



Board of Public Works

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Final Minutes

Monday, March 10, 2014

7:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:32 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
Kevin Bauer	Aldersperson	Present	
James Boyd	Aldersperson	Present	
Bob Heuvelmans	Aldersperson	Present	
Jim Kneiszel	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Others present were: Scott Thoresen, Director of Public Works, Eric Rakers, City Engineer, and Pam Denis, Recording Secretary.

II. Public Comment

None

III. Items

1. Approval of the February 10, 2014 Meeting Minutes
Aldersperson Heuvelmans moved to approve the February 10, 2014 Board of Public Works meeting minutes, Aldersperson Boyd seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Heuvelmans, Aldersperson
SECONDER:	James Boyd, Aldersperson
AYES:	Bauer, Boyd, Heuvelmans, Kneiszel, Walsh

2. Consider Preliminary Resolution for Special Assessments for Sanitary Sewer and Water Main on CTH PP from 185' South to 1330' South of Prosper Street*
Mayor Walsh moved to open the regular meeting for public comment at 7:32pm, Aldersperson Kneiszel seconded the motion. Upon vote, the motion carried.

Dave Ritchie, 1940 S. Broadway, De Pere, Wisconsin, shared that in 2010 the City planned to put sewer and water through the same area and had an assessment at that time that was agreed upon but for some reason fell through. The cost now is approximately 25-35% higher than in 2010 and he wondered why.

City Engineer Rakers explained that the main reason that this did not occur in 2010 was that the City of De Pere did not have an agreement with the Town of Ledgeview for the sanitary sewer. In 2010 the assessment was calculated that 50% of the charges would be covered by the City and 50% by the residents. In the current assessment the City is charging the sanitary and sewer laterals at 100% to the property owners. The City does not pay for the laterals to specific properties.

Discussion followed. Mayor Walsh moved to return to regular session at 7:41pm, Alderperson Heuvelmans seconded the motion. Upon vote, the motion passed.

City Engineer Rakers stated that it is recommended that this assessment be on a 10 year payment plan.

Alderperson Bauer moved to approve the Preliminary Resolution for Special Assessment for the Sanitary Sewer and Water Main on CTH PP to the Common Council to schedule a Public Hearing, Alderperson Boyd seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Heuvelmans, Kneiszel, Walsh

3. Consider Preliminary Resolution for Special Assessment for Storm Sewer on Lilac Lane* Alderperson Heuvelmans moved to open the regular session for public comment at 7:41pm, Alderperson Kneiszel seconded the motion. Upon vote, the motion passed.

Donald Abel, 424 Lilac Lane, spoke against the Special Assessment for Storm Sewer on Lilac Lane, stating that the cost was prohibitive and there really wasn't a problem on Lilac Lane.

City Engineer Rakers stated that the City will pay 80% of the sewer main.

Lynnette Brennan, 418 Lilac Lane, shared her disapproval stating that some of the neighbors' and her sump pump don't even run. She stated that the street doesn't need resurfacing. Ms. Brennan also requested a permit fee waiver if the assessment does go through and a longer payment period.

Dan Bangert, 412 Lilac Lane, explained that there was only one request for storm sewer on Lilac Lane. He shared a concern that that was causing expense to everyone else.

Brian Schmidt, 409 Lilac Lane, thanked the City Engineer for all the introductory meetings. He shared that he didn't understand why there had to be a mandatory hook-up to the lateral for sump pumps, especially in areas where there isn't a need. His desire was to eliminate the mandatory hook up.

Mayor moved to return to regular session at 7:58pm, Alderperson Heuvelmans seconded the motion. Upon vote, the motion passed.

Eric Rakers, City Engineer, reviewed the drainage issues along Lilac Lane. He explained that it made sense to include the storm sewer now as the restoration costs to the street would be included in the project and not charged to the residents. City Engineer Rakers stated the streets are rated every two years; the City is proactive in maintaining streets to avoid reconstructing streets, which is much more expensive. All new subdivisions and developments and reconstructions have storm sewers installed. Engineer Rakers stated that in areas where the street is not being resurfaced it is cost prohibitive to put in storm sewers.

Discussion followed. City Engineer Rakers stated that the payment schedule would be over 5 years.

Aldersperson Bauer explained that he would vote no because he felt that one person shouldn't be able to cause others to fund the solution to his drainage problem.

Aldersperson Bauer moved to approve the preliminary resolution to the Common Council for the Preliminary Resolution for Special Assessment for Storm Sewer on Lilac Lane, Aldersperson Kneiszel seconded the motion. Upon vote, the motion passed, with Aldersperson Bauer and Aldersperson Heuvelmans voting nay.

Eric Rakers, City Engineer, explained that this preliminary resolution will go forward to the Common Council to set a public hearing. It will have to be published in the newspaper, an engineer's report has to be completed and a letter will be sent to all the residents. Mayor Walsh stated that the residents will be given another opportunity to speak at a Common Council meeting, which will include the additional 4 Alderspersons.

RESULT:	ADOPTED [3 TO 2]
MOVER:	Kevin Bauer, Aldersperson
SECONDER:	Jim Kneiszel, Aldersperson
AYES:	James Boyd, Jim Kneiszel, Michael J. Walsh
NAYS:	Kevin Bauer, Bob Heuvelmans

4. Update on Commercial Garbage & Recycling Collection
Director of Public Works, Scott Thoresen, presented an update on the commercial garbage and recycling collection issues that had been discussed at the November 11, 2013 meeting.

Director Thoresen stated that more properties now have contacted his office with issues concerning the bins. He explained that De Pere is one of the few municipalities who still does collection for commercial units, most of the other municipalities privatize the collection. Director Thoresen stated that staff is currently researching how other communities are handling commercial garbage pick up.

Director Thoresen stated that the City is continuing to do a study, mapping out areas in the City where businesses have contracted for private collection and the areas that the

City collects. He also stated that the City received a grant to do a study of the Nicolet Parking area. As part of the study, areas will be reviewed for possible locations of dumpsters.

Staff will be looking at the City Ordinances to see what can be done. Staff will be meeting with businesses in the future for discussion.

Discussion followed regarding costs, possibility of the city paying for commercial pick up, legalities of doing so, charges for such pick up. Scott Thoresen, Public Works Director, explained that will be part of the overall study and its impacts.

Director Thoresen stated that no action is required at the moment on this, it was simply an update report. Director Thoresen will continue to update the Board of Public Works on a quarterly basis.

5. Consider State / Municipal Agreement for STH 57 Roundabout*
Mayor Walsh moved to approve the State/Municipal Agreement for STH 57 Roundabout, Alderperson Heuvelmans seconded that motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Bob Heuvelmans, Alderperson
AYES:	Bauer, Boyd, Heuvelmans, Kneiszel, Walsh

6. Consider Award of Project 14-10 LED Street Lighting*
Alderperson Kneiszel moved to award the bid for Project 14-10 LED Street Lighting to De Baker, Inc., in the amount of \$30,200.24, Alderperson Bauer seconded the motion.

Discussion followed as to whether it was more cost effective to replace them as they burned out or to bid as a whole. City Engineer Rakers explained that the most cost effective manner was to bid as a whole.

Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Kneiszel, Alderperson
SECONDER:	Kevin Bauer, Alderperson
AYES:	Bauer, Boyd, Heuvelmans, Kneiszel, Walsh

7. Consider Award of Project 14-13 Crackfilling*
Alderperson Kneiszel moved to award the bid for Project 14-13 Crackfilling to Asphalt Seal & Repair, Inc., in the amount of \$80,933.00, Alderperson Heuvelmans seconded the motion. Upon vote the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Kneiszel, Alderperson
SECONDER:	Bob Heuvelmans, Alderperson
AYES:	Bauer, Boyd, Heuvelmans, Kneiszel, Walsh

8. Consider Award of Project 14-15 Sewer Cleaning and Televising*
Alderperson Boyd moved to award the bid for Project 14-15 Televising to Green Bay Pipe & TV, LLC in the amount of \$43,107.50, Alderperson Kneiszel seconded the motion.

Discussion followed regarding the large spread of bids. City Engineer Rakers explained that some of the bidders were not from this area.

Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Jim Kneiszel, Alderperson
AYES:	Bauer, Boyd, Heuvelmans, Kneiszel, Walsh

9. Consider 2013 Annual Report for the Wisconsin Department of Natural Resources MS4 General Permit*
Alderperson Bauer moved to approve the 2013 Annual Report for the Wisconsin Department of Natural Resources MS4 General Permit, Alderperson Boyd seconded the motion.

Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kevin Bauer, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Bauer, Boyd, Heuvelmans, Kneiszel, Walsh

10. Consider WDNR Urban Nonpoint Source & Storm Water Program Planning Grant Application*
Alderperson Heuvelmans moved to approve the preparation and submittal of an application for the Urban Nonpoint Source and Storm Water Management Grant Program, Alderperson Bauer seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Heuvelmans, Alderperson
SECONDER:	Kevin Bauer, Alderperson
AYES:	Bauer, Boyd, Heuvelmans, Kneiszel, Walsh

11. Discussion of City Equipment & Vehicles Requiring a City Decal
Director of Public Works reported back in regard to the decals on City vehicles. He took the previous Board of Public Works meeting's discussion to Administration. He reported that there will be a formal policy drafted and sent to the Finance Committee for approval, and ultimately to the Common Council regarding vehicle identification decals.

Discussion followed. Alderperson Heuvelmans requested that all signage be affixed permanently. Alderperson Kneiszel and Alderperson Bauer concurred. Alderperson

Boyd stated that he would be interested in knowing what other municipalities do and why they do it.

IV. Future Agenda Items

None

V. Adjournment

Mayor Walsh moved to adjourn the meeting at 8:41pm, Alderperson Bauer seconded the motion. Upon vote, the motion passed and the meeting was adjourned.

Respectfully submitted,
Pam Denis