



Board of Public Works

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Monday, March 7, 2016

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by

Attendee Name	Title	Status	Arrived
Kevin Bauer	Aldersperson	Present	
James Boyd	Aldersperson	Present	
Jim Kneiszel	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, Kim Flom, Economic Development & Planning Director, and Pam Denis. Recording Secretary.

2. Public Hearing to Levy Special Assessments.

A. Notice of Public Hearing.

Administrative Assistant Pam Denis announced that the public hearing was published in the Green Bay Press Gazette on February 19, 2016.

B. Recommendation from the Board of Public Works.

Eric Rakers, City Engineer, stated that the Board of Public Works recommended approval of the special assessments for storm sewer main and/or laterals.

C. Resolution BOPW #16-01, Final Resolution Authorizing Levying Special Assessments for Storm Sewer and/or Laterals on Project 16-02 Street Reconstruction.

Mayor Walsh declared the public hearing open at 7:34pm.

Peter Blashka stated that after talking with neighbors, he felt people didn't understand what was going on.

He questioned whether water had been tested and what types of pipes were in use.

Mayor Walsh declared the public hearing closed at 7:37pm and entertained a motion. Discussion followed. City Engineer Rakers explained that the water main is cast iron and the water services are likely copper or galvanized steel. The services will be replaced to the curb stop with brand new pipes. He explained that if they find a leak, they would notify property owners of the need to fix it. They are not finding lead services. If the lead service is found where the new pipe is being connected, the property owner will be notified. City Engineer Rakers stated that several letters have been sent to the property owners and a public information meeting was held to inform property owners.

Aldersperson Bauer moved to approve the Final Resolution #16-01 for levying special assessments for storm sewer and/or laterals on Project 16-02, Boyd seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Kneiszel, Raasch, Walsh

II. Public Comment

None

III. Items

1. Approval of BOPW February 8, 2016 Meeting Minutes.

Mayor Walsh moved to approve the Board of Public Works February 8, 2016 meeting minutes, Alderperson Bauer seconded the motion. Upon vote the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Kevin Bauer, Alderperson
AYES:	Bauer, Boyd, Kneiszel, Raasch, Walsh

2. Consider Preliminary Resolution for Special Assessments for Sanitary Sewer, Water Main, Storm Sewer, and Storm Water Management - Richco Road*

Alderperson Bauer moved to approve the preliminary special assessment resolution for utility construction on Richco Road to be forwarded to Common Council, Mayor Walsh seconded the motion. Upon the vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Bauer, Boyd, Kneiszel, Raasch, Walsh

3. Consider Trailside Estates Bid Results and Approval. *

Alderperson Kneiszel moved to approve the sale of 741 Killarny Trail (ED-2688) for \$31,500, Alderperson Boyd seconded the motion. Discussion followed, including why there wasn't any interest in the other lots for sale. Economic Development & Planning Director, Kim Flom, explained that it could have been the timing or the requirement of closing in 30 days with full payment and no financing. **Upon vote, the motion passed.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Kneiszel, Raasch, Walsh

4. Consider 2015 Annual Report for the Wisconsin Department of Natural Resources MS4 General Permit*

Eric Rakers, City Engineer, presented the annual submittal of the Wisconsin Department of Natural Resources' (WDNR) MS4 General Permit, which is a stormwater permit that provides a summary to the WDNR of the various components of the City's stormwater program. **Mayor Walsh moved to approve the 2015 Annual Report for the MS4**

General Permit for submittal to the WDNR, Alderperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Kneisel, Raasch, Walsh

5. Consider Hydrant Painting Contract*

Scott Thoresen, Director of Public Works, presented the various proposals that were received for the hydrant painting contract. He stated that this will be the third and final year of repainting hydrants and painting caps to match the fire code. A joint bid was sought from a consortium of municipalities to help reduce cost. **Mayor Walsh moved to award the hydrant painting contract to Ferguson Waterworks Services of Appleton, Wisconsin. Discussion followed. Upon vote, the motion passed.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Kneisel, Raasch, Walsh

6. Consider Engineering Technical Services Regarding Installation of AT&T's Wireless Antennae Facilities on Matthew Water Tower*

Scott Thoresen, Director of Public Works, presented the request from AT&T to upgrade their wireless facilities on the Matthew Street Tower. He explained that Dixon Engineering would perform engineering technical services for the City to make sure that there was no impact to the City's water tower. AT&T pays for the technical services. **Alderperson Raash moved to approve hiring Dixon Engineering to perform the technical services, Alderperson Boyd seconded the motion. Upon vote the motion passed.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Kneisel, Raasch, Walsh

7. Consider Engineering Technical Services Regarding Installation of AT&T's Wireless Antennae Facilities on Merrill Water Tower*

Alderperson Raash moved to approve hiring Dixon Engineering to perform the technical services, Alderperson Boyd seconded the motion. Upon vote the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Kneisel, Raasch, Walsh

8. Consider Resolution Authorizing a Petition to the Office of the Commissioner of Railroads - Fortune*

Eric Rakers, City Engineer, presented a resolution to authorize a petition to the Office of Commissioner of Railroads to establish Venture Avenue as an at-grade railroad crossing.

Aldersperson Bauer moved to approve the resolution, Aldersperson Kneiszel seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Aldersperson
SECONDER:	Jim Kneiszel, Aldersperson
AYES:	Bauer, Boyd, Kneiszel, Raasch, Walsh

9. Consider Quote for 2016 Materials Testing and Soil Borings*

Eric Rakers, City Engineer, presented the proposals that were received for materials testing and soil borings for the City's 2016 construction projects. **Mayor Walsh moved to accept the quote from BATC for the Material Testing estimated at \$34,327.30 and the quote from RVT, estimated at \$975.00, Aldersperson Kneiszel seconded the motion. Upon vote, the motion passed.**

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Jim Kneiszel, Aldersperson
AYES:	Bauer, Boyd, Kneiszel, Raasch, Walsh

10. Consider Award of Contract for Project 16-02 Street Reconstruction.*

Aldersperson Kneiszel moved to award the bid to Jossart Brothers, Inc. in the amount of \$2,459,111.00 for Project 16-02 Street Reconstruction, Aldersperson Boyd seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Kneiszel, Aldersperson
SECONDER:	James Boyd, Aldersperson
AYES:	Bauer, Boyd, Kneiszel, Raasch, Walsh

11. Consider Award for Project 16-14 Optimist Ball Diamond Relocation.*

Aldersperson Kneiszel moved to award the Base Bid plus Alternate to Peters Concrete Company in the amount of \$229,189.50 for Project 16-14 Optimist Ball Diamond Relocation, Aldersperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Kneiszel, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Bauer, Boyd, Kneiszel, Raasch, Walsh

12. Consider Award for Project 16-15 Sewer Cleaning & Televising*

Aldersperson Raasch moved to award the bid to Speedy Clean Drain and Sewer in the amount of \$43,474.00 for Project 16-15 Sewer Cleaning and Televising, Aldersperson Kneiszel seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Bauer, Boyd, Kneiszel, Raasch, Walsh

IV. Future Agenda Items

None

V. Adjournment

Mayor Walsh moved to adjourn the Board of Public Works meeting, Alderperson Raasch seconded the motion. Upon vote the motion passed and the meeting was adjourned at 8:04 pm.

Respectfully submitted,
Pam Denis