



Board of Health

335 South Broadway

Regular Meeting

De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Monday, March 17, 2014	5:15 PM	De Pere City Hall Riverview Room
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Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a Regular Meeting of the **Board of Health** of the City of De Pere will be held on **March 17, 2014** at **5:15 PM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115.**

1. Call to Order
 1. Roll Call
2. Items
 1. Approval of the November 18, 2013 Meeting Minutes
 2. 2013 Annual Report
 3. Agent Status Update
 4. YTD Communicable Disease Report
 5. YTD Department Activity Report
 6. Concentrated Animal Feeding Operations (CAFOs)
3. Future agenda items
4. Public Comment on matters not on agenda
5. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Mayor
Alderspersons
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Board Members

City of De Pere, Wisconsin

**Request For Board of Health Action**

MEETING DATE: March 17, 2014

DEPARTMENT: Health Department

FROM: Chrystal Woller

SUBJECT: Approval of the November 18, 2013 Meeting Minutes

ATTACHMENTS:

- 11-18-13 BOH Minutes (PDF)

**BOARD OF HEALTH MEETING
CITY OF DE PERE, WISCONSIN – November 18, 2013**

The Board of Health of the City of De Pere, Wisconsin met in regular session in the Riverview Conference room at City Hall, on Monday, November 18 at 5:15 p.m.

Mike Donovan called the meeting to order at 5:15pm.

1. Roll call was taken and the following members were present: Mike Donovan, Rosa Coenen, Pat Finder-Stone, Jim Kneiszel, Dr. Michael McHenry, Dr. Richard Erdman, Chrystal Woller, and Julie Switzer. Also present were Sheena Mesa, and Jolene Savoie, both nursing students at UWGB.

2. ITEMS

1. Approval of September 16, 2013 Meeting Minutes

Pat Finder-Stone made a motion, seconded by Jim Kneiszel, to approve the minutes of the September 16, 2013 Board of Health Meeting. Upon vote, motion passed unanimously.

2. Consideration of MOU Regarding Local Preparedness Coordinator Services

The MOU was not signed in 2012. The contract for services will cover 5 years or until it is severed by either party. There are 2 Preparedness Coordinators housed at Brown County Health Department and the city of De Pere pays 18% of their salaries. The other portions are paid for by Oneida and Brown County. Jim Kneiszel, seconded by Rosa Coenen made a motion to send this MOU to the City Council for approval. Upon vote, motion passed unanimously.

3. YTD Communicable Disease Report

Dr. Erdman gave a brief description of all the communicable diseases on the monthly report. Jim Kneiszel, seconded by Rosa Coenen made a motion to accept and place on file. Upon vote, motion passed unanimously.

4. YTD Activity Report

There was one enforcement action, and 1 citation issued by the department in October. Pat Finder-Stone made a motion, seconded by Jim Kneiszel to accept the report and place it on file. Upon vote, motion passed unanimously.

5. 2014 Consolidated Contract Update

There will be no decrease in the contract amount for 2014. Rosa Coenen, seconded by Mike Donovan, made a motion to send the Contract to the common council. Upon vote, motion passed unanimously.

6. Agent Status Update

Sanitarian position is still in the budget that will be approved by the city council on 11/20/2013.

7. Strategic Planning 2014

Chrystal will email meeting dates and surveys to the BOH members.

3. PUBLIC COMMENT – NA

4. FUTURE AGENDA ITEMS – Chrystal will check into CAFO.

5. ADJOURNMENT

Upon motion by Rosa Coenen, seconded by Mike Donovan, the Board of Health unanimously adjourned at 6:00pm.

Respectfully Submitted,
Julie Switzer
Health Department Secretary

City of De Pere, Wisconsin

**Request For Board of Health Action**

MEETING DATE: March 17, 2014
DEPARTMENT: Health Department
FROM: Chrystal Woller
SUBJECT: 2013 Annual Report

ATTACHMENTS:

- 2013 Annual Report (PDF)

De Pere Health Department Annual Report



Public Health
Prevent. Promote. Protect.

2013

Attachment: 2013 Annual Report (1893 : 2013 Annual Report)

Table of Contents

Message from the Director	3
Health Department Board of Health and Staff.....	4
Mission of De Pere Health Department/Organizational Chart	5
Essential Service 1: Monitor Health Status.....	6-8
Essential Service 2: Diagnose and Investigate	8-13
Essential Service 3: Inform, Educate and Empower	13-15
Essential Service 4: Mobilize Community	15-17
Essential Service 5: Develop Policies and Plans	17
Essential Service 6: Enforce Laws	17-18
Essential Service 7: Link People to Health Services	18-19
Essential Service 8: Assure Competent Workforce	20
Essential Service 9: Evaluate Health Services	20
Essential Service 10: Research	21
2013 Financial Statement	22



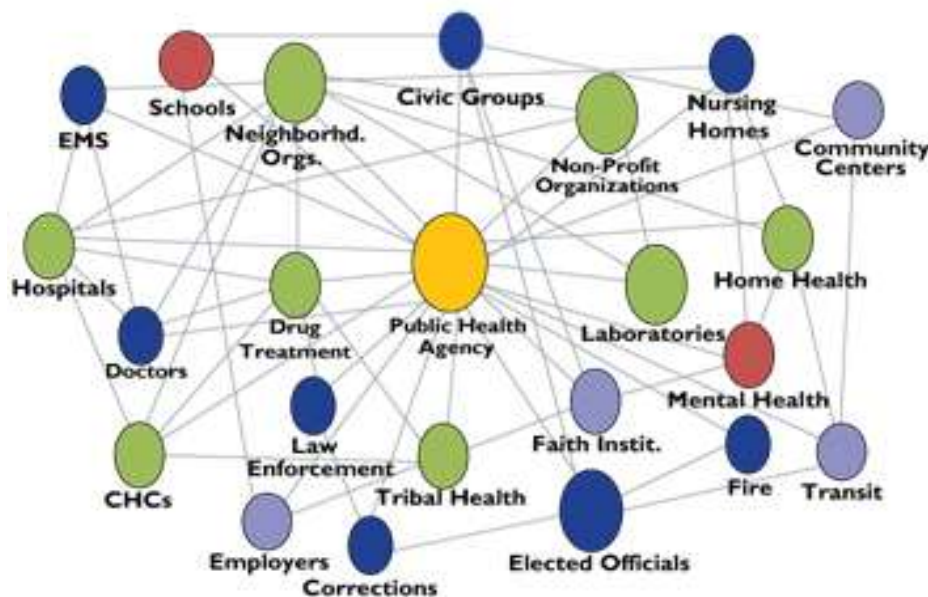
Message from the Director



I am very pleased to be presenting the 2013 De Pere Health Department's Annual Report. The health department has experienced a considerable amount of change in the last year, but essential public health services have remained constant. For this, I extend appreciation to the health department staff and all stakeholders including: members of the Board of Health and Common Council, City Administration, State Public Health experts, the Brown County Health Department, the medical community, schools, local businesses and non-profit organizations. Partnerships are essential in assuring the protection and promotion of health in a community. Within the 2013 report, you will see just how De Pere Health Department works within the public health system to carry out the 10 essential public health services. I look forward to maintaining and strengthening existing partnerships as well as creating new partners in public health to carry out public health's mission: *to prevent the spread of disease and promote the health of De Pere residents.*

In good health,

Chrystal Woller BSN, RN
Director
De Pere Health Department



The Public Health System: (* retrieved from the CDC website: The Public Health System and the 10 Essential Public Health Services)



Health Department Board of Health and Staff

Board of Health Members

Michael Donovan, Chair – Alderperson

Jim Kneiszel– Alderperson

Dr. Michael McHenry – Citizen Member

Rosa Coenen – Citizen Member

Patricia Finder-Stone, MS, RN - Citizen Member and Nurse

Dr Richard Erdman-Medical Advisor

Director/Health Officer

Chrystal Woller BSN, RN (7/15/2013-current)

Sonja Jensen BSN, RN (Interim Health Officer 9/20/2012- 3/27/2013)

Public Health Nurses

Ellen Moore BSN, RN (Interim Health Officer 3/28/2013-7/14/2013)

Erin Bongers BSN, RN (10/3/2013-current)

Support Staff

Julie Switzer

Environmental Health Sanitarian

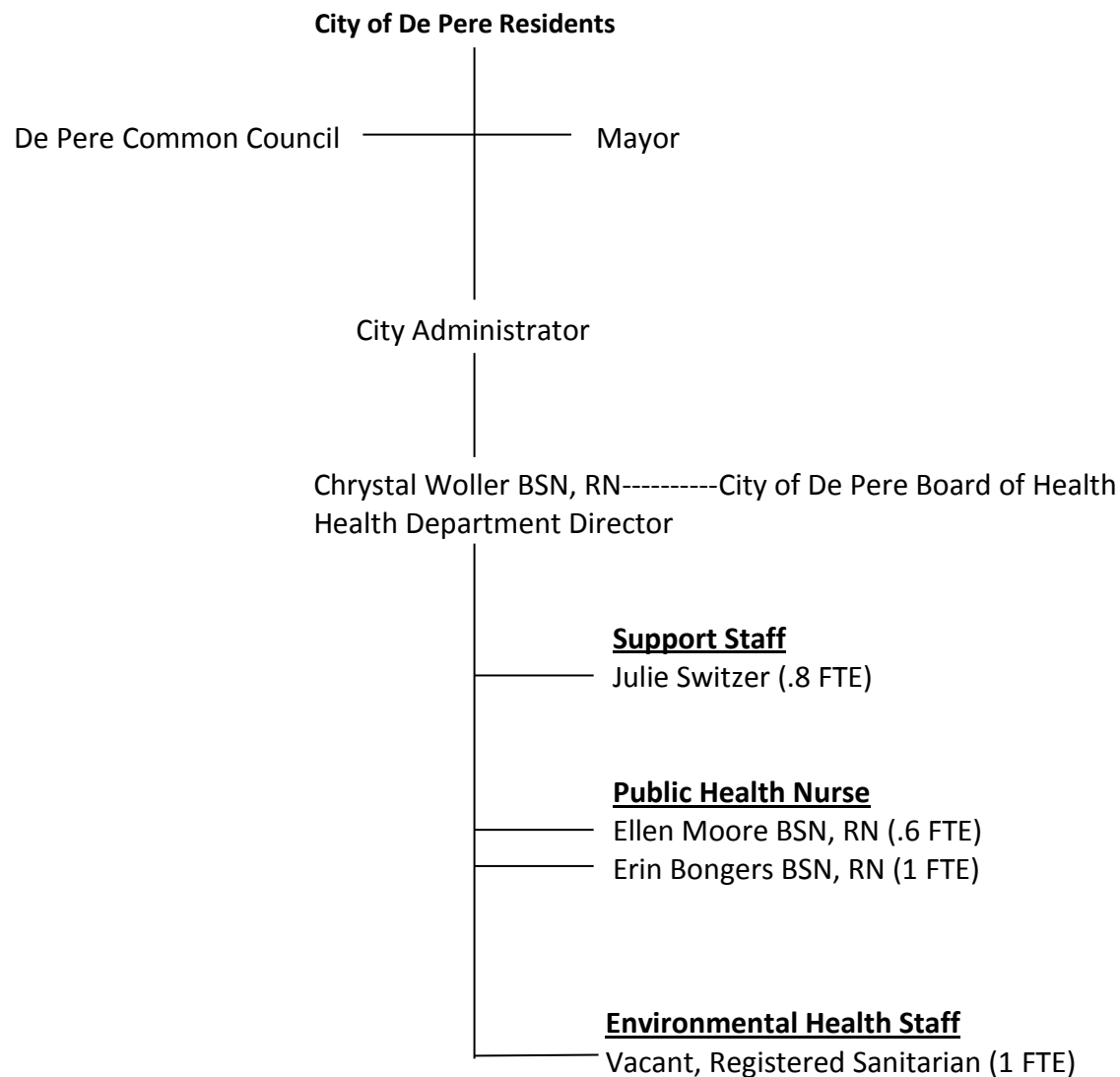
Jason Aho (11/7/2012-2/22/2013)



The **mission** of the De Pere Health Department is to prevent the spread of disease and promote the health of its residents.



De Pere Health Department Organizational Chart



Essential Service 1: Monitor health status to identify and solve community health problems

Background: Essential Service 1 activities include assessing the health status of the community through formal and informal needs assessments and data analysis. De Pere Health Department collaborates with a diverse group of community partners to address community health problems. In this section community health improvement planning and leading health indicators including community survey data used to determine the top health focus areas are highlighted.

Community Health Improvement Planning (CHIP)

The Brown County/De Pere Community Health Needs Assessment was conducted and completed in 2011. Health data was analyzed and stakeholders chose health priorities to focus on collectively. The 2012-2014 Community Health Improvement Plan was then published, highlighting the goals, objectives and strategies of each prioritized health focus area: Alcohol Use, Nutrition and Adult Oral Health. Staff from the De Pere Health Department actively participates within all three workgroups as well as on the Steering Committee. For a more detailed summary of the Community Health Needs Assessment and the Community Health Improvement Plan, visit our website to obtain your electronic copy.

2013 Outcomes:

Alcohol and Other Drug Use

Goal 1

By 2014, 70% of all primary care providers in Brown County and De Pere will incorporate an alcohol, depression, and substance abuse screening tool for patients over 18 years of age.

2013 Coalition Successes:

- Dr. Brown provided information to health systems in December on the evidence and positive health impact resulting from the incorporation of effective screening programs.
- Hospital Sisters Health System implemented screening through inpatient services and the Emergency Department.

Goal 2

By 2015, the incidence of binge drinking in accordance with county health rankings will decrease from 27% to 25%.

2013 Coalition Successes:

- Conducted approximately six presentations on how community is impacted by alcohol overuse/misuse.



- Coordinated a *Health First* press event and created a series of articles on the topic of alcohol misuse.
- Coordinated a state-sponsored training on evidence-based community/coalition efforts to change alcohol culture in Wisconsin and community.
- Supported the approved ordinance language that limits alcohol service hours, not to extend to “before/after-hours”.
- Broadened coalition membership-base to include representation from all health systems.
- The Alcohol-Drug Alliance was restarted.

Goal 3

Zero deaths from alcohol induced traffic fatalities by 2020.

2013 Coalition Successes:

- The OWI taskforce continues with sobriety checks. Preliminary statistics for 2013 account for 3 alcohol related traffic fatalities. This is down from 4 traffic fatalities in 2012.

Adequate, Appropriate and Safe Food and Nutrition

Goal 1

From 2012-2015, reduce the barriers and accelerate the use of WIC Farmer’s Market Nutrition Program (FNMP) vouchers and Wisconsin Quest card from Food Share Electronic Benefits Transfer (EBT) system for low income residents of Brown County.

2013 Coalition Successes:

- Secured a grant to increase usage of EBT machines.
- Expanded EBT machine usage to Wednesday markets.
- Collaborated with Oneida Farmer’s Market to implement first EBT machine.
- Ran a pilot study for “Double Your Bucks” program.
- Obtained a farmer to sell fresh produce at WIC West site.

Goal 2

From 2012-2015, improve the food choices offered by food pantries, increasing the percentage of healthy* food options and reducing the amount of low-nutrient foods. (*as defined by dietary guidelines)

2013 Coalition Successes:

- Developed a baseline for foods donated to food pantries.
- Created recommendations to the public for donating food.
- Implemented a communication plan to disseminate donation recommendations to the public.



Oral Health

Goal 1

By 2015, reduce the number of oral health related emergency room visits by adults.

2013 Coalition Successes:

- Coordinated application for grant funding to obtain dental hygiene kits for distribution in local Emergency Departments.
- Researched the demographics of preventable ED visits for dental diagnoses; developed focused strategy to address the largest groups.

Goal 2

By 2015, improve the oral health services available for Medicaid patients.

2013 Coalition Successes:

- Made plans for a dental hygiene drive to be held in January 2014.
- Supported & promoted efforts of NEW Clinic to open a 6-chair operatory for uninsured & Medicaid patients at NWTC site.
- Inventoried resources available for dental care for low-income & Medicaid adults; made information available to health professionals.
- Developed resource sheet for professional use and patient teaching brochure for patients in both English & Spanish.
- Researched available health professionals' education on dental issues; inventoried current local curricula.

Essential Service 2: Diagnose and investigate health problems and health hazards in the community

Background: Essential Service 2 includes provision of epidemiological identification of emerging health threats, active investigation of infectious disease and human health hazards and prevention of vaccine preventable disease through immunization. The following programs/activities are highlighted in this section: Seasonal influenza, communicable disease control, immunization program, lead poisoning prevention, human health hazard control and radon programs.

Seasonal Influenza

The 2013-2014 influenza vaccine was formulated to include H1N1. De Pere Health Department was able to obtain the quadrivalent flu vaccine which protects against two influenza A viruses and two influenza B viruses. The quadrivalent vaccine was offered in an injectable form as well as nasal spray. The health department administered both privately purchased vaccine and state supplied vaccine for children influenza vaccine. Vaccine for children supplies can now only be utilized for children without health insurance, children with Medicaid/state-sponsored insurance, children that have private insurance-but no coverage for vaccine or those who are Alaskan Native/Native American (outside of mass clinics).



2013 Outcomes:

- **361** total influenza vaccinations were given in 2013. 162 of those influenza vaccinations were given in a mass clinic setting.

Mass Clinics

In response to the CDC recommending that all school-age children be vaccinated against influenza in the 2013-14 school year, the De Pere Health Department held two flu vaccination clinics in the month of October.

Clinic 1:

88 vaccinations given

Date: October 03, 2013

Location: De Pere Community Center
600 Grant St
De Pere, WI 54115

Clinic 2:

74 vaccinations given

Date: October 30, 2013

Location: De Pere Health Department
335 S Broadway
De Pere, WI 54115

Immunization Program

The De Pere Health Department makes every effort to reduce or eliminate indigenous cases of vaccine preventable disease through vaccine administration, education and outreach. The health department's vaccine administration program promotes and provides adult and childhood immunizations to those who are eligible. The health department staff also works closely with private and public schools to assure compliance with the Wisconsin Student Immunization Law.

2013 Outcomes:

- On average, **95%** of school-aged children were in compliance with the required school vaccinations.
- As of December 31st, 2013 **84%** of children were up-to-date with recommended vaccinations by *24 months* of age. **88%** were late-up to date.
- The De Pere Health Department administered **756** vaccinations in 2013.
- No major childhood vaccine preventable disease outbreaks were reported in De Pere.

<i>DtaP</i>	4
<i>Pediarix (DtaP, Hep B, Polio)</i>	9
<i>Kinrix (DtaP/Polio)</i>	4
<i>Hep A (peds)</i>	39
<i>Hep A (adult)</i>	26
<i>Hep B (ped)</i>	10
<i>Hep B (adult)</i>	76
<i>Haemophilus Influenza B (Hib)</i>	7
<i>Human Papilloma Virus (Gardasil)</i>	57
<i>Influenza (peds)</i>	252
<i>Influenza (adult)</i>	109
<i>Menningococcal Vaccine</i>	33
<i>Measles, Mumps, Rubella</i>	15
<i>Pneumococcal (PCV13)</i>	8
<i>Polio</i>	12
<i>Rotavirus</i>	5
<i>Tetanus</i>	4
<i>Tetanus/Pertussis</i>	70
<i>Varicella</i>	16
Total	756

Attachment: 2013 Annual Report (1893 : 2013 Annual Report)



- Although not an immunization, Tuberculin Skin Testing is a common clinical service provided by a local health department in an immunization clinic setting. **80** TB skin tests were provided to individuals who identified a need for screening based on school status, employment or travel requirements.

Northeast Wisconsin Immunization Coalition (NEWIC)

The health department collaborates and serves in leadership roles within the Regional Immunization Coalition. Coalition membership has representation for health departments from as far north as Door County and as far south as Fond du lac County. In addition to health department representation, there are also partners from hospitals, clinics and pharmacies.



2013 Coalition Outcomes:

- The Northeast Wisconsin Immunization Coalition (NEWIC) met 4 times in 2013. Additionally, the executive board met 4 times. The meetings focused on implementing the coalition's strategic plan focusing on education, awareness and outreach. Planning efforts resumed in 2013, to plan to host an Immunization Symposium in the first quarter of 2014. The 2014 Immunization Symposium is being located right here in De Pere.
- Planned and implemented an Immunization Champion Award recognizing a person who demonstrates a strong commitment to increasing immunization levels through education, advocacy, and leadership. In 2013, the award winner was recognized for implementing a Tdap cocooning project at 4 hospitals in our region.

Communicable Disease

According to Wisconsin State Statute, local health departments are responsible for surveillance, investigation and follow-up of reportable communicable diseases. Additionally, animal bites are reported to the local health department to assure completion of animal quarantine and veterinary examinations or specimen submission to the State Lab of Hygiene for rabies testing. These measures protect animal bite victims and assure the recommendation of post-exposure prophylaxis if necessary to prevent rabies transmission to humans.



2013 Outcomes:

- Public Health Nurses conducted follow-up on **99** reports of communicable diseases classified by the state health department as either suspect, probable or confirmed
- De Pere Health Department investigated **3** Norovirus outbreaks
- Approximately **399** hours were spent on communicable disease surveillance, follow-up and control activities
- **17** animal bite/exposure investigations occurred:
 - 14 dogs
 - 2 cats
 - 1 bat

Disease Name	Cases
Campylobacter	7
Chlamydia	49
Cryptosporidiosis	4
Giardiasis	1
Gonorrhea	3
Hepatitis A	1
Hepatitis C	5
Influenza Associated Hospitalization	9
Legionellosis	1
Lyme Disease	2
Mycobacterial Disease (Non-TB)	3
Pertussis (Whooping Cough)	2
Salmonellosis	2
Streptococcal Disease (Invasive Group B)	1
Streptococcus Pneumoniae, Invasive Disease	1
Tuberculosis, Latent Infection (LTBI)	6
Varicella	1
Total	99

Human Health Hazard Control

The health department investigates complaints filed according to City and State ordinances/laws. The complaints are investigated/abated in accordance with department policies/procedures. The goal of the program is to protect the public's health from illness and disease.



2013 Outcomes:

- DPHD investigated approximately **37** health hazard complaints ranging from indoor air concerns to housing complaints and animal control situations. All complaints were resolved either by education, compliance orders or enforcement.
- Staff spent approximately **88** hours on health hazard investigation and follow-up in 2013.

Lead Poisoning Prevention

Lead test results are reported to De Pere Health Department and are reviewed by staff. Children in the Women, Infants and Children (WIC) Program receive blood lead screenings at age 1 and again at age 2 years, then age 3-5 if they have not had a previous lead test done. Private providers also screen based on risk and results are reported. A public health nurse follows up on all test results over 5 µg/dL, which is the Centers for Disease Control's reference level for public health intervention to be initiated. This program provides education to families on the prevention of lead exposure. Home inspections and case management services will be provided for levels 10 µg/dL and higher.

2013 Outcomes:

- **338** De Pere children were screened for lead in 2013 by the WIC program and private providers.
- Public health nurses reviewed **338** results and provided prevention education to **3** families whose child's blood result was over 5 µg/dL.
- No environmental hazard assessment/abatement were conducted in 2013 as there were not any City of De Pere children that had blood lead levels over 10 µg/dL.

Brown County Lead Coalition

De Pere health department staff actively participates on the Brown County Lead Coalition. The multi-disciplinary group's mission is to protect/prevent children (less than 6 years of age) from lead poisoning in Brown County. The group meets monthly and has a specific work plan to increase the public's awareness to the hazards on environmental lead and the importance of blood lead screening.



2013 Coalition Outcomes:

- Created a coalition logo and revised mission statement.
- Continued planning and implementation of a community-wide public awareness campaign to include social media and billboards.
- Participated in multiple community events to include: Super bowl of Safety, Big Event for Little Kids, Healthy Kids Day, Back to School Store, etc.

Radon

Radon kits are available through the De Pere Health Department in Cooperation with the Northeast Wisconsin Radon Information Center. The radon testing program promotes radon testing, education and mitigation information.

2013 Outcomes:

- **23** radon kits were distributed in the City of De Pere by the health department. Education on testing, results and health effects of radon exposure was also provided.

Essential service 3: Inform, educate, and empower people about health issues

Background: Essential Service 3 includes social marketing, communication with targeted media regarding public health issues as well as providing accessible health information resources to reinforce health promotion messages and programs.

General Health Education

De Pere Health Department staff provides education/outreach to staff in local school districts, diverse community groups and to clients receiving public health services at the health department. Topics include prenatal/postpartum care, healthy nutrition, infectious disease prevention, blood borne pathogens and other general health topics. Education is provided to the public through many venues like: the website, social media, formal/informal face-to-face presentations, newsletters, press releases, radio and television interviews and email.

2013 Outcomes:

- In July, 2013 staff created a social media page for the De Pere Health Department and continues to update public health messages daily. The health department will continue to work towards broadening “reach” to the public through social media into the future.
- The health department website is continuously updated with timely public health content. Documented **3,170** views on content posted to the health department website in 2013.
- Media releases were created/distributed on various public health topics to include: extreme heat, immunizations, influenza and extreme cold.



- A Maternal Child Health Newsletter is emailed to **12** De Pere Childcare Centers, to post and disseminate to their clients, yielding an even greater distribution of Maternal Child Health information.
- Information was provided to the public on the Affordable Care Act and Health insurance coverage through the Department's website, social media and City Newsletter.

Parenting Newsletter

The De Pere Kiwanis has been working with the Health Department since 1994 to provide families a monthly newsletter for the first 12 months of their baby's life. With a cooperative agreement, the health department compiles mailing lists and the Kiwanis coordinates the monthly mailing to the individual families. Parents with concerns or questions are encouraged to call the health department. A Public Health Nurse is available to answer any questions or make home visits as needed.

Blood borne Pathogen Education

The health department offers blood borne pathogen training to businesses/organizations upon request. In accordance with OSHA regulations employers must ensure that their workers receive regular training that covers all elements of the standard including, but not limited to: information on blood borne pathogens and diseases, methods used to control occupational exposure, hepatitis B vaccine, and medical evaluation and post-exposure follow-up procedures. In February of 2013, a blood borne pathogen training was conducted, yielding **33** police staff participants.

Kress Family Library Healthy Baby Happy Parent Program

In recent years, programming initiatives in public health have begun to change focus from individualized patient-centered care to population and systems initiatives. In light of the population focus, health department staff members are collaborating with the Kress Family Library to provide monthly educational presentations for parents on health and safety related topics via "Story Time", Special Events, and the Maternal Child Health, Health Department newsletter.

2013 Outcomes:

- 2013 library presentations had **354** parents/guardians and **446** children in attendance.
- Newsletters are created to address Maternal Child Health topics to promote health, bonding and safety for families with young children. Families have signed up at the Kress Family Library Story Time to receive this newsletter via email. **89** Families have signed up to receive the Maternal Child Health Newsletter.

Safe Sleep Program

The safe sleep program is an educational program for pregnant women and caregivers of infants. The goal of the program is to educate on the safe sleep environments and to assure



the individuals have access to cribs (pack-n-plays). Public Health Nurses educate new and expecting parents on safe sleep environments and assess the need for cribs (pack-n-plays).

2013 Outcomes:

- **38** new parents were contacted by a public health nurse and provided education on safe sleep practices for their infants.
- The health department is an active participant on a SAFE SLEEP collaborative in Brown County that planned and implemented a coordinated county-wide safe sleep program to include: consistent policies, procedures, referral forms, centralized purchasing and distribution methods of safe sleep environments for infants.
- A professional SAFE SLEEP video/audio public service announcement was produced in 2013 and plans to disseminate the messaging have been documented.

Essential service 4: Mobilize community partnerships and action to identify and solve health problems

Background: Essential Service 4 involves actively participating in community groups to undertake defined preventive and population-focused activities in order to capture the full range of potential resources to solve community health problems.

2013 Outcomes:

- The health department is an active member of the **Child Death Review (CDR) team**. This multidisciplinary team confidentially reviews cases to better understand the trends in child deaths in our community. This team also looks at policy development and prevention measures that can be implemented to prevent future child deaths.
- The health department also serves on **Live54218**, a local coalition whose vision is to make our county the healthiest community in the nation. They support the development of an active community and healthy food system while also providing countywide education on how to Live54218 and engage individuals, families, and other partner agencies through marketing and community outreach.
- A Public Health Nurse serves on the **Suicide Prevention Coalition** and focuses on providing education, overcoming stigma, and providing awareness of suicide prevention for the benefit of all people in the City of De Pere.
- A Public Health Nurse is an Active participant on the **Oral Health Partnership**. The **Partnership serves** to improve the oral health of the De Pere community by providing access to dental services and oral health education to underserved populations who have no dentists of their own.
- De Pere Health Department staff are represented in workgroups and on the Executive Team for the Community Partnership for Children. The **Community Partnership for Children** is a community change initiative coordinated by the Brown County United Way. This partnership works to ensure that all of our children are safe, healthy and



ready for kindergarten. They collaborate to reduce child abuse and neglect, improve child health, ensure optimal child development, and strengthen families.

- The De Pere Health Department is an active participant in the Brown County Communicable Disease Group. The **Communicable Disease Surveillance Group** meets quarterly its membership includes representation from hospitals, clinics, schools, colleges, nursing homes, Fire/EMS and correctional institutions. The group discusses morbidity and mortality trends as well as new and emerging disease/illnesses and the public health recommendations associated.
- **The SAFE KIDS Coalition** is a partnership to promote/provide coordinated injury prevention programming. The coalition coordinates programs that will prevent and reduce injuries from motor vehicles, falls, drowning, burns, poisoning, sports, and more.
- **The Farm to School Taskforce** is a local group of nutrition-focused advocates whose vision is that ALL school lunch programs in the county will provide students with access to farm fresh produce and proper nutrition education to promote healthy lifestyles. The De Pere Health Department has been an active participant assisting to connect the De Pere Schools with the Farm to School goals and mission by opening opportunities for education in the classroom, forward the monthly Farm to School Newsletter, working with the coalition to support and link local farmers and the De Pere School lunch programs. Our future plans involve working with the De Pere School lunch staff and the community to increase awareness of local, nutrition options.

Public Health Preparedness

Since 2001, public health agencies have received grant funding from the Centers for Disease Control to prepare themselves and their communities for emergencies. The De Pere Health Department contracts with preparedness staff who are shared by two other agencies: Brown County Health Department and Oneida Nation's Community Health Services. De Pere Health Department staff works closely with the contracted team members to participate in plan development, exercises/drills and community education.

2013 Outcomes:

- Reviewed the De Pere Hazard Vulnerability Assessment (HVA) and developed a training and work plan to address vulnerabilities and increase De Pere Health Department's capabilities in emergency response.
- Increased the Emergency Operations Coordination, Emergency Public Information and Warning and Information Sharing capabilities, of the De Pere Health Department, by updating emergency plans, attending trainings, and participating in Homeland Security Exercise and Evaluation Program (HSEEP) exercises.



- Participated in a statewide immunization program exercise by holding two mass immunization clinics, developed a required after action report summarizing efforts.
- Participated in annual Personal Protective Equipment (PPE) fit-testing to ensure proper fit of N95 Respirator masks during response efforts involving communicable disease agents.
- Continued participation on the De Pere Emergency Operation Coordination (EOC) committee to plan and train for city-wide emergencies.
- Participated in a state-sponsored mass fatality training with community partners.
- Updated emergency response contacts on the statewide Public Communication and Alerting (PCA) portal, ensuring contacts are current during an emergency response and that De Pere Health Department staff receive the most current public health emergency alerts and advisories.
- Met with functional needs partners (i.e., non-English speaking and those not having access to traditional news media) and developed a protocol for reaching functional needs populations during public health emergencies.

Essential service 5: Develop policies and plans that support individual and community health efforts

Background: Essential Service 5 involves providing leadership for systematic community and state level planning for health improvement; development and tracking of measurable health objectives as a part of continuous quality improvement strategies and development of codes, regulations and legislation to guide the practice of public health.

2013 Outcomes:

- Agency staff collaborated with all three health focus groups to achieve measurable goals/outcomes listed in the Community Health Plan.
- The health department began planning/development efforts to conduct agency strategic planning in the first quarter of next year.

Essential service 6: Enforce laws and regulations that protect health and ensure safety

Background: Essential Service 6 involves full enforcement of sanitary codes, especially in the food industry; enforcement of clean air standards and timely follow-up of hazards. Highlighted in this section are: the Agent Programs with the State Department of Health Services (DHS) and the Department of Agriculture, Trade and Consumer Protection (DATCP) to include retail food and weights and measures. Additionally, the weights and measures program is highlighted as a code to protect the consumer against errors in pricing.



Agent Program

De Pere has been an agent of the Department of Health Services and the Department of Agriculture, Trade and Consumer Protection since 2004. The program is responsible for: licensing and inspecting hotels, motels, restaurants, swimming pools, campgrounds, bed and breakfasts, tourist rooming houses, tattoo and body art establishments, retail food establishments and schools. The goal of this program is to assure clean and safe establishments for the public.

Due to staffing, the department was able to provide the program locally with contracted staff until July, 2013 when the State regained regulatory authority.

2013 Outcomes:

- 155 establishments were licensed in the 2012-2013 license year.
- No foodborne outbreaks were reported in City of De Pere in 2013.

Weights and Measures Program

The weights and measures program provides consumer protection service in which consumer products packaged or sold by volume or weight are inspected and tested to ensure the volume or weight of the product is accurate. Typical consumer products verified are prepackaged food and non-food items, deli/salad sales by weight and gasoline and diesel fuel sales. In addition, UPC price scanning checks are conducted at all retail stores that sell products based upon a preprogrammed price code. The license year for the weights and measures facilities is from July 1 through June 30.

Due to staffing, the department was able to contract with the Department of Agriculture and Consumer Protection to conduct establishment inspections. In 2013, the Health Department licensed **37** establishments.

Essential service 7: Link people to needed personal health services

Background: Essential Service 7 involves assuring effective entry for people in to a coordinated system of clinical care; linkage to services for special population groups; ongoing care coordination and targeted health information to high risk population groups. Highlighted in this section are the agency's Maternal Child Health Home Visitation Program and the Child Passenger Safety Seat Program.

Maternal Child Health Home Visitation Program



This program provides over the phone consultation and public health home visits to parents of newborns. The purpose of this program is to assess infant and maternal physical and emotional needs, parent-child interaction, breastfeeding support and education on immunizations, infant care, nutrition and post-partum concerns.

2013 Outcomes:

- The health department received **278** birth referrals in 2013. Phone calls and/or letters were sent to provide education and offering a home visit.
- **38** home visits were conducted

First Breath Program

In 2013, De Pere Health Department received training and became a First Breath Program provider. First Breath is an evidenced-based education/incentive program, organized through the Wisconsin Women's Health Foundation (WWHF). The program is designed to help pregnant women stop smoking. The health department is another access point for pregnant women. De Pere Health Department staff will continue to promote this program through population-based educational venues throughout the City.

Adult Health Screening: Blood Pressure Clinics

Chronic high blood pressure can cause heart disease, stroke, kidney disease, and blindness. The purpose of blood pressure screening is to identify people with high blood pressure levels, monitor readings and refer clients for clinical evaluation and treatment. Screenings are provided weekly at the De Pere Community Center on Wednesdays from 10:30 am to 11:30am. There were **48** blood pressure clinics and Public Health Nurses conducted **466** screenings. Education and referral was conducted as outlined in agency policies and procedures.

Child Passenger Safety Seat Program

Keeping children safe and preventing injury is a priority. For this reason, the health department has invested in additional training for a public health nurse to become trained/certified as a car seat technician. Due to personnel changes, the Brown County Health Department and the Green Bay Fire Department has been assisting the health department in providing these services since April of 2013. Training is being offered early in 2014 and both the De Pere Health Department and Fire Department will be obtaining this certification to begin educating and installing car seats in 2014.

2013 Outcomes:

- January-April 2013, De Pere Health Department staff installed 19 car seats and provided education to new/expecting parents



Essential service 8: Assure competent public and personal health care workforce

Background: Essential Service 8 involves educating and training personnel to meet the needs for public and personal health service; adoption of continuous quality improvement and life-long learning; active partnership with academic institutions. In order to provide the highest quality public health service, the De Pere Health Department strives to ensure that all our staff possesses the knowledge, skills, and abilities necessary to perform their jobs effectively and efficiently.

Linkages with Academia

The De Pere Health Department has strong partnerships with numerous institutions of higher learning and serves as a site for student placement, observation, practice experience and internship. In 2013, the health department provided public health experience for 3 University of Wisconsin-Green Bay students yielding more than **200 hours** of field experience.

Staff Development

De Pere Health Department staff participate in local, state and federal trainings as needed based on staff identified needs, organizational, licensure, program and grant requirements. In 2013, a Maternal Child Health Competency Assessment was completed. Competencies were prioritized and strengthened as a result of the assessment.

Essential service 9: Evaluate effectiveness, accessibility, and quality of personal and population-based health services

Background: Essential Service 9 calls for ongoing evaluation of health programs to assess program effectiveness and to provide information necessary for allocating resources and shaping programs. Measures for assessing this essential service indicate a need for strengthening De Pere Health Department activities in this domain.

Consolidated Contract and State Grant Program Reviews

Each year the State Division of Public Health enters into a contract with the De Pere Health Department for grant dollars focusing on various public health initiatives. The grants are performance-based and require demonstration of successful completion of negotiated objectives to assure future funding.

2013 Outcomes:

- Program objectives were successfully met for the following programs: Immunization, Prevention, Lead Poisoning Prevention, Maternal Child Health and Local Public Health Preparedness.



Essential service 10: Research for new insights and innovative solutions to health problems

Background: Essential Service 10 includes continuous linkage with appropriate institutions of higher learning and research.

The De Pere Health Department participates in numerous data collection surveys and information gathering efforts at a regional, state and national level. Examples include: programmatic surveys (i.e. public health preparedness, maternal child health programming), the annual Wisconsin Local Health Department Financial and Staffing Survey and WALHDAB/WHPA as well as the National Association of City and County Health Officials (NACCHO) survey efforts. Opportunities will continue arise with the progress of the community health improvement plan as well as the recent announcement of the medical college being located at the St Norbert College campus. The health department will embrace these opportunities.



2013 Financial Statement

Category	2013 Budget	2013 Actual
Revenues	424,203	244,806
Expenditures	424,203	244,806

Revenue Type	2013 Budget	2013 Actual
Fees for Service	12,000	5,708
Licensing/Permits	62,000	791
Health Grants	53,000	65,111
Weights and Measures	15,000	9,176
City Tax Levy	282,203	164,020
Total	424,203	244,806

Expense Type	2013 Budget	2013 Actual
Personnel	336,873	195,553
Contractual	18,220	11,123
Supplies	69,110	38,130
Capital	\$0	\$0
Total	424,203	244,806



City of De Pere, Wisconsin

**Request For Board of Health Action**

MEETING DATE: March 17, 2014

DEPARTMENT: Health Department

FROM: Chrystal Woller

SUBJECT: Agent Status Update

City of De Pere, Wisconsin

**Request For Board of Health Action**

MEETING DATE: March 17, 2014
DEPARTMENT: Health Department
FROM: Chrystal Woller
SUBJECT: YTD Communicable Disease Report

ATTACHMENTS:

- BOH Communicable Disease Report 2014 YTD (PDF)

BOH Communicable Disease Report YTD 2014

Disease Name	Number of Incidents
Campylobacter	1
Chlamydia	6
Cryptosporidiosis	0
Giardiasis	0
Gonorrhea	0
Hepatitis A	0
Hepatitis C	1
Influenza Associated Hospitalization	1
Legionellosis	0
Lyme Disease	0
Mycobacterial Disease (Non-TB)	0
Pertussis (Whooping Cough)	1
Salmonellosis	0
Streptococcal Disease (Invasive Group B)	0
Streptococcus Pneumoniae, Invasive Disease	0
Tuberculosis, Latent Infection (LTBI)	2
Varicella	0

Attachment: BOH Communicable Disease Report 2014 YTD (1892 : YTD Communicable Disease Report)

City of De Pere, Wisconsin

**Request For Board of Health Action**

MEETING DATE: March 17, 2014
DEPARTMENT: Health Department
FROM: Chrystal Woller
SUBJECT: YTD Department Activity Report

ATTACHMENTS:

- 2014 Activity Report (PDF)

2014 Year to Date Activity Report

2.5.a

Activities	1st	2nd	3rd	4th	Total
Restaurant Inspection	0	0	0	0	0
Restaurant Complaint Foodborne Illness	0	0	0	0	0
Restaurant Complaint Non-Foodborne Illness	0	0	0	0	0
Restaurant Follow-up	0	0	0	0	0
Tavern	0	0	0	0	0
Retail Inspection	0	0	0	0	0
Retail Complaint	0	0	0	0	0
Retail Follow-up	0	0	0	0	0
School Inspection	0	0	0	0	0
Hotel/Motel Inspection	0	0	0	0	0
Campground Inspection	0	0	0	0	0
Swimming Pool Inspection	0	0	0	0	0
Monthly Pool Report Review	0	0	0	0	0
Pre-inspection(open)	0	0	0	0	0
Pre-inspection(prior to opening)	0	0	0	0	0
Temporary Restaurant Inspection	0	0	0	0	0
Temporary Retail Inspection	0	0	0	0	0
Temporary Prep by hour	0	0	0	0	0
Temporary Food Pesentation	0	0	0	0	0
Educational Presentations	0	0	0	0	0
Tattoo Parlor	0	0	0	0	0
Enforcement Action	0	0	0	0	0
W & M Inspection	0	0	0	0	0
W & M Complaint	0	0	0	0	0
W & M Follow-up	0	0	0	0	0
Inquiry/Information Requests	33	0	0	0	33
Mold Issues	0	0	0	0	0
Rabies	0	0	0	0	0
Nuisance Complaint	1	0	0	0	1
Animal Complaint	0	0	0	0	0
Garbage Complaint	0	0	0	0	0
Landlord/Tenant Complaint	1	0	0	0	1
Health Hazard Complaint	0	0	0	0	0
Noise Complaint	1	0	0	0	1
Dog Bites	3	0	0	0	3
Cat Bites	0	0	0	0	0
Other Animal Bites	0	0	0	0	0
Radon Kits Dispensed	5	0	0	0	5
Radon Follow up	1	0	0	0	1
Radon Consultations	1	0	0	0	1
Meetings/Conferences	0	0	0	0	0
Lead Investigation (5-9)	0	0	0	0	0
Lead Investigation (10+)	0	0	0	0	0
Carseat Check (Prenatal)	0	0	0	0	0
Carseat Check (Birth-8 years)	0	0	0	0	0
MCH Home Visit (0-2 months)	0	0	0	0	0
Written Contact	47	0	0	0	47
Phone Contact	2	0	0	0	2
MCH Home Visit (3 months +)	2	0	0	0	2
TB Skin Tests	10	0	0	0	10
Latent TB Patient Contacts	14	0	0	0	14
Blood Pressure Clinics	8	0	0	0	8
Number of Screenings	65	0	0	0	65
Unduplicated	5	0	0	0	5
Immunization Clinics	5	0	0	0	5
Vaccine Donations	1	0	0	0	1
Bulletin Boards	0	0	0	0	0
Community Activities(Newspaper Articles,Presentations	2	0	0	0	2
Total Number of Activities	207	0	0	0	207

Attachment: 2014 Activity Report (1894 : YTD Department Activity Report)

City of De Pere, Wisconsin

**Request For Board of Health Action**

MEETING DATE: March 17, 2014

DEPARTMENT: Health Department

FROM: Chrystal Woller

SUBJECT: Concentrated Animal Feeding Operations (CAFOs)
