



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, March 6, 2018

7:30 PM

De Pere City Hall Council Chambers

1. Call to Order: the meeting was called to order at 7:30 PM by Mayor Walsh.

Attendee Name	Title	Status
Michael J. Walsh	Mayor	Present
James Boyd	Aldersperson	Present
Dan Carpenter	Aldersperson	Present
Scott Crevier	Aldersperson	Present
Jonathon Hansen	Aldersperson	Present
Ryan Jennings	Aldersperson	Present
Larry Lueck	Aldersperson	Present
Casey Nelson	Aldersperson	Present
Dean Raasch	Aldersperson	Present

2. Pledge of Allegiance to the Flag.
3. Approval of the Minutes of the January 30, 2018 Special Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Aldersperson
SECONDER:	Casey Nelson, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

4. Approval of the Minutes of the February 21, 2018 Common Council Meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Jonathon Hansen, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

5. Public comment upon matters not on the agenda and other announcements.

Aldersperson Hansen thanked the Public Works department for their work with snow removal all winter.

6. Review 2015 Washington Street Improvement Review

City Engineer Eric Rakers and Public Works Director Scott Thoresen reviewed the memo included in the packet. Eric reviewed the issues they were having on Washington Street prior to the reconstruction of Washington Street in 2015. He reviewed the changes implemented: the sidewalk along Washington Street to make Ontario more attractive for parking, rerouting Washington Street from Merrill to Ontario, and the parking lanes put in on the east side of Washington Street. They revisited the site in late February 2018 and reviewed the car and pedestrian traffic. They had discussion with the crossing guards there and have identified some issues that remain. Discussion followed. Engineering will discuss ongoing issues with the Police Department. Aldersperson Hansen asked if red reflective tape could be placed on stop signs at Merrill and Jordan to increase visibility.

7. Recommendation from the Board of Park Commissioner's to Approve Donation of a Little Free Library at Kelly Danen Park by Girl Scout Troop 4679

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

8. Recommendation from the Board of Park Commissioners to Award the Contract for Project 18 -12 Voyageur Park Playground surfacing to Bluemels in the amount of \$113,688.00

Parks Director Marty Kosobucki reported that the surfacing will be completed before May 17 and that the funds for this project were budgeted for in 2018.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

9. Recommendation from the Board of Park Commissioners to Accept the Donation of a Dog Waste Can at the Old Bridge Approach Green Space.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

10. Recommendation from the Board of Park Commissioners to Approve \$500 Donation from De Pere Optimist Club for Summer Day Camp T-Shirts

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

11. Recommendation from the Board of Public Works to Award of Contract for Project 18-04 Main and Lawrence Roundabout Construction to Triple P, Inc. dba Peters Concrete Company in the amount of \$1,845,668.10.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

12. Recommendation from Plan Commission to approve the proposed 15 Lot Final Plat of "Southbridge Estates First Addition" at 1700 BLK Bridge Port Lane (Parcel WD-L183-5). Submitted by Jim Boyea, Best Built INC.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Larry Lueck, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

13. Recommendation from Plan Commission to approve a Proposed Extraterritorial Two Lot Certified Survey Map at 1445 Viking Lane in the Town of Ledgeview (Parcel D-77). Submitted by Richard A. Huxford, PLS.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

14. Ordinance #18-06, Amending Section 9-1 De Pere Municipal Code (Non-Discrimination in Housing, Public Accommodation and Employment) by Incorporating Statutory Language Pertaining to Public Accommodations (second reading required)

Alderperson Lueck inquired about changes to the ordinance when state statute changes; City Attorney Judy Schmidt-Lehman explained that the ordinance is written to include changes but that the law department works annually to identify ordinances with outdated statute information. Discussion followed regarding definitions.

RESULT:	ADOPTED [5-4]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Hansen, Jennings, Nelson, Mayor Walsh
NAYS:	Carpenter, Crevier, Lueck, Raasch

15. Ordinance #18-08 Amending §150-22 and Schedule G Thereto, De Pere Municipal Code, Regarding Traffic Regulations

City Attorney Judy Schmidt-Lehman explained the handicap parking section; state statute determines who can park in and use the handicap parking areas.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

16. Resolution #18-16 Authorizing Second Amendment to License Agreement Between the City of De Pere and Fox River Boat Holding Company, LLC.

Parks Director Mary Kosobucki explained that the trailer will be parked there for the duration of the boat's season on a daily basis.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

17. Resolution #18-17 Supporting the Village of Ashwaubenon's Application for a Wisconsin Department of Transportation (WisDOT) Transportation Alternatives Program (TAP) Grant for Bicycle and Pedestrian Improvements on West Main Avenue

Public Works Director Scott Thoresen explained that the improvements will consist of bike lanes and sidewalks.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

18. Resolution #18-18 Authorizing Agreement for Consulting Services Between the City of De Pere and Duncan Associates (Zoning Code Rewrite).

Development Services Director Kim Flom shared funding sources for the zoning code rewrite. Discussion followed regarding Municode and the ability to use a graphic-rich code with their software.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Larry Lueck, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

19. Resolution #18-19 Regarding the Vacation of a Public Thoroughfare (Walkway Easement from Quinnette Lane to Merrill Street, Adjacent to Parcels ED-1129-Q-32 & ED-1129-Q-31) (Refer to Public Hearing)

Alderperson Raasch moved, seconded by Alderperson Boyd to refer the vacation to a public hearing. Upon vote, motion carried unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

20. Operator License Applications.

Alderperson Boyd moved, seconded by Alderperson Hansen to approve Previously Tabled Operator License Applications #1 and 2. Upon vote, motion carried unanimously. Alderperson Boyd moved, seconded by Alderperson Carpenter to approve Temporary Operator License Applications #1-3. Upon vote, motion carried unanimously. Alderperson Boyd moved, seconded by Alderperson Hansen to approve Operator License Applications #1-9. Upon vote, motion carried unanimously.

21. Voucher Approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Lueck, Nelson, Raasch

22. Future Agenda Items.

Alderperson Hansen requested that allowing overnight parking in the summer be revisited by the Traffic and Safety Committee.

23. City Administrator Annual Performance Appraisal.

Alderson Crevier moved, seconded by Alderson Nelson to close the meeting at 8:28 p.m.

Upon roll call vote, motion carried unanimously.

Alderson Nelson moved, seconded by Alderson Crevier to open the meeting. Upon roll call vote, motion carried unanimously. Alderson Nelson moved, seconded by Alderson Crevier to increase the City Administrator's salary by 5.56%. Upon vote, motion carried unanimously.

24. Adjournment. Alderson Carpenter moved, seconded by Alderson Hansen to adjourn the meeting at 9:51 p.m. Upon vote, motion carried unanimously.

Respectfully submitted,

Shana Ledvina, Clerk-Treasurer