



Police and Fire Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Agenda

Friday, February 25, 2022

8:00 AM

GoToMeeting

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Police and Fire Commission** of the City of De Pere will be held on **February 25, 2022 at 8:00 AM.**

This meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either:

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/DePere>

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

*****THIS MEETING WILL NOT BE HELD IN PERSON.*****

I. Call to Order

1. Roll Call.
2. Public comment upon matters not on the agenda. Comments made during the public comment period shall
3. Creation of Firefighter Eligibility List.
4. Confirmation to the Appointment of a Firefighter.
PLEASE TAKE NOTICE, that pursuant to Sections 19.85(1)(c) and (e), Wisconsin Statutes, the Commission may convene in closed session to discuss employment of any public person over which the Commission has jurisdiction or exercises responsibility.
5. Confirmation to the Appointment of a Fire Lieutenant.
The Commission may then reconvene in open session to announce any action taken in closed session or for such other matters as are authorized by law.
6. Future agenda items.
7. Adjournment.

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:
Police and Fire Commission

Mayor
Common Council
Human Resources Director
Chief of Police
Fire Chief
City Administrator
City Attorney
Bulletin Boards
Library/News Media



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: February 25, 2022

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Public comment upon matters not on the agenda. Comments made during the public comment period shall



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: February 25, 2022

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Creation of Firefighter Eligibility List.



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: February 25, 2022

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Confirmation to the Appointment of a Firefighter.

ATTACHMENTS:

- 2022.02.25 Police & Fire Commission - Memo Recommendation for FF (Kuchelmeister) (PDF)

Memo



To: Members of the Police & Fire Commission
From: Alan Matzke, Fire Chief *AM*
Date: February 23, 2022
Re: Fire Department Firefighter Position

De Pere Fire Rescue seeks to fill a Firefighter vacancy opened by the retirement of Battalion Chief Luke Pasterski.

De Pere Fire Rescue has a very successful Paid-on-Premise Firefighter program. With this program, we have part-time staff that work shifts integrated with our full-time staff during times of high census. This program is a terrific training opportunity and works like an internship, where both the employee and the organization get a chance to try each other out if any full-time positions become open.

De Pere Fire Rescue was fortunate to have six of our Paid-on-Premise Firefighters apply for the open position of full-time firefighter. All six candidates are competent and capable; however, based on work history, professionalism, and attitude, I am recommending William Kuchelmeister for the position.

Thank you for your consideration of my request. If more information is needed, please don't hesitate to ask.



City of De Pere, Wisconsin

Request For Police and Fire Commission Action

MEETING DATE: February 25, 2022

DEPARTMENT: Human Resources

FROM: Kay Lenzen

SUBJECT: Confirmation to the Appointment of a Fire Lieutenant.

ATTACHMENTS:

- 2022.02.25 Police & Fire Commission - Memo Recommendation to Fire LT (Young) (PDF)

Memo

To: Members of the Police & Fire Commission
From: Alan Matzke, Fire Chief
Date: February 18, 2022
Re: Fire Department Lieutenant Promotion



De Pere Fire Rescue seeks to fill a Lieutenant vacancy opened by the promotion of Tom Nelson.

De Pere Fire Rescue held a promotional process for the position of Lieutenant on December 6, 2021. Three candidates from within the department applied for the position and were subjected to a written test. All three candidates scored the minimum score of 70% and proceeded to the next step in the process, which was a comprehensive assessment center.

The assessment center exercise explored the candidate's work history, work ethic, aptitude, experience and qualifications. Based on the results of the assessments, the top candidate was Joe Young. I am recommending him for the position of Fire Lieutenant.

Thank you for your consideration of this request. If you have any questions, please don't hesitate to ask.