



Historic Preservation Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Agenda

Monday, March 16, 2015

6:00 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Historic Preservation Commission** of the City of De Pere will be held on **March 16, 2015** at **6:00 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

Call to Order

1. Roll Call.
2. Election of officers.
3. Approval of the minutes of the January 19, 2015 meeting.
4. 2015 budget review.
5. Historic marker for the Minahan Stadium site.
6. Update on National Historic Register nominations for two residential properties.
7. National Historic Register nomination for Nicolet High School.
8. WI Historical Society sub-grant award for St. Norbert College campus survey.
9. Historic Register plaques for the N. Broadway district.
10. Planning for Historic Preservation Month activities - May 2015.
11. Discuss the status of the Front St. mural.
12. Proposal to meet with Historic Preservation Commissions from surrounding communities.
13. Future agenda items.

Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the City Planner's office at 339-4043 by Noon on Monday, March 16, 2015 so that arrangements can be made.

AGENDA SENT TO:

Commission Members

Alderspersons

Department Heads

News Media

Brown County Library, De Pere Branch

De Pere Area Chamber of Commerce

Joe De Rose, Historic Preservation Division

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: March 16, 2015

DEPARTMENT: Historic Preservation Commission

FROM: Ken Pabich

SUBJECT: Election of officers.

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: March 16, 2015

DEPARTMENT: Historic Preservation Commission

FROM: Ken Pabich

SUBJECT: Approval of the minutes of the January 19, 2015 meeting.

ATTACHMENTS:

- HPC_Minutes_Jan2015_Draft (PDF)



Historic Preservation Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Monday, January 19, 2015

6:00 PM

De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:07 PM by Commissioner Mary Jane Herber

Attendee Name	Title	Status	Arrived
Scott Crevier	Alderpersion	Present	
Mike Fleck	Commissioner	Present	
Gene Hackbarth	Commissioner	Present	
Mary Jane Herber	Commissioner	Present	
Brian Netzel	Commissioner	Excused	
Sue Sands	Commissioner	Present	
Adam Turriff	Commissioner	Present	

Also present: City Planning Director Ken Pabich and members of the public.

- Approval of the minutes of the December 15, 2014 meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mike Fleck, Commissioner
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Herber, Sands, Turriff
EXCUSED:	Brian Netzel

- 2014 budget review.

Ken Pabich stated that conference travel expenses need to be submitted in order to close out the 2014 budget. The Finance Department has not yet confirmed a date for carryover requests.

- Update on plaque on the Minahan Stadium/Polo Field site.

No update. The subcommittee plans to begin the project this month.

- National Register of Historic Places nominations update.

No update.

- Research of St. Norbert College historic buildings.

Gene Hackbarth reported that SNC art professor Brian Pirman was unable to find any students who are interested in taking on the project. Mary Jane Herber has not yet heard back from history professor Victoria Tashjian regarding her students. Gene will contact St. Norbert Career Services to inquire about potential internship opportunities.

Gene Hackbarth motioned, seconded by Mike Fleck, to open the meeting for public comments. Upon vote, motion carried unanimously.

De Pere resident Melinda Roberts offered to conduct research for the project. Mary Jane stated that the Commission's original plan was to involve students because it was for the benefit of the campus' SNC Day. She would like to wait and see what happens with the history department. Sue Sands stated that she would support the offer from Ms. Roberts since no students have come forward.

Scott Crevier motioned, seconded by Gene Hackbarth, to return to regular order. Upon vote, motion carried unanimously.

Scott pointed out that most campus internships are paid positions; however St. Norbert does also have a separate office that coordinates volunteer opportunities. Gene suggested that he and Sue meet with Ms. Roberts to discuss the goals of the project, so that information can be prepared while the Commission pursues other avenues with the college. Scott commented that Ms. Roberts would be a great resource in any capacity and could assist an intern if one is found. Discussion followed regarding the origination of the project, and the need for continuation if the campus intensive survey sub-grant is awarded.

7. Historic preservation sub-grants - February 27th Review Board meeting.

The review board meeting is scheduled for Friday, February 27th in Madison. Commission members Gene Hackbarth and Mike Fleck expressed interest in attending.

8. Plaques for properties on the National Register of Historic Places.

The Commission discussed options for generic versus personalized plaques, and whether consistency between the residential and commercial districts is necessary. A survey letter will be drafted to display plaque renderings and request feedback from residents; their responses will then be used to determine the final design. The letter and examples will be provided to Commission members prior to the mailing.

9. National Historic Preservation Month - May 2015.

The group discussed ideas for a scavenger hunt activity; suggestions included transom windows on buildings, architectural elements that are unique to schools, roof line/brickwork elements, distinctive doorways such as Landscape Artisans', St. Anne's Church on Broadway, and the plaques of the downtown business owners. Members should submit additional ideas directly to Mary Jane Herber. Discussion followed about the possibility of involving schools and coordinating with the educational program conducted by the De Pere Historical Society. The scavenger hunt can be uploaded to the city website, and Adam Turriff will contact Definitely De Pere to request their participation. Adam also noted that if any residential properties are included in the activity, their permission should be obtained in advance.

Gene Hackbarth shared information on an upcoming workshop sponsored by the Wisconsin Economic Development Corporation, the Department of Revenue, the city of Milton & the Wisconsin Historical Society. Topics include the federal and state historic tax credits, review of rehabilitation standards, minimum investment requirements, and the application process. Gene proposed hosting a similar workshop here as part of Preservation Month activities. Discussion followed on possible venues. Ken Pabich suggested the Bemis Center at St. Norbert College; they have partnered with the city in the past. Mary Jane also suggested contacting Brown County Historic Preservation to see if they would consider co-sponsorship of the workshop.

Ken reported that the Parks Department has nothing scheduled for the Riverwalk area during the month of May. The group concurred that a tour of the Lockkeeper's house should be included again in the itinerary.

10. St. Francis Xavier Mission marker.

Gene Hackbarth requested that the Commission research the original location of the marker for the St. Francis Xavier Mission, which was placed by the city in 1899. When the first Claude Allouez bridge was constructed, the marker was moved and attached to the bridge footings; since the bridge's demolition it has been in storage at the De Pere Historical Society. Ken Pabich displayed a map of the parcel in question (now a city-

owned parking lot), showing the presumed location of the marker as determined by a surveyor. The State Historical Society's website contains photos of the marker in place. The parking lot will be coming under the jurisdiction of the Parks Department; design plans for future green space have not been determined. Discussion followed regarding the placement of the marker on the Fox River Trail for greater visibility, versus restoring it in its historical location.

Scott Crevier motioned, seconded by Gene Hackbarth, to open the meeting for public comments. Upon vote, motion carried unanimously.

De Pere resident Melinda Roberts stated that she has done extensive research on the state's historical markers, and maintains a website documenting them: wisconsinhistoricalmarkers.blogspot.com. She stated that the mission marker was the first ever erected in the state. These bronze markers were hand made, and there are not many of them left. Ms. Roberts suggested that it should be displayed out of the elements where it can be preserved. She also inquired if the marker included a numbered plaque in the shape of Wisconsin; if not, she has contact information for the company that makes them.

Mike Fleck motioned, seconded by Gene Hackbarth, to return to regular order. Upon vote, motion carried unanimously.

11. Report on property sales within historic districts.

Two properties within historic districts were sold in the past month. Scott Crevier requested that this information be included in the agenda packet prior to the meeting. If there have been no property sales during a given month, then the agenda item can be removed. Ken Pabich stated that property owners' names should not be included for privacy reasons. Discussion followed regarding the purpose of reporting this information.

12. Future agenda items.

None.

Adjournment

Mike Fleck motioned, seconded by Gene Hackbarth, to adjourn the meeting at 7:48 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: March 16, 2015

DEPARTMENT: Historic Preservation Commission

FROM: Ken Pabich

SUBJECT: 2015 budget review.

ATTACHMENTS:

- HPC_March Budget Report (PDF)

2015 Budget - Historic Preservation Commission

Acct #	Description	Budgeted	Transaction Amount	Balance
55150-212	Seminars and Conferences	\$1,000.00		\$1,000.00
55150-215	Consulting	\$3,195.00		\$8,455.00
	2014 Carryover (pending)		\$5,260.00	
55150-310	Office Supplies	\$390.00		\$387.94
	photocopies		(\$2.06)	
55150-320	Memberships / Subscriptions	\$310.00		\$210.00
	National Alliance of Preservation Commissions		(\$100.00)	
55150-330	Mileage Reimbursement	\$500.00		\$341.32
	Gene Hackbarth/HP Review Board Mtg 2/27		(\$158.68)	
55150-701	WI Historical Society	\$5,050.00		\$5,050.00
Totals		\$10,445.00		\$15,444.26

updated 3/10/15

City of De Pere, Wisconsin**Request For Historic Preservation Commission Action**

MEETING DATE: March 16, 2015
DEPARTMENT: Historic Preservation Commission
FROM: Ken Pabich
SUBJECT: Historic marker for the Minahan Stadium site.

Commission member Sue Sands will provide an update on her meeting with Abbot Neville.

City of De Pere, Wisconsin**Request For Historic Preservation Commission Action**

MEETING DATE: March 16, 2015

DEPARTMENT: Historic Preservation Commission

FROM: Ken Pabich

SUBJECT: Update on National Historic Register nominations for two residential properties.

The Gutknecht and Heyrman houses have been entered on the State and National Register of Historic Places.

ATTACHMENTS:

- HPC_National Register Entries (PDF)



NOTICE OF ENTRY IN THE NATIONAL REGISTER AND/OR STATE REGISTER OF HISTORIC PLACES

Name of property: Heyrman, Henry and Mary, House

Location: 403 S. Michigan Street, De Pere, Brown County, Wisconsin

Date of Entry: January 27, 2015

Designation: ☒ State Register of Historic Places
 ☒ National Register of Historic Places

The property listed above has been entered in the National Register of Historic Places by the Secretary of the Interior, and listed in the State Register of Historic Places by the State Historic Preservation Office.

Accordingly, this property is entitled to the benefits and protections of the National Historic Preservation Act of 1966, as amended and under Chapter 44, Wisconsin Statutes. It will receive limited protection from encroachment by federal or state assisted or licensed projects or state facilities development projects, and may be eligible to apply for matching grants for research, restoration, acquisition, or stabilization. Certain tax incentives are available to depreciable properties listed in the State Register or National Register.

The State Register and National Register programs are administered by the Division of Historic Preservation-Public History of the Wisconsin Historical Society, Jim Draeger, State Historic Preservation Officer. Questions about the State Register and National Register programs in Wisconsin should be addressed to:

Division of Historic Preservation-Public History
Wisconsin Historical Society
816 State Street
Madison, WI 53706
Telephone: 608/264-6501



NOTICE OF ENTRY IN THE NATIONAL REGISTER AND/OR STATE REGISTER OF HISTORIC PLACES

Name of property: Gutknecht, Edwin and Jennie, House

Location: 603 S. Michigan Street, De Pere, Brown County, Wisconsin

Date of Entry: January 27, 2015

Designation: ☒ State Register of Historic Places
 ☒ National Register of Historic Places

The property listed above has been entered in the National Register of Historic Places by the Secretary of the Interior, and listed in the State Register of Historic Places by the State Historic Preservation Office.

Accordingly, this property is entitled to the benefits and protections of the National Historic Preservation Act of 1966, as amended and under Chapter 44, Wisconsin Statutes. It will receive limited protection from encroachment by federal or state assisted or licensed projects or state facilities development projects, and may be eligible to apply for matching grants for research, restoration, acquisition, or stabilization. Certain tax incentives are available to depreciable properties listed in the State Register or National Register.

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City of De Pere, Wisconsin**Request For Historic Preservation Commission Action**

MEETING DATE: March 16, 2015

DEPARTMENT: Historic Preservation Commission

FROM: Ken Pabich

SUBJECT: National Historic Register nomination for Nicolet High School.

Nomination documents have been submitted to the Wisconsin Historical Society for the property at 111 Third St.

ATTACHMENTS:

- HPC_Nicolet High School Nomination(PDF)



March 5, 2015

The Honorable Michael Walsh
Mayor of De Pere
City Hall
335 South Broadway
De Pere, WI 54115

Dear Mayor Walsh:

This letter is to notify you that adequately documented nominations for the following property located in the City of De Pere has been received by our office for nomination to the National Register of Historic Places:

Nicolet High School (111 Third Street)

In accordance with "Procedures for the Certification of Local Government in Wisconsin" copies of these nominations have been transmitted to the De Pere Historic Preservation Commission for review and comment regarding the eligibility of these properties for listing in the National Register of Historic Places.

The report of the Commission will be forwarded to you for your recommendation regarding the eligibility of these properties to the National Register. The Commission's report and your recommendations should be transmitted to our office within 60 days of the Commission's receipt of the nomination, in accordance with the Certification of Agreement between the City of De Pere and the Wisconsin State Historic Preservation Review Board.

If you have any questions regarding this matter, please contact me at (608) 264-6502 or at peggy.veregin@wisconsinhistory.org.

Sincerely,

Peggy Veregin
National Register Coordinator

cc: Chair, De Pere Historic Preservation Commission

TIMOTHY F. HEGGLAND
HISTORIC PRESERVATION CONSULTANT
6391 HILLSANDWOODS ROAD
MAZOMANIE, WISCONSIN 53560
Phone (608) 795-2650
Fax (608) 795-2652

March 6, 2015

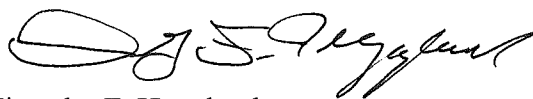
Mr. Ken Pabich
Historic Preservation Commission
City of De Pere
335 South Broadway
De Pere, WI 54115

Dear Mr. Pabich:

Enclosed you will find the Commission's copy of the completed National Register of Historic Places nomination form for the Pennings Activity Center Building (former Nicolet High School) on the St. Norbert Campus. The original of this form and all the necessary supplementary materials have been delivered to the Division of Historic Preservation in Madison for processing.

I think you should assume that this nomination will appear on the May 8th agenda of the State Historic Preservation Review Board, which meeting will be held in Janesville, Wisconsin.

Most cordially yours,



Timothy F. Heggland

enclosure

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: March 16, 2015

DEPARTMENT: Historic Preservation Commission

FROM: Ken Pabich

SUBJECT: WI Historical Society sub-grant award for St. Norbert College campus survey.

The Historic Preservation Commission's sub-grant application has been approved. The committee will discuss the process for hiring a consultant to perform the research for the survey.

ATTACHMENTS:

- HPC_CLG Sub-grant (PDF)

Carey E. Danen

From: Ken Pabich
Sent: Wednesday, March 11, 2015 3:42 PM
To: Carey E. Danen
Subject: FW: CLG Subgrant Awarded to De Pere

-----Original Message-----

From: EugeneHackbarth [<mailto:genehackbarth@yahoo.com>]
 Sent: Monday, March 02, 2015 4:06 PM
 To: Amy Sorenson; Mike Walsh
 Cc: Sue Sands; Brian Netzel; Mike Fleck; Ken Pabich; Adam Turriff; scot1983@ameritech.net
 Subject: CLG Subgrant Awarded to De Pere

Amy and Mayor Walsh,

I'm happy to report that De Pere's Historic Preservation Commission request for a Wisconsin Historical Society CLG-sub grant was approved by the Wisconsin Historical Society Historical Review Board on Friday, February 27. I, personally, handed out to all Review Board Members, copies of President Kunkel's letter that supported the grant application. Moving forward, a consultant will be hired by the City of De Pere, after discussions with SNC Staff, to research all buildings 40 years and older on the St. Norbert College Campus to gather information about their history and to determine if they are eligible for listing on the State and National Registers of Historic Places. The CLG-Sub grant amounts to \$8,000.00. The project will be completed later this year.

This is another opportunity for the City of De Pere and St. Norbert College to collaborate for the cultural, historic, and economic improvement of the entire De Pere Community. Congratulations.

A letter will be forthcoming from the Wisconsin Historical Society soon with the official notification along with information about hiring a qualified consultant to perform the research.

The De Pere Historic Preservation Commission looks forward to working with St. Norbert College on this great project.

Gene Hackbarth

Member- De Pere Historic Preservation Commission

PH: 920.227.7878

Attachment: HPC_CLG Sub-grant (3244 : sub-grant award)

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: March 16, 2015

DEPARTMENT: Historic Preservation Commission

FROM: Ken Pabich

SUBJECT: Historic Register plaques for the N. Broadway district.

A city planning intern has conducted research to determine the original owners and year built for the properties in the N. Broadway district; multiple properties have still not been identified. Survey letter with plaque samples needs to be finished and mailed to residents.

ATTACHMENTS:

- HPC_N Broadway District (PDF)

N. Broadway Historic District

Address	House Name	Year Built	Plaque Name
403 N. Broadway	De Pere Hydraulic Co. Office "White Pillars"	1836	De Pere Hydraulic Co.
409 N. Broadway	Thomas Elder Sharp Residence	1852	T.E. Sharp
435 N. Broadway	St. Ann Episcopal Church	1927	St. Ann Episcopal Church
443 N. Broadway		1880	
449 N. Broadway		1896	
503 N. Broadway	Gerald "Dad" Braisher Residence	1900	G. Braisher
515 N. Broadway	Kellogg-McGeehan Residence	1886	R. J. McGeehan
519 N. Broadway	Steckart-Lee Residence	1920	E. A. Lee
521 N. Broadway	Grover/R.J. McGeehan Residence	1917	G.T. McGeehan
310 Fulton	G.W. Willet Residence/William Willis Residence	1873	G.W. Willet
311 Fulton		1952	
605 N. Broadway		1951	
615 N. Broadway		1910	
621 N. Broadway	Tobey Residence?	1890	
625 N. Broadway	Dr. Collier Residence/C.A. Lawton	1866	C.A. Lawton
631 N. Broadway		1866	
639 N. Broadway	F.A. Dunham Residence	1889	F.A. Dunham
707 N. Broadway	Randall Wilcox Residence	1836	R. Wilcox
721 N. Broadway	E.E. Bolles Residence	1882	E.E. Bolles
807 N. Broadway	A.G. Wells Residence	1909	A.G. Wells
813 N. Broadway	J.P. Dousman Residence	1893	J.P. Dousman
823 N. Broadway	John S. Gittens Residence	1895	J.S. Gittens
903 N. Broadway	E.P. Smith Residence	1922	E.P. Smith
915 N. Broadway	Henry N. Beemster Residence	1946	H.N. Beemster
935 N. Broadway	Capt. Joseph G. Lawton Residence	1858	J.G. Lawton
806 N. Broadway	Dr. J.P. Lenfestey Residence	1905	L.P. Lenfestey
726 N. Broadway	Hugo Wells Residence/Charles Lawton Birthplace	1885	
720 N. Broadway	Hosta House/Dr. William Beaumont Residence	1930	W. Beaumont
712 N. Broadway	Marcott Residence	1914	Marcott
704 N. Broadway	Mrs. R. Wilcox Residence	1868	R. Wilcox
640 N. Broadway	Robert Jackson, Sr. Residence	1884	R. Jackson Sr.

632 N. Broadway	William Jackson Residence	1894	W. Jackson
620 N. Broadway	H.J. Wheeler Residence	1876	H.J. Wheeler
602 N. Broadway	J.S. Chase Residence	1892	J.S. Chase
417 Fulton	Chase-Bowring Residence	1875	T.R. Bowring
527 N. Wisconsin		1915	
521 N. Wisconsin		1915	
410 Fulton St.	Ruben Field Residence	1859	
526 N. Broadway		1926	
524 N. Broadway		1924	
514 N. Broadway			
405 Franklin St.			
503 N. Wisconsin	R.A. Loy Residence	1867	R.A. Loy
449 N. Wisconsin		1923	
448 N. Broadway	"Old Merrill House"	1849	Merrill
434 N. Broadway		1880	
432 N. Broadway	Mrs. Steele Residence	1870	Steele
400 N. Broadway	William Fields Residence	1880	W. Fields
425 N. Wisconsin	E.F. Parker Residence	1881	E.F. Parker
443 N. Wisconsin		1935	
432 N. Wisconsin	Gustave H. Fleck Residence	1906	G.H. Fleck
421 Cass St.	E.F. White Residence	1880	E.F. White
321 N. Wisconsin	Jacob Falk Residence	1894	J. Falk

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: March 16, 2015

DEPARTMENT: Historic Preservation Commission

FROM: Ken Pabich

SUBJECT: Planning for Historic Preservation Month activities - May 2015.

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: March 16, 2015
DEPARTMENT: Historic Preservation Commission
FROM: Ken Pabich
SUBJECT: Discuss the status of the Front St. mural.

Commission member Sue Sands has received several inquiries about re-painting the mural on Front St.

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: March 16, 2015

DEPARTMENT: Historic Preservation Commission

FROM: Ken Pabich

SUBJECT: Proposal to meet with Historic Preservation Commissions from surrounding communities.

Commission member Mike Fleck is soliciting feedback regarding meeting a few times a year with the Historic Preservation Commissions from neighboring communities such as Green Bay and Allouez.

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: March 16, 2015

DEPARTMENT: Historic Preservation Commission

FROM: Ken Pabich

SUBJECT: Future agenda items.
