



Redevelopment Authority

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Final Minutes

Monday, February 25, 2019

6:00 PM

De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Chairman Ted Penn

Attendee Name	Title	Status	Arrived
Jerry Henrigillis	Board Member	Present	
Carol Karls	Board Member	Present	
Ted Penn	Chairman	Present	
Tina Quigley	Board Member	Excused	
Lisa VandenAvond	Board Member	Excused	
Joe Van Deurzen	Board Member	Present	
Julie Van Straten	Vice Chair	Excused	

Also present: Development Services Director Kim Flom, City Attorney Judy Schmidt-Lehman and members of the public.

2. Approval of the minutes of the November 26, 2018 Redevelopment Authority meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Van Deurzen, Board Member
SECONDER:	Carol Karls, Board Member
AYES:	Jerry Henrigillis, Carol Karls, Ted Penn, Joe Van Deurzen
EXCUSED:	Tina Quigley, Lisa VandenAvond, Julie Van Straten

3. Review Facade Grant request for 320 Main Avenue (Parcel WD-369), submitted by Bridget O'Connor. *

Development Services Director Kim Flom provided a summary of the facade grant request for 320 Main Avenue, submitted by Bridget O'Connor. She noted that the funds will be primary used for maintenance so there will not be a huge change in the aesthetic appearance of the building. The grant maximum for this building is \$30,000, but the applicant is requesting approximately \$10,000 at this time. Kim noted that one of the expenses is for two planters, which may be a questionable expense by the RDA since the planters are an item which could be removed to another location by the owner. Planters are not listed as either eligible or ineligible expenses; therefore they should be reviewed on a case by case basis. Joe Van Deurzen moved, seconded by Jerry Henrigillis, to open the meeting for discussion. Bridget O'Connor addressed the board, stating that her intent for the facade grant is to use the money to help enhance the curb appeal of the building. She stated that the planters will not be bolted to the facade or the building, but will be placed on either side of the door permanently, and she has no intent to move them. Other proposed expenses include new awnings, iron work and some general maintenance of the building. Carol Karl asked if the facade grant guidelines state that personal property cannot be included. Kim replied that in instances where the RDA has approved items like landscaping or temporary fencing, they have been included with other approved facade grant items. Joe Van Deurzen asked if the tenants have been retained since Bridget bought the building. Bridget replied that the building is full, all spaces are rented. Joe Van Deurzen moved, seconded by Carol Karls, to go back to regular order. Jerry Henrigillis moved, seconded by Carol Karls, to approve the facade grant, up to

\$10,593.63. Upon vote, motion carried unanimously. The facade grant request will be forwarded to Common Council for final approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Van Deurzen, Board Member
SECONDER:	Carol Karls, Board Member
AYES:	Jerry Henrigillis, Carol Karls, Ted Penn, Joe Van Deurzen
EXCUSED:	Tina Quigley, Lisa VandenAvond, Julie Van Straten

4. Resolution RDA #19-01 Authorizing Amendment to Redevelopment Agreement Between the City of De Pere, the Redevelopment Authority of the City of De Pere and St. Norbert College (Kress Inn Redevelopment and Termination Date of Agreement).*

Joe Van Deurzen moved, seconded by Ted Penn to close the meeting at 6:22 pm. Upon roll call vote, motion carried unanimously.

Joe Van Deurzen moved, seconded by Carol Karls, to open the meeting at 6:28 pm. Upon roll call vote, motion carried unanimously.

Joe Van Deurzen moved, seconded by Carol Karls, to approve Resolution RDA #19-01. Upon vote, motion carried unanimously. The Amendment will be reviewed by the Common Council at its March 5, 2019 meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Van Deurzen, Board Member
SECONDER:	Carol Karls, Board Member
AYES:	Jerry Henrigillis, Carol Karls, Ted Penn, Joe Van Deurzen
EXCUSED:	Tina Quigley, Lisa VandenAvond, Julie Van Straten

Adjournment

Joe Van Deurzen moved, seconded by Carol Karls, to adjourn the meeting at 6:30 pm. Upon vote, motion carried unanimously.

Respectfully submitted,
Kelly Barker