Historic Preservation Commission

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Final Minutes

Monday, February 15, 2016 6:00 PM De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

Attendee Name	Title	Status	Arrived
Scott Crevier	Alderperson	Present	
Mike Fleck	Chairperson	Present	
Gene Hackbarth	Commissioner	Present	
Brian Netzel	Vice Chairperson	Present	
Kate Sabel	Commissioner	Present	
Sue Sands	Commissioner	Present	
Adam Turriff	Commissioner	Present	

Also present: City Planner Sarah Wallace.

2. Approval of the minutes of the January 18, 2016 meeting

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Netzel, Sabel, Sands, Turriff

3. Review and Discussion on Plaque Survey for the State and National Broadway Historic District

City Planner Sarah Wallace presented a draft memo and survey to be sent to homeowners in the N. Broadway district. Homeowners would receive a customized proof of their plaque before an order would be placed. Discussion followed regarding the research that has been conducted, information that is still required, and whether the survey should be sent before or after research is completed. Sue Sands motioned, seconded by Adam Turriff, to send the survey now in order to gauge homeowners' level of interest. The requested return date will be scheduled for 30 days after the mail date. Upon vote, motion carried unanimously.

4. Planning for Historic Preservation Month activities

Scott Crevier will contact St. Norbert College officials about conducting tours of Main Hall and the Pennings Activity Center. Gene Hackbarth reported that SNC student Eric Konop, who conducted research about older campus buildings, is drafting the contents for a brochure that could be used. Discussion followed on whether this year's tour should also include downtown, or focus on the campus.
Commission members also discussed the potential relocation of two historic markers, and whether that could be included as part of Preservation Month activities. Feedback from last year's scavenger hunt was also reviewed.
City Planner Sarah Wallace requested information on the timeline of scheduling events in previous years, and recommended that potential activities should be near finalization by the March meeting.

5. Update on the relocation of the Marquette-Joliet Wisconsin History Marker #189, formerly located at Creviere Commons

Gene Hackbarth reported that he met with City Parks Director Mary Kosobucki regarding the relocation of the Marquette-Joliet History Marker. Marty is reluctant to move forward at this time with relocating the marker to the former bridge landing property, because plans have not yet been developed for that site. Discussion followed regarding alternate placement options, including near the Lockkeeper's House or the Fox River Trail. The group agreed to postpone any action until some questions about land ownership are determined. Gene also noted that State Historical Society employee Rick Bernstein would be a good source of input on placement.

6. 2016 WAHPC State Conference

   An agenda and overview for the WAHPC Spring Conference were included in the agenda packet. Gene Hackbarth is making arrangements for a tour of De Pere's historic downtown area as part of the program, and requested that any Commission Members contact him if they are interested in assisting. Members wishing to register for the conference should inform City staff by March 21st.

7. Correspondence from property owner of 922 N. Broadway for consideration of National Registry plaque

   The City received a request for a plaque from the owner of a standalone National Registry property. Discussion followed regarding the process for including standalone properties in the plaques project. Gene Hackbarth motioned, seconded by Mike Fleck, to include individual historic register listed homes at the time the nearest district is being implemented. Upon vote, motion carried unanimously. City Planner Sarah Wallace noted that these plaques will require modification so that they do not include the name of the district.

8. Future Agenda Items

   Scott Crevier will provide an update on plans for Historic Preservation Month.
   An update on the Marquette-Joliet marker, if any new information is available.
   Confirmation of WAHPC Conference registrations, and member involvement in tours.

Adjournment

Scott Crevier motioned, seconded by Brian Netzel, to adjourn the meeting at 6:49 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen