



# Board of Public Works

## Regular Meeting

335 South Broadway  
De Pere, WI 54115  
<http://www.de-pere.org>

### Final Minutes

Monday, March 13, 2017

7:30 PM

De Pere City Hall Council Chambers

#### I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

| Attendee Name    | Title        | Status  | Arrived |
|------------------|--------------|---------|---------|
| James Boyd       | Aldersperson | Absent  |         |
| Dan Carpenter    | Aldersperson | Present |         |
| Ryan Jennings    | Aldersperson | Present |         |
| Dean Raasch      | Aldersperson | Present |         |
| Michael J. Walsh | Mayor        | Present |         |

Others present were Scott Thoresen, Director of Public Works, Chase Kuffel, Assistant City Engineer, and Pam Denis, Recording Secretary.

#### II. Public Comment

Joe Henrigillis asked to speak to the Board of Public Works in regard to the charges for the installation of storm sewer lateral at his property. He requested to have the charges adjusted. The Mayor stated that Scott Thoresen would follow up on this with him and place it on the April agenda.

#### III. Items

1. Approval of the BOPW January 13, 2017 Meeting Minutes.

**Aldersperson Raasch moved to approve the February 13, 2017 Board of Public Works meeting minutes, Aldersperson Jennings seconded the motion. Upon vote the motion passed.**

|                  |                                                             |
|------------------|-------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Dean Raasch, Aldersperson                                   |
| <b>SECONDER:</b> | Ryan Jennings, Aldersperson                                 |
| <b>AYES:</b>     | Dan Carpenter, Ryan Jennings, Dean Raasch, Michael J. Walsh |
| <b>ABSENT:</b>   | James Boyd                                                  |

2. Consider Award of Contract for Project 17-01 Sewer & Water Relay & Street Resurfacing.\*

**Mayor Walsh moved to approve the bid from Jossart Brothers, Inc. in the amount of \$2,011,042.38 for Project 17-01 Sewer and Water Relay and Street Resurfacing. Aldersperson Raasch seconded the motion. Discussion followed. Upon vote, the motion passed.**

|                  |                                                             |
|------------------|-------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Michael J. Walsh, Mayor                                     |
| <b>SECONDER:</b> | Dean Raasch, Aldersperson                                   |
| <b>AYES:</b>     | Dan Carpenter, Ryan Jennings, Dean Raasch, Michael J. Walsh |
| <b>ABSENT:</b>   | James Boyd                                                  |

3. Consider Award of Contract for Project 17-02 Huron Street Reconstruction & Utility Relay.\*

**Alderson Raasch moved to approve the bid for Project 17-02 Huron Street Reconstruction and Utility Relay from Kruczek Construction, Inc. in the amount of \$1,082,182.82. Alderson Carpenter seconded the motion. Upon vote, the motion passed.**

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|------------------|-------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Dean Raasch, Alderson                                       |
| <b>SECONDER:</b> | Dan Carpenter, Alderson                                     |
| <b>AYES:</b>     | Dan Carpenter, Ryan Jennings, Dean Raasch, Michael J. Walsh |
| <b>ABSENT:</b>   | James Boyd                                                  |

4. Consider Award of Contract for Project 17-03 Sewer Lining-CIPP.\*

Chase Kuffel, Assistant City Engineer, stated that the City had consulted with legal counsel in regard to the late delivery of two of the bids for Project 17-03. Both contractors were pre-qualified to bid and Fed Ex tracking information showed that their sealed bids should have arrived in time, but were a day delayed. He explained that the lateness was not the fault of the contractors. Discussion followed. Scott Thoresen, Director of Public Works, stated that the purpose of sealed bids is so that bids could not be altered and that the City Attorney did feel that these two particular bids were legitimate. He also stated that in this case, the taxpayers benefited due to the low bid. Fed Ex tracking information confirmed that the bids should have arrived on time but were delayed going through Memphis, TN. Director Thoresen also explained that the City has the right to reject any bids, but after consulting with the City Attorney agreed to include the two late bids.

**Mayor Walsh moved to approve the bid for Project 17-03 Sewer Lining-CIPP from Insituform Technologies USA, Inc. in the amount of \$266,742.80. Alderson Jennings seconded the motion. Upon vote, the motion passed.**

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|------------------|-------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Michael J. Walsh, Mayor                                     |
| <b>SECONDER:</b> | Ryan Jennings, Alderson                                     |
| <b>AYES:</b>     | Dan Carpenter, Ryan Jennings, Dean Raasch, Michael J. Walsh |
| <b>ABSENT:</b>   | James Boyd                                                  |

5. Consider Award of Contract for Project 17-15 Sewer Cleaning and Televising.\*

**Alderson Raasch moved to approve the bid for Project 17-15 Sewer Cleaning and Televising from Speedy Clean Drain and Sewer in the amount of \$40,800.00. Alderson Jennings seconded the motion. Discussion followed. Upon vote, the motion passed.**

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|------------------|-------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Dean Raasch, Alderson                                       |
| <b>SECONDER:</b> | Ryan Jennings, Alderson                                     |
| <b>AYES:</b>     | Dan Carpenter, Ryan Jennings, Dean Raasch, Michael J. Walsh |
| <b>ABSENT:</b>   | James Boyd                                                  |

6. Consider Quote for 2017 Materials Testing and Soil Borings.\*

**Alderson Carpenter moved to approve the quote from Professional Service Industries, Inc. (PSI) in the amount of \$33,375.60 for Materials Testing and**

**\$3,180.00 for Soil Boring, Alderperson Raasch seconded the motion. Upon vote, the motion passed.**

|                  |                                                             |
|------------------|-------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Dan Carpenter, Alderperson                                  |
| <b>SECONDER:</b> | Dean Raasch, Alderperson                                    |
| <b>AYES:</b>     | Dan Carpenter, Ryan Jennings, Dean Raasch, Michael J. Walsh |
| <b>ABSENT:</b>   | James Boyd                                                  |

7. Consider 2016 Annual Wisconsin Department of Natural Resources MS4 General Permit.\*

Chase Kuffel, Assistant City Engineer, reviewed the highlights from the Annual Report under the MS4 General Permit for the 2016 calendar year. This report is required to be completed annually and submitted to the Wisconsin Department of Natural Resources (WDNR) for storm water discharge.

**Mayor Walsh moved to approve the report and forward it to Common Council for approval, Alderperson Raasch seconded the motion. Upon vote, the motion passed.**

|                  |                                                             |
|------------------|-------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Michael J. Walsh, Mayor                                     |
| <b>SECONDER:</b> | Dean Raasch, Alderperson                                    |
| <b>AYES:</b>     | Dan Carpenter, Ryan Jennings, Dean Raasch, Michael J. Walsh |
| <b>ABSENT:</b>   | James Boyd                                                  |

8. Consider Leak Detection Survey.\*

Scott Thoresen, Public Works Director, stated that the purpose of the leak detection survey is to locate the 13% water loss indicated by the Public Service Commission report. He stated that the last leak detection survey was done in 2015 and found 17 leaks for an estimated loss of 49 gallons per minute, which saved the City \$107,653.39 when repaired. Director Thoresen stated that the leak detection survey was bid as a joint project with Bellevue for cost savings.

**Mayor Walsh moved to approve Ferguson Waterworks Services quote of \$25,205.00 for a leak detection survey, Alderperson Carpenter seconded the motion. Upon vote, the motion passed.**

|                  |                                                             |
|------------------|-------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                  |
| <b>MOVER:</b>    | Michael J. Walsh, Mayor                                     |
| <b>SECONDER:</b> | Dan Carpenter, Alderperson                                  |
| <b>AYES:</b>     | Dan Carpenter, Ryan Jennings, Dean Raasch, Michael J. Walsh |
| <b>ABSENT:</b>   | James Boyd                                                  |

IV. Future Agenda Items

None.

V. Adjournment

**Mayor Walsh moved to adjourn the Board of Public Works meeting, Alderperson Raasch seconded the motion. Upon vote, the motion passed and the meeting was adjourned at 8:00pm.**

Respectfully submitted,  
Pam Denis