



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Minutes

Tuesday, March 17, 2020

7:30 PM

De Pere City Hall Council Chambers

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh.

Attendee Name	Title	Status	Arrived
Michael J. Walsh	Mayor	Present	
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Scott Crevier	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Ryan Jennings	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Casey Nelson	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	

2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the March 3, 2020 Common Council meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Casey Nelson, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

4. Public Hearing on a request for a conditional use permit for Parcels WD-602 and WD-603 at 806 and 808 Ash Street.

A. Notice of Public Hearing.

City Clerk Carey Danen announced that the notice of public hearing was published in the Green Bay Press-Gazette on March 2nd and March 9th, 2020.

B. Recommendation from the Plan Commission.

Development Services Director Dan Lindstrom explained that this request comes from WPS to help expand their capacity for service at this site, which has been vacant for 30 years. Staff spent a significant amount of time with the applicant discussing the impact to the neighborhood, and asked them to revise the plan to reduce noise output. He reported that the Plan Commission will review the site plan at their meeting next Monday.

C. Resolution #20-27 Authorizing and Approving a Conditional Use Permit for a Public Utility and Service Use at 806-808 Ash Street (Parcels WD-602 and WD-603).

Mayor Walsh declared the public hearing open; no one wished to speak so he then declared the public hearing closed. Council members discussed driveway placement and also potential noise levels, especially at night when there is less

traffic noise. Dan explained that the redesign should reduce exterior building noise to less than 60 decibels, and that they expect 49 decibels at the property line.

RESULT:	APPROVED [UNANIMOUS] WITH CONDITIONS AS OUTLINED BY STAFF
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

5. Public comment upon matters not on the agenda and other announcements.

City Clerk Carey Danen provided information on voter registration and absentee voting for the upcoming election.

Mayor Walsh read a statement regarding the proposed state of emergency declaration on tonight's agenda. He explained that the City will continue to provide all essential services, and provide refunds to mitigate program and facility cancellations. Staff anticipates suspending public access to nonessential buildings, and migrating to an internet video-based meeting format. He thanked Health Department Director Deb Armbruster and her staff for the countless hours they have put in so far to keep the City updated on the health crisis. He emphasized that the City is trying to do what is in the best interest of its employees and citizens. He asked citizens to be patient, and urged them to follow health guidelines and do what they can to protect themselves and others.

6. Resolution #20-34 Declaring a State of Emergency in the City of De Pere.

Council members discussed the proposed suspension of video recording of City meetings. City Administrator Larry Delo explained that the intent of this resolution is to give the Mayor and Council President discretion to change things as needed on the fly. If telephonic meetings can be recorded, then the City will provide that. Any proclamations by the mayor would be subject to ratification or modification by Council as soon as they can meet.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

7. Recommendation from the Sustainability Commission to Participate in Trex Plastic Film Recycling Challenge

Public Works Director Scott Thoresen explained that collection bins would be placed in a wind-protected location so that materials are not strewn about, and will be checked by City staff once or twice a week.

He said that deployment of the bins, which was scheduled for May 1st, can be delayed if needed. He will order the bins work with the City's communications specialist to share information with the public.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

8. Recommendation from the Sustainability Commission for a Stormwater Art Project

Alderpersons Carpenter and Raasch questioned the statement in the proposal that the City's stormwater is not treated before flowing into the Fox River, noting that the City's retention ponds meet DNR requirements. Public Works Director Scott Thoresen agreed, explaining that downtown stormwater inlets drain directly to river, so the intent of this proposal is to educate residents about that.

Alderperson Carpenter moved, seconded by Alderperson Raasch to revise the wording of the second bullet point in the Background section of the proposal to clarify that not all of De Pere's stormwater is treated before it flows into the Fox River. Upon vote, the motion to amend was approved unanimously.

Alderperson Hansen asked if Definitely De Pere is going to manage the project budget using funds from the public arts allocation of the excess stadium tax. Scott confirmed this, explaining that invoices will be submitted to his department. Designs will be chosen by the Public Works Director and Definitely De Pere. Scott explained that the project and the potential peoples' choice award component may be delayed due to the current suspension of onsite learning at local schools.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

9. Recommendation from Plan Commission to approve a Proposed Extraterritorial 1 Outlot Certified Survey Map within the 4300 BLK of Monroe Road in the Town of Ledgeview (No Parcel Number, adjacent to D-445).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

10. Recommendation from Finance/Personnel Committee to accept a donation from Home Instead Senior Care to the Fire Department in the amount of \$250.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

11. Recommendation from Finance/Personnel Committee to Accept Donation in the amount of \$250 from Roberta Longlais Memorial Fund to the Fire Department.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

12. Recommendation from Finance/Personnel Committee to Accept Proposed Eagle Scout project for Fire Department Station #2.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

13. Recommendation from the Board of Public Works to approve purchasing a Fleet Maintenance Truck

Public Works Director Scott Thoresen answered questions about the bid amount and the trade in value of the current vehicle.

Alderperson Hansen asked if there was any impact on City staff with the proposed delay in purchasing a new welding exhaust fan. Maintenance Supervisor Tom Blohowiak said the existing fan is still in working order and provides safe conditions for City employees. Alderperson Hansen made a motion to amend the original motion in order to purchase both the truck and the exhaust fan, using undesignated reserves to cover the overage. City Attorney Judy Schmidt-Lehman explained that the purchase of the exhaust fan is not on the agenda for this meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

14. Recommendation from the Board of Public Works to Award Contract 20-01B East Sewer and Water Relay and Street Resurfacing to Jossart Brothers, Inc. in the amount of \$1,994,814.50.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

15. Recommendation from the Board of Public Works to Award Contract 20-02 Street Reconstruction and Utility Relay to Jossart Brothers, Inc. in the amount of \$1,817,674.00.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

16. Recommendation from the Board of Public Works to Award Contract 20-04 Honeysuckle Acres Fourth Addition Subdivision Construction to Feaker & Sons Co., Inc. in the amount of \$870,664.20.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

17. Ordinance #20-02 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

18. Resolution #20-28 Authorizing Development Agreement Among Southbridge Properties, LLC, Innovation Properties Two LLC, and the City of De Pere (Innovation Court).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

19. Resolution #20-29 Authorizing Agreement for Noxious Weed/Long Grass Cutting Services Between the City of De Pere and Lizer of Wisconsin, Inc.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

20. Resolution #20-30 Approving Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit and its Submission to the Wisconsin Department of Natural Resources (DNR).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

21. Resolution #20-31 Authorizing State/Municipal Finance Agreement with Wisconsin Department of Transportation for Main Avenue & Fourth Street Signal Retrofit Project.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

22. Resolution #20-32 Authorizing Submission of Wisconsin Department of Natural Resources Urban Nonpoint Source and Storm Water Management Grant Application.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

23. Operator License Applications.

Alderperson Boyd moved, seconded by Alderperson Carpenter to table Previously Tabled applications #1, 2, 3, & 5. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to approve Previously Tabled application #4. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to approve New Operator applications #1-4, 6, & 7. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to table New Operator application #5. Upon vote, motion carried unanimously.

24. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

25. Future agenda items.

None.

26. Resolution #20-33 Authorizing Personal Property Tax Refund (Aldi, Inc. - 1100 Main Avenue). Note: This Resolution will only be taken up by the Council if the claimed tax refund is acted on and approved by the Council

Alderson Raasch moved, seconded by Alderson Crevier to close the meeting at 8:23 PM. Upon roll call vote, motion carried unanimously.

Alderson Raasch moved, seconded by Alderson Carpenter to open the meeting at 8:26 PM. Upon roll call vote, motion carried unanimously.

Mayor Walsh asked for a motion and none was made.

27. Adjournment.

Alderson Raasch moved, seconded by Alderson Crevier to adjourn the meeting at 8:27 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk