



Sustainability Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, March 12, 2019

5:30 PM

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Sustainability Commission** of the City of De Pere will be held on **March 12, 2019** at **5:30 PM**.

Due to the current public health emergency, the meeting will be held electronically and the public may attend this meeting electronically or telephonically by accessing either:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.

United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(312\) 757-3117](tel:+13127573117)

Access Code: 154-883-285

THIS MEETING WILL NOT BE HELD IN PERSON.

This meeting may also be rebroadcast on Spectrum Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

- I. Call to Order
 - 1. Roll Call
- II. Public Portion
- III. Action Items
 - 1. Consider Sustainability Commission Chairperson
 - 2. Consider Sustainability Commission Vice - Chairperson
 - 3. Consider Sustainability Commission Meeting Frequency
 - 4. Consider Sustainability Commission Duties
 - 5. Discuss Green Tier Legacies
 - 6. Discuss Sustainable Practices in City's Operations
- IV. Future Agenda Items
- V. Adjournment



City of De Pere, Wisconsin

Request For Sustainability Commission Action

MEETING DATE: March 12, 2019

DEPARTMENT: Public Works

FROM: Scott Thoresen

SUBJECT: Consider Sustainability Commission Chairperson

Section 10-19 (d), De Pere Municipal Code, requires the Commission to annually elect a chair of the Sustainability Commission.



City of De Pere, Wisconsin

Request For Sustainability Commission Action

MEETING DATE: March 12, 2019

DEPARTMENT: Public Works

FROM: Scott Thoresen

SUBJECT: Consider Sustainability Commission Vice - Chairperson

Section 10-19 (d), De Pere Municipal Code, requires the Commission to annually elect a vice - chair of the Sustainability Commission.



City of De Pere, Wisconsin

Request For Sustainability Commission Action

MEETING DATE: March 12, 2019

DEPARTMENT: Public Works

FROM: Scott Thoresen

SUBJECT: Consider Sustainability Commission Meeting Frequency

Section 10-19 (d), De Pere Municipal Code, requires the Commission to meet not less than four (4) times each calendar year. The Commission shall hold meetings at such times it deems necessary and shall meet upon the call of the chair.



City of De Pere, Wisconsin

Request For Sustainability Commission Action

MEETING DATE: March 12, 2019

DEPARTMENT: Public Works

FROM: Scott Thoresen

SUBJECT: Consider Sustainability Commission Duties

Section 10-19 (e), De Pere Municipal Code (See attached code), outline the powers and duties of the sustainability commission as follows:

- (e) Powers and duties of the sustainability commission . The authority and activities of the commission shall be advisory, and it shall act in a cooperative capacity and rely upon voluntary compliance. The basic function of the commission shall be the promotion of sustainable initiatives. The commission may:
- (1) Advise the mayor and the common council with regard to policies, budgets, and regulations related to sustainable policies and practices relative to the environment, including but not limited to natural resources, energy, food waste, hazardous materials and pollution;
 - (2) Create and present an annual work plan to the common council.
 - (3) Advise municipal efforts to engage the community in a broad range of sustainable initiatives;
 - (4) Consult with private entities, higher education institutions, and the community with regard to the city's sustainable initiatives;
 - (5) Coordinate and support efforts to unite and focus municipal programs and services as they relate to sustainable initiatives;
 - (6) Work on sustainability related projects as directed by the common council and city administrator;
 - (7) Provide a forum for addressing public concerns related to sustainable policies and practices.

ATTACHMENTS:

- Sustainability Commission Ordinance (PDF)

Sec. 10-19. - Sustainability commission.

- (a) *Purpose* . The protection, stewardship, improvement, and promotion of the environment is a public necessity and is required in the interest of health, prosperity, safety, and welfare of the De Pere community for present and future generations. The sustainability commission is hereby established to explore sustainability initiatives that can be implemented in De Pere, with the ultimate goal of providing a more sustainable, livable, and healthy community.
- (b) *Definitions* .
 - (1) "Commission" means the sustainability commission.
 - (2) "Sustainability" means the avoidance of the depletion of natural resources, in order to maintain an ecological balance.
- (c) *Commission composition* . The commission is hereby created, consisting of seven members. Of the membership and if available in the community, one shall be an alderperson, one shall be a city employee, and five shall be individuals who live in or work in De Pere. All members shall have demonstrated interest in environmental stewardship; sustainable business practices, development or technology; green building and design; renewable energy; energy efficient transportation; and recycling and waste management. To the extent possible, members appointed shall represent a diverse range of interest and expertise in sustainability, economic backgrounds and interests, and ethnic and cultural affiliations, including educators and students in the aforementioned fields. The Mayor shall appoint the commissioners, subject to confirmation by the common council. Of the initial members appointed, one shall serve a term of one year, two shall serve a term of two years, and two shall serve a term of three years; the alderperson shall finish his or her term. Thereafter, the term for each member shall be three years, except for the alderperson who shall serve a term of two years. Each member is subject to the Code of Ethics as outlined in De Pere Municipal Code [§ 10-16].
- (d) *Officers, meetings and rules of procedure* . The officers of the commission shall be a chair and vice-chair, elected by majority vote of the commission. The chair shall preside at meetings of the commission and shall have the right to vote. The vice-chair shall, in case of absence or disability of the chair, perform the duties of the chair. Officers shall serve for terms of one year or until their successors are regularly elected and take office. The commission shall hold meetings at such times as it deems necessary, and shall also meet upon the call of the chair. The commission shall meet not less than four times each calendar year. Four members of the commission shall constitute a quorum.
- (e) *Powers and duties of the sustainability commission* . The authority and activities of the commission shall be advisory, and it shall act in a cooperative capacity and rely upon voluntary compliance. The basic function of the commission shall be the promotion of sustainable initiatives. The commission may:
 - (1) Advise the mayor and the common council with regard to policies, budgets, and regulations related to sustainable policies and practices relative to the environment, including but not limited to natural resources, energy, food waste, hazardous materials and pollution;
 - (2) Create and present an annual work plan to the common council.
 - (3) Advise municipal efforts to engage the community in a broad range of sustainable initiatives;
 - (4) Consult with private entities, higher education institutions, and the community with regard to the city's sustainable initiatives;
 - (5) Coordinate and support efforts to unite and focus municipal programs and services as they relate to sustainable initiatives;
 - (6) Work on sustainability related projects as directed by the common council and city administrator;
 - (7) Provide a forum for addressing public concerns related to sustainable policies and practices.

(Ord. No. 18-13, § 1, 7-17-2018)



City of De Pere, Wisconsin

Request For Sustainability Commission Action

MEETING DATE: March 12, 2019

DEPARTMENT: Public Works

FROM: Scott Thoresen

SUBJECT: Discuss Green Tier Legacies

ATTACHMENTS:

- DNR - Green Tier Legacy Communities (PDF)
- GTLC Write Up_ (PDF)
- LCAH (PDF)
- Resolution Template (PDF)

Scott Thoresen

From: Scott Thoresen
Sent: Monday, February 4, 2019 9:27 AM
To: Scott Thoresen
Subject: Green Tier Legacy Communities
Attachments: GTLC Write Up_.pdf; PACE WI Overview 09212016.pdf; LCAH.PDF; Resolution Template.pdf

From: Wegener, Weston R - DNR [mailto:]
Sent: Friday, July 27, 2018 9:22 AM
To: Larry Delo; Casey Nelson; Ryan Jennings; Scott Crevier; Jonathon Hansen
Subject: Green Tier Legacy Communities

Good Morning,

I'd like to introduce myself and the Green Tier Legacy Communities. My name is Weston Wegener, I work in the Green Tier program with the Wisconsin DNR. Throughout my time in college I worked seasonally for DePere as a mechanic. You may have met me if you've had your oil changed or general maintenance performed while I was there in the summers or over winter break. I enjoyed working with the great people at the City and I hope to continue our relationship! In my own experience, I know DePere is already engaging in sustainable initiatives because they make sense in cost savings, environmental impact, and safety improvements. Your CNG fleet, green roof, and lighting improvements are just a few of many examples showing DePere's commitment to providing for future generations. I would love to begin a dialogue about what Legacy Communities participation looks like for the City of DePere, and how we can help in your journey towards sustainability.

What is Legacy Communities? It is a free and voluntary program that exists to help communities to move faster and go further with their sustainability goals. Legacy Communities encourages the sharing of best management practices that work in Wisconsin. Participation provides an avenue for municipal and county staff to share resources and technical assistance across the state, address sustainability issues and opportunities, and provide for friendly competition to achieve superior environmental performance amongst neighbors. Participation also positions communities favorably for additional points on certain grants.

You already know some of our members! Appleton is one of our longest standing and most active Legacy Community members. They would be a great resource for you and I'm sure they would be more than happy to share what Legacy Community membership has meant to them. We have also reached out to Green Bay – who are planning on establishing a Sustainability Council this month. I think that both communities would prove to be invaluable resources to each other and the rest of the Legacy Community network.

So, what will you need to do to join the Legacy Communities? There are a few requirements that must be met by the municipality. Prospective members are required to:

- Adopt a resolution stating intent to join Legacy Communities.
- Conduct a 'Sustainability Scoresheet' baseline assessment.

Once you are a Legacy Community:

- Engage in your usual sustainability efforts!
- Participate in Members Meetings hosted by Legacy Communities across Wisconsin.
- Submit an annual report that highlights your efforts and documents your progress.

I have attached a write up with more information on Legacy Communities, our Sustainability Scoresheet, a sample resolution, and the annual report template. Two websites for Legacy Communities provide great resources and can be found [here](#) and [here](#). We also host a free monthly Sustainable Strategies Webinar Series for Municipal Professionals by presenting on a variety of topics in sustainability. An archived library of some of the topics we have covered can be found [here](#).

I am looking forward to hearing from you! If you have any questions regarding Legacy Community membership please don't hesitate to contact me. I'd be more than happy to present for any council or committee. I'd love to see DePere join this incredible network of sustainable communities. You are already doing great work and have lots to share with others.

Best Regards,
Weston

Weston Wegener
Green Tier Program Specialist
Sustainability and Business Support | Green Tier
Wisconsin Department of Natural Resources
Phone: (608) 267-9753



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Join Wisconsin's Most Innovative Counties and Municipalities

The Green Tier-Legacy Communities is a network focused on advancing sustainable practices. The mission of the Charter is to assist municipalities to move faster and to go further with their sustainability goals. Members work together to share information and work towards sustainable practices. The network allows for collaborating amongst communities where best management practices and new techniques are shared. The network also allows for some friendly competition where communities challenge themselves to become even greater environmental stewards.

Membership:

In the 5 plus years since the Charter was first developed, membership has grown to include many of Wisconsin's most innovative communities and counties. Members include:

- Cities: Appleton, Ashland, Bayfield, Eau Claire, Fitchburg, La Crosse, Monona, Middleton, New Richmond, Oshkosh, Port Washington, Sheboygan, Stevens Point, Racine, Wauwatosa and Wisconsin Rapids;
- Villages: Bayside, Egg Harbor and Weston;
- Counties: Bayfield, Eau Claire, La Crosse and St. Croix County;
- The Wisconsin Counties Association;
- 1000 Friends of Wisconsin;
- The League of Wisconsin Municipalities;
- Municipal Environmental Group – Wastewater;
- Center on Wisconsin Strategy;
- Wisconsin Energy Conservation Corporation;
- Wisconsin Department of Natural Resources.

Benefits:

Benefits of membership include access to NGO resources, a single point of contact within the DNR along with agency technical assistance, networking opportunities with municipalities and counties across the state, access to the monthly Sustainable Strategies Webinar Series for Municipal Professionals, use of the Green Tier Logo for promotional use, and additional points on grants¹. Here are some examples:

- Acknowledgement on certain Urban Forestry (UF) grants ranking process. Appendix E, page 26, table 3 describes the ranking criteria in the UF Grant application guide (<http://dnr.wi.gov/topic/UrbanForests/grants/documents/RegularGrantAppGuide.pdf>)
- Bonus points for members in the Urban Nonpoint Source & Storm Water Management grant evaluation process. (applicant must affirmatively answer question 6 (proposed project implements a water quality recommendation from a locally approved resource management plan) <http://dnr.wi.gov/files/PDF/forms/8700/8700-299.pdf?p=q>
- Additional points awarded from the Wisconsin State Energy Office on the Municipal Energy Efficiency Technical Assistance Program (MEETAP) grants process. <http://www.stateenergyoffice.wi.gov/section.asp?linkid=1844&locid=160>

ⁱ Not all members will be eligible for all incentives

Requirements:

There are a few steps that a municipality or county need to do to join Legacy Communities. Those steps include:

- Resolution with their city council or county board expressing intent to become a Legacy Community;
- Develop a baseline assessment, using the Green Tier Legacy Communities Charter's Best Management Practices (Appendix 3 Sustainability Strategies Matrix);
- Actively participate in members meetings and share experiences;
- Commit to submitting an annual report to document accomplishments, hurdles and address future goals. To see examples please go to:

<http://greentiercommunities.org/links/non-profit-annual-reports/>



Legacy Community Representatives on a Tour of Ashland

Governance:

Governance decisions and direction are set by all of the Charter participants where each signator is given an equal vote. Governance of the Charter is directed through Member's Meetings. These meetings are rotated around the state; hosted by participating Legacy Communities.

Current Activities:

Per our member's direction, task forces have been created to focus on specific issues, strategies and opportunities. Current topics include:

- Healthy Communities – Holistically addresses the health of communities by looking at factors like city planning, infrastructure, food accessibility, resource allocation and building/leveraging relations with health care providers.
- Energy – Working to better benchmark energy use, promote Property Assessed Clean Energy Financing projects (www.pacewi.org), prioritize investments, promote efficient but low-cost strategies and develop guidance to incorporate sustainable practices into capital investments.

The Green Tier Legacy Communities Charter provides opportunities for face-to-face engagement, technical sessions and resource sharing; municipalities and counties work to foster superior environmental performance – and maybe a few bragging rights. For more information on the Green Tier Legacy Communities, please contact Will Erikson, at 608-267-3763 or by email at

William.Erikson@Wisconsin.Gov

The links to the Legacy Communities Charter websites below contain more details:

<http://dnr.wi.gov/topic/greentier/participants/legacycommunities.html>

&

<http://greentiercommunities.org/>



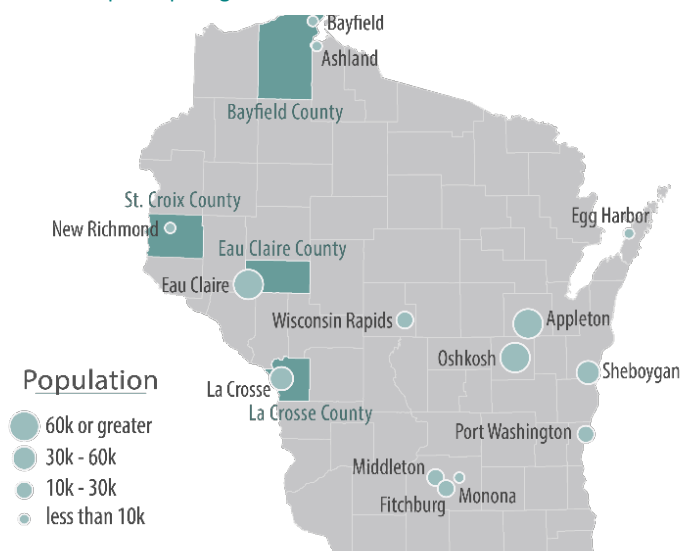
The Legacy Community Alliance for Health

Empowering local governments in Wisconsin to understand, consider, and incorporate health equity in decision making

Across Wisconsin, opportunities to live a long, healthy life are not shared equally by all. The results are clear in local and state-level data: many of Wisconsin's health outcomes lag national averages, and Wisconsin is home to some of the most extreme health disparities by race and income in the nation. Local governments are on the front lines of these challenges. Every day, they deal with the negative outcomes in lost productivity, high health care costs and reduced quality of life. Local governments also have the opportunity to directly influence and improve many of the determinants of health and health equity, through their management of parks and recreational spaces, enforcement of building codes, maintenance of public streets and sidewalks, water treatment, their mix of energy use, and zoning for urban agriculture. But few local governments are using these policy tools to improve community health and wellbeing in a comprehensive and systematic way. Even where there is political will to take such an approach, they face barriers in staff time and capacity, and lack the requisite tools and training.

The Legacy Community Alliance for Health aims to address these barriers, enabling local governments to work on health equity in a data-driven, evidence-based way. Through a partnership of two existing networks — one of UW academic partners and a second of Wisconsin local governments and non-governmental organizations — this project will work to systematically embed considerations of health and equity within the regular operation of city, village and county departments and staff.

Communities participating in LCAH



Members of the Green Tier Legacy Communities, the network from which participating communities are drawn, have already made a commitment to a comprehensive approach towards sustainability that includes health. Through this partnership, academic, nonprofit, and state organizations will support these community partners with expertise in engagement, data and modeling, health equity tools, and their experience working with local governments. Together we will identify, plan, and implement a health equity project that takes into account local needs and context and responds to local health equity concerns. With this approach, we believe we can make a significant, long-lasting impact on health in these communities, and provide models for other communities in Wisconsin.

In this project we are using and advocating a Health in All Policies (HiAP) approach, a proven framework for comprehensive and collaborative local government action. HiAP provides a framework for identifying public policy alternatives that have a positive impact on health outcomes while anticipating and avoiding unintended impacts that can adversely impact health or increase disparities. Resources provided to the municipalities include training, facilitation, technical assistance, policy research, data tools, and more. As these local governments implement HiAP, health and health equity will be embedded in conversations and decisions about future policies and programs, leading to long-term health gains in these communities.

Through this project we are developing messages, strategies, policies, and tools that will be useful to communities across Wisconsin who want to take a proactive approach to making their communities healthier, more sustainable, and more equitable. We will continue to share these tools and strategies at the Green Tier website (<http://greentiercommunities.org/>) and through our growing distribution list.

For more information about this project, media inquiries, or to join our distribution list, please contact Project Coordinator Katya Szabados at COWS, at 608.262.5831 or knszabados@cows.org

RESOLUTION

RESOLUTION APPROVING PARTICIPATION IN THE GREEN TIER LEGACY COMMUNITY PROGRAM.

WHEREAS, the Wisconsin Department of Natural Resources in partnership with the League of Wisconsin Municipalities, 1,000 Friends of Wisconsin, Wisconsin Energy Conservation Corp, Center on Wisconsin Strategy, Wisconsin Counties Association and the cities of Appleton, Bayfield, Fitchburg, Middleton, Ashland, Monona, Eau Claire, Bayside, Port Washington, Sheboygan, La Crosse and the Village of Weston have created a Green Tier Charter For Legacy Communities with goals of:

1. To assist (municipalities, counties) in achieving superior environmental performance in one or both of the following two areas: (1) water resource management; (2) sustainability practices; and goals relating to economic development, public health and social equity; and to recognize their efforts and progress;
2. To improve the quality of life and economic vitality of communities;
3. To help (municipalities, counties) and the Wisconsin Department of Natural Resources address wastewater, stormwater, drinking water, wetlands and other water issues in a holistic, watershed-based manner;
4. To assist (municipalities, counties) in preparing, implementing, and improving an overall watershed plan(s) that integrates the municipality's full range of water resources issues;
5. To assist (municipalities, counties) in preparing, implementing and improving over time a sustainability plan that reduces a (municipality's, county's) impact on the environment;
6. To facilitate access to state and federal funding for projects and activities related to achieving the purposes of this charter, such as energy efficiency, renewable energy, greenhouse gas reductions, comprehensive planning, transportation policies, and integrated planning for wastewater treatment, storm water treatment and management; and drinking water;
7. To realize taxpayer savings through reduced municipal expenditures on motor vehicles fuels and energy resulting from efficient development patterns;
8. To help (municipalities, counties) comply with various water regulations in a more efficient, cost effective and flexible manner;
9. To achieve other demonstrable and measurable environmental improvements beyond what is required by local, state, or federal law; and

WHEREAS, the (City, County) was invited to join in this voluntary program and believe participation will further enhance our (City, County) current commitments to sustainability, and

WHEREAS, the (City, County) will benefit from such a partnership with the Green Tier Legacy Communities Program by receiving positive recognition, gaining access to a DNR staff liaison and

their resource team, receiving prioritization in applying for certain grants and streamlining in certain DNR permitting processes, and

WHEREAS, by adopting this resolution the (City, County) agrees to sign and hold to the Green Tier Charter for Legacy Communities. We will participate in the quarterly meetings, networks and share information with our public and the communities in the program, and provide an annual report noting the progress in our goals, baselines and sustainability plans.

NOW, THEREFORE, BE IT RESOLVED by the (City Council, County) declares itself a signatory to the Green Tier Charter for Legacy Communities and authorizes the Council President, City Manager and City Clerk to execute the necessary documents on behalf of the City Council, and

BE IT FURTHER RESOLVED, that (City, County) staff are directed to assist with meeting the Charter goals and to submit an annual report to the Organizational Signatories, and

BE IT FURTHER RESOLVED, that upon adoption, the (City, County) Clerk is hereby directed to send a copy of this resolution to the Wisconsin DNR and the Legacy Communities Green Tier Steering Committee.

(Adoption Date)

(SEAL) _____

(SEAL) _____

(ATTESTED) _____



City of De Pere, Wisconsin

Request For Sustainability Commission Action

MEETING DATE: March 12, 2019

DEPARTMENT: Public Works

FROM: Scott Thoresen

SUBJECT: Discuss Sustainable Practices in City's Operations

The City established a sustainability team in 2010 for the purpose of discussing sustainable practices that could be implemented into the City's operations. Some of the sustainable practices the City has implemented are:

1. Electricity:

- * Installation of LED lighting in City buildings
- * Installation of LED street lighting including the policy of all new street lights shall be LED
- * Installation of energy efficient pumps in pumping stations
- * Installation of motions sensor light switches in City facilities
- * Reducing use of space heaters
- * Turn off non-essential computers at night
- * Reducing number of appliance and/or unplug certain appliances when not in use

2. Fuel:

- * Purchasing equipment look at alternative fuels. City has purchase compressed natural gas (CNG) engines in fleet for garbage trucks, street sweepers, and dump truck.
- * Purchased hybrid electric fleet vehicle
- * No idle policy for City vehicles

3. Energy:

- * Constructed green roof on City Hall
- * Reduced heat loss by improving insulation in buildings or fixing seals around doors or windows.
- * Improved HVAC systems for all City facilities for efficiencies

4. Miscellaneous:

- * Reduction of use of paper - agendas, scanning documents, electronic correspondence, installed hand dryers to replace paper towel, installed hand dryers to reduce paper towel use
- * Replaced existing restroom faucets with sensor control faucets
- * Installation of urban orchards
- * Purchased recycling and trash bins for City Hall
- * Recycling requirements
- * Storm water requirements