



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Thursday, February 15, 2018

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

Attendee Name	Title	Status	Arrived
Ryan Jennings	Alderperson	Present	
Larry Lueck	Alderperson	Present	
Dean Raasch	Alderperson	Present	
George Brown	Board Member	Present	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Excused	
Bill Volpano	Board Member	Present	
Ella Bublotz	Teen Advisor	Excused	
Lydia McMorro	Teen Advisor	Excused	

II. Action Items

1. Approve Board of Park Commissioners Minutes from the 1-18-18 Meeting.

Bill Volpano made a motion to approve the Board of Park Commissioner's minutes from the January 18, 2018 meeting, seconded by Dean Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Randy Soquet

2. Review and Approve 2017 Recreation & Community Center Annual Report

Sue Schinkten made a motion to approve the 2017 Recreation and Community Center Annual Report, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Randy Soquet

3. Approve \$500 Donation from De Pere Optimist Club for Summer Day Camp T-Shirts*

Dean Raasch made a motion to accept a \$500 donation from the De Pere Optimist Club for Summer Day Camp T-Shirts, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Randy Soquet

4. Approve donation of a Little Free Library at Kelly Danen Park by Girl Scout Troup 4679*

Dean Raasch made a motion to open the meeting to public comment at 6:32 pm, seconded by Sue Schinkten. Upon vote, the motion passed.

Girl Scouts Nicole Waystedt and Brooklynn Steier spoke on behalf of Skylar Schultz regarding the plans of building a Little Free Library at Kelly Danen Park.

Discussion followed.

Dean Raasch made a motion to return to regular order at 6:35 pm, seconded by Sue Schinkten. Upon vote, the motion passed.

Sue Schinkten made a motion to accept the donation of a Little Free Library at Kelly Danen Park by Girl Scout Troup #4679, seconded by Dean Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Randy Soquet

5. Consider replacement of bleachers at Ice Arena.*

Marty Kosobucki gave a brief history on the problems encountered with the bleachers at the Ice Arena. He stated in the agreement the city has with Brown County Ice Management, the city is responsible for all capital projects over \$10,000. The estimate received for customized bleachers is around \$150,000 and there are no budgeted funds for the replacement. Staff recommends pursuing the replacement of the bleachers, with Common Council making the decision on where the funding will come from.

Discussion followed.

George Brown questioned the timeline for replacing the bleachers.

Ryan Jennings questioned the option of renting bleachers, how much it would cost and the possibility of getting used or portable bleachers.

Dean Raasch questioned the long range plans for the building and other mechanical issues.

Dean Raasch feels alternatives to building new bleachers should be looked into but would recommend to council that they consider allocating the funds earmarked for the bandshell to help replace and put new bleachers into the ice arena.

Sue Schinkten agreed there is a need to replace bleachers but would not take money from other funds. She feels the funds should be taken from the ice arena account and look at other options to fund the difference.

Ryan Jennings realizes the bleachers need to be replaced, but feels there should be more research done to see what other alternatives exist other than to putting in new customized bleachers.

Dean Raasch made a motion to recommend to council to allocate money from the bandshell to help cover the cost of the bleachers, but also use the funds currently in the ice arena account, seconded by Larry Lueck.

Discussion followed.

Ryan Jennings would rather refer this back to staff with discussion next month.

Bill Volpano doesn't think the bandshell has been given enough time and there are other options available.

George Brown feels this really needs to be approved and to leave it up to council where funding comes from.

Dean Raasch amended the above motion to approve the replacement of the bleachers, but use the ice arena fund and for council to decide where other funding source would come from.

Larry Lueck further amended the motion to approve the replacement of the bleachers and allow council to figure out the source of funding. Dean Raasch

agreed to the second amended motion. Upon vote, the motion passed 5-1, with Ryan Jennings voting no.

RESULT:	ADOPTED [5 TO 1]
AYES:	Lueck, Raasch, Brown, Schinkten, Volpano
NAYS:	Ryan Jennings
EXCUSED:	Randy Soquet

6. Consider amendment to License Agreement with Fox River Tours.*

Larry Lueck made a motion to approve the amendment to the License Agreement with Fox River Tours, seconded by Dean Raasch.

Discussion followed.

Upon vote, the above mentioned motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Randy Soquet

7. Consider bids for Project 18 -12 Voyageur Park Playground surfacing.*

Dean Raasch made a motion to accept the bid from Bluemels in the amount of \$113,688.00 for the poured in place surfacing for Voyageur Park playground, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Randy Soquet

8. Consider Revisions to Memorial Bench Program.

Don Melichar gave a brief background of the memorial bench and tree program. The revisions would make the program more official. It would also include the option for swinging benches.

Discussion followed.

Sue Schinkten made a motion to approve the revisions to the memorial bench program, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Randy Soquet

9. Consider allowing dogs at the Old Bridge approach park site.

Bill Volpano made a motion to approve allowing dogs at the Old Bridge approach park site, seconded by Sue Schinkten.

Discussion followed.

Upon vote, the above mentioned motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Randy Soquet

10. Consider Donation of Dog Waste Can at the Old Bridge Approach Green Space.*

Sue Schinkten made a motion to accept the donation of a dog waste can to be located at the Old Bridge Approach green space, seconded by Ryan Jennings. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Randy Soquet

11. Consider renovating Legion Tennis Courts to include Pickle ball courts.

Marty Kosobucki gave a summary of the renovation of the tennis courts at Legion Park. He stated there has been discussion of reconfiguring one tennis court into two pickleball courts. De Pere High School and the Recreation Department staff were contacted and both stated there would be no impact to them if this was done.

Dean Raasch made a motion to open the meeting up to public comment at 7:09 pm, seconded by Sue Schinkten. Upon vote the motion passed.

Ted Penn, Larry Horkman and David VanVeghel gave an explanation of pickleball, stating the sport is growing rapidly in the area and there is a need for outside courts. Currently there are only two outdoor facilities in the area and the only one with permanent courts is Fort Howard Park.

Discussion followed.

Bill Volpano made a motion to return to regular order at 7:16 pm, seconded by Ryan Jennings. Upon vote, the motion passed.

Bill Volpano made a motion to consider renovating one of the tennis courts at Legion Park and build two pickleball courts, seconded by Sue Shinkten.

Discussion followed.

Upon vote, the above mentioned motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Jennings, Lueck, Raasch, Brown, Schinkten, Volpano
EXCUSED:	Randy Soquet

12. Discussion on public comments regarding Aquatic Center.

13. Consider preliminary designs for Aquatic Center.

Marty Kosobucki gave an update on the Aquatic Center. He stated Common Council voted to not rescind the original vote of having one aquatic center and for the park board to continue with the design. However, Common Council did approve allowing the save the legion pool group until August to come to the park board and make a presentation on ways to save legion pool.

Discussion followed.

John McDonald, Recreation Supervisor, gave his recommendations and answered questions from the board regarding aquatic center options.

Design and amenities for the Aquatic Center were discussed at length. Marty Kosobucki will provide these recommendations to Graef for use in the new Aquatic Center design.

III. Staff Updates

1. Use of Old Diamond Lights from Optimist Park.

Marty Kosobucki stated the old lights from Optimist Park will be on the next board agenda. He contacted Rec Soccer and they are not interested in the lights. Select soccer

is interested; however they would like a contingency that the lighted field would be allocated to them.

IV. Future Agenda Items

V. Public Comment Period

Kelsey Steig was introduced as the new Recreation Department intern.

VI. Adjournment

Sue Schinkten made a motion to adjourn the meeting at 8:30 pm, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela