



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Minutes

Wednesday, February 17, 2021

7:30 PM

GoToMeeting

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Mike Eserkaln	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Casey Nelson	Aldersperson	Excused	
Dean Raasch	Aldersperson	Present	
Kelly Ruh	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Approval of the minutes of the February 2, 2021 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Dan Carpenter, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

3. COVID-19 update from the Health Department.

Health Director Debbie Armbruster reported that they have administered 550 first doses and 240 second doses of vaccine since January 7th. The state is now allowing vaccinators to order every two weeks instead of every week, which will help with scheduling clinics. The Health Department recently implemented an online appointment scheduling system to manage the high volume of calls. Debbie noted that many older adults are still choosing to call to schedule an appointment, but staff was anxious to get the system running before the next group becomes eligible. She reported that the DHS website now has vaccine data by county; she is proud to report that Brown County has vaccinated 47% of the 65 and older population. Debbie then reviewed the next eligibility group which is anticipated to start around March 1st. There are six main categories, with no particular priority ranking between them: educators/child care; caretakers for medicaid/long term care recipients; public facing workers (i.e. public transit, food supply chain), emergency management/cyber security/health care supply chain workers; and congregate living residents (i.e. assisted living, halfway homes and CBRFs).

4. Recommendation from the Finance/Personnel Committee to accept \$250 sponsorship from the Kress Inn and Bemis Conference Center in support of De Pere TV.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

5. Recommendation from Finance/Personnel Committee to Approve Providing Incentive for Employees and Spouses to receive COVID-19 and Flu Vaccinations

Alderperson Hansen moved, seconded by Alderperson Ledvina to approve the recommendation. In response to Alderperson Hansen's question, Human Resources Director Shannon Metzler confirmed that any employees who have already received the vaccine will still be eligible for this program, and that employees will still earn wellness points for the flu shot. Discussion followed regarding exceptions for medical/religious reasons. Alderperson Raasch asked if the extra funds for this \$250 benefit were to no longer be available, if receiving a COVID vaccine would be incorporated into the wellness plan. Shannon explained that funds of approximately \$5,000 per year are set aside for the wellness plan; they would decide each year after an analysis of the funding in the plan. Alderperson Carpenter stated his opposition to this request, because he believes the City should be giving this extra money back to employees and taxpayers. Alderperson Ruh stated that she can see both sides of this issue; she was opposed at the Finance-Personnel meeting, but is hearing great points tonight. She would feel more comfortable doing the program for one year and then re-evaluating. Alderperson Ruh moved, seconded by Alderperson Raasch to amend the original motion by establishing the incentive for 2021 only, to be re-evaluated by Council prior to extending the plan into future years. Upon roll call vote, the motion to amend carried with Alderperson Carpenter voting nay.

RESULT:	APPROVED AS AMENDED [6 TO 1]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
NAYS:	Dan Carpenter
EXCUSED:	Casey Nelson

6. Recommendation from Plan Commission to approve a proposed 1 lot and 2 outlet certified survey map at 1400 BLK Biotech WY (Parcel WD-L492-2).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

7. Recommendation from Board of Public Works to approve investigation of Sustana Request to Discharge Non-Contact Coolant Water to Future Storm Water Pond

Alderson Carpenter explained that at the Board of Public Works meeting, members discussed the potential effect on and cost to residential customers. Public Works Director Scott Thoresen explained that staff will get details on the impact on sewer rates; they would then work with Sustana and bring this item back to the Board of Public Works and Council.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

8. Recommendation from Board of Public Works to approve award of Contract 21-05 Sidewalk and Curb Repairs to Sommers Construction Company, Inc. in the amount of \$238,190

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	Dean Raasch, Alderson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

9. Recommendation from the Board of Public Works to approve award of Contract 21-06 Concrete Street Repairs to Vinton Construction Company in the amount of \$247,223

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Shana Defnet Ledvina, Alderson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

10. Recommendation from the Board of Public Works to Approve Soliciting Design Services for Municipal Service Center Expansion.

Alderson Hansen stated that while he will support this recommendation, he still has concerns that the City will run into the same problem in 10-15 years, noting that the site is landlocked and there is no more room to expand. He feels the City needs to take a long term view for future expansion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Shana Defnet Ledvina, Alderson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

11. Recommendation from the Board of Public Works to deny Alderson Hansen's Request for the City of De Pere to adopt a Responsible Bidder's Ordinance

Alderson Raasch moved, seconded by Alderson Carpenter to approve the denial. Alderson Hansen provided background on the proposed ordinance and how the process is used by Brown County and the City of Green Bay. He explained that he feels it would provide consistent standards between the county and its two largest municipalities, as well as help to uphold workers' rights. He stated that De Pere already follows eight of the 18 requirements. Public Works Director Scott Thoresen stated that staff does not recommend adopting this ordinance because they have a system that works for prequalifying contractors. They feel that the apprenticeship program requirement would drive costs up, and that staff time would increase as well. Alderson Kunding asked Scott to address potential conflicts or miscommunication that might arise from the County or Green Bay operating under different guidelines than De Pere. Scott replied that the processes are entirely different. He feels that the City's contractors know what to expect and give the City very competitive pricing. Alderson Carpenter spoke against the proposal, feeling that it would be a case of micromanaging Public Works staff. He doesn't believe in adding more cost to projects; it doesn't make sense when the City is under budget restraints. Alderson Ledvina expressed support for the proposal. She sees the Council acting as stewards of taxpayer dollars, and likes the idea of holding contractors to a higher standard when Council is awarding these large projects. Alderson Raasch stated that he is not in favor because it would drive costs up. He feels that Public Works staff has done a fantastic job under the current procedure. He also pointed out that labor law oversight is already being done at the state and federal level. Alderson Hansen then responded to some of the objections that were voiced.

RESULT:	REQUEST DENIED [5 TO 2]
MOVER:	Dean Raasch, Alderson
SECONDER:	Dan Carpenter, Alderson
AYES:	Carpenter, Eserkaln, Kunding, Raasch, Ruh
NAYS:	Jonathon Hansen, Shana Defnet Ledvina
EXCUSED:	Casey Nelson

12. Recommendation from the License Committee regarding the Application for Class "A" Fermented Malt Beverage License and "Class A" Intoxicating Liquor License for Krist Oil Company (DBA Krist Food Mart #92), 1218 Grant St. Submitted by Krist Oil Company; Agent Mark Thiede Neenah, WI.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Mike Eserkaln, Alderson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

13. Ordinance #21-02 Amending § 10-5(a) De Pere Municipal Code Regarding Selection and Tenure of Certain City Officers.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

14. Ordinance #21-03 Amending § 54-7(c) De Pere Municipal Code Regarding Residential Fences.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

15. Resolution #21-19 Authorizing Agreement Between the City of De Pere and St. Norbert College, Inc. Regarding the Reconstruction and Discontinuance of a Portion of Reid Street.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Ledvina, Raasch, Ruh
ABSTAIN:	Amy Chandik Kunding
EXCUSED:	Casey Nelson

16. Resolution #21-20 Amending Resolution #20-117 (Adoption of Tax Levy for City Purposes to Support the 2021 City Budget) by Reapportionment of \$133,395 from General Fund - Unassigned Reserves for Additional Staffing Positions.

City Administrator Larry Delo explained the IT position was identified as a top priority at budget time last year. The Council agreed at the budget study session in October that a budget amendment was a better option than cutting other areas, or foregoing expenditure restraint funds.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

17. Resolution #21-21 Authorizing Information Technology Department Staffing Amendment, Creating Video Production Specialist Position and Related Changes to City's Table of Organization and Compensation Plan.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

18. Resolution #21-22 Creating Police Social Worker Position in Police Department and Related Changes to City's Table of Organization and Compensation Plan.

In response to Alderperson Hansen's question, Police Chief Derek Beiderwieden reviewed the qualifications for the position. He reported that they are hoping to fill the position by April or May. Alderperson Ledvina inquired about the schedule for the position. Derek replied that they envision a typical 8-5 day shift, but there may also be some evening work. They anticipate the new social worker will be very busy right away, because they are already lining up cases to discuss. Alderperson Eserkaln then asked if they think one person will be enough to meet the demand. Derek stated that Brown County has one social worker assigned to Green Bay, and is hiring one more to assist in other areas of the county. Alderperson Eserkaln asked Derek to keep the Council informed as they learn more about the workload for the new position.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

19. Review and possible action on amending Resolution #17-27 regarding expenditure of excess stadium tax revenue to redirect previously allocated funds to site preparation work for the Cultural Foundation, Inc. redevelopment project.

A. Resolution #21-23 First Amendment Rescinding Excess Stadium Tax Allocation and Redirecting the Same (\$125,000 from Voyageur Park Amphitheater/Stage to Site Preparation Work for Cultural Foundation, Inc. Redevelopment Project)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

B. Resolution #21-24 Second Amendment Rescinding Excess Stadium Tax Allocation and Redirecting the Same (\$300,000 from Splash Pad Funding to Site Preparation Work for Cultural Foundation, Inc. Redevelopment Project)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

20. Resolution #21-25 Terminating Tax Increment District No. 5 in the City of De Pere.

Alderperson Hansen asked if staff considered extending the life of this TID. Development Services Director Dan Lindstrom explained that staff was trying to be mindful of the City's partners on the Joint Review Board; this was the smaller of the two TIDs. Staff decided to close TID 5 to get it back on the tax rolls, in exchange for extending TID 6.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

21. Resolution #21-26 Extending the Life of Tax Incremental District No. 6 for the Purposes of Funding Affordable Housing and Improving Housing Stock in the City of De Pere.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

22. Resolution #21-27 Establishing Pandemic Response - Downtown Business Recruitment Grant Program - "Jump Start De Pere".

Alderperson Hansen moved, seconded by Alderperson Ledvina to adopt the resolution. Discussion followed. Alderperson Hansen then moved, seconded by Alderperson Ledvina to amend the original motion by replacing the Plan Commission with a five member ad hoc committee made up of the mayor, one alderperson, the city administrator, the Director of Development Services, and the Director of Definitely De Pere. This committee would have the authority to review and approve applications for the program. Upon vote, the motion to amend passed unanimously.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

23. Appointments to boards and commissions by Mayor Boyd.

Aldersperson Hansen thanked former alderperson and county supervisor Jim Kneiszel for coming out of retirement to serve the community.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Shana Defnet Ledvina, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

24. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Kelly Ruh, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Raasch, Ruh
EXCUSED:	Casey Nelson

25. Future agenda items.
None.

26. Adjournment.

Aldersperson Ledvina moved, seconded by Aldersperson Raasch to adjourn the meeting at 9:10 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk