



Sustainability Commission

Regular Meeting

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Final Minutes

Tuesday, March 14, 2023

5:30 PM

Council Chambers and Virtual

I. Call to Order

The meeting was called to order at 5:30 PM by Alderperson John Quigley

Attendee Name	Title	Status	Arrived
Jayne Black	Commissioner	Present	
Cindy Champeau	Commissioner	Present	
Emily Henrigillis	Commissioner	Excused	
Randall Lawton	Commissioner	Absent	
Eric Rakers	City Engineer	Present	
Nicole Slavin	Commissioner	Present	
John Quigley	Alderperson	Present	

Scott Thoresen, Public Works Director

Betty Sellenheim, Recording Secretary

II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Sustainability Commission. Section 6-3(f) DPMC

None

III. Items

1. Approval of the February 14, 2023 Sustainability Commission Meeting Minutes

Commissioner Slavin moved to approve the February 14, 2023 Sustainability Commission Meeting Minutes, seconded by Commissioner Champeau. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Nicole Slavin, Commissioner
SECONDER:	Cindy Champeau, Commissioner
AYES:	Black, Champeau, Rakers, Slavin, Quigley
ABSENT:	Randall Lawton
EXCUSED:	Emily Henrigillis

2. Consider and Possible Action on Clean Air Initiative*

Scott Thoresen, Public Works Director, quickly explained the changes made to the Clean Air Initiative since introduction, progress made, and next steps.

Commissioner Rakers explained his request for moving this item forward for Common Council consideration and approval.

Commissioner Rakers moved to recommend the Clean Air Initiative and Educational Campaign to Common Council for approval, seconded by Alderperson Quigley.

Alderperson Quigley asked if the City would need to commit funds to the project.

Commissioner Rakers explained there would not be an initial funding requirement, but

may be in the future for items such as signs. Mr. Thoresen asked if there would be an initial outlay for brochures or other handouts to be provided at schools. Commissioner Rakers stated there would be some staff time in creation of a brochure or handout for distribution. Alderperson Quigley suggested finding a sponsor for publication costs. Mr. Thoresen stated the outlay of publication cost could be dependent on the type of brochure and design (black and white versus color). Commissioner Rakers requested video production for distribution and education. Commissioner Black outlined a few options for distribution of a brochure including digital download and spoke in favor of a video. Commissioner Champeau suggested having a link in the school e-newsletters that are provided to parents. Betty Sellenheim, Recording Secretary, suggested utilizing the Farmers Market booth to discuss the program with the public.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Eric Rakers, City Engineer
SECONDER:	John Quigley, Alderperson
AYES:	Black, Champeau, Rakers, Slavin, Quigley
ABSENT:	Randall Lawton
EXCUSED:	Emily Henrigillis

3. Consideration and possible action on 2023 Farmers Market Booth*

Scott Thoresen, Public Works Director, explained the Sustainability Commission involvement with a booth at the Farmers Market the past two years.

Betty Sellenheim, Recording Secretary, detailed the dates and times for the 2023 Farmers Market and explained how the booth was structured in the past.

Alderperson Quigley shared his personal experience from volunteering at the 2022 booth and shared his interest in having a 2023 Sustainability booth. Commissioner Slavin expressed positive interest in 2023 Farmers Market booth.

Alderperson Quigley moved to recommend participation in the 2023 Farmers Market one week a month, preferably the third week, seconded by Commissioner Black. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Jayne Black, Commissioner
AYES:	Black, Champeau, Rakers, Slavin, Quigley
ABSENT:	Randall Lawton
EXCUSED:	Emily Henrigillis

4. Discuss Landfill Alternatives List

Betty Sellenheim, Recording Secretary, explained the request for this document to be created, how the information was compiled, and how it will be presented or available for the public. Ms. Sellenheim requested commission members provide feedback on additions or changes to the list provided. Ms. Sellenheim added a few changes suggested by the Public Works Intern Megan, that will be enacted prior to publishing to the website. Commissioner Rakers further outlined his request and how dynamic the document and information can be by providing map links and maintaining the information and providing new alternatives as they become available. Commissioner Rakers requested the

information be presented in a user-friendly and interactive way. Commissioner Rakers reiterated the request for commissioners to review and provide feedback on the content. Commissioner Black spoke in favor of offering different options for as many items as possible to enlighten users on all the opportunities available to them. Commissioner Rakers agreed that many users are not familiar with the options available to them and this will help streamline the information. Alderperson Quigley suggested having this information available for Farmers Market and offer a QR code for take-away. Commissioner Slavin asked about bulk household item disposal. Ms. Sellenheim explained that often when residents are looking to dispose of bulk household items, they are looking for landfill and the information is being provided as landfill alternatives. Commissioner Slavin suggested adding that products can be broken down into separate parts and disposed of at the listed alternative locations. Ms. Sellenheim stated that the MSC Rubbish Site will be added alongside the Brown County Transfer Station as an option if all else fails for bulk household items. Alderperson Quigley spoke in favor of the QR codes provided. Ms. Sellenheim explained the Better Bin app. Scott Thoresen, Public Works Director, provided an update on a possible partnership with Greener Bay Compost.

RESULT:	DISCUSSED
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IV. Future Agenda Items

Scott Thoresen outlined his plan to bring the Planned Natural Landscape Ordinance for review and approval in April. Commissioner Rakers expressed interest in having information readily available on the website once the Ordinance passes and offer information at Farmers Market.

V. Adjournment

Commissioner Rakers moved to adjourn the meeting at 5:54 PM, seconded by Commissioner Black. Upon vote, the motion passed unanimously.

Respectfully submitted,
Betty Sellenheim