



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Wednesday, February 22, 2017

7:30 PM

De Pere City Hall Council Chambers

1. Call to order. The Common Council meeting was called to order on February 22, 2017 at 7:30 PM, De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI.

Attendee Name	Title	Status	Arrived
Michael J. Walsh	Mayor	Present	
James Boyd	Alderman	Present	
Dan Carpenter	Alderman	Present	
Scott Crevier	Alderman	Present	
Michael Donovan	Alderman	Present	
Ryan Jennings	Alderman	Present	
Larry Lueck	Alderman	Excused	
Dean Raasch	Alderman	Present	
Lisa Rafferty	Alderman	Excused	

2. Pledge of allegiance to the Flag.
3. Approval of the Minutes of the February 7, 2017 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderman
SECONDER:	Dean Raasch, Alderman
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Raasch
EXCUSED:	Larry Lueck, Lisa Rafferty

4. A Public Hearing on a Conditional Use Permit to allow indoor recreational use and building in the I-3 General Industrial Zoning District
 - A. Notice of Public Hearing.

Deputy Clerk-Treasurer Carey Danen announced that the public hearing was published in the Green Bay Press-Gazette on February 13, 2017.
 - B. Recommendation from the Plan Commission.

Economic Development and Planning Director Kim Flom stated that the Plan Commission voted unanimously to recommend approval of the conditional use request.
 - C. Resolution #17-08, Authorizing and Approving a Conditional Use Permit (Parcels WD-L179-3, WD-L179-4 and WD-L179-5-1).

The Mayor declared the public hearing open; no one wished to speak so he declared the public hearing closed and entertained a motion.
Economic Development and Planning Director Kim Flom confirmed that there will be no access from this property to Southbridge Road.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Raasch
EXCUSED:	Larry Lueck, Lisa Rafferty

5. A Public Hearing on the rezoning of Parcels R-20 (2100 block S. Broadway St.), D-393-3, D-394, D-409, D-411-1, D-411-2 and D-393-4 (2000 block Heritage Rd.).

A. Notice of Public Hearing.

Deputy Clerk-Treasurer Carey Danen announced that the public hearing was published in the Green Bay Press-Gazette on February 6 and February 13, 2017.

B. Recommendation from the Plan Commission.

Economic Development and Planning Director Kim Flom stated that the Plan Commission recommended approval of the rezone request with a vote of 5-0. She pointed out that the only difference between the temporary and permanent zoning classification is the addition of a conservancy designation for one of the parcels.

- C. Ordinance #17-03, Final Zoning of Annexed Property (Parcels R-20, D-393-3, D-394, D-409, D-411-1, D-411-2 and D-393-4).

The Mayor declared the public hearing open; no one wished to speak so he declared the public hearing closed and entertained a motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Raasch
EXCUSED:	Larry Lueck, Lisa Rafferty

6. A Public Hearing on the rezoning of Parcel WD-1379 (200 block American Boulevard).

A. Notice of Public Hearing.

Deputy Clerk-Treasurer Carey Danen announced that the public hearing was published in the Green Bay Press-Gazette on February 6 and February 13, 2017.

B. Recommendation from the Plan Commission.

Economic Development and Planning Director Kim Flom stated that the Plan Commission voted unanimously to recommend approval of the rezone request.

- C. Ordinance #17-04, Rezoning Certain Property (Parcel WD-1379).

The Mayor declared the public hearing open; no one wished to speak so he declared the public hearing closed and entertained a motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Raasch
EXCUSED:	Larry Lueck, Lisa Rafferty

7. Public comment upon matters not on the agenda or other announcements. None.
8. Recommendation from the Board of Public Works to Award the "Alternate Bid" for Dumpster Enclosure Construction to RJM Construction, LLC in the amount of \$48,500.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Raasch
EXCUSED:	Larry Lueck, Lisa Rafferty

9. Recommendation from the Plan Commission regarding land designation and location for future Fire Station #3.

Economic Development and Planning Director Kim Flom explained that at this time staff is asking that a "hold" be placed on this parcel, and that it is not 100% confirmed as the site of the future fire station. Discussion followed regarding potential feedback from neighboring residential property owners and the notification process in the future if the site would be selected.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Raasch
EXCUSED:	Larry Lueck, Lisa Rafferty

10. Resolution #17-09, Authorizing State/Municipal Agreement Revisions (#2) for Allard Street and Revisions (#3) for Erie Street and Helena Street Improvement Projects.

Public Works Director Scott Thoresen provided additional explanation of the grant program to Council members. Alderperson Jennings complimented staff on the savings achieved by utilizing the grant program.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Raasch
EXCUSED:	Larry Lueck, Lisa Rafferty

11. Resolution #17-10, Authorizing Agreement for Consulting Services Between the City of De Pere and Robert W. Baird & Co. Incorporated (Creation of TID #13).

Economic Development and Planning Director Kim Flom reported that all surrounding property owners have been notified and have seen the preliminary roundabout design. Discussion followed regarding concerns expressed by some businesses regarding access and potential loss of parking, and the steps staff has taken to address those concerns. Kim

also reported that the State has signed off on the traffic modeling used in the preliminary design; staff is still waiting for confirmation of the access request submitted to the State.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Raasch
EXCUSED:	Larry Lueck, Lisa Rafferty

12. Resolution #17-11, Authorizing Agreement Between City of De Pere, Saint Norbert College, Inc. and Downtown De Pere Inc. (Downtown De Pere Promotional Video).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Raasch
EXCUSED:	Larry Lueck, Lisa Rafferty

13. Resolution #17-12, Authorizing Tax Collection Agreement between Brown County Treasurer and City of De Pere (December 2017 - February 2018). (Referred back to staff 1/17/17)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Raasch
EXCUSED:	Larry Lueck, Lisa Rafferty

14. Resolution #17-13, Authorizing Plan Management Agreement for Administrative Services between Humana Insurance Company and the City of De Pere (Dental Administrative Services Agreement).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Raasch
EXCUSED:	Larry Lueck, Lisa Rafferty

15. Resolution #17-14, Authorizing Plan Adoption and Service Agreements Between the City of De Pere and Employee Benefits Corporation (EBC) for BEST, HRA and COBRA Secure Services.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Raasch
EXCUSED:	Larry Lueck, Lisa Rafferty

16. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Donovan, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Donovan, Jennings, Raasch
EXCUSED:	Larry Lueck, Lisa Rafferty

17. Operator License Applications.

Alderperson Raasch moved, seconded by Alderperson Boyd, to deny Previously Tabled Operator License Application #1. Upon vote, motion carried unanimously.

Alderperson Raasch moved, seconded by Alderperson Carpenter, to approve Operator License Applications #1, 2, 4-6, 8-12 and to table Operator License Applications #3 & 7. Upon vote, motion carried unanimously.

18. Future Agenda Items

Alderperson Raasch requested clarification on the approval process for temporary Class "B"/"Class B" retailer's licenses.

19. Adjournment.

Alderperson Crevier moved, seconded by Alderperson Carpenter to adjourn the meeting at 8:09 PM. Upon vote, motion carried unanimously.

Respectfully submitted,

Carey Danen, Deputy Clerk-Treasurer