Finance/Personnel Committee

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Minutes

Tuesday, March 13, 2018 | **7:30 PM** | **De Pere City Hall Council Chambers**

1. Call to Order. Mayor Walsh called the regular meeting of the Finance/Personnel Committee to order at 7:33 PM on March 13, 2018, at De Pere City Hall Council Chambers, 335 South Broadway Street, De Pere, Wisconsin 54115.

Attendee Name	Title	Status	Arrived
Scott Crevier	Alderperson	Present	
Ryan Jennings	Alderperson	Present	
Larry Lueck	Alderperson	Excused	
Casey Nelson	Alderperson	Present	
Michael J. Walsh	Mayor	Present	

Also present: City Administrator Larry Delo, Police Chief Derek Beiderwieden, Fire Chief Alan Matzke, Development Services Director Kimberly Flom, Finance Director Joe Zegers, Department of Public Works Director Scott Thoresen, Assembly Representative John Macco, Dean Raasch, Garritt Bader (GB Real Estate Investments, LLC), and Members of the Public.

2. Approval of the Minutes of the February 13, 2018, Regular Meeting of the Finance/Personnel Committee.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Casey Nelson, Alderperson
AYES:	Scott Crevier, Ryan Jennings, Casey Nelson, Michael J. Walsh
EXCUSED:	Larry Lueck

3. Approval of Police Overtime for February 2018.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Scott Crevier, Ryan Jennings, Casey Nelson, Michael J. Walsh
EXCUSED:	Larry Lueck

4. Fire Department Overtime and LifeQuest Services Billing Report for February, 2018.

Alderperson Crevier asked Chief Matzke about tracking auto-aid responses from neighboring departments, as current monthly reports show only aid the City is providing, and Chief Matzke confirmed that outgoing and incoming auto-aid responses are tracked, that auto-aid received by the City is most often to assist De Pere personnel, and only in the rare instances of all city resources being deployed, would aid response be provided without De Pere personnel present. Chief Matke offered to revise the monthly report to include assistance received from other communities.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Scott Crevier, Ryan Jennings, Casey Nelson, Michael J. Walsh
EXCUSED:	Larry Lueck

5. Approval of Police Request for $5,000 from Undesignated Reserves for Squad Replacement.*

   Alderperson Crevier asked about the bottom line cost of this request, and Chief Beiderwieden explained that the insurance payment is $12,900 for the damaged squad; the new squad will cost approximately $36,000, payable on a two-year, lease-to-own arrangement; $5,000 is being requested to make up the shortage difference for the first year payment, and the second year payment will be budgeted. The incident will cost the City approximately $23,000 overall. Alderperson Jennings asked the Chief about the remaining life of the damaged vehicle, to which the Chief responded that some of the equipment from the damaged vehicle is able to be used in the new vehicle, but the damaged car was intended to be kept in service until it was no longer usable, at least four more years, and that typically incident vehicles are not totaled, and are fixed when they can be fixed, rather than replaced.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Crevier, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Scott Crevier, Ryan Jennings, Casey Nelson, Michael J. Walsh
EXCUSED:	Larry Lueck

6. Consider Public Works Department Organizational Changes.*

   Alderperson Crevier asked for clarification of this item coming back again, to which DPW Supervisor Thoresen advised that the most recent reorganization, which created the Maintenance Supervisor position, has since caused staff to re-evaluate the number of operator positions versus maintenance worker positions and determine that it is necessary to have 6 operators and 5 maintenance workers. Recently an increase in wages was provided to retain an employee who had submitted a resignation, and that employee was transitioned into an operator position. In addition, because of the time needed to fill the vacant maintenance worker position, the salary increase from this adjustment will cause no impact to the 2018 budget and the 2019 budget will accommodate this reorganization.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Casey Nelson, Alderperson
AYES:	Scott Crevier, Ryan Jennings, Casey Nelson, Michael J. Walsh
EXCUSED:	Larry Lueck

7. Consideration of Tax Collection Agreement Between Brown County Treasurer and City of De Pere (December 2018 - February 2019).*

   In response to Alderperson Crevier's question, Finance Director Zegers advised that state statutes allows the county to prepare tax bills for a municipality and that Brown County prepares tax bills and De Pere pays postage expense on all De Pere parcels; the postage is a municipal cost.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Casey Nelson, Alderperson
AYES:	Scott Crevier, Ryan Jennings, Casey Nelson, Michael J. Walsh
EXCUSED:	Larry Lueck

8. Consider Creation of a Resolution Urging State Legislators to Give Full Consideration to, and Ultimately Adopt, Enhanced Safety Measures Relating to Firearms and Ammunition.*

Alderperson Nelson introduced the proposed resolution to put pressure on the state for elected officials to take action to ensure safety in schools and to require background checks for all gun sales to close the gun show loophole, but he is hopeful for the future due to student action on this issue. Alderperson Crevier expressed this should not be handled at the city level; it is an issue that needs attention, but at the federal and state levels by those representatives elected by City residents. Mayor Walsh clarified that Alderperson Nelson is proposing a resolution to urge state legislators to consider action, similar to other resolutions approved by the City in the past, and Alderperson Crevier feels those resolutions are appropriate when they affect City Council. Mayor Walsh indicated that someone in the audience would like to speak and Alderperson Nelson moved to open the meeting, seconded by Alderperson Crevier. Upon vote, Motion carried unanimously. Representative Macco spoke and agreed this issue absolutely needs attention, indicated that background checks are run through the Department of Justice and the National Instant Criminal Background Check System (NCIS), although not for private sales, and encouraged the Committee that there is action being taken, such as pending legislation for school district grants to offer resources such as trained safety officers, as well as work with SSI Guardian of Appleton to provide materials and curriculum tactical plans as a resource for school districts; there is a lot of conversation being done, he is humbled by local work being done by the Common Council and the State is actively involved in doing what can be done right away. Alderperson Jennings thanked Representative Macco for providing the update and encouraged continued movement. Alderperson Nelson appreciates school assistance, but indicated there are many other target venues, and Representative Macco agreed if school targets are toughened, violence moves to another target, but that is a bigger, broader conversation. Discussion continued on mental health issues, the NICS, HIPAA and privacy issues. Mayor expressed his appreciation to Representative Macco for addressing such a pertinent issue and asked about types of guns and assault rifles. Representative Macco advised that assault weapons are illegal in the United States, but an AR-15 is an Armalite Rifle, named after the company that developed it, and indicated that there is no legislation pending that would eliminate any certain kind of weapon, although there is conversation about age limitations. In response to Alderperson Jennings' question, Representative Macco has not seen any legislation regarding magazine size. Discussion followed between Alderperson Nelson and Representative Macco on polls, studies and background checks. Renee Gasch, a parent in De Pere, spoke next in favor of the resolution and expressed her concern that children do not have a safe place to learn, a traumatizing trend is occurring, referenced a documentary film she worked on, *Newtown*, which shows the impact to entire communities focused on the Newtown, CT shootings and expressed that the resolution should be passed in solidarity with the communities where shootings are happening to urge action at the state and federal level. She agrees there is much talking about the issue, but now is the time to act. Dean Raasch also spoke and expressed respect for others who spoke, but commented that this topic is far more complicated than just the gun side of the conversation, a larger conversation must occur as legal gun owners are not causing issues, and the focus priority should be on securing schools first and protecting other soft targets, which is a conversation that does not belong at the city level. Alderperson Nelson made a motion to go back to regular order, which was seconded by Alderperson Jennings. Upon vote, Motion carried unanimously. Alderperson Crevier reiterated Ms. Gasch's comments about reaching a solution, but the City of De Pere is not in the position to render a solution. Alderperson Jennings confirmed that this item will go to the City Council, commented that residents should be contacting legislators and encouraged further discussion.

RESULT:	**ADOPTED [3 TO 1]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Ryan Jennings, Casey Nelson, Michael J. Walsh
NAYS:	Scott Crevier
EXCUSED:	Larry Lueck

9. Redevelopment Agreement Terms with GB 1100 Main, LLC and GB Real Estate Investments regarding the redevelopment of Parcels WD-VA450, WD-VA450-1, WD-VA454 and WD-VA455-1, at the intersection of Main Avenue and Interstate Highway 41. *

Development Services Director Flom summarized council reviews and approvals to date related to roundabout construction at Main and Lawrence, the creation of TID #13, a development plan to extend Lawrence Drive, as well as the roundabout construction contract. This item is a review of development terms for infrastructure work to be completed by the City and development of an Aldi grocery store, as well as a future development on a second lot. Since City is utilizing some of the property for a regional storm water pond, the guaranteed value requirement is requested to be reduced from $4M to $3.5M million because the developable property has decreased; in addition, City's acquisition costs and construction costs both came in under budget, and due to these factors, the cost of the roundabout and the infrastructure referenced in the Agreement will be paid back up to three years earlier than originally anticipated. The Agreement will be presented to the Common Council for approval on March 20.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Scott Crevier, Ryan Jennings, Casey Nelson, Michael J. Walsh
EXCUSED:	Larry Lueck

10. Purchase/Sale Agreement Terms with Keller Inc. for the FoxStar project to be located at 2010 Venture Avenue (Parcel WD-1049-2). *

Development Services Director Flom advised that Keller wishes to develop a 17 acre parcel in the West Industrial Park for a 180,000 square foot warehouse and manufacturing facility for the businesses: Fox River Fiber and Caraustar. Terms include an $8,000,000 assessed value, with a pay go rebate on the property tax bill paid annually over the life of the TID. It is anticipated that an Agreement will be brought forward for Common Council review in April.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Scott Crevier, Alderperson
AYES:	Scott Crevier, Ryan Jennings, Casey Nelson, Michael J. Walsh
EXCUSED:	Larry Lueck

11. Consideration of Copier Lease for First Floor City Hall.*

    Alderperson Crevier asked about individual contracts for machines to which Administrator Delo advised contracts are grouped for machines when possible, but this is a one machine lease and having multiple machines on one contract hasn't impacted pricing value; copiers are selected depending on costs and different needs for various departments in the organization.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Casey Nelson, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Scott Crevier, Ryan Jennings, Casey Nelson, Michael J. Walsh
EXCUSED:	Larry Lueck

12. Consideration of OpenGov Software Contract.*

    Administrator Delo explained that this software manipulates data for ease of reading and that a transparency policy will be brought back before the Committee at a later date.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Casey Nelson, Alderperson
AYES:	Scott Crevier, Ryan Jennings, Casey Nelson, Michael J. Walsh
EXCUSED:	Larry Lueck

13. Public Comment and announcements.

None. The Mayor offered audience members an opportunity to speak; no one came forward.

Alderperson Crevier requested the addition of language on the Agendas that clarifies that items marked with an asterisk move forward to City Council.

14. Future agenda items.

    None.

15. Adjournment.

    Upon Motion of Mayor Walsh, seconded by Alderperson Crevier, the Finance/Personnel Committee unanimously adjourned at 8:35 PM.

Respectfully submitted,
Angela Zills