



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Agenda

Tuesday, December 7, 2021

7:30 PM

Council Chambers and Virtual

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **December 7, 2021 at 7:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET. DE PERE.**

The public may attend the meeting either in person in the Council Chambers or electronically/telephonically. Electronic or telephonic access to the meeting is provided below:

Computer/smart phone accessing <https://www.gotomeet.me/DePere>

OR

You can also dial in using your phone.
United States (Toll Free): [1 866 899 4679](tel:18668994679)
United States: [+1 \(312\) 757-3117](tel:+13127573117)
Access Code: 154-883-285

This meeting may also be rebroadcast on TV throughout the week and available on demand at <http://deperecitywi.igmp2.com/>.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the November 16, 2021 Common Council meeting.
4. Public comment upon matters not on the agenda.
5. Municipal Commendation "City of De Pere Summer of 2021 Photo Contest Winners."
6. TDS Telecom City-wide utility installation project presentation.
7. Recommendation from the Board of Park Commissioners to Allocate the Beer Garden Revenues in the amount of \$28,292 to Legion Woods Playground.
8. Recommendation from the License Committee on an application for change of agent submitted by Walgreens #15637.
9. Resolution 21-43 Regarding the Vacation of a Portion of a Public Thoroughfare (Right-of-Way at the 200 Block of Profit Place Adjacent to Parcels ED-2381, ED-2382 and ED-F0083) (Tabled at June 1, 2021 Council Meeting).
10. Resolution #21-44 Regarding the Vacation of a Portion of a Public Thoroughfare (Right-of-Way at the 1800 Block of Commerce Drive Adjacent to Parcels ED-D69-2 and ED-344-102-6). (Tabled at June 1, 2021 Council Meeting)
11. Resolution #21-119 Authorizing Utility Easement (400 Block Rockland Road and Destiny Drive; Parcel ED-2386).
12. Resolution #21-120 Authorizing Lease for Storage of Department of Public Works Equipment.

13. Resolution #21-121 Approving the Nelson Family Pavilion Fundraising Donation Sponsorship Plan.
14. Resolution #21-122 Approving Return Line Leak Repair Contract with Neuman Pools, Inc. for Legion Pool (\$17,900 with Funding from Unassigned Reserves).
15. Appointments to boards and commissions by Mayor Boyd
16. Voucher approval.
17. Future agenda items.
18. Adjournment.

Carey Danen

City Clerk

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
William John Withbroe
Christine Schlapman
Steven Lepak
Beth Ann Siebert
Ken Weinaug
Dustin Priebe



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 7, 2021

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Approval of the minutes of the November 16, 2021 Common Council meeting.

ATTACHMENTS:

- 11-16-21 Common Council Minutes_Draft (PDF)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Draft Minutes

Tuesday, November 16, 2021

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Mike Eserkaln	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kunding	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
Kelly Ruh	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the November 2, 2021 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Aldersperson
SECONDER:	Dan Carpenter, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

4. Public Hearing on the proposed Budget for calendar year 2022.

A. Presentation of 2022 Budget.

Mayor James Boyd presented the proposed 2022 Budget for the City of De Pere, stating that the budget is balanced and provides for the City's service needs in a cost-efficient manner. As part of the 2022 Budget proposal, all City departments were asked to do the following: 1) submit minimal increases in expenditures, excluding capital projects and equipment; 2) identify opportunities to utilize technology to reduce expenditures; 3) focus on opportunities to promote sustainable practices; and 4) promote intergovernmental and private cooperation and to consider options to enhance diversity and inclusiveness in City operations and within the community. The State continues to impose restrictions on all municipalities to raise revenue by maintaining levy limits. We also continue to receive State unfunded mandates, which require us to reduce City services, increase service fees, or create alternative revenue sources in order to balance the budget. Though we are challenged by State imposed restrictions and unfunded mandates the City continues to find creative ways to make it easier to meet our budget needs, and still offer our current level of services. We will continue to work with the State restraints that we have, and do the best we can, to at least maintain the status quo.

We realize that in these challenging times of the COVID-19 pandemic, coupled with inflationary pressures and an unstable workforce, that difficult decisions will have to be made at the both the State and City level. We will continue to do whatever is needed to meet our future needs.

The 2022 budget has some initiatives to enhance the efficiency of municipal services. Some highlights include:

- Funding to support the ongoing efforts of the beautification committee to enhance the appearance of our community;
- Funding to conduct property tax collection at City Hall to offset Brown County's elimination of that service which was previously provided by the Brown County Treasurer's Office;
- Funding for ongoing sustainability initiatives to enhance municipal services and facilities;
- Funding for financial incentives to promote additional economic opportunities throughout the community;
- Funding for ongoing improvements to various parks and recreational facilities;
- Funding to support the efforts of the Health Department to manage the ongoing COVID-19 pandemic response;
- Funding to replace numerous pieces of equipment and vehicles to support municipal services throughout the community.

We believe the 2022 Executive Budget accomplishes these goals. A full list of initiatives identified in the budget can be found on the City website.

Last year, we qualified for the Expenditure Restraint program to the tune of \$239,735. This year we qualify again with \$208,037– a decrease of \$31,698 due to more communities qualifying for the program. The 2022 Executive Budget includes an overall 3.9% increase in General Fund operating expenditures when compared to 2021. The 2022 budget includes a 2.09% increase in the property tax levy and a 4.73% decrease in the property tax mill rate. And this is the number that everyone needs to know: the proposed mill rate for 2022 is \$6.27 per \$1,000. This is \$0.32 lower than the adopted 2021 mill rate of \$6.59 per \$1,000. We approach the budget, as we do with any type of change within the organization, as an opportunity to get better. By doing this we can compare our service levels with the community's needs, and the ability to pay for them. Mayor Boyd thanked everyone involved in putting this budget together: administrative staff, various committees and department heads, especially Payroll Specialist Jeni Dupont, Finance Director-Treasurer Joe Zegers, and City Administrator Larry Delo. The mayor also recognized outgoing and long-time Police Chief Derek Beiderwieden for his service to the City and its residents.

City Administrator Larry Delo then reviewed the City's ten year budget projection model. Finance Director-Treasurer Joe Zegers gave an overview of the assessed values and property tax rates for both school districts. He also explained the five year summary of general fund expenditures and general obligation debt service.

B. Notice of Public Hearing.

City Clerk Carey Danen reported that the notice of public hearing was published in the Green Bay Press Times on October 29, 2021. Mayor Boyd declared the

public hearing open. No one wished to speak so he declared the public hearing closed.

C. Approval of proposed 2022 Budget.

Aldersperson Hansen noted that the surveillance camera for the aquatic center was deleted from the draft budget, and asked if it could be funded from the referendum instead. City Administrator Larry Delo replied that it was possible, but doing so would take away from the amount that could go towards debt. He stated that staff decided to wait and see how much a camera would be needed. IT Director Steve Massey stated that there are funds set aside for the Voyageur Park parking lot, and there may be enough left over to fund one or two cameras at the aquatic center.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Aldersperson
SECONDER:	Dan Carpenter, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

D. Resolution #21-113 Adoption of Tax Levy for City Purposes to Support the 2022 City Budget.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Aldersperson
SECONDER:	Kelly Ruh, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

5. Public Hearing regarding an ordinance repealing and recreating Sections 2-1 and 2-4 regarding Aldermanic Districts and Map of the Municipal Code of the City of De Pere, Brown County, Wisconsin.

A. Notice of Public Hearing.

City Clerk Carey Danen reported that the notice of public hearing was published in the Green Bay Press Times on October 29 and November 5, 2021. Mayor Boyd declared the public hearing open. No one wished to speak so he declared the public hearing closed.

B. Ordinance #21-27 Repealing and Recreating Sections 2-1 and 2-4 De Pere Municipal Code Regarding Aldermanic Districts and Map.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Quigley, Aldersperson
SECONDER:	Dan Carpenter, Aldersperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

6. Public comment upon matters not on the agenda.

None.

7. Recommendation from the License Committee on an application for Class "A" Fermented Malt Beverage License and "Class A" Intoxicating Liquor License for Braj Convenience Stores, LLC (DBA Main Ave. BP) 1501 Main Ave. Submitted by Braj Convenience Stores, LLC; Agent Basudev Adhikari, Kohler, WI.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Mike Eserkaln, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

8. Recommendation from the License Committee on an application for a Class "B" Fermented Malt Beverage License and "Class B" Intoxicating Liquor License for L and S Enterprises of Green Bay, LLC (DBA Get Reck'd) 617 Birch St. Submitted by Land S Enterprises of Green Bay, LLC; Agent Lori Coopman, Green Bay, WI.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

9. Resolution #21-114 Authorizing Extension of Agreement for Contractor Services Between the City of De Pere and One Curb N' Decor LLC (Nicolet Alley Snow Removal).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

10. Resolution #21-115 Approving Solid Waste Management Services Agreement with Brown County.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kundinger, Ledvina, Quigley, Raasch, Ruh

11. Resolution #21-116 Approving Agreement with Green Bay Metropolitan Sewerage District for Construction of Extension of the Ninth Street Interceptor - De Pere.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

12. Resolution #21-117 Approving State/Municipal Financial Agreement for a State - LET Highway Project (STH 32 - Main Avenue & Reid Street).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

13. Resolution #21-118 Approving Grant Agreement Modification to Division of Public Health DPH Consolidated Contract #47645-4.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

14. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Kelly Ruh, Alderperson
AYES:	Carpenter, Eserkaln, Hansen, Kunding, Ledvina, Quigley, Raasch, Ruh

15. Future agenda items.

None.

16. Adjournment.

Alderperson Kunding moved, seconded by Alderperson Ledvina to adjourn the meeting at 8:09 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 7, 2021

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Municipal Commendation "City of De Pere Summer of 2021 Photo Contest Winners."

ATTACHMENTS:

- Municipal Commendation (PDF)

Municipal Commendation

"CITY OF DE PERE SUMMER OF 2021 PHOTO CONTEST WINNERS"

WHEREAS, a 2021 Summer Photo Contest, hosted by the City of De Pere and Definitely De Pere, invited photographers of all ages and abilities to enter photos from within our city limits that showcased the plentiful beauty and activity within our community; and

WHEREAS, an assortment of more than 200 photos were entered into the contest by many talented photographers; and

WHEREAS, a panel of judges voted for winners in the following categories: Cityscapes; Environment & Nature; Recreation & Health; and Community Engagement & Special Events. They were also supported by residents of De Pere in choosing the winner for the Popular Vote category; and

WHEREAS, William John Withbroe was declared the winner for the Cityscapes category, which sought to display the aesthetic character of De Pere's infrastructure and landmarks; and

WHEREAS, Christine Schlapman was declared the winner for the Environment and Nature category, which sought to display an appreciation for the natural beauty De Pere has to offer; and

WHEREAS, Steven Lepak was declared the winner for the Recreation & Health category, which sought to display fun activities residents of De Pere partake in; and

WHEREAS, Beth Ann Siebert was declared winner for the Community Engagement & City Events category, which sought to display activities and events that help connect our community; and

WHEREAS, Ken Weinaug was declared the winner for the Popular Vote category for receiving the most total votes from our community; and

WHEREAS, it is appropriate to publicly thank all who entered their beautiful work into this contest, and congratulate the winners of the 2021 Summer Photo Contest.

NOW, THEREFORE BE IT RESOLVED, by virtue of the authority vested in me as Mayor of the City of De Pere, Wisconsin, I, James G. Boyd, do hereby commend and congratulate the winners of the 2021 Summer Photo Contest for their talent and dedication in capturing the beauty that De Pere has to offer; and on behalf of the City's governing body and all of its citizens, do hereby bestow this special Municipal Commendation, as witnessed and acknowledged by the De Pere Common Council.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of De Pere, Wisconsin, this 17th day of August, 2021.

CITY OF DE PERE, WISCONSIN

James G. Boyd
James G. Boyd, Mayor



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 7, 2021

DEPARTMENT: Engineering

FROM: Eric Rakers

SUBJECT: TDS Telecom City-wide utility installation project presentation.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 7, 2021

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Recommendation from the Board of Park Commissioners to Allocate the Beer Garden Revenues in the amount of \$28,292 to Legion Woods Playground.

The Board of Park Commissioners, at the November 18, 2021 meeting, approved allocation the Beer Garden revenues, in the amount of \$28,292, to the Legion Woods Playground. The motion passed unanimously with a 7-0 vote.

ATTACHMENTS:

- Memo.Beer Garden Allocation(DOCX)

CITY OF DE PERE MEMO



To: Board of Park Commissioners
 From: Marty Kosobucki
 Date: November 18, 2021
 RE: Beer Garden Allocation

At last month's meeting we discussed options of utilizing the funding we have raised from the Beer Garden's. Based on the input I have received, both from Park Board members and staff I have compiled a list and consideration for your review below. The list is simply a recommendation for consideration and ultimately the Park Board can select or decide on something that may not even be on the list. The current balance from our Beer Garden revenue is \$28,292. This would not include anything that we would anticipate making in 2022.

Item	Notes
Nelson Family Pavilion	\$1-\$1.5 Million - It would make sense to donate to this project as it will need all the financial assistance it can get, and ultimately the Beer Gardens will benefit from the facility by using it as their home base.
Legion Woods Playground	\$135,000 – Legion Playground was bumped from the 2022 budget and is over 20 years old. While its not technically “un safe” it is not an attractive playground.
Legion Ballfield Restoration	\$60,000 – Legion is in need to receive a face lift. Over the years, fencing has heaved and pushed out of the ground. The infield lip need to be cut out and renovated (sod), and possibly should consider replacing the infield mix.
Carney or Willems Playground	\$85,000 – Both Willems and Carney Playgrounds are coming due for replacement. They were constructed in 1994 and 1995, and are small neighborhood style playgrounds. Both of these playgrounds are currently well over 20 years old and are our two oldest playgrounds.
Replace Patriot Park Shelter	\$200,000+ - Patriot Park shelter is an older shelter that has an issue with its bathrooms not being ADA compliant. In looking at the facility it is not really a candidate to remodel as remodeling would likely cost as much as replacing due the space we are dealing with and the renovations that would need to be done due to ADA. The shelter was proposed for 2022 but did not receive funding. The shelter is used for our playground program, community rentals and a restroom facility for the park.

Staff Recommendation: Staff would recommend allocating the funds toward the Nelson Family Pavilion as the facility has a direct impact to our entire community and the facility will be used as the home for the future Beer Gardens.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 7, 2021

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Recommendation from the License Committee on an application for change of agent submitted by Walgreens #15637.

ATTACHMENTS:

- Walgreens 150 S. Wisconsin New Agent License Application_12.1.21 (PDF)

Original Alcohol Beverage Retail License Application

Submit to municipal clerk.

For the license period beginning July 1 20 21 ;
ending June 30 20 22

TO THE GOVERNING BODY of the: ☐ Town of }
☐ Village of } De Pere
☒ City of }

County of Brown Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☐ Individual ☐ Partnership ☐ Limited Liability Company
☒ Corporation / Nonprofit Organization

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Walgreen Co.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member <u>President</u>	<u>Standley, John T.</u>		
Vice President/Member <u>Senior Vice President</u>	<u>Badgley, Lisa D.</u>		
Secretary/Member <u>Secretary</u>	<u>Amsbary, Joseph B.</u>		
Treasurer/Member <u>Assistant Treasurer</u>	<u>Halliday, Susan M.</u>	<u>3</u>	
Agent <u>Store manager</u>	<u>Priebe, Dustin D.</u>		
Directors/Managers			

3. Trade Name Walgreens #15637 Business Phone Number 920-278-3241
4. Address of Premises 150 S Wisconsin St. Post Office & Zip Code De Pere, WI 54115-2741
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) **Corporate/limited liability company applicants only:** Insert state Wisconsin and date 02/15/1909 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Retail drug store with sundries in a one-story building of 18,300 sq. ft.
10. Legal description (omit if street address is given above): N/A
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
(b) If yes, under what name was license issued? Walgreen Co.
12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277]. ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776]. ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Susan M. Halliday
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>11/8/21</u>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

LICENSE REQUESTED	
TYPE	FEE
☒ Class A beer	\$
☐ Class B beer	\$
☐ Class C wine	\$
☒ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$
TOTAL FEE	\$

Walgreen Co. operates multiple stores
throughout the state of Wisconsin



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 7, 2021

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Resolution 21-43 Regarding the Vacation of a Portion of a Public Thoroughfare (Right-of-Way at the 200 Block of Profit Place Adjacent to Parcels ED-2381, ED-2382 and ED-F0083) (Tabled at June 1, 2021 Council Meeting).

On March 22, 2021 Plan Commission unanimously recommended approval of the discontinuance/vacation with a vote of 7-0.

On April 20, 2021 Common Council reviewed and approved the initial Resolution.

On June 1, 2021 the Common Council held a public hearing for the proposed discontinuance and then tabled the agenda item until further notice. The tabling was due to potential lot and street reconfigurations on the plat titled East Side Industrial Park Fourth Addition, which then was recorded on November 3, 2021.

The development occurring adjacent to the part of Profit Place to be discontinued by this Resolution does not require the street vacation to proceed. Accordingly, staff recommends that Resolution #21-43 be defeated by the Council.

ATTACHMENTS:

- Reso21-43-Final-12-7-21 (DOCX)
- Exhibit A- Profit Place ROW Vacation(PDF)
- Public Hearing Notice - Profit PL-from 6/1/2021 CC Meeting (DOCX)
- 03-22-21 PC Report - ROW Discontinuance - Profit PL (DOCX)

RESOLUTION #21-43

REGARDING THE VACATION OF A PORTION OF A PUBLIC THOROUGHFARE
(Right-of-Way at the 200 Block of Profit Place Adjacent to Parcels ED-2381, ED-2382 and ED-F0083)

WHEREAS, the City of De Pere has initiated the vacation and discontinuance of a portion of public thoroughfare in accordance with the requirements of Wis. Stats. § 66.1003(4)(a); and

WHEREAS, the public interest may require the vacation of said right-of-way; and

WHEREAS, the Plan Commission has reviewed and recommended approval of such vacation and discontinuance, with a public hearing on said vacation to be held in accordance with Wis. Stats. §66.1003(4)(b), on June 1, 2021 at 7:35 p.m.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The following described right-of-way at the 200 Block of Profit Place, adjacent to Parcels ED-2381, ED-2382, and ED-F0083, East Side of Fox River, City of De Pere, Brown County, Wisconsin more fully described as follows:

Part of Southeast 1/4 of the Southeast 1/4, Section 33, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin more fully described as follows:

BEGINNING *at the northern most corner of Lot 30, East Side Industrial Park Third Addition, Volume 21 of Plats, Page 117, Document Number 1747462;*

thence S61°29'29"W, 97.90 feet on the southeast right of way of Profit Place;

thence 84.37 feet on the arc of a 75.00 foot radius curve to the left, having a long chord which bears N28°30'39"W, 80.00 feet to the northwest right of way of Profit Place;

thence N61°29'29"E, 98.76 feet on said northwest right of way to the northeast right of way of Profit Place;

thence S27°53'35"E, 80.00 feet on said northeast right of way to the Point of Beginning.

Said parcel contains 7,239 Square Feet of land more or less.

Resolution #21-43

Page 2 of 2

be and the same is hereby wholly vacated and discontinued as a public thoroughfare. All utility easements are retained within the vacated right-of-way. Said public right-of-way to be vacated is set forth on the scale map attached hereto and incorporated by reference herein as Exhibit A.

Section 2. The City Clerk is hereby authorized and directed to file and record this resolution, with the map attached, in the Office of the Register of Deeds for Brown County and to amend the Official Map of the City in conformity with this resolution.

Introduced to the Common Council of the City of De Pere at its regular meeting held on the 20th day of April, 2021.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of December, 2021.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

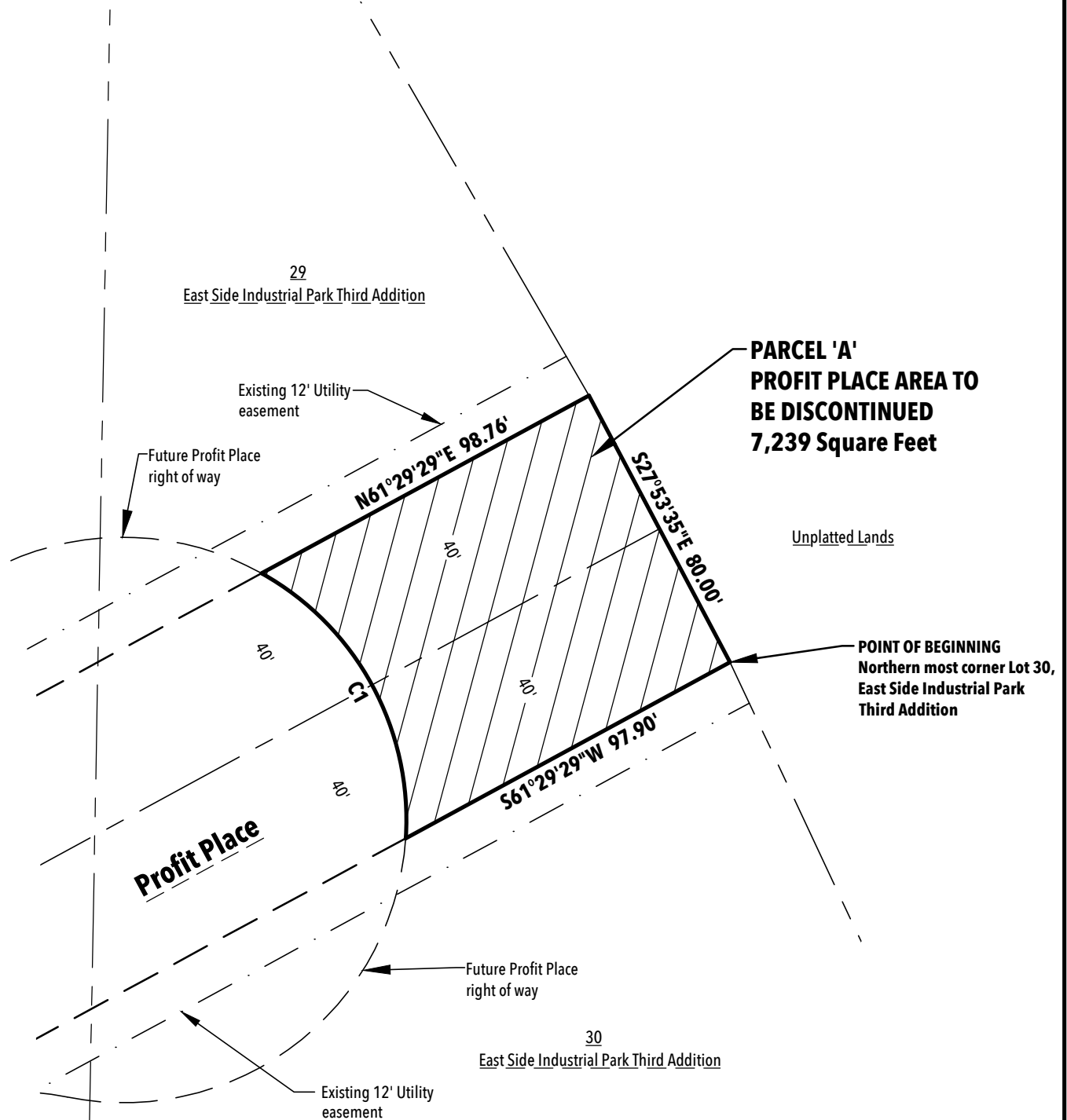
Ayes: _____

Nays: _____

Board/Committee Review: 03/22/2021

Public Hearing: 06/01/2021

EXHIBIT A



Curve C1
 Delta = $64^{\circ}27'28''$
 Radius = 75.00'
 Arc Length = 84.37'
 Chord Direction = $N28^{\circ}30'39''W$
 Chord Length = 80.00'
 Tangent Bearing = $N03^{\circ}43'05''E$
 Second Tangent Bearing = $N60^{\circ}44'22''W$

SCALE: 1" = 40'



EXHIBIT SHEET 1 OF 1



Robert E. Lee & Associates, Inc.

ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES

1250 CENTENNIAL CENTRE BOULEVARD

HOBART, WI 54155

INTERNET: www.releecinc.com

PHONE: (920) 662-9641

FAX: (920) 662-9141

Drafted by: Troy E. Hewitt R:\0400\0404\0404461\dwg\404461 Profit Discontinuance.dwg

Publish: May 10, May 17, and May 24, 2021 in the Press Gazette (Class III Notice)

NOTICE OF PUBLIC HEARING

Notice is Hereby given, that on **Tuesday, June 1, 2021** at 7:35 PM or as soon thereafter as can be heard, a public hearing will be held by the Common Council of the City of De Pere to act on a discontinuance of a public thoroughfare at the **2000 BLK of Profit Place**, adjacent to Parcels ED-2381, ED-2382, and ED-F0083, described as:

Part of Southeast 1/4 of the Southeast 1/4, Section 33, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin more fully described as follows:

BEGINNING at the northern most corner of Lot 30, East Side Industrial Park Third Addition, Volume 21 of Plats, Page 117, Document Number 1747462; thence S61°29'29"W, 97.90 feet on the southeast right of way of Profit Place; thence 84.37 feet on the arc of a 75.00 foot radius curve to the left, having a long chord which bears N28°30'39"W, 80.00 feet to the northwest right of way of Profit Place; thence N61°29'29"E, 98.76 feet on said northwest right of way to the northeast right of way of Profit Place; thence S27°53'35"E, 80.00 feet on said northeast right of way to the Point of Beginning.

Said parcel contains 7,239 Square Feet of land more or less.

The public may attend the meeting either in person in the Council Chambers (2nd Floor City Hall, 335 S. BROADWAY ST, De Pere WI) or electronically due to the public health emergency. Electronic or telephonic access to the meeting is below: Computer/smart phone accessing <https://www.gotomeet.me/DePere> OR dial by phone: United States (Toll Free): 1-866 899-4679 United States: +1 (312) 757-3117 Access Code: 154-883-285.

A map and detailed description of the proposed right-of-way discontinuance is available by emailing Peter Schleinz at pchleinz@deperewi.gov.

Dated this 10th day of May, 2021.

BY ORDER OF THE COMMON COUNCIL

James G. Boyd
Mayor

Carey E. Danen
City Clerk

ITEM 8: Consideration and possible action on a request for a right-of-way vacation/discontinuance at the 2000 BLK of Profit PL (Adjacent to Parcels ED-2381, ED-2382, ED-F0083).*

PROPOSED PROFIT PL RIGHT-OF-WAY VACATION/DISCONTINUANCE



REQUESTED ACTION: Public Right-Of-Way Vacation/Discontinuance Approval.

Right-Of-Way Vacation/Discontinuance for unnecessary street segment that will be developed into a cul-de-sac.

Note: This is the first of two vacation/discontinuance requests that will be reviewed separately by Plan Commission on March 22, 2021. The second area will include small parts of Commerce DR, highlighted with red dashes in the northeast area of the above map.

COMMON DESCRIPTION: The 2000 BLK of Profit PL, located northward from the Profit PL and Destiny DR intersection.

PARCEL NUMBER(S): Adjacent to Parcels ED-2381, ED-2382, ED-F0083

EXISTING ZONING: None as the area is existing right-of-way, but adjacent to Industrial Park District (I-1).

PROPOSED ZONING: If the vacation/discontinuance is approved by Common Council, the area will take on an I-1 zoning.

SURROUNDING LAND USES: Developing and developed Business Park in all directions (I-1).

COMPREHENSIVE PLAN: Business Park.

APPLICANT/OWNER NAME: Authorized Representative and Property Owner
City of De Pere
Public right-of-way
335 S Broadway ST
De Pere, WI 54115

SITE HISTORY:

The subject site has been used for agricultural purposes since 1938. The westernmost parcels were created as part of the East Side Industrial Park Third Addition in 2000 and Profit Place was extended to its current location shortly after. Commerce DR, in the northeast area of the site was extended as part of CSM #8384 in 2013.

The following related projects will be separately reviewed by Plan Commission on March 22, 2021:

- Right-of-way discontinuances for part of Profit PL and Commerce DR (submitted by City).
- Plat review (submitted by City).
- Site plan (submitted by Immel Construction).

STAFF REVIEW:

When reviewing a right-of-way vacation/discontinuance, staff utilizes the vacation process identified in Wisconsin State Statutes 66.103 and 66.105. The role of the Plan Commission in the process is to determine if such a vacation/discontinuance is necessary and if so, recommend to the Common Council that the right-of-way be vacated/discontinued. The following are factors for consideration:

- The right-of-way is no longer proposed to connect to Commerce DR.
- A cul-de-sac provides access to the adjacent properties and allows vehicles to turn around.
- The proposed vacation/discontinuance complies with a proposed cul-de-sac in the East Side Industrial Park Fourth Addition plat that will be reviewed by Plan Commission on March 22, 2021.
- The vacation/discontinuance has been reviewed by Development Services and Engineering staff. Conditions of approval added are listed at the end of this report.

REVIEW PROCESS:

The Common Council will review the Plan Commission recommendation twice, first as a resolution on April 7, 2021 and then with a public hearing and resolution potentially on May 18, 2021.

Immediately adjacent property owners were notified of all proposed meetings and no comments were received. The review process follows State Statute requirements and there is not a 300-foot nearby neighbor notification requirement.

STAFF RECOMMENDATION:

Staff recommends APPROVAL and forwarding the Profit PL right-of-way vacation/discontinuance to the Common Council for final approval with the following conditions:

1. The entire right-of-way is retained as an easement; all utility easements are retained.
2. The remaining right-of-way must have a minimum abutting 12' wide utility easement.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 7, 2021

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Resolution #21-44 Regarding the Vacation of a Portion of a Public Thoroughfare (Right-of-Way at the 1800 Block of Commerce Drive Adjacent to Parcels ED-D69-2 and ED-344-102-6). (Tabled at June 1, 2021 Council Meeting)

On March 22, 2021 Plan Commission unanimously recommended approval of the discontinuance/vacation with a vote of 7-0.

On April 20, 2021 Common Council reviewed and approved the initial Resolution.

On June 1, 2021 the Common Council held a public hearing for the proposed discontinuance and then tabled the agenda item until further notice. The tabling was due to potential lot and street reconfigurations on the plat titled East Side Industrial Park Fourth Addition, which then was recorded on November 3, 2021.

Staff recommends that the discontinuance be approved.

ATTACHMENTS:

- Reso21-44-Final-12-7-21 (PDF)
- Exhibit A-Commerce Drive ROW Vacation (PDF)
- Public Hearing Notice - Commerce DR-June 1, 2021 CC Meeting (DOCX)
- 03-22-21 PC Report - ROW Discontinuance - Commerce DR (DOCX)

RESOLUTION #21-44

REGARDING THE VACATION OF A PORTION OF A PUBLIC THOROUGHFARE
(Right-of-Way at the 1800 Block of Commerce Drive Adjacent to Parcels ED-D69-2 and ED-344-102-6)

WHEREAS, the City of De Pere has initiated the vacation and discontinuance of a portion of public thoroughfare in accordance with the requirements of Wis. Stats. § 66.1003(4)(a); and

WHEREAS, the public interest may require the vacation of said right-of-way; and

WHEREAS, the Plan Commission has reviewed and recommended approval of such vacation and discontinuance, with a public hearing on said vacation to be held in accordance with Wis. Stats. §66.1003(4)(b), on June 1, 2021 at 7:35 p.m.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Section 1. The following described right-of-way at the 1800 Block of Commerce Drive, adjacent to Parcels ED-D-69-2 and ED-344-102-6, East Side of Fox River, City of De Pere, Brown County, Wisconsin more fully described as follows:

PARCEL 'A'

Part of Northwest 1/4 of the Southwest 1/4, Section 34, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin more fully described as follows:

BEGINNING *at the northeast corner of Lot 3, Volume 59 of Certified Survey Maps, Page 61, Map Number 8392, Document Number 2654678;*
thence S00°41'23"W, 161.82 feet on the west right of way Commerce Drive;
thence 64.08 feet on the arc of a 410.00 foot radius curve to the left, having a long chord which bears N05°10'01.5"E, 64.02 feet;
thence N02°13'48"W, 98.12 feet to the Point of Beginning.

Said parcel contains 458 Square Feet of land more or less.

PARCEL 'B'

Part of Northwest 1/4 of the Southwest 1/4, Section 34, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin more fully described as follows:

Resolution #21-44

Page 2 of 2

BEGINNING at the northern most corner of Outlot 1, Certified Survey Map Number 9191, Document Number 2912206;
thence 44.86 feet on the arc of a 440.00 foot radius curve to the right, having a long chord which bears S03°36'38"W, 44.84 feet on the east right of way of Commerce Drive;
thence N03°36'38"E, 44.84 feet to the Point of Beginning.

Said parcel contains 17 Square Feet of land more or less.

be and the same is hereby wholly vacated and discontinued as a public thoroughfare. All utility easements are retained within the vacated right-of-way. Said public right-of-way to be vacated is set forth on the scale map attached hereto and incorporated by reference herein as Exhibit A.

Section 2. The City Clerk is hereby authorized and directed to file and record this resolution, with the map attached, in the Office of the Register of Deeds for Brown County and to amend the Official Map of the City in conformity with this resolution.

Introduced to the Common Council of the City of De Pere at its regular meeting held on the 20th day of April, 2021.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of December, 2021.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Review: 03/22/2021

Public Hearing: 06/01/2021

EXHIBIT A

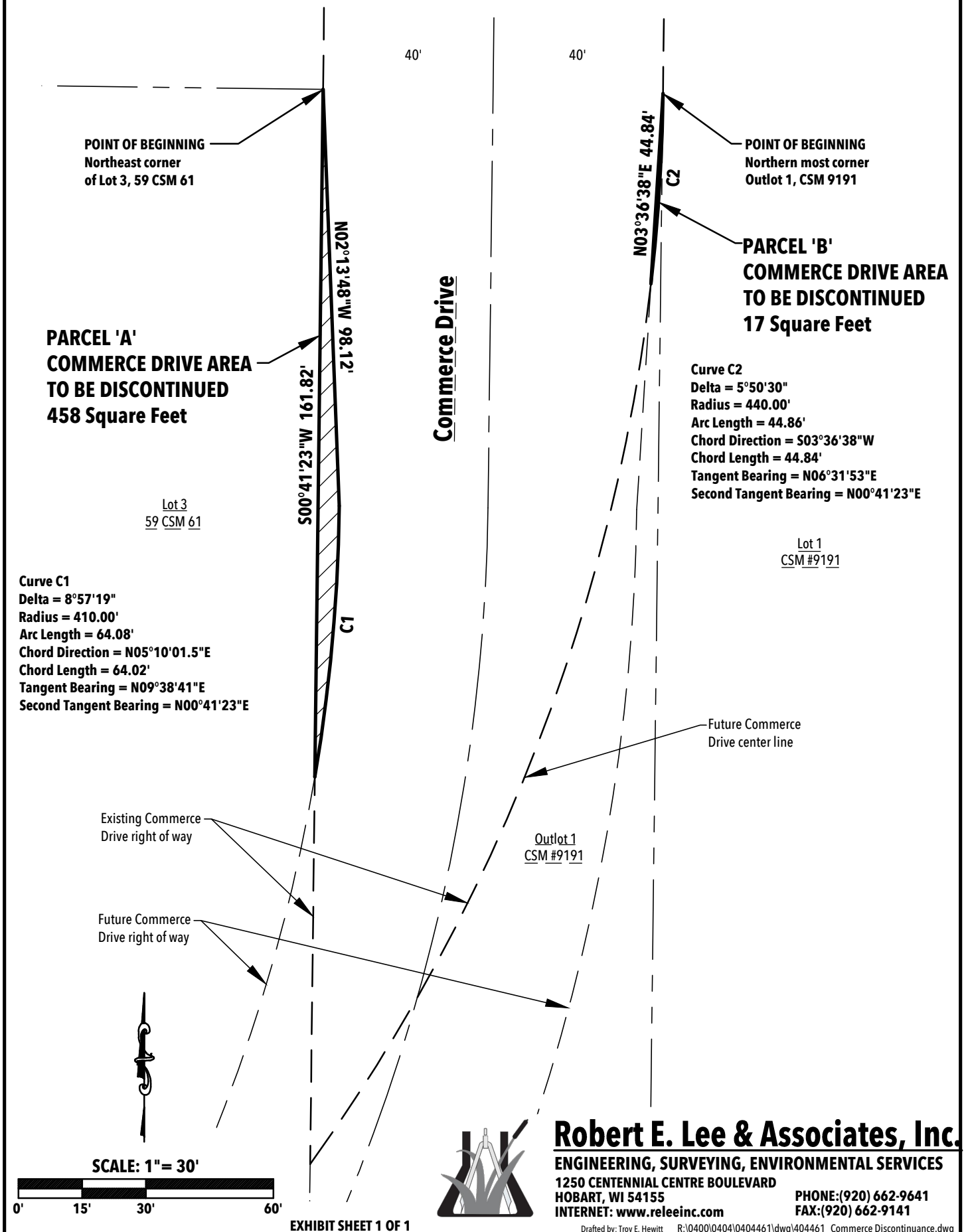


EXHIBIT SHEET 1 OF 1

Publish: May 10, May 17, and May 24, 2021 in the Press Gazette (Class III Notice)

NOTICE OF PUBLIC HEARING

Notice is Hereby given, that on **Tuesday, June 1, 2021** at 7:35 PM or as soon thereafter as can be heard, a public hearing will be held by the Common Council of the City of De Pere to act on a discontinuance of a public thoroughfare at the **1800 BLK of Commerce Drive**, adjacent to Parcels ED-344-102-6 and ED-D69-2, described as:

Parcel A - Part of Northwest 1/4 of the Southwest 1/4, Section 34, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin more fully described as follows:

BEGINNING at the northeast corner of Lot 3, Volume 59 of Certified Survey Maps, Page 61, Map Number 8392, Document Number 2654678; thence S00°41'23"W, 161.82 feet on the west right of way Commerce Drive; thence 64.08 feet on the arc of a 410.00 foot radius curve to the left, having a long chord which bears N05°10'01.5"E, 64.02 feet; thence N02°13'48"W, 98.12 feet to the Point of Beginning.

Said parcel contains 458 Square Feet of land more or less.

Parcel B - Part of Northwest 1/4 of the Southwest 1/4, Section 34, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin more fully described as follows:

BEGINNING at the northern most corner of Outlot 1, Certified Survey Map Number 9191, Document Number 2912206; thence 44.86 feet on the arc of a 440.00 foot radius curve to the right, having a long chord which bears S03°36'38"W, 44.84 feet on the east right of way of Commerce Drive; thence N03°36'38"E, 44.84 feet to the Point of Beginning.

Said parcel contains 17 Square Feet of land more or less.

The public may attend the meeting either in person in the Council Chambers (2nd Floor City Hall, 335 S. BROADWAY ST, De Pere WI) or electronically due to the public health emergency. Electronic or telephonic access to the meeting is below: Computer/smart phone accessing <https://www.gotomeet.me/DePere> OR dial by phone: United States (Toll Free): 1-866 899-4679 United States: +1 (312) 757-3117 Access Code: 154-883-285.

A map and detailed description of the proposed right-of-way discontinuance is available by emailing Peter Schleinz at pchleinz@deperewi.gov.

Dated this 10th day of May, 2021.

BY ORDER OF THE COMMON COUNCIL

James G. Boyd
Mayor

Carey E. Danen
City Clerk

- ITEM 9:** Consideration and possible action on a request for a right-of-way vacation/discontinuance at the 1800 BLK of Commerce DR (Adjacent to Parcels ED-D69-2, ED-344-102-6).*

PROPOSED COMMERCE DR RIGHT-OF-WAY VACATION/DISCONTINUANCE



REQUESTED ACTION: Public Right-Of-Way Vacation/Discontinuance Approval.

Right-Of-Way Vacation/Discontinuance for unnecessary street segment due to a street realignment for future connection to Rockland RD.

Note: This is the second of two vacation/discontinuance requests that will be reviewed separately by Plan Commission on March 22, 2021. The first area will include parts of Profit PL, outlined in red in the west-central area of the above map.

Note: See the Profit PL vacation/discontinuance report for Comprehensive Plan, applicant, site history, and review process information.

COMMON DESCRIPTION: The 1800 BLK of Commerce DR, located at the far south end of Commerce DR, which intersects with Heritage RD at the north end.

PARCEL NUMBER(S): Adjacent to Parcels ED-D69-2, ED-344-102-6

EXISTING ZONING: None as the area is existing right-of-way, but adjacent to Industrial Park District (I-1) on the west side and General Industrial District (I-3) on the east side.

PROPOSED ZONING: If the vacation/discontinuance is approved by Common Council, the area will take on the adjacent I-1 and I-3 zonings.

STAFF REVIEW: When reviewing a right-of-way vacation/discontinuance, staff utilizes the vacation process identified in Wisconsin State Statutes 66.103 and 66.105. The role of the Plan Commission in the process is to determine if

such a vacation/discontinuance is necessary and if so, recommend to the Common Council that the right-of-way be vacated/discontinued. The following are factors for consideration:

- The right-of-way has been reconfigured to connect to Rockland RD, leaving two slivers of unneeded right-of-way.
- A reconfigured through-street between Rockland RD and Heritage RD improves connectivity for businesses on Commerce DR.
- The proposed vacation/discontinuance complies with proposed right-of-ways in the East Side Industrial Park Fourth Addition plat that will be reviewed by Plan Commission on March 22, 2021.
- The vacation/discontinuance has been reviewed by Development Services and Engineering staff. Conditions of approval added are listed at the end of this report.

STAFF RECOMMENDATION: Staff recommends APPROVAL and forwarding the Commerce DR right-of-way vacation/discontinuance to the Common Council for final approval with the following conditions:

1. The entire right-of-way is retained as an easement; all utility easements are retained.
2. The remaining right-of-way must have a minimum abutting 12' wide utility easement.

**City of De Pere, Wisconsin****Request For Common Council Action**

MEETING DATE: December 7, 2021

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: Resolution #21-119 Authorizing Utility Easement (400 Block Rockland Road and Destiny Drive; Parcel ED-2386).

On October 25, 2021 Plan Commission unanimously recommended approval of the easement with a vote of 6-0.

ATTACHMENTS:

- Reso21-119 (PDF)
- Easement Exhibit A (PDF)
- 10-25-21 PC Report - New Easement (DOCX)
- Commerce Drive Utility and Street Extension_Easement Exhibit-Layout1 (PDF)
- Legal Description (DOCX)

RESOLUTION #21-119

AUTHORIZING UTILITY EASEMENT
(400 Block Rockland Road and Destiny Drive; ED-2386)

WHEREAS, a 30 foot wide easement was created along Rockland Road as part of the East Side Industrial Park 4th Addition Plat on October 5, 2021; and

WHEREAS, said 30 foot wide easement is in need of being extended an additional 267' to the west in order to extend the easement completely between Destiny Drive and the Fox River Trail; and

WHEREAS, this matter has been reviewed by the Plan Commission which recommends its approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council authorizes the Mayor and City Clerk to execute the attached Utility Easement to allow for construction, maintenance, repair and replacement of utility facilities and to direct recording of the same with the Brown County Register of Deeds Office.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of December, 2021.

APPROVED:

James G. Boyd, Mayor

ATTEST:

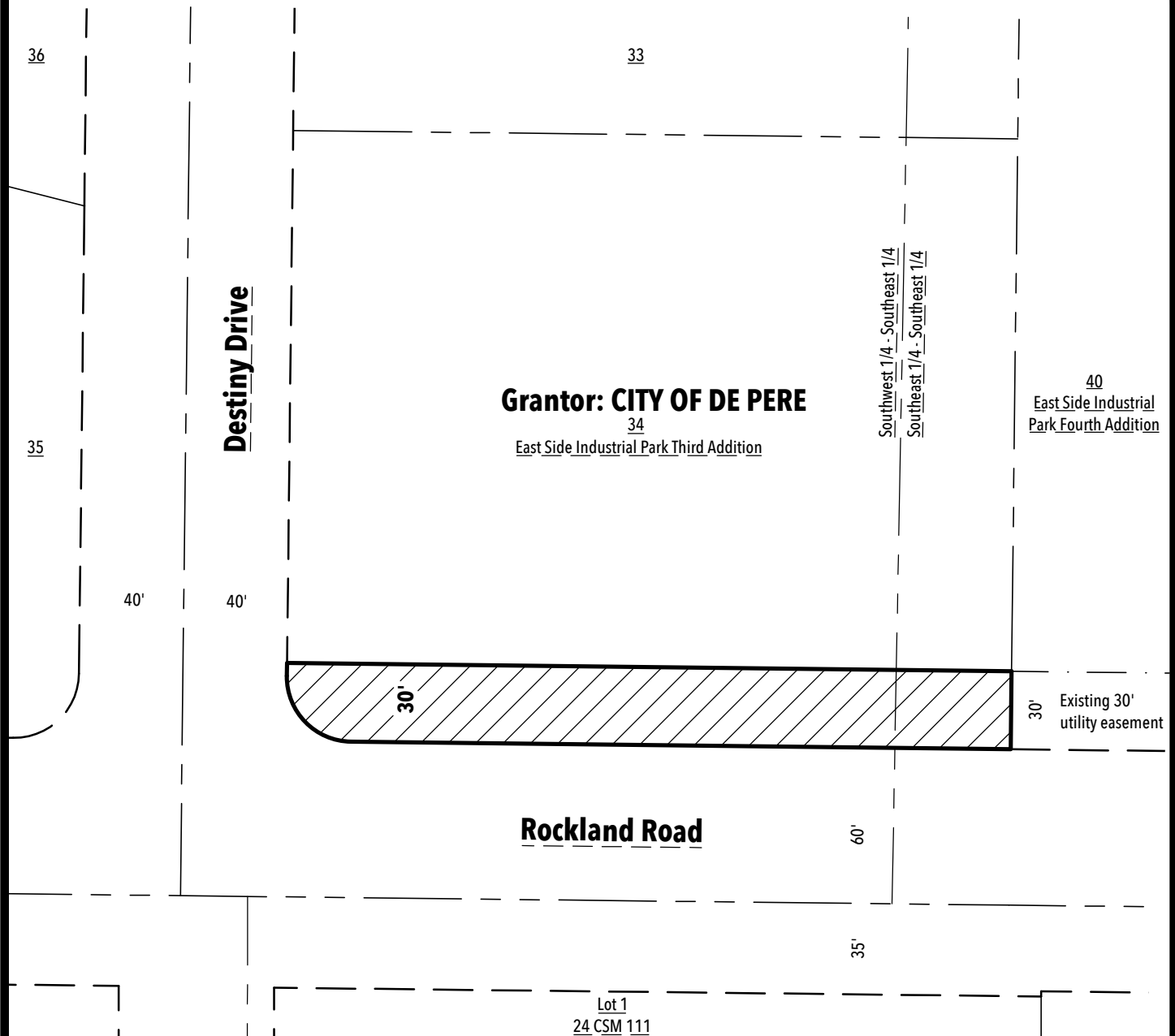
Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board Approval: 10/25/2021

EXHIBIT 'A'



AN EASEMENT AREA DESCRIBED AS FOLLOWS:

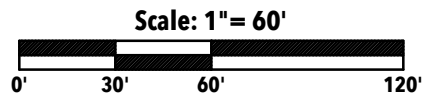
All that part of the Grantor's property being the south 30.00 feet of Lot 34, East Side Industrial Park Third Addition, Volume 21 of Plats, Page 117, Document Number 1747462, being part of the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ and part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 33, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin.

Said described land contains 8,230 sq. ft. / 0.189 acres more or less.

Legend



Easement Area = 8,230 Sq. Ft.



Robert E. Lee & Associates, Inc.

ENGINEERING, SURVEYING, ENVIRONMENTAL SERVICES

1250 CENTENNIAL CENTRE BOULEVARD
 HOBART, WI 54155
 INTERNET: www.releeinc.com

PHONE: (920) 662-9641
 FAX: (920) 662-9141

R:\0400\0404\0404458\30' Utility Easement - East Side Ind\dwg\Easement Exhibit.dwg



CITY OF DE PERE
 Engineering Division
 925 S. Sixth Street
 De Pere, Wisconsin 54115

Office (920) 339-4061
 Fax (920) 339-4071

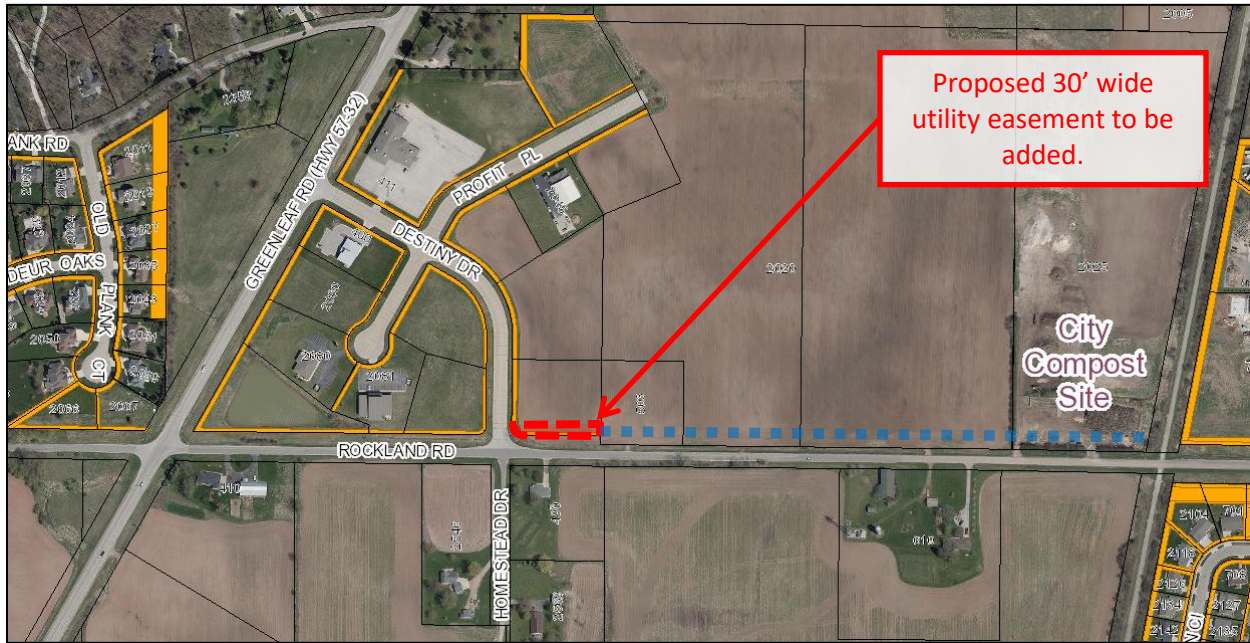
Date: 11/11/2021

REL Job #: 404458

Exhibit
 Sheet 1 of 1

ITEM 6: Consideration and possible action on a new 30' wide utility easement at 400 BLK Rockland RD (Parcel ED-2386).*

SITE MAP



REQUESTED ACTION: New Easement Request.*

The new easement is requested by the City for storm sewer, water main, and sanitary sewer use.

COMMON DESCRIPTION: 400 BLK Rockland RD, located northeast from the Rockland RD and Destiny DR intersection.

PARCEL NUMBERS: ED-2386

EXISTING ZONING: I-1 (Industrial Park District).

SURROUNDING LAND USES: Developing Business Park to the north (I-1, east (I-1, and west (I-1 PDD). Vacant & Residential (R-1 & B-2) and developing Business Park (B-2) to the south.

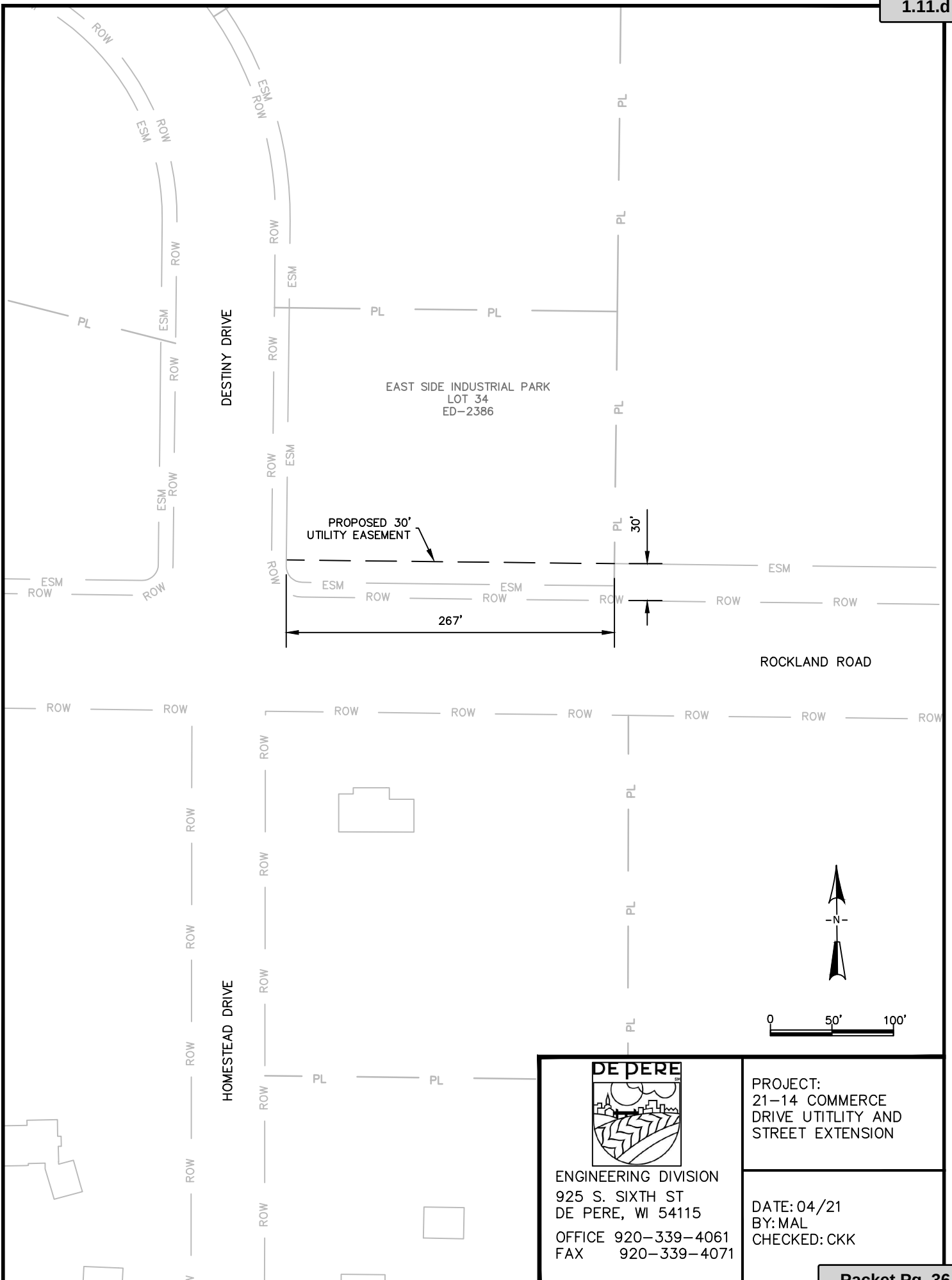
COMPREHENSIVE PLAN: Business Park

APPLICANT/OWNER: City of De Pere
335 S Broadway ST
De Pere, WI 54115

SITE HISTORY: The undeveloped city-owned lot was created in 2000 as part of the East Side Industrial Park 3rd Addition plat, which had a 12' wide utility easement along Rockland RD (part of the red dashed area on the site map). On October 5, 2021, the Common Council approved the adjacent East Side Industrial Park 4th Addition plat, which had a 30'-foot wide utility easement along Rockland RD (the blue dashed area on the site map).

STAFF REVIEW: The City is requesting a new 30' wide utility easement for storm sewer, water main, and sanitary sewer use. If the request is approved, the proposed easement will complete the extension of a 30' utility easement between Destiny DR and the Fox River State Recreational Trail.

STAFF RECOMMENDATION: Staff recommends APPROVAL of the new easement request and forwarding the recommendation to the Council for final approval (any final easement language will be subject to the final approval of the City Attorney's office).



ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

PROJECT:
21-14 COMMERCE
DRIVE UTILITY AND
STREET EXTENSION

DATE: 04/21
BY: MAL
CHECKED: CKK

AN EASEMENT AREA DESCRIBED AS FOLLOWS:

All that part of the Grantor's property being the south 30.00 feet of Lot 34, East Side Industrial Park Third Addition, Volume 21 of Plats, Page 117, Document Number 1747462, being part of the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ and part of the Southeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, Section 33, Township 23 North, Range 20 East, City of De Pere, Brown County, Wisconsin

Said described land contains 8,230 sq. ft. / 0.189 acres more or less.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 7, 2021

DEPARTMENT: Public Works

FROM: Tony Fietzer

SUBJECT: Resolution #21-120 Authorizing Lease for Storage of Department of Public Works Equipment.

ATTACHMENTS:

- Reso21-120 PW Equipment Storage (DOCX)
- Vehicle Storage memo(PDF)

RESOLUTION #21-120

AUTHORIZING LEASE FOR STORAGE OF DEPARTMENT OF PUBLIC WORKS EQUIPMENT

WHEREAS, the City is in need of locating a storage facility for off-season Department of Public Works equipment due to its former leased facility being taken out of service; and

WHEREAS, city staff has located a facility at 6503 Blake Rd, Greenleaf, which has the storage capability required by City (6000 sf) at a rate of \$.20/sf, for a total of \$1200/month, with a four (4) month minimum; and

WHEREAS, city staff are still working with the property owner, John P. and Joan E. Leick Revocable Trust, to obtain a written Lease with terms as approved by the City's insurance carrier for the facility, but wishes to obtain Council approval in advance of such lease being finalized to secure the needed space for the off-season equipment.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council hereby authorizes the Mayor to enter into such Lease Agreement for storage of off-season DPW equipment upon the rental rate identified above and upon such other terms and conditions as required by the City's Insurance Carrier and the City Attorney.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are further authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of December, 2021.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____
Nays: _____

CITY OF DE PERE MEMO



To: Mayor James Boyd and De Pere City Council
From: Tony Fietzer, Street Superintendent
Date: November 16, 2021

RE: **Off Season City vehicle Storage**

The City of De Pere had previously storage seasonal use vehicles at the Wastewater Treatment plant on Leonard St for several years. In 2020 we were told we were no longer able to store our equipment in the facility as the building was going to be demolished. The six leaf trucks, snow plows, street sweepers, engineering vehicles now had to be stored outside at the MSC. These vehicles sat idle for months outside in the elements. The exposure to the elements has increased the number of vehicle breakdowns due to corroding wires, etc.

A large storage facility was recently located advertising space for rent. The description of the storage facility is a 60'x200' with 20' garage doors. This size building would accommodate the equipment we needed to store and protect equipment from the elements.

I met with the owner, John Leick, 6503 Blake Rd., Greenleaf, WI 54126 at the property and confirmed it would fit our equipment. John has a few other items stored on the north end of the storage shed but would be willing to rent the south half of the building, 60'x100' to the City of De Pere to store our off season vehicles and equipment. The rented area would be 6000 SF at a rate of .20¢/sf for a total of \$1200/month with a four (4) month minimum.

John is leaving for the winter at the end of December for the season. Additionally, he has asked to expedite the process of securing the rental as he is holding a large area for the City of De Pere and turning away other potential renters. John has stated he would much rather rent to one entity vs having multiple different people renting camper or boat storage from him. Additionally, City staff is working with John's insurance company as well as the City's insurance company to ensure the vehicles are adequately insured during storage. Staff recommends securing this rental directly to City Council as a means of expediting the process as John requested. Based on the City's need, we will need covered storage in early December to house our leaf vacuums and engineering assigned vehicles.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 7, 2021

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Resolution #21-121 Approving the Nelson Family Pavilion Fundraising Donation Sponsorship Plan.

ATTACHMENTS:

- Reso21-121 (PDF)

RESOLUTION #21-121

APPROVING THE NELSON FAMILY PAVILION FUNDRAISING DONATION
SPONSORSHIP PLAN

WHEREAS, the Common Council approved the creation of an ad hoc fundraising committee for construction of The Nelson Family Pavilion at Voyager Park; and

WHEREAS, The Nelson Family Pavilion Fundraising Committee (“the Fundraising Committee”) has diligently embarked upon fundraising activities and has requested the Council (1) approve its proposed Fundraising Donation Sponsorship Plan and (2) delegate to the Fundraising Committee the authority to formally accept donations on behalf of the City under the Plan; and

WHEREAS, the Common Council supports the efforts of the Fundraising Committee.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council approves the following Donation Sponsorship Plan:

\$500,000	Naming Rights - Donation and naming rights for The Nelson Family Pavilion Approved by Council July 20, 2021
\$100,000	Facility Space Naming Rights - Naming rights opportunities for: * Patio * Interior space of building - a donation proposal from the Cloud Family Foundation for this naming opportunity has been submitted
\$10,000 – \$99,999	Platinum Sponsor - donor name will appear on a Donor Wall/Plaque located at the facility
\$5,000 - \$9,999	Gold Sponsor - donor name will appear on a Donor Wall/Plaque located at the facility
\$1,000 - \$4,999	Silver Sponsor - donor name will appear on a Wall/Plaque located at the facility
\$1 - \$999	Bronze Sponsor – donor name will be recognized on City Website and Social Media

BE IT FURTHER RESOLVED THAT:

Upon receipt of all donations for The Nelson Family Pavilion, the Fundraising Committee is authorized to accept the donation and acknowledge the receipt thereof on behalf of the City of De Pere.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of December, 2021.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 7, 2021

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Resolution #21-122 Approving Return Line Leak Repair Contract with Neuman Pools, Inc. for Legion Pool (\$17,900 with Funding from Unassigned Reserves).

The Board of Park Commissioners, at the November 18, 2021 meeting, approved the repairs to Legion Pool, in the amount of \$17,900 and the funds to be taken from Unassigned Reserves. The motion was approved unanimously with a 7-0 vote.

ATTACHMENTS:

- Reso21-122 (PDF)
- 2021 10 22 Leak Repair Proposal.docx1 (PDF)
- Memo.Legion Repair (DOCX)

RESOLUTION #21-122

APPROVING RETURN LINE LEAK REPAIR CONTRACT WITH
NEUMAN POOLS, INC. FOR LEGION POOL

WHEREAS, the City is in need of a contractor to repair a leak in the pool floor of Legion Pool as previously located by United Leak Detection, Inc.; and

WHEREAS, Neuman Pools, Inc. has available and offers to provide personnel, as well as necessary equipment to accomplish such services within the required timeframe; and

WHEREAS, this matter has been reviewed by the Board of Park Commissioners which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and City Clerk are authorized and directed to execute the Return Line Leak Repair Contract with Neuman Pools, Inc., as is attached hereto, subject to such changes as deemed necessary by the City Attorney, with the funding for said repairs being designated from unassigned reserves.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 7th day of December, 2021.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 11/18/2021



RETURN LINE LEAK REPAIR CONTRACT

Date: 10/22/2021

Owner Address: City of De Pere
335 South Broadway Street
De Pere, WI 54115

Site Address: Legion Park Pool
1212 Charles Street
De Pere, WI 54115

Attn: Marty Kosobucki

Phone: 920 339 4065

Email: mkosobucki@deperewi.gov

SCOPE OF SERVICES:

- Remove the existing pool floor from the area indicated by the city and United Leak Detection, Inc.
- Remove soil to expose the leaking pipe.
- Remove and replace the broken pipe.
- Backfill the exposed pipe and inlet area.
- Install rebar to pin the new concrete to the existing concrete and reinforce concrete with rebar as required by industry standards.
- Install white plaster finish over the concrete. Finish will be not match existing finishes on pool.

NOTES:

- Prevailing wages are not included in this proposal. If Prevailing wage is required on this job the work will need to be requested.
- Work to be completed on a Time and Material basis.
- Draining and filling of pool is owner's responsibility.
- If further parts are required, they will be billed additionally.

PRICING – VALID FOR 30 DAYS

Estimated Time and Material Cost: \$ 17,900.00

PAYMENT TERMS:

Purchase order or 50% initial payment with signed proposal. Balance due upon completion.

SIGNATURES

Owner has read and understands the payment terms, conditions, warranty terms and lien rights. For the Contract to be valid, Conditions of Sale, Warranty Terms and Lien Rights must be attached to this Contract.

Neuman Pools, Inc.**Owner**

Signature: _____

Signature: _____

Mark Othmer – Commercial Renovation Sales

Print Name / Title: _____

Date: _____

Date: _____

WISCONSIN LIEN RIGHTS

As required by Wisconsin Construction Lien Law, NEUMAN POOLS, INC. hereby notifies the Owner that persons or companies furnishing labor or materials for construction on Owner's land may have lien rights on Owner's land and buildings, if not paid. Those entitled to lien rights, in addition to NEUMAN POOLS, INC., are those who contract directly with the Owner, or those who give the Owner notice within 60 days after they first furnish labor or materials for the construction improvement. Accordingly, Owner probably will receive notices from those who furnish labor or materials for the construction improvement and should give a copy of each notice received to his mortgage lender, if any. NEUMAN POOLS agrees to cooperate with the Owner and their lender, if any, to see that all potential lien claims are duly paid.

CONDITIONS OF SALE

1. Owner shall provide access for power excavating equipment and trucks, and remove trees, shrubs, fences, and other obstructions including underground pipelines and wires.
2. Builder shall return pool site to rough grade, but will not be responsible for damage to grass, shrubs, walks, or driveways caused by normal performance of work.
3. If underground obstructions such as rock or unusual amounts of water are encountered during excavation, additional costs will be incurred.
4. Builder shall instruct the Owner of his Representative in the operation of all equipment at completion and filling of pool. At this time chemicals are required and shall be supplied by the Buyer.
5. Electric power and water for construction purposes shall be furnished by the Buyer at no charge to the Contractor.
6. All measurements are water line measurements and are subject to a 1% permissive variance either way. The Buyer further agrees to hold the Contractor harmless from loss or additional cost or expense, should this variance occur.
7. All materials used in construction shall remain the property of the Contractor until fully paid, and all surplus materials are to remain the property of the Contractor.
8. Buyer's and Contractor's representations, limitations, and responsibilities: The Contractor agrees to perform the work in a good and workmanlike manner with reasonable dispatch in accordance with the attached specifications which set forth a custom-built pool, but do not necessarily duplicate any particular photograph.
9. Title and ownership to equipment and accessories described in the Agreement, whether or not affixed to Buyer's realty, shall remain the property of the Contractor until the total price of the pool has been paid. None of such equipment or accessories shall be deemed to become part of the real property regardless of the completeness of their obligation until such time of entire payment. In the event of non-payment, the Contractor may without notice enter upon the premises and remove said equipment and accessories. The Contractor will then apply the reasonable value of the removed items, less costs, and expenses of removal, against the unpaid balance.
10. Builder shall pay all applicable sales tax and carry adequate insurance covering liability and workmen's compensation.
11. Outdoor pools will require "winterizing" at the end of the swimming season. This is the responsibility of the Owner. We recommend you hire us to do this for you at least the first year.
12. Extra work (work performed outside the contract) must be approved in writing by the Owner and the Contractor.
13. Changes or alterations made to the installation performed by Neuman Pools, Inc., including pool accessories such as ladders and the like equipment with Owner's consent, except changes or alterations performed by Neuman Pools, Inc., shall be at Owner's sole risk. Neuman Pools, Inc. shall not be responsible for defects or damages to the pool installation caused by other contractors

or tradesman of any kind of character arising from improper maintenance, supervision, or neglect of the pool installation by Owner, who shall hold Neuman Pools, Inc. harmless, therefore.

14. It is the responsibility of the Owner to supply and fill the pool with water. It is also the responsibility of the owner to make sure that the quality of water used is such that it will not be harmful to the pool's interior finish and equipment. Neuman Pools, Inc. will assist you in determining the quality of your fill water, and give you options of treatment. Filling with unsuitable water will void the warranty.

WARRANTY TERMS

Contractor makes the following limited warranties of its work, subject to the limitations and restrictions in Paragraph d. hereof:

1. Contractor warrants its workmanship to be free from defects for one (1) year from date of completion. Contractor shall remedy defects of workmanship, which occur within the warranty period, without cost to the Owner. Contractor's work as used herein shall include work of Subcontractors employed by the Contractor and shall not include any work performed by other contractors separately from the Contract by Owner.
2. Waterline tile and plaster applied to the pool shell by Contractor are guaranteed against defects in materials and workmanship for one (1) year from the date of completion of plastering the pool. Walks and decking are not warranted against normal cracking, checking, raising, settling, or discoloration, and plaster is not guaranteed against discoloration or staining. Contractor assumes no responsibility for quality of water used to fill pool, or any damage caused by high water.
3. The following limitations to Contractor's warranties shall apply:
 - a. Contractor's performance under the terms and provisions of its warranties shall not be required, until final payment of the full Contract has been made.
 - b. Contractor shall not be responsible for the cost of labor to remedy defects in material so purchase assemblies. Purchased assemblies (for example; filtration system, water treatment equipment, etc.) or materials (for example: concrete, caulking, chemicals, etc.) used in this installation are subject only to manufacturer's or processor's warranty of fitness and from defects in manufacture. Contractor makes no warranty expressed or implied as to such assemblies of materials, except that the same will be installed in accordance with specifications, which occur during the warranty period.
 - c. Contractor's warranties shall not apply to damage to any part of the swimming pool shell, circulation piping, deck, or equipment, resulting from natural causes or acts of God, including earthquakes, ground swells, inundation's, ground or hillside motion, landslides, or any natural or accidental cause of peril resulting from storms, surface drainage, floods, war, riot, or damage caused by negligent or willful acts of person(s) other than Contractor, its Subcontractors, or employees.
 - d. Contractors shall not be responsible for damage to the swimming pool shell if the Owner causes the pool to be emptied of water.
 - e. Owner shall notify Contractor within seven (7) days of discovery of any defect in the pool, equipment, or accessories; otherwise, the Contractor's warranty shall be void. No warranty repair expense by the Owner shall be a valid claim under Contractor's warranties, unless the Contractor is given written notice as provided herein, and a reasonable time to obtain parts or equipment, and to repair the defects.

CITY OF DE PERE MEMO



To: Board of Park Commissioners

From: Marty Kosobucki

Date: November 18, 2021

RE: Approve repair at Legion Pool

Staff is seeking the approval of the Park Board to recommend the repair of a leak in Legion Pool for the amount of \$17,900. Due to the amount of the repair, our regular maintenance budget is not able to support this.

History: At the end of our 2021 Pool season, staff was noticing a loss of up to 14,000 gallons of water a day. Normal loss of water is around 2,000-3,000 gallons of water a day. Staff ended up seeking out and hiring United Leak Detection Services that specializes in pin pointing leaks within swimming pools. Due to the work load of the contractor he was unable to get to our pool until the first week of October. Upon testing our pool, he uncovered one major leak in the middle of our shallow end of Legion Pool. Upon understanding the repair that was needed, we began reaching out to contractors. Neuman Pools was the only contractor that provided us a quote. Other contractors told us that they simply did not have the time to perform the work, or they no longer had staff with the expertise to perform the work. In talking with Neuman Pools they would plan on performing the work in early December.

We are recommending completing the work as soon as possible and not wait until spring. We are recommending this because when the weather breaks in the spring, pool contractors will be incredibly busy with work and contracts they must honor, which likely would lead to delays in getting to our repair.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 7, 2021

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Appointments to boards and commissions by Mayor Boyd

ATTACHMENTS:

- Appointment Memo_Dec 2021 (PDF)

Memo

City of De Pere

To: City Council Members
From: James Boyd, Mayor
Subject: Appointments and Reappointments
Date: December 7, 2021 (meeting date)

I am submitting the following names for appointment at the December 7, 2021 meeting of the Common Council. I am asking you to please contact me in advance of the meeting if you should have an issue with the appointment.

Commission

Business Improvement District (BID) Board

Business Improvement District (BID) Board

Appointment/Reappointment

Brent Felchlin/Reappointment

Angela Patel/Reappointment



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 7, 2021

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Voucher approval.

ATTACHMENTS:

- 12-7-2021 VOUCHERS (PDF)

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7551	AD GREENROOF LLC I-1277	AD GREENROOF LLC	R	12/07/2021		1,100.00CR	097274	1,100.00
8491	ANDREW AHOLA I-202111302280	ANDREW AHOLA	R	12/07/2021		200.00CR	097275	200.00
8492	AHS RESCUE I-22661	AHS RESCUE	R	12/07/2021		4,684.85CR	097276	4,684.85
0302	AIRGAS USA LLC I-9119576092 I-9983389004 I-9983389005	AIRGAS USA LLC AIRGAS USA LLC AIRGAS USA LLC	R R R	12/07/2021 12/07/2021 12/07/2021		235.11CR 489.37CR 218.66CR	097277 097277 097277	 943.14
7873	AMERICAN CONSERVATION & BILLING SOLUTIONS I-13301	AMERICAN CONSERVATION & BILLIN	R	12/07/2021		1,042.00CR	097278	1,042.00
8493	JON ANDERSON I-202111302281	JON ANDERSON	R	12/07/2021		200.00CR	097279	200.00
0308	APPLIED INDUSTRIAL TECHNOLOGIES I-7022777730	APPLIED INDUSTRIAL TECHNOLOGIE	R	12/07/2021		2,153.16CR	097280	2,153.16
8494	MATTHEW BAEMMERT I-202111302282	MATTHEW BAEMMERT	R	12/07/2021		200.00CR	097281	200.00
0027	BAY TOWEL INC I-4234641 I-4256387	BAY TOWEL INC BAY TOWEL INC	R R	12/07/2021 12/07/2021		103.58CR 103.58CR	097282 097282	 207.16
1315	BELLIN HEALTH I-MB7167	BELLIN HEALTH	R	12/07/2021		56.39CR	097283	56.39
8495	BENTLEY'S FOOD & SPIRITS LLC I-202111302283	BENTLEY'S FOOD & SPIRITS LLC	R	12/07/2021		200.00CR	097284	200.00
8257	NATHAN BORLEE I-202111302284	NATHAN BORLEE	R	12/07/2021		200.00CR	097285	200.00
0038	BROADWAY AUTOMOTIVE INC I-561719P I-563371P I-709054	BROADWAY AUTOMOTIVE INC BROADWAY AUTOMOTIVE INC BROADWAY AUTOMOTIVE INC	R R R	12/07/2021 12/07/2021 12/07/2021		81.30CR 79.33CR 626.22CR	097286 097286 097286	 786.85

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0046	BROWN COUNTY PORT & RESOURCE RECOVERY I-48664	BROWN COUNTY PORT & RESOURCE R	R	12/07/2021		11,857.98CR	097287	11,857.98
0050	CAMERA CORNER INC I-INV12418	CAMERA CORNER INC	R	12/07/2021		477.99CR	097288	477.99
0536	CDW GOVERNMENT INC I-N220785	CDW GOVERNMENT INC	R	12/07/2021		40,770.00CR	097289	40,770.00
6575	CEDAR CORP I-109004	CEDAR CORP	R	12/07/2021		5,000.00CR	097290	5,000.00
8443	CINTAS I-4100905631 I-4101588715 I-4102208047	CINTAS CINTAS CINTAS CINTAS	R R R	12/07/2021 12/07/2021 12/07/2021		69.85CR 38.94CR 38.94CR	097291 097291 097291	 147.73
2708	CLEANING SOLUTION SERVICES INC I-21886 I-21897 I-21902 I-21903 I-21918	CLEANING SOLUTION SERVICES INC CLEANING SOLUTION SERVICES INC CLEANING SOLUTION SERVICES INC CLEANING SOLUTION SERVICES INC CLEANING SOLUTION SERVICES INC	R R R R R	12/07/2021 12/07/2021 12/07/2021 12/07/2021 12/07/2021		165.55CR 660.00CR 74.97CR 105.43CR 1,758.93CR	097292 097292 097292 097292 097292	 2,764.88
6496	COMMERCE INDUSTRIAL CHEMICALS INC I-2021-37122-00	COMMERCE INDUSTRIAL CHEMICALS	R	12/07/2021		3,683.39CR	097293	3,683.39
6414	COMMUNICATIONS ENGINEERING CO I-369392 I-369652	COMMUNICATIONS ENGINEERING CO COMMUNICATIONS ENGINEERING CO	R R	12/07/2021 12/07/2021		595.00CR 478.00CR	097294 097294	 1,073.00
7639	CORE & MAIN LP I-P924638 I-P953186	CORE & MAIN LP CORE & MAIN LP	R R	12/07/2021 12/07/2021		2,697.00CR 1,004.50CR	097295 097295	 3,701.50
0217	COUNTRY VISIONS COOPERATIVE I-5689	COUNTRY VISIONS COOPERATIVE	R	12/07/2021		19.98CR	097296	19.98
3332	DE PERE AUTO CENTER INC I-128376	DE PERE AUTO CENTER INC	R	12/07/2021		1,857.40CR	097297	1,857.40
8258	PETE DEWAR I-202111302285	PETE DEWAR	R	12/07/2021		743.00CR	097298	743.00

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0075	DIGGERS HOTLINE INC I-211 0 36401	DIGGERS HOTLINE INC	R	12/07/2021		864.08CR	097299	864.08
0078	DORNER INC I-21-01 (5)	DORNER INC	R	12/07/2021		363,492.25CR	097300	363,492.25
8496	BRYANT DORSEY I-202111302286	BRYANT DORSEY	R	12/07/2021		200.00CR	097301	200.00
8259	TERRELL EDINGER I-202111302287	TERRELL EDINGER	R	12/07/2021		200.00CR	097302	200.00
7422	EXCEL UNDERGROUND LLC I-9388	EXCEL UNDERGROUND LLC	R	12/07/2021		8,638.05CR	097303	8,638.05
8497	KEVIN FELLER I-202111302288	KEVIN FELLER	R	12/07/2021		200.00CR	097304	200.00
8260	JORDEN FIFIELD I-202111302289	JORDEN FIFIELD	R	12/07/2021		200.00CR	097305	200.00
5173	FIRE RESCUE SUPPLY LLC I-9364	FIRE RESCUE SUPPLY LLC	R	12/07/2021		1,020.00CR	097306	1,020.00
4176	FRANK'S RADIO SERVICE INC I-119633	FRANK'S RADIO SERVICE INC	R	12/07/2021		85.00CR	097307	85.00
3655	FUN EXPRESS LLC I-712871549-01	FUN EXPRESS LLC	R	12/07/2021		66.70CR	097308	66.70
8347	GFL ENVIRONMENTAL I-U60000034176	GFL ENVIRONMENTAL	R	12/07/2021		581.46CR	097309	581.46
5349	RYAN GLIME I-202111302290	RYAN GLIME	R	12/07/2021		198.96CR	097310	198.96
0116	GRAINGER INC I-9106322911 I-9119299759 I-9122060016 I-9122620702	GRAINGER INC GRAINGER INC GRAINGER INC GRAINGER INC	R R R R	12/07/2021 12/07/2021 12/07/2021 12/07/2021		369.60CR 43.20CR 146.53CR 35.57CR	097311 097311 097311 097311	 594.90

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0117	GRAYBAR ELECTRIC COMPANY INC							
	I-9324230532	GRAYBAR ELECTRIC COMPANY INC	R	12/07/2021		29.67CR	097312	29.67
7764	GREAT AMERICA FINANCIAL SVCS							
	I-30413577	GREAT AMERICA FINANCIAL SVCS	R	12/07/2021		362.19CR	097313	362.19
8261	TANNER HACKL							
	I-202111302291	TANNER HACKL	R	12/07/2021		200.00CR	097314	200.00
4902	HALRON LUBRICANTS INC							
	C-1278763-00	HALRON LUBRICANTS INC	R	12/07/2021		20.00	097315	
	I-1274584-00	HALRON LUBRICANTS INC	R	12/07/2021		519.48CR	097315	
	I-1278217-00	HALRON LUBRICANTS INC	R	12/07/2021		1,451.58CR	097315	1,951.06
5868	ERIC HEINKEL							
	I-202111302292	ERIC HEINKEL	R	12/07/2021		200.00CR	097316	200.00
8498	RANDY HILL							
	I-202111302293	RANDY HILL	R	12/07/2021		200.00CR	097317	200.00
1252	HURCKMAN MECHANICAL INDUSTRIES INC							
	I-C002409	HURCKMAN MECHANICAL INDUSTRIES	R	12/07/2021		884.40CR	097318	
	I-C002410	HURCKMAN MECHANICAL INDUSTRIES	R	12/07/2021		811.91CR	097318	
	I-C002412	HURCKMAN MECHANICAL INDUSTRIES	R	12/07/2021		1,746.80CR	097318	
	I-W36597	HURCKMAN MECHANICAL INDUSTRIES	R	12/07/2021		565.35CR	097318	
	I-W36705	HURCKMAN MECHANICAL INDUSTRIES	R	12/07/2021		363.75CR	097318	4,372.21
1399	INDOFF INC							
	I-3520269	INDOFF INC	R	12/07/2021		28.59CR	097319	
	I-3520270	INDOFF INC	R	12/07/2021		139.92CR	097319	
	I-3520660	INDOFF INC	R	12/07/2021		196.26CR	097319	
	I-3520988	INDOFF INC	R	12/07/2021		70.69CR	097319	
	I-3521325	INDOFF INC	R	12/07/2021		13.11CR	097319	
	I-3521326	INDOFF INC	R	12/07/2021		38.75CR	097319	
	I-3521348	INDOFF INC	R	12/07/2021		26.04CR	097319	
	I-3521666	INDOFF INC	R	12/07/2021		27.39CR	097319	540.75
8499	ZAC JAHNKE							
	I-202111302294	ZAC JAHNKE	R	12/07/2021		200.00CR	097320	200.00
8509	JAKE REIMER							
	I-202111302309	JAKE REIMER	R	12/07/2021		200.00CR	097321	200.00

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8500	CULLEN JOHNSON I-202111302295	CULLEN JOHNSON	R	12/07/2021		200.00CR	097322	200.00
8364	JOHNSTONE SUPPLY I-6025432	JOHNSTONE SUPPLY	R	12/07/2021		146.04CR	097323	146.04
2602	JOSSART BROTHERS INC I-2467 I-2468 I-2480	JOSSART BROTHERS INC JOSSART BROTHERS INC JOSSART BROTHERS INC	R R R	12/07/2021 12/07/2021 12/07/2021		5,255.00CR 2,780.25CR 3,063.50CR	097324 097324 097324	11,098.75
1276	JX ENTERPRISES INC I-14178367P I-14190209P I-14190210P I-14190511P I-14191022P I-14191893P I-14191895P I-14192094P I-14193569P I-14193673P I-14194121P I-14194354P I-14194403P	JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC JX ENTERPRISES INC	R R R R R R R R R R R R R R	12/07/2021 12/07/2021 12/07/2021 12/07/2021 12/07/2021 12/07/2021 12/07/2021 12/07/2021 12/07/2021 12/07/2021 12/07/2021 12/07/2021 12/07/2021 12/07/2021		175.98CR 66.74CR 158.37CR 14.20CR 19.95CR 95.22CR 16.76CR 222.44CR 38.68CR 140.00CR 87.99CR 128.98CR 59.99CR	097325 097325 097325 097325 097325 097325 097325 097325 097325 097325 097325 097325 097325 097325	1,225.30
8262	JEREMY KRALOVETZ I-202111302296	JEREMY KRALOVETZ	R	12/07/2021		200.00CR	097326	200.00
8501	ANDREW KROS I-202111302297	ANDREW KROS	R	12/07/2021		200.00CR	097327	200.00
8502	MITCHELL KUBIAK I-202111302298	MITCHELL KUBIAK	R	12/07/2021		200.00CR	097328	200.00
8503	PRESTON KUMMERER I-202111302299	PRESTON KUMMERER	R	12/07/2021		200.00CR	097329	200.00
3140	KUNDINGER FLUID POWER INC C-202111302300 I-50667962	KUNDINGER FLUID POWER INC KUNDINGER FLUID POWER INC	R R	12/07/2021 12/07/2021		90.85 527.93CR	097330 097330	437.08

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8504	BRYAN LACHAPELLE I-202111302301	BRYAN LACHAPELLE	R	12/07/2021		200.00CR	097331	200.00
7082	LEE RECREATION LLC I-13852-21 I-13853-21	LEE RECREATION LLC LEE RECREATION LLC	R	12/07/2021		625.00CR 1,125.00CR	097332 097332	 1,750.00
2044	LIGHTHOUSE TITLE INC I-WBG21-09291842 I-WBG21-11294357	LIGHTHOUSE TITLE INC LIGHTHOUSE TITLE INC	R	12/07/2021		50.00CR 70.00CR	097333 097333	 120.00
0160	LIZER LAWN CARE & IRRIGATION I-124543	LIZER LAWN CARE & IRRIGATION	R	12/07/2021		2,100.00CR	097334	2,100.00
5675	MAGNA-MATIC I-70482	MAGNA-MATIC	R	12/07/2021		76.07CR	097335	76.07
8505	DILLON MANEY I-202111302302	DILLON MANEY	R	12/07/2021		200.00CR	097336	200.00
7190	STEVE MASSEY I-202111302303	STEVE MASSEY	R	12/07/2021		227.36CR	097337	227.36
8264	CHRIS MC KEEFRY I-202111302304	CHRIS MC KEEFRY	R	12/07/2021		200.00CR	097338	200.00
0163	MCC INC I-21-07 (3)	MCC INC	R	12/07/2021		419,016.35CR	097339	419,016.35
0173	MENARDS INC I-90169 I-90183 I-90214 I-90280 I-90464 I-90577 I-90608 I-90687 I-90721 I-90776 I-90814 I-90976 I-90991 I-91124	MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC MENARDS INC	R	12/07/2021		71.00CR 25.64CR 3.28CR 112.07CR 171.84CR 49.05CR 15.88CR 8.49CR 29.99CR 10.92CR 52.44CR 59.89CR 17.99CR 33.57CR	097340 097340 097340 097340 097340 097340 097340 097340 097340 097340 097340 097340 097340 097340	 662.05

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VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
VOID	VOID CHECK		V	12/07/2021			097341	**VOID**
8265	JORDAN MORTENSON							
	I-202111302305	JORDAN MORTENSON	R	12/07/2021		200.00CR	097342	200.00
8431	MULTI MEDIA CHANNELS LLC							
	I-30903	MULTI MEDIA CHANNELS LLC	R	12/07/2021		689.48CR	097343	689.48
0531	NORTHEAST AUTO PARTS INC							
	C-361247	NORTHEAST AUTO PARTS INC	R	12/07/2021		18.00	097344	
	C-361735	NORTHEAST AUTO PARTS INC	R	12/07/2021		79.02	097344	
	I-361116	NORTHEAST AUTO PARTS INC	R	12/07/2021		134.37CR	097344	
	I-361216	NORTHEAST AUTO PARTS INC	R	12/07/2021		20.35CR	097344	
	I-361234	NORTHEAST AUTO PARTS INC	R	12/07/2021		634.09CR	097344	
	I-361235	NORTHEAST AUTO PARTS INC	R	12/07/2021		89.09CR	097344	
	I-361269	NORTHEAST AUTO PARTS INC	R	12/07/2021		27.81CR	097344	
	I-361289	NORTHEAST AUTO PARTS INC	R	12/07/2021		20.62CR	097344	
	I-361294	NORTHEAST AUTO PARTS INC	R	12/07/2021		57.37CR	097344	
	I-361322	NORTHEAST AUTO PARTS INC	R	12/07/2021		170.99CR	097344	
	I-361343	NORTHEAST AUTO PARTS INC	R	12/07/2021		17.50CR	097344	
	I-361411	NORTHEAST AUTO PARTS INC	R	12/07/2021		37.78CR	097344	
	I-361501	NORTHEAST AUTO PARTS INC	R	12/07/2021		291.44CR	097344	
	I-361667	NORTHEAST AUTO PARTS INC	R	12/07/2021		20.78CR	097344	1,425.17
VOID	VOID CHECK		V	12/07/2021			097345	**VOID**
5433	NORTHEAST WI TECH COLLEGE							
	I-M6863	NORTHEAST WI TECH COLLEGE	R	12/07/2021		100.00CR	097346	100.00
0571	NORTHERN PIPE EQUIPMENT INC							
	I-21-08 (1) FINAL	NORTHERN PIPE EQUIPMENT INC	R	12/07/2021		34,400.00CR	097347	34,400.00
8506	JACK O'BRIEN							
	I-202111302306	JACK O'BRIEN	R	12/07/2021		200.00CR	097348	200.00
0966	OLD DOMINION BRUSH							
	I-7779590	OLD DOMINION BRUSH	R	12/07/2021		242.54CR	097349	242.54
0499	PACK AND SHIP LLC							
	I-262225	PACK AND SHIP LLC	R	12/07/2021		16.72CR	097350	
	I-262452	PACK AND SHIP LLC	R	12/07/2021		17.96CR	097350	34.68

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**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0197	PACKER CITY INTL TRUCKS INC							
	I-X1011502528:01	PACKER CITY INTL TRUCKS INC	R	12/07/2021		230.85CR	097351	
	I-X101150721:01	PACKER CITY INTL TRUCKS INC	R	12/07/2021		74.00CR	097351	
	I-X101151055:01	PACKER CITY INTL TRUCKS INC	R	12/07/2021		71.52CR	097351	376.37
1331	PACKER FASTENER & SUPPLY INC							
	I-640429	PACKER FASTENER & SUPPLY INC	R	12/07/2021		104.48CR	097352	
	I-644088	PACKER FASTENER & SUPPLY INC	R	12/07/2021		12.80CR	097352	
	I-644144	PACKER FASTENER & SUPPLY INC	R	12/07/2021		244.22CR	097352	
	I-645984	PACKER FASTENER & SUPPLY INC	R	12/07/2021		15.99CR	097352	
	I-646054	PACKER FASTENER & SUPPLY INC	R	12/07/2021		67.15CR	097352	
	I-647781	PACKER FASTENER & SUPPLY INC	R	12/07/2021		12.65CR	097352	
	I-647861	PACKER FASTENER & SUPPLY INC	R	12/07/2021		21.54CR	097352	478.83
8507	CHAD PAMPERIN							
	I-202111302307	CHAD PAMPERIN	R	12/07/2021		200.00CR	097353	200.00
5476	PERSONNEL EVALUATION INC							
	I-42012	PERSONNEL EVALUATION INC	R	12/07/2021		20.00CR	097354	20.00
0208	POMP'S TIRE SERVICE INC							
	I-90074725	POMP'S TIRE SERVICE INC	R	12/07/2021		67.90CR	097355	67.90
0395	PRO ONE JANITORIAL INC							
	I-176006	PRO ONE JANITORIAL INC	R	12/07/2021		155.00CR	097356	
	I-178291	PRO ONE JANITORIAL INC	R	12/07/2021		1,580.00CR	097356	1,735.00
8508	PROFESSIONAL FABRICATIONS							
	I-202111302308	PROFESSIONAL FABRICATIONS	R	12/07/2021		200.00CR	097357	200.00
8067	QUADIENT LEASING USA INC							
	I-N9152152	QUADIENT LEASING USA INC	R	12/07/2021		320.67CR	097358	320.67
6948	RAY'S TIRE							
	I-1021112	RAY'S TIRE	R	12/07/2021		905.80CR	097359	905.80
8387	RED POWER DIESEL							
	I-1638	RED POWER DIESEL	R	12/07/2021		37.28CR	097360	37.28
0227	REINDERS INC							
	I-1902647-00	REINDERS INC	R	12/07/2021		423.39CR	097361	
	I-1905126-00	REINDERS INC	R	12/07/2021		101.81CR	097361	525.20

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0228	RENT A FLASH OF WISCONSIN INC I-78604	RENT A FLASH OF WISCONSIN INC	R	12/07/2021		144.40CR	097362	144.40
8269	DEREK RHODES I-202111302310	DEREK RHODES	R	12/07/2021		200.00CR	097363	200.00
0158	ROBERT E LEE & ASSOCIATES INC I-80647 I-80735 I-80736	ROBERT E LEE & ASSOCIATES INC ROBERT E LEE & ASSOCIATES INC ROBERT E LEE & ASSOCIATES INC	R R R	12/07/2021 12/07/2021 12/07/2021		5,729.54CR 779.00CR 159.25CR	097364 097364 097364	6,667.79
8157	RUEKERT & MIELKE I-138667	RUEKERT & MIELKE	R	12/07/2021		9,707.16CR	097365	9,707.16
7914	SABA SOFTWARE (CANADA) INC I-46680	SABA SOFTWARE (CANADA) INC	R	12/07/2021		431.25CR	097366	431.25
0501	SAINT MARY'S HOSPITAL I-24265	SAINT MARY'S HOSPITAL	R	12/07/2021		2.96CR	097367	2.96
0235	SAINT VINCENT HOSPITAL I-52794	SAINT VINCENT HOSPITAL	R	12/07/2021		123.01CR	097368	123.01
8270	RAY SCHNEIDER I-202111302311	RAY SCHNEIDER	R	12/07/2021		200.00CR	097369	200.00
7088	NEAL SCHWEINER I-202111302312 I-202111302313	NEAL SCHWEINER NEAL SCHWEINER	R R	12/07/2021 12/07/2021		125.00CR 25.00CR	097370 097370	150.00
3573	SIDEKICKS BAR & GRILL I-202111302314	SIDEKICKS BAR & GRILL	R	12/07/2021		200.00CR	097371	200.00
0252	SOUTHSIDE TIRE CO INC I-3103112	SOUTHSIDE TIRE CO INC	R	12/07/2021		242.00CR	097372	242.00
3378	STRYKER SALES CORP I-3565172M	STRYKER SALES CORP	R	12/07/2021		821.98CR	097373	821.98
8510	SHANE SWILLE I-202111302315	SHANE SWILLE	R	12/07/2021		200.00CR	097374	200.00

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BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1528	TEAM APPAREL & SPECIALTIES INC							
	I-123889	TEAM APPAREL & SPECIALTIES INC	R	12/07/2021		82.00CR	097375	82.00
8511	AARON TESKE							
	I-202111302316	AARON TESKE	R	12/07/2021		200.00CR	097376	200.00
1695	TOYS FOR TRUCKS							
	I-326307	TOYS FOR TRUCKS	R	12/07/2021		125.00CR	097377	125.00
0268	TRUCK EQUIPMENT INC							
	I-975470-00	TRUCK EQUIPMENT INC	R	12/07/2021		43.19CR	097378	
	I-977228-00	TRUCK EQUIPMENT INC	R	12/07/2021		2,349.28CR	097378	
	I-977568-00	TRUCK EQUIPMENT INC	R	12/07/2021		408.71CR	097378	2,801.18
0272	UNIFORM SHOPPE INC							
	I-314974	UNIFORM SHOPPE INC	R	12/07/2021		55.95CR	097379	
	I-315055	UNIFORM SHOPPE INC	R	12/07/2021		27.95CR	097379	
	I-315056	UNIFORM SHOPPE INC	R	12/07/2021		27.95CR	097379	
	I-315281	UNIFORM SHOPPE INC	R	12/07/2021		48.95CR	097379	
	I-315382	UNIFORM SHOPPE INC	R	12/07/2021		342.80CR	097379	
	I-315649	UNIFORM SHOPPE INC	R	12/07/2021		114.95CR	097379	
	I-315675	UNIFORM SHOPPE INC	R	12/07/2021		132.90CR	097379	
	I-315702	UNIFORM SHOPPE INC	R	12/07/2021		189.95CR	097379	941.40
8512	VANDAL STOP PRODUCTS							
	I-VSP-002197-IN	VANDAL STOP PRODUCTS	R	12/07/2021		432.00CR	097380	432.00
7210	VANDEN PLAS PORTABLE SOLUTIONS LLC							
	I-7610	VANDEN PLAS PORTABLE SOLUTIONS	R	12/07/2021		137.00CR	097381	137.00
3707	VIKING ELECTRIC SUPPLY							
	I-S005083299.001	VIKING ELECTRIC SUPPLY	R	12/07/2021		61.91CR	097382	
	I-S005262417.001	VIKING ELECTRIC SUPPLY	R	12/07/2021		62.56CR	097382	124.47
2098	TRAVIS VISSERS							
	I-202111302317	TRAVIS VISSERS	R	12/07/2021		200.00CR	097383	200.00
7849	WEBER BOWLING & AWARDS							
	I-101321SW19	WEBER BOWLING & AWARDS	R	12/07/2021		905.42CR	097384	
	I-101821SW1	WEBER BOWLING & AWARDS	R	12/07/2021		621.00CR	097384	1,526.42

* * T O T A L S * *

NO#

DISCOUNTS

CHECK AMT

TOTAL APPLIED

REGULAR CHECKS:

109

0.00

974,945.62

974,945.62

HANDWRITTEN CHECKS:

0

0.00

0.00

0.00

PRE-WRITE CHECKS:

0

0.00

0.00

0.00

DRAFTS:

0

0.00

0.00

0.00

VOID CHECKS:

2

0.00

0.00

0.00

NON CHECKS:

0

0.00

0.00

0.00

CORRECTIONS:

0

0.00

0.00

0.00

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	12/2021	70,718.87CR
201	12/2021	95,599.19CR
208	12/2021	423.69CR
260	12/2021	70.00CR
285	12/2021	5,779.54CR
290	12/2021	779.00CR
405	12/2021	455,070.73CR
415	12/2021	4,513.31CR
601	12/2021	289,218.58CR
650	12/2021	52,772.71CR
=====		
ALL		974,945.62CR



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: December 7, 2021

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Future agenda items.
