



License Committee

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Agenda

Tuesday, February 17, 2015

7:00 PM

Riverview Conference Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **February 17, 2015** at **7:00 PM** in the **Riverview Conference Room, 335 South Broadway Street, De Pere, WI 54115**.

Call to Order

1. Roll Call
2. Approval of the Minutes of the February 3, 2015 License Committee Meeting.
3. Public Comment Period and other Announcements.
4. Operator License Applications.*
5. Application for "Class C" Wine License submitted by Luna Coffee, LLC.*
6. Application for Temporary Class "B"/ "Class B" Retailer's License submitted by Hope Lutheran Church for Celebrate De Pere.
7. Application for Temporary Class "B"/ "Class B" Retailer's License submitted by Our Lady of Lourdes for Parish Picnic.
8. Application for Temporary Class "B"/ "Class B" Retailer's License submitted by Our Lady of Lourdes for School/Parish Fish Dinner and Game Night.
9. Adjournment.

Respectfully Submitted,

Shana Defnet, Clerk - Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Mayor

Alderspersons

Department Heads

TV, Newspapers & Radio Stations

Kress Family Library

De Pere Chamber of Commerce

ANDERSON, KRISTA A.

BARRY, JESSICA S.

DALTON, SARA L.

GRIMMETT, MARY W.

HARTMAN, JESSICA M.

HALIBURTON, EVA M.

HORNE, TRACY L.

KENT, COLBIE E.

PAHL, KAMI A.

SHEEHAN, DANIEL J.

OUR LADY OF LOURDES PARISH FAMILY

HOPE LUTHERAN CHURCH

LUNA COFFEE, LLC

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: February 17, 2015

DEPARTMENT: City Clerk-Treasurer

FROM: Jeni Dupont

SUBJECT: Approval of the Minutes of the February 3, 2015 License Committee Meeting.

ATTACHMENTS:

- 2-03-2015 License Committee Minutes (DOC)



License Committee

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Tuesday, February 3, 2015

7:00 PM

Riverview Conference Room

1. Call to Order The meeting was called to order at 7:00 PM by Alderperson Bauer.

Attendee Name	Title	Status	Arrived
Kevin Bauer	Alderson	Present	
James Boyd	Alderson	Present	
Dean Raasch	Alderson	Present	

2. Approval of the Minutes of the January 20, 2015 License Committee Meeting.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Raasch, Alderson
SECONDER: James Boyd, Alderson
AYES: Kevin Bauer, James Boyd, Dean Raasch

3. Public Comment Period and other Announcements. None.

4. Operator License Applications.

CITY OF DE PERE - FEBRUARY 3, 2015				
ITEM	NAME	ADDRESS	CITY	ST
Previously Tabled Operator License Applications				
1	DONHAM, BOBBI JO	1626 WINDSOR DR., APT. 3	GREEN BAY	WI
2	FALKNER, JACKLYN M.	1371 PONDERESA AVE.	GREEN BAY	WI
New Operator License Applications for the 2014-2016 Licensing Period				
1	CHAPMAN, SHANA A.	1112 REBER ST.	GREEN BAY	WI
2	CLOSSON, DEAN A.	527 N. ERIE ST.	DE PERE	WI
3	GONNERING, NICHOLAS D.	985 N. BROADWAY ST., APT. 54	DE PERE	WI
4	HEINE, TONI L.	1745 LAKESHORE DR.	MENASHA	WI
5	MILLER, RACHEL A.	2584 INDIAN HILL DR.	GREEN BAY	WI
6	OLEJNICZAK, PAUL W.	414 S. ERIE ST.	DE PERE	WI
7	ROBINSON, SUSAN C.	2922 PACKERLAND DR.	GREEN BAY	WI

Previously Tabled Operator License Application #1 for Bobbi Jo Donham was presented. Alderson Raasch moved, seconded by Alderson Boyd to deny the application. Upon vote, motion carried unanimously.

Previously Tabled Operator License Application #2 for Jacklyn M. Falkner was presented. Alderson Boyd moved, seconded by Alderson Bauer to deny the application. Upon vote, motion carried unanimously.

Operator License Application #1 for Shana A. Chapman was presented. Alderson Bauer moved, seconded by Alderson Boyd to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderson Bauer moved, seconded by Alderson Raasch to close the meeting. Upon vote, motion carried unanimously. Operator License Application #3 for Nicholas D. Gonnering was presented. Alderson Bauer moved, seconded by Alderson Raasch to open the meeting. Upon vote, motion carried unanimously. The applicant answered the Committee's questions. Alderson Bauer moved, seconded by Alderson Raasch to

close the meeting. Upon vote, motion carried unanimously.

Alderson Bauer moved, seconded by Alderson Raasch to approve Operator License Applications #1-7. Upon vote, motion carried unanimously.

5. Application for a Temporary "Class B" Retailer's License submitted by St. Anne's Episcopal Church.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderson
SECONDER:	Dean Raasch, Alderson
AYES:	Kevin Bauer, James Boyd, Dean Raasch

6. Adjournment. Alderson Bauer moved, seconded by Alderson Raasch to adjourn the meeting at 7:11 p.m.. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Defnet, Clerk-Treasurer

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: February 17, 2015
DEPARTMENT: City Clerk-Treasurer
FROM: Vicki Scray
SUBJECT: Operator License Applications.*

ATTACHMENTS:

- Operator License List (PDF)

CITY OF DE PERE - FEBRUARY 17, 2015

ITEM	NAME	ADDRESS	CITY	ST	ZIP
New Operator License Applications for the 2014-2016 Licensing Period					
1	ANDERSON, KRISTA A.	1269 VANDERBRAAK ST.	GREEN BAY	WI	54302
2	BARRY, JESSICA S.	1210 VALLEYVIEW	GREEN BAY	WI	54304
3	DALTON, SARA L.	117 FT. HOWARD AVE.	DE PERE	WI	54115
4	GRIMMETT, MARY W.	2281 SAMANTHA ST., #118	DE PERE	WI	54115
5	HARTMAN, JESSICA M.	4000 NATURE CT.	GREEN BAY	WI	54115
6	HALIBURTON, EVA M.	1344 DOBLON ST.	GREEN BAY	WI	54302
7	HORNE, TRACY L.	1365 MESA DR., #12	GREEN BAY	WI	54304
8	KENT, COLBIE E.	W3436 SHADY RD.	BLACK CREEK	WI	54106
9	PAHL, KAMI A.	605 JAMES ST.	DE PERE	WI	54115
10	SHEEHAN, DANIEL J.	1571 SILVERSTONE TR., #6	DE PERE	WI	54115

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: February 17, 2015

DEPARTMENT: City Clerk-Treasurer

FROM: Vicki Scray

SUBJECT: Application for "Class C" Wine License submitted by Luna Coffee, LLC.*

ATTACHMENTS:

- Liquor License Application for Luna (PDF)

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning Feb 18, 2015 20 15 ;
ending June 30 20 15TO THE GOVERNING BODY of the: ☐ Town of
☐ Village of } DE PERE
☒ City ofCounty of BROWN Aldermanic Dist. No. _____ (if required by ordinance)

1. The named
- ☐
- INDIVIDUAL
- ☐
- PARTNERSHIP
- ☒
- LIMITED LIABILITY COMPANY 1-2
-
- ☐
- CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name):
- LUNA COFFEE LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>PRESIDENT MARK PATEL</u>	<u>4351 ORGAMERY RD</u>	<u>DE PERE 54115</u>
Vice President/Member	<u>VICE PRESIDENT ANGELA PATEL</u>	<u>134 E. WHITNEY ST.</u>	<u>GREEN BAY 54301</u>
Secretary/Member			
Treasurer/Member			
Agent	<u>Mark Patel</u>		
Directors/Managers			

3. Trade Name
- LUNA COFFEE AND ROASTERY
- Business Phone Number
- 920-336-1557
-
4. Address of Premises
- 330 MAIN AVE
- Post Office & Zip Code
- DE PERE 54115

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 12/99 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
- CAFE AND OUTDOOR SEATING, BASEMENT STORAGE

10. Legal description (omit if street address is given above): _____

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?
- ☒
- Yes
- ☐
- No

(b) If yes, under what name was license issued? LUNA COFFEE AND ROASTERY

12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]
- ☒
- Yes
- ☐
- No

13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776]
- ☒
- Yes
- ☐
- No

14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?
- ☒
- Yes
- ☐
- No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 27 day of January, 20 15[Signature]
(Clerk/Notary Public)My commission expires May 31, 2015[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)[Signature]
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)[Signature]
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>1-27-15</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: February 17, 2015

DEPARTMENT: City Clerk-Treasurer

FROM: Vicki Scray

SUBJECT: Application for Temporary Class "B" / "Class B" Retailer's License
submitted by Hope Lutheran Church for Celebrate De Pere.

ATTACHMENTS:

- Hope Lutheran (PDF)

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 2-9-15☐ Town ☐ Village ☒ City of De Pere County of Brown

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.at the premises described below during a special event beginning 05/23/2015 and ending 05/25/2015 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.1. ORGANIZATION (check appropriate box) ☐ Bona fide Club ☒ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association(a) Name Hope Lutheran Church(b) Address 700 South Superior Street, De Pere, WI 54115

(Street)

☐ Town ☐ Village ☒ City(c) Date organized 00/00/1952

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Troy Schwartz 6833 Country Creek Court, Greenleaf, WI 54126Vice President David Mellem 1609 Ponderosa Avenue, Green Bay, WI 54313Secretary Beth Siebert 702 Bomier Street, De Pere, WI 54115Treasurer Judy Muniz 3946 Vanderwegen Road, De Pere, WI 54115(g) Name and address of manager or person in charge of affair: Troy Schwartz (See above)Phone #: 920-655-4669

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Voyageur Park (Celebrate De Pere)

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? No

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Celebrate De Pere(b) Dates of event 05/23/2015 to 05/25/2015

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Hope Lutheran Church

(Name of Organization)

Officer

Troy Schwartz
(Signature/date)

Officer

Judith E. Zerkow Muniz
(Signature/date)

Officer

David Mellem
(Signature/date)

Officer

Beth Ann Siebert
(Signature/date)

Date Filed with Clerk

2-9-15 R# 99715

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

City of De Pere, Wisconsin



Request For License Committee Action

MEETING DATE: February 17, 2015

DEPARTMENT: City Clerk-Treasurer

FROM: Vicki Scray

SUBJECT: Application for Temporary Class "B" / "Class B" Retailer's License
submitted by Our Lady of Lourdes for Parish Picnic.

ATTACHMENTS:

- OLOL Parish Picnic (PDF)

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 De Pere Wis., February 2 20 15

To the governing body of the

☐ Town of☐ Village of☒ City of De Pere County of Brown

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- ☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 5/17/15 and ending 5/17/15 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (Bona fide club, church, lodge or society, veteran's organization or fair association):

(a) Name Our Lady of Lourdes Parish Family(b) Address 1307 Lourdes Avenue, De Pere, WI 54115

Street

☐ Town☐ Village☐ City(c) Date organized July 1, 1996(d) If corporation, give date of incorporation July 1, 1996

(e) Names and addresses of all officers:

President Bishop David Ricken, PO Box 23825, Green Bay, WI 54305Vice President Fr. Timothy Shillcox, O.Praem., De Pere, WISecretary Mr. David Loritz, 2260 Shannon Marie Ct., De Pere, WI 54115Treasurer Mr. Raymond Diederich, 2878 Woodhaven Cir., De Pere, WI 54115(f) Name and address of manager or person in charge of affair: Jay Achten, 1190 Drews Dr., De Pere, WI 54115

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 1307 Lourdes Ave., De Pere, WI 54115

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? n/a

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

This will be the parish picnic located behind the school on the grass and blacktop, weather permitting. If rainy & cold the picnic will move inside the school.

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Our Lady of Lourdes Parish Family

(Name of Organization)

Officer _____

(Signature)

Officer _____

(Signature)

Date Filed

2-11-15 R#99809

Date Reported to Council or Board _____

Date Approved _____

License No. _____

City of De Pere, Wisconsin**Request For License Committee Action**

MEETING DATE: February 17, 2015

DEPARTMENT: City Clerk-Treasurer

FROM: Vicki Scray

SUBJECT: Application for Temporary Class "B"/ "Class B" Retailer's License submitted by Our Lady of Lourdes for School/Parish Fish Dinner and Game Night.

ATTACHMENTS:

- OLOL Fish Dinner (PDF)

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00 De Pere Wis., February 2 20 15

To the governing body of the

☐ Town of☐ Village of☒ City of De Pere, WI County of Brown

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 3/27/15 and ending 3/27/15 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (Bona fide club, church, lodge or society, veteran's organization or fair association):

(a) Name Our Lady of Lourdes Parish Family

(b) Address 1307 Lourdes Avenue, De Pere, WI 54115

Street

☐ Town☐ Village☒ City

(c) Date organized July 1, 1996

(d) If corporation, give date of incorporation July 1, 1996

(e) Names and addresses of all officers:

President Bishop David Ricken, PO Box 23825, Green Bay, WI 54305

Vice President Fr. Tim Shillcox, O.Praem., 1307 Lourdes Ave., De Pere, WI

Secretary Mr. David Loritz, 2260 Shannon Marie Ct., De Pere, WI 54115

Treasurer Mr. Raymond Diederich, 2878 Woodhaven Cir., De Pere, WI 54115

(f) Name and address of manager or person in charge of affair: David Landwehr, 550 Monarch Dr., De Pere, WI 54115

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 1305 Lourdes Avenue, De Pere, WI 54115

(b) Lot Block

(c) Do premises occupy all or part of building? part

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

This will be the school/parish fish dinner and game night. The dinner will be in the school cafeteria.

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Our Lady of Lourdes Parish Family

(Name of Organization)

Officer

(Signature)

Officer

(Signature)

Date Filed

2-11-15 R# 99809

Date Reported to Council or Board

Date Approved

License No.