



# Common Council

## Regular Meeting

335 South Broadway  
De Pere, WI 54115  
<https://www.deperewi.gov/>

### Minutes

Tuesday, March 7, 2023

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

| Attendee Name         | Title        | Status  | Arrived |
|-----------------------|--------------|---------|---------|
| Dan Carpenter         | Aldersperson | Present |         |
| Pamela Gantz          | Aldersperson | Present |         |
| Jonathon Hansen       | Aldersperson | Present |         |
| Amy Chandik Kundinger | Aldersperson | Present |         |
| Shana Defnet Ledvina  | Aldersperson | Present |         |
| Devin Perock          | Aldersperson | Present |         |
| John Quigley          | Aldersperson | Present |         |
| Dean Raasch           | Aldersperson | Present |         |
| James Boyd            | Mayor        | Present |         |

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the February 22, 2023 Common Council meeting.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                           |
| <b>MOVER:</b>    | Shana Defnet Ledvina, Aldersperson                                    |
| <b>SECONDER:</b> | Dan Carpenter, Aldersperson                                           |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch |

4. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.

None.

5. Proclamation for Multiple Sclerosis Week (March 12-18, 2023).

6. MSA Grant Services summary report.

Diane Wessel from MSA Professional Services provided an overview of the services they have provided to date, and answered Council members' questions. City Administrator Larry Delo reiterated that the contract with MSA is to research or identify grant opportunities; the City can contract with them at an additional cost if staff requires assistance in the application process.

7. Recommendation from Sustainability Commission for Staff to draft a Planned Natural Landscape Areas Ordinance.

Public Works Director Scott Thoresen explained that the proposed ordinance would apply to both City-owned and private properties. A plan would be have to be submitted to include the types of plantings (natural landscape vegetation that wouldn't have to be mowed). The City's Weed Commissioner would oversee the program, and it would be incorporated into the weed ordinance. Discussion followed regarding the timing of the recommendation.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                           |
| <b>MOVER:</b>    | John Quigley, Alderperson                                             |
| <b>SECONDER:</b> | Jonathon Hansen, Alderperson                                          |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch |

8. Recommendation from the Board of Park Commissioners to approve use of QuickScores.

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| <b>RESULT:</b>   | <b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>                         |
| <b>MOVER:</b>    | Dean Raasch, Alderperson                                              |
| <b>SECONDER:</b> | Shana Defnet Ledvina, Alderperson                                     |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch |

9. Recommendation from the Board of Park Commissioners to approve the insurance claim for VFW Pool.

Parks Director Marty Kosobucki answered questions about the events leading up to the maintenance issue, the insurance company's investigation, as well as new protocols for City staff and pool maintenance contractors. Staff agreed to provide an update once the insurance company concludes their investigation.

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| <b>RESULT:</b>   | <b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>                         |
| <b>MOVER:</b>    | Jonathon Hansen, Alderperson                                          |
| <b>SECONDER:</b> | Devin Perock, Alderperson                                             |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch |

10. Recommendation from Plan Commission to approve a 21-lot and 2-outlot extraterritorial preliminary plat of Lawrence Parkway First Addition at 2200-2300 BLK Little Rapids RD in Lawrence (Parcels L-458-6, L-2118, L-2117, L-2116, L-2115, L-2114, L-458, L-456, L-456-2, L-457-3).

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                           |
| <b>MOVER:</b>    | Dean Raasch, Alderperson                                              |
| <b>SECONDER:</b> | Dan Carpenter, Alderperson                                            |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch |

11. Recommendation from Plan Commission to approve a 1-outlot CSM at 2400-2500 BLK American BL (Parcel WD-L485).

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                           |
| <b>MOVER:</b>    | Dean Raasch, Alderperson                                              |
| <b>SECONDER:</b> | Shana Defnet Ledvina, Alderperson                                     |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch |

12. Approval of Interim Finance Director-Treasurer.

City Administrator Larry Delo confirmed that there would be no conflict of duties for this temporary designation, noting that he is also currently the comptroller for the City. This simply provides coverage in case documents need to be signed before the new Finance Director-Treasurer is on board. In the interim, the Deputy Treasurer will countersign all checks.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                           |
| <b>MOVER:</b>    | Jonathon Hansen, Alderperson                                          |
| <b>SECONDER:</b> | Pamela Gantz, Alderperson                                             |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch |

13. Resolution #23-21 Authorizing Submission of Wisconsin Department of Natural Resources Recreation Boating Facilities Development/Renovation Grant (James Street Dock Renovation).

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| <b>RESULT:</b>   | <b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>                          |
| <b>MOVER:</b>    | John Quigley, Alderperson                                             |
| <b>SECONDER:</b> | Pamela Gantz, Alderperson                                             |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch |

14. Resolution #23-22 Authorizing Submission of Wisconsin Department of Natural Resources Recreation Boating Facilities Development/Renovation Grant Application (Bomier Boat Launch).

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| <b>RESULT:</b>   | <b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>                          |
| <b>MOVER:</b>    | Jonathon Hansen, Alderperson                                          |
| <b>SECONDER:</b> | Dean Raasch, Alderperson                                              |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch |

15. Resolution #23-23 Authorizing First Amendment to Inner Dimensions Wellness, LLC Independent Contractor Agreement (Guided Meditation Sessions and Meditative Fusion Classes).

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| <b>RESULT:</b>   | <b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>                          |
| <b>MOVER:</b>    | Shana Defnet Ledvina, Alderperson                                     |
| <b>SECONDER:</b> | Pamela Gantz, Alderperson                                             |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch |

16. Resolution #23-24 Recognizing "No Mow May" 2023.

Council members discussed the pros and cons of the “No Mow May” program, its usefulness as an awareness/education tool, and feedback from residents.

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| <b>RESULT:</b>   | <b>ADOPTED [7 TO 0]</b>                                     |
| <b>MOVER:</b>    | John Quigley, Alderperson                                   |
| <b>SECONDER:</b> | Pamela Gantz, Alderperson                                   |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley |
| <b>ABSTAIN:</b>  | Dean Raasch                                                 |

17. Final list of American Rescue Plan (ARPA) projects and funding for Council consideration and possible action.

Alderperson Raasch moved, seconded by Alderperson Kunding to eliminate projects #4, 9, and 32, reducing the total funding request by \$155,000. Upon roll call vote, motion carried unanimously.

Alderperson Raasch moved, seconded by Alderperson Kunding to reduce the second year funding for project #40 to \$81,873. After discussion, Alderpersons Raasch and Kunding withdrew their motion and second.

Alderperson Raasch then moved, seconded by Alderperson Kunding to amend the request for project #40 to a total of \$341,873, all in year 2023. Upon roll call vote, motion carried unanimously.

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| <b>RESULT:</b>   | <b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>                       |
| <b>MOVER:</b>    | Dean Raasch, Alderperson                                            |
| <b>SECONDER:</b> | Amy Chandik Kunding, Alderperson                                    |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

18. Update from Development Services Department Regarding the Status of Potential Development Sites and Development Projects in the Downtown and Business Parks.

Development Services Director Dan Lindstrom reviewed several potential projects: along North Broadway and Main Avenue in the downtown, the right-of-way at the Main/Lawrence roundabout, and on Matthew Drive and Venture Avenue in the business parks.

19. Voucher approval.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                         |
| <b>MOVER:</b>    | Shana Defnet Ledvina, Alderperson                                   |
| <b>SECONDER:</b> | Dan Carpenter, Alderperson                                          |
| <b>AYES:</b>     | Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch |

20. Future agenda items.

Alderperson Carpenter requested a discussion regarding the regulations for truck backup horns in the middle of the night. Staff will review this request and identify which subcommittee should address the issue. Alderperson Raasch requested confirmation that

the notification process for sidewalk clearing violations will be on the next Board of Public Works agenda.

21. Discussion and Possible Action on Potential Acquisition of Private Property for Public Purposes.

Aldersperson Raasch moved, seconded by Aldersperson Perock to go into closed session at 8:53 PM. Upon roll call vote, motion carried unanimously. Aldersperson Quigley moved, seconded by Aldersperson Raasch to open the meeting at 9:50 PM. Upon roll call vote, motion carried unanimously.

22. Adjournment.

Aldersperson Raasch moved, seconded by Aldersperson Ledvina to adjourn the meeting at 9:51 PM. Upon vote, motion carried unanimously.

Respectfully submitted,  
Carey Danen, City Clerk