Finance/Personnel Committee

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Minutes

Tuesday, March 10, 2020 **7:30 PM** **De Pere City Hall Council Chambers**

1. Call to Order. Mayor Walsh called the Regular Meeting of the Finance/Personnel Committee to order at 7:30 PM on Tuesday, March 10, 2020, at De Pere City Hall Council Chambers, 335 South Broadway Street, De Pere, Wisconsin 54115.

Attendee Name	Title	Status	Arrived
Scott Crevier	Alderperson	Excused	
Ryan Jennings	Alderperson	Present	
Amy Chandik Kundinger	Alderperson	Present	
Casey Nelson	Alderperson	Present	
Michael J. Walsh	Mayor	Present	

Also Present: City Administrator Lawrence Delo, City Attorney Judith Schmidt-Lehman, Conner Hogan (Boy Scout Troop 1043), Development Services Director Daniel Lindstrom, Finance Director-Treasurer Joseph Zegers, Battalion Chief Joseph Beard, Police Chief Derek Beiderwieden and members of the public.

2. Approval of the Minutes of the February 11, 2020 Regular Meeting of the Finance/Personnel Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Ryan Jennings, Amy Chandik Kundinger, Casey Nelson, Michael J. Walsh
EXCUSED:	Scott Crevier

3. Public Comment Period and other announcements.

   No announcements were made. Mayor Walsh offered the audience the opportunity to speak on any item not on the Agenda; no one wished to speak.

4. Consideration and acceptance of proposed Eagle Scout project for Fire Department Station #2.*

   Mayor Walsh made a Motion to open the meeting at 7:31 p.m., which was seconded by Alderperson Nelson. Motion carried by unanimous vote. Conner Hogan of Boy Scout Troop 1043 shared the detail of his proposal to construct a work station at the west side fire station, similar to that of east, to store oxygen tanks and other gear. Conner has made arrangements with the high school metal shop for construction and use of tools. Mayor Walsh expressed his gratitude for the project and to the scouts for their beneficial contributions to the community and to city departments. He thanked Conner and wished him good luck with his project. Mayor Walsh then made a Motion to return to regular order at 7:33p.m., which was seconded by Alderperson Nelson. Motion carried by unanimous vote.

   Upon further discussion, the Mayor clarified in response to Alderperson Nelson that the $200 contribution requested of Fire Rescue will be taken from the department's donation fund.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Ryan Jennings, Amy Chandik Kundinger, Casey Nelson, Michael J. Walsh
EXCUSED:	Scott Crevier

5. Consideration and Approval of the February 2020 Police Overtime Report.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Ryan Jennings, Amy Chandik Kundinger, Casey Nelson, Michael J. Walsh
EXCUSED:	Scott Crevier

6. Fire Department Overtime and LifeQuest Services Billing Reports for February, 2020.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Ryan Jennings, Amy Chandik Kundinger, Casey Nelson, Michael J. Walsh
EXCUSED:	Scott Crevier

7. Consideration and acceptance of $250 donation from Home Instead Senior Care to the Fire Department.*

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Amy Chandik Kundinger, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Ryan Jennings, Amy Chandik Kundinger, Casey Nelson, Michael J. Walsh
EXCUSED:	Scott Crevier

8. Consideration and acceptance of $250 donation from Roberta Longlais Memorial Fund to the Fire Department.*

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Amy Chandik Kundinger, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Ryan Jennings, Amy Chandik Kundinger, Casey Nelson, Michael J. Walsh
EXCUSED:	Scott Crevier

9. Request to Revise TID #15 Project Incentives for the United Health Group Development on Innovation Court.*

   Development Services Director Daniel Lindstrom presented a brief summary to the Committee of proposed revisions to the development terms previously approved late last year, specifically resulting from a difference in interpretation of the pay-go agreement, which the parties recently negotiated further to reach a compromise by switching back to an up-front cash grant; an increase of the guaranteed value to 30 million and that value being required for 17 years of the TID. There are no proposed changes to infrastructure improvements, and the grant will be disbursed following the issuance of a Certificate of Occupancy, expected in 2021.

Alderperson Nelson asked DSD Lindstrom for an explanation of the initial pay-go incentive terms versus the grant award following the Certificate of Occupancy, to which DSD Lindstrom explained that the pay-go structure provided for rebate payments on property taxes, payable in annual equal payments for nine years following occupancy, which City's intent was to be capped at 4 million, with the developer believing that the 4 million included the principal, as well as interest being paid to it.

Alderperson Nelson then confirmed with DSD Lindstrom that the 1.77 acres referenced for City acquisition (on Packet Page 31) for City trail and public access is the same parcel referenced for a stormwater management facility on the next page of the Memo, which DSD Lindstrom further explained is now clarified as the Certified Survey Map has been completed. In response to Alderperson Nelson, DSD Lindstrom explained that while it is not typical to start work in advance of a signed Agreement, it is not unheard of, and due to our part of the country having more of a defined construction cycle, some earth work has started on the project and the site plan has been approved, although the agreement hasn't yet been fully signed. Administrator Delo added that the developer is also trying to meet UHG's timeline and is doing work at developer's own risk if the development agreement isn't approved by council.

Mayor Walsh expressed kudos to Larry, Dan and Judy for working out this proposal and commended them for an excellent job negotiating.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Casey Nelson, Alderperson
AYES:	Ryan Jennings, Amy Chandik Kundinger, Casey Nelson, Michael J. Walsh
EXCUSED:	Scott Crevier

10. Review and possible action on City of De Pere Investments and Cash Detail for January 2020.

In response to Alderperson Nelson's question (resulting from the previous item) about the pay-go structure on a development and bonding for that money each year instead of once up front, Development Services Director Lindstrom advised that taxes are given back in the form of an annual cash grant payment and puts the risk on the Developer. Administrator Delo added that the City can obtain a more favorable interest rate, and in this scenario, rather than having to pay out at various levels of construction as is typically done, the money can be held for interest purposes and paid out upon occupancy, to the advantage of City. In response to Alderperson Nelson, Administrator Delo added that the money would be bonded for this year, and under IRS regulations, can be held for three years with no impact to the interest received by City, but will be disbursed long before that time.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Ryan Jennings, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Ryan Jennings, Amy Chandik Kundinger, Casey Nelson, Michael J. Walsh
EXCUSED:	Scott Crevier

11. Aldi Claim for Refund of Unlawful Tax-2019 Personal Property (Machinery).*

    Mayor Walsh moved to go into closed session at 7:48 p.m., seconded by Alderperson Jennings. Upon roll call vote, motion approved unanimously.

    Mayor Walsh moved to return to regular order at 7:58 p.m., seconded by Alderperson Nelson. Upon roll call vote, motion approved unanimously.

RESULT:	**NO ACTION**

12. Future agenda items.

    None.

13. Adjournment.

    Upon Motion of Mayor Walsh, seconded by Alderperson Nelson, the Finance/Personnel Committee unanimously adjourned at 7:59 p.m.

Respectfully submitted,
Angela Zills