



Board of Health

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Agenda

Monday, February 14, 2022	5:15 PM	Council Chambers and Virtual
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Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Health** of the City of De Pere will be held on **February 14, 2022** at **5:15 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET. DE PERE.**

The public may attend the meeting either in person in the Council Chambers or electronically/telephonically. Electronic or telephonic access to the meeting is provided below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.
United States (Toll Free): [1 866 899 4679](tel:18668994679)
United States: [+1 \(312\) 757-3117](tel:+13127573117)
Access Code: 154-883-285

I.

1. Call to Order
2. Roll Call
3. Public Comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Board of Health. §6-3(f) DPMC
4. Approval of November 8, 2021 Meeting Minutes
5. Election of Vice-President of Board of Health
6. Summary of De Pere Health Department Grants as of 1/1/2022
7. COVID-19 Updates
8. Update on Resuming De Pere Health Department Public Health Services
9. Discussion and Possible action on DPHD Hosting XRF Device for Lead-Safe Homes Program (Lead Testing)*
10. 2021 Communicable Disease report
11. Discussion Regarding Mental Health Concerns Within our Community (Continued from 11/8/2021 meeting)
12. Future Agenda Items
 1. 2021 Annual Report of the De Pere Health Department
 2. Discussion and Possible Action on 2022 De Pere Health Department Policies and Procedures
 3. Update on Status of 2020-2025 De Pere Health Department Strategic Plan

13. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons

City Administrator

Mayor

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce



City of De Pere, Wisconsin

Request For Board of Health Action

MEETING DATE: February 14, 2022

DEPARTMENT: Health Department

FROM: Deborah Armbruster

SUBJECT: Approval of November 8, 2021 Meeting Minutes

ATTACHMENTS:

- 11.8.21BOHMinutes final (PDF)

**BOARD OF HEALTH MEETING
CITY OF DE PERE, WISCONSIN – November 8, 2021**

The Board of Health of the City of De Pere, Wisconsin met in regular session on Monday, November 8, 2021 at 5:15 p.m.

1. Call to Order

The meeting was called to order by Dennis Hibray at 5:17 pm.

2. Roll Call

Roll call was taken and the following members were present: Jonathon Hansen, John Quigley, Dennis Hibray, Teresa Gulyas, Dr. Steve Stroman and Dr. Michael McHenry. Also present were Deborah Armbruster and Kelly Burke. No citizen attendees were present.

3. Approval of September 13, 2021 Meeting Minutes

Jonathon Hansen made a motion to approve the September 13, 2021 meeting minutes. Dr. Michael McHenry seconded the motion. Upon vote, the motion passed unanimously.

4. Public Comment on Matters not on the agenda

No public comments were made.

5. Presentation on Sober Green Bay Campaign

Kris Kovacic who is a health strategist for Brown County Health and Human Services gave a Sober Green Bay Campaign presentation. Sober Green Bay is a Community Health Improvement plan initiative. It was developed out of the Beyond Health Committee. The goal of Sober Green Bay is to create a sober awareness one encounter at a time. Back in 2021 Brown County formed a task force to address alcohol use and the culture around it. Currently the group is called the Brown County Alcohol and Drug Coalition for Change. Currently, 28% of adults in Brown County are identified as being a binge drinker, compared to 13% nationally. There are 26,000 residents in Brown County who identify as Sober. Green Bay has been in the top 10 binge drinking cities in America since 2010. Currently, Green Bay is number 2 and Appleton is number 1 (2020 stats). Being sober friendly is recognizing and supporting people who choose not to drink. Recently, there has been a sober Packers fans group created with over 1000 members called "Section Yellow" (facebook). There is a Sober Green Bay Facebook page and group to support those leading a sober lifestyle. The Tavern League of Brown County is supportive of this initiative. The Sober Friendly mission is to reduce the stigma of Green Bay being a drunk city and change the narrative to Green Bay being a socially sober community. Businesses supporting sobriety are identified by a yellow balloon window sticker. Community partners are important in this initiative. Sober Green Bay cards will be placed in public places for people to grab. They contain a direct link to resources for recovery (QR Code).

6. Discussion Regarding Mental Health Concerns in our Community

Deborah Armbruster has been a part of the mental health task force for many years. The task force meetings have been put on hold due to Covid. Connections for Mental

Wellness works with many organizations to help meet the needs for mental health, yet it doesn't provide care. The Crisis Center and the Health Systems (through a primary care provider) are the methods to go through to receive care. Teresa Gulyas added that if you are suicidal or homicidal, you can get help very quick. If you just need someone to talk to, you can do this through the suicide hotline. The gap is that if you are not in crisis, you may have to wait 2-3 months for an appointment. In this time frame of waiting, you may go into crisis. Teresa explained that we need to provide greater support, perhaps a crisis line. Debbie added that the health systems will attempt to get their patients an appointment if in need. Debbie explained that the Crisis Center is on the 211 line. This line is sponsored by United Way. If you call 211 and tell them your need, they will have a list of providers/services available for the situation. Deborah Armbruster stated that we can advertise this on our website to make it better known. John Quigley added that we need to address the tier below the crisis line, where you don't need immediate assistance, but need to get into the mental health system. Debbie will look into this further.

7. Communicable Disease Report

Deborah Armbruster asked if anyone had any questions/ comments on the data. No one had any questions.

8. Update on COVID-19 response

Deborah Armbruster reported that the Health Department remains very busy. Dr. Westergaard, the State Medical Advisor, still strongly believes in contact tracing. The Health Department is very busy doing contact tracing and vaccination clinics. Pediatric clinics will start on Wednesday. We have 6 clinics this week. John Quigley had a question on the Janssen vaccine. Debbie explained that Janssen is the name of the Johnson and Johnson vaccine. Dr. Michael McHenry asked if we had concerns over the monitoring of the children at these clinics. Deborah Armbruster explained that we don't anticipate any change in protocol and will have EMS on staff as we always do.

9. Plans to resume health department programming

Deborah Armbruster explained that we had expected to be getting back to our regular programming last summer when Covid cases were down, but then within a month, our programming was shut back down to continue our Covid response. Debbie stated that we did restart our Vaccine for Children program. We are doing 2 clinics a month. We hope to start resuming some of our other programming in January. This includes our Stay at Home Assistance Program, Grapevine Program for Women, Home visitations for lactation consulting, Developmental Assessments, Picnic and Play at the Library, the Car Seat Installation Program, and more involvement with our Preparedness Program. Starting in January, we will have drop down to 2 clinics per week for Vaccinations.

10. Future Agenda Items

Dennis Hibray stated that we will address Mental Health again and requested the meeting dates/times for 2022.

12. Adjournment

Teresa Gulyas made a motion to adjourn the meeting. Dr. Michael McHenry seconded the motion. Upon vote, the motion passes. The meeting adjourned at 6:16 pm.

Respectfully Submitted,
Kelly Burke
Health Department Administrative Assistant



City of De Pere, Wisconsin

Request For Board of Health Action

MEETING DATE: February 14, 2022

DEPARTMENT: Health Department

FROM: Deborah Armbruster

SUBJECT: Election of Vice-President of Board of Health



City of De Pere, Wisconsin

Request For Board of Health Action

MEETING DATE: February 14, 2022

DEPARTMENT: Health Department

FROM: Deborah Armbruster

SUBJECT: Summary of De Pere Health Department Grants as of 1/1/2022

ATTACHMENTS:

- De Pere Health Department Grants as of 1 (PDF)

De Pere Health Department Grants as of 1/1/2022

Immunization	1/1/2022 - 12/31/2022	\$8,307	Increase of \$849
Maternal Child Health	1/1/2022 – 12/31/2022	\$9,237	Increase of \$304
Childhood Lead	1/1/2022 – 12/31/2022	\$1,876	Decrease of \$1
Communicable Disease	7/1/2021 – 6/30/2022	\$3,600	Same
Prevention			
Preparedness	7/1/2021 – 6/30/2022	\$34,417	Decrease of \$23

COVID-19 grants

Immunization and Vaccine for Children	7/1/2021 – 6/30/2024	\$56,100
Public Health Workforce	7/1/2021 – 6/30/2023	\$73,700
ELC – Enhancing Detection/Contact Tracing	10/1/2020 – 10/31/2022	\$163,900
ELC – Response Funding	10/1/2020 – 10/31/2022	\$375,800
ARPA	3/3/2021 – 12/31/2024	\$393,500

COVID Grants and their Objectives

Immunization and Vaccine for Children – Increase vaccination efforts especially for the underserved and disproportionately affected populations.

Public Health Workforce – Funding is intended to conduct activities necessary to expand, train, and sustain a response ready public health workforce at state, tribal, local and territorial levels and develop solutions that allow for a more sustained workforce.

ELC – Enhancing Detection/Contracing – to be used specifically for contact tracing activities.

ELC – Response Funding – Targeted for testing and epidemiologic surveillance related activities.

ARPA – Funding is intended to support local and tribal health departments to meet their needs related to response and recovery for the COVID-19 pandemic i.e. COVID-19 mitigation and prevention, Public Health and Safety staff, improving the design and execution of public health programs, addressing disparities in public health outcomes, investments in infrastructure.



City of De Pere, Wisconsin

Request For Board of Health Action

MEETING DATE: February 14, 2022

DEPARTMENT: Health Department

FROM: Deborah Armbruster

SUBJECT: COVID-19 Updates



City of De Pere, Wisconsin

Request For Board of Health Action

MEETING DATE: February 14, 2022

DEPARTMENT: Health Department

FROM: Deborah Armbruster

SUBJECT: Update on Resuming De Pere Health Department Public Health Services

ATTACHMENTS:

- Proposed timeline for resuming public health services at De Pere Health Department (PDF)

Proposed timeline for resuming public health services at De Pere Health Department**March**

1. Car Seat Installation Program will resume on March 16th and be offered once monthly.
2. Falls Prevention/Stay At Home Assistance Program will resume taking referrals on March 1st.

April – May

Grapevine program sponsored by WI Well Woman's Initiative will resume presentations with various women's groups in De Pere.



City of De Pere, Wisconsin

Request For Board of Health Action

MEETING DATE: February 14, 2022

DEPARTMENT: Health Department

FROM: Deborah Armbruster

SUBJECT: Discussion and Possible action on DPHD Hosting XRF Device for Lead-Safe Homes Program (Lead Testing)*

ATTACHMENTS:

- LSHP_MOU_De Pere HD_XRF Hosting (DRAFT) (PDF)
- XRF summary for BOH meeting (PDF)



Memorandum of Understanding (MOU)
between the
State of Wisconsin Department of Health Services (DHS) Lead-Safe Homes Program (LSHP)
and
De Pere Health Department
for
Locally Hosting an X-Ray Fluorescence (XRF) Device for Lead Abatement Projects

DHS MOU No.:

MOU Amount, If Applicable: N/A

MOU Term Period:

State of Wisconsin Department of Health Services (DHS) Lead-Safe Homes Program (LSHP):

MOU Administrator: Seung Heon (Sean) Rhee

Telephone: 608-709-6243

Email: seungheon.rhee@dhs.wisconsin.gov

De Pere Health Department:**MOU Administrator:****Telephone:****Email:**

State of Wisconsin Department of Health Services (DHS) Lead-Safe Homes Program (LSHP) and De Pere Health Department acknowledge that they have read the Memorandum of Understanding (MOU) and any attached documents, understand them and agree to be bound by their terms and conditions. Further, LSHP and De Pere Health Department agree that the MOU and any exhibits and documents incorporated herein by reference are the complete and exclusive statement of agreement between the parties relating to the subject matter of the MOU and supersede all proposals, letters of intent or prior agreements, oral or written and all other communications and representations between the parties relating to the subject matter of the MOU. LSHP reserves the rights to reject or cancel MOUs based on documents that have been altered. This MOU becomes null and void if the time between the earlier dated signature and the later dated signature exceeds sixty (60) days, unless waived by LSHP.

Entity Name: Wi Department of Health ServicesEntity Name: De Pere Health Department

Authorized Representative

Authorized Representative

Name: _____

Name: _____

Title: _____

Title: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

1. PURPOSE AND SCOPE

The following is a **Memorandum of Understanding (MOU)** between State of Wisconsin Department of Health Services (DHS) Lead-Safe Homes Program (LSHP) and De Pere Health Department for the purpose of:

Locally hosting an X-Ray Fluorescence (XRF) device in the De Pere area to make it available to Lead-Safe Homes Program partners and Local Health Department staff for lead risk assessment and clearance activities.

Details on the radioactive material and XRF device:

- Device Type: **Viken Pb200i Lead Paint Analyzer (formerly named Heuresis Corporation Model Pb200i XRF Analyzer)**
- Device Serial #:
- Radioactive Material: **Cobalt-57**
- Chemical and/or physical form: **Sealed source registered either with NRC under 10 CFR 32.210 or with an Agreement State.**

1.1 Scope of Work

1.1.1 LSHP responsibilities:

- Reimburse De Pere Health Department for the cost of any licenses required and/or change any existing license to locally host the XRF device.
- Reimburse De Pere Health Department for the cost of leak testing the XRF device.
- Reimburse De Pere Health Department for the cost of resourcing the XRF device including the shipping cost of the XRF device for resourcing.
- Reimburse De Pere Health Department for the cost of any other maintenance that is required for the XRF device because of an issue that develops during usage and hosting period.
- Provide a list of LSHP partners and Local Health Departments with contact information to De Pere Health Department who are pre-authorized to utilize the XRF device in the local area of De Pere and surrounding counties. For those who are not on this pre-authorized list, De Pere Health Department will request prior approval from LSHP before granting access to the XRF device.
- Communicate to LSHP partners and Local Health Departments of the availability to utilize the XRF device in De Pere and surrounding counties. Also, provide instructions that utilization requests will require a written request with a minimum of three (3) business days in advance, where for urgent requests, De Pere Health Department will make best effort to make the XRF device available.

1.1.2 De Pere Health Department responsibilities:

- Follow all DHS rules and license conditions for hosting XRF device (WISREG 1556 Vol. 1 P-45025: <https://www.dhs.wisconsin.gov/publications/p4/p45025.pdf>).
- Assign a radiation safety officer who will be responsible for the XRF device.
- Communicate utilization process and expectations to LSHP partners and Local Health Departments before providing access to the XRF device.
- The radiation safety officer is responsible for:
 - Complete and submit, along with a copy of this signed MOU, the license application DPH Form F-45006 (05/10) (<https://www.dhs.wisconsin.gov/forms/f4/f45006.pdf>) to the Radiation Protection Section.
 - Keep all licenses up to date.
 - Store the XRF device in a secure location. Only authorized personnel should have access to this area and there should be at least one physical barrier (locked door or cabinet).

- Allow inspections and/or audits by the DHS Radioactive Materials Program.
- Take immediate corrective action to resolve all findings or compliance problems identified by DHS.
- Maintain and keep up-to-date all required records.
- Keep a log of when and where the XRF device is being used and by whom. Provide a quarterly update to LSHP of this log.
- Ensure only properly trained individuals transport or operate the XRF device.
- Conduct leak testing at least every twelve (12) months.
- Conduct an internal audit at least every twelve (12) months (see WISREG 1556 Vol. 1 P-45025 Appendix F).
- Conduct and document inventory inspections of all XRF device equipment every six (6) months.
- Make all necessary arrangements to send the XRF device to Viken Detection for resourcing when necessary.
- Follow all requirements for shipping radioactive materials, including ensuring staff receive U.S. Department of Transportation Hazmat Transportation Training at least every three (3) years and maintaining a UN2911 label on the transportation case.
- Alert LSHP about any problems that arise with the XRF device, or any issues with groups using the XRF device. (For example: not returned in timely manner; returned with an issue not related to normal wear and tear; and/or, used more than once/month.)
- Report any changes in the radiation safety officer staffing to LSHP.
- Return the XRF device to LSHP at the end of the MOU period.
- Submit itemized invoices, with documentation of costs, to LSHP: (by email) DHSLeadSafe@dhs.wisconsin.gov; (by mail) LSHP, 1 West Wilson Street, Room 145, Madison, WI 53703; or, (by fax) 608-223-7702.
- Applicable rules that need to be followed include:
 - Wisconsin Chapter DHS 157 – Radiation Protection Regulatory Guide May, 2010 – Guidance for Portable Gauges or ORF Devices (WISREG 1556 Vol. 1 P-45025): <https://www.dhs.wisconsin.gov/publications/p4/p45025.pdf>
 - Wisconsin Chapter DHS 157 – Radiation Protection: https://docs.legis.wisconsin.gov/code/admin_code/dhs/110/157.pdf
 - Training Requirements for XRF Users (DHS P-02264 11/2018): <https://www.dhs.wisconsin.gov/publications/p02264.pdf>
 - U.S. Department of Transportation Hazmat Transport Training Requirements: <http://dothazmat.vividlms.com/>

2. ACCOUNTABILITY

The contact person(s) and their titles from each agency responsible for monitoring and resolving issues in the MOU.

LSHP Contact Person: Brian Higby
 Title: Lead Environmental Health Specialist
 Phone Number: 608-590-3780
 Email Address: brian.higby@dhs.wisconsin.gov

De Pere Health Department Contact Person: Trista Groth
 Title:
 Phone Number:
 Email Address: tgroth@deperewi.gov

3. REVIEW CYCLE PERIOD

3.1 Length: The agreement will be reviewed every six (6) months.

3.2 Target Review Date, if applicable: 07/01/2022

MOU DRAFT

4. TERMINATION WITH NOTICE

Either party can terminate this MOU with a 30-calendar-day notice. Other technical assistance or projects identified by either party during the MOU will be negotiated and further specified as modifications to this MOU. These modifications will be written and signed by the proper representatives of each agency and identify the exact nature of the assistance to be provided. Fiscal specifications, if any, need to be identified. These agreements will be attached as modifications or as clarifications to this MOU.

MOU DRAFT

INTEROFFICE MEMORANDUM

TO: DEBBIE ARMBRUSTER

FROM: TRISTA GROTH

SUBJECT: HOUSING OF XRF FOR LEAD INVESTIGATIONS

DATE: 2/8/2022

The De Pere Health Department is partnering with the Wisconsin Department of Health Services (DHS) Childhood Lead Poisoning Prevention Program (CLPPP) to house a portable instrument to aid the Northeast region during lead investigations. The instrument is a hand-held X-ray fluorescence (XRF) device which detects lead on surfaces. Use of an XRF during an elevated blood lead (EBL) investigation provides instant lead detection thus reducing continued lead exposure.

Due to the safety training and certification requirements for using and storing an XRF, housing the XRF at the state offices in Madison (where it currently resides) is not convenient or efficient. A benefit of having an XRF device housed in the Northeast region is that it will be much more accessible to local health departments during EBL investigations, saving time and resources.

Housing the XRF requires certain safety training, certification, and a Memorandum of Understanding (MOU) between the City of De Pere and WI DHS. The Environmental Health Sanitarian and Certified Lead Risk Assessor, Trista Groth, will take the required training to be designated as the City's Radiation Safety Officer. WI DHS will assume all costs associated with the certification, device leak testing, and any necessary maintenance or repairs.

When a request to use the XRF is received, De Pere Health Department will ensure that the agency and individual requesting the device has the necessary training which is up to date before providing the XRF for use. A Utilization and Inventory Log will also be maintained to accurately record all use of the device.



City of De Pere, Wisconsin

Request For Board of Health Action

MEETING DATE: February 14, 2022

DEPARTMENT: Health Department

FROM: Deborah Armbruster

SUBJECT: 2021 Communicable Disease report

ATTACHMENTS:

- Disease Incident Count 2021 FINAL (PDF)



Wisconsin Department of Health Services
Division of Public Health
PHAVR - WEDSS

Disease Incidents by Episode Date

Jurisdiction: De Pere

		2021
Disease Group	Disease	Total
Campylobacteriosis (Campylobacter Infection)	Group Total:	6
Chlamydia Trachomatis Infection	Group Total:	94
Coccidioidomycosis	Group Total:	1
Coronavirus	Group Total:	3197
Cryptosporidiosis	Group Total:	2
Cyclosporiasis	Group Total:	2
Ehrlichiosis / Anaplasmosis	Group Total:	3
Giardiasis	Group Total:	2
Gonorrhea	Group Total:	22
Haemophilus Influenzae Invasive Disease	Group Total:	2
Hepatitis C	Group Total:	2
Influenza	Group Total:	1
Invasive Streptococcal Disease (Groups A And B)	Group Total:	3
Legionellosis	Group Total:	2
Meningitis, Other Bacterial	Group Total:	1
Mycobacterial Disease (Nontuberculous)	Group Total:	5
Pathogenic E.coli	Group Total:	4
Plesiomonas Infection	Group Total:	1
Salmonellosis	Group Total:	2
Streptococcus Pneumoniae Invasive Disease	Group Total:	1
Syphilis	Group Total:	1
Tuberculosis, Latent Infection (LTBI)	Group Total:	4
Varicella (Chickenpox)	Group Total:	2
Yersiniosis	Group Total:	2
	Period Total:	3362

Confirmed and Probable cases with episode date between 01/01/2021 and 12/31/2021



City of De Pere, Wisconsin

Request For Board of Health Action

MEETING DATE: February 14, 2022

DEPARTMENT: Health Department

FROM: Deborah Armbruster

SUBJECT: Discussion Regarding Mental Health Concerns Within our
Community (Continued from 11/8/2021 meeting)



City of De Pere, Wisconsin

Request For Board of Health Action

MEETING DATE: February 14, 2022

DEPARTMENT: Health Department

FROM: Deborah Armbruster

SUBJECT: 2021 Annual Report of the De Pere Health Department



City of De Pere, Wisconsin

Request For Board of Health Action

MEETING DATE: February 14, 2022

DEPARTMENT: Health Department

FROM: Deborah Armbruster

SUBJECT: Discussion and Possible Action on 2022 De Pere Health Department Policies and Procedures



City of De Pere, Wisconsin

Request For Board of Health Action

MEETING DATE: February 14, 2022

DEPARTMENT: Health Department

FROM: Deborah Armbruster

SUBJECT: Update on Status of 2020-2025 De Pere Health Department Strategic Plan
