pere's public works department.

LeBrun Road might have been designed as a through street decades ago when the area east of Libal was an airport strip on the De Pere side and a farm field and dumpsite on the Allouez side, all in anticipation of future development. But times have changed, that development has occurred, and it occurred then with the design to permanently close LeBrun from McCastlen Street to East River Drive. No drive ways exit on this portion of vacated LeBrun on either the Allouez or De Pere side; all in anticipation of ½ the right way going to each of the residents backing up on the vacated portion.

It is misleading for the De Pere Public Works department to say that LeBrun needs to be open to serve undeveloped land in De Pere, when De Pere has known since this development was approved in the 1980's, this land was to have no access or need for services from vacated LeBrun.

①

When you look at the De Pere's public works department and LeBrun Road, several things stand out:

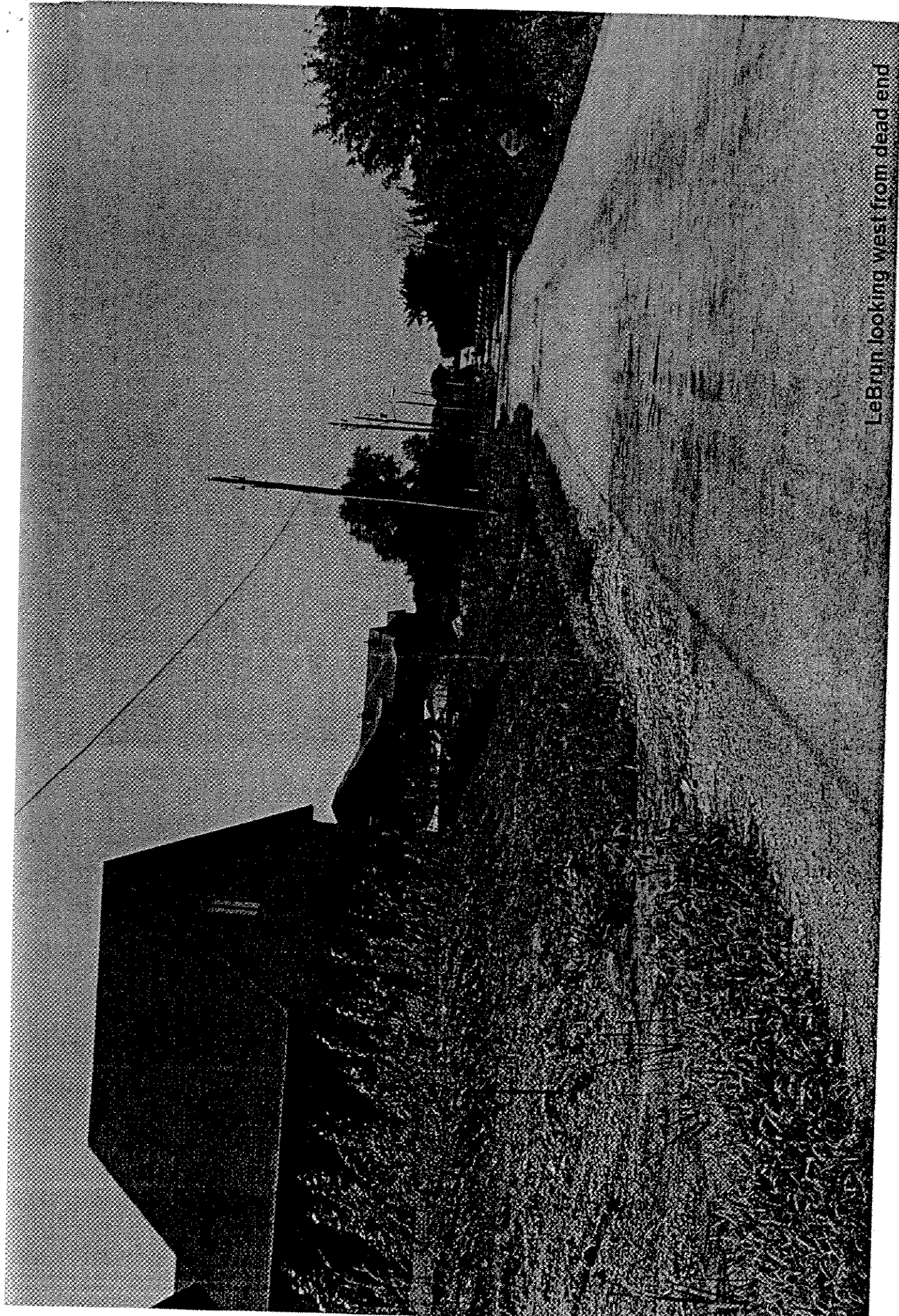
- Opening LeBrun will generate future expenses for ALL DePere residents; street maintenance, snow plowing, street cleaning, street light expense, and policing expense. (right now apparently Allouez does not properly police speeders on McCastlen per many of their own residents.)
- Why is a 5 foot wide sidewalk to be required on the De Pere side of LeBrun, and no corresponding sidewalk on the Allouez side of LeBrun? Is there some reason De Pere's public works department is willing to put the burden of the bill for sidewalks onto the De Pere property owner who do not have access to LeBrun so Allouez property owners don't have to pay for sidewalk, nor maintain one even though few De Pere residents would likely use the walk?
- De Pere is known as a sidewalk community (*likely having more lineal feet of sidewalk per voter than anyone in the US.*) Public works is directed to look the city over every year to find a spot where there isn't a sidewalk and require it to be installed by the owner, citing 'safety' as the reason.
- Shouldn't the statement De Pere is a sidewalk community be, De Pere is a 'pedestrian' friendly community? Maybe then a walking biking asphalt path, wide enough to accommodate people who roller blade and bike with baby strollers and runners who prefer blacktop to run on and not concrete, is what is needed to be installed from McCastlen down to the East River Trail access. Something safer???
- Sidewalk or Trail issue? To justify opening a street to get sidewalk from Libal Street to the East River Trail, the public works department has a very big reason. A sidewalk would be paid in full by the property owner and have to be maintained, shoveled in winter, but a trail access is a wide path, paid by all city taxpayers, and as a trail access not plowed in winter. Public works must believe it is saving money by re-opening up a street, and incurring costs to All taxpayers to maintain a street, just to avoid putting in the less costly trail access from McCastlen to ERD.
- The real reason would appear to be the obsession (for the last 10 years according to the records) of public works wanting to make the De Pere residents who back up to LeBrun between East River Drive and the trail access. It would seem the logic is to open up an old abandoned dirt (gravel) road, pave it, curb & gutter it and put in street lights and maintain it, just so once there, it is justification for forcing sidewalk from East River Drive to Allouez's trail access area.
- De Pere public works appeared to be willing to spend De Pere's tax dollars to raise LeBrun between East River Drive and the parkway to DNR standards regarding flood plain elevation. Only when Allouez is not willing to spend that horrendous amount of money in raising the road, will De Pere public works agree not to raise it? If so, where will they demand the sidewalk go on the south side;

- 1
- in the air at a higher elevation if the street isn't raised? [See attached 2 photos of LeBrun showing the difference in elevations.] Maybe sidewalk isn't the answer.
- Sidewalk is certainly not safe from East River Drive to East River Trail access, but hazardous. Especially if it is only on one side of LeBrun, the higher south side. Five feet concrete is not enough for two way movements when what really is needed is really an asphalt trail access. *The East River Trail Extension Plan adopted 5-3-00 by Brown County Planning* cites a 12 foot wide to accommodate walkers, bicyclists, in-line skaters, and other users. [See photo of DePere's trail safe access off Tenmile Road not far from LeBrun.]
 - All or nothing? De Pere public works has boldly stated to Allouez, either open the entire closed road, pave & curb & gutter it or we don't do the project if Allouez only wants to redo the bad portion of LeBrun open between East River Drive and the trail access. What is the motive behind that? De Pere has an agreement with Allouez to share maintenance costs on LeBrun as a border street. Are they not going to honor that if they don't get their way?
 - The repeated question at the meeting was, 'Can this be settled now and not have to keep coming up every 3 or 4 years?' Is public works hoping residents who know the history will have either died off or moved out of the area unhappy with how this border issue is being handled?

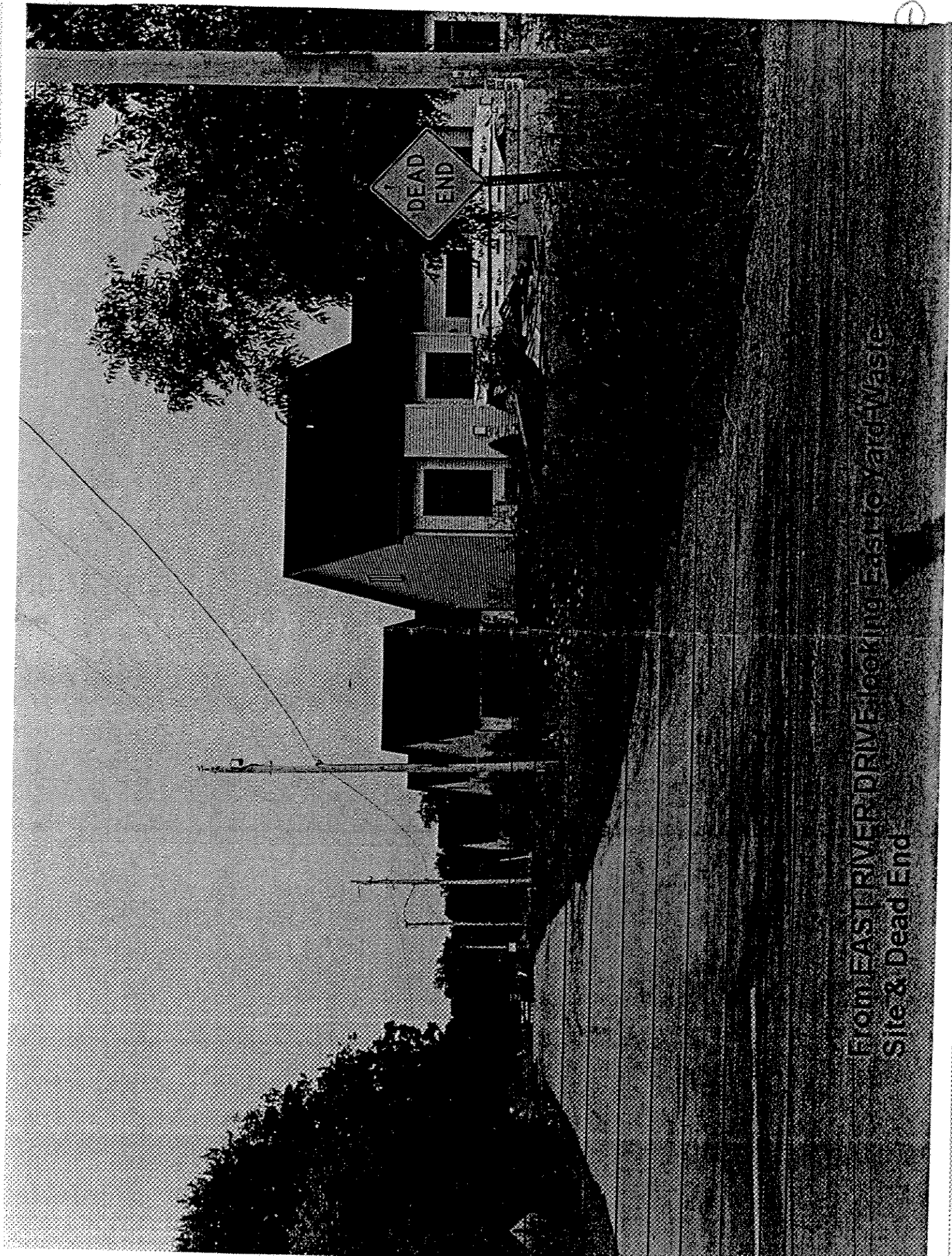
The least costly and most simple solutions are not always seen by engineers, but by the people who actually live in the area. Put curb & gutter where LeBrun ends at McCastlen & install a trail access path, same as off Tenmile Road, all the way down to East River Drive intersection; then repair LeBrun from ERD to the Allouez park entrance, leaving it at the same elevation but wider to allow a bike and walking lane. Now the majority of people are happy with the least amount of expenditure today, and in the future.

(3 enclosures/attachments)

LeBrun looking west from dead end

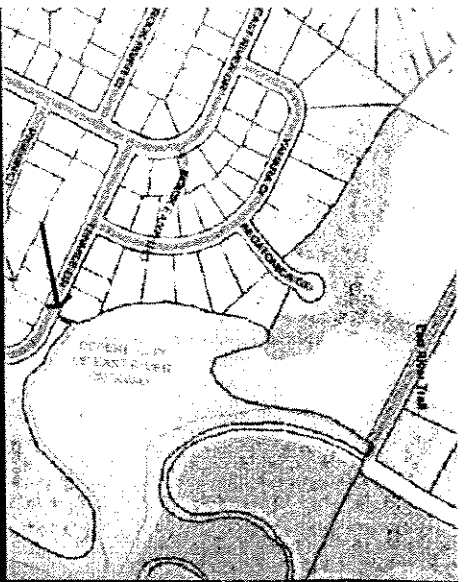


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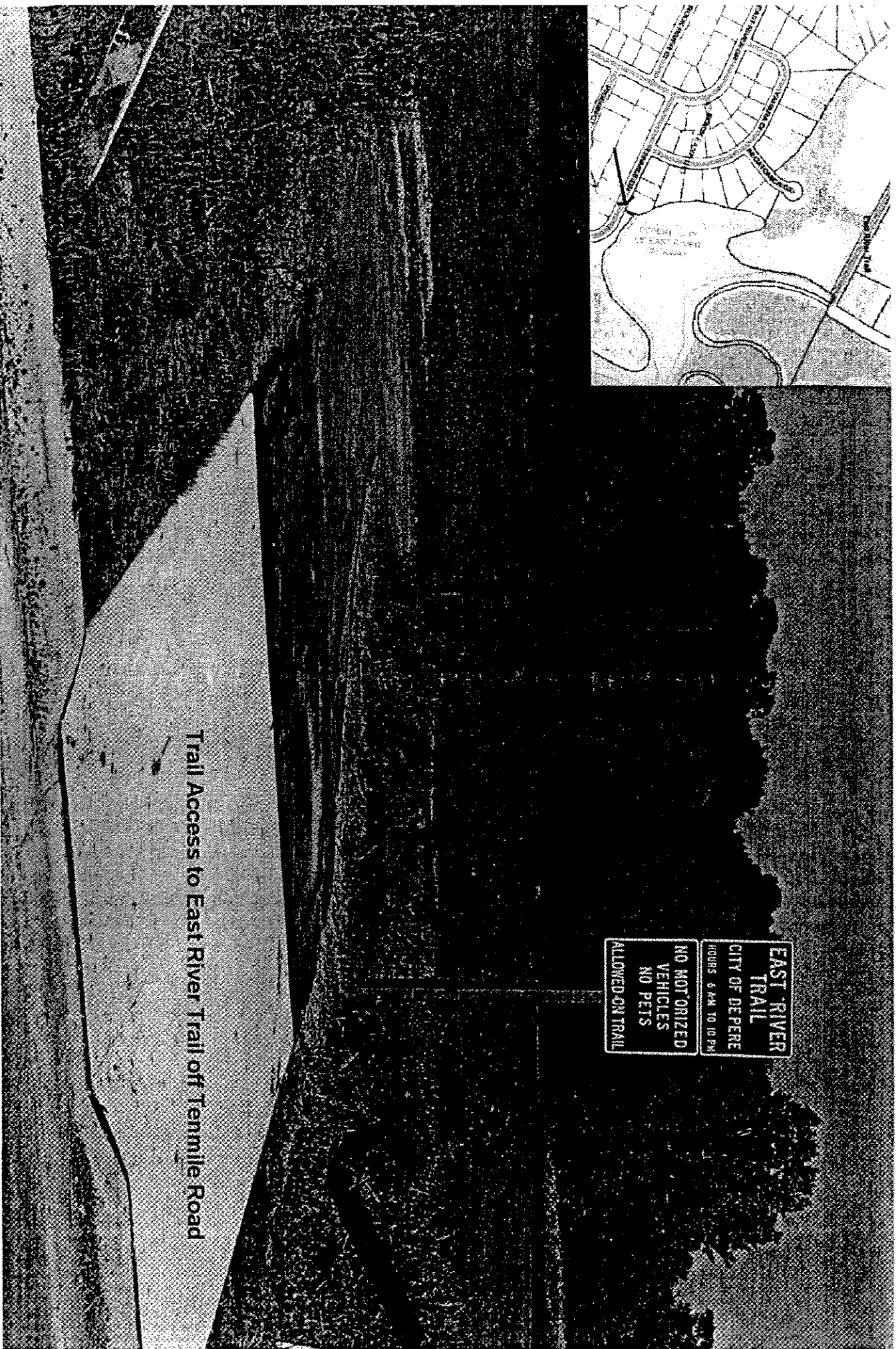
FROM EAST RIVER DRIVE LOOKING EAST ON YARD W/ASIC
Site & Dead End

1



EAST RIVER
TRAIL
CITY OF DEPERE
HOURS 6 AM TO 10 PM
NO MOTORIZED
VEHICLES
NO PETS
ALLOWED ON TRAIL

Trail Access to East River Trail off Tennis Road



<Title>



Map of Brown County, Wisconsin, provided by the
Planning & Land Services Department - Land Information Office (LIO)
This map is intended for advisory purposes only. It is based on sources believed to be reliable,
but Brown County distributes this information on an "as is" basis. No warranties are implied.

01/30/2012
Scale 1:400

City of De Pere Residents Comment Form

Public Informational Meeting Le Brun Road Construction City of De Pere Engineering

January 19, 2011

Name: Rosemary Baloun, President Cords Association

Address: 810 Libal St #28 De Pere, WI 54115

I am the X Owner Tenant

I Agree or X Disagree with the proposed construction of Le Brun Road, including sidewalk, from McCastlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to McCastlen Street.

I have the following comments regarding the construction:

Sidewalks make no sense with only backyards
on the South side of Le Brun Rd. - a walking/bike
path would work nicely on that road.

**If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.**

City of De Pere Residents Comment Form

Public Informational Meeting Le Brun Road Construction City of De Pere Engineering

January 19, 2011

Name: Carol Buckley

Address: 1970 Ridgeway Dr.

I am the X Owner Tenant

I X Agree or Disagree with the proposed construction of Le Brun Road, including sidewalk, from McCastlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to McCastlen Street.

I have the following comments regarding the construction:

Homeowners along the closed portions of Le Brun St. have enjoyed essentially a quiet conservancy lot for many years. Those lots were not sold at a conservancy price.

Please do what is fair and open Le Brun St. Ridgeway Dr. should not have all the traffic flow between Libal St. and E. River Dr. Ridgeway Dr. is a residential street also!

If you have additional questions or comments, please contact Eric Rakers, City Engineer, at (920) 339-8304.

City of De Pere Residents Comment Form

Public Informational Meeting Le Brun Road Construction City of De Pere Engineering

January 19, 2011

Name: John Buckley

Address: 1970 Ridgeway Dr

I am the X Owner Tenant

I X Agree or Disagree with the proposed construction of Le Brun Road, including sidewalk, from McCastlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to McCastlen Street.

I have the following comments regarding the construction:

When the newest homes were built along the closed portion of Le Brun St., the buyers were informed by Hillcrest that the road would be reopened eventually. Those homes sold for a reduced price at that time - reflecting that fact. If this project is rejected, perhaps Albany needs to increase R.E. taxes there to reflect the privacy and quiet of the area and DePere needs to decrease R.E. taxes for the other residential properties receiving too much traffic.

If you have additional questions or comments, please contact Eric Rakers, City Engineer, at (920) 339-8304.

City of De Pere Residents Comment Form

Public Informational Meeting Le Brun Road Construction City of De Pere Engineering

January 19, 2011

Name: Clement Kueper

Address: 1968 Ridgeway Drive

I am the X Owner Tenant

I do Agree ☒ Disagree with the proposed construction of Le Brun Road, including sidewalk, from McCastlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to McCastlen Street.

I have the following comments regarding the construction:

It should be done in 2012

EJ Kueper

If you have additional questions or comments, please contact Eric Rakers, City Engineer, at (920) 339-8304.

6

RECEIVED
JAN 30 2011

City of De Pere Residents Comment Form

Public Informational Meeting Le Brun Road Construction City of De Pere Engineering

January 19, 2011

Name: June Kueper

Address: 1968 Ridgeway Dr - De Pere

I am the X Owner Tenant

I do Agree or Disagree with the proposed construction of Le Brun Road, including sidewalk, from McCastlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to McCastlen Street.

I have the following comments regarding the construction:

It would help relieve some of the traffic
on Ridgeway.

If you have additional questions or comments, please contact Eric Rakers, City Engineer, at (920) 339-8304.

City of De Pere Residents Comment Form

Public Informational Meeting Le Brun Road Construction City of De Pere Engineering

January 19, 2011

Name: Harry Macco (C.P. Legacy / Hillcrest Lumber Inc.)

Address: Parcels: ED-1128-11 / ED-1164-R-32-2 / ED-1164-R-121

I am the xx Owner Tenant

I ~~Agree~~ or x Disagree with the proposed construction of Le Brun Road, including sidewalk, from McCastlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to McCastlen Street.

I have the following comments regarding the construction:

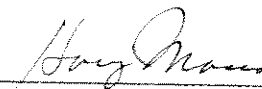
SEE ATTACHED SHEETS.

If you have additional questions or comments, please contact Eric Rakers, City Engineer, at (920) 339-8304.

Comments from Harry Macco regarding the proposal presented at the meeting 1-19-12 Village of Allouez hall.

1. I am the owner of the last of the undeveloped land south of Lebrun, and that property has access and services coming from Ridgeway as originally planned, not Lebrun. There is no need to reopen Lebrun now or in the future. As there is no need for access or services from closed Lebrun, this property would be like all other residents backing up to Lebrun.
2. Scott Thorsensen stated at the meeting that the street costs + curb & gutter would not be assessed to the De Pere side for those who front on another street. Is this true?
3. Scott Thorsensen said sidewalk costs would be assessed to every abutting property owner, but not to Allouez who would not be required to put in sidewalk.
4. The original planning for Lebrun may have been as a 'collector street', but the actual development that occurred changed this when on both the De Pere side and the Allouez side this became a residential community with Ridgeway extended to East River Drive, and McCastlen extended to East River Drive.
5. The existing subdivision off McCastlen in Allouez was developed on the basis of Lebrun being closed because it was a speedway. The abutting property owners on both the Allouez and the De Pere side still believe this reason has not changed.
6. Has a traffic study been done on McCastlen?
7. Re opening Lebrun from McCastlen to ERD will generate speeding traffic with no driveways that exit onto Lebrun. It will also generate truck traffic as trucks going to the Allouez yard waste site will now use this route instead. Those trucks will tend to speed since it would be a straight shot and no driveways exiting along the 1200 feet of road.
8. Lebrun east of ERD to dead end needs to be repaired, however the road is used primarily for Allouez's municipal services and as an Allouez park entrance.
9. Due to the excessive costs to raise it to correct flood plain level, this will generate additional problems for Allouez (needing to provide Sewer & Water to Don Ropeson), as well as be costly to both municipalities.
10. Will the intersection of ERD and Lebrun be raised during the reconstruction as it is lower than flood plain?
11. Costs estimated appear to be on the low side for a street with curb & gutter, misleading tax payors of the final costs to do the project.
12. If Lebrun east of ERD is not raised, a 5 foot wide sidewalk on its south side would be not be safe for two way foot, rollerblade & stroller traffic. A ten foot section of a blacktop roadway is safer. For this type of road share, there is not a speed issue on this section of Lebrun due to cars going slow to the waste site or the park area as this is a park entrance from East River Drive eastward.
13. Best solution presented at the meeting 1-19-12 is for ERD to park to be annexed by Allouez which would give them the best determination in how to handle this part which is an entrance to their park and an entrance to their yard waste site and an entrance to their municipal buildings. It would be more economical for them to purchase the Ropeson house than to provide it with sewer and water and raise the road to flood plain standards. By purchasing the Ropeson property, they could use it as an access to their municipal buildings and yard waste site, the rest of the road for park entrance.
14. 5 foot sidewalk is hazardous when it is being used as a trail access which requires two way pedestrian-bike traffic and should be 10 feet minimum.

15. More would be done to encourage pedestrian walking by installing a 10 to 12' wide asphalt trail access from McCastlen to East River Drive and to repair Lebrun from East River Drive to Weise Park & install a wider blacktopped road with a 10 foot wide area for bikes, strollers, wheel chairs, rollerbladers and walkers and runners to Weise Park where they can pick up the East River Trail.
16. Saving De Pere tax dollars starts with permanently closing Lebrun road from McCastlen to ERD.
17. Saving De Pere tax dollars starts with allowing Allouez to annex the Lebrun road from ERD to their park and allow them to create their own park entrance and use as a municipal service center.
18. People attending the meeting were told by Scott Thorensen, De Pere's engineer that De Pere would NOT do part of the project – that it was an all or nothing. De Pere would only participate if all is done.
19. It was mentioned several times at the meeting about efforts to cut all expenses except what is necessary, why come up with the tax burden of opening a closed street, when all that is needed is construction on the bad section of Lebrun, east of East River Drive. Why spend tax payer dollars today building a street, and in the future on maintaining this street, when what is needed is a walking path from McCastlen to East River Drive.



**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

*I am spending a
couple months in Florida*

I am the X Owner Tenant at the following

John Schumacher
address: 800 East River Dr Unit E De Pere
President of Prairie Shores Condo

I Agree or X Disagree with the proposed
construction of Le Brun Road from Mc Castlen Street to 1000
feet east of East River Drive and sidewalk from Libal Street to
Mc Castlen Street.

I have the following comments regarding the construction:

I feel that just resurfacing of Libal St
from East River Dr to Wise Park is great
idea. NO SIDE WALK - Leave Libal St
alone from Mc Castlen to East River Dr
alone.

Harry Maccs built 2 of my houses Thank you.
If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.

*← solutions
I understand there are his ideas on
the problem.*

Comment Form

Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering

January 19, 2012

Name: Gary P. Emmers

Address: 800-D East River Drive, De Pere, WI 54115

I am the X Owner

I Agree or X Disagree with the proposed construction of Le Brun Road, including sidewalk, from McCastlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to McCastlen Street.

I have the following comments regarding the construction:

I am opposed to the construction of Le Brun Road including a sidewalk from McCastlen Street to 1000 feet east of East River Drive. Much has been said about construction of Le Brun Road and I prefer to let it up to the public and village/city officials to make a final decision on that subject. What I want to address is the suggested need for a sidewalk from East River Dr to 1000 feet east of East River Dr. A sidewalk does not serve the needs of the public to safely access the East River Trail and Weise Park. A sidewalk is too narrow to serve bicyclists, roller bladers and pedestrians including joggers/runners. For safety reasons, bicyclists and roller bladers use roads rather than sidewalks. A sidewalk is not safe for roller bladers because of the cracks between concrete sections along with the unevenness of a sidewalk, nor is a sidewalk wide enough for bicyclists going in opposite directions. Almost all bicyclist including families with more than one bike use the roadways on De Pere streets to get somewhere, rather than using the sidewalks. A parent on a bike with a child on a 2nd bike has better control of that child when the child is on the inside of the parent. (Note: Sidewalks best serve keeping children safe in their neighborhood). A bicycle lane(s) on a 36 foot wide road from East River Dr to Weise Park to access the East River Trail would provide much more safety to the public than a narrow sidewalk. If the width of a sidewalk is supposedly good enough to access Weise Park, than why is the East River Trail eight feet wide (which includes 2012 plans to widen the Allouez section)? For both safety and enjoyment, a trail or a bicycle lane needs to be wider than a sidewalk. It would take two one way sidewalks, one on the east side and one on the west side, to even think of providing safety for families on bicyclists, yet that still does not address the safety needs of roller bladers. Ideally, a 36 foot wide road would have a bicycle lane on both sides of the road, or even better, have a single separate paved trail on the north side of Le Brun similar to paths found alongside Allouez Ave in Bellevue and along Packerland Dr on Green Bay's west side. A trail on the north side of Le Brun would have fewer problems with elevation and could lead directly to the East River Trail avoiding the Weise parking lot. With only one residential access to Le Brun Road east of East River Dr, the 1000 feet in question needs to be viewed as an entrance to Weise Park and the East River Trail as opposed to being a residential street. By treating it as an entrance, we best serve the public, especially children and people trying to exercise safely. Thank you for your time and attention, sincerely, Gary Emmers, 800-D East River Dr, De Pere.

Gary Emmers p.s. As noted above, the same principle applies to adding a sidewalk from Libal St to East River Dr, bicyclists and roller bladers will not use it, and currently, my estimate is less than half of the joggers/runners will. (I live in the 1st row of condos on East River Dr that face the street since 2004 and my wife and I use the East River Trail almost daily, even through the winter, either walking or bicycling.) I ask that the De Pere Common Council not approve spending thousands of dollars on a sidewalk that does not serve the public needs when a bicycle lane(s) or path is much safer for all modes of pedestrian traffic (walkers, joggers/runners, bicyclists and roller bladers), especially for the last 1000 feet of Le Brun Road east of East River Dr.

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the ✓ Owner Tenant at the following

address: 830 LIBAL #2

I Agree or ✓ Disagree with the proposed
construction of Le Brun Road from Mc Castlen Street to 1000
feet east of East River Drive and sidewalk from Libal Street to
Mc Castlen Street.

I have the following comments regarding the construction:

OK with construction of Le Brun Rd
but not sidewalks from Libal to
McCastlen St - fences all along - no
parking - should be on N. side of
Le Brun where sidewalk would be
open to houses - No access to sidewalk
for houses on S. side of Le Brun -

If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.

this should be taken c/o by attorney.
Mary Jo Vanderveen

Eric Rakers

From: Kristin <kvandrisse@sbcglobal.net>
Sent: Sunday, January 22, 2012 12:31 PM
To: Eric Rakers
Subject: Lebrun

Hi Eric,

This Lebrun project is very concerning to me. I live at 824 Spooner Court and have been the owner since 1991. I'm surprised that they would even consider the DePere side for the sidewalk. Why did they feel the strong need for making a swale in our backyards years ago? I thought they were concerned about flowage issues. If that's the case, how can you now say that flowage isn't a concern and now we need sidewalks? If there must be a sidewalk put in, I strongly suggest the Allouez side. That would be the front yard for most, which means a smaller liability and labor for them. I do not care to have the liability of a very long sidewalk on my pie shaped lot as it is very large. It would mean a lot of labor as well to keep it shoveled. I would rather move.

I was not able to make the meeting on Thursday, but would appreciate the City considering my thoughts. If you need to pass this on, that is fine as well. Thank you

Kristin Van Drisse
920-265-6349

Eric Rakers

From: Todd Westrich <twesty@new.rr.com>
Sent: Sunday, January 22, 2012 8:07 PM
To: Eric Rakers
Subject: LeBrun St

Eric -

This project is long overdue and has my full support. The argument about backyard safety is of little merit... the vast majority of the properties have fenced-in backyards and the few that don't have built-in tree and hedge line barriers.

I truly hope it goes through because it would provide a much-needed straight thoroughfare in the area, alleviate the excessive traffic on McCastlen which needlessly gets too much, and take away those god-awful "Road Closed" eyesore signs.

todd westrich
2137 Yahara Circle
De Pere

Eric Rakers

From: Kelly Collum <colldk@gmail.com>
Sent: Friday, January 20, 2012 6:03 PM
To: Eric Rakers
Subject: LeBrun St

Why not do what was done to S. Broadway in Green Bay. Curves to slow the traffic.

Eric Rakers

From: Frederick Kersten <fkersten@new.rr.com>
Sent: Friday, January 20, 2012 9:50 AM
To: Eric Rakers
Subject: Proposal to open Le Brun

Dear Sir: On behalf of all the residents who live in both Allouez and DePere, on the streets radiating off Le Brun on both sides, from Webster to Libal (Clay, Voelker, Smits, Mandalay, Delehaut, etc.), and all the smaller parallel streets therein, I write to beg you to please leave Le Brun as it is! Consider the fact that allowing it to become a speedway (which you know it would!) would endanger ALL of us who live close by, not just those whose yards line the street itself.

Many of us treasure our neighborhoods because they are quiet. I know that is true of my neighbors and it's certainly one of the reasons my husband and I chose to leave all the Development of Old Plank Road and move here. These streets are full of dog-owners, who - like us - are grateful that we live on streets that are safe, with only a little local traffic. But if construction there must be, please limit the repair to the section from East River Drive to Weise Park. It would have not only a less destructive effect, but would save both communities money. It's very hard for citizens to approve of spending so much on something that is really not very necessary, in these times of shrinking monetary support for the important things like school systems and other municipal services. We hope you will hear enough criticism of this project that DePere will refuse to consider participating. Thank you very much for your attention.

Sincerely Yours, Karen Kersten, 849 Smits St. DePere, 54115

Eric Rakers

From: Scott Thoresen
Sent: Wednesday, January 25, 2012 3:42 PM
To: Eric Rakers (erakers@mail.de-pere.org)
Subject: FW: Lebrun Street

From: kubiakjim@gmail.com [mailto:kubiakjim@gmail.com] **On Behalf Of** jim kubiak
Sent: Tuesday, January 24, 2012 2:54 PM
To: James Boyd; Larry Lueck; Eric Rakers; Mike Walsh; Scott Thoresen; djpriewe@att.net
Subject: Lebrun Street

In regards to the proposed improvements on Lebrun Street we would like to state our views for the following reasons; for safety, and for cost benefits. In regards for safety we are frequent users of the bike trail in DePere & Ledgeview with our bikes and we've experienced very little car traffic. The traffic we do encounter has been slow moving and courteous to walkers & bikers. In regards to cost benefits, the street the way it is now is quite adequate. As tax payers & voters in the city of DePere, these are the reasons we object to the proposed improvements to Lebrun Street from East River Drive to the park.

Thank you for your attention.
James R. & Sarah C. Kubiak
820-C East River Drive
DePere, WI 54115
Kuby @ [aol.com](mailto:kuby@aol.com)

Eric Rakers

From: Scott Thoresen
Sent: Wednesday, January 25, 2012 3:37 PM
To: Eric Rakers (erakers@mail.de-pere.org)
Subject: FW: Extension of LeBrun

From: Bauman, Jon M - DOR [mailto:Jon.Bauman@revenue.wi.gov]
Sent: Wednesday, January 25, 2012 8:04 AM
To: Scott Thoresen
Subject: Extension of LeBrun

Scott:

I am a De Pere resident 1894 Ledgeview Rd., De Pere, WI. 54115

I am in favor of extension of LeBrun Street.

Jon Bauman/Nancy Bauman
1894 Ledgeview Rd.
De Pere, WI. 54115
Work # 920-448-5183
Home # 920-347-9599

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City of De Pere Residents Comment Form

Public Informational Meeting Le Brun Road Construction City of De Pere Engineering

January 19, 2011

Name: Don and Jan Driewe

Address: 820 East River Dr # 7

I am the ☒ Owner ☐ Tenant

I ☐ Agree or ☒ Disagree with the proposed construction of Le Brun Road, including sidewalk, from McCastlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to McCastlen Street.

I have the following comments regarding the construction:

In addition to our earlier comments... the sidewalk project would create a financial hardship on a whole lot of people!

Please listen to what was said: fix Le Brun East River to park - No sidewalk!! No curb & gutter!!

If you have additional questions or comments, please contact Eric Rakers, The people
City Engineer, at (920) 339-8304.

Spoke at tonight's meeting!

City of De Pere Residents Comment Form

Public Informational Meeting Le Brun Road Construction City of De Pere Engineering

January 19, 2011

Name: Freddie DeBruyn

Address: 800 B East River Dr De Pere

I am the ☒ Owner ☐ Tenant

I ☐ Agree or ☒ Disagree with the proposed construction of Le Brun Road, including sidewalk, from McCastlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to McCastlen Street.

I have the following comments regarding the construction:

I don't think there is enough traffic to
warrant this project. The weekend of this
project are back yards with fences no
driveways - they do not work nor need a
sidewalk - whether you have a policy of sidewalks

If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.

City of De Pere Residents Comment Form

Public Informational Meeting Le Brun Road Construction City of De Pere Engineering

January 19, 2011

Name: CLETUS DELVAUX

Address: 800 B E. RIVER DR.

I am the ☒ Owner ☐ Tenant

I ☐ Agree or ☒ Disagree with the proposed construction of Le Brun Road, including sidewalk, from McCastlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to McCastlen Street.

I have the following comments regarding the construction:

If you have additional questions or comments, please contact Eric Rakers, City Engineer, at (920) 339-8304.

City of De Pere Residents Comment Form

Public Informational Meeting Le Brun Road Construction City of De Pere Engineering

January 19, 2011

Name: Niels Jensen

Address: 840-A East River Drive De Pere

I am the X Owner Tenant

I Agree or X Disagree with the proposed construction of Le Brun Road, including sidewalk, from McCastlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to McCastlen Street.

I have the following comments regarding the construction:

Please See Attached Letter

- Also -

- ① There are No Sidewalks Along Green St. From E. River into Green Isle Park so why do we need Sidewalks into Weise Park? ② There is Minimal Sidewalk into Voyager Park.

If you have additional questions or comments, please contact Eric Rakers, City Engineer, at (920) 339-8304.

- ③ Why do we need curb & gutter on Le Brun from E. River to Weise Park?

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pg 2 of 1

Niels Jensen
840-A East River Drive
DePere, WI 54115
920-639-1457

January 16, 2012

Alderperson James Boyd
151 Brule Street
DePere, WI 54115

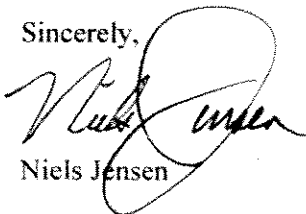
Alderperson Larry Lueck
2029 Rush Court
DePere, WI 54115

Proposed Le Brun Road Project

1. In order to relieve traffic pressure at the Libal/Ridgeway intersection, I support rebuilding Le Brun Road from McCastlen Street to East River Drive.
2. I have concerns about the legality of reconstructing Le Brun from East River Drive to Weise Park as this section is below flood plain, and would require raising the road bed by approximately three (3) feet to comply with regulations. Further, raising the road bed three (3) feet would be expensive and could cause flooding of adjacent properties.
3. Le Brun road is located in Allouez. Therefore all work should be paid by Allouez.
4. Weise Park is owned by Allouez, therefore a sidewalk parallel to Le Brun Road to provide access to Weise Park should be paid for by Allouez. DePere residents should not be assessed for facilities that benefit Allouez property.
5. If a sidewalk is to be included in this project, I suggest it be in the form of bike/walking lanes on both sides of Le Brun. That would facilitate snow removal. A significant number of area residents walk to Weise Park to exercise their dogs in all seasons.
6. Prairie Shores Condominiums are located in the City of DePere and therefore should not be assessed for improvement to Allouez roads or sidewalks/biking lanes to Allouez property, such as Weise Park. Further, Prairie Shore residents would not benefit significantly from an improved Le Brun Road, or from a sidewalk /bike/walking lane to Weise Park.
11. East River Drive from the DePere line north to Hoffman Road is in bad repair. Resurfacing this section would seem to be a more justified expenditure of Allouez funds.

I respectfully request that you adopt my suggestions.

Sincerely,



Niels Jensen

City of De Pere Residents Comment Form

Public Informational Meeting Le Brun Road Construction City of De Pere Engineering

January 19, 2011

Name: LEE DE GROOT

Address: 800 E EAST RIVER DR.

I am the ☒ Owner Tenant

I Agree or ☒ Disagree with the proposed construction of Le Brun Road, including sidewalk, from McCastlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to McCastlen Street.

I have the following comments regarding the construction:

If you have additional questions or comments, please contact Eric Rakers, City Engineer, at (920) 339-8304.

City of De Pere Residents Comment Form

Public Informational Meeting Le Brun Road Construction City of De Pere Engineering

January 19, 2011

Name: Michael Roseberry

Address: 800-A E River Dr DP

I am the X Owner Tenant

I Agree or X Disagree with the proposed construction of Le Brun Road, including sidewalk, from McCastlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to McCastlen Street.

I have the following comments regarding the construction:

Le Brun should be improved east of E River.
Le Brun should not be improved west of E River: speed/safety
Would not like sidewalk east of E River
If Le Brun is to be improved west of E River, speed
abatement design aspects should be included (curves, speed
bumps, bump
outs

If you have additional questions or comments, please contact Eric Rakers, City Engineer, at (920) 339-8304.

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the X Owner _____ Tenant at the following

address: 835 W. Gile Circle De Pere

I _____ Agree or X Disagree with the proposed
construction of Le Brun Road from Mc Castlen Street to 1000
feet east of East River Drive and sidewalk from Libal Street to
Mc Castlen Street. (I'm more against the sidewalk than
the road)

I have the following comments regarding the construction:

I'm all for change but there is a lot of traffic already
on Le Brun during AM + PM work times. Cars speed
on this road already!! It doesn't make sense to put
a sidewalk in someone's back yard. In winter how
would we access the sidewalk with our shovels or
snowblowers ^{to clean it,} other than to traipse through the
snow in our back yards? I can understand De Pere.
If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304. →

not wanting to contribute to the part of road from East River Dr to Weise Park. ^{But} Since De Pere residents use the East River Trail, De Pere could help pay for a pedestrian path on this part of the road to access the trail without having to worry about being on the road where traffic is. I am also a single mom, a teacher, trying to raise 2 Klds in my home with the least expense possible.

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the ✓ Owner _____ Tenant at the following

address: 830 East River Drive, Unit B, De Pere

I _____ Agree or ✓ Disagree with the proposed
construction of Le Brun Road from Mc Castlen Street to 1000
feet east of East River Drive and sidewalk from Libal Street to
Mc Castlen Street.

I have the following comments regarding the construction:

This is a trail. It was never intended to be a
paved road into Wine Park. That trail has only
one house. The compact and village trucks
beating the road

If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.

Attn: on
City Engineer
Eric P. Rakers, PE

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the Owner Tenant at the following

address: 810 A East River Drive District #1

I NO Agree or X Disagree with the proposed
construction of Le Brun Road from Mc Castlen Street to 1000
feet east of East River Drive and (sidewalk) from Libal Street to
Mc Castlen Street. no

I have the following comments regarding the construction:

Why sidewalk? When it is only a trail to the River!!
City of De Pere uses it to go to the sand waste. Let them
develop it and pay for it. The people of De Pere only
need a trail. Why spend the money for something we
don't need. A sand waste is not messy. Just
gravel it. Sell it to all army. This is a money issue!

If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.

(26)

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

1-19-2012
→ Jeanie Lambert
January 19, 2011

I am the ☒ Owner ☐ Tenant at the following

address: 810 - E East River Dr. (Prairie Shores Condo)

I ☐ Agree or ☒ Disagree with the proposed construction of Le Brun Road from Mc Castlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to Mc Castlen Street.

I have the following comments regarding the construction:

Let's give our half of Le Brun to Allouez. They use it to get to their waste site & their Park. The street needs repairs because of Allouez heavy trucks & residents who use the waste site. De Pere does not use this - why a sidewalk?? A total unnecessary project. If Allouez wants a sidewalk install on North side of Le Brun.

If you have additional questions or comments, please contact Eric Rakers, City Engineer, at (920) 339-8304.

De Pere gets no services on Le Brun - why would we be liable for a sidewalk that would create a liability at night from poor lighting & people falling? Please

Please reconsider. — Thank You — Jeanie Lambert

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**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the ☒ Owner _____ Tenant at the following

address: 800 EAST RIVER DRIVE, UNIT F

I _____ Agree or ☒ Disagree with the proposed
construction of Le Brun Road from Mc Castlen Street to 1000
feet east of East River Drive and sidewalk from Libal Street to
Mc Castlen Street.

I have the following comments regarding the construction:

I strongly disagree with this proposal. This seems to be more of an Allouez issue than a DePere issue.

**If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.**

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the ☒ Owner ☐ Tenant at the following

address: 840-F East River Drive

I ☐ Agree or ☒ Disagree with the proposed
construction of Le Brun Road from Mc Castlen Street to 1000
feet east of East River Drive and sidewalk from Libal Street to
Mc Castlen Street.

I have the following comments regarding the construction:

This is not a good solution —
creates a tax Burden on all De Pere
residents and a public
nuisance on LeBrun east of ERD
+ a hazard to have a side walk —
need (trail) path to access Along! Park.

**If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.**

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the Owner Tenant at the following

address: 234 Manitowish

I Strongly Agree or Disagree with the proposed construction of Le Brun Road from Mc Castlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to Mc Castlen Street.

I have the following comments regarding the construction:

No way

No Need

would ruin open area

If you have additional questions or comments, please contact Eric Rakers, City Engineer, at (920) 339-8304.

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the ☒ Owner ☐ Tenant at the following

address: 810 East River Dr - Unit F

I ☐ Agree or ☒ Disagree with the proposed
construction of Le Brun Road from Mc Castlen Street to 1000
feet east of East River Drive and sidewalk from Libal Street to
Mc Castlen Street.

I have the following comments regarding the construction:

allowing issue
Park entrance to
their park.

**If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.**

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the X Owner _____ Tenant at the following

address: Parcel ED- 1164-R-32-R

I _____ Agree or X Disagree with the proposed construction of Le Brun Road from Mc Castlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to Mc Castlen Street.

I have the following comments regarding the construction:

This is premature - not a good long term
solution.

per the memo the meeting isn't a
request for Public input - But is already
in the 2012 Budget.

**If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.**

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the X Owner _____ Tenant at the following

address: 836 MANITOWISH PL.

I _____ Agree or X Disagree with the proposed construction of Le Brun Road from Mc Castlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to Mc Castlen Street.

I have the following comments regarding the construction:

THE STRETCH OF PROPERTY IS FINE THE WAY IT IS. IF
IT WERE FINISHED, IT WILL INCREASE THE NUMBER OF PEOPLE WHO
CUT THROUGH THE YARD ALREADY. I BELIEVE MY PROPERTY TAXES
ARE HIGH ENOUGH & DO NOT WANT A SPECIAL ASSESSMENT FOR THIS
PROJECT. IN MY OPINION, THE CITY OF DE PERE CAN PUT THE
MONEY TO BETTER USE. FOR EXAMPLE, REPAIRING THE CURB ON
MANITOWISH PL. THAT WAS DAMAGED BY SNOW BLOWS.

**If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.**

THANK YOU FOR YOUR CONSIDERATION.

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the ☒ Owner ☐ Tenant at the following

address: 820 East River DR. # F

I ☐ Agree or ☒ Disagree with the proposed
construction of Le Brun Road from Mc Castlen Street to 1000
feet east of East River Drive and sidewalk from Libal Street to
Mc Castlen Street.

I have the following comments regarding the construction:

Please see the attached comments.

**If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.**

January 16, 2012

It is our belief that there is absolutely no benefit to the City of De Pere for the proposed construction and that the construction would create a financial hardship for the residents whose property abuts the road.

A win-win situation would be to turn the road property over to Allouez who can then rebuild the road to their satisfaction for use of their heavy duty dump trucks, residents who use the waste site, and soccer park vehicles thereby releasing the City of De Pere from all future responsibility.

Please use this idea to resolve this issue once and for all rather than tabling it for a few years and then bringing it forward again upsetting the residents along this area.

Sincerely,

Daniel and Janis Priewe
820 East River Drive #F
De Pere, WI 54115

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the X Owner _____ Tenant at the following

address: 830-1 Libal Street, De Pere, WI

I _____ Agree or Disagree with the proposed
construction of Le Brun Road from Mc Castlen Street to 1000
feet east of East River Drive and sidewalk from Libal Street to
Mc Castlen Street.

I have the following comments regarding the construction:

I am not in favor of the project
I have no money to help finance
this project, and no need for a
sidewalk.

Judith A. Nelson

**If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.**

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the X Owner _____ Tenant at the following

address: 820 East River Drive - Unit E

I _____ Agree or X Disagree with the proposed construction of Le Brun Road from Mc Castlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to Mc Castlen Street.

I have the following comments regarding the construction:

Lebrun from East River Drive should be declared a
park entrance and accounted by Alloway. Alloway
bought the land for the park, they should have put money in
reserve to take care of the roadway entrance to "their"
park. It does not need a sidewalk, a walking path is needed
on the north side of LeBrun. This is an Alloway issue, not

**If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.**

a De Pere issue. This is a trail access issue, not a
sidewalk issue. This is a road used by the Village of
Alloway in providing services to their residents, not De Pere

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trails & walking paths are not cleared of snow in
the winter.

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the X Owner _____ Tenant at the following

address: 830 A EAST RIVER DR. DE PERE, WI 54115

I _____ Agree or X Disagree with the proposed construction of Le Brun Road from Mc Castlen Street to 1000 feet east of East River Drive and sidewalk from Libal Street to Mc Castlen Street.

I have the following comments regarding the construction:

THIS ROAD FROM EAST RIVER DRIVE TO
WEISE PARK IS ALLOUEZ'S TO TAKE
CARE OF. IT WAS PUT IN FOR THE PARK
AND THEIR RECYCLING CENTER. THEIR
TRUCKS AND ENDLOADERS POUND IT. THIS
IS NOT A DE PERE ISSUE.

If you have additional questions or comments, please contact Eric Rakers, City Engineer, at (920) 339-8304.

Maurice + Lynn Kane

January 15, 2012

City of DePere Engineering
925 S. Sixth Street
DePere, WI 54115

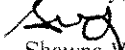
I am the owner of 830 E. Gile Circle and am opposed to sidewalk construction from Libal Street to McCastlen Street.

As you are aware, most of the homeowners living on East and West Gile Circle with backyards on LeBrun Road have fences around their properties due to the fact that our yards are next to a busy city street. As the snow begins to fall during the winter, we are unable to reach LeBrun Road from our backyards making sidewalk snow removal extremely difficult.

Also, when walking my dog on LeBrun Road between McCastlen Street and Libal Street and mowing my lawn, I have noticed that many dog owners do not feel that it is necessary to remove their dog's waste from the grassy areas between the fences and the street. I can only imagine that the addition of a sidewalk in this area will increase the amount of dog waste in my backyard.

Thank you for the opportunity to voice my opinion.

Sincerely,



Shawna VanRemoortere Lindow
830 E. Gile Circle
De Pere, WI 54115

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the X Owner _____ Tenant at the following

address: 825 East River Drive - ED-1164-R-121

I _____ Agree or X Disagree with the proposed
construction of Le Brun Road from Mc Castlen Street to 1000
feet east of East River Drive and sidewalk from Libal Street to
Mc Castlen Street.

I have the following comments regarding the construction:

Totally oppose the idea -

**If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.**

Public Informational Meeting Le Brun Road Construction City of De Pere Engineering

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the X Owner Tenant at the following

address: 840 E EAST RIVER DR. De Pere, WI
Prairie Shores Condominiums

I Agree or X Disagree with the proposed
construction of Le Brun Road from Mc Castlen Street to 1000
feet east of East River Drive and sidewalk from Libal Street to
Mc Castlen Street. and repair of Le Brun Rd to Weise Park.

I have the following comments regarding the construction:

There are huge trucks and
fractor trucks using Le Brun from
Alloues waste (dump) facility -
If repaired the road would be
in need of repairs again in a couple
of years. I recommend moving waste facility - way
to harse for site it is on Wood.

If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.

Allouez has done nothing to maintain
this site so atleast it is acceptable for
people who are utilizing Le Brun to Weise Park -
or for Condo owners living across the street
from the "dump"

**Public Informational Meeting
Le Brun Road Construction
City of De Pere Engineering**

925 S. Sixth Street
De Pere, WI 54115

January 19, 2011

I am the ✓ Owner Tenant at the following

address: 830 LIBAL ST #3 DE PERE, WI 54115

I Agree or ✓ Disagree with the proposed
construction of Le Brun Road from Mc Castlen Street to 1000
feet east of East River Drive and sidewalk from Libal Street to
Mc Castlen Street.

I have the following comments regarding the construction:

We disagree with the construction of Le Brun Road from
Mc Castlen St to East River drive.

We agree with construction of Le Brun Road from East River
drive to Wise Park.

We ~~dis~~ agree with installation of sidewalks from Libal St
to Mc Castlen St.

**If you have additional questions or comments, please contact Eric Rakers,
City Engineer, at (920) 339-8304.**

City of De Pere

Public Works Department

Memo

To: Honorable Mayor Walsh
 Members of the Board of Public Works
From: Scott J. Thoresen, Director of Public Works *S.J.T.*
Date: February 8, 2012
Subject: Consider Replacement Options for Leaf Vacuum Truck

On November 21, 2012, truck #80 which is the leaf vacuum truck caught on fire and was a total loss. Recently, the City's insurance carrier paid the City \$101,695 for the totaled leaf vacuum truck.

Staff has evaluated several options to determine how to proceed with repairing the leaf vacuum truck. The options are as follows:

- 1) We can rebuild the existing truck with purchasing a used chassis with the \$101,695. The cost of this option would be \$65,000 and the repairs would be done in house with our fleet maintenance staff. There would be an excess of \$36,695 that could go into the capital equipment account.
- 2) Do not replace truck. Purchase leaf baler at \$100,000. City does not have the option any longer to hire farmer to do baling because of retirement. This option will be more labor intensive then utilizing the leaf vacuums therefore will also require additional seasonal staff to be hired. Also with this option we would need to rent a tractor for approximately \$3,000 to pull the leaf baler. As a result we would need to use the remaining insurance monies to fund additional labor and tractor rental. This past season with the addition of the new leaf vacuum truck we did not need to bale leaves.
- 3) We could purchase new compressed natural gas (CNG) garbage truck for cost of \$275,000 and replace truck #88 in our fleet. Originally 2012 budget included a purchase of a new CNG truck. The City was going to bond for \$163,719 and \$111,281 was going to come from the general fund.

Cost of new CNG truck = \$275,000
 Trade in value of existing truck #88 = \$80,000
 Net cost = \$195,000

Cost to repair existing leaf truck which includes buying a used chassis = \$65,000

Total costs for two trucks (garbage & leaf trucks) = \$195,000 + \$65,000 = \$260,000

Insurance payment for leaf vacuum truck = \$101,695

Funding needed for new CNG truck = \$260,000 - \$101,695 = \$158,305

As mentioned above, the City was originally going to bond for \$163,719 to purchase a new CNG truck.

I further evaluated the CNG truck to determine if the City should pursue this option. The following information is what I used to evaluate converting to CNG.

- Vehicle purchase price for the CNG truck is \$50,000 more than a diesel truck.
- Fuel costs are less for CNG trucks. In 2011 truck #88 used 5,200 gallons of diesel. Current diesel prices we are paying are \$3.30 / gallon. This would equate to $5,200 * \$3.30 = \$17,160.00$ in fuel costs. CNG prices are currently \$1.98 / gallon if we purchase from a local vendor. Fuel economy is approximately 15% less than a diesel engine so as a result, we would use approximately 15% more fuel because the fuel efficiencies are less. $5,200 * 1.15 * \$1.98 = \$11,840.40$ for CNG costs.

The savings for a CNG truck is $\$17,160.00 - \$11,840.40 = \$5,319.60$ per year for truck #88. The savings will increase because diesel is forecasted to top \$4.00 per gallon this year.

- Fuel cost growth rate used in other CNG studies show 1.8% for diesel and 0.20% for CNG.
- Emissions reduction of carbon dioxide has been shown to average 23%. Studies also show findings in California have shown reduction in carbon dioxide as much as 29%. CNG runs cleaner and is better for the environment.
- Use of CNG reduces the effects of health impacts by reducing of the diesel exhaust particulates by 90% which has been proven to cause health problems.
- Evaluation was done to determine what the payback would be just on fuel savings:
Additional CNG Cost for new truck = \$50,000
Fuel Savings = \$5,319.60 per year
Payback = 9.40 years

In the past the City has replaced our garbage and recycling trucks every five (5) years because of the wear and tear on the truck. Staff has evaluated the life we could possibly get out of a new CNG truck and determined we may be able to get ten (10) years out of the CNG truck chassis which includes the engine but we would need to rebuild body after year five (5). The bottom line for us to break even we would need to plan on keeping the CNG trucks for ten (10) years with the intent of rebuilding the body as needed.

The other thing to consider in this is the fact diesel will most likely increase at a faster rate than CNG so down the road there would be more savings. Most CNG studies researched shows diesel fuel increasing at a rate of 1.8% and CNG fuel at a rate of 0.20%

The research staff has done shows we can break even with the additional costs of the

CNG truck based on fuel savings. Benefits that are not monetary and used when determining payback is the fact the CNG trucks are much better for the environment with reducing pollution and carbon dioxide emissions. This should be considered because of the fact the City has adopted a sustainable practices policy.

Staff did find out that if we ordered a CNG truck today the earliest we would receive it would be in 2013 because of the high demand for CNG trucks.

Staff would recommend purchasing new CNG garbage truck and rebuilding the leaf vacuum truck with a purchase of a used chassis.

If you should have any questions or concerns regarding this matter, feel free to contact my office.

City of De Pere Public Works Department

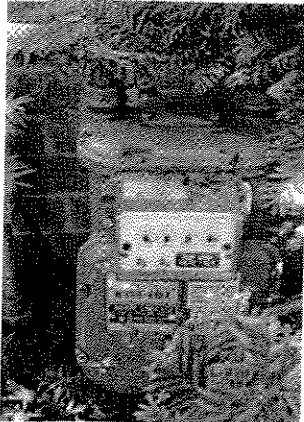
Memo

To: Honorable Mayor Walsh
Members of the Board of Public Works
From: Scott J. Thoresen, Director of Public Works S. J. T.
Date: February 6, 2012
Subject: Discussion of Digger's Hotline

It was requested by Alderperson Heuvelmans to discuss the flagging that is used for the purposes of locating underground utilities and when can the flagging be removed.

Wisconsin Statute 182.0175 requires anyone that is going to excavate to call Diggers Hotline at least three working days before the work starts. Once the call is made, Diggers Hotline then notifies owners of underground utility companies to locate their facilities such as buried phone, cable, gas, water, sewer or electric. The owners of these facilities are then required to mark the area of the excavation using paint and/or flagging that is color coded. After excavation is completed it is the responsibility of the person who called in the locates to remove all flagging. Private facilities such as electric lines to yard lighting or sprinkler systems are owned by the person who owns the property and will not be marked by locators working for the utility companies.

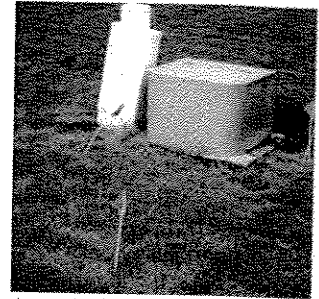
In summary, the person who originally called in for the underground utility locates will be responsible to have flagging removed once the excavation project is completed.



A natural gas meter means you'll find an underground pipeline close by.

Why Call Diggers Hotline?

- **It's The Law.** Wisconsin Statute 182.0175 requires all excavators — including homeowners and construction contractors — to call Diggers Hotline at least three working days before starting the work.
- **Protect Yourself.** If you don't call before you dig, you are putting yourself and your neighbors in danger. A shovel could easily cut through a buried underground electric line, and a damaged gas pipeline would put your entire neighborhood in jeopardy.
- **Dig Now, Pay Later.** If you dig without calling Diggers Hotline and you damage underground facilities, not only will you be financially responsible for the damage, but you could also be subject to a fine of up to \$2,000.



A pedestal near your worksite is a good indication that underground lines are nearby.

Did You Know...?

Diggers Hotline does not locate underground facilities. Instead, we take calls from excavators, both homeowners and professionals, and then relay that information to the owners of underground facilities in that area. It is the responsibility of the underground facility owners to mark any buried lines they may have in your area.

Contacting Diggers Hotline

Plan ahead! Give Diggers Hotline a call at least three working days prior to the start date of your excavation. The call center is open 24 hours a day and 365 days a year, but the busiest times are Monday and Tuesday mornings.

A trained operator will answer your call and ask several questions about the nature of the work. Some of the questions may not apply to you, but all questions need to be asked of all callers.

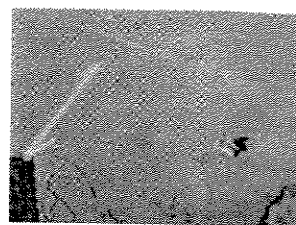
Having this information ready will shorten the call and ensure accurate locate markings from Diggers Hotline members:

- Specify you are a homeowner and give your name, telephone number and address.
- Specify if you are doing the work for yourself or for someone else.
- Your name, telephone number and address.
- The city, township, village, or unincorporated area you are planning to work in.
- The street address of your worksite.
- The nearest intersecting road and the distance to that road.
- The kind of work you are doing, such as planting a tree or putting up a fence.



Phone, cable and electric lines can all run underground.

- Whether any explosives, boring equipment or if any equipment reaches 14 feet into the air or higher.
- The date you plan to start your work.
- The area you would like to have marked for underground facilities on the property. For example, "a 20-foot radius of the tree in the back yard," or "a 10-foot perimeter of the staked area west of the garage."



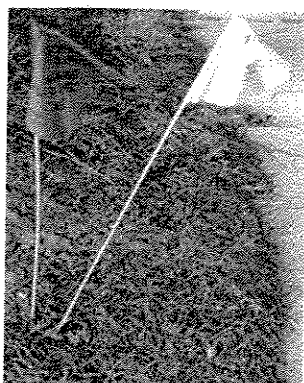
Underground utilities may be marked with paint or flags.

After The Call

Keep the ticket number you receive from Diggers Hotline. It is your legal proof that you have called Diggers Hotline and complied with the state law.

You have 10 calendar days from your project's start date and time (which you receive from Diggers Hotline) to begin your work. The markings remain valid if you continue to work on your project without interruptions of more than 10 calendar days. If there is inactivity on your project for more than 10 calendar days, you'll have to call Diggers Hotline to get a new three working day start date and time.

A call to Diggers Hotline will not get private facilities marked. Examples of private facilities include electric line to a detached garage or lamp, underground sprinkler systems, security systems, sewer or water laterals and walkway lights connected by underground cables. These are facilities that are owned by the person who owns the property and will not be marked by locators working for the utilities.



Don't dig with power tools within 18 inches of marked facilities.

At the Dig Site

After the utility markings have been placed and your start date and time have passed, you cannot excavate with power tools within 18 inches on either side of the markings. If you need to dig closer to the marks, hand tools, such as shovels, may be used *with caution*.

If you expose an underground facility, it is your responsibility to inspect it before backfilling. If damage of any kind is discovered or suspected, you are required to notify the affected utility immediately.

If the markings are destroyed or tampered with, just call Diggers Hotline and you can get facilities relocated within 24 business hours.

After you are done with your project, it is your responsibility to remove any flags that have marked underground facilities.

If you find paint marks or flags on your property and you did not call Diggers Hotline, leave the marks or flags in place, as they are for a professional excavation in your area.

About Diggers Hotline

Diggers Hotline was established in 1976 and has helped thousands of people obtain information on the location of underground facilities and safe working clearances from overhead lines — all for absolutely no cost to the caller.

Diggers Hotline was created to increase worker and public safety, prevent damage to underground and overhead facilities, protect

the environment and to help ensure continuity of utility and communication services.

Anyone planning on or actually digging or excavating, no matter how big or small the job, is required by law to contact Diggers Hotline at least three working days before digging.

Diggers Hotline, Wisconsin's one-call notification center, coordinates activities between excavators and owners of underground facilities, such as buried phone, cable, gas, water or electric lines. Calling Diggers Hotline is required for anyone who is excavating, according to Wisconsin State Statute 182.0175.

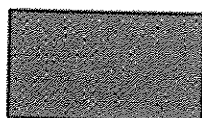
Q: What about the depth of underground facilities?

A: Utility owners have no control over depth variation caused by human interference, weather, or other circumstances. As a result, utilities will only mark the location, not the depth of the buried facilities.

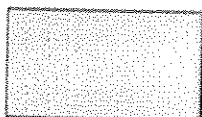
Q: Why do I have to hand dig within 18 inches of a marked facility?

A: Locating is not an exact science, and therefore, the actual location of the facility could vary from the position of the marks. Also, state law mandates an 18 inch buffer zone on each side of a marked facility. No mechanized equipment can be used within this buffer zone; only hand digging is allowed. Also, you should stay 18 inches away from any utility structure on your jobsite.

Color Codes

Utility Location Color Code: Flags or paint in the following colors denote designated facilities

Red: Electric Power Lines, Cables, Conduit and Lighting Cables



Yellow: Gas, Oil, Steam, Petroleum or Gaseous Materials



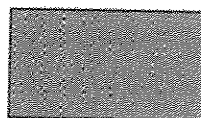
Orange: Communication, Cable TV, Alarm or Signal Lines, Cables or Conduit



Blue: Water, Irrigation and Slurry Lines



Green: Sewers and Drain Lines



Pink: Temporary Survey Markings



White: Proposed Excavation

Contact: www.DiggersHotline.com | (800) 242-8511 | TTY: (800) 542-2289 | ckrueger@diggershotline.com

City of De Pere Public Works Department

Memo

To: Honorable Mayor Walsh
Members of the Board of Public Works
From: Scott J. Thoresen, Director of Public Works S.J.T.
Date: February 6, 2012
Subject: Discussion of Advance Metering Infrastructure

In December staff presented to the BOPW the discussion of advanced metering infrastructure (AMI). (See attached).

As discussed previously, staff has been researching and evaluating going to an advanced metering infrastructure (AMI) over the past 12 months. AMI allows for meters to be read automatically instead of in the field. The reason staff has been evaluating this type of technology is due to the fact we need to replace our existing water meters every 10 years due to battery life and requirements by the Public Service Commission (PSC) requiring meters to be tested. AMI will allow the City to read meters monthly or as needed which in turn will allow for the City to bill monthly. There are several communities in the Fox Valley area including members of the Central Brown County Water Authority (CBCWA) that are looking at this system as well and we intend to work with them in evaluating this. Other benefits for the AMI system are:

- Allows for staff to detect small leaks early and notify the customer resulting in significant water and cost savings.
- Potential to eliminate one position in the water department due to labor savings of not having to read meters in the field. Currently it takes staff 10 days each quarter to read meters. Staff also has approximately 1500 individual reads each year due to move outs.
- PSC will allow the City to go with a 20 year meter replacement program instead of 10 years.
- The City will have the potential to extend our residential cross connection program to 20 years instead of 10 years.
- Potential of CBCWA one day being able to be the centralized organization to do water billings for all member communities if all member communities go with AMI.

Staff met on February 3, 2012 with the City of Appleton, Town of Grand Chute, Village of Allouez, Village of Howard, and Village of Bellevue to continue discussions with going to the AMI system. As mentioned previously, these communities along with De Pere are looking into this system. The City of Appleton is taking the lead in preparing a request for proposals and has invited the above mentioned communities to be involved in this as a cooperative joint venture so monies can be saved for all communities involved with purchasing the new water meter system. Appleton's intent is to have a request for proposal to go out to various vendors by May of this year with hopes to have a chosen vendor by fall of 2012. Appleton intends to include in the proposal allowing communities to phase the AMI system through the years of 2013-2016. This

will allow for communities to spread the cost of replacing their existing meters over a four year period.

Staff is recommending at this time that we continue working with the City of Appleton and other communities and be included as part of the request for proposal for cooperative joint venture purchasing for the AMI system. The request for proposal will be a pricing tool for the City and it will not commit the City to actual purchase of meters. There is however significant opportunity for multi-municipal cost savings by acting together, particularly with respect to meter purchase, installation and maintenance of receiving towers, data hosting, and software fees.

City of De Pere

Public Works Department

Memo

To: Honorable Mayor Walsh
Members of the Board of Public Works
From: Scott J. Thoresen, Director of Public Works
Date: December 5, 2011
Subject: Discussion of Monthly Water Billing

It was requested by Alderperson Donovan to discuss the possibility of the City going to consider billing monthly for the water and sewer bill instead of quarterly. Currently our existing metering and billing system does not allow us to do monthly billing.

Staff has been researching and evaluating going to an advanced metering infrastructure (AMI) over the past 12 months. AMI allows for meters to be read automatically instead of in the field. The reason staff has been evaluating this type of technology is due to the fact we need to replace our existing water meters every 10 years due to battery life and requirements by the Public Service Commission (PSC) requiring meters to be tested. AMI will allow the City to read meters monthly or as needed which in turn will allow for the City to bill monthly. There are several communities in the Fox Valley area including members of the Central Brown County Water Authority (CBCWA) that are looking at this system as well and we intend to work with them in evaluating this. Other benefits for the AMI system are:

- Allows for staff to detect small leaks early and notify the customer resulting in significant water and cost savings.
- Potential to eliminate one position in the water department due to labor savings of not having to read meters in the field. Currently it takes staff 10 days each quarter to read meters. Staff also has approximately 1500 individual reads each year due to move outs.
- PSC will allow the City to go with a 20 year meter replacement program instead of 10 years.
- The City will have the potential to extend our residential cross connection program to 20 years instead of 10 years.
- Potential of CBCWA one day being able to be the centralized organization to do water billings for all member communities if all member communities go with AMI.

It would be staff's intent to go to the AMI system within the next 2-3 years.

In the meantime, if the City wanted to go with monthly billing we would need to do the following:

- Purchase billing software in the amount of \$50,000. Our current software does not allow for monthly billing. This software would also be obsolete once the City would convert over to the AMI system.

- Add a 0.80 FTE for billing clerk to the finance department in order to handle the work load of monthly reading. This would cost the City an additional \$44,000 per year
- Add additional funding of \$16,800 for additional mailings.
- Add a 0.50 FTE for an additional employee in the water department in order to read meters monthly. This would cost the City an additional \$36,500 per year.

The finance department indicated customers can make payments on a monthly basis. In fact there are customers that do pay monthly as well as weekly.

At this time staff is recommending not making any changes to the way the water billing is currently being done in anticipation in the next few years we will be making changes to our operations that will allow for monthly billing.

City of De Pere

Public Works Department

Memo

To: Honorable Mayor Walsh
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: February 13, 2012
Subject: 2012 General Conditions and Standard Specifications

Attached for your review and approval are the City of De Pere's proposed 2012 General Conditions and Standard Specifications. Specifications need to be updated on a regular basis to accommodate changes in the industry, as well as improving the clarity of the documents. The last update was completed in 2010. There are several major changes to this document.

- (1) In 2010, the City Specifications were updated to rely heavily on the Wisconsin Department of Transportation's (WisDOT) Standard Specifications for Highway and Structure Construction, and the Standard Specifications for Sewer and Water Construction in Wisconsin. Information was located in three different standards (WisDOT, Sewer and Water Construction, and City specifications). The 2012 specifications make reference to the WisDOT technical specifications for types of construction, but do not use the Sewer and Water Construction specifications. This specification was developed by communities in the southeast part of the state and used primarily in that region. It is not regularly maintained (last update is 2008) and not always applicable to De Pere (i.e. still includes specifications for lead joints in water main). Prior to 2010, the City had its specification and did not use the Sewer and Water Construction specification.
- (2) The numbering for the 2012 general conditions and specifications sections follows the Construction Specification Institute (CSI) which is utilized around the nation. This numbering format is used by many consultants in the area and will make incorporation of their documents into the City's easier when they are working with us on a project.
- (3) The bid items on projects will be clarified by clearly stating how work is measured and paid during construction in one location. With the 2010 specifications, the way work is spread out in three different documents (WisDOT, Sewer and Water Construction, or City Specifications).
- (4) The specification format has been changed to an outline format to aid in locating information and minimizing excess verbiage.

Staff is requesting approval for the use in this document for the remainder of the 2012 construction projects.