



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, February 17, 2020

6:00 PM

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

Attendee Name	Title	Status	Arrived
Scott Crevier	Alderman	Present	
Mike Fleck	Chairperson	Present	
Gene Hackbarth	Commissioner	Present	
Brian Netzel	Vice Chairperson	Present	
Sue Sands	Commissioner	Present	
Adam Turriff	Commissioner	Excused	
Joanne Vomastic-Muka	Commissioner	Present	

Also present: City Planner Peter Schleinz and members of the public.

2. Approval of the minutes of the December 16, 2019 Historic Preservation Commission meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderman
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Netzel, Sands, Vomastic-Muka
EXCUSED:	Adam Turriff

3. Discussion and possible action regarding the mailing of property owner letters to start the process of de-listing 106 S. Broadway Street, 502 N. Wisconsin Street, and 520 N. Michigan Street.

City Planner Peter Schleinz reviewed the property owner letters which were written by City staff. Gene Hackbarth stated that he is satisfied with the letters. He added that he is willing to serve as one of the HPC members for property owners to contact with questions. He submitted some background information regarding the three potential de-listed properties to staff and requested that this information be sent along with the letters. Sue Sands noted that the HPC should be prepared to discuss reasons why 520 N Michigan Street should be de-listed. Gene Hackbarth replied that the reasons included window design changes, porch design changes, and siding. Mike Fleck moved, seconded by Sue Sands, to approve the letters and authorize staff to mail the letters to the owners of 106 S Broadway Street, 502 N Wisconsin Street, and 520 N Michigan Street. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mike Fleck, Chairperson
SECONDER:	Sue Sands, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Netzel, Sands, Vomastic-Muka
EXCUSED:	Adam Turriff

4. Discussion and possible action regarding the mailing of property owner letters to start the process of designating three potential local historic structures or sites at 380 Main Avenue, 416 George Street, and 200 N. Broadway.

City Planner Peter Schleinz reviewed the property owner letters to start the process of local designation of three potential historic structures. He suggested that the HPC members should discuss forming a subgroup to review the City website and identify specific details to be added or removed from the site. Discussion followed and it was decided that it was not necessary to make any changes to the website at this time. Sue Sands moved, seconded by Gene Hackbarth, to approve the letters and authorize staff to mail the letters to the property owners at 380 Main Avenue, 416 George Street, and 200 N Broadway Street. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Sands, Commissioner
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Netzel, Sands, Vomastic-Muka
EXCUSED:	Adam Turriff

5. Future Agenda Items.

Gene Hackbarth stated that he had two agenda items for a future HPC meeting. First, he would like the HPC to provide information about the speakers and topics scheduled for the annual Wisconsin Association of Historic Preservation Commissions state conference. The conference will take place on April 24 in Marshfield. And secondly, he would like the HPC to provide information on financial incentives that are offered by the City of De Pere to residential and commercial property owners that are listed on the state or national registers. There were no other future agenda items proposed. City Planner Peter Schleinz announced that Tim Heggeland, the consultant for the two new historic districts, was in attendance. Gene Hackbarth moved, seconded by Sue Sands, to open the meeting. Upon vote, motion carried unanimously. Tim addressed the commission. He reported that his research is almost complete. He will wait until spring to take the pictures, after all the snow has melted. Gene asked for a general timeline. Tim stated that his deadline is August 15, 2020, then the nomination will be submitted to the state for technical review, which could take up to 9 months. He stated that it will probably take a year and a half total. Gene Hackbarth moved, seconded by Scott Crevier, to go back to regular order. Upon vote, motion carried unanimously.

RESULT:	DISCUSSED
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Adjournment

Sue Sands moved, seconded by Scott Crevier, to adjourn the meeting at 6:37 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker