



Police and Fire Commission

335 South Broadway
De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Tuesday, February 24, 2015

8:30 AM

De Pere City Hall Riverview Room

Call to Order

The meeting was called to order at 8:30 AM by Commission President Ted Penn

Attendee Name	Title	Status	Arrived
Carolyn Jahns	Commissioner	Excused	
Joseph Schinkten	Commissioner	Present	
Ted Penn	Commission President	Present	
Jeffrey Ritter	Commissioner	Present	
Maureen VandenHogen	Commissioner	Present	

Also present: Human Resources Director Shannon Metzler and Fire Chief Dennis Rubin.

2. Minutes of the December 17, 2014 Meeting of the Police and Fire Commission.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeffrey Ritter, Commissioner
SECONDER:	Joseph Schinkten, Commissioner
AYES:	Joseph Schinkten, Ted Penn, Jeffrey Ritter, Maureen Vanden Hogen
EXCUSED:	Carolyn Jahns

3. Final Oral Exam - Assistant Fire Chief.

Moved by Commissioner Joe Schinkten to go into closed session. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried on a roll call vote.

Moved by Commissioner Joe Schinkten to resume in open session. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried on a roll call vote.

4. Future agenda items.

None.

5. Adjournment.

Motion was made by Commissioner Maureen Vanden Hogen to adjourn meeting at 2:00 p.m. Motion seconded by Commissioner Jeffrey Ritter. Motion carried.

Reconvene at 4:15 p.m.

Motion was made by Commissioner Joseph Schinkten to reconvene at 4:15 p.m. Motion Seconded by Commissioner Maureen Vanden Hogen. Motion carried.

6. Discuss Assistant Fire Chief oral interview and assessment center results.

Moved by Commissioner Joseph Schinkten to go into closed session. Motion seconded by Commissioner Maureen Vanden Hogen. Motion carried on a roll call vote.

Moved by Commissioner Joseph Schinkten to resume in open session. Motion seconded by Commissioner Jeffrey Ritter. Motion carried on a roll call vote.

7. Confirmation of appointment to position of Assistant Fire Chief.

Appointment of Alan Matzke to position of Assistant Fire Chief.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeffrey Ritter, Commissioner
SECONDER:	Maureen Vanden Hogen, Commissioner
AYES:	Joseph Schinkten, Ted Penn, Jeffrey Ritter, Maureen Vanden Hogen
EXCUSED:	Carolyn Jahns

8. Adjournment.

Motion was made by Commission President Ted Penn to adjourn the meeting at 4:55 p.m. Motion seconded by Commissioner Joseph Schinkten. Motion carried.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:
Police and Fire Commission
Mayor
Common Council
Human Resources Director
Chief of Police
Fire Chief
City Administrator
City Attorney
Bulletin Boards
Library/News Media

Respectfully submitted,
Lisa Renier