



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, December 5, 2017

7:30 PM

De Pere City Hall Council Chambers

1. Call to order. The Common Council Meeting was called to order by Council President Boyd on December 5, 2017 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI. Present were Alderpersons Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson and Raasch. Mayor Walsh was excused.

2. Pledge of allegiance to the Flag.

3. Approval of the Minutes of the November 21, 2017 Common Council and Redevelopment Authority Special Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

4. Approval of the Minutes of the November 21, 2017 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

5. Public comment upon matters not on the agenda or other announcements.

Alderperson Jennings announced De Pere Holly Day on December 9, east Downtown De Pere from noon to 5:00; there will be caroling, campfires, hot cocoa, cider, live reindeer and a visit from Santa Claus. He invited citizens to visit www.definitelydepere.org for more information. Alderperson Hansen reminded viewers to protect pedestrian safety and to always yield to pedestrians in the crosswalks; once they enter they have the right of way.

6. Recommendation from the Board of Park Commissioners to Accept \$1000 Donation from WalMart for Recreation Programs & Facility Needs.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

7. Recommendation from Plan Commission regarding a Proposed Extraterritorial One Lot Certified Survey Map at 3396 Sunnyview Road in the Town of Glenmore (Parcel GL-94). Submitted by Andrew L. Hunter, PLS.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

8. Recommendation from the Redevelopment Authority regarding Proposed Facade Grant Program Guidelines.

Alderson Hansen moved, seconded by Alderson Jennings to amend the guidelines to list security cameras under ineligible expenses. Upon vote, motion carried unanimously. Discussion followed regarding ways to make the facade grant more appealing to applicants. Discussion followed. Alderson Carpenter suggested allowing for eligibility every 15 years, but only if funds are available at the end of the year and without taking funds away from first time applicants. City Administrator Delo explained that making those kinds of changes to the guidelines will require that the guidelines go back to the Redevelopment Authority for review before coming back to Council for a final vote. Vote on the original motion to approve the guidelines, motion carried 5-3 with Aldersons Carpenter, Nelson and Raasch voting nay.

RESULT:	ADOPTED [5 TO 3]
MOVER:	James Boyd, Alderson
SECONDER:	Casey Nelson, Alderson
AYES:	Boyd, Crevier, Hansen, Jennings, Lueck
NAYS:	Dan Carpenter, Casey Nelson, Dean Raasch

9. Recommendation from the License Committee regarding the pre-hearing held on December 5, 2017 on the Operator's License issued to Jack M. Van Dyke, De Pere.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderson
SECONDER:	Dan Carpenter, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

10. Recommendation from the License Committee regarding the pre-hearing held on December 5, 2017 on the "Class B" Combination Liquor License issued to The Cover LLC (DBA The Longbranch), 334 Main Av.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

11. Recommendation from the License Committee regarding the pre-hearing held on December 5, 2017 on the Class "A" Fermented Malt Beverage License issued to Dolgencorp, LLC (DBA Dollar General), 805 Main Av.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderson
SECONDER:	Jonathon Hansen, Alderson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

12. Recommendation from the License Committee on an Application for a Temporary Premise Description Change for St. Norbert College.

Alderson Crevier abstained.

RESULT:	ADOPTED [7 TO 0]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Hansen, Jennings, Lueck, Nelson, Raasch
ABSTAIN:	Scott Crevier

13. Ordinance #17-22, Revising Chapter 54 De Pere Municipal Code (Building Code).

Building Inspector Dave Hongisto explained the change to accessory building size and the second story alteration changes.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

14. Ordinance #17-23, Repealing and Recreating Section 30-2(l) De Pere Municipal Code Regarding Private Vendor Permits in City Parks and Amending Section 106-4(c) De Pere Municipal Code Regarding Mobile Food Establishments in City Parks

Alderperson Crevier asked about the mobile food establishment zoning restrictions on schools. City Attorney Judy Schmidt-Lehman explained that they are prohibited unless the property owner allows the vendor on the property. Park Director Marty Kosobucki explained that the Board of Park Commissioners recommended to allow up to three vendors on the Riverwalk, but all other park spaces allow only one vendor. Discussion followed. Alderperson Raasch moved, seconded by Alderperson Crevier to amend the park regulations, paragraph one, to say "no more than three private vending permits per day shall be granted by the Board for any City park." Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

15. Ordinance #17-24, Repealing and Recreating Chapter 94 - Housing Code.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

16. Resolution #17-92, Approving Facade Improvement Project and Authorizing Disbursement of Grant (363 Main Avenue - Parcel WD-919)

Alderperson Crevier asked why peeling paint was allowed to be included in the facade grant application when it was applied prior to the application being submitted. City Attorney Judy Schmidt-Lehman explained that the facade grant guidelines do allow for improvements made 90 days prior to application.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

17. Resolution #17-93, Authorizing Fox River State Trail Winter Maintenance Cost Share Memorandum of Understanding Among the City of De Pere, the Village of Allouez, the City of Green Bay and Brown County.

Alderperson Crevier expressed his dislike of the cost share. Discussion followed.
Alderperson Carpenter asked that someone reach out to Brown County to see what the cost would be to do the rest of the trail in the City.

RESULT:	ADOPTED [7 TO 1]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Hansen, Jennings, Lueck, Nelson, Raasch
NAYS:	Scott Crevier

18. Resolution #17-94, Authorizing Extension of Agreement for Services Between the City of De Pere and Multi Media Channels, LLC

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

19. Resolution #17-95, Authorizing Master Services and Purchasing Agreement with Axon Inc. For Body Worn Cameras and Related Accessories

Alderperson Nelson moved, seconded by Alderperson Raasch to approve the agreement. Upon vote, motion carried unanimously. Police Chief Derek Beiderwieden came forward and explained that the price is \$23,704 and still under the \$25,000 budgeted amount. Alderperson Crevier moved, seconded by Alderperson Raasch to reconsider the item. Upon vote, motion carried unanimously. Alderperson Crevier moved, seconded by Alderperson Raasch to approve the agreement with the updated cost of \$23,705. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

20. Resolution #17-96, Authorizing Small Municipal and County Government Enterprise License Agreement (ELA) between the City of De Pere and Environmental Systems Research Institute, Inc. (ESRI)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

21. Resolution #17-97, Authorizing Extension of Agreement for Noxious Weed/Long Grass Cutting Between the City of De Pere and Lizer of Wisconsin, Inc.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

22. Resolution #17-98, Authorizing Second Extension of Agreement for Cleaning Services (Pro One - Municipal Service Center)

Alderperson Hansen asked what recourse the City has if quality issues are experienced again as in the past. City Attorney Judy Schmidt-Lehman explained that there is a 30 day notice to correct.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

23. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

24. Operator License Applications.

CITY OF DE PERE	
License Committee - December 5, 2017	
Previously Tabled Operator License Applications	
1	UPTHEGROVE, DONNA L.
New Operator License Applications	
1	ALWARDT, SHELBY L.
2	CHARD, REILLY A.
3	EWERT, LUKE J.
4	HUEBNER, NORA G.
5	KEMPFERT, COLLIN M.
6	KUDIRKO, PAUL S.
7	MC GUIRE, BRIANNA M.
8	PRICHARD, ASHLEY M.
9	SAGE, JENNIFER E.

Alderperson Boyd moved, seconded by Alderperson Carpenter to deny Previously Tabled Operator License Application #1 for Donna L. Upthegrove. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to approve Operator License Applications #1-9. Upon vote, motion carried unanimously.

25. Future Agenda Items.

Alderperson Carpenter asked that someone reach out to Brown County to see what the cost would be to do the rest of the trail in the City. Alderperson Hansen asked that the RDA review ways to make the facade improvement grant more attractive to businesses and provided the following examples: allow commercial property to apply for the grant

again after 10-15 years, increasing the amount of the grant per project, or increase the City share of the project.

26. Adjournment.

Aldersperson Crevier moved, seconded by Aldersperson Boyd to adjourn the meeting at 8:17 p.m.
Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer