



Historic Preservation Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Final Minutes

Monday, February 21, 2022

6:00 PM

Council Chambers and Virtual

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

Attendee Name	Title	Status	Arrived
Mike Fleck	Chairperson	Present	
Gene Hackbarth	Vice Chairperson	Present	
Jonathon Hansen	Aldersperson	Present	
Chris Renier	Commissioner	Excused	
Sue Sands	Commissioner	Present	
Adam Turriff	Commissioner	Present	
Joanne Vomastic-Muka	Commissioner	Present	

Also present: City Planner Peter Schleinz.

2. Approval of the minutes of the November 15, 2021 Historic Preservation Commission meeting.

Gene Hackbarth noted that on page 2 of the minutes, under agenda item 8, it should state " Peter stated that it is a potential site but there may have to be an agreement with the property owner to place the sign on private property.", instead of "they may have to be an agreement". Staff noted that the correction would be made.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Vice Chairperson
SECONDER:	Jonathon Hansen, Aldersperson
AYES:	Fleck, Hackbarth, Hansen, Sands, Turriff, Vomastic-Muka
EXCUSED:	Chris Renier

3. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Historic Preservation Commission. §6-3(f) DPMC

Gene Hackbarth noted that the WAHPC will be presenting awards of excellence at its annual meeting in April. He noted the five different award categories that will be presented. He wanted to make this known to the other HPC members in the event that anyone would be interested in making a nomination. He stated that April 5 is the deadline to submit nominations.

RESULT:	DISCUSSED
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4. Consideration and possible action about \$8,000 of the CLG Grant Project No. WI-21-10015 funds being redirected from a historic signage project and part of a historic nomination project to a Historic Walking Tour project.

City Planner Peter Schleinz provided a summary of the CLG Grant Project as it relates to the historic signage project started by Ald. Hansen. Signage is no longer an eligible expense. Also, one of the three residential sites for nomination is no longer eligible for nomination. Staff reacted quickly to see how else the \$8000 in funds could be used rather than losing the funds. Definitely De Pere proposed working with the City to develop a downtown walking tour to make use of the unused funds. The HPC needs to vote on

whether the changes of use in funds is acceptable. Peter provided a sample walking tour of historic buildings in the French Quarter of New Orleans. He noted that he is hoping to have it ready for release in May in time for Historic Preservation Month. Ald. Hansen asked if there will be any physical signage or only virtual. Peter replied that it is still being discussed by the committee but there is possible window signage showing the properties that are participating in the tour.

Peter explained that there are three parts to his agenda item:

A. Direct staff to notify the property owner at 1218 Fox River Drive that they are no longer eligible. Gene Hackbarth motioned, seconded by Ald. Hansen, to approve the motion. Upon vote, motion carried unanimously. Sue Sands why the house is no longer eligible. Peter replied that the views from the street looked ok, but behind the house, there were modifications to the structure that changed it's eligibility. The other two properties are still interested and the consultant is moving ahead with the project.

B. Assist Ald. Hansen with final wrap-up decisions about the historic signage project so that the project can be completion-ready when needed. Ald. Hansen highlighted the location options. He thanked Gene & Sue for their work on the committee. He asked for feedback from the members on the proposed locations and mentioned a few different funding options for this project. He requested feedback regarding the sign design/style and provided examples. Ald. Hansen preferred the style of the first 3 options. Gene Hackbarth stated that the top left sign is his preference, with the City logo on the sign. Sue Sands stated that pedestal signs might catch people's eyes more than a regular street sign design. Adam Turriff noted that he prefers a purely vertical sign which would possibly be easier to read than a slanted sign. Adam Turriff moved, seconded by Gene Hackbarth, to approve the sign locations. Upon vote, motion carried unanimously.

C. Discuss the historic walking tour and whether everyone is in agreement of using the funds for this project. Also, discuss if any specific HPC members are individually interested in participating in the creation of the walking tour. Adam Turriff moved, seconded by Gene Hackbarth, to redirect the \$8000 grant funds for the walking tour. Upon vote, motion carried unanimously. Ald. Hansen stated that he is interested in participating in the walking tour project. Gene Hackbarth stated that he would serve as a volunteer on the day of the walking tour to help out.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gene Hackbarth, Vice Chairperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Fleck, Hackbarth, Hansen, Sands, Turriff, Vomastic-Muka
EXCUSED:	Chris Renier

5. Consideration and possible action on the local nomination of seven properties (residential, office, retail, and college), and the state and national nomination of three properties (office, residential) as historic in the City of De Pere. Presented by Vice-Chair Gene Hackbarth.

Gene Hackbarth would like to encourage property owners who are already on the state & national registers to list their property locally. Staff identified that the purpose of this item is two-fold:

1. To inquire if certain property owners are interested in being listed locally as historic, educating the property owners about the benefits of designation and the requirements for a Certificate of Appropriateness for property modifications.
2. To inquire if certain property owners are interested in being nominated state and nationally as historic, using a Wisconsin Historic Society sub-grant.

Staff noted that all 3 historic site names on the second page are incorrect, but the addresses, property use and designations are correct. Ald. Hansen asked if the old library could be added to the list. Peter suggested waiting until next year to inquire about the library again since the former library property owner never replied to a few letters that the HPC already sent him. Ald. Hansen moved, seconded by Adam Turriff, to approve the list of local, state & national candidates and have staff reach out the property owners. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Adam Turriff, Commissioner
AYES:	Fleck, Hackbarth, Hansen, Sands, Turriff, Vomastic-Muka
EXCUSED:	Chris Renier

6. Consideration and possible action on reserving space at St Norbert College for an HPC informational seminar for homeowners conducted by Wisconsin Historical Society Staff and DPHPC members on May 16, 2022 (time to be determined). Presented by Vice-Chair Gene Hackbarth.

Gene Hackbarth stated that he has spoken with both Jason Tish with the Wisconsin Historical Society and Paul Porter, who is the architect that works with property owners in this region of the state for any tax credit projects. Gene noted that they are both available to meet on May 16. Gene would like to work on reserving space at St Norbert College to provide an informational seminar to the public. Ald. Hansen made a motion, seconded by Sue Sands, for staff and/or Gene to reach out to St Norbert College to reserve space for May 16, 2022. Adam Turriff suggested partnering with Definitely De Pere to help promote the event and also notify other organizations, such as the City of Green Bay and the Village of Allouez to help promote the event. City Planner Peter Schleinz asked what the turnout in the past has been. Gene stated that 85-90 people have attended a similar event in the past. Ald. Hansen suggested sending a mailer to all property owners in De Pere who are listed on the state and national registers. Peter asked if the presentation would be given by the HPC members or by the Wisconsin Historical Society. Gene stated that in the past, the Mayor provided an introduction of the state historical society staff, who would facilitate the presentation. Ald. Hansen moved, seconded by Sue Sands, to reserve space at St Norbert College for the informational seminar. Upon vote, motion carried unanimously. Gene suggested a start time of 5 or 6 pm. Ald. Hansen agreed with a start time of 6 pm to allow for people who work till 5 pm to be able to attend. Gene added that there would not be any cost for the Wisconsin Historical Society members to attend, but there might be some cost for the room rental, which will be determined.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Sue Sands, Commissioner
AYES:	Fleck, Hackbarth, Hansen, Sands, Turriff, Vomastic-Muka
EXCUSED:	Chris Renier

Adjournment

Adam Turriff moved, seconded by Ald. Hansen to adjourn the meeting at 6:55 PM. Upon vote, motion carried unanimously

Respectfully submitted,
Kelly Barker