



# Historic Preservation Commission

## Regular Meeting

335 South Broadway  
De Pere, WI 54115  
<https://www.deperewi.gov/>

### Final Minutes

Monday, February 19, 2024

6:00 PM

Council Chambers and Virtual

#### Call to Order

The meeting was called to order at 6:00 PM by Chairperson Jonathon Hansen

| Attendee Name   | Title            | Status  | Arrived |
|-----------------|------------------|---------|---------|
| Patrick Boyd    | Commissioner     | Present |         |
| Gene Hackbarth  | Vice Chairperson | Present |         |
| Jonathon Hansen | Chairperson      | Present |         |
| Mark Reinhart   | Commissioner     | Present |         |
| Jane Schueller  | Commissioner     | Remote  |         |
| Adam Turriff    | Commissioner     | Excused |         |

Also present: City Planner Peter Schleinz.

2. Approval of the minutes of the December 18, 2023 Historic Preservation Commission meeting.

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|------------------|----------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Patrick Boyd, Commissioner                   |
| <b>SECONDER:</b> | Gene Hackbarth, Vice Chairperson             |
| <b>AYES:</b>     | Boyd, Hackbarth, Hansen, Reinhart, Schueller |
| <b>EXCUSED:</b>  | Adam Turriff                                 |

3. Public comments upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Historic Preservation Commission. §6-3(f) DPMC.

City Planner Peter Schleinz noted that the June 17, 2024 HPC meeting will include a guest speaker from the Wisconsin Historical Society. This meeting will need to start at 5 pm instead of the regular 6 pm meeting time. There were no other public comments.

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| <b>RESULT:</b> | <b>DISCUSSED</b> |
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4. Discussion on the 17th Annual History & Historic Preservation Conference that was attended by Gene Hackbarth on October 18-20, 2023, in La Crosse, WI. Presentation to be made by Gene Hackbarth.

Gene Hackbarth provided a summary of the topics he learned about at the 2023 Annual History & Historic Preservation Conference in October 2023. He thanked the commission members for allowing him to attend the conference.

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| <b>RESULT:</b> | <b>DISCUSSED</b> |
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5. Consideration and possible action on Historic Preservation Commission members attending the Wisconsin Association of Historic Preservation Commissions (WAHPC) 2024 Spring Conference on April 25-26, 2024 in Mineral Point, WI.

City Planner Peter Schleinz noted that the annual budget to attend any conferences in 2024 is \$750. Gene Hackbarth stated that he would like to attend the spring WAHPC Conference. Jane Schueller, Patrick Boyd, and Ald. Hansen noted that they are unable to attend the spring conference. Ald. Hansen moved, seconded by Patrick Boyd, to approve

Gene Hackbarth attending the spring 2024 WAHPC conference. Motion carried unanimously, with Gene Hackbarth abstaining from the vote.

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| <b>RESULT:</b>   | <b>ADOPTED [4 TO 0]</b>                                      |
| <b>MOVER:</b>    | Jonathon Hansen, Chairperson                                 |
| <b>SECONDER:</b> | Patrick Boyd, Commissioner                                   |
| <b>AYES:</b>     | Patrick Boyd, Jonathon Hansen, Mark Reinhart, Jane Schueller |
| <b>ABSTAIN:</b>  | Gene Hackbarth                                               |
| <b>EXCUSED:</b>  | Adam Turriff                                                 |

6. Consideration and possible action on Historic Preservation Commission members, support staff, and Definitely De Pere staff attending the National Alliance of Preservation Commissions' (NAPC) webinar titled, "Incorporating Art into Historic Districts" on February 29, 2024.

City Planner Peter Schleinz noted that Definitely De Pere reached out to him and expressed their interest in attending the National Alliance of Preservation Commissions webinar titled "Incorporating Art into Historic Districts". Patrick Boyd stated that he would be interested in attending the webinar. The webinar is 12-1:30 pm on February 29th. Jane Scheuller also stated that she would possibly be interested in attending. Staff noted that the members who would like to attend should register themselves and submit their expense for reimbursement to staff. Ald. Hansen moved, seconded by Gene Hackbarth, to approve Definitely De Pere staff, City staff and HPC members to attend the conference in an amount not to exceed \$100. Upon vote, motion carried unanimously.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Jonathon Hansen, Chairperson                 |
| <b>SECONDER:</b> | Gene Hackbarth, Vice Chairperson             |
| <b>AYES:</b>     | Boyd, Hackbarth, Hansen, Reinhart, Schueller |
| <b>EXCUSED:</b>  | Adam Turriff                                 |

7. Consideration and possible action about ten projects that each Historic Preservation Committee member expressed an interest in completing in 2024, and the potential redistribution of members into balanced groups for each project.

City Planner Peter Schleinz stated that he received feedback from three HPC members on which projects they wished to work on. He asked the remaining members to comment on which projects they would like to work on. Patrick Boyd stated that he would work on educational program #1, preparing proposed national and state designation candidates, and ARPA funded historic district signage. Jane Scheuller then stated that she would work on educational program #2, target six national, state and local designation properties, and ARPA funded historic district signage. Discussion followed regarding time frames for the projects. The historic district signage project distribution would be a spring deadline. The ARPA funded historic district signage project must be completed by the end of 2024 in order to use the funds. Staff suggested a March-October deadline. Staff will get status updates on the projects in April at the next HPC meeting. Ald. Hansen asked Peter to send an updated list of the projects to all HPC members. Mark Reinhart moved, seconded by Gene Hackbarth, to approve the assignment of projects and deadlines. Upon vote, motion carried unanimously.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Mark Reinhart, Commissioner                  |
| <b>SECONDER:</b> | Gene Hackbarth, Vice Chairperson             |
| <b>AYES:</b>     | Boyd, Hackbarth, Hansen, Reinhart, Schueller |
| <b>EXCUSED:</b>  | Adam Turriff                                 |

8. Discussion about two additions (houses) to the State and National Registries and one removal (former school) from the State and National Registries.

City Planner Peter Schleinzi reviewed the addition of two houses to the State and National Registries and the removal of one site from the State and National Registries. The two residential homes are the Agnes and Ruth Lenfesty Mark House at 1336 Ridgeway Boulevard and the Edward and Jean Kohl House at 815 Nicolet Avenue. The Nicolet High School (aka - St. Norbert College Pennings Activity Center) was removed and the building was razed in preparation of the new Schneider School of Business that will be built on the site. Gene Hackbarth asked if the City sent letters to the homeowners. Peter stated that the Wisconsin Historical Society sent letters to the homeowners. This item was received and placed on file.

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| <b>RESULT:</b> | <b>DISCUSSED</b> |
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#### Adjournment

Patrick Boyd moved, seconded by Gene Hackbarth, to adjourn the meeting at 6:52 PM. Upon vote, motion carried unanimously.

Respectfully submitted,  
Kelly Barker