



# Board of Park Commissioners

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

## Regular Meeting

### Final Minutes

Thursday, February 20, 2014

6:30 PM

De Pere City Hall Council Chambers

#### I. Call to Order

The meeting was called to order at 6:30 PM by Board Member George Brown

| Attendee Name   | Title        | Status  | Arrived |
|-----------------|--------------|---------|---------|
| Sue Schinkten   | Board Member | Excused |         |
| Bill Volpano    | Board Member | Present |         |
| George Brown    | Board Member | Present |         |
| Michael Donovan | Aldersperson | Present |         |
| Rod Kowalczyk   | Board Member | Excused |         |
| Larry Lueck     | Aldersperson | Present |         |
| Lisa Rafferty   | Aldersperson | Present |         |

#### II. Action Items

##### 1. Acceptance of Board Park Commissioners Minutes 12-19-13

|                  |                                          |
|------------------|------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Bill Volpano, Board Member               |
| <b>SECONDER:</b> | Michael Donovan, Aldersperson            |
| <b>AYES:</b>     | Volpano, Brown, Donovan, Lueck, Rafferty |
| <b>EXCUSED:</b>  | Sue Schinkten, Rod Kowalczyk             |

##### 2. Request for Movie Event at VFW Park/Community Center. Mike Donovan made a motion to open the meeting at 6:31 p.m., seconded by Bill Volpano.

Allyson Watson from Definitely De Pere gave a review of the movie event to the board.  
Allyson took questions from the board about the event.

Lisa Rafferty made a motion to close the meeting at 6:34 p.m, seconded by Bill Volpano.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Lisa Rafferty, Aldersperson              |
| <b>SECONDER:</b> | Bill Volpano, Board Member               |
| <b>AYES:</b>     | Volpano, Brown, Donovan, Lueck, Rafferty |
| <b>EXCUSED:</b>  | Sue Schinkten, Rod Kowalczyk             |

##### 3. Discussion on long term lease for Humana\* Marty Kosobucki spoke with the board about the long term lease. Marty stated he has had conversations with Chris Tremblay from Humana out of Louisville, Kentucky. Humana is interested in a long term lease. The board had discussion about the long term lease.

Mike Donovan made a motion to continue with the exploration of the long term lease, seconded by Lisa Rafferty. Motion passed.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Michael Donovan, Alderperson             |
| <b>SECONDER:</b> | Lisa Rafferty, Alderperson               |
| <b>AYES:</b>     | Volpano, Brown, Donovan, Lueck, Rafferty |
| <b>EXCUSED:</b>  | Sue Schinkten, Rod Kowalczyk             |

4. Request from Brown County Coalition for Suicide Prevention to waive rental fee for Voyageur Park  
Marty Kosobucki reviewed the waiver. The board had discussion about the waiver.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Bill Volpano, Board Member               |
| <b>SECONDER:</b> | Larry Lueck, Alderperson                 |
| <b>AYES:</b>     | Volpano, Brown, Donovan, Lueck, Rafferty |
| <b>EXCUSED:</b>  | Sue Schinkten, Rod Kowalczyk             |

5. Recommendation to waive fee for Fox Wolf Watershed Alliance to use Voyageur Park  
Marty Kosobucki reviewed the waiver. The board had discussion about the waiver.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Larry Lueck, Alderperson                 |
| <b>SECONDER:</b> | Michael Donovan, Alderperson             |
| <b>AYES:</b>     | Volpano, Brown, Donovan, Lueck, Rafferty |
| <b>EXCUSED:</b>  | Sue Schinkten, Rod Kowalczyk             |

6. Discussion on Community Center Policy related to payment plans for rentals.  
There was discussion from the board about payments plans at the Community Center.  
The board referred back to the study which was done in December in reference to payment plans.
7. Request for Approval for Changes to Summer Playground Program Sites  
Marty Kosobucki spoke with the board and took questions about changes to Summer Playground Program Sites.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Larry Lueck, Alderperson                 |
| <b>SECONDER:</b> | Michael Donovan, Alderperson             |
| <b>AYES:</b>     | Volpano, Brown, Donovan, Lueck, Rafferty |
| <b>EXCUSED:</b>  | Sue Schinkten, Rod Kowalczyk             |

8. Consider changes to ordinance related to bow hunting within the City Limits\*  
Marty Kosobucki reviewed the changes and took question in reference to the ordinance related to the bow hunting.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Larry Lueck, Alderperson                 |
| <b>SECONDER:</b> | Lisa Rafferty, Alderperson               |
| <b>AYES:</b>     | Volpano, Brown, Donovan, Lueck, Rafferty |
| <b>EXCUSED:</b>  | Sue Schinkten, Rod Kowalczyk             |

9. Review and Approve Community Center 4th Quarter Report

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Larry Lueck, Alderperson                 |
| <b>SECONDER:</b> | Bill Volpano, Board Member               |
| <b>AYES:</b>     | Volpano, Brown, Donovan, Lueck, Rafferty |
| <b>EXCUSED:</b>  | Sue Schinkten, Rod Kowalczyk             |

10. Request for Approval of Donation from Cellcom\*

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|------------------|------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Michael Donovan, Alderperson             |
| <b>SECONDER:</b> | Lisa Rafferty, Alderperson               |
| <b>AYES:</b>     | Volpano, Brown, Donovan, Lueck, Rafferty |
| <b>EXCUSED:</b>  | Sue Schinkten, Rod Kowalczyk             |

11. Request for Approval of Donation from De Pere Optimist Club for Summer Day Camp\*

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Bill Volpano, Board Member               |
| <b>SECONDER:</b> | Lisa Rafferty, Alderperson               |
| <b>AYES:</b>     | Volpano, Brown, Donovan, Lueck, Rafferty |
| <b>EXCUSED:</b>  | Sue Schinkten, Rod Kowalczyk             |

III. Public Comment Period

None

IV. Future Agenda Items

Review of criteria for Community Center events.

V. Staff Updates

1. New Parks, Recreation and Forestry Event: Big Rig Gig--Staff Update  
Stephanie Schlag spoke with the board about the new event she is planning on May 16, 2014 at Perkofski Boat Landing. The event will be in conjunction with the Police Department, Fire Department and Public Works. The event will give children the opportunity to play on large equipment under supervision. The board was very excited about the event.
2. Celebrate 2014  
Marty Kosobucki informed the board of the Celebrate Event during the month of May 2014.
3. Parkour Program to be Offered Summer and Fall 2014--Staff Update  
Stephanie Schlag introduced the new program to the board. Stephanie took questions from the board.
4. WPRA Membership  
The board was informed of their membership to the Wisconsin Parks and Recreation Association.
5. De Pere Ice Center - Zamboni Replacement  
Marty Kosobucki reported on the Zamboni replacement to the board. Marty took questions from the board in reference to the zamboni.

6. Riverwalk Review

The Riverwalk Report was attached for the boards review.

VI. Adjournment

Mike Donovan made a motion to close the meeting at 7:20 p.m., seconded by Bill Volpano.  
Motion Passed.

Respectfully submitted,  
Debbie Zierson