

**BOARD OF HEALTH MEETING
CITY OF DE PERE, WISCONSIN – March 17, 2014**

The Board of Health of the City of De Pere, Wisconsin met in regular session in the Riverview Conference room at City Hall, on Monday, March 17 at 5:15 p.m.

1. Roll call was taken and the following members were present: Mike Donovan, Pat Finder-Stone, Jim Kneiszel, Dr. Michael McHenry, Dr. Richard Erdman, Chrystal Woller, Erin Bongers, and Julie Switzer. Also present was Sherry Schuster, a nursing student at UWGB.

2. ITEMS

1. Approval of November 18, 2013 Meeting Minutes

Jim Kneiszel made a motion, seconded by Pat Finder-Stone, to approve the minutes of the November 18, 2013 Board of Health Meeting. Upon vote, motion passed unanimously.

2. 2013 Annual Report

Chrystal changed the formatting for the annual report this year to reflect the 10 essential services of public health. Jim Kneiszel made a motion, seconded by Dr. Michael McHenry to accept the 2013 Annual Report and place it on file. Upon vote, motion passed unanimously.

3. Agent Status Update

The Sanitarian position was posted in January. There were no applicants that met all of criteria the department was searching for. The position will be posted again in 2014, if the Board feels this is the way to go. The vacant position will be incorporated as a part of the Strategic Plan that the Department is working on, and then brought to the Board of Health meeting in May.

4. YTD Communicable Disease Report

Crystal went through the various cd statistics for January & February. Jim Kneiszel made a motion, seconded by Dr. Michael McHenry to accept the report and place it on file. Upon vote, motion passed unanimously.

5. YTD Department Activity Report

Chrystal asked the Board of Health their opinion of the Monthly Activity Report. After discussion, it was decided that staff time could be better utilized. The report does not capture the full extent of the monthly activities of the department. Dr. Michael McHenry, seconded by Pat Finder-Stone, made a motion to discontinue the YTD Activity Report, to be replaced by a discretionary report on the activities of the department. Upon vote, motion passed unanimously.

6. Concentrated Animal Feeding Operations(CAFOs)

CAFO's are dairy farms with huge pools of manure. There are no CAFO's in the De Pere city limits, but De Pere could be affected by the aerosolation and also the run off of the manure from these farms. Chrystal did some research and found that the CAFO's are regulated by the DNR. There have been no known complaints to the Health Department as of this date, but there could be future issues with air and water quality. Chrystal will keep the Board of Health informed on any future developments.

3. FUTURE AGENDA ITEMS – Drafting an e-cigarette resolution to bring before the City Council.

4. PUBLIC COMMENT – Mike Donovan announced that Rosa Coenen has resigned from the Board of Health.

5. ADJOURNMENT

Upon motion by Dr. Michael McHenry, seconded by Jim Kneiszel, the Board of Health unanimously adjourned at 6:30pm.

Respectfully Submitted,
Julie Switzer
Health Department Secretary