



Finance/Personnel Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Minutes

Tuesday, March 14, 2023

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Devin Perock	Aldersperson	Present	
Pamela Gantz	Aldersperson	Present	
James Boyd	Mayor	Present	
Amy Chandik Kunding	Aldersperson	Late (City Hall door locked)	7:35 PM
John Quigley	Aldersperson	Present	

Also Present: City Administrator Lawrence Delo, City Attorney Anthony Wachewicz, Fire Chief Alan Matzke, Finance Director-Treasurer Joe Zegers, Video Production Specialist Justine Braun (remote), Health Officer/Director Deborah Armbruster (remote) and members of the public.

2. Approval of the Minutes of the January 10, 2023, Regular Meeting of the Finance/Personnel Committee.

RESULT:	ADOPTED [4 TO 0]
MOVER:	Devin Perock, Aldersperson
SECONDER:	Pamela Gantz, Aldersperson
AYES:	Devin Perock, Pamela Gantz, James Boyd, John Quigley
AWAY:	Amy Chandik Kunding

3. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Finance/Personnel Committee. §6-3(f) DPMC.

Mayor Boyd offered the public (both virtual and in person) the option to speak on any item not on the Agenda; no one responded.

4. Consideration and Possible Action on the January 2023 Police Overtime Report.

RESULT:	ADOPTED [4 TO 0]
MOVER:	James Boyd, Mayor
SECONDER:	Devin Perock, Aldersperson
AYES:	Devin Perock, Pamela Gantz, James Boyd, John Quigley
AWAY:	Amy Chandik Kunding

5. Consideration and Possible Action on the February 2023 Police Overtime Report.

RESULT:	ADOPTED [4 TO 0]
MOVER:	John Quigley, Aldersperson
SECONDER:	Pamela Gantz, Aldersperson
AYES:	Devin Perock, Pamela Gantz, James Boyd, John Quigley
AWAY:	Amy Chandik Kunding

6. Consideration and Possible Action on the Fire Department Overtime and LifeQuest Billing Services Reports for January, 2023.

RESULT:	ADOPTED [4 TO 0]
MOVER:	James Boyd, Mayor
SECONDER:	Pamela Gantz, Alderperson
AYES:	Devin Perock, Pamela Gantz, James Boyd, John Quigley
AWAY:	Amy Chandik Kunding

7. Consideration and Possible Action on the Fire Department Overtime and LifeQuest Services Billing Reports for February, 2023.

RESULT:	ADOPTED [4 TO 0]
MOVER:	Devin Perock, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Devin Perock, Pamela Gantz, James Boyd, John Quigley
AWAY:	Amy Chandik Kunding

8. Consideration and Possible Acceptance of a Donation of Flagpole & Monument from VFW Post 2113 for Fire Stations #1 & 2.*

Mayor Boyd requested Chief Matzke provide an overview of this item. Chief Matzke explained that the Wisconsin VFW Post 2113 approached him and offered a donation of financial support to an item on the department wish list. Staff brought forward the suggestion of a flagpole for Station 1, with matching monuments for both fire stations as Station 2 already has a flagpole. The VFW team did the work designing, planning and soliciting funding for the project. The design of each monument is depicted in the Agenda packet. (Alderperson Chandik Kunding arrived at 7:35 p.m.) Chief Matzke then reviewed the solicited donations, shown in monetary amounts or in-kind donations in his memo from VFW Post 2113, Van Gemert Memorials, Fly Me Flag, Ryan Funeral Home, Valley Unit Step, Inc. and the De Pere Fire Department donation account. He advised that the flagpoles will have the national flag and a city flag underneath. Chief advised the Committee that no part of the project will utilize taxpayer funds. Mayor Boyd confirmed that final renderings will be created following approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Pamela Gantz, Alderperson
AYES:	Perock, Gantz, Boyd, Kunding, Quigley

9. Consideration and Possible Action on a \$250 Sponsorship from the Kress Inn and Bemis Conference Center in support of De Pere TV.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Pamela Gantz, Alderperson
AYES:	Perock, Gantz, Boyd, Kunding, Quigley

10. Consideration and Possible Action on Noise Consultant Study and De Pere Municipal Code Chapter 146 Ordinance Revisions.*

City Attorney Tony Wachewicz advised the Committee that this item was brought forward to essentially begin discussions for potential revisions to the noise ordinance and to report on Avant's work to this point. A request for proposal process was conducted for complaints on noise issues, and the City settled on hiring Avant. Avant reviewed the current ordinance and did a noise study. A report was provided on ordinance revisions,

measurements were taken at various locations and updates/reports were submitted. It is desired to continue to move this issue forward and share the recommendations, as well as seek feedback to proceed with revisions; unfortunately, Avant was not able to attend this meeting but will be available for the April 11 meeting.

In response to Mayor Boyd, City Attorney Wachewicz confirmed that Avant did recommend some substantial changes, and he would like to have some further discussions and solicit recommendations from the Committee to determine a plan of action, whether to proceed with all changes or various smaller ones, working toward a full revision.

Aldersperson Quigley indicated he had been contacted by a resident regarding noise on the Fox River from boats; he discussed with City Attorney Wachewicz whether this would apply to the noise ordinance or is geared towards a water basis, if it should be directed to the county potentially or the DNR to follow-up. Administrator Delo added that the City has occasionally received complaints to control speed but he has not heard of noise complaints; he is unaware if the City can do anything.

Mayor Boyd made a Motion to open the meeting at 7:45 p.m.; seconded by Aldersperson Quigley. Joe Nicks spoke on this item as he saw that action might be taken per the Agenda. The Council has an opportunity to do some good. This item started a year ago with quite a few noise complaints and the general impression that there are some noise issues in De Pere and the City is not equipped to deal with complaints on the enforcement side and the ordinance is out of date for what is needed. The goal was to get it analyzed, find proper noise limits and do it in a time period in conjunction with the rezoning effort. He is concerned that Avant's report is not suggesting changes to noise levels, and he hopes to hear from Avant to explain how noise levels work and how loud is considered loud. Finally, he is hoping for coordination with code administration and the Plan Commission for noise in newly-constructed buildings.

Mayor Boyd made a Motion to return to regular order at 7:52 p.m.; seconded by Aldersperson Gantz. Mayor Boyd indicated that Joe Nicks made some good points. Although it can be tough to identify where a noise is coming from, the City needs to be cognizant as it moves forward on this issue to work toward compliance. He appreciates the comments made.

No action was taken on this item; it will be brought back to a future Finance/Personnel Committee Meeting.

RESULT: NO ACTION

11. Consideration and Approval of Health Department Grants*

In response to Mayor Boyd, Attorney Wachewicz advised the Committee that it is acceptable to approve the Grants submitted by the Health Department altogether.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	John Quigley, Alderperson
AYES:	Perock, Gantz, Boyd, Kunding, Quigley

12. Review and Possible Action on City of De Pere Investments and Cash Detail report for Dec. 2022.

Finance Director-Treasurer Zegers advised the Committee that December Cash and Investments total \$46 million, up \$13 million primarily due to tax collection. The Money Market account went up and earned interest of \$51,100. The Local Government Investment Pool decreased \$2.45 million for payment of accounts payable and payroll, offset by interest of \$47,000. He shared additional account balances with the Committee and advised that funds did rebound in the last quarter and that the City's investment return decreased \$138,000 in depreciation for the year ended December 2022.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Devin Perock, Alderperson
AYES:	Perock, Gantz, Boyd, Kunding, Quigley

13. Review and possible action on City of De Pere Investments and Cash Detail report for January 2023.

Finance Director-Treasurer Zegers advised the Committee regarding the January 2023 Investment Summary report and indicated that the City is still getting an income stream from investments, with \$49 million in interest. There is \$3.7 million in total cash, with the City Checking and Health Checking having similar balances of approximately \$1.8 million and \$100,000 in Dental Checking.

The rate of return to market is \$200,000 in January, which will flatten out over the year, but is averaging 3 percent. The LGIP account increased \$414,000, with \$49,000 in interest and receipt of \$365,000 in state transportation aids; the Money Market account went up due to tax collection and \$59,000 in interest.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Mayor
SECONDER:	Pamela Gantz, Alderperson
AYES:	Perock, Gantz, Boyd, Kunding, Quigley

14. Future agenda items.

None.

15. Adjournment.

Mayor Boyd made a Motion to Adjourn at 8:03 p.m., seconded by Alderperson Quigley. Motion carried by unanimous vote.

***Items with an asterisk require City Council approval.**

Respectfully submitted,
Angela Zills