



Board of Public Works

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Monday, December 7, 2015

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
Kevin Bauer	Alderman	Present	
James Boyd	Alderman	Present	
Jim Kneiszel	Alderman	Present	
Dean Raasch	Alderman	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, Larry Delo, City Administrator, Joe Zegers, Finance Director, Lisa Rafferty, Alderman, Debbie Zierson, Recording Secretary.

II. Public Comment

None

III. Items

1. Approval of Board of Public Works November 9, 2015 Meeting Minutes.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderman
SECONDER:	Michael J. Walsh, Mayor
AYES:	Bauer, Boyd, Kneiszel, Raasch, Walsh

2. 2015 - 2016 Sewer Rate Study*

Joe Zegers the Finance Director and Mike Schenk from Schenk SC spoke with the Board in reference to the Sewer Rate Study. Joe and Mike went through the highlights of the study and explained the rate increase. They took questions from the Board in reference to the Sewer Rate Study. Larry Delo also spoke with the board in reference to the Sewer Rate Study and gave some history about the rates.

Kevin Bauer made a motion to approve the Sewer Rate increase by 12.07%, seconded by Jim Kneiszel. Upon vote, the motion passed.

RESULT:	ADOPTED AS AMENDED [4 TO 1]
MOVER:	Kevin Bauer, Alderman
SECONDER:	Jim Kneiszel, Alderman
AYES:	Kevin Bauer, James Boyd, Jim Kneiszel, Michael J. Walsh
NAYS:	Dean Raasch

3. Consider Resolution for Mailbox Reimbursement*

Mayor Michael Walsh made a motion to open the meeting at 8:10 p.m., seconded by Dean Raasch. Upon vote, the motion passed.

Michael VanRoy spoke with the board in reference to his concerns about the mailbox reimbursement. He questioned if he could appeal the reimbursement amount and was told he would be put on the next Board of Public Works meeting on January 11, 2016 for the appeal.

Mayor Michael Walsh made a motion to return to regular session at 8:15 p.m., seconded by Dean Raasch. Upon vote, the motion passed.

Scott Thoresen took questions from the Board in reference to the Mailbox Reimbursement.

Aldersperson Bauer moved to approve the changes to the mailbox reimbursement policy to include raising the maximum reimbursement for a mailbox damaged during City services to \$75.00, including labor and maintenance, Aldersperson Boyd seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Aldersperson
SECONDER:	James Boyd, Aldersperson
AYES:	Bauer, Boyd, Kneiszel, Raasch, Walsh

4. Consider 2016 Standard Specifications

Eric Rakers spoke with the board in reference to the 2016 Standard Specifications and took questions from the Board.

Mayor Walsh moved to approve the 2016 Standard Specifications, Aldersperson Bauer seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Kevin Bauer, Aldersperson
AYES:	Bauer, Boyd, Kneiszel, Raasch, Walsh

5. Consider Change in Overnight Parking Rules for Weekday Holidays.*

Aldersperson Rafferty spoke with the board about her concerns for the Overnight Parking Rules for Weekday Holidays.

Mayor Michael Walsh made a motion to open the meeting at 8:20 p.m., seconded by Aldersperson Kneiszel. Upon vote, the motion passed.

Cathy Nuss spoke with the Board about her concerns for the current Overnight Parking Rules for Weekday Holidays. Kathy requested the Board consider changing the Overnight Parking Rules for Weekday Holidays to include overnight parking during the week of the Holiday.

Mayor Michael Walsh made a motion to close the meeting at 8:24 p.m., seconded by Aldersperson Kneiszel. Upon vote, the motion passed. Discussion followed, including that any change would require an ordinance change going forward to

Common Council.

Mayor Michael Walsh moved to have staff draft an ordinance change to be presented to the Common Council that would allow street parking the day before and the day after City recognized Holidays, Alderperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Dean Raasch, Alderperson
AYES:	Bauer, Boyd, Kneiszel, Raasch, Walsh

6. Resolution #BOPW 15-01: Declaring public emergency exception to public bid requirements for boiler replacement at the Community Center.* ADDITIONAL ITEM

Alderperson Raasch moved to approve declaring a public emergency exception to the public bid requirements for the City boiler, Alderperson Bauer seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Kevin Bauer, Alderperson
AYES:	Bauer, Boyd, Kneiszel, Raasch, Walsh

IV. Future Agenda Items

none

V. Adjournment

Mayor Michael Walsh moved to adjourn the Board of Public Works meeting. Alderperson Bauer seconded the motion. Upon vote, the meeting was adjourned at 8:32 p.m.

Respectfully submitted,
Pam Denis