



Board of Public Works

335 South Broadway

Regular Meeting

De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Monday, December 8, 2014	5:30 PM	De Pere City Hall Council Chambers
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Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Public Works** of the City of De Pere will be held on **December 8, 2014** at **5:30 PM** in the **De Pere City Hall Council Chambers**, 335 S. Broadway Street, De Pere, WI 54115.

This meeting can be viewed LIVE at www.depere.tv. This meeting is also rebroadcast on TW Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

- I. Call to Order
 - 1. Roll Call
- II. Public Comment
- III. Items
 - 1. Approval of the Minutes of the Board of Public Works November 10, 2014 Meeting.
 - 2. Consider 2014-2015 Sewer Rate Study.*
 - 3. Consider Re-write of Chapter 106 De Pere Municipal Code (DPMC) Regarding Licenses & Permits.*
 - 4. Discuss Sanitary Sewer Easements
- IV. Future Agenda Items
- V. Adjournment

***Items with an asterisk require Common Council approval.**

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, Monday, December 8, 2014 so that arrangements can be made.

Agenda Sent To:

Mayor
Alderpersons
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce

Lee Hammen, Expera
Brian Hesprich, Fox River Fiber
Mark Velicer, Sonoco
Greg Archambault, Fox River Fiber
Mike Konecny, Schenck

Notice is hereby given that a majority of the members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision-making responsibility.

City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: December 8, 2014

DEPARTMENT: Public Works

FROM: Pam Denis

SUBJECT: Approval of the Minutes of the Board of Public Works November 10, 2014 Meeting.

ATTACHMENTS:

- CE_Board of Public Works November 10, 2014 Draft Meeting Minutes(PDF)



Board of Public Works

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Monday, November 10, 2014
7:30 PM
De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh

Attendee Name	Title	Status	Arrived
Dean Raasch	Aldersperson	Present	
Kevin Bauer	Aldersperson	Present	
James Boyd	Aldersperson	Present	
Jim Kneiszel	Aldersperson	Present	
Michael J. Walsh	Mayor	Present	

Others present were Scott Thoresen, Public Works Director, Eric Rakers, City Engineer, and Pam Denis, Recording Secretary.

II. Public Comment

None.

III. Items

- Approval of the Minutes of the October 13, 2014 Board of Public Works Meeting.

Aldersperson Kneiszel moved to approve the Board of Public Works October 13, 2014 minutes, Aldersperson Raasch seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jim Kneiszel, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

- Consider Celebrate De Pere Request*

Scott Thoresen, Director of Public Works reviewed Celebrate De Pere's request for the City's street department to assist with setting up for their event for 2015. He presented the estimated costs for the street department to set up and take down based on the costs for the 2014 event. Mayor Walsh moved to approve the request for the City's street department to assist with setting up and taking down the Celebrate De Pere 2015 event, Aldersperson Kneiszel seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Jim Kneiszel, Aldersperson
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

- Consider Updates to the Civic Group Signs

Eric Rakers, City Engineer, presented the Woman's Club of De Pere's request to add their sign to the City signs. He presented pictures and research on the two signs that the City has, one on the west side near Bicentennial Park and one on the east side on STH 32/57 just north of Bomier Street. Discussion followed in regard to policy on signage placement, enlarging the sign, removing signs that no longer were active. Engineer

Rakers shared that the Department of Transportation issued the permit for the City of De Pere signs, and the City is the owner of the signs. The signs were originally installed by the Lions Club. Alderperson Raasch moved to approve the Woman's Club of De Pere's request to add their sign to the City signs with the condition that the City contact the clubs that were no longer functioning and remove their signs, Alderperson Boyd seconded the motion. Upon vote, the motion passed. Engineer Rakers said that he will do research on creating a policy in regard to the signs and bring it back to the Board of Public Works.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

4. Consider Revocable Occupancy Permit – 500 Main Street*

Scott Thoresen, Director of Public Works, reviewed Jerry Van Dyn Hoven's request for a Revocable Occupancy Permit at 500 Main Street. His request was to place dumpsters in an area that encroaches on the City's right-of-way. Discussion followed. Mayor Walsh moved to approve the request for a Revocable Occupancy Permit at 500 Main Street, Alderperson Bauer seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael J. Walsh, Mayor
SECONDER:	Kevin Bauer, Alderperson
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

5. Consider Recommended Updates to the Truck Access Routes*

City Engineer Rakers, stated that the Truck Route Codes lists routes in the city used by trucks. He said that the last update was in 2005. He presented a map with the updated truck routes. The map indicates that all state highways are truck routes, and also reflects some previously unlisted county roads as truck routes. City Engineer Rakers stated that the intent of the updated maps designating county roads as truck routes is to shift trucks from Libel Street, as it is not built for trucks. Alderperson Boyd moved to approve the recommended updates to the truck access routes, Alderperson Bauer seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Kevin Bauer, Alderperson
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

6. Consider Recommendations From City Engineer for Parking and Traffic Action Items*

Eric Rakers, City Engineer, reviewed the 4 Parking and Traffic Action Items below:

*Recommendation to install a yield sign on Mollie's Way at Estes Drive.

Installation of a yield sign at this location conforms to the City's "Unsignalized Intersection Policy".

*Recommendation to paint parking stalls by Fifth Street north of 500 Main Avenue intersection to prevent vehicles from obstructing truck turning movements there.

*Recommendation to paint parking stalls on the west side of Superior just south of George Street, part of the central business district, to address a concern for parking for businesses and also individuals parking for the school by that intersection.

*Recommendation to paint the crosswalk for the intersection on Ryan Road and Melcorn Streets. The intersection is properly designed with sidewalk ramps, however the intersection crosswalk is not painted. Given the pedestrian usage, and the location to the school and trail, staff felt the request meets the need.

Discussion followed. Alderperson moved to approve the four recommendations presented by City Engineer Rakers, Mayor Walsh seconded the motion. Upon vote, the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Michael J. Walsh, Mayor
AYES:	Raasch, Bauer, Boyd, Kneiszel, Walsh

IV. Future Agenda Items

None

V. Adjournment

Mayor Walsh moved to adjourn the meeting, Alderperson Raasch seconded the motion. Upon vote, the motion passed and the meeting was adjourned at 8:16pm.

Respectfully submitted,
Pam Denis

City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: December 8, 2014
DEPARTMENT: Finance Department
FROM: Joe Zegers
SUBJECT: Consider 2014-2015 Sewer Rate Study.*

ATTACHMENTS:

- Memo(PDF)
- attachment (PDF)

To: Honorable Mayor and Members of Public Works Committee
From: Joe Zegers, Finance Director
Date: December 5, 2014
Subject: 2014-2015 Sewer Rate Study

I have attached the Wastewater Rate Study prepared by Schenck for your consideration for the December 8, 2014 Public Works Committee meeting. Mike Konecny will attend the meeting and go through the details of the report for you. The report includes the recent Green Bay Metropolitan Sewerage District (GBMSD) rate increases which increases the total city treatment rates by approximately 12 1/2%.

The attached projected operating statements reflect the need for a City sewer rate increase targeting the 1st quarter billing mailed to general customers in the billing received in late March 2014. The statements reflect the rate increase for billings to the paper mill customers beginning with their January 2015 invoice since they are billed monthly. The analysis indicates that an estimated \$217,057 surplus for 2014 and a projected \$208,509 surplus for 2015. The 2015 estimated figures account for the GBMSD treatment rate increase of 12 1/2% which we will pass on to our general and paper mill customers beginning January 1st, 2015. The largest part of the increase was roughly 18% for the treatment of BOD's which particularly effects our industrial customers.

The model with the increased 2015 City rate increase shows the need to increase our general customer rate for an **average** quarterly residential bill by \$7.90 from \$108.07 to \$115.97 for the 1st quarter of 2015 which is shown on page 5 of the report. This is a 7.31% increase from the prior 2014 rates. The report also shows on page 6 & 7 the increases for the three operating paper mills. The new rates directly pass on the GBMSD treatment and daily monitoring rates to the paper mills and also include a treatment administrative fee of \$12,600 per year as well as revising the collection fee for the Sonoco and Thilmany mills that do not have their own dedicated pipe that goes directly to the treatment plant as in the case of Fox River Fiber. Their rate increases vary due to this and their particular usage factors and ranges from 10.27% to 14.54 % from the 2014 rates and are larger due to the larger BOD treatment increase.

The study assumes the revised sewer rates would be effective for the late November to late February billing cycle sent to general customers in late March and to the paper mills as of January 1st 2015. The study incorporates the rates included the GBMSD budget which was adjusted from their preliminary budget and approved yesterday on December 4th, 2014. The GBMSD budget revised rates are attached for your review and includes an increased fixed charge rate of 11.76% or \$104,034 to \$988,653 for 2015 for the City of De Pere of which \$355,915 is allocated to general customer billings on a quarterly basis and \$632,738 to our industrial customers on a monthly basis as seen on page 1 of the report.

You will also find an additional page at the end of the attachment of a calculation of the additional increase needed on the water bills to generate additional cash to address our cash deficit situation that has been noted in the audit management letter over the last few years. The table shows the additional percent increase above the 7.31% indicated in the study that would be

required to generate additional cash in \$50,000 increments. This is presented for your review and consideration if you want to propose raising the sewer rates to further address the cash deficit situation. The cash deficit at December 31, 2013 was \$843,251 which would be reduced by the projected 2014 and 2015 results on page 1 of the report but still in a projected deficit position of over \$400,000 at December 31, 2015.

Feel free to contact me should you have any questions on this and I will also be at the Board of Public Works meeting on December 9th.

NEW Water
Green Bay Metropolitan Sewerage District
2015 Budget - Adopted December 4, 2014

Municipal Rate Comparison

Parameter	2014 COS Rate	2015 COS Rate (FRF Adjusted)
Volume (1,000 GALS)	\$0.76333	\$0.80448
Biochemical Oxygen Demand (LBS)	\$0.33466	\$0.39331
Suspended Solids (LBS)	\$0.29867	\$0.34822
Phosphorus (LBS)	\$0.62124	\$0.56768
Total Kjeldahl Nitrogen (LBS)	\$0.68741	\$0.65358
Fixed Charge	\$0.46763	\$0.52659
Total Combined Rate (1,000 GALS)	\$2.63618	\$2.89731

Procter & Gamble Rate Comparison

Parameter	2014 COS Rate	2015 COS Rate
Volume (1,000 GALS)	\$0.51836	\$0.52549
Biochemical Oxygen Demand (LBS)	\$0.24896	\$0.26270
Suspended Solids (LBS)	\$0.19362	\$0.19420
Phosphorus (LBS)	\$0.50636	\$0.40750
Total Kjeldahl Nitrogen (LBS)	\$0.56970	\$0.50956

Fox River Fiber Rate Comparison

Parameter	2014 COS Rate	2015 COS Rate New 2015 (FRF Adjusted)
Volume (1,000 GALS)	-	\$0.59821
Biochemical Oxygen Demand (LBS)	-	\$0.38082
Suspended Solids (LBS)	-	\$0.33967
Phosphorus (LBS)	-	\$0.55008
Total Kjeldahl Nitrogen (LBS)	-	\$0.63145

Note: The Fixed Charge to be billed by City of De Pere.

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CITY OF DEPERE
WASTEWATER UTILITY
PROPOSED RATES
DECEMBER 2014

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**City of DePere Wastewater Utility
Proposed Rates
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City of DePere Wastewater Utility
Projected Operating Statements

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PROJECTED OPERATING STATEMENTS

Revenues

	Actual 2012	Actual 2013	Projected 2014	with increase Estimated 2015
User charges - general customers	\$ 3,153,321	\$ 3,477,117	\$ 3,964,213	\$ 4,263,075
User charges- paper mills				
GBMSD treatment charges	3,671,017	4,397,695	3,948,303	4,081,665
Fixed administrative charges	-	36,000	36,000	37,800
Collection charges - variable	157,205	117,266	138,530	143,000
Forfeited discounts	35,511	36,061	42,664	42,000
Total Revenues	7,017,054	8,064,139	8,129,710	8,567,540

Expenses and Other Uses

Treatment charges				
General customers	1,822,460	1,998,260	1,855,380	1,994,534
Paper mills - pass through	3,671,017	4,397,695	3,388,195	3,448,927
Fixed Charge				
General customers	-	-	324,411	355,915
Paper mills - pass through	-	-	560,108	632,738
Operation and maintenance	739,106	791,162	768,259	791,337
Major maintenance projects	300,000	527,012	300,000	300,000
Sewer share of meter reading expenses	121,429	116,711	130,741	134,663
Capital replacement outlay	430,042	300,000	384,642	450,000
Future principal and interest payments	-	-	-	50,000
GBMSD annual debt service requirements	-	31,275	200,917	200,917
Total Expenses and Other Uses	7,084,054	8,162,115	7,912,653	8,359,031

Excess Revenues (Expenses)

\$ (67,000)	\$ (97,976)	\$ 217,057	\$ 208,509
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**City of DePere Wastewater Utility
Calculation of Revenue Requirement and Proposed Rates - Treatment**

GENERAL CUSTOMERS

Costs to be recovered:
Treatment charges
Fixed portion allocated to variable
Totals

2015 Estimated	
Fixed	Variable
355,915	1,994,534
(214,000)	214,000
\$ 141,915	\$ 2,208,534

FIXED CHARGES - GENERAL CUSTOMERS

Meter Size	Number of Customers	User Charge Factor	Per Quarter	Per Year	Annual Revenue
3/4"	8,367	1.00	\$ 3.15	\$ 12.60	\$ 105,424
1"	134	2.50	7.88	31.50	4,221
1 1/2"	117	5.00	15.75	63.00	7,371
2"	84	8.00	25.20	100.80	8,467
3"	45	15.00	47.25	189.00	8,505
4"	22	45.00	141.75	567.00	12,474
	8,769				\$ 146,462

VARIABLE CHARGES - GENERAL CUSTOMERS

Metered Water Flow

Actual 2013	Projected 2014	Estimated 2015
Water Gallons Sold		
489,948,200	495,000,000	495,000,000

Proposed Treatment Rate - General Customers

Variable Costs

Proposed Rate per thousand	Metered Water Flow	Recovery of Costs
\$ 4.45	495,000,000	\$ 2,202,750

PAPER MILLS

Actual Expenses

Wastewater treatment charges

Paper Mills- variable charge

Paper Mills- fixed charge

Actual 2012	Actual 2013	Projected 2014	Estimated 2015
\$ 3,671,017	\$ 4,397,695	\$ 3,388,195	\$ 3,448,927
		\$ 560,108	\$ 632,738

Treatment Rates - Paper Mills

Variable treatment charges will be a direct pass-through from GBMSD

The total annual fixed treatment charge of \$632,738 will be allocated to the paper mills based upon actual units each month

Treatment Fixed Administrative Fee

Allocation of 10% of 2015 budgeted administrative costs - total \$380,000

Charged equally to each paper mill- rate of \$1,050 per month

Allocation of Costs

\$ 37,800

City of DePere Wastewater Utility
Projected Expenses and Calculation of Revenue Requirement - Collection System

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PROJECTED EXPENSES AND OTHER USES

Operation and maintenance
 Sewer share of meter reading expenses
 Capital replacement outlay
 Future principal and interest payments
 GBMSD annual debt service requirements
 Less: Fixed charges allocated to treatment
 Total Expenses and Other Uses

Actual 2012	Actual 2013	Projected 2014	Projected 2015
\$ 739,106	\$ 1,091,162	\$ 1,068,259	\$ 1,091,337
121,429	116,711	130,741	134,663
430,042	300,000	384,642	450,000
-	-	-	50,000
-	31,275	200,917	200,917
-	(36,000)	(36,000)	(37,800)
<u>\$ 1,290,577</u>	<u>\$ 1,503,148</u>	<u>\$ 1,748,559</u>	<u>\$ 1,889,117</u>

Allocation of Expenses	
Fixed	Variable
\$ 450,000	\$ 641,337
134,663	-
450,000	-
50,000	-
200,917	-
(37,800)	-
<u>\$ 1,247,780</u>	<u>\$ 641,337</u>

REVENUE REQUIREMENT- COLLECTION SYSTEM

Expenditures and Other Uses
 Recovered through fixed charges to general customers
 Recovered through volume charges to all customers
 Total Revenue Requirement - Collection System

\$ 1,247,780
 641,337
\$ 1,889,117

**City of DePere Wastewater Utility
Proposed Rates - Fixed and Volume Charges - Collection System**

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FIXED CHARGES - GENERAL CUSTOMERS

	2015 Estimated
Costs to be recovered:	
Operation and maintenance - fixed portion	450,000
Sewer share of meter reading expenses	134,663
Capital replacement outlay	450,000
GBMSD annual debt service requirements	200,917
Future principal and interest payments	50,000
Less: Fixed charges allocated to treatment	(37,800)
Total	\$ 1,247,780

Meter Size	Number of Customers	User Charge Factor	Per Quarter	Per Year	Annual Revenue
3/4"	8,367	1.00	\$ 27.00	\$ 108.00	\$ 903,636
1"	134	2.50	67.50	270.00	36,180
1 1/2"	117	5.00	135.00	540.00	63,180
2"	84	8.00	216.00	864.00	72,676
3"	45	15.00	405.00	1,620.00	72,900
4"	22	45.00	1,215.00	4,860.00	108,920
	8,769				\$ 1,255,392

FIXED CHARGE - PAPER MILLS

Charges are a direct pass through from GBMSD- estimated at \$3,000 per month

VOLUME CHARGE- ALL CUSTOMERS

Costs to be Recovered	2014 Estimated
Operation and maintenance - variable portion	\$ 641,337
Less: Allocated to customers where calculated charges exceed 15% of revenue requirement	(98,200)
Additional deficit recovery charge	130,000
Net to be Recovered through Volume Charges	\$ 675,137

Gallons sold and wastewater flows

	2014 Estimated
General customers- water gallons sold	495,000,000
Paper Mills with < 15% (wastewater)	36,000,000
Total	531,000,000

Proposed Rates

	Proposed Rate	Billable Flows	Recovery of Costs
Variable Costs	\$ 1.271	531,000,000	\$ 674,901

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**City of DePere Wastewater Utility
Proposed Rate Increase - General Customers Summary**

WASTEWATER RATES

Current Rates		
Volume charge- treatment		
Treatment	\$4.13/ thousand gallons	
Treatment Fixed charge- quarterly		
3/4"	\$	2.50
1"		6.25
1 1/2"		12.50
2"		20.00
3"		37.50
4"		112.50
Volume charge- collection -quarterly		
Collection	\$1.178/ thousand gallons	
Collection Fixed charge - quarterly		
3/4"	\$	25.95
1"		64.88
1 1/2"		129.75
2"		207.60
3"		389.25
4"		1,167.75

Proposed Rates - 2015		
Volume charge- treatment		
Treatment	\$4.45/ thousand gallons	
Treatment Fixed charge- quarterly		
3/4"	\$	3.15
1"		7.88
1 1/2"		15.75
2"		25.20
3"		47.25
4"		141.75
Volume charge- collection -quarterly		
Collection	\$1.271/ thousand gallons	
Collection Fixed charge- quarterly		
3/4"	\$	27.00
1"		67.50
1 1/2"		135.00
2"		216.00
3"		405.00
4"		1,215.00

AVERAGE RESIDENTIAL BILL

	In thousand gallons					
	Per Year	Per Quarter				
Average water use	60.00	15.00				
	Current Rates		Proposed Rates - 2015		Quarterly Increase	
	Per Year	Per Quarter	Per Year	Per Quarter	Per Year	Per Quarter
Wastewater	\$ 432.28	\$ 108.07	\$ 463.86	\$ 115.97	\$ 7.90	

**City of DePere Wastewater Utility
Proposed Rate Increase - Paper Mill Summary**

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COLLECTION RATES

Current Rates

Volume charge- collection- monthly	
Collection	\$1.178/ thousand gallons

Up to a maximum of 15% of Collection System Expenses
allocated to the Flow Rate - for 2014: \$92,739

GBMSD Daily Monitoring Fixed Charge- monthly	
Direct pass-through from GBMSD	\$3,000 per month estimate

Proposed Rates - 2015

Volume charge- collection- monthly	
Collection	\$1.271/ thousand gallons

Up to a maximum of 15% of Collection System Expenses
allocated to the Flow Rate - for 2015: \$96,200

GBMSD Daily Monitoring Fixed Charge- monthly	
Direct pass-through from GBMSD	\$3,000 per month estimate

TREATMENT RATES

Administrative fee

City of DePere - Fixed Treatment Administrative Fee	
	\$1,000 per month

City of DePere - Fixed Treatment Administrative Fee	
	\$1,050 per month

Variable rates

GBMSD unit charges - pass through	
Flow	\$0.76333/ thousand gallons
BOD	\$0.33466/ pound
TSS	\$0.29867/ pound
Phosphorus	\$0.62124/ pound
TKN	\$0.68741/ pound

GBMSD unit charges - pass through	
Flow	\$0.80448/ thousand gallons
BOD	\$0.39331/ pound
TSS	\$0.34822/ pound
Phosphorus	\$0.56768/ pound
TKN	\$0.65358/ pound

Fixed rates

GBMSD fixed charge - pass through	
Allocated to Paper Mills based upon actual units each month	\$ 557,000

GBMSD fixed charge - pass through	
Allocated to Paper Mills based upon actual units each month	\$ 632,738

**City of DePere Wastewater Utility
Proposed Rate Increase - Paper Mill Average Bills**

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SONOCO US MILLS

	Per Year	Per Month
Average units		
Flow (in thousand gallons)	39,528	3,294
BOD (in pounds)	1,343,345	111,945
TSS (in pounds)	375,898	31,325
Phosphorus (in pounds)	464	39
TKN (in pounds)	6,491	541

	Current Rates	
	Per Year	Per Month
Treatment variable charges	\$ 596,755	\$ 49,730
Treatment fixed charges	113,879	9,488
Treatment fixed administrative fee	12,000	1,000
Collection	46,562	3,880
GBMSD daily monitoring charge	38,000	3,000
Total	\$ 805,296	\$ 67,108

Proposed Rates - 2015		Monthly
Per Year	Per Month	Increase
\$ 695,550	\$ 57,962	\$ 8,233
128,000	10,667	1,168
12,600	1,050	50
50,238	4,186	306
36,000	3,000	-
\$ 922,387	\$ 76,868	\$ 9,758

EXPERA

	Per Year	Per Month
Average units		
Flow (in thousand gallons)	401,263	33,438
BOD (in pounds)	1,987,964	163,997
TSS (in pounds)	373,452	31,121
Phosphorus (in pounds)	843	70
TKN (in pounds)	40,436	3,370

	Current Rates	
	Per Year	Per Month
Treatment	\$ 1,104,746	\$ 92,062
Treatment fixed charges	181,970	15,164
Treatment fixed administrative fee	12,000	1,000
Collection	92,739	7,728
GBMSD daily monitoring charge	36,000	3,000
Total	\$ 1,427,455	\$ 118,955

Proposed Rates - 2015		Monthly
Per Year	Per Month	Increase
\$ 1,253,770	\$ 104,481	\$ 12,419
206,000	17,167	2,003
12,600	1,050	50
96,200	8,017	288
36,000	3,000	-
\$ 1,604,570	\$ 133,714	\$ 14,760

FOX RIVER FIBER

	Per Year	Per Month
Average units		
Flow (in thousand gallons)	351,488	29,291
BOD (in pounds)	1,800,000	150,000
TSS (in pounds)	977,887	81,491
Phosphorus (in pounds)	23,914	1,993
TKN (in pounds)	178,290	14,858

	Current Rates	
	Per Year	Per Month
Treatment	\$ 1,300,170	\$ 108,347
Treatment fixed charges	264,781	22,065
Treatment fixed administrative fee	12,000	1,000
Collection	-	-
GBMSD daily monitoring charge	-	-
Total	\$ 1,576,951	\$ 131,413

Proposed Rates - 2015		Monthly
Per Year	Per Month	Increase
\$ 1,481,345	\$ 121,779	\$ 13,431
265,000	22,083	18
12,600	1,050	50
-	-	-
-	-	-
\$ 1,738,945	\$ 144,912	\$ 13,500

City of DePere
Summary of Proposed Wastewater Rates- 2015

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General Customers	
Meter Size	Quarterly Rate
.75 Inch	\$ 27.00
1 Inch	\$ 67.50
1.5 Inch	\$ 135.00
2 Inch	\$ 216.00
3 Inch	\$ 405.00
4 Inch	\$ 1,215.00

Paper Mills

Charges are a direct pass through from GBMSD - estimated at \$3,000 per month

Collection Volume Charge- All Customers

\$ 1.271 per 1,000 gallons

Note: Paper Mills volume charge is up to a maximum of 15% of Collection System Expenses allocated to the Flow Rate - for 2015: \$96,200

Treatment Fixed Charges

General Customers	
Meter Size	Quarterly Rate
3/4 Inch	\$ 3.15
1 Inch	\$ 7.88
1.5 Inch	\$ 15.75
2 Inch	\$ 25.20
3 Inch	\$ 47.25
4 Inch	\$ 141.75

Paper Mills

Monthly Administrative Fee \$ 1,050

Annual Fixed Charge \$ 632,738.00

Annual fixed charge will be allocated to the paper mills on a monthly basis based upon actual units each month

Treatment Variable Charges**General Customers**

\$ 4.45 per 1,000 gallons

Paper Mills- direct pass through from GBMSD

Flow	\$.80448/ thousand gallons
BOD	\$.39331/ pound
TSS	\$.34822/ pound
Phosphorus	\$.56768/ pound
TKN	\$.65358/ pound

DRAFT

City of DePere
Analysis of Collection Volume Charge with Additional Surcharge Amounts

Collection Volume Charge- All Customers

Rate with the following additional surcharges		Volume Charge		% increase in total charges to general customers
\$	-	\$	1.271 per 1,000 gallons	7.31%
\$	50,000.00	\$	1.366 per 1,000 gallons	8.62%
\$	100,000.00	\$	1.460 per 1,000 gallons	9.93%
\$	150,000.00	\$	1.554 per 1,000 gallons	11.23%
\$	200,000.00	\$	1.648 per 1,000 gallons	12.54%
\$	250,000.00	\$	1.742 per 1,000 gallons	13.84%

City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: December 8, 2014

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Consider Re-write of Chapter 106 De Pere Municipal Code (DPMC)
Regarding Licenses & Permits.*

The Law Department has undertaken a comprehensive review and re-writing of Chapter 106 DPMC after discovering that the current Chapter is outdated and does not effectively communicate to users where, when and how licenses or permits are required.

Attached you will find a draft of a revised Chapter 106, together with identification of other code sections which will need to be revised in the event all of the proposed changes are endorsed by the Committee. Highlights of the proposed changes include:

1. Appeal procedures are now incorporated into the approval and suspension/revocation processes for licenses and permits (other than alcohol beverage licenses which are governed by state law). Due process requirements necessitate the inclusion of these processes.
2. A comprehensive list of all licenses and permits required and where to locate them in the code is provided. You will note that §106-3 lists the State of Wisconsin as the food code licensing agency through June 30, 2015. This provision will be amended when the City again becomes the Agent of the State and the ordinances are changed to reflect that status.
3. The scope of debts owed to the City which justifies the non-issuance or non-renewal of a liens or permit is expanded.
4. An administrative process for issuing revocable occupancy permits is created in lieu of the current process of Board and Council approval. Currently, the Board of Public Works reviews all revocable occupancy permits except those which allow attachments to trees, which is reviewed and authorized by the Park Board. The proposed ordinance changes this to an administrative process where most revocable occupancy permits are issued by the Director of Planning & Economic Development, with construction staging permits issued by the Director of Public Works and attachment to trees permits issued by the Park Director. The change to an administrative issuance is part of the City Administration effort to streamline the process for the requestor while still protecting the interests of the City. This new process is highlighted in yellow on the attached draft ordinance.

Extension of alcohol license premises for café permits or special events will still require License Committee review and Council approval.

The Board of Public Works is being asked to comment upon the administrative issuance of revocable occupancy permits, which comments will then be made known to and discussed at the Finance/Personnel Committee. Given the timing of the Park Board meeting however, the Park Board's review will occur on December 18, 2014, two days after Council approval of the revised ordinance. It will be recommended therefore that the change to §30-9(g) DPMC pertaining to the administrative issuance of a revocable occupancy permit for attachments to trees will be contingent upon approval of the Park Board.

Please review the attached and call me at 339-4042 if you have any questions or concerns regarding the same.

ATTACHMENTS:

- CHAPTER 106 rewrite 12-14 (DOCX)

**REPEALING AND RECREATING
CHAPTER 106
LICENSES AND PERMITS**

106-1 License or permit required

No person shall engage in any trade, profession, business or privilege in the City of De Pere for which a license or permit is required by any provision of this Code without first obtaining such license or permit from the City in the manner provided in this chapter, unless some other provision of this Code provides specifically otherwise.

106-2 Application Process

(a) *Application*

Unless otherwise provided, application for a license or permit shall be made in writing to the responsible City department or officer, upon forms provided by the City. All application forms shall be fully completed and signed by the applicant, and all permit fees, if any, shall be paid before the application is processed.

(b) *License/Permit Fee*

All applications for any license or permit shall be accompanied by the proper license or permit fee as established by resolution of the common council. No license or permit fee shall be refundable unless the license/permit is denied.

(c) *Background Check*

All applications for any license or permit which requires that a background check be run on the applicant shall be accompanied by a background check processing fee as determined by resolution of the common council. An applicant presenting multiple applications for license/permits at one time shall be subject to one processing fee as established by resolution of the common council. The background check processing fee shall be non-refundable.

(d) *Delinquent Debts Owed to City*

(1) No license other than dog or cat licenses authorized or required by this Code shall be granted or issued:

A. To any person who owes any unpaid, delinquent personal property tax, room tax, special assessment, municipal court forfeiture, charges for false fire or burglar alarms or abandoned 9-1-1 calls, parking ticket, sewer or water bill, ambulance bill, hazardous material spill response charge, or inspection or re-inspection fee.

B. For any premises for which sewer or water bills, room taxes, special assessments or special charges for current services owed to the City are delinquent and unpaid.

- C. For any premises containing personal property upon which a personal property tax owed to the City by the applicant was assessed and the personal property tax remains unpaid and delinquent.

No license shall be denied if a payment becomes delinquent after fully completed and properly executed application, together with any required application fee, has been filed with the appropriate City official.

- (2) This subsection does not apply to a person whose personal liability for payment of a delinquent tax or other charge has been discharged by order of a U.S. Bankruptcy Court or other court of competent jurisdiction or to a bankrupt or a bankrupt's premises covered by an automatic stay issued by a U.S. Bankruptcy Court or other court of competent jurisdiction while the automatic stay is in effect.
- (e) *Bond and Insurance*
All required bonds shall be executed by a surety company authorized to do business in the state of Wisconsin. Where policies of insurance are required, such policies shall be subject to approval of the city attorney. Satisfactory evidence of coverage by bond or insurance shall be filed with the city before the license or permit is issued.
- (f) *Approval or Denial of License or Permit*
(1) Where the approval of any city or state officer is required prior to the issuance of any license or permit, proof of such approval must be presented to the issuing City official before any license or permit is issued.
(2) No license or permit shall be approved if it appears that the conduct of the activity for which a license or permit is required will be contrary to the law, if it appears the applicant does not possess the necessary qualifications or requirements for the license, or if it appears issuance of the license or permit would be contrary to the public health, safety or welfare.
- (g) *Appeal/Review of License or Permit Denial*
(1) Unless provided otherwise in this Code, if a license or permit application is denied, the applicant shall be informed of such decision, in writing, within 10 days after the determination is made. No grant, denial, suspension or revocation of an alcohol license under Wis. Stats. § 125.12(1) or Chapter 7 of this Code is subject to review hereunder.
(2) The denied applicant may request a hearing in writing on the determination to deny the license or permit application. The appeal shall state the reasons the applicant believes the decision to deny the license or permit to be in error. Failure to do so shall result in an automatic affirmance of the denial without further action by the issuing City official or the Finance/Personnel committee. The hearing shall be held before the City's Finance/Personnel Committee and the hearing shall substantially comply with the provisions of Wis. Stats. §68.11(2). Within twenty (20) days after the hearing, the Finance/Personnel Committee shall issue a written decision which

shall affirm, reverse or modify the determination of the City official. This decision shall be a final decision. Judicial review of such decision shall be as provided in Wis. Stats. §68.13.

(h) *License and Permit Terms and Renewal*

- (1) Unless otherwise provided by this Code, the term of the license year shall commence on July 1 and end on June 30 of each year, unless the license period is for less than one year, in which case the term of the license shall commence with the date of issuance.
- (2) License or permit renewals shall be issued in the same manner and be subject to the same conditions as the original license or permit except that a determination to not renew a license shall be subject to paragraph (l) of this chapter.
- (3) Permits shall be issued for the term set forth in the permit and shall not renew.

(i) *Display of License or Permit*

Unless otherwise provided in this Code, all licenses and permits shall be displayed on the premise or vehicle for which it is issued. If a license or permit is required to be carried on the person, it shall be displayed to any law enforcement officer or other person authorized by ordinance to request the same.

(j) *Transfer*

No license or permit shall be transferable or assignable unless otherwise provided in this Code.

(k) *Compliance with Laws and Regulations*

An express condition of holding a license or permit is compliance with all City, State and Federal rules, regulations, laws and ordinances.

(l) *Suspension or Revocation of License*

- (1) Except as otherwise provided by state law or this Code, any license issued by the city may be revoked or suspended for a violation by the licensee of any ordinance, rule, regulation adopted by the city or any state law violation whenever such violation is substantially related to the licensed activity.
- (2) Requests for suspension or revocation of a license shall be made by the department head of the department issuing such license to the Common Council. The Common Council shall determine whether to hold a hearing regarding the suspension or revocation of such license, whether to send a warning letter to the licensee, or that no action be taken on such license.
- (3) The hearing on whether to suspend or revoke any license shall be held before the Common Council and the hearing shall substantially comply with the provisions of Wis. Stats. §68.11. Judicial review of the decision of the Common Council shall be governed by Wis. Stats. §68.13.

- (4) A license suspension shall be for not less than 10 days and not more than 90 days. A license revocation shall be for twelve months during which time the licensee shall be ineligible to apply for reinstatement of a license that has been revoked.

106-3 Licenses required under other Chapters of this Code

The following licenses are required under the Code Section noted:

- (a) *Alcohol Beverage and Operator Licenses – Chapter 7;*
- (b) *Concrete Worker’s License - §22-10;*
- (c) *Dog and Cat License - §86-1;*
- (d) *Mobile Home Park - §90-4;*
- (e) *Sign Contractor - §98-4;*
- (f) *Auto Salvage Yard - §110-1;*
- (g) *Junk Collector/Dealer - §110-1;*
- (h) *Shows and Amusement, Carnival - §110-2;*
- (i) *Public Dance - §110-3;*
- (j) *Cigarette/Tobacco - §110-4;*
- (k) *Sexually Oriented Adult Entertainment Establishment - §110-5;*
- (l) *Weights and Measures - §110-7;*
- (m) *Pawnbrokers, Secondhand Article Dealers and Secondhand Jewelry Dealers - §110-8;*
- (n) *Taxicabs – Chapter 118;*
- (o) *Permits and licenses required under the Wisconsin Food Code (Wis. Stats. Chs. 97, 101 and 254 and Administrative Codes adopted thereunder) are issued by the State of Wisconsin through June 30, 2015.*

106-4 Reserved

106-5 Permits required under other Chapters of this Code

The following permits are required under the Code Section noted:

- (a) *Special Permit allowing alcohol beverages in the streets - §7-9;*
- (b) *Floodplain Land Use - §16-7(a)(2);*
- (c) *Use of Public Right of Way (newsboxes, vending machines, block parties, sidewalk café) - §22-8;*
- (d) *Building Materials in Street - §22-9;*
- (e) *Excavation - §22-11;*
- (f) *Curb Cut - §22-15;*
- (g) *Sump pump installation - §26-6(b);*
- (h) *Private well - §26-12;*
- (i) *Water meter installation - §26-14(c);*
- (j) *Post-construction runoff - §28-8*
- (k) *Pertaining to Park Use*
 - *Goose patrol – §30-2(d)(3)*
 - *Authorizing possession of intoxicating liquor in park - §30-2(h);*

- Park private vendor - §30-2(i);
 - Boat ramp - §30-4(h);
 - Use of park by private and public groups - §30-6;
- (l) *Pertaining to Public Trees*
- Planting, removal, maintenance and protection of public trees - §30-8(g);
 - Trim public trees - §30-9(c);
 - Preventing access of air and water to public trees - §30 – 9(e);
 - Attachment to trees - §30-9(g)
 - Planting trees on streets - §30-11(a);
- (m) *Soil Erosion Control* - §42-8;
- (n) *Building* – Chapter 54;
- (o) *Moving or Razing Structure* - §54-8;
- (p) *HVAC* - §54-10;
- (q) *Open Burning* - §58-10;
- (r) *Electrical* – Chapter 62;
- (s) *Plumbing* – Chapter 66;
- (t) *Chicken Keeping* - §86-5;
- (u) *Mobile Home off Mobile Home Park* - §90-3;
- (v) *Mobile Home Parking* - §90-10;
- (w) *Sign* - §98-4;
- (x) *Solicitor/Direct Seller* – Chapter 114;
- (y) *Room Tax* - §134-1;
- (z) *Parade* - §138-2

106-6 Permits Required Under this Chapter

(a) *Revocable Occupancy Permits*

(1) Encroachments on right of way or other City property other than for construction staging. Permission for encroachment or obstruction of City right of way or other City owned property, other than as allowed or permitted under other sections of this Code, shall be by revocable occupancy permit as provided in this section.

A. Request for a revocable occupancy permit shall be in writing and made to the Director of Planning and Economic Development (Director).

B. Each request shall describe the location of the encroachment/obstruction, the purpose of the encroachment/obstruction and the length of time it is expected to last. A map (scaled preferred) shall accompany the request.

C. Each requestor shall provide proof of liability insurance in such limits as approved by the City Attorney, which policy of insurance shall name the City of De Pere as an additional insured thereunder for purposes of the activity allowed in the permit.

D. Revocable occupancy permits for encroachments on right of way shall comply with Wis. Stats. §66.0425.

E. Each request shall be reviewed by the Director for compliance with State, Federal and local transportation and accessibility requirements. If the Director determines the request meets those requirements and the requirements of this section, the City Attorney shall draft the revocable occupancy permit, including such conditions as may be recommended by the Director or such conditions as may be required under this Code or State or Federal laws. Following execution of the permit by the applicant, it shall be executed by the Director on behalf of the City.

F. Permits may be administratively renewed if all permit requirements continue to be met.

(2) Encroachments on right of way or other City property for construction staging purposes. The Director of Public Works or, in his/her absence, the City Engineer (collectively "Director"), may issue a revocable occupancy permit as meets the requirements of this section allowing for the temporary use of City right of way or other City property for construction staging purposes. The Director may set a reasonable fee for the privilege of such permit.

(3) Appeal. In the event the Director disapproves an application for a revocable occupancy permit, the Director shall inform the applicant, in writing, of the reasons for disapproval. The applicant or any interested party may appeal the Director's decision to the Board of Public Works within ten (10) days after mailing the Director's notice to the address of the applicant as shown on the application. Such appeal must be in writing, and must inform the Board of the reasons why the applicant believes the Director's decision to be in error. Failure to so appeal a denial shall result in automatic approval of the denial without further action by the Director or Board of Public Works.

Within thirty (30) days after receipt of the appeal, the Board of Public Works shall hold a hearing which substantially complies with the conduct hearing requirements of Wis. Stats. §68.11(2). Within twenty (20) days after the hearing, the Board of Public Works shall issue a written decision which shall affirm, reverse or modify the determination of the Director. This decision shall be a final decision. Judicial review of such decision shall be as provided in Wis. Stats. §68.13.

(4) Fee. The fee for revocable occupancy permits issued under this section, other than for construction staging purposes, shall be as determined by resolution of the common council.

(b) *Fireworks and Pyrotechnics Display*

(1) Pursuant to Wis. Stats. §167.20, the Mayor delegates to the Fire Chief or the Chief's designee, the authority to issue permits for the use within the City of those classes of fireworks or pyrotechnics for display within the City. No permit shall be issued to a person under the age of 18.

- (2) No person shall possess or use fireworks or pyrotechnics for which a permit is required without such permit.
- (3) Application for a permit shall be to the Fire Chief not less than 15 days in advance of the date of the display.
- (4) Permittee shall save and hold the City of De Pere harmless from any and all injury that may occur to any party as the result of Permittee's use of fireworks/pyrotechnics for display within the City. This provision is intended to indemnify and hold harmless the City of De Pere to the fullest extent permitted by law and includes the payment of reasonable attorney fees for the defense of any claims brought which can fairly be said to be under the intent and purpose of this hold harmless agreement. To secure such hold harmless agreement, Permittee shall maintain a general liability insurance policy on its business operations in an amount of not less than Two Million Dollars per occurrence and shall produce a Certificate of Insurance demonstrating to the satisfaction of the City that the City is named as an additional insured for purposes of the permit.
- (5) Permittee shall comply with all requirements of Wis. Stats. §167.10 and the current edition of the National Fire Protection Association Standard 1123 and all municipal ordinances in the handling of the fireworks/pyrotechnics.

OTHER ORDINANCE MODIFICATIONS

1. Repeal §150-22(4) authorizing 'special physician parking' permit.
2. Amend §22-8 (vending/collection boxes, newsboxes, café permits) to authorize Director of Public Works to issue permits using same process as revised §106-6 above.
3. Amend §30-9(g) (attachment to trees) to authorize Park Director to issue revocable occupancy permit using same process as revised §106-6 above.
4. Amend §130-5 regarding bicycle license requirements repealed in June 2010; language cleanup required.
5. Repeal §58-9 (underground/above ground storage tanks) since permits are handled by the State.
6. Amend §22-13 (obstructing gutters) to remove permit granted to contractors to place temporary bridges over any gutter.
7. Amend §26-5 (discharge of clear water on public street) to conform with current practice.
8. Amend §22-5(c) (grade setting fee) to conform with current practice.

9. Repeal §74-9 (safety, maintenance and operation of public swimming pools) to conform with current practice of providing for enforcement under Wisconsin Administrative Code.

DRAFT

City of De Pere, Wisconsin

**Request For Board of Public Works Action**

MEETING DATE: December 8, 2014

DEPARTMENT: Public Works

FROM: Karen Heyrman

SUBJECT: Discuss Sanitary Sewer Easements

The City has a sanitary sewer that extends along the west side of the Fox River from Prospect Place to the Waste Water Treatment Plant. The sanitary sewer is located on private property for the majority of the distance. City facilities on private property require easements.

The Engineering Department hired Mau & Associates, LLP, earlier this year to research for existing easements and to provide legal descriptions for easements on the remaining parcels. The sanitary sewer is located on 66 parcels. A summary of the easement research is as follow:

Existing Sanitary Sewer - 64 Parcels	Parcels	Property Owners
Parcels with full easements	26	17
Parcels with partial easements	18	10
Parcels without easements	20	16

The engineering department will be working to obtain easements from the properties that either have no easement or a partial easement. The steps to complete this project are as follows:

- The Engineering Department will contact the property owners by mail to explain the need and request that the easement be provided.
- A meeting will be held with property owners to discuss the location of the proposed easement.
- City staff will direct Mau & Associates to draft legal descriptions of the easements needed.
- The City Legal Department will develop the documents for signature and recording.
- Property owners receive documents for signature.
- The City records the signed documents with Brown County register of deeds.
- Property owners will be provided with copies of the recorded documents.

ATTACHMENTS:

- CI_Maps-from-Mau_120514 (PDF)

Parcel ID	Owner	Document No.	Sheet No.	Easement Sq. Ft.	Existing Easement
WD-266	Thomas H & Arita A Robinson	1701089	2		Doc #1622619
WD-258	Donald J Jr. & Julie M Long	2125672	2		Vol Page 231 (partial lot)
WD-254-3	Kurt A & Michele T Weber	2253243	2		Vol 33 Page 335 (partial Lot)
WD-199	John F Mason	2472517	2		
WD-198	Bette J Anderson	2283698	2		Vol 29 Page 230
WD-198-1	Mary Jane Van Sistine Trust Agreement	J17952-45	2		Vol 29 Page 230
WD-197	Heinz G & Margaret E Baader	854-LC-529	2		Vol 29 Page 229
WD-253-4	Joseph M & Carla S Nicks	1895473	2		Vol 29 Page 228, Doc #210668
WD-253-3	Brian P & Barbara A Bernetzke	2185063	2		Doc #210668, Vol 29 Page 228
WD-184-1	Elizabeth J Miskella	J23737-40	2		Vol 29 Page 228
WD-183	Maxine E Cayce Trustee	J26868-27	2		Vol 29 Page 228
WD-182	Joan A Mott	2021085	2		Vol 29 Page 228
WD-181	Stephen L & Mary Lynn Seidl Revocable Trust	1776590	2		Vol 29 Page 228, Vol 29 Pages 225 and 226
WD-180	Robert P & Carol J Wolslegel	1083R199	2		Vol 29 Pages 224 and 225
WD-178-1	James R & Joy L Living Trust	1534172	3		Vol 29 Page 56, Vol 78 Page 530 (partial Lot)
WD-177	James W & Katherine Y Kinate	1763947	3		Vol 29 Page 56, Vol 78 Page 530 (partial Lot)
WD-749-1	Dennis L & Joanne M Hansel ETAL	1763946	3		
WD-757	Daniel Culbertson	366D18	3		Vol 29, Page 236
WD-755	Darrell D & Julia R Drake	2219264	3		
WD-1313	Robert N Ebben Living Revocable Trust	1969548	3		
WD-1314	Robert N Ebben Living Revocable Trust	1969548	3		
WD-619	Saint Norbert College, Inc.	J11740-36	3		
WD-50	Ann C Hollenback	J21878-45	3		
WD-39	Saint Norbert College, Inc.	J07342-27	3		
WD-38	Saint Norbert College, Inc.	J07342-27	3		Vol 29, Page 223 (partial Lot)
WD-36	Saint Norbert College, Inc.	J07342-27	3		Vol 29 Page 222,Doc #894231 (partial Lot
WD-34	Saint Norbert College, Inc.	J07342-27	3		Doc #894231
WD-32	Saint Norbert College, Inc.	J07342-27	3		Doc #894231
WD-31	Saint Norbert College, Inc.	J07342-27	3		Doc #894231
WD-30	Saint Norbert College, Inc.	J07342-27	3		Doc #894231
WD-29	Saint Norbert College, Inc.	J07342-27	3		Doc #894231
WD-28	Saint Norbert College, Inc.	J07342-27	3		Doc #894231
WD-27	Saint Norbert College, Inc.	J07342-27	3		Doc# 894231
WD-23	Saint Norbert College, Inc.	J07342-27	3		Doc# 894231
WD-22	Saint Norbert College, Inc.	J07342-27	3		Doc #894231
WD-13	Saint Norbert College, Inc.	J07342-27	3		Doc #894231, Vol 29 Page 221, Vol 34 Page 1 (partial Lot)
WD-171	Saint Norbert College, Inc.	J07342-27	4		Vol 24 Page 1, Vol 29 Page 219 (partial Lot)
WD-721	Saint Norbert College, Inc.	J07342-27	4		Vol 29 Page 219 (partial Lot)
WD-697	Premonstratensian Fathers	RET J7342-27	4		Vol 29 Page 219 (partial Lot)
WD-692	Premonstratensian Fathers of DePere	RET J7342-27	4		Vol 29 Page 219 (partial Lot)
WD-942	Saint Norbert College, Inc.	J07342-27	4		Vol 29 Page 219 (partial Lot)
WD-941	Saint Norbert College, Inc.	J07342-27	4		Vol 29 Page 218
WD-936	Saint Norbert College, Inc.	J07342-27	4		Vol 29 Pages 214-217, Doc #894231 (partial Lot)
WD-934	Saint Norbert College, Inc.	J16095-08	4		Doc #894231 (partial Lot)
WD-905	Saint Norbert College, Inc.	J16095-08	4		
WD-365	Expera Nicolet LLC	2634649	5-6		Vol 29 Pages 213, 215,and 237 (partial Lot)
WD-510	US Paper Mills Corp.	J19261-08	6		Vol 29 Page 262 (Partial Lot)
WD-522	David R Kopp	2511659	7		
WD-522-1	Joanne V Muka	1988098	7		
WD-77-1	Ralph E & Debra M Hockers	J20943-13	7		
WD-77-4	Ralph E & Debra M Hockers	2218947	7		
WD-77-3	Ralph Jesse Brault	2663684	7		
WD-77-2	Mary C Harper	J14688-43	7		
WD-77	Mary C Harper	J14688-44	7		
WD-76-1	Michael Coppens	2463382	7		
WD-76	John G Heyn	936R625	7		Vol 1031 Page 51, Vol 29, Page 210
WD-832	John L & Jeanette M Tarkowski	J23670-62	7		Vol 29 Page 210, Vol 29 Page 233
WD-830	Craig A Wagamon	2492116	7		
WD-807-1	Craig A Wagamon	2492116	7		Vol 56 Page 289
WD-807	Stephanie A Sobieck	2560989	7		Vol 56 Page 289
WD-806	Iris R Seroogy	1716405	7		
WD-70-1	Brown County Park Fairgrounds	153D414	8		
WD-67	Brown County Park Fairgrounds	143D67	9		Vol 29 Page 209 (partial Lot)
WD-56-1	Green Bay Metropolitan Sewerage District	2353453	9		

Attachment: CI_Maps-from-Mau_120514 (2909 : Discuss Sanitary Sewer Easements)



Sanitary Sewer Easement



Attachment: CI_Maps-from-Mau_120514 (2909 : Discuss Sanitary Sewer Easements)

Client: City of DePere
Tax Parcel:
Drafted By: MRA
File: D-11014Easement 071114

Mau & Associates
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Fax: 920-434-9672

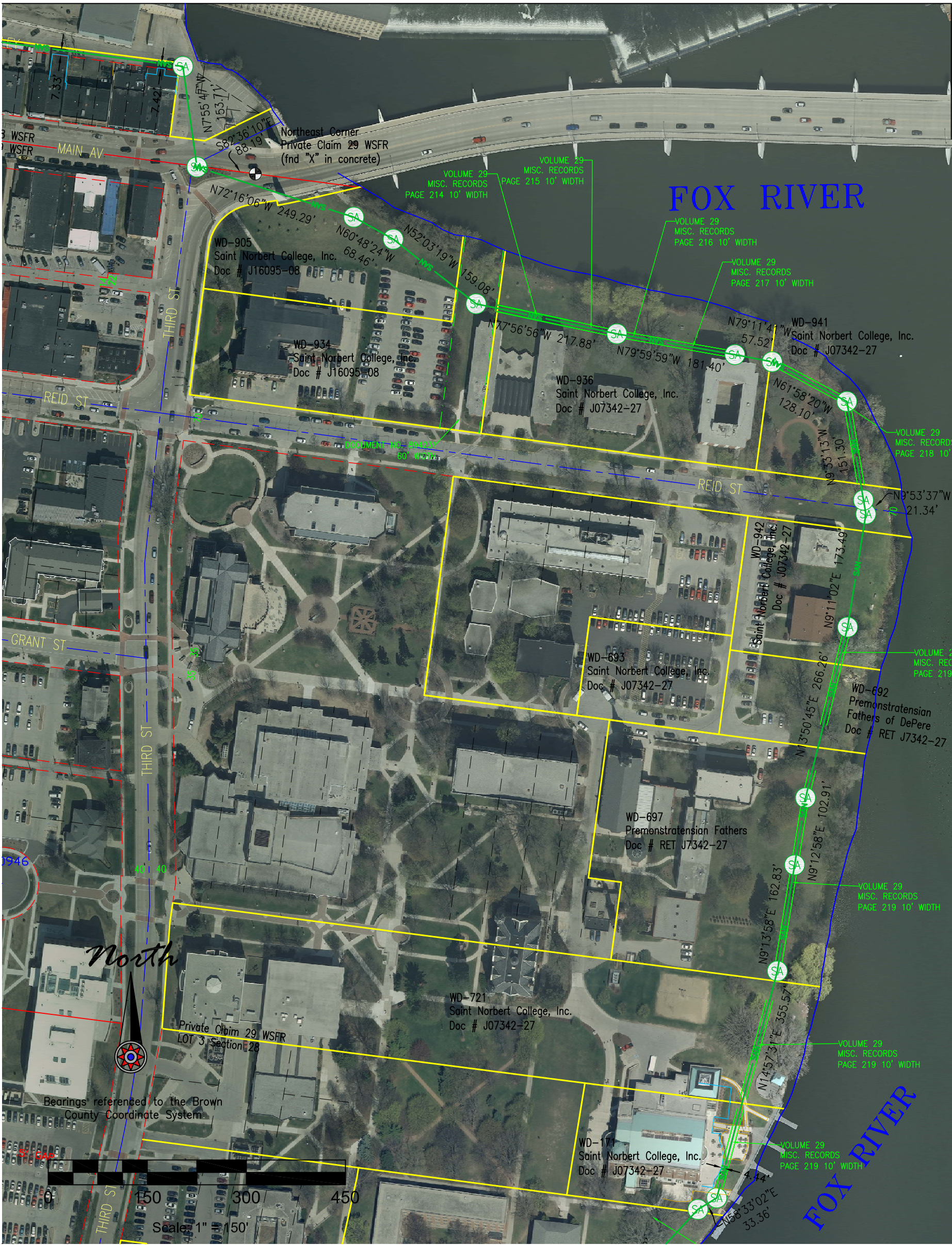
Sheet Two of Nine
Project No.: D-11014
Drawing No.: X-723

[illegible]

Sheet Three of Nine
Project No.: D-11014
Drawing No.: X-723



Sanitary Sewer Easement



Attachment: CI_Maps-from-Mau_120514 (2009 : Discuss Sanitary Sewer Easements)

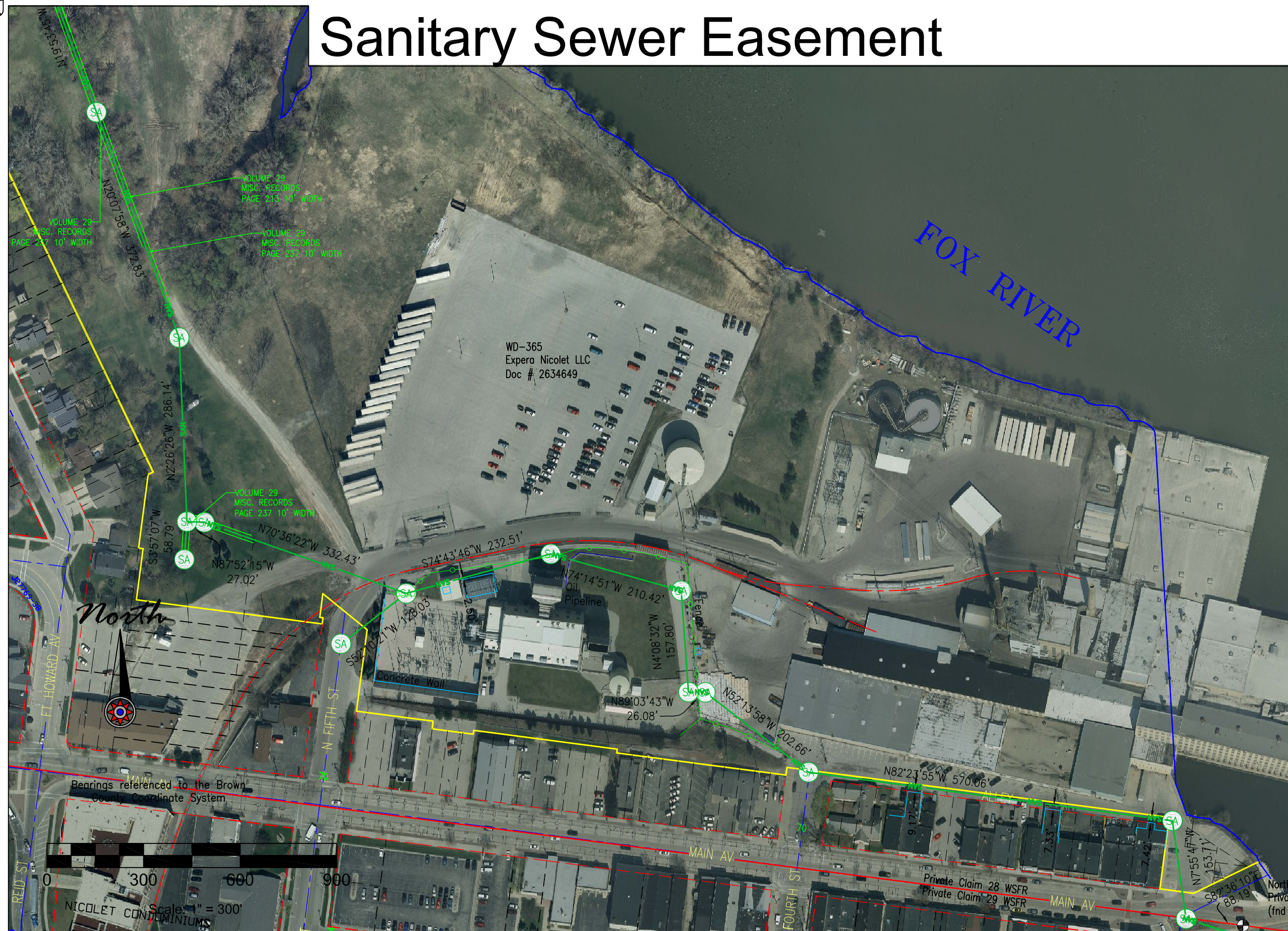
Client: City of DePere
Tax Parcel:
Drafted By: MRA
File: D-11014Easement 071114

Mau & Associates
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Fax: 920-434-9672

Sheet Four of Nine
Project No.: D-11014
Drawing No.: X-723



Sanitary Sewer Easement



Client: City of DePere

Tax Parcel:

Drafted By: MRA

File: D-11014Easement 071114

Mau & Associates

**LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING**

Phone: 920-434-9670 Fax: 920-434-9672

Sheet Five of Nine

Project No.: D-11014

Drawing No.: X-723



Sanitary Sewer Easement



Client: City of DePere
Tax Parcel:
Drafted By: MRA
File: D-11014Easement 071114

Mau & Associates
LAND SURVEYING & PLANNING
CIVIL & WATER RESOURCE ENGINEERING
Phone: 920-434-9670 Fax: 920-434-9672

Sheet Six of Nine
Project No.: D-11014
Drawing No.: X-723

Attachment: CI_Maps-from-Mau_120514 (2909 : Discuss Sanitary Sewer Easements)



Sanitary Sewer Easement



Attachment: CI_Maps-from-Mau_120514 (2909 : Discuss Sanitary Sewer Easements)

Sheet Seven of Nine
Project No.: D-11014
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