



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Revised Agenda

Tuesday, March 17, 2020

7:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **March 17, 2020 at 7:30 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

This meeting can be viewed LIVE on Spectrum Cable Channel 4; AT&T U-verse Channel 99; www.depere.tv. This meeting is also rebroadcast on TV throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the March 3, 2020 Common Council meeting.
4. Public Hearing on a request for a conditional use permit for Parcels WD-602 and WD-603 at 808 and 808 Ash Street.
 - A. Notice of Public Hearing.
 - B. Recommendation from the Plan Commission.
 - C. Resolution #20-27 Authorizing and Approving a Conditional Use Permit for a Public Utility and Service Use at 806-808 Ash Street (Parcels WD-602 and WD-603).
5. Public comment upon matters not on the agenda and other announcements.
6. Resolution #20-34 Declaring a State of Emergency in the City of De Pere.
7. Recommendation from the Sustainability Commission to Participate in Trex Plastic Film Recycling Challenge
8. Recommendation from the Sustainability Commission for a Stormwater Art Project
9. Recommendation from Plan Commission to approve a Proposed Extraterritorial 1 Outlot Certified Survey Map within the 4300 BLK of Monroe Road in the Town of Ledgeview (No Parcel Number, adjacent to D-445).
10. Recommendation from Finance/Personnel Committee to accept a donation from Home Instead Senior Care to the Fire Department in the amount of \$250.
11. Recommendation from Finance/Personnel Committee to Accept Donation in the amount of \$250 from Roberta Longlais Memorial Fund to the Fire Department.
12. Recommendation from Finance/Personnel Committee to Accept Proposed Eagle Scout project for Fire Department Station #2.
13. Recommendation from the Board of Public Works to approve purchasing a Fleet Maintenance Truck

14. Recommendation from the Board of Public Works to Award Contract 20-01B East Sewer and Water Relay and Street Resurfacing to Jossart Brothers, Inc. in the amount of \$1,994,814.50.
15. Recommendation from the Board of Public Works to Award Contract 20-02 Street Reconstruction and Utility Relay to Jossart Brothers, Inc. in the amount of \$1,817,674.00.
16. Recommendation from the Board of Public Works to Award Contract 20-04 Honeysuckle Acres Fourth Addition Subdivision Construction to Feaker & Sons Co., Inc. in the amount of \$870,664.20.
17. Ordinance #20-02 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.
18. Resolution #20-28 Authorizing Development Agreement Among Southbridge Properties, LLC, Innovation Properties Two LLC, and the City of De Pere (Innovation Court).
19. Resolution #20-29 Authorizing Agreement for Noxious Weed/Long Grass Cutting Services Between the City of De Pere and Lizer of Wisconsin, Inc.
20. Resolution #20-30 Approving Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit and its Submission to the Wisconsin Department of Natural Resources (DNR).
21. Resolution #20-31 Authorizing State/Municipal Finance Agreement with Wisconsin Department of Transportation for Main Avenue & Fourth Street Signal Retrofit Project.
22. Resolution #20-32 Authorizing Submission of Wisconsin Department of Natural Resources Urban Nonpoint Source and Storm Water Management Grant Application.
23. Operator License Applications.
24. Voucher approval.
25. Future agenda items.
26. Resolution #20-33 Authorizing Personal Property Tax Refund (Aldi, Inc. - 1100 Main Avenue). Note: This Resolution will only be taken up by the Council if the claimed tax refund is acted on and approved by the Council

PLEASE TAKE NOTICE THAT, pursuant to Wis. Stats. §19.85(1)(g), the Council may convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Council may then reconvene in open session to take action on any matter discussed in closed session or for such other purposes as are allowed by law.

27. Adjournment.

Lawrence M. Delo
City Administrator

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Steven Paplham, Wisconsin Public Service
Fairchild Living Trust of 1995
Dale Raisleger, PLS, Brown County Public Works
Paul Fontecchio, Brown County Public Works
Juan Antonio Solis
Thomas W Gooding
US Paper Mills Corp
DSSB LLC Etal
Todd & Wendy Jaeger
Kevin G Rau
Christopher T Fuss
Karl D Wachholz
Marvin J Lueneburg
Ryan J & Nicole M Ledvina
Griselda M VanBeckum
Mark & Andrea Hendricks
GBTRH Rentals LLC
David B DeRuyter
Clayton C Leslie
Katie R Noskowiak
William J & Susan J Steffel
Paul S Sheffer
Kelsey A Sherman
Kelly J & Sharon L Wautier
Drew P & Blair M Basten
Matthew J & Tammy M Peterson
Gary A & Teresa L Gereau, Etal
R&G LLC
Wisconsin Central Ltd
Phyllis R Hendricks
Trevor K & Sarah E Ellington
Jesse L Chopin
Dennis J Vondrachek
Thomas J & Jessie L Hermes
Westcott Joseph H & Beverly J Irrevocable Trust
Allan J & Brenda A Reckelberg
Dennis M & Claudia D Larson, Etal
David B & Gail A DeRuyter
Yvonne M Peters
Michelle R Burns
Douglas L & Katherine M Elwell
Mike & Sharon Secora

Vincent M & Emily A Willard



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Approval of the minutes of the March 3, 2020 Common Council meeting.

ATTACHMENTS:

- 3-3-20 Common Council Minutes_Draft (DOC)



Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, March 3, 2020

7:30 PM

De Pere City Hall Council Chambers

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor Michael J. Walsh.

Attendee Name	Title	Status	Arrived
Michael J. Walsh	Mayor	Present	
James Boyd	Aldersperson	Present	
Dan Carpenter	Aldersperson	Present	
Scott Crevier	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Ryan Jennings	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Casey Nelson	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	

2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the February 19, 2020 Common Council meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Aldersperson
SECONDER:	Dan Carpenter, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

4. Public comment upon matters not on the agenda and other announcements.
5. Recommendation from the License Committee on an Application for Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License for Juan A. Aviles, On the Rocks 2, 413 Main Ave. Submitted by Juan A. Aviles, Pulaski, WI.

RESULT:	DENIED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Casey Nelson, Aldersperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kundinger, Nelson, Raasch

6. Recommendation from the License Committee on an application for Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License for EAT30 Cafe, LLC, (DBA EAT30 Cafe, LLC) 124 N Broadway St. Submitted by EAT30 Cafe, LLC, Agent: Lia Xiong, Green Bay, WI.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

7. Recommendation from the License Committee on an application for a premises description change submitted by Nostra Cremona, LLC.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

8. Recommendation from the Board of Park Commissioners to Accept a \$500 Donation from De Pere Optimist Club for the Easter Egg Hunt.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

9. Recommendation from the Board of Park Commissioners to Accept a \$500 Donation from De Pere Optimist Club for Summer Day Camp T-Shirts.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

10. Recommendation from the Board of Park Commissioners to Accept \$1,000 Donation from the De Pere Optimist Club to Sponsor Beer Gardens Entertainment.

Alderperson Nelson thanked the De Pere Optimist Club for their donation, noting that it is unique because it was specifically designated for family entertainment at the Beer Gardens. He stated that staff has done a good job of focusing on the family portion of the event.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

11. Recommendation from the Board of Park Commissioners to Accept a \$2,500 Donation from an Anonymous Donor to the Recreation Scholarship Fund.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

12. Recommendation from the Board of Park Commissioners to Accept a \$1,500 Sponsorship from Graef to be a Single Event Sponsor for Beer Gardens.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

13. Recommendation from the Board of Park Commissioners to Accept \$2,000 Donation from Cleaning Solution Services for Upper Level Flooring at the Community Center.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

14. Recommendation from Board of Park Commissioners to Approve Request from Alderperson Nelson to make the Voyageur Restroom Building a Multi Use Building.
- Alderperson Hansen asked if Council needs to decide on a funding source tonight. Mayor Walsh explained that this item is just for approval of the building itself; it will be brought back to a future Council meeting for funding.
- Parks, Recreation & Forestry Director Marty Kosobucki discussed potential locations for the new multi-use building.
- Alderperson Raasch, Boyd, and Crevier commended Alderperson Nelson for proposing this idea. Alderperson Crevier stated that he hopes that as much of the decision-making stays with the Park Board as possible, because they have done a good job.
- Alderperson Raasch moved, seconded by Alderperson Nelson to open the meeting. Upon vote, motion carried unanimously.
- De Pere resident and Parks Board member Randy Soquet gave kudos to Alderperson Nelson for recognizing that the money that was budgeted for the bathroom renovation could be used for this purpose. He feels it is an opportunity for a great venue at Voyageur, which could be used for many community and family events.
- Alderperson Crevier moved, seconded by Alderperson Nelson to close the meeting. Upon vote, motion carried unanimously.
- Alderperson Nelson explained that because funds were set aside to do the bathroom, this was an ideal time to move ahead with this project. He feels that Voyageur is such a special park, and the ability to have other events is a perfect use of the park.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Amy Chandik Kunding, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

15. Recommendation from the Board of Park Commissioners to Approve NEW Water USFS Tree Grant Planting Plan for 200 Trees.

Alderperson Hansen stated he is excited about this program and asked how it will be determined which residents get free trees. Parks, Recreation, & Forestry Director Marty Kosobucki explained that the Park Board set parameters to include residents who have lost trees through emerald ash borer starting January 1st of this year. Discussion followed regarding the source of the grant application and the potential to get additional trees.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

16. Resolution #20-22 Disallowance of Claim (Bonnie J. Michiels).

Alderperson Nelson inquired if claim payment recommendations are brought to Council for approval. City Attorney Judy Schmidt-Lehman explained that if the City's insurance company determines that a claim should be paid, it does not come to Council.

RESULT:	DISALLOWANCE APPROVED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

17. Resolution #20-23 Amending Various Sections and Addenda to the City of De Pere Employee Policy Manual.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Casey Nelson, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

18. Resolution #20-24 Approving the Compensation Plan Grade Level Assignment of Park Maintenance Leadperson Position.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

19. Resolution #20-25 Authorizing Agreement for Consulting Services Between the City of De Pere and McMahon Associates, Inc. (Design, Bidding and Construction Management - Legion Park Restroom Building).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

20. Resolution #20-26 Authorizing Grant of Utility Easement (ED-275; 335 South Broadway Street).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Casey Nelson, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

21. Appointments and Re-appointments to Boards and Commissions by Mayor Walsh

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Scott Crevier, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

22. Operator License Applications.

Alderperson Boyd moved, seconded by Alderperson Carpenter to table New Operator applications #8, 9, 11, and 12. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to approve New Operator applications #1-7 and 10. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to table Temporary Operator application #1. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to approve Temporary Operator application #2. Upon vote, motion carried unanimously.

23. Voucher approval.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Boyd, Carpenter, Crevier, Hansen, Jennings, Kunding, Nelson, Raasch

24. Future agenda items.
- None.

25. Adjournment.

Aldersperson Raasch moved, seconded by Aldersperson Nelson to adjourn the meeting at 7:59 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: Plan Commission

FROM: Peter Schleinz

SUBJECT: C. Resolution #20-27 Authorizing and Approving a Conditional Use Permit for a Public Utility and Service Use at 806-808 Ash Street (Parcels WD-602 and WD-603).

On February 24, 2020, Plan Commission unanimously recommended approval of the conditional use permit request by a vote of 5-0, with conditions.

ATTACHMENTS:

- Reso20-27 (DOCX)
- Public Hearing Notice - 806-808 Ash ST CUP (DOCX)
- 24 Feb 2020 Plan Commission Report - CUP in B-2 at 806-808 Ash ST(DOCX)
- Application and Support Information (PDF)

RESOLUTION #20-27

AUTHORIZING AND APPROVING A CONDITIONAL USE PERMIT FOR A PUBLIC UTILITY AND
SERVICE USE AT 806-808 ASH STREET
(Parcels WD-602 and WD-603)

WHEREAS, the Common Council of the City of De Pere has reviewed the recommendation of the City Plan Commission regarding the granting of a conditional use as described below and has determined that the matter be scheduled for public hearing and decided by the Common Council; and

WHEREAS, the City Clerk has published a Class 2 Notice of Public Hearing regarding the proposed conditional use and, pursuant thereto, a Public Hearing has been held at the City Hall Council Chambers on the 17th day of March, 2020 at 7:35 p.m., whereupon the Common Council heard all interested parties, their agents and attorneys;

NOW, THEREFORE, BE IT HEREBY RESOLVED, by the Common Council of the City of De Pere, Wisconsin, as follows:

The Common Council does hereby find and determine that an application for a conditional use permit has been made by a party in interest in accordance with §14-30, De Pere Municipal Code; further, that the standards relating to the conditional use as set forth in §14-30(5), De Pere Municipal Code, have been or will be complied with and that the Common Council does therefore and hereby, pursuant to §14-30(8), De Pere Municipal Code, authorize and grant a conditional use permit as provided at §14-44(2)(a)1), De Pere Municipal Code, for purposes of permitting within the B-2 General Business District, a public utility and service use thereupon, specifically a natural gas district regulator station (Parcels WD-602 and WD-603), subject to the following terms and conditions of the Plan Commission:

1. The City reserves the right to review and take action on the conditional use permit if the noise levels exceed the City's noise ordinance (Chapter 146, De Pere Municipal Code).

2. Prior to developing the site, a site plan must be submitted to Plan Commission for review and approval that includes the following:
 - a. A brick building that is surrounded by a 6-foot tall fence. If the fence is chain link, then the fence must be epoxy coated with a dark or natural color.
 - b. Barbed wire is not permitted on any fence. Slats are not permitted in a chain-linked fence.
 - c. Dense landscaping in the form of arborvitae trees that are high enough to screen the fence are required on the east, west, and south sides of the fence.
 - d. Any areas where motor vehicles will drive or park require a bituminous surface.
 - e. Driveway access into the site from the north is preferred. If access must be from Ash Street then the maximum driveway width at the property line is 25 feet (preferably much less than 25 feet due to being in a small lot residential neighborhood).
 - f. No exterior lighting should be used due to being adjacent to a residential neighborhood.
3. The subject parcels WD-602 and WD-603 must be combined into one parcel.
4. The project meets all state and local codes and regulations, including compliance with all the provisions of Chapter 14, De Pere Municipal Code.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of March, 2020.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Committee Approval: February 24, 2020

Publish: March 2, 2020 and March 9, 2020 in the Green Bay Press-Gazette (Class 2 Notice)

NOTICE OF PUBLIC HEARING

Notice is Hereby given, that on **Tuesday, March 17, 2020** at 7:35 PM or as soon thereafter as can be heard in the Council Chambers of the De Pere City Hall, 335 S. Broadway St, De Pere, WI, a public hearing will be held by the Common Council of the City of De Pere to act on a request for a conditional use permit for Parcels WD-602 & WD-603 at 806 & 808 Ash Street.

The applicant requests a conditional use permit in order to allow the operation of a public utility and service use (specifically a natural gas district regulator station) in a B-2 General Business Zoning District.

A copy of the application is available at the City of De Pere Development Services Department, 335 S. Broadway St., De Pere, WI 54115.

Dated this 2nd day of March, 2020.

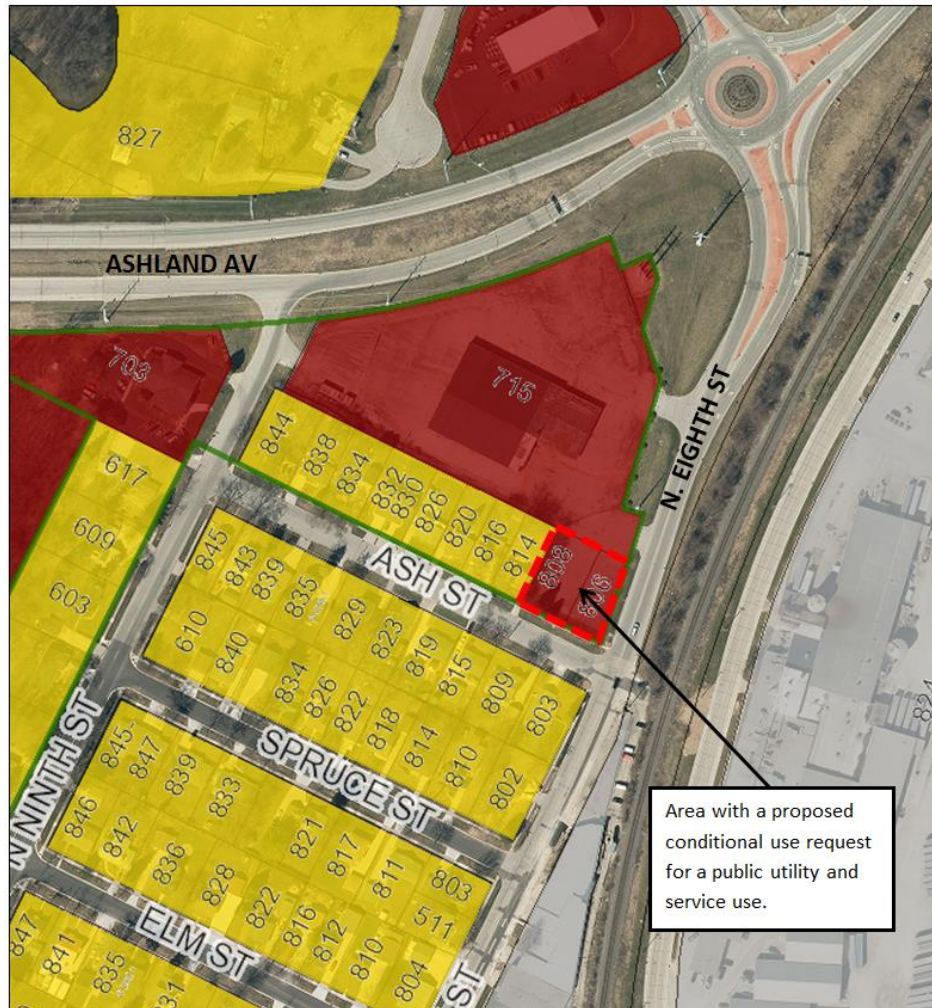
BY ORDER OF THE COMMON COUNCIL

Michael J. Walsh
Mayor

Carey E. Danen
City Clerk

- ITEM 5:** Staff recommendation and possible action regarding a Conditional Use Permit request for a proposed new public utility and service use (Wisconsin Public Service Natural Gas District Regulator Station) at 806-808 Ash Street (Parcels WD-602, WD-603). *

SITE MAP



REQUESTED ACTION: Conditional Use Permit Approval for a public utility and service use.

Requested to facilitate a proposed Wisconsin Public Service natural gas district regulator station.

COMMON DESCRIPTION: 806-808 Ash Street, located northwest from the Ash Street and N. Eighth Street intersection.

PARCEL NUMBER(S): WD-602, WD-603

EXISTING ZONING: B-2 (General Business District)

SURROUNDING LAND USES:	Business and industrial to the north and east. Residential to the south and west.	
COMPREHENSIVE PLAN:	Commercial.	
APPLICANT / OWNER:	Steven Paplham, Major Projects Supervisor Authorized Representative Wisconsin Public Service 700 N. Adams Street PO BOX 19001 Green Bay, WI 54307-9001	Fairchild Living Trust of 1995 Property owner 1444 Fox River Drive De Pere, WI 54115
SITE HISTORY:	Year 1938-1960 air photographs identify the subject property as having residential houses. In the 1970's an auto dealership was built to the north, and the houses were removed by the 1990's. The two parcels have remained vacant with a hard paved surface since. The subject property was zoned to B-3 in the 1970's when the aforementioned auto dealership developed. In February, 2018 the property was rezoned to B-2 in anticipation of a redevelopment. However, the subject lots remained vacant when a redevelopment of the former auto dealership occurred in late 2019. On February 7, 2020, Wisconsin Public Service petitioned the City for a conditional use permit to build a natural gas district regulator station on the property. Wisconsin Public Service agreed to develop a site plan to aesthetically meet certain design standards set forth in the Municipal Code Development & Design Standards Section 14-60 in addition to requirements for a conditional use permit.	
STAFF REVIEW:	Attached is a document, written by the petitioner to summarize the conditional use permit submittal. The petitioner plans to construct a natural gas district regulator station that is surrounded by a 6-foot tall chain link fence with arborvitae trees on three sides of the fence. The site will include a brick building and a heater system. There is piping outside of the brick building. Per WPS measurements, noises created by the site are estimated at 65 decibels with street noise on 8th Street being 70-80 decibels). The site operates continuously and is maintained remotely with additional monthly site visits. The proposed new conditional use permit should include the following limitations, which the petitioner agrees with: • The conditional use will allow for a public utility and service use, specifically a natural gas district regulator station. • Prior to developing the site, a site plan must be submitted to Plan Commission for review and approval that includes the following:	

- A brick building that is surrounded by a 6-foot tall fence. If the fence is chain link, then the fence must be epoxy coated with a dark or natural color.
- Barbed wire is not permitted on any fence. Slats are not permitted in a chain-linked fence
- Dense landscaping in the form of arborvitae trees that are high enough to screen the fence are required on the east, west, and south sides of the fence.
- Any areas where motor vehicles will drive or park require a bituminous surface.
- Driveway access into the site from the north is preferred. If access must be from Ash Street then the maximum driveway width at the property line is 25 feet (preferably much less than 25 feet due to being in a small lot residential neighborhood).
- No exterior lighting should be used due to being adjacent to a residential neighborhood.
- The subject parcels WD-602 and WD-603 must be combined into one parcel.

Petitioner Evidence/Information:

In order for a conditional use to be recommended by the Plan Commission, the following standards must be addressed, per Municipal Code 14-30(5). The following responses in italics were provided directly by the petitioner:

- a) That the establishment, maintenance, or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;

The new facility will not be detrimental to the public health and welfare. The facility will be designed to meet or exceed all relevant safety codes for the natural gas industry. Security fencing is included at the facility. The facility will be remotely monitored 24/7 by WPS Gas Control to ensure safe, reliable operation. WPS personnel will also visit the site approximately once per month to perform inspections and annual equipment maintenance. While some noise will be generated at the site, the noise generating components will be located inside an insulated building. Projected noise levels inside the building on peak cold days will be less than 85 db. Past studies indicate this noise will be reduced by approximately 20 decibels by the insulated building bringing noise levels down below 65 db just outside the building which will be less than the existing traffic noise coming from N. 8th Street (70-80 db). Noise levels during non-cold weather periods will typically be much less due to lower gas demand. The heater proposed at the site operates very similar to a home boiler, just at a larger scale. The heater is efficient, quiet when

in operation, and will not be harmful to the residents in the area.

- b) That the conditional use will not be injurious to the use and enjoyment of other property in the orderly development and improvement in the immediate vicinity for the purposes already permitted nor substantially diminish or impair property values within the neighborhood;

The new facility will not prohibit the improvement nor substantially diminish property values of the surrounding area. The new facility is needed to provide safe and reliable natural gas to the residents, business, and industry in the surrounding area. Landscaping beds, trees, fencing, and brick building facade are being added to the site to provide screening and visual appeal, similar or better than the existing surroundings. Upkeep at the facility will be consistent with the surrounding area and municipal requirements.

- c) That adequate facilities, access roads, drainage, and/or necessary facilities have been or are being provided;

The preferred access to the facility is from the north using the existing N. 8th St. access and driveway owned by the adjacent commercial property to the north. Since this access would be contingent on WPS securing an access easement from the adjacent property owner, the proposal also includes an alternative access from the south off Ash Street in case an agreement to access from the north cannot be reached. The new facility will utilize the same storm water drainage that exists at the location today. The addition of landscape beds allows for a slight decrease in the amount of impervious surface at the site when compared to what exists today.

- d) That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets; and

The new facility will not cause increased traffic or congestion in the area. Once construction is complete, the site will be visited approximately once a month by WPS personnel to perform inspections and annual equipment maintenance. Typically these maintenance vehicles will be parked within the fenced area or in the driveway to eliminate any traffic impacts. The facility will be remotely monitored 24/7 by WPS gas to ensure safe and reliable operation.

- e) That the conditional use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the Council pursuant to the recommendations of the Plan Commission.

To the best of our knowledge, the current plans meet all existing regulations including setback requirements.

Staff findings regarding Conditional Use Permit Request Meeting Requirements and Conditions Specified in Ordinance or Imposed by the Plan Commission/Common Council:

The use may be allowed as a conditional use in the B-2 District. The petitioner agreed to develop a project that meets and exceeds the design criteria of a site plan. The conditions are listed at the beginning of this report and within the conditions of approval at the end of the report. Staff did not find other reason to object to the request. For that reason, staff finds that the criteria have been met to permit the proposed conditional use permit.

REVIEW PROCESS:

The Common Council will conduct a public hearing and review the Plan Commission recommendation, in the form of a resolution, after a Class II notice. That meeting is scheduled for March 17, 2020.

Project notification letters have been sent to property owners within 300 feet of the parcel boundary. In addition, Wisconsin Public Service Staff went door-to-door in the residential neighborhood to answer questions that residents may have had. No comments about the request were received by City staff.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the conditional use permit application to allow for a public utility and service use (a Wisconsin Public Service natural gas district regulator station), located at 806-808 Ash Street, subject to the following:

1. The conditional use will allow for a public utility and service use, specifically a natural gas district regulator station.
2. The City reserves the right to review the conditional use permit if the noise levels on the property exceed 65 decibels.
3. Prior to developing the site, a site plan must be submitted to Plan Commission for review and approval that includes the following:
 - a. A brick building that is surrounded by a 6-foot tall fence. If the fence is chain link, then the fence must be epoxy coated with a dark or natural color.
 - b. Barbed wire is not permitted on any fence. Slats are not permitted in a chain-linked fence.
 - c. Dense landscaping in the form of arborvitae trees that are high enough to screen the fence are required on the east, west, and south sides of the fence.
 - d. Any areas where motor vehicles will drive or park require a bituminous surface.
 - e. Driveway access into the site from the north is preferred. If access must be from Ash Street then the maximum driveway width at the property line is 25 feet (preferably much less than 25 feet due to being in a small lot residential neighborhood).

- f. No exterior lighting should be used due to being adjacent to a residential neighborhood.
- g. The subject parcels WD-602 and WD-603 must be combined into one parcel.

	CITY OF DE PERE APPLICATION FOR CONDITIONAL USE	Fee: \$ 305.00
		Receipt #: 00149-790
		Date: 07 Feb 2020

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Wisconsin Public Service	Authorized Representative Steven Paplham	Title Major Projects Supervisor	
Mailing Address 700 N. Adams St, PO Box 19001	City Green Bay	State WI	ZIP Code 54307-9001
Email Address steven.paplham@wisconsinpublicservice.com	Phone Number (incl. area code) 920-433-2645	Fax Number (incl. area code) 920-433-1360	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity)	Contact Person	Title	
Mailing Address	City	State	ZIP Code
Email Address	Phone Number (incl. area code)	Fax Number (incl. area code)	

SECTION 3: Project or Site Location

Project Address/Description 806 & 808 Ash St, De Pere, WI	Parcel No. WD-602 & WD-603
--	-------------------------------

SECTION 4: Proposed Conditional Use

Existing Zoning:	B2 - Business District
Present Use of Parcel:	Empty Asphalt Lot
Proposed Use of Parcel:	Natural Gas District Regulator Station
Present Use of Adjacent Properties:	Mostly Residential with Commercial Property to the North

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Steven Paplham	Title Major Projects Supervisor	Phone Number 920-433-2645
Signature of Applicant 		Date Signed 2/5/20

A plan consisting of all applicable information listed on the attached shall be submitted with this application.

TO BE COMPLETED BY CITY STAFF

A Conditional Use Permit is authorized by the De Pere Zoning Code, Section(s):	
--	---

CONDITIONAL USE SUBMITTAL REQUIREMENTS

- A. Name of project/development.
- B. Summary of the Conditional Use and general operation of proposed use.
- C. Written responses to the Conditional Use Standards:
 - a. That the establishment, maintenance, or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort, or general welfare;
 - b. That the conditional use will not be injurious to the use and enjoyment of other property in the orderly development and improvement in the immediate vicinity for the purposes already permitted nor substantially diminish or impair property values within the neighborhood;
 - c. That adequate facilities, access roads, drainage, and/or necessary facilities have been or are being provided;
 - d. That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets; and
 - e. That the conditional use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the Council pursuant to the recommendations of the Plan Commission.
- D. If applicable, scale site map of project/development. If site plan review is required for the project, all efforts should be made to review the site plan and conditional use permit request at the same Plan Commission meeting.
- E. Project timeline.
- F. Other information as requested by staff that would be considered pertinent by the Plan Commission.

Conditional Use Submittal Requirements – Written Responses

- A. Wisconsin Public Service (WPS) – De Pere Natural Gas District Regulator Station
- B. This project is being driven by an increased natural gas demand in the area. The most cost effective solution to meet this new demand is to increase the pressure in one of the existing gas lines which in turn increases the capacity of the system. In order to increase the pressure, a district regulator station is required to maintain proper service to our existing customers.

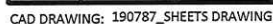
A district regulator station is a common facility used in the distribution of natural gas where higher pressure gas is brought into the facility and then reduced to a lower pressure so it can be utilized by the end user. The facility includes the piping, valves, and regulators required to safely lower the pressure, and many times, includes a heater to prevent the moisture in the gas from freezing during the pressure cut which can lead to equipment malfunction.

WPS has an accepted offer to purchase from the existing property owner of 806 and 808 Ash Street. This purchase is contingent on receiving all necessary approvals from the City of De Pere for this project. If approval is received, WPS proposes to combine the two parcels into one and construct a natural gas district regulator station on the property.

- C.a. The new facility will not be detrimental to the public health and welfare. The facility will be designed to meet or exceed all relevant safety codes for the natural gas industry. Security fencing is included at the facility. The facility will be remotely monitored 24/7 by WPS Gas Control to ensure safe, reliable operation. WPS personnel will also visit the site approximately once per month to perform inspections and annual equipment maintenance. While some noise will be generated at the site, the noise generating components will be located inside an insulated building. Projected noise levels inside the building on peak cold days will be less than 85 db. Past studies indicate this noise will be reduced by approximately 20 decibels by the insulated building bringing noise levels down below 65 db just outside the building which will be less than the existing traffic noise coming from N. 8th Street (70-80 db). Noise levels during non-cold weather periods will typically be much less due to lower gas demand. The heater proposed at the site operates very similar to a home boiler, just at a larger scale. The heater is efficient, quiet when in operation, and will not be harmful to the residents in the area.
- C.b. The new facility will not prohibit the improvement nor substantially diminish property values of the surrounding area. The new facility is needed to provide safe and reliable natural gas to the residents, business, and industry in the surrounding area. Landscaping beds, trees, fencing, and brick building facade are being added to the site to provide screening and visual appeal, similar or better than the existing surroundings. Upkeep at the facility will be consistent with the surrounding area and municipal requirements.
- C.c. The preferred access to the facility is from the north using the existing N. 8th St. access and driveway owned by the adjacent commercial property to the north. Since this access would be contingent on WPS securing an access easement from the adjacent property owner, the proposal also includes an alternative access from the south off Ash Street in case an agreement to access from the north cannot be reached. The new facility will utilize the same stormwater

drainage that exists at the location today. The addition of landscape beds allows for a slight decrease in the amount of impervious surface at the site when compared to what exists today.

- C.d. The new facility will not cause increased traffic or congestion in the area. Once construction is complete, the site will be visited approximately once a month by WPS personnel to perform inspections and annual equipment maintenance. Typically these maintenance vehicles will be parked within the fenced area or in the driveway to eliminate any traffic impacts. The facility will be remotely monitored 24/7 by WPS gas to ensure safe and reliable operation.
- C.e. To the best of our knowledge, the current plans meet all existing regulations including setback requirements.
- D. As part of this application, the following items have been included in order to provide a better understanding of the proposed facility.
 - Site Plan
 - Site Aerial with Survey Information
 - Landscape Plan
 - Site Renderings
 - Streetview photo Looking Northwest from Intersection of Ash and N. 8th St.
- E. Construction on this project is anticipated to begin in early summer of 2020 and be completed by the end of 2020. The heater shown in the drawings is not planned to be installed during the initial construction, but rather, easily added to the facility when/if the need for it arises. WPS wanted all parties to be aware of the heater as it may be needed at some point depending on system growth and potential upgrades.
- F. Through discussions with City of De Pere Staff, the following features will be incorporated into the design of the site:
 - Proposed building will have brick façade and metal roof similar to the site renderings submitted with this application.
 - Gravel surfaces within the fence will be constructed using a dust free aggregate or recycled asphalt gravel substitute.
 - Any area within the fence with anticipated vehicle traffic will be constructed with a concrete or asphalt surface.
 - The proposed fence is a 6' high, epoxy coated chain link fence to provide an acceptable level of security, screening, and aesthetics. All components of the fence (posts, fabric, gates) will be color matched with the same epoxy coating. The proposed color of the fence is dark brown but this can be modified if another color is preferred. The fence will not contain barbed wire or privacy slats.
 - Arborvitae trees were preferred over other types of plantings and shrubs for screening so the design of the site will incorporate these around the west, south, and east sides of the facility.
 - A 30 foot vision triangle was reviewed for the intersection of Ash and N. 8th Streets. The proposed site layout will not impact this vision corner.







View 1 - Looking North



View 2 - Looking North (elevated)



View 3 - Looking Southwest



View 4 - Looking Northeast



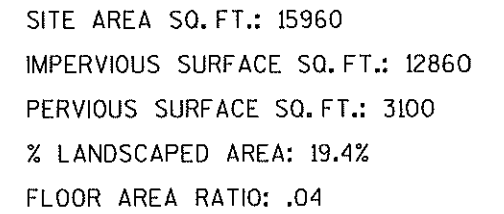
View 5 - Looking Southwest (elevated)



View 6 - Looking South



Landscape Plan - Plan View



LOCATION:
806 AND 808 ASH ST., DEPERE,
PARCEL WD-602 AND WD-603



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Resolution #20-34 Declaring a State of Emergency in the City of De Pere.

ATTACHMENTS:

- Reso 20-34 (PDF)

RESOLUTION #20-34
DECLARING A STATE OF EMERGENCY
IN THE CITY OF DE PERE

WHEREAS, on March 12, 2020, Governor Evers declared a Health Emergency exists in the State of Wisconsin in response to the COVID-19 Coronavirus ("COVID-19"); and

WHEREAS, COVID-19 is a respiratory virus that can result in serious illness or death, easily spread from person to person and which has not been previously identified in humans; and

WHEREAS, the Center for Disease Control and the World Health Organization both identify COVID-19 as a threat to the public health; and

WHEREAS, in order to protect the health and well-being of the residents and visitors in the City of De Pere, the City must avail itself of all resources needed to respond to this health emergency.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

Pursuant to Wis. Stats. §323.11, the Common Council of the City of De Pere does hereby declare that a public health emergency exists in the City of De Pere and that it is necessary and expedient for the health, safety, welfare and protection of the City to temporarily declare, suspend or modify applicable city ordinances, resolutions or policies in order to meet the needs of the extraordinary conditions existing:

1. The Council hereby modifies Section 6-11 De Pere Municipal Code to provide that any member of a governmental body participating by phone shall count toward the official quorum of said body;
2. The Council hereby extends the use of sick leave benefits for the care of immediate family members.

BE IT FURTHER RESOLVED THAT:

Pursuant to Wis. Stats. §323.11, the Council further declares that that it is necessary and expedient for the health, safety, welfare and protection of the City that

Resolution # 20-34

Page 2 of 2

the Mayor, or in the absence of the Mayor, the Council President, be provided the necessary authority to suspend and ordinance, resolution or policy to:

1. Determine the video recording of all city meetings be suspended in order to provide sufficient space in the meeting room(s) for city officials to attend in compliance with social distancing requirements;
2. Determine that all persons wishing to meet with city staff or public officials in person be required to schedule a meeting therefore in advance;
3. Determine, in coordination with regulations or guidance issued by the State Division of Health, the Center for Disease Control or the City Health Officer, that city offices and or services may be suspended or temporarily closed;
4. Exercise all authorities of the Mayor in the City's Emergency Operations Plan;
5. Exercise by proclamation all such other authority as the Council is empowered to exercise under Wis. Stats. §323.11 when emergency conditions preclude the Common Council from acting thereon, provided that such action of the Mayor is subject to ratification, alteration or modification by the Council as soon as the Council can meet, as set forth in Wis. Stats. §323.14(b).

BE IT FURTHER RESOLVED THAT:

The effective date of this Declaration of Emergency shall be limited to the time during which the emergency conditions exist as determined in coordination with local public health officials and the State Division of Health.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of

March, 2020.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Attachment: Reso 20-34 (9396 : Reso 20-34 State of Emergency)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Recommendation from the Sustainability Commission to Participate in Trex Plastic Film Recycling Challenge

The Sustainability Commission at the March 10, 2020 meeting approved City of De Pere participation in the Trex Plastic Film Recycling Challenge and moved to send it to the Common Council for approval. The motion passed with a 4-0 vote.

As discussed at our last Commission meeting, the Commission discussed and evaluated participating in the Trex plastic film recycling challenge program. (See attached informational sheet) The Commission referred this back to staff to further evaluate the program.

Staff contacted Stephanie Hicks of Trex for details on the challenge program. The City will be allowed to get three (3) bins for the collection of recycling plastic materials. The materials allowed to be recycled are: grocery bags, bread bags, bubble wrap, dry cleaning bags, newspaper sleeves, ice bags, plastic shipping envelopes, Ziploc bags, cereal bags, case overwrap, salt bags, pallet wrap & stretch film, wood pellet bags, and produce bags. The bins will be located at the Municipal Service Center (MSC), Community Center, and City Hall. Staff will be required to collect the plastic materials weekly and register the weight. It was recommended weighing the collected materials with a fish or luggage scale. Staff will need to report the weights collected on a monthly basis. Once weight is recorded the plastic bags will be brought to one of the stores on the attached list. The recycled materials need to be delivered to the stores in clear garbage bags so the stores can clearly see it is recycling and not trash. The goal is to reach 500 pounds of plastic materials in a period of six (6) months. If the goal is obtained within the six (6) month period the City would receive a Trex bench. Staff would recommend the City's challenge period to participate in the program be May 1st to November 1st.

Staff recommends participating in the TREX plastic film recycling challenge.

ATTACHMENTS:

- trex-community-recycling-challenge-information-sheet 3-3-2020 (PDF)
- 2019 Participating Plastic Film Grocery Collection Sites (PDF)



plastic film recycling challenge info sheet

COMMUNITY
PROGRAM



1 How does the challenge work?

Determine a six-month collection time period.

Collect a minimum of 500 lbs. or 40,500 plastic film and bags.

Weigh and record amount of film recycled each month.

Deliver the collected plastic film to a participating retailer (see list) for recycling.

Report recycling totals to Stephanie Hicks, shicks@trex.com each month.

What can be recycled?

All plastic must be clean, dry and free of food residue.



Grocery bags



Bread
bags



Bubble
wrap



Dry cleaning
bags



Newspaper
sleeves



Ice
bags



Plastic shipping
envelopes



Ziploc & other reclosable
food storage bags



Cereal
bags



Case
overwrap



Salt
bags



Pallet wrap &
stretch film



Wood pellet
bags



Produce
bags

2 What does Trex provide?

- Two recycling bins
- Posters
- Award

3 Award

- If goal is met or exceeded, group will receive a Trex bench.

register on the website: trex.com/recycling



PARTICIPATING FILM AND BAG RECYCLING PARTNERS

ALABAMA

Ingles
Kohl's
Mitchell's Grocery
Piggly Wiggly
Save-A-lot
Sprouts Farmers Market
Target
Winn Dixie

ALASKA

Carrs
Kohl's
Safeway
Target

ARIZONA

Albertsons
Bashas
Frys
Goodwill Industries
Kohl's
Safeway
Smiths
Sprouts Farmers Market
Target

ARKANSAS

Kohl's
Target

CALIFORNIA

Albertsons
Grocery Outlets:
Allied Gardens-
San Diego
Burbank
City Heights-
San Diego
Chula Vista
Escondido
Imperial Beach
National City
San Marcos
Kohl's
Safeway
Savemart
Sprouts Farmers Market
Target
Vons
Winco

COLORADO

Albertsons
City Market
King Soopers
Kohl's
Safeway
Sprouts Farmers Market
Target
Whole Foods

CONNECTICUT

Big Y
Kohl's
Price Chopper
Shaw's
Stop & Shop
Target
Whole Foods

DELAWARE

ACME
Food Lion
Giant
Harris Teeter
Kohl's
Redner's Markets
Safeway
Target
Weis

FLORIDA

Food Lion
Kohl's
Piggly Wiggly
Sav-A-Lot
Sprouts Farmers Market
Target
Winn Dixie

GEORGIA

Food Lion
Harris Teeter
Ingles
Kohl's
Piggly Wiggly
Sprouts Farmers Market
Target
Winn Dixie

IDAHO

Albertsons
Fred Meyer
Kohl's
Safeway
Smiths
Target
Winco

ILLINOIS

Food 4 Less
Fresh Thyme
Hyvee
Jewel-Osco
Kohl's
Mariano's Fresh Market
Meijer
Roundy's
Ruler Foods
Save-A-Lot
Schnucks
Target

INDIANA

Econofoods
Family Thrift Center
Fresh Thyme
Giant Eagle
Kohl's
Kroger
Martins
Meijer
Portage Meat & Market
Ruler Foods
SpartanNash
Sun Mart
Target

IOWA

Fareway Stores
Fresh Thyme
Hyvee
Kohl's
SpartanNash
Target

KANSAS

Dillons
Hyvee
Kohl's
Sprouts Farmers Market
Target
Whole Foods

KENTUCKY

Food City
Food Lion
Fresh Thyme
Kohl's
Meijer
Target

LOUISIANA

Albertsons

Kohl's
Target
Winn Dixie

MAINE

Demoulas Market Basket
Hannaford
Kohl's
Shaw's
Target
Whole Foods

MARYLAND

Food Lion
Giant Eagle
Giants
Harris Teeter
Kohl's
Martins
Redner's Markets
Safeway
Target
Weis

MASSACHUSETTS

Big Y
DeMoulas Market Basket
Hannaford
Kohl's
Price Chopper
Shaw's
Stop & Shop
Target
Whole Foods

MICHIGAN

Fresh Thyme
Kohl's
Kroger
Martins
Meijer
SpartanNash
Target

MINNESOTA

Coborn's
Cub Foods
Econofoods
Family Thrift Center
Fresh Thyme
Hornbacher's
Hyvee
Kohl's
SpartanNash
Sun Mart
Target

MISSISSIPPI

Kohl's
Piggly Wiggly
Target
Winn Dixie

MISSOURI

Dillons
Fresh Thyme
Hyvee
Kohl's
Schnucks
Shop 'n Save
Target

MONTANA

Albertsons
Kohl's
Safeway
Smiths
Target

NEBRASKA

Baker's
Dillons
Econofoods

Family Fare
Family Thrift Center
Fresh Thyme
Gary's Super Food
Hyvee
SpartanNash
Sun Mart

NEVADA

Albertsons
Kohl's
Safeway
Savemart
Smith
Sprouts Farmers Market
Target
Vons
Winco

NEW HAMPSHIRE

DeMoulas Market Basket
Hannaford
Kohl's
Price Chopper
Shaw's
Stop & Shop
Target
Whole Foods

NEW JERSEY

ACME
Kohl's
McCaffrey's Food Markets
Stop & Shop
Target
Weis
Whole Foods

NEW MEXICO

Affiliated Foods
Albertson
City Market
Kohl's
Safeway
Sprouts Farmers Market
Smiths
Target

NEW YORK

Hannaford
Kohl's
Price Chopper
Stop & Shop
Target
Tops
Whole Foods

NORTH CAROLINA

Bi-Lo
Food Lion
Harris Teeter
Ingles
Kohl's
Lowes
Piggly Wiggly
Sprouts Farmers Market
Target

NORTH DAKOTA

Econofoods
Family Thrift Center
Hornbacher's
Kohl's
SpartanNash
Sun Mart
Target

OHIO

Fresh Thyme
Giant Eagle
Kohl's
Target
Kroger

Meijer
SpartanNash
Target

OKLAHOMA

Kohl's
Sprouts Farmers Market
Target
Winco

OREGON

Albertsons
Bi Mart
Fred Meyer
Haggen
Kohl's
New Seasons
Roth's Fresh Market
Safeway
Target
Winco

PENNSYLVANIA

ACME
Food Lion
Fresh Thyme
Giant Eagle
Giant
Kohl's
Martins
Price Chopper
Redner's Market
Safeway
Sharp Shopper
Tops
Weis

RHODE ISLAND

Kohl's
RI Resource Authority
Shaw's
Stop & Shop
Target
Whole Foods

SOUTH CAROLINA

Bi-Lo
Food Lion
Harris Teeter
Harvey's
Ingles
Kohl's
Piggly Wiggly
Sprouts Farmers Market
Target

SOUTH DAKOTA

Econofoods
Family Thrift Center
Hyvee
Kohl's
SpartanNash
Sun Mart
Target

TENNESSEE

Bi-Lo
Cash Savers
Food City
Food Lion
Ingles
Kohl's
Piggly Wiggly
Sprouts Farmers Market
Target

TEXAS

Brookshire Brothers
Kohl's
Kroger
Randall's
Sprouts Farmers Market
Target

Tom Thumb
Unified Supermarkets
Winco

UTAH

Albertsons
City Market
Kohl's
Sprouts Farmers Market
Smiths
Target

VERMONT

Hannaford
Price Chopper
Kohl's
Shaws
Target
Tops
Whole Foods

VIRGINIA

Food City
Food Lion
Giant
Harris Teeter
Kohl's
Kroger
Martins
Shop 'n Save
Safeway
Sprouts Farmers Market
Target
Weis

WASHINGTON

Albertsons
Bi-Mart
Fred Meyer
Haggen
Kohl's
QFC
Safeway
Target
Winco

WASHINGTON DC

Giant
Harris Teeter
Kohl's
Safeway

WEST VIRGINIA

Food Lion
Giant Eagle
Giant
Kohl's
Martins
Target
Weis

WISCONSIN

Copps Food Center
Festival Foods
Fresh Thyme
Hyvee
Kohl's
Metro Market
Meijer
Roundy's
Pick 'n Save
Piggly Wiggly
Target

WYOMING

City Market
Decker's Market
King Soopers
Kohl's
Smiths
Target

**City of De Pere, Wisconsin****Request For Common Council Action**

MEETING DATE: March 17, 2020

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Recommendation from the Sustainability Commission for a Stormwater Art Project

The Sustainability Commission at the March 10, 2020 meeting approved a stormwater art project in conjunction with Definitely De Pere and moved to send it to Common Council for approval. The motion passed with a 4-0 vote.

Commissioner Gasch has requested the commission discuss and evaluate implementing a stormwater art project. (See attached proposal) The project would be collaboration between the De Pere Sustainability Commission and Definitely De Pere Public Arts Committee to coordinate a public art campaign featuring downtown sidewalk murals created by area students for the purpose of educating residents about the importance of clean stormwater. See attached examples that were included of various communities throughout the U.S. that have done similar programs.

The intent of the discussion would be to determine if the commission wants to move forward with this.

ATTACHMENTS:

- Stormwater Art Project Proposal (PDF)
- Stormwater Art Project Proposal Examples (PDF)

STORMWATER ART PROJECT PROPOSAL

Background:

- The Fox River is De Pere's most treasured resource, attracting residents and recreationalists to our community. The beauty and well-being of the river are essential to the long-term sustainability of the community.
- De Pere's stormwater is not treated before it flows into the Fox River. To comply with our Wisconsin DNR license, the city must educate residents about the importance of keeping stormwater clean.
- The US Environmental Protection Agency has identified stormwater as the biggest pollution threat to surface water nationwide. Stormwater picks up pollutants such as litter or fertilizers as it flows over the ground, down storm drains, and directly into the freshwater.

Proposal Summary:

- A collaboration between the De Pere Sustainability Commission and the Definitely De Pere Public Art Committee to coordinate a public art campaign featuring downtown sidewalk murals created by area students for the purpose of educating residents about the importance of clean stormwater.

Project Details:

- Designate approximately 20 locations on downtown sidewalks near stormwater inlets to be painted in the summer of 2020. Locations and timeline would coincide with the De Pere Sculpture Walk.
- Promote call for submissions through East and West De Pere High School and the St. Norbert art department. Selected artists would execute designs under the supervision of Definitely De Pere's public art committee and professional artist mentors from the area.
- Sidewalk murals would be semi-permanent with the expectation that they will fade overtime due to weather.

Collaboration Overview:

- Definitely De Pere Public Art Committee would commit to:
 - Supplying and managing the project budget
 - Co-selecting mural locations with Public Works personnel
 - Creating a project description and call for submissions
 - Coordinating with local schools to generate submissions
 - Overseeing selection of artists and designs
 - Recruiting professional artists to mentor selected student artists
 - Promoting the project to the press and community
- Sustainability Commission would commit to:
 - Co-selecting mural locations with Definitely De Pere Public Art Committee
 - Reviewing project with City Attorney

- Educating student artists about stormwater (likely classroom presentations) to inform their designs
- Promoting the project to the press and community

Possible Extensions:

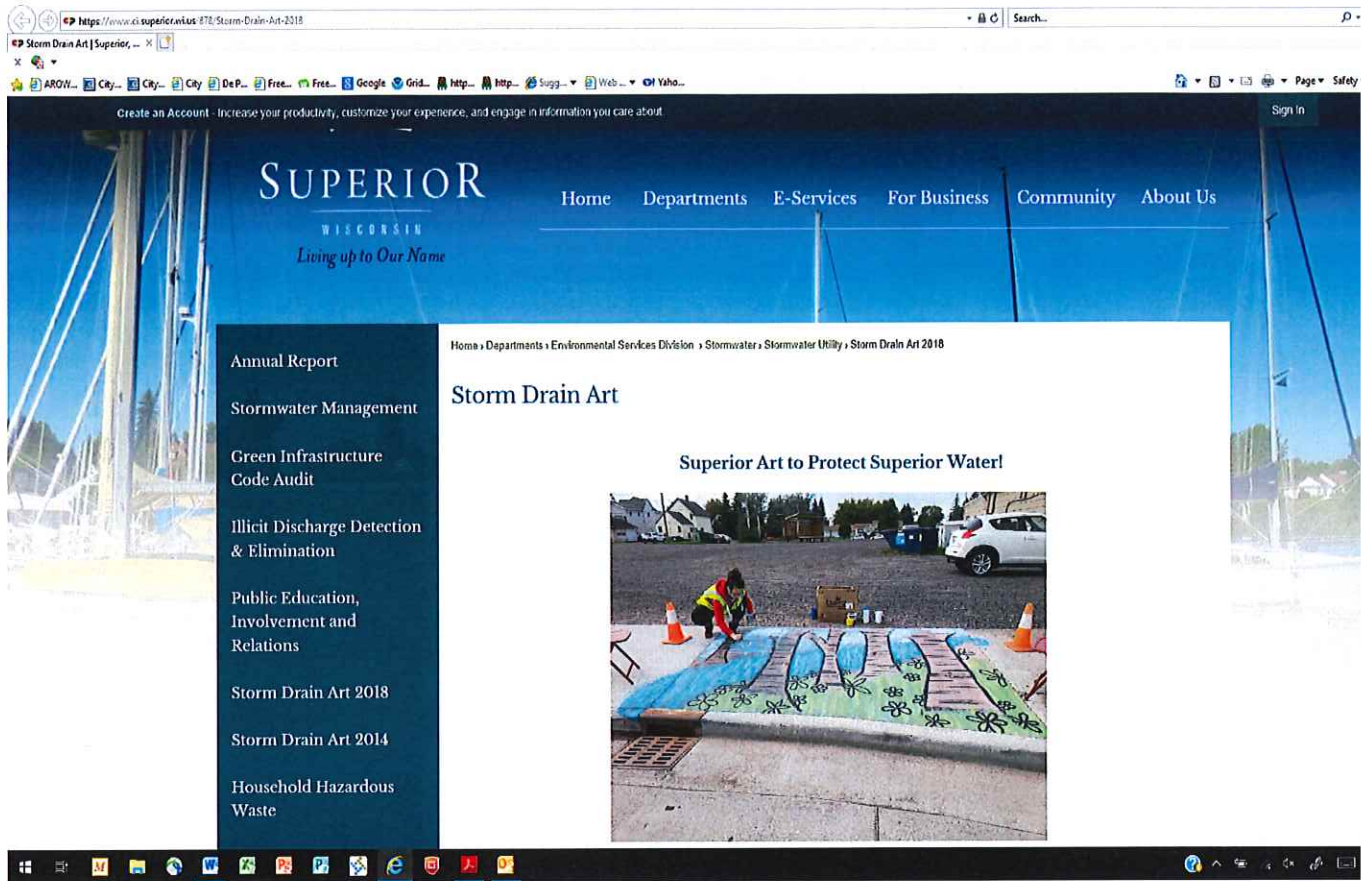
- People's choice or jury awards for student artists.
- Repeat project in 2-3 years with new group of students.

Examples:

- <https://www.ci.superior.wi.us/878/Storm-Drain-Art-2018>
- <https://www.siouxfalls.org/public-works/environmental-recycling-hazardous/inlet-painting>
- <https://www.roanokeva.gov/2290/Stormdrain-Inlet-Art>
- <https://coloradosprings.gov/stormdrainart>
- <https://bluewaterbaltimore.org/learn/programs-and-projects/storm-drain-art/>

Superior, WI

1.8.b



Attachment: Stormwater Art Project Proposal Examples (9394 : Recommendation from SC regarding Stormwater Art Project)



Lan Yan

Water is a big part of our lives, be it from daily consumption or the weather. In this design, at first glance, viewers see rain boots reflected by the shallow puddles of rain. But as we look closer, these pools of water actually house fish, who depend on the same water we come in contact with. This acts as a reminder to pause and reflect on the fact that we share this resource with nature.

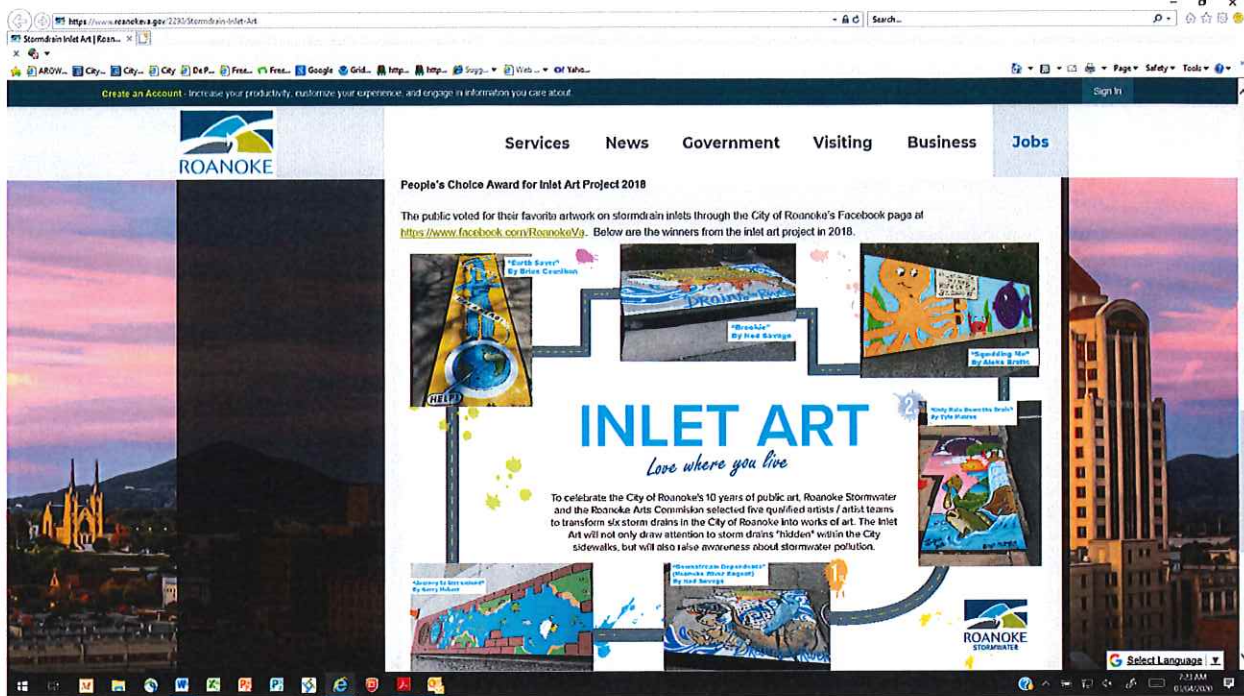


Artist: Carly Ribstein

My proposed design shows a loop between the road and the river, both populated with life. This design reminds viewers where our streets' water leads to, and shows both communities thriving in coexistence.

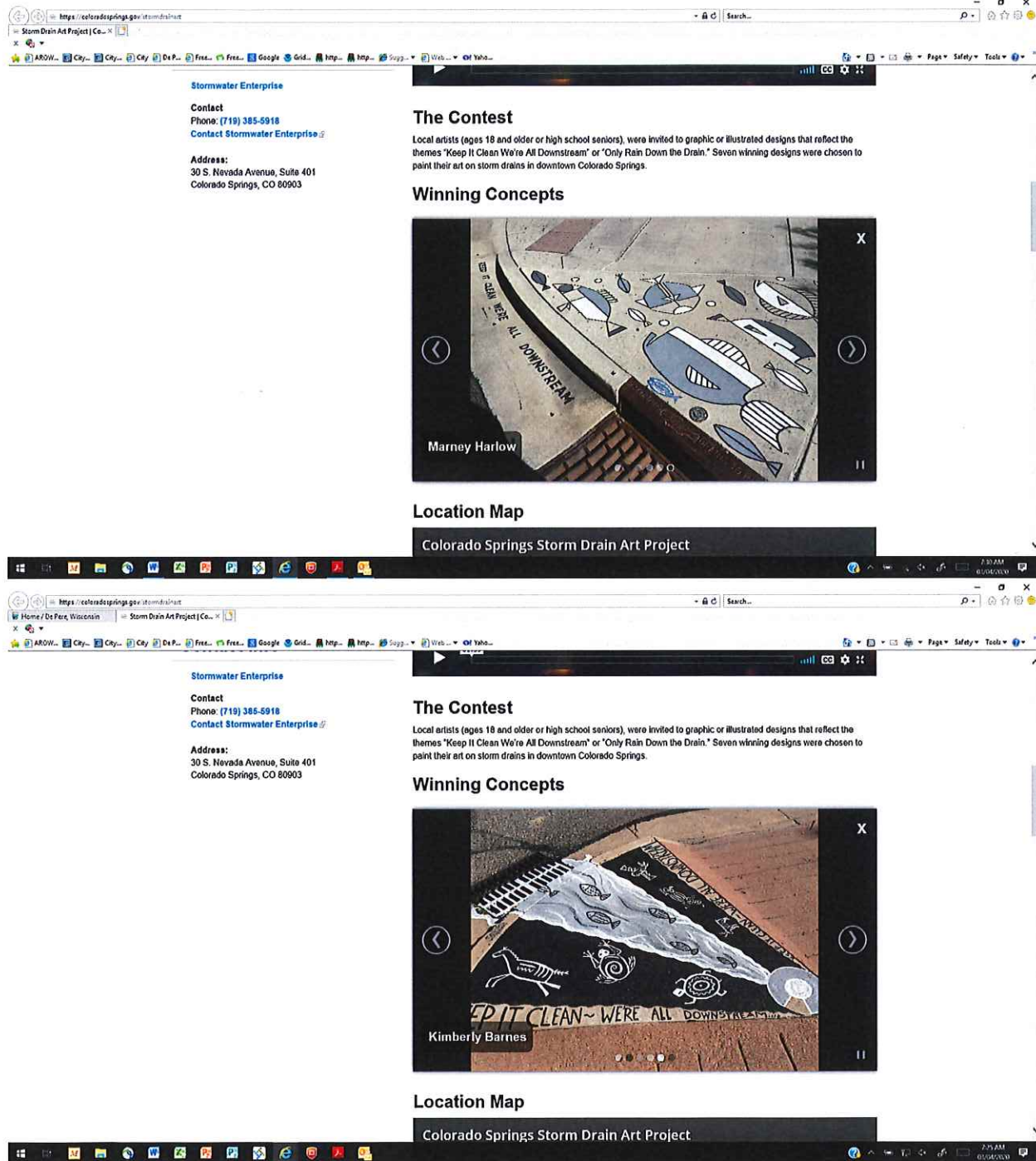


Roanoke, VA



Colorado Springs, CO

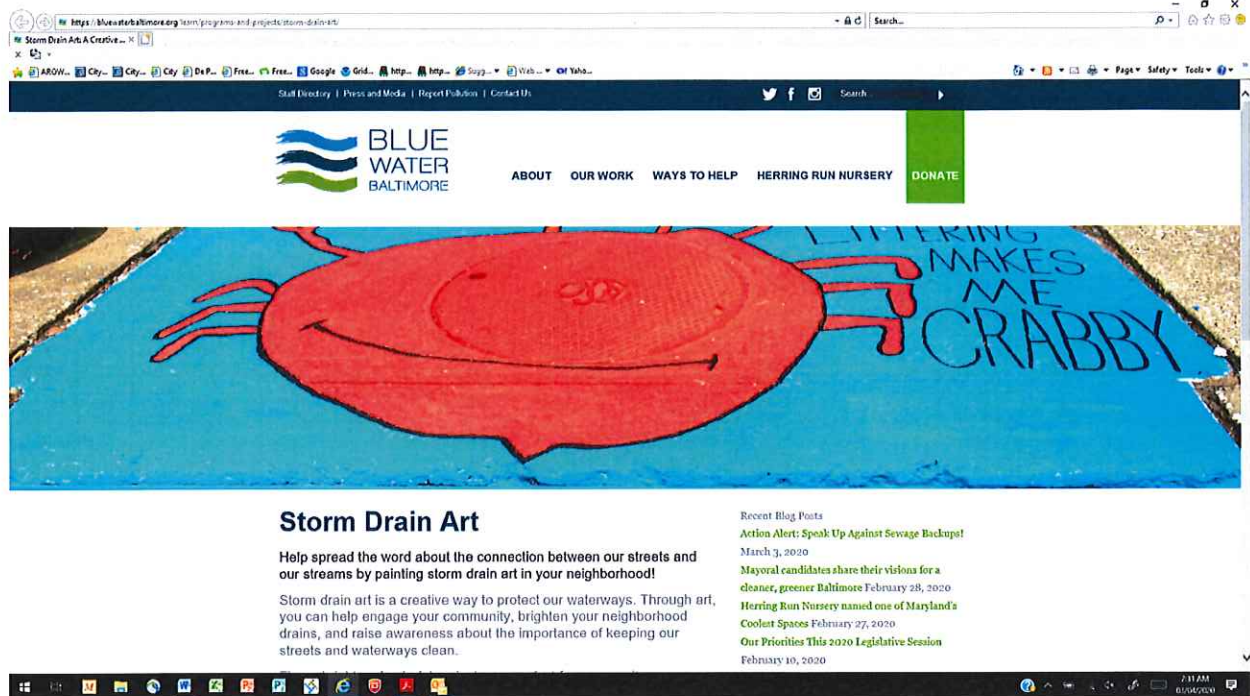
1.8.b



Attachment: Stormwater Art Project Proposal Examples (9394 : Recommendation from SC regarding Stormwater Art Project)

Baltimore, MD

1.8.b



Attachment: Stormwater Art Project Proposal Examples (9394 : Recommendation from SC regarding Stormwater Art Project)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: Plan Commission

FROM: Daniel Lindstrom

SUBJECT: Recommendation from Plan Commission to approve a Proposed Extraterritorial 1 Outlot Certified Survey Map within the 4300 BLK of Monroe Road in the Town of Ledgeview (No Parcel Number, adjacent to D-445).

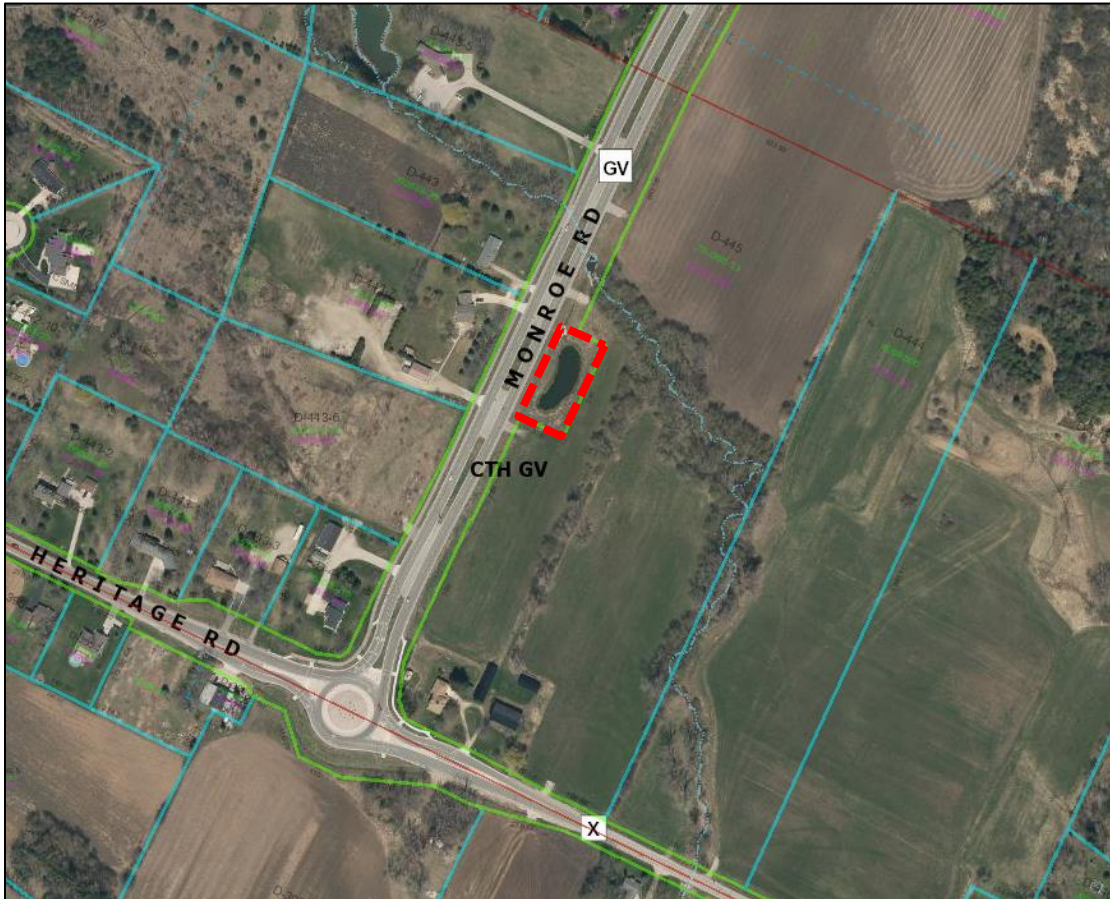
On February 24, 2020, Plan Commission unanimously recommended approval of the extraterritorial certified survey map request by a vote of 5-0, with conditions. There were no public meeting attendees in support or opposition to the request.

ATTACHMENTS:

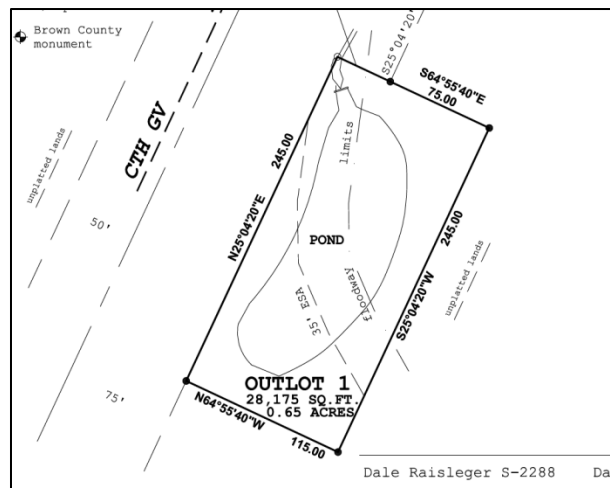
- 02-24-20 Plan Commission Report - CSM on Monroe RD (DOCX)
- Application Form (PDF)
- Preliminary CSM (PDF)

- ITEM 3: Staff recommendation and possible action regarding a Proposed Extraterritorial 1 Outlot Certified Survey Map within the 4300 BLK of Monroe Road in the Town of Ledgeview (No Parcel Number, adjacent to D-445). *

SITE MAP



PROPOSED CERTIFIED SURVEY MAP AREA



REQUESTED ACTION: Extraterritorial Certified Survey Map Review

NOTE: the proposed Outlot 1 is part of the Monroe Road right-of-way. Brown County informed De Pere that a vacation/discontinuance is not required because the area was previously purchased. The intent is to create an outlot and turn the ownership of the outlot over to Ledgeview.

COMMON DESCRIPTION: 4300 BLK of Monroe Road in the Town of Ledgeview (part of Monroe Road, located north and east from the Monroe Road and Heritage Road intersection.

PARCEL NUMBER(S): None. Located adjacent to D-445

EXISTING ZONING: None.

SURROUNDING LAND USES: Residential, agricultural, and natural areas to the north, south, and east.

COMPREHENSIVE PLAN: Planned Business (Ledgeview).

APPLICANT/OWNER NAME:	Dale Raisleger, PLS Authorized Representative Brown County Public Works 2198 Glendale Avenue Green Bay, WI 54303	Paul Fontecchio Land Owner (per application) Brown County Public Works 2198 Glendale Avenue Green Bay, WI 54303
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SITE HISTORY: After a review of air photographs, the site has had an agricultural use from 1938 until a few years ago when a storm pond was created.

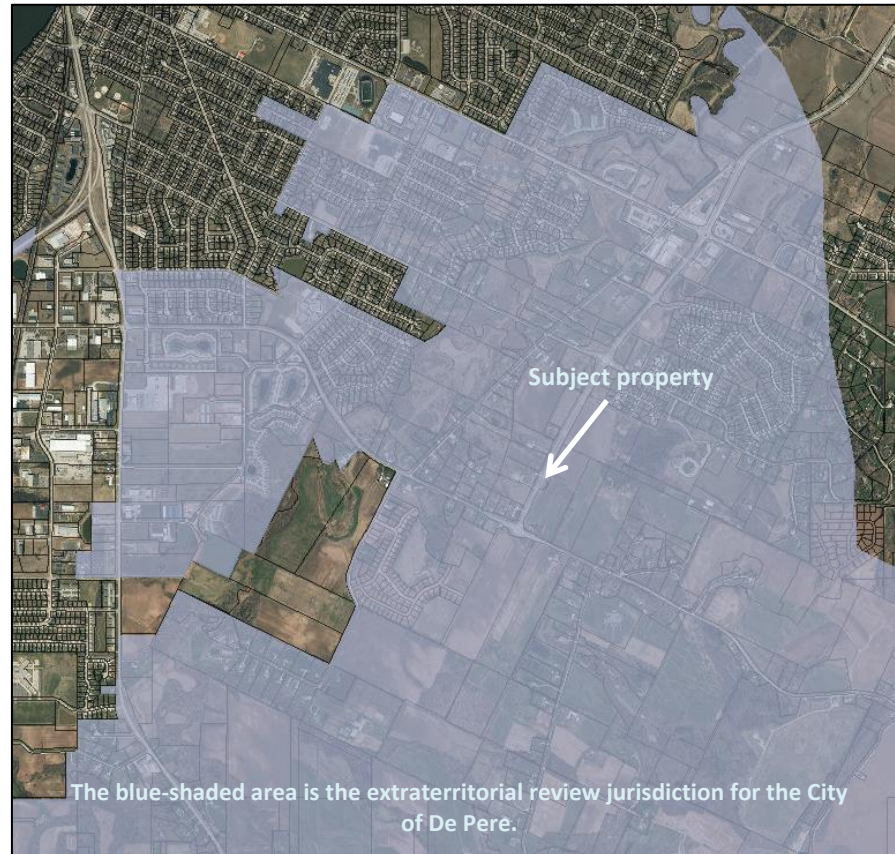
In February 2020, a CSM was submitted to the City for review. The intent of the land division was to create an outlot around the storm pond. The outlot ownership is expected to transfer from Brown County to the Town of Ledgeview.

STAFF REVIEW: When reviewing a Certified Survey Map, staff considers State Statutes 236, Section 46-8 of the De Pere Platting and Division of Land Code, the future land use recommendation of the Comprehensive Plan, surrounding land uses, and desired development patterns.

- The proposed CSM is located in Ledgeview, about 0.5 miles from the De Pere City limits, and within the extraterritorial review jurisdiction of the City.
- The proposed land division will create a new outlot that surrounds a storm pond.
- The submitted information did not identify a proposed Ledgeview zoning category for the outlot.
- Because the proposed land division is an outlot, there is not minimum street frontage or lot size that must be met for the

storm pond because the lot is unbuildable. However, City minimum lot (8,000 SF) and street frontage (75 FT) requirements have been met.

- There are no City related issues to be addressed on the CSM.



The Certified Survey Map meets the criteria of State Statutes 236 and Section 46-8 of the De Pere Platting and Division of Land Code. The proposed land division provides opportunities for development and does not impact the Comprehensive Plan negatively. The proposed lot sizes, street frontages, and setbacks meet City requirements.

REVIEW PROCESS:

For extraterritorial certified survey map petitions the Plan Commission provides either an approval, rejection with reason, or approval with conditions decision. The Common Council also reviews and provides a final decision of approval or rejection. Common Council is expected to take action on March 17, 2020.

**STAFF
RECOMMENDATION:**

Staff recommends APPROVAL of the certified survey map, subject to:

1. Meeting all other state and local regulations, including Brown County Planning Commission and Town of Ledgeview.

 DE PERE RUNS DEEPER	CITY OF DE PERE APPLICATION FOR CSM REVIEW	Fee: \$ 368.00
		Receipt #: 149791
		Date: 207-20

Read all instructions provided before completing. If additional space is needed, attach additional pages. Type or use black ink.

SECTION 1: Applicant / Permittee Information

Applicant Name (Ind., Org. or Entity) Brown County Public Works	Authorized Representative Dale Raisleger	Title Engineering Technician II	
Mailing Address 2198 Glendale Av	City Green Bay	State WI	ZIP Code 54303
Email Address dale.raisleger@browncountywi.gov	Phone Number (incl. area code) 920-662-2173	Fax Number (incl. area code) 920-434-4576	

SECTION 2: Landowner Information (complete these fields when project site owner is different than applicant)

Name (Ind. Org. or Entity) Brown County Public Works	Contact Person Paul Fontecchio	Title Public Works Director	
Mailing Address 2198 Glendale Av	City Green Bay	State WI	ZIP Code 54303
Email Address paul.fontecchio@browncountywi.gov	Phone Number (incl. area code) 920-662-2170	Fax Number (incl. area code) 920-434-4576	

SECTION 3: Project or Site Location

Project Address/Description CTH GV) Monroe - North from Heritage RD	Parcel No. none / Adj. to D-445
--	------------------------------------

SECTION 4: CSM Information

Existing Zoning:	None
Present Use of Parcel:	highway right of way
Proposed Use of Lots:	storm water detention pond

Please submit 1 hard copy and 1 PDF copy of the CSM if the property is located within the City or if the property is located within the extraterritorial jurisdiction.

SECTION 5: Certification and Permission

Certification: I hereby certify that I am the owner or authorized representative of the owner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I certify that the project will be in compliance with all permit conditions. I understand that failure to comply with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the provisions of applicable laws.

Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this notice and application, and to determine compliance with any resulting permit coverage.

Name of Owner/Authorized Representative (please print) Paul Fontecchio	Title Public Works Director	Phone Number 920-662-2170
Signature of Applicant Dale Raisleger		Date Signed 1/16/2020

TO BE COMPLETED BY CITY STAFF

CSM Review authorized by the De Pere Municipal Code, Chapter 46.

Attachment: Application Form (9359 : Recommendation from Plan Commission to approve a Proposed Extraterritorial 1 Outlot Certified Survey)

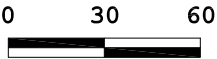
Sheet 1 of 4

CERTIFIED SURVEY MAP

Part of the Lot 5, T.O. Howes
Subdivision of Private Claim 38, E.S.F.R.
Town of Ledgeview, Brown County, Wisconsin

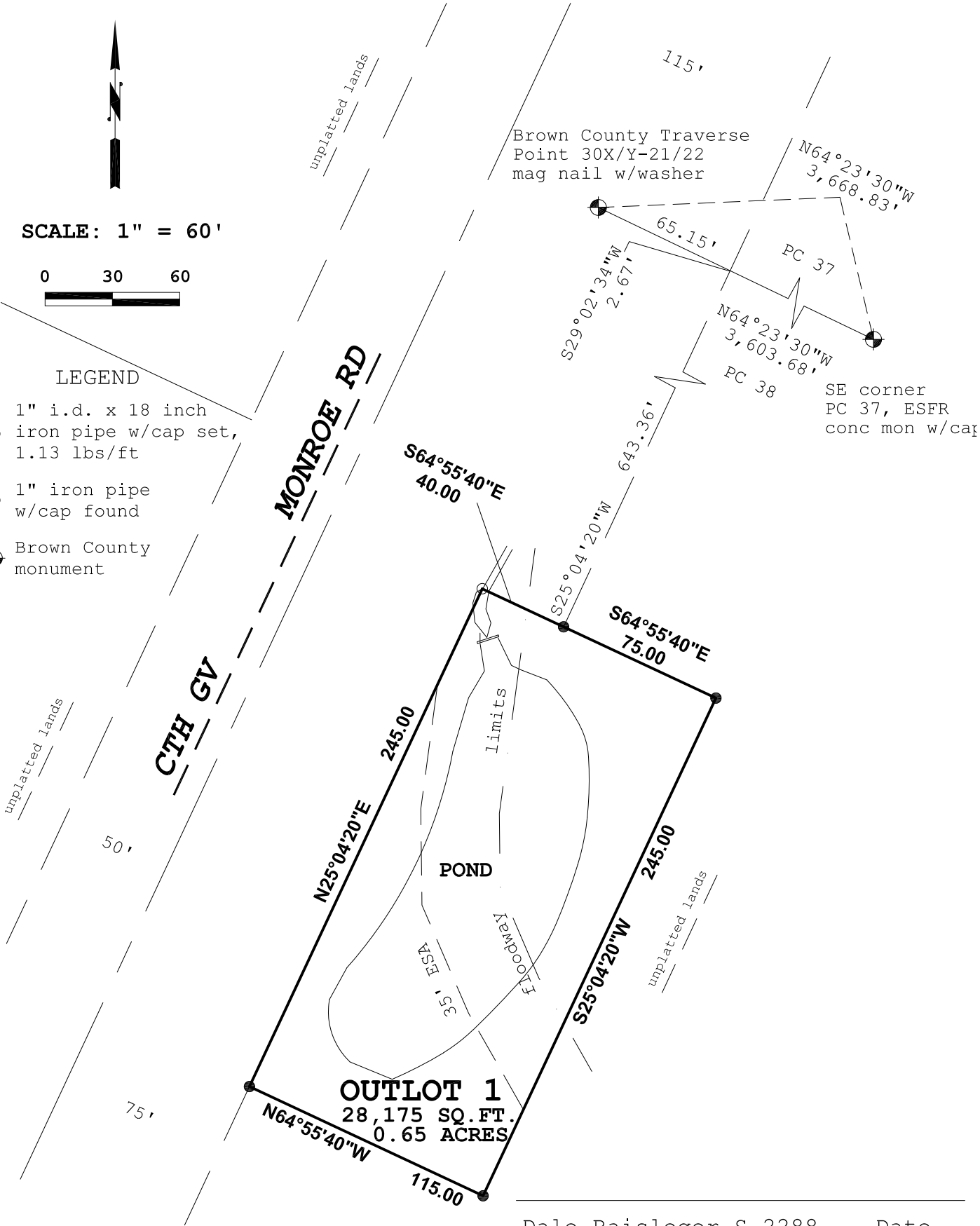


SCALE: 1" = 60'



LEGEND

- 1" i.d. x 18 inch
○ iron pipe w/cap set,
1.13 lbs/ft
- 1" iron pipe
w/cap found
- ⊙ Brown County
monument



Dale Raisleger S-2288 Date

Bearings referenced to the north line of PC 38, ESFR, recorded to bear N64°23'30"W.
Road right of way is delineated by the right of way plat for Brown County Public Works
Project GV-10.

Attachment: Preliminary CSM (9359 : Recommendation from Plan Commission to approve a Proposed Extraterritorial 1 Outlot Certified Survey)

CERTIFIED SURVEY MAP

Part of Lot 5, T.O. Howes Subdivision of Private Claim 38, E.S.F.R.,
Town of Ledgeview, Brown County, Wisconsin

BROWN COUNTY PLANNING COMMISSION APPROVAL

Approved by the Brown County Planning Commission this _____ day of _____, 2020

Dan Teaters
Senior Planner

TOWN OF LEDGEVIEW APPROVAL

Approved for the Town of Ledgeview, this _____ day of _____, 2020

Charlotte Nagel
Town Clerk

CITY OF DEPERE APPROVAL

Approved for the City of DePere Common Council on _____ day of _____, 2020

Carey E. Danen
City Clerk

date

TREASURER’S CERTIFICATE

As duly elected Brown County Treasurer, I hereby certify that the records in my office show no unredeemed tax sales and no unpaid taxes or special assessments affecting any of the lands included in this Certified Survey Map as of the date listed below.

Paul D. Zeller
Brown County Treasurer

date

SURVEYORS CERTIFICATE

I, Dale E. Raisleger, Registered Land Surveyor, do hereby certify that I have surveyed, divided and mapped the land described hereon: that I have made such survey and map by the direction of the owners listed hereon; that I have complied with the provisions of Chapter 236, Section 236.34 of the Wisconsin Statutes, the Town of Ledgeview, the City of DePere and the Brown County Planning Commission in surveying, dividing and mapping said land, and that the map herein is a true and correct representation of the survey.

Dale E. Raisleger S-2288

date

Attachment: Preliminary CSM (9359 : Recommendation from Plan Commission to approve a Proposed Extraterritorial 1 Outlot Certified Survey)

CERTIFIED SURVEY MAP

Part of Lot 5, T.O. Howes Subdivision of Private Claim 38, E.S.F.R.,
Town of Ledgeview, Brown County, Wisconsin

RESTRICTIVE COVENANTS

1. The land on all side and rear lot lines shall be graded by the property owner and maintained by the abutting property owners to provide for adequate drainage of surface water.
2. Outlot 1 contains an environmentally sensitive area (ESA) as defined in the Brown County Sewage Plan. The ESA includes floodway, all land within 35 feet of the floodway or 75 feet beyond the ordinary high water mark – whichever is greater. Development and land disturbing activities are restricted in the ESA unless amendments are approved by the Brown County Planning Commission and the Wisconsin Department of Natural Resources.
3. Use of Outlot 1 is to be a storm water detention pond and ownership and maintenance of the pond shall be transferred to the Town of Ledgeview upon the recording of this Certified Survey Map.

NOTES

1. The property owner, at the time of construction, shall implement the appropriate soil erosion control methods outlined in the Wisconsin Department of Natural Resources applicable WDNR Technical Standards to prevent soil erosion. However, if the Town, at any time of construction, has adopted a soil control ordinance, it shall govern over this requirement. This provision applies to any grading, construction or installation related activities.
2. A shoreland permit from the Brown County Zoning Administrator's office is required for Outlot 1 prior to construction, fill, excavation, or grading activity within 300 feet of a stream.
3. A Brown County Highway Department access permit must be obtained prior to any construction of a new street/road connection or driveway to a County Trunk Highway.
4. Floodway/Floodplain information derived from FEMA Firm Panel #55009C0267F.

WDNR NOTES

1. The parcel is not mapped as wetland and wetland indicator soils are not present. If wetlands are present, a project that may result in filling of wetlands (through land disturbing activities) will need to comply with wetland regulations. For more information on wetlands, please visit <http://dnr.wi.gov/topic/waterways/construction/wetlands.html>.
2. It appears that a public (navigable) waterway is within 500 feet of the property. Permits may be required for proposed projects in/around a public waterway. For more information on waterway activities, please visit the Department's homepage on wetland/waterway activities at <http://dnr.wi.gov/topic/waterways/>.
3. For planned land disturbances over 1 acre, please visit <http://dnr.wi.gov/topic/stormwater/> to learn if you need a storm water construction site permit.
4. For federal regulations and determinations, please contact the Army Corps of Engineers at 920-448-2824 to learn if a federal wetland approval is required for site development.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Recommendation from Finance/Personnel Committee to accept a donation from Home Instead Senior Care to the Fire Department in the amount of \$250.

At its meeting on March 10, 2020, the Finance/Personnel Committee voted unanimously to move this item forward for final acceptance and approval of the Common Council.

ATTACHMENTS:

- HOME INSTEAD SENIOR CARE DONATION (PDF)

Memo



To: Honorable Mayor Michael Walsh
Members of the Finance & Personnel Committee

From: Alan Matzke, Fire Chief *AM*

Date: February 26, 2020

Re: Consider Donation from Home Instead Senior Care

The Fire Department is requesting acceptance of a donation from Home Instead Senior Care, 901 Anderson Drive, Green Bay, Wisconsin, in the amount of \$250, in honor of our 2019 "Outstanding" Public Safety Members. The accepted donation would be placed in the Fire Department donation account.

Thank you for your consideration of this request. We respectfully ask for your support to move this item forward to the City's Common Council for final action and acceptance. If you have any questions, please do not hesitate to ask.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Recommendation from Finance/Personnel Committee to Accept Donation in the amount of \$250 from Roberta Longlais Memorial Fund to the Fire Department.

At its meeting on March 10, 2020, the Finance/Personnel Committee voted unanimously to forward this item to the Common Council for final acceptance and approval.

ATTACHMENTS:

- LONGLAIS MEMORIAL FUND DONATION (PDF)

Memo



To: Honorable Mayor Michael Walsh
Members of the Finance & Personnel Committee

From: Alan Matzke, Fire Chief *Alan*

Date: February 26, 2020

Re: Consider Donation from Roberta Longlais Memorial Fund

The Fire Department is requesting acceptance of a donation from the Roberta Longlais Memorial Fund in the amount of \$250. Her family graciously donated this money to De Pere Fire Rescue on behalf of their beloved niece and cousin, who was a lifelong De Pere resident. The accepted donation would be placed in the Fire Department donation account.

Thank you for your consideration of this request. We respectfully ask for your support to move this item forward to the City's Common Council for final action and acceptance. If you have any questions, please do not hesitate to ask.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: Fire Department

FROM: Lea Taylor

SUBJECT: Recommendation from Finance/Personnel Committee to Accept
Proposed Eagle Scout project for Fire Department Station #2.

At its meeting on March 10, 2020, the Finance/Personnel Committee voted unanimously to move this item forward to the Common Council for acceptance and approval.

ATTACHMENTS:

- PROPOSED EAGLE SCOUT PROJECT (PDF)

Memo



To: Honorable Mayor Michael Walsh
Members of the Finance & Personnel Committee

From: Alan Matzke, Fire Chief *AM*

Date: March 3, 2020

Re: Consider Proposed Eagle Scout Project for Fire Department Station #2

Conner Hogan, a Boy Scout from Troop 1043 in De Pere, approached the Fire Department for an Eagle Scout project. The proposed Eagle Scout project would take place at Fire Station #2, 1180 Grant Street, in the City of De Pere.

Mr. Hogan proposes to construct a storage aid and work station designed to facilitate the use, cleaning and storage of self-contained breathing apparatus (SCBA).

SCBA's are vital lifesaving tools to a firefighter and as such, they require constant cleaning, maintenance and verification of operational readiness. The proposed storage aid and work station will assist in making this process more convenient.

Mr. Hogan is proposing that De Pere Fire Rescue contribute up to \$200 to purchase materials in pursuit of this project. Mr. Hogan will be contributing \$350, along with all labor to construct and install this project, which would have an estimated retail value of \$1,000.

Mr. Hogan will be presenting his proposal and available to answer any questions the Council may have.

Thank you for your consideration of this request. We respectfully ask for your support to move this item forward to the City's Common Council for final action and acceptance. If you have any questions, please do not hesitate to ask.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Recommendation from the Board of Public Works to approve purchasing a Fleet Maintenance Truck

The Board of Public Works at the March 9, 2020 meeting approved the purchase of a Fleet Maintenance truck using funds saved by delaying the purchase of a welding exhaust fan and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

The City Council approved replacing the 2004 fleet maintenance truck as part of the 2020 budget (See attached capital worksheet).

Staff opened bids on replacing the fleet maintenance department truck. (See attached). The approved budget is \$45,000. The low bid is \$50,115. There is a shortfall of \$5,115. The funding of this truck is split four ways: 50% storm utility, 20% general fund, 15% water utility, and 15% sewer utility. The shortfall would cost each the following:

Storm Utility = \$2,557.50
 General Fund = \$1,023
 Water Utility = \$767.25
 Sewer Utility = \$767.25

In order to fund the shortfall the options are: 1) delay truck replacement until 2021; 2) fund the shortfall from undesignated reserves; 3) delay replacing the welding exhaust fan until 2021 in the amount of \$8,000. Staff believes we can delay this one year.

Staff recommendation at this time is to not replace the welding table exhaust fan for \$8,000.

ATTACHMENTS:

- Fleet Maintenance - Replacement Truck #67 (DOCX)
- Fleet Maintenance Truck Bid Summary (PDF)

CITY OF DE PERE SEVEN YEAR CAPITAL IMPROVEMENTS PLAN 2020 - 2026

CAPITAL PROJECTS WORKSHEET

PROPOSED BY: Public Works Department

DATE PREPARED: July 29, 2019

DESCRIPTION OF PROJECT:

Replace #67 - 2004 Pickup Truck with lift gate

NEW: **or** **REPLACEMENT: X**

PROJECTED COST: \$ 45,000

PROPOSED METHOD OF FINANCING:

GENERAL FUND

= \$9,000

CAPITAL IMPROVEMENTS FUND

GENERAL OBLIGATION DEBT

SPECIAL ASSESSMENT

GRANTS

OTHER

Storm Water Utility = \$22,500

Water Utility = \$ 6,750

Sewer Utility = \$ 6,750

ADDITIONAL ANNUAL OPERATING AND MAINTENANCE COSTS (Identify)

PROJECT JUSTIFICATION

The MSC fleet team reviewed the vehicle and equipment replacement ratings for all City vehicles and equipment. The replacement ratings are based on the American Public Works Association's guidelines for vehicle and equipment replacement. These guidelines rate vehicles and equipment based on condition, maintenance & repair costs, reliability, type of service, miles / hours, and age. Points are given for each criteria. Total point ranges rate the equipment as:

Under 18 points –	Excellent condition
18 to 22 points -	Good condition
23 to 27 points -	Qualifies for replacement
28 points and above -	Needs immediate consideration for replacement

The existing pickup truck is currently rated at 31 in 2019 qualifies for consideration for replacement. The truck is used all year round.

The MSC fleet team reviewed the required repairs that are currently needed for this truck which are:

Both left and right wheel well fenders rusted through.

Driver's side floor board rusted through

Quote to complete all the body work = \$6,749.88

Rebuild lift gate pump	= \$500
------------------------	---------

Total = \$7,249.88

The MSC fleet team recommends replacing the existing truck.

PROJECT RANKINGS 1

CITY COUNCIL

STAFF RECOMMENDATION

Goal No.

Attachment: Fleet Maintenance Truck Bid Summary (9364 : Recommendation from BOPW to consider Purchasing Fleet Maintenance Truck)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Recommendation from the Board of Public Works to Award Contract 20-01B East Sewer and Water Relay and Street Resurfacing to Jossart Brothers, Inc. in the amount of \$1,994,814.50.

The Board of Public Works at the March 9, 2020 meeting approved awarding Contract 20-01B East Sewer and Water Relay and Street Resurfacing to Jossart Brothers, Inc. in the amount of \$1,994,814.50 and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- 2020 0309 CI_BOPW_Award_20-01B(PDF)
- 2020 0220 Project 20-01B Bid Tab (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Walsh
Members of the Board of Public Works

From: Eric P. Rakers, P.E., City Engineer

Date: March 9, 2020

RE: **Consideration and possible action on award of Contract 20-01B East Sewer and Water Relay and Street Resurfacing***

The Engineering Department received bids for Project 20-01B East Sewer and Water Relay and Street Resurfacing on February 20, 2020. This project involves the relaying of water main at various locations around the City due to the deteriorated condition of the utility. Additionally, the streets will be milled and resurfaced.

The Bids received are as follows:

Contractor	Amount
Jossart Brothers, Inc.	\$1,994,814.50
Superior Sewer and Water, Inc.	\$2,052,897.00
Kruczek Construction, Inc.	\$2,097,645.00
Feaker & Sons Co., Inc.	\$2,144,445.50
Dorner, Inc.	\$2,156,798.00
Advance Construction, Inc.	\$2,176,807.50
De Groot, Inc.	\$2,201,617.33
PTS Contractors, Inc.	\$2,318,120.00

The allocated amount from the capital improvement budget is \$2,021,000.00. Funding will be \$425,000 from taxes, \$100,000 from bonding, \$255,000 from the sewage revenue fund, \$600,000 from the water utility fund, and \$641,000 from the storm water utility fund.

Staff's recommendation is to accept the bid from Jossart Brothers, Inc. in the amount of \$1,994,814.50.

Attachments:

2020 0220 Project 20-01B Bid Tab (PDF)



PROJECT 20-01B EAST SEWER & WATER RELAY & STREET RESURFACING
BID TAB

				BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3		BIDDER NO. 4		BIDDER NO. 5		BIDDER NO. 6		BIDDER NO. 7		BIDDER NO. 8	
				Jossart Brothers, Inc.		Superior Sewer and Water, Inc.		Kruczek Construction, Inc.		Feaker & Sons Co. Inc.		Dorner, Inc.		Advance Construction, Inc.		De Groot, Inc.		PTS Contractors, Inc.	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
SANITARY SEWER																			
SS-01	Remove and Relay 6" or 4" PVC Sanitary Lateral	LF	2,050	\$ 78.00	\$ 159,900.00	\$ 85.00	\$ 174,250.00	\$ 87.00	\$ 178,350.00	\$ 85.00	\$ 174,250.00	\$ 100.00	\$ 205,000.00	\$ 121.00	\$ 248,050.00	\$ 84.40	\$ 173,020.00	\$ 110.00	\$ 225,500.00
SS-02	Provide 4" PVC Sanitary Lateral	LF	35	\$ 77.00	\$ 2,695.00	\$ 85.00	\$ 2,975.00	\$ 97.00	\$ 3,395.00	\$ 85.00	\$ 2,975.00	\$ 95.00	\$ 3,325.00	\$ 117.50	\$ 4,112.50	\$ 80.80	\$ 2,828.00	\$ 104.00	\$ 3,640.00
SS-03	Provide 6" or 4" Saddle to Existing 18" Sanitary Sewer	EA	3	\$ 500.00	\$ 1,500.00	\$ 1,000.00	\$ 3,000.00	\$ 465.00	\$ 1,395.00	\$ 850.00	\$ 2,550.00	\$ 751.00	\$ 2,253.00	\$ 562.00	\$ 1,686.00	\$ 1,790.82	\$ 5,372.46	\$ 930.00	\$ 2,790.00
SS-04	Provide 6" or 4" Saddle to Existing 8" Sanitary Sewer	EA	60	\$ 250.00	\$ 15,000.00	\$ 300.00	\$ 18,000.00	\$ 450.00	\$ 27,000.00	\$ 500.00	\$ 30,000.00	\$ 631.00	\$ 37,860.00	\$ 462.00	\$ 27,720.00	\$ 1,894.84	\$ 113,690.40	\$ 640.00	\$ 38,400.00
SS-05	Remove and Replace 4' Diameter Sanitary Sewer Manhole	VF	12	\$ 330.00	\$ 3,960.00	\$ 326.00	\$ 3,912.00	\$ 360.00	\$ 4,320.00	\$ 500.00	\$ 6,000.00	\$ 527.00	\$ 6,324.00	\$ 425.00	\$ 5,100.00	\$ 498.57	\$ 5,982.84	\$ 510.00	\$ 6,120.00
SS-06	Provide 4' Diameter Sanitary Sewer Manhole (Morris Street & Adjacent Easement)	VF	20	\$ 435.00	\$ 8,700.00	\$ 330.00	\$ 6,600.00	\$ 335.00	\$ 6,700.00	\$ 600.00	\$ 12,000.00	\$ 1,138.00	\$ 22,760.00	\$ 487.00	\$ 9,740.00	\$ 463.61	\$ 9,272.20	\$ 400.00	\$ 8,000.00
SS-07	Remove and Relay 6" or 4" PVC Sanitary Lateral Riser	LF	10	\$ 100.00	\$ 1,000.00	\$ 200.00	\$ 2,000.00	\$ 135.00	\$ 1,350.00	\$ 95.00	\$ 950.00	\$ 149.00	\$ 1,490.00	\$ 151.00	\$ 1,510.00	\$ 151.50	\$ 1,515.00	\$ 105.00	\$ 1,050.00
STORM SEWER																			
ST-01	Remove and Relay 24" PVC, RCP (Class III) or PP Storm Sewer (Granular Backfill)	LF	1,420	\$ 110.00	\$ 156,200.00	\$ 114.00	\$ 161,880.00	\$ 95.00	\$ 134,900.00	\$ 91.00	\$ 129,220.00	\$ 90.00	\$ 127,800.00	\$ 94.00	\$ 133,480.00	\$ 90.64	\$ 128,708.80	\$ 114.00	\$ 161,880.00
ST-02	Remove and Relay 24" PVC, RCP (Class III) or PP Storm Sewer (Natural Backfill)	LF	300	\$ 80.00	\$ 24,000.00	\$ 160.00	\$ 48,000.00	\$ 79.00	\$ 23,700.00	\$ 90.00	\$ 27,000.00	\$ 100.00	\$ 30,000.00	\$ 75.60	\$ 22,680.00	\$ 87.00	\$ 26,100.00	\$ 95.00	\$ 28,500.00
ST-03	Remove and Relay 21" PVC, RCP (Class III) or PP Storm Sewer	LF	230	\$ 96.00	\$ 22,080.00	\$ 103.00	\$ 23,690.00	\$ 77.00	\$ 17,710.00	\$ 80.00	\$ 18,400.00	\$ 81.00	\$ 18,630.00	\$ 87.00	\$ 20,010.00	\$ 77.37	\$ 17,795.10	\$ 95.00	\$ 21,850.00
ST-04	Remove and Relay 15" PVC, RCP (Class III) or PP Storm Sewer	LF	450	\$ 70.00	\$ 31,500.00	\$ 86.00	\$ 38,700.00	\$ 73.00	\$ 32,850.00	\$ 75.00	\$ 33,750.00	\$ 73.00	\$ 32,850.00	\$ 76.00	\$ 34,200.00	\$ 65.49	\$ 29,470.50	\$ 81.00	\$ 36,450.00
ST-05	Remove and Relay 12" PVC or RCP (Class III) Storm Sewer	LF	50	\$ 100.00	\$ 5,000.00	\$ 75.00	\$ 3,750.00	\$ 76.00	\$ 3,800.00	\$ 68.00	\$ 3,400.00	\$ 74.00	\$ 3,700.00	\$ 76.00	\$ 3,800.00	\$ 59.00	\$ 2,950.00	\$ 78.00	\$ 3,900.00
ST-06	Provide 12" PVC or RCP (Class III) Storm Sewer	LF	280	\$ 66.00	\$ 18,480.00	\$ 73.00	\$ 20,440.00	\$ 77.00	\$ 21,560.00	\$ 64.00	\$ 17,920.00	\$ 71.00	\$ 19,880.00	\$ 76.00	\$ 21,280.00	\$ 55.67	\$ 15,587.60	\$ 75.00	\$ 21,000.00
ST-07	Provide 10" PVC Storm Sewer	LF	25	\$ 55.00	\$ 1,375.00	\$ 50.00	\$ 1,250.00	\$ 96.00	\$ 2,400.00	\$ 62.00	\$ 1,550.00	\$ 95.00	\$ 2,375.00	\$ 72.50	\$ 1,812.50	\$ 55.55	\$ 1,388.75	\$ 80.00	\$ 2,000.00
ST-08	Provide 8" PVC Storm Sewer	LF	1,720	\$ 50.00	\$ 86,000.00	\$ 62.00	\$ 106,640.00	\$ 60.00	\$ 103,200.00	\$ 57.00	\$ 98,040.00	\$ 49.00	\$ 84,280.00	\$ 50.00	\$ 86,000.00	\$ 55.27	\$ 95,064.40	\$ 58.00	\$ 99,760.00
ST-09	Remove and Relay 10" PVC Storm Sewer	LF	20	\$ 50.00	\$ 1,000.00	\$ 62.00	\$ 1,240.00	\$ 90.00	\$ 1,800.00	\$ 64.00	\$ 1,280.00	\$ 136.00	\$ 2,720.00	\$ 90.00	\$ 1,800.00	\$ 60.60	\$ 1,212.00	\$ 99.00	\$ 1,980.00
ST-10	Provide 6" PVC Storm Sewer Lateral	LF	2,300	\$ 48.00	\$ 110,400.00	\$ 50.00	\$ 115,000.00	\$ 50.00	\$ 115,000.00	\$ 52.00	\$ 119,600.00	\$ 50.00	\$ 115,000.00	\$ 50.00	\$ 115,000.00	\$ 42.71	\$ 98,233.00	\$ 57.00	\$ 131,100.00
ST-11	Remove and Relay 6" PVC Storm Sewer Lateral	LF	70	\$ 48.00	\$ 3,360.00	\$ 50.00	\$ 3,500.00	\$ 60.00	\$ 4,200.00	\$ 54.00	\$ 3,780.00	\$ 70.00	\$ 4,900.00	\$ 50.00	\$ 3,500.00	\$ 43.43	\$ 3,040.10	\$ 53.00	\$ 3,710.00
ST-12	Provide 30" x 10" Storm Branch or Inserta Tee	EA	1	\$ 500.00	\$ 500.00	\$ 320.00	\$ 320.00	\$ 470.00	\$ 470.00	\$ 500.00	\$ 500.00	\$ 743.00	\$ 743.00	\$ 562.00	\$ 562.00	\$ 1,072.62	\$ 1,072.62	\$ 600.00	\$ 600.00
ST-13	Provide 30" x 6" Storm Branch or Inserta Tee	EA	5	\$ 250.00	\$ 1,250.00	\$ 130.00	\$ 650.00	\$ 315.00	\$ 1,575.00	\$ 135.00	\$ 675.00	\$ 325.00	\$ 1,625.00	\$ 226.00	\$ 1,130.00	\$ 884.76	\$ 4,423.80	\$ 415.00	\$ 2,075.00
ST-14	Provide 24" x 6" Storm Branch or Inserta Tee	EA	15	\$ 200.00	\$ 3,000.00	\$ 130.00	\$ 1,950.00	\$ 315.00	\$ 4,725.00	\$ 135.00	\$ 2,025.00	\$ 325.00	\$ 4,875.00	\$ 226.00	\$ 3,390.00	\$ 278.76	\$ 4,181.40	\$ 185.00	\$ 2,775.00
ST-15	Provide 21" x 6" Storm Branch or Inserta Tee	EA	3	\$ 200.00	\$ 600.00	\$ 130.00	\$ 390.00	\$ 315.00	\$ 945.00	\$ 135.00	\$ 405.00	\$ 325.00	\$ 975.00	\$ 226.00	\$ 678.00	\$ 278.76	\$ 836.28	\$ 185.00	\$ 555.00
ST-16	Provide 15" x 6" Storm Branch or Inserta Tee	EA	5	\$ 200.00	\$ 1,000.00	\$ 400.00	\$ 2,000.00	\$ 230.00	\$ 1,150.00	\$ 135.00	\$ 675.00	\$ 253.00	\$ 1,265.00	\$ 226.00	\$ 1,130.00	\$ 278.76	\$ 1,393.80	\$ 156.00	\$ 780.00
ST-17	Provide 8" x 6" Storm Branch or Inserta Tee	EA	40	\$ 100.00	\$ 4,000.00	\$ 80.00	\$ 3,200.00	\$ 175.00	\$ 7,000.00	\$ 75.00	\$ 3,000.00	\$ 173.00	\$ 6,920.00	\$ 62.00	\$ 2,480.00	\$ 204.02	\$ 8,160.80	\$ 80.00	\$ 3,200.00
ST-18	Remove and Replace 6' Diameter Storm Manhole	VF	7	\$ 625.00	\$ 4,375.00	\$ 1,000.00	\$ 7,000.00	\$ 540.00	\$ 3,780.00	\$ 625.00	\$ 4,375.00	\$ 737.00	\$ 5,159.00	\$ 847.00	\$ 5,929.00	\$ 667.27	\$ 4,670.89	\$ 670.00	\$ 4,690.00
ST-19	Remove and Replace 5' Diameter Storm Manhole	VF	10	\$ 425.00	\$ 4,250.00	\$ 466.00	\$ 4,660.00	\$ 380.00	\$ 3,800.00	\$ 500.00	\$ 5,000.00	\$ 468.00	\$ 4,680.00	\$ 611.00	\$ 6,110.00	\$ 492.10	\$ 4,921.00	\$ 525.00	\$ 5,250.00
ST-20	Remove and Replace 4' Diameter Storm Manhole	VF	60	\$ 415.00	\$ 24,900.00	\$ 400.00	\$ 24,000.00	\$ 380.00	\$ 22,800.00	\$ 425.00	\$ 25,500.00	\$ 378.00	\$ 22,680.00	\$ 521.00	\$ 31,260.00	\$ 550.37	\$ 33,022.20	\$ 390.00	\$ 23,400.00
ST-21	Provide 4' Diameter Storm Manhole	VF	40	\$ 415.00	\$ 16,600.00	\$ 400.00	\$ 16,000.00	\$ 445.00	\$ 17,800.00	\$ 415.00	\$ 16,600.00	\$ 473.00	\$ 18,920.00	\$ 446.00	\$ 17,840.00	\$ 521.65	\$ 20,866.00	\$ 405.00	\$ 16,200.00
ST-22	Remove and Replace Type B Inlet	EA	12	\$ 2,200.00	\$ 26,400.00	\$ 1,725.00	\$ 20,700.00	\$ 1,990.00	\$ 23,880.00	\$ 2,500.00	\$ 30,000.00	\$ 1,970.00	\$ 23,640.00	\$ 2,339.00	\$ 28,068.00	\$ 1,902.67	\$ 22,832.04	\$ 1,600.00	\$ 19,200.00
ST-23	Provide Type B Inlet	EA	5	\$ 2,200.00	\$ 11,000.00	\$ 1,725.00	\$ 8,625.00	\$ 1,990.00	\$ 9,950.00	\$ 2,250.00	\$ 11,250.00	\$ 1,860.00	\$ 9,300.00	\$ 2,039.00	\$ 10,195.00	\$ 1,905.97	\$ 9,529.85	\$ 1,800.00	\$ 9,000.00
ST-24	Core Drill Existing Structure	EA	4	\$ 1,500.00	\$ 6,000.00	\$ 1,000.00	\$ 4,000.00	\$ 425.00	\$ 1,700.00	\$ 1,150.00	\$ 4,600.00	\$ 240.00	\$ 960.00	\$ 500.00	\$ 2,000.00	\$ 757.50	\$ 3,030.00	\$ 580.00	\$ 2,320.00
ST-25	Pour Bench into Existing Storm Manhole	EA	1	\$ 500.00	\$ 500.00	\$ 400.00	\$ 400.00	\$ 270.00	\$ 270.00	\$ 850.00	\$ 850.00	\$ 375.00	\$ 375.00	\$ 500.00	\$ 500.00	\$			



PROJECT 20-01B EAST SEWER & WATER RELAY & STREET RESURFACING
BID TAB

				BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3		BIDDER NO. 4		BIDDER NO. 5		BIDDER NO. 6		BIDDER NO. 7		BIDDER NO. 8	
				Jossart Brothers, Inc.		Superior Sewer and Water, Inc.		Kruczek Construction, Inc.		Feaker & Sons Co. Inc.		Dorner, Inc.		Advance Construction, Inc.		De Groot, Inc.		PTS Contractors, Inc.	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
STREET AND DRAINAGE																			
SD-01	Mill Asphaltic Concrete Pavement	SY	15,350	\$ 2.95	\$ 45,282.50	\$ 3.10	\$ 47,585.00	\$ 3.00	\$ 46,050.00	\$ 2.95	\$ 45,282.50	\$ 3.00	\$ 46,050.00	\$ 2.80	\$ 42,980.00	\$ 2.97	\$ 45,589.50	\$ 3.90	\$ 59,865.00
SD-02	Provide Asphaltic Concrete Pavement Type 4 LT 58-28 S, 2" Overlay or Upper Layer	TON	900	\$ 67.75	\$ 60,975.00	\$ 66.00	\$ 59,400.00	\$ 64.00	\$ 57,600.00	\$ 67.75	\$ 60,975.00	\$ 68.00	\$ 61,200.00	\$ 64.50	\$ 58,050.00	\$ 68.41	\$ 61,569.00	\$ 70.00	\$ 63,000.00
SD-03	Provide Asphaltic Concrete Pavement Type 3 LT 58-28 S, 2 1/4" Lower Layer	TON	1,450	\$ 69.30	\$ 100,485.00	\$ 67.00	\$ 97,150.00	\$ 67.00	\$ 97,150.00	\$ 69.30	\$ 100,485.00	\$ 70.00	\$ 101,500.00	\$ 66.00	\$ 95,700.00	\$ 69.99	\$ 101,485.50	\$ 94.00	\$ 136,300.00
SD-04	Provide Full-Depth Asphaltic Concrete Pavement Patch (4")	SY	60	\$ 65.00	\$ 3,900.00	\$ 63.00	\$ 3,780.00	\$ 61.00	\$ 3,660.00	\$ 64.00	\$ 3,840.00	\$ 64.00	\$ 3,840.00	\$ 66.00	\$ 3,960.00	\$ 64.69	\$ 3,881.40	\$ 75.00	\$ 4,500.00
SD-05	Remove and Replace Doweled 8" Concrete Pavement with Integral Curb and Gutter	SY	500	\$ 100.00	\$ 50,000.00	\$ 88.00	\$ 44,000.00	\$ 95.00	\$ 47,500.00	\$ 87.00	\$ 43,500.00	\$ 91.00	\$ 45,500.00	\$ 90.00	\$ 45,000.00	\$ 90.14	\$ 45,070.00	\$ 93.00	\$ 46,500.00
SD-06	Remove and Replace 24" Concrete Curb and Gutter	LF	2,000	\$ 48.00	\$ 96,000.00	\$ 50.00	\$ 100,000.00	\$ 42.00	\$ 84,000.00	\$ 52.25	\$ 104,500.00	\$ 53.00	\$ 106,000.00	\$ 43.50	\$ 87,000.00	\$ 49.49	\$ 98,980.00	\$ 44.00	\$ 88,000.00
SD-07	Remove and Replace 24" Concrete Curb and Gutter (Integral)	LF	200	\$ 45.00	\$ 9,000.00	\$ 86.00	\$ 17,200.00	\$ 37.00	\$ 7,400.00	\$ 57.50	\$ 11,500.00	\$ 58.00	\$ 11,600.00	\$ 38.50	\$ 7,700.00	\$ 44.19	\$ 8,838.00	\$ 39.00	\$ 7,800.00
SD-08	Remove and Replace 6" Concrete Sidewalk, Ramp and Driveway	SY	350	\$ 80.00	\$ 28,000.00	\$ 85.00	\$ 29,750.00	\$ 73.00	\$ 25,550.00	\$ 77.00	\$ 26,950.00	\$ 85.00	\$ 29,750.00	\$ 77.00	\$ 26,950.00	\$ 90.50	\$ 31,675.00	\$ 77.00	\$ 26,950.00
SD-09	Remove and Replace 4" Concrete Sidewalk	SY	950	\$ 75.00	\$ 71,250.00	\$ 70.00	\$ 66,500.00	\$ 70.00	\$ 66,500.00	\$ 70.00	\$ 66,500.00	\$ 78.00	\$ 74,100.00	\$ 72.50	\$ 68,875.00	\$ 85.73	\$ 81,443.50	\$ 72.00	\$ 68,400.00
SD-10	Provide #4 Reinforcement Bars for Curb and Sidewalk	LF	6,200	\$ 1.60	\$ 9,920.00	\$ 1.60	\$ 9,920.00	\$ 1.50	\$ 9,300.00	\$ 1.60	\$ 9,920.00	\$ 2.00	\$ 12,400.00	\$ 1.50	\$ 9,300.00	\$ 1.60	\$ 9,920.00	\$ 1.50	\$ 9,300.00
SD-11	Drilled Tie Bars (Existing Sidewalk, Driveway, and Curb and Gutter)	EA	1,000	\$ 8.50	\$ 8,500.00	\$ 6.00	\$ 6,000.00	\$ 8.00	\$ 8,000.00	\$ 4.20	\$ 4,200.00	\$ 4.00	\$ 4,000.00	\$ 8.00	\$ 8,000.00	\$ 8.48	\$ 8,480.00	\$ 8.30	\$ 8,300.00
SD-12	Drilled Tie Bars (Pavement)	EA	50	\$ 10.50	\$ 525.00	\$ 11.00	\$ 550.00	\$ 10.00	\$ 500.00	\$ 10.50	\$ 525.00	\$ 11.00	\$ 550.00	\$ 10.00	\$ 500.00	\$ 10.61	\$ 530.50	\$ 10.30	\$ 515.00
SD-13	Drilled Dowel Bars	EA	200	\$ 14.00	\$ 2,800.00	\$ 18.00	\$ 3,600.00	\$ 13.00	\$ 2,600.00	\$ 16.80	\$ 3,360.00	\$ 17.00	\$ 3,400.00	\$ 13.00	\$ 2,600.00	\$ 13.79	\$ 2,758.00	\$ 13.40	\$ 2,680.00
SD-14	Provide Detectable Warning Field (Natural)	EA	2	\$ 325.00	\$ 650.00	\$ 300.00	\$ 600.00	\$ 300.00	\$ 600.00	\$ 265.00	\$ 530.00	\$ 264.00	\$ 528.00	\$ 300.00	\$ 600.00	\$ 318.15	\$ 636.30	\$ 308.00	\$ 616.00
SD-15	Provide 24" Epoxy Pavement Marking	LF	220	\$ 16.55	\$ 3,641.00	\$ 18.00	\$ 3,960.00	\$ 16.00	\$ 3,520.00	\$ 16.55	\$ 3,641.00	\$ 17.00	\$ 3,740.00	\$ 15.75	\$ 3,465.00	\$ 16.71	\$ 3,676.20	\$ 16.00	\$ 3,520.00
SD-16	Provide 12" Epoxy Pavement Marking	LF	60	\$ 8.15	\$ 489.00	\$ 9.00	\$ 540.00	\$ 8.50	\$ 510.00	\$ 8.15	\$ 489.00	\$ 8.00	\$ 480.00	\$ 7.75	\$ 465.00	\$ 8.22	\$ 493.20	\$ 8.00	\$ 480.00
SD-17	Provide 6" Epoxy Pavement Marking	LF	510	\$ 5.20	\$ 2,652.00	\$ 6.00	\$ 3,060.00	\$ 5.00	\$ 2,550.00	\$ 5.20	\$ 2,652.00	\$ 5.00	\$ 2,550.00	\$ 4.95	\$ 2,524.50	\$ 5.25	\$ 2,677.50	\$ 5.00	\$ 2,550.00
SPECIAL CONSTRUCTION																			
SC-01	Pipe Foundation Stabilization	CY	100	\$ 15.00	\$ 1,500.00	\$ 1.00	\$ 100.00	\$ 10.00	\$ 1,000.00	\$ 0.01	\$ 1.00	\$ 19.00	\$ 1,900.00	\$ 28.30	\$ 2,830.00	\$ 20.20	\$ 2,020.00	\$ 18.00	\$ 1,800.00
SC-02	Provide Polystyrene Insulation Board (4' wide)	LF	70	\$ 8.00	\$ 560.00	\$ 10.00	\$ 700.00	\$ 10.00	\$ 700.00	\$ 12.00	\$ 840.00	\$ 5.00	\$ 350.00	\$ 5.00	\$ 350.00	\$ 7.07	\$ 494.90	\$ 4.70	\$ 329.00
SC-03	Clearing and Grubbing (Easement Merrill Street to Quinnette Lane)	LS	1	\$ 3,200.00	\$ 3,200.00	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 6,150.00	\$ 6,150.00	\$ 3,167.00	\$ 3,167.00	\$ 3,000.00	\$ 3,000.00	\$ 9,247.56	\$ 9,247.56	\$ 9,000.00	\$ 9,000.00
SC-04	Tree and Stump Removal	ID	150	\$ 52.50	\$ 7,875.00	\$ 50.00	\$ 7,500.00	\$ 50.00	\$ 7,500.00	\$ 53.00	\$ 7,950.00	\$ 53.00	\$ 7,950.00	\$ 50.00	\$ 7,500.00	\$ 96.88	\$ 14,532.00	\$ 94.00	\$ 14,100.00
SC-05	Inlet Protection Type D	EA	50	\$ 100.00	\$ 5,000.00	\$ 125.00	\$ 6,250.00	\$ 115.00	\$ 5,750.00	\$ 125.00	\$ 6,250.00	\$ 120.00	\$ 6,000.00	\$ 125.00	\$ 6,250.00	\$ 151.50	\$ 7,575.00	\$ 128.00	\$ 6,400.00
SC-06	Adjust Inlet	EA	4	\$ 500.00	\$ 2,000.00	\$ 500.00	\$ 2,000.00	\$ 620.00	\$ 2,480.00	\$ 630.00	\$ 2,520.00	\$ 658.00	\$ 2,632.00	\$ 600.00	\$ 2,400.00	\$ 757.50	\$ 3,030.00	\$ 520.00	\$ 2,080.00
SC-07	Adjust Manhole	EA	4	\$ 400.00	\$ 1,600.00	\$ 500.00	\$ 2,000.00	\$ 620.00	\$ 2,480.00	\$ 1,225.00	\$ 4,900.00	\$ 716.00	\$ 2,864.00	\$ 500.00	\$ 2,000.00	\$ 934.25	\$ 3,737.00	\$ 520.00	\$ 2,080.00
SC-08	Adjust Manhole Plus 1 Foot	EA	3	\$ 1,200.00	\$ 3,600.00	\$ 800.00	\$ 2,400.00	\$ 775.00	\$ 2,325.00	\$ 1,425.00	\$ 4,275.00	\$ 1,028.00	\$ 3,084.00	\$ 1,500.00	\$ 4,500.00	\$ 1,111.00	\$ 3,333.00	\$ 750.00	\$ 2,250.00
SC-09	Reconstruct Manhole	VF	20	\$ 300.00	\$ 6,000.00	\$ 350.00	\$ 7,000.00	\$ 415.00	\$ 8,300.00	\$ 600.00	\$ 12,000.00	\$ 1,021.00	\$ 20,420.00	\$ 932.00	\$ 18,640.00	\$ 570.25	\$ 11,405.00	\$ 350.00	\$ 7,000.00
SC-10	Provide Traffic Control (Merrill Street)	LS	1	\$ 3,800.00	\$ 3,800.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 5,780.00	\$ 5,780.00	\$ 3,801.00	\$ 3,801.00	\$ 16,700.00	\$ 16,700.00	\$ 3,817.80	\$ 3,817.80	\$ 5,300.00	\$ 5,300.00
SC-11	Provide Traffic Control (Ridgeway Boulevard)	LS	1	\$ 4,000.00	\$ 4,000.00	\$ 9,000.00	\$ 9,000.00	\$ 15,000.00	\$ 15,000.00	\$ 6,100.00	\$ 6,100.00	\$ 4,117.00	\$ 4,117.00	\$ 14,000.00	\$ 14,000.00	\$ 7,423.50	\$ 7,423.50	\$ 5,600.00	\$ 5,600.00
SC-12	Remove and Reinstall Fence (Easement Merrill Street to Quinnette Lane)	LS	1	\$ 6,500.00	\$ 6,500.00	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00	\$ 11,000.00	\$ 11,000.00	\$ 4,806.00	\$ 4,806.00	\$ 5,000.00	\$ 5,000.00	\$ 505.00	\$ 505.00	\$ 5,800.00	\$ 5,800.00
	TOTALS				\$ 1,994,814.50		\$ 2,052,897.00		\$ 2,097,645.00		\$ 2,144,445.50		\$ 2,156,798.00		\$ 2,176,807.50		\$ 2,201,617.33		\$ 2,318,120.00



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Recommendation from the Board of Public Works to Award Contract 20-02 Street Reconstruction and Utility Relay to Jossart Brothers, Inc. in the amount of \$1,817,674.00.

The Board of Public Works at the March 9, 2020 meeting approved awarding Contract 20-02 Street Reconstruction and Utility Relay to Jossart Brothers, Inc. in the amount of \$1,817,674.00 and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- 2020 0309 CI_BOPW_Award_20-02 (PDF)
- 2020 0227 Project 20-02 Bid Tab (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Walsh
Members of the Board of Public Works

From: Eric P. Rakers, P.E., City Engineer

Date: March 9, 2020

RE: **Consideration and possible action on award of Contract 20-02 Street Reconstruction and Utility Relay***

The Engineering Department received bids for Project 20-02 Street Reconstruction and Utility Relay on February 27, 2020. This project involves the street construction/reconstruction and utility relay at various locations around the City due to the deteriorated condition of the utility including the following locations:

- James Street Streetscape Project
- Front Street Parking Lot
- College Avenue Reconstruction
- Alley Reconstruction
- Huron and Superior Street Improvements
- Wisconsin Street Utility Vacation

The project included a base bid along with an alternate bid for the water wall construction on James Street.

The Bids received are as follows:

Contractor	Base Bid Amount	Alternate Bid	Total Bid
Jossart Brothers, Inc.	\$1,654,924.00	\$162,750.00	\$1,817,674.00
De Groot, Inc.	\$1,704,012.07	\$224,637.50	\$1,928,649.57
Dorner, Inc.	\$1,826,679.82	\$129,281.00	\$1,955,960.82
Advance Construction, Inc.	\$1,944,988.00	\$56,775.00	\$2,001,763.00

The allocated amount from the capital improvement budget is \$1,879,000. Funding will be \$1,108,000 from general obligation debt, \$278,000 from the sewage revenue fund, \$165,000 from the water utility fund, and \$135,000 from TID 7. Additional funding will come from new developments as follows:

- Notre Dame School (Huron and Superior): \$106,500
- Mulva Site (Wisconsin Street Vacation): \$86,500

Staff's recommendation is to accept the bid from Jossart Brothers, Inc. in the amount of \$1,817,674.00.

Attachments:

2020 0227 Project 20-02 Bid Tab (PDF)



PROJECT 20-02 STREET RECONSTRUCTION AND UTILITY RELAY
BID TAB

				BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3		BIDDER NO. 4	
				Jossart Brothers, Inc.		De Groot, Inc.		Dorner, Inc.		Advance Construction	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
SANITARY SEWER											
SS-01	Provide 12" PVC Sanitary Sewer	LF	285	\$ 155.00	\$ 44,175.00	\$ 93.38	\$ 26,613.30	\$ 153.00	\$ 43,605.00	\$ 225.00	\$ 64,125.00
SS-02	Remove 12" x 9" and Relay 10" Sanitary Sewer	LF	255	\$ 135.00	\$ 34,425.00	\$ 108.60	\$ 27,693.00	\$ 163.00	\$ 41,565.00	\$ 222.00	\$ 56,610.00
SS-03	Provide 8" PVC Sanitary Sewer	LF	220	\$ 107.00	\$ 23,540.00	\$ 75.15	\$ 16,533.00	\$ 129.00	\$ 28,380.00	\$ 215.00	\$ 47,300.00
SS-04	Remove and Relay 8" PVC Sanitary Sewer	LF	225	\$ 108.00	\$ 24,300.00	\$ 93.95	\$ 21,138.75	\$ 145.00	\$ 32,625.00	\$ 215.00	\$ 48,375.00
SS-05	Remove and Relay 8" PVC Sanitary Sewer (Alley)	LF	300	\$ 107.00	\$ 32,100.00	\$ 110.08	\$ 33,024.00	\$ 140.00	\$ 42,000.00	\$ 130.00	\$ 39,000.00
SS-06	Remove and Relay 6" or 4" PVC Sanitary Lateral	LF	560	\$ 97.00	\$ 54,320.00	\$ 80.47	\$ 45,063.20	\$ 114.00	\$ 63,840.00	\$ 207.00	\$ 115,920.00
SS-07	Provide 6" PVC Sanitary Sewer Lateral	LF	70	\$ 97.00	\$ 6,790.00	\$ 78.08	\$ 5,465.60	\$ 112.00	\$ 7,840.00	\$ 203.00	\$ 14,210.00
SS-08	Provide 4" PVC Sanitary Sewer Lateral	LF	40	\$ 95.00	\$ 3,800.00	\$ 76.43	\$ 3,057.20	\$ 109.00	\$ 4,360.00	\$ 202.00	\$ 8,080.00
SS-09	Provide 12" x 6" Sanitary Wye	EA	1	\$ 230.00	\$ 230.00	\$ 549.44	\$ 549.44	\$ 363.00	\$ 363.00	\$ 200.00	\$ 200.00
SS-10	Provide 12" x 4" Sanitary Wye	EA	1	\$ 200.00	\$ 200.00	\$ 1,531.57	\$ 1,531.57	\$ 337.00	\$ 337.00	\$ 180.00	\$ 180.00
SS-11	Provide 10" x 6" Sanitary Wye	EA	6	\$ 150.00	\$ 900.00	\$ 476.72	\$ 2,860.32	\$ 256.00	\$ 1,536.00	\$ 130.00	\$ 780.00
SS-12	Provide 8" x 6" Sanitary Wye	EA	12	\$ 50.00	\$ 600.00	\$ 395.92	\$ 4,751.04	\$ 141.00	\$ 1,692.00	\$ 50.00	\$ 600.00
SS-13	Provide 4' Diameter Sanitary Sewer Manhole	VF	24	\$ 545.00	\$ 13,080.00	\$ 558.09	\$ 13,394.16	\$ 556.00	\$ 13,344.00	\$ 400.00	\$ 9,600.00
SS-14	Remove and Replace 4' Diameter Sanitary Sewer Manhole	VF	11	\$ 600.00	\$ 6,600.00	\$ 501.36	\$ 5,514.96	\$ 472.00	\$ 5,192.00	\$ 400.00	\$ 4,400.00
SS-15	Remove and Replace 4' Diameter Sanitary Sewer Manhole (Alley)	VF	6	\$ 800.00	\$ 4,800.00	\$ 1,074.94	\$ 6,449.64	\$ 929.00	\$ 5,574.00	\$ 450.00	\$ 2,700.00
SS-16	Provide 4' Diameter Sanitary Sewer Manhole (Wisconsin)	VF	12	\$ 675.00	\$ 8,100.00	\$ 751.85	\$ 9,022.20	\$ 700.00	\$ 8,400.00	\$ 400.00	\$ 4,800.00
SS-17	Reconnect to Existing Sanitary Sewer Pipe	EA	3	\$ 1,000.00	\$ 3,000.00	\$ 2,624.31	\$ 7,872.93	\$ 1,829.00	\$ 5,487.00	\$ 1,100.00	\$ 3,300.00
SS-18	Connect to Existing Manhole (James Street)	EA	2	\$ 1,500.00	\$ 3,000.00	\$ 4,040.00	\$ 8,080.00	\$ 1,715.00	\$ 3,430.00	\$ 1,100.00	\$ 2,200.00
SS-19	Abandon/Remove Sanitary Sewer and Appurtenances (College Avenue)	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 12,120.00	\$ 12,120.00	\$ 11,550.00	\$ 11,550.00	\$ 22,000.00	\$ 22,000.00
STORM SEWER											
ST-01	Remove 29" x 45" and Relay 24" x 38" RCP Class V Storm Sewer	LF	155	\$ 145.00	\$ 22,475.00	\$ 160.76	\$ 24,917.80	\$ 161.00	\$ 24,955.00	\$ 200.00	\$ 31,000.00
ST-02	Remove 24" and Relay 30" RCP Class IV Storm Sewer	LF	235	\$ 120.00	\$ 28,200.00	\$ 142.40	\$ 33,464.00	\$ 180.00	\$ 42,300.00	\$ 180.00	\$ 42,300.00
ST-03	Provide 18" PVC, RCP Class III, or PP Storm Sewer	LF	40	\$ 120.00	\$ 4,800.00	\$ 73.27	\$ 2,930.80	\$ 104.00	\$ 4,160.00	\$ 170.00	\$ 6,800.00
ST-04	Provide 12" PVC or RCP Class III Storm Sewer	LF	120	\$ 110.00	\$ 13,200.00	\$ 128.57	\$ 15,428.40	\$ 127.00	\$ 15,240.00	\$ 150.00	\$ 18,000.00
ST-05	Provide 8" PVC Storm Sewer	LF	50	\$ 135.00	\$ 6,750.00	\$ 143.48	\$ 7,174.00	\$ 134.00	\$ 6,700.00	\$ 140.00	\$ 7,000.00
ST-06	Provide 8" PVC Storm Sewer Lateral	LF	30	\$ 105.00	\$ 3,150.00	\$ 87.40	\$ 2,622.00	\$ 102.00	\$ 3,060.00	\$ 140.00	\$ 4,200.00
ST-07	Provide 6" PVC Storm Sewer Lateral	LF	90	\$ 85.00	\$ 7,650.00	\$ 84.56	\$ 7,610.40	\$ 99.00	\$ 8,910.00	\$ 137.00	\$ 12,330.00
ST-08	Provide 29" x 45" x 6" Tee or 6" Inserta Tee	EA	1	\$ 200.00	\$ 200.00	\$ 2,046.26	\$ 2,046.26	\$ 431.00	\$ 431.00	\$ 1,025.00	\$ 1,025.00
ST-09	Provide 24" x 38" x 6" Tee or 6" Inserta Tee	EA	2	\$ 200.00	\$ 400.00	\$ 985.76	\$ 1,971.52	\$ 431.00	\$ 862.00	\$ 1,025.00	\$ 2,050.00
ST-10	Remove and Replace 5' x 5' Box Storm Manhole	VF	3	\$ 2,270.00	\$ 6,810.00	\$ 1,537.32	\$ 4,611.96	\$ 2,058.00	\$ 6,174.00	\$ 3,900.00	\$ 11,700.00
ST-11	Provide 6' Diameter Storm Manhole	VF	4.5	\$ 1,050.00	\$ 4,725.00	\$ 1,144.42	\$ 5,149.89	\$ 1,500.00	\$ 6,750.00	\$ 988.00	\$ 4,446.00
ST-12	Provide 5' Diameter Storm Manhole	VF	21	\$ 650.00	\$ 13,650.00	\$ 749.94	\$ 15,748.74	\$ 757.00	\$ 15,897.00	\$ 737.00	\$ 15,477.00
ST-13	Provide 4' Diameter Storm Manhole	VF	5	\$ 600.00	\$ 3,000.00	\$ 746.66	\$ 3,733.30	\$ 718.00	\$ 3,590.00	\$ 637.00	\$ 3,185.00
ST-14	Remove and Replace Type B Inlet	EA	1	\$ 2,400.00	\$ 2,400.00	\$ 2,035.53	\$ 2,035.53	\$ 2,855.00	\$ 2,855.00	\$ 2,768.00	\$ 2,768.00
ST-15	Provide Type B Inlet	EA	2	\$ 2,200.00	\$ 4,400.00	\$ 2,035.52	\$ 4,071.04	\$ 2,327.00	\$ 4,654.00	\$ 2,700.00	\$ 5,400.00
ST-16	Provide Type A Inlet	EA	1	\$ 2,100.00	\$ 2,100.00	\$ 2,148.36	\$ 2,148.36	\$ 1,921.00	\$ 1,921.00	\$ 2,500.00	\$ 2,500.00
ST-17	Remove Type B Inlet (Superior Street)	EA	1	\$ 300.00	\$ 300.00	\$ 505.00	\$ 505.00	\$ 1,125.00	\$ 1,125.00	\$ 850.00	\$ 850.00
ST-18	Concrete Collar	EA	2	\$ 1,500.00	\$ 3,000.00	\$ 1,767.50	\$ 3,535.00	\$ 1,715.00	\$ 3,430.00	\$ 750.00	\$ 1,500.00
ST-19	Core Drill Storm Manhole (8" Opening)	EA	2	\$ 1,000.00	\$ 2,000.00	\$ 1,212.00	\$ 2,424.00	\$ 572.00	\$ 1,144.00	\$ 400.00	\$ 800.00
ST-20	Core Drill Storm Manhole (6" Opening)	EA	1	\$ 750.00	\$ 750.00	\$ 1,161.50	\$ 1,161.50	\$ 572.00	\$ 572.00	\$ 375.00	\$ 375.00
ST-21	Reconnect to Existing Storm Sewer Structure (College Ave)	EA	1	\$ 1,500.00	\$ 1,500.00	\$ 1,515.00	\$ 1,515.00	\$ 1,715.00	\$ 1,715.00	\$ 575.00	\$ 575.00
ST-22	Reconnect to Existing Storm Sewer Pipe w/ Bends (College Ave)	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 2,525.00	\$ 2,525.00	\$ 2,268.00	\$ 2,268.00	\$ 1,000.00	\$ 1,000.00
WATER MAIN											
W-01	Provide 8" PVC Water Main	LF	755	\$ 125.00	\$ 94,375.00	\$ 99.87	\$ 75,401.85	\$ 205.00	\$ 154,775.00	\$ 160.00	\$ 120,800.00
W-02	Provide 8" PVC Water Main (Directional Drill)	LF	310	\$ 115.00	\$ 35,650.00	\$ 81.09	\$ 25,137.90	\$ 62.00	\$ 19,220.00	\$ 160.00	\$ 49,600.00
W-03	Provide 6" PVC Water Main and Hydrant Lead	LF	135	\$ 120.00	\$ 16,200.00	\$ 78.22	\$ 10,559.70	\$ 138.00	\$ 18,630.00	\$ 160.00	\$ 21,600.00
W-04	Provide 2" HDPE Water Service	LF	110	\$ 100.00	\$ 11,000.00	\$ 71.81	\$ 7,899.10	\$ 119.00	\$ 13,090.00	\$ 150.00	\$ 16,500.00
W-05	Provide 1" HDPE Water Service	LF	235	\$ 97.00	\$ 22,795.00	\$ 63.47	\$ 14,915.45	\$ 119.00	\$ 27,965.00	\$ 130.00	\$ 30,550.00
W-06	Provide 2" Corporation, Curb Stop and Box (Self Draining)	EA	1	\$ 1,200.00	\$ 1,200.00	\$ 2,008.48	\$ 2,008.48	\$ 1,649.00	\$ 1,649.00	\$ 1,500.00	\$ 1,500.00
W-07	Provide 2" Corporation with Plug/Saddle with 2" HDPE	EA	4	\$ 1,000.00	\$ 4,000.00	\$ 2,953.32	\$ 11,813.28	\$ 1,037.00	\$ 4,148.00	\$ 650.00	\$ 2,600.00
W-08	Provide 1" Corporation, Curb Stop and Box	EA	3	\$ 425.00	\$ 1,275.00	\$ 1,297.79	\$ 3,893.37	\$ 985.00	\$ 2,955.00	\$ 650.00	\$ 1,950.00
W-09	Provide Hydrant 6.5' Bury	EA	3	\$ 4,000.00	\$ 12,000.00	\$ 4,414.85	\$ 13,244.55	\$ 4,891.00	\$ 14,673.00	\$ 4,600.00	\$ 13,800.00
W-10	Provide 8" Gate Valve	EA	6	\$ 1,800.00	\$ 10,800.00	\$ 2,161.68	\$ 12,970.08	\$ 1,966.00	\$ 11,796.00	\$ 1,600.00	\$ 9,600.00
W-11	Provide 6" Gate Valve	EA	6	\$ 1,300.00	\$ 7,800.00	\$ 1,718.28	\$ 10,309.68	\$ 1,444.00	\$ 8,664.00	\$ 1,200.00	\$ 7,200.00
W-12	Provide										



PROJECT 20-02 STREET RECONSTRUCTION AND UTILITY RELAY
 BID TAB

ITEM	DESCRIPTION	UNIT	QTY	BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3		BIDDER NO. 4	
				Jossart Brothers, Inc.	AMOUNT BID	De Groot, Inc.	AMOUNT BID	Dorner, Inc.	AMOUNT BID	Advance Construction	AMOUNT BID
SC-09	Provide "End One Way" Sign R6-7	EA	1	\$ 230.00	\$ 230.00	\$ 404.00	\$ 404.00	\$ 347.00	\$ 347.00	\$ 300.00	\$ 300.00
SC-10	Provide "One Way with Right Arrow" Sign R6-2R	EA	1	\$ 230.00	\$ 230.00	\$ 404.00	\$ 404.00	\$ 318.00	\$ 318.00	\$ 275.00	\$ 275.00
SC-11	Provide "3 Hour Parking" Sign	EA	2	\$ 230.00	\$ 460.00	\$ 404.00	\$ 808.00	\$ 318.00	\$ 636.00	\$ 275.00	\$ 550.00
SC-12	Provide "No Stopping, Standing, or Parking" Sign	EA	2	\$ 230.00	\$ 460.00	\$ 404.00	\$ 808.00	\$ 404.00	\$ 808.00	\$ 350.00	\$ 700.00
SC-13	Provide "Loading Zone" Sign	EA	2	\$ 230.00	\$ 460.00	\$ 404.00	\$ 808.00	\$ 347.00	\$ 694.00	\$ 300.00	\$ 600.00
SC-14	Provide Wind Wall Foundation and Install Wind Wall	LS	1	\$ 25,000.00	\$ 25,000.00	\$ 31,310.00	\$ 31,310.00	\$ 22,574.00	\$ 22,574.00	\$ 9,545.00	\$ 9,545.00
SC-15	Provide Bench, 6' Long	EA	9	\$ 3,500.00	\$ 31,500.00	\$ 3,333.00	\$ 29,997.00	\$ 4,216.00	\$ 37,944.00	\$ 3,650.00	\$ 32,850.00
SC-16	Provide Bench, 6' Long with Internal LED Illumination (No Backs)	EA	3	\$ 4,200.00	\$ 12,600.00	\$ 3,131.00	\$ 9,393.00	\$ 4,793.00	\$ 14,379.00	\$ 4,150.00	\$ 12,450.00
SC-17	Provide 2-Top Table and Chairs	EA	3	\$ 3,000.00	\$ 9,000.00	\$ 3,383.50	\$ 10,150.50	\$ 3,927.00	\$ 11,781.00	\$ 3,400.00	\$ 10,200.00
SC-18	Provide Trash Receptacle	EA	2	\$ 3,000.00	\$ 6,000.00	\$ 3,030.00	\$ 6,060.00	\$ 3,465.00	\$ 6,930.00	\$ 3,000.00	\$ 6,000.00
SC-19	Provide Recycling Receptacle	EA	2	\$ 3,000.00	\$ 6,000.00	\$ 3,030.00	\$ 6,060.00	\$ 3,465.00	\$ 6,930.00	\$ 3,000.00	\$ 6,000.00
SC-20	Provide Bollard	EA	1	\$ 600.00	\$ 600.00	\$ 1,010.00	\$ 1,010.00	\$ 1,502.00	\$ 1,502.00	\$ 1,300.00	\$ 1,300.00
SC-21	Provide Decorative Tree Grate, 8' x 8' w/2 Flush-Mounted Uplights	EA	8	\$ 8,500.00	\$ 68,000.00	\$ 7,777.00	\$ 62,216.00	\$ 8,547.00	\$ 68,376.00	\$ 7,400.00	\$ 59,200.00
SC-22	Remove, Salvage, and Install Bicycle Rack	EA	3	\$ 800.00	\$ 2,400.00	\$ 1,010.00	\$ 3,030.00	\$ 866.00	\$ 2,598.00	\$ 750.00	\$ 2,250.00
SC-23	Remove, Salvage, and Install Historic Marker/Sign	EA	1	\$ 1,000.00	\$ 1,000.00	\$ 2,828.00	\$ 2,828.00	\$ 1,733.00	\$ 1,733.00	\$ 1,500.00	\$ 1,500.00
SC-24	Remove, Salvage, and Install Traffic Signs	EA	1	\$ 500.00	\$ 500.00	\$ 454.50	\$ 454.50	\$ 404.00	\$ 404.00	\$ 350.00	\$ 350.00
SC-25	Provide Traffic Control (George Street)	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 6,565.00	\$ 6,565.00	\$ 10,000.00	\$ 10,000.00	\$ 22,500.00	\$ 22,500.00
SC-26	Provide Traffic Control and/or Detour (Fourth Street)	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 6,868.00	\$ 6,868.00	\$ 10,000.00	\$ 10,000.00	\$ 22,600.00	\$ 22,600.00
SC-27	Pavement Marking Epoxy Handicap Symbol (White)	EA	1	\$ 370.00	\$ 370.00	\$ 249.98	\$ 249.98	\$ 404.00	\$ 404.00	\$ 350.00	\$ 350.00
SC-28	Pavement Marking Epoxy 18" Line (White)	LF	24	\$ 21.00	\$ 504.00	\$ 18.61	\$ 446.64	\$ 23.10	\$ 554.40	\$ 20.00	\$ 480.00
SC-29	Pavement Marking Epoxy 6" Line (White)	LF	90	\$ 9.00	\$ 810.00	\$ 11.39	\$ 1,025.10	\$ 9.24	\$ 831.60	\$ 8.00	\$ 720.00
SC-30	Pavement Marking Epoxy 4" Line (White)	LF	685	\$ 6.00	\$ 4,110.00	\$ 8.33	\$ 5,706.05	\$ 6.06	\$ 4,151.10	\$ 5.25	\$ 3,596.25
SC-31	Pavement Marking Epoxy 8" Channelizing Line (White)	LF	700	\$ 4.00	\$ 2,800.00	\$ 2.78	\$ 1,946.00	\$ 4.04	\$ 2,828.00	\$ 3.50	\$ 2,450.00
SC-32	Pavement Marking Epoxy 12" Line (White)	LF	280	\$ 13.00	\$ 3,640.00	\$ 15.00	\$ 4,200.00	\$ 13.86	\$ 3,880.80	\$ 12.00	\$ 3,360.00

LANDSCAPE PLANTINGS

L-01	Provide Backfill (Pulverized Topsoil) for Plant Bed, 24" Depth	CY	320	\$ 53.00	\$ 16,960.00	\$ 55.55	\$ 17,776.00	\$ 57.75	\$ 18,480.00	\$ 35.00	\$ 11,200.00
L-02	Provide Autumn Brilliance Serviceberry, 2 1/2" cal	EA	8	\$ 630.00	\$ 5,040.00	\$ 666.60	\$ 5,332.80	\$ 693.00	\$ 5,544.00	\$ 540.00	\$ 4,320.00
L-03	Provide China Snow Peking Lilac, 10' -12' Clump	EA	3	\$ 800.00	\$ 2,400.00	\$ 833.25	\$ 2,499.75	\$ 866.00	\$ 2,598.00	\$ 675.00	\$ 2,025.00
L-04	Provide Bergeson Compact Dogwood, 24" Ht	EA	8	\$ 63.00	\$ 504.00	\$ 66.66	\$ 533.28	\$ 69.00	\$ 552.00	\$ 54.00	\$ 432.00
L-05	Provide Dwarf Bush Honeysuckle, 24" Ht	EA	30	\$ 63.00	\$ 1,890.00	\$ 66.66	\$ 1,999.80	\$ 69.00	\$ 2,070.00	\$ 48.00	\$ 1,440.00
L-06	Provide Dwarf Limelight Hydrangea, 24" Ht	EA	19	\$ 63.00	\$ 1,197.00	\$ 66.66	\$ 1,266.54	\$ 69.00	\$ 1,311.00	\$ 60.00	\$ 1,140.00
L-07	Provide Dwarf Pavement Rugosa Rose, 18" Ht	EA	11	\$ 53.00	\$ 583.00	\$ 55.55	\$ 611.05	\$ 58.00	\$ 638.00	\$ 45.00	\$ 495.00
L-08	Provide Doublefile Viburnum, 36" Ht	EA	2	\$ 105.00	\$ 210.00	\$ 111.10	\$ 222.20	\$ 116.00	\$ 232.00	\$ 81.00	\$ 162.00
L-09	Provide Taunton Spreading Yew, 30" Ht	EA	7	\$ 80.00	\$ 560.00	\$ 83.33	\$ 583.31	\$ 87.00	\$ 609.00	\$ 105.00	\$ 735.00
L-10	Provide Lady's Mantle, Gal.	EA	10	\$ 21.00	\$ 210.00	\$ 22.22	\$ 222.20	\$ 23.00	\$ 230.00	\$ 18.00	\$ 180.00
L-11	Provide Summer Beauty Onion, 4" Pot	EA	52	\$ 9.00	\$ 468.00	\$ 8.89	\$ 462.28	\$ 9.24	\$ 480.48	\$ 12.00	\$ 624.00
L-12	Provide Blue False Indigo, 1 Gal.	EA	7	\$ 21.00	\$ 147.00	\$ 22.22	\$ 155.54	\$ 23.00	\$ 161.00	\$ 18.00	\$ 126.00
L-13	Provide Bolton's Aster, 1 Gal.	EA	8	\$ 21.00	\$ 168.00	\$ 22.22	\$ 177.76	\$ 23.00	\$ 184.00	\$ 18.00	\$ 144.00
L-14	Provide Montrose White Calamint, 1 Gal.	EA	73	\$ 21.00	\$ 1,533.00	\$ 22.22	\$ 1,622.06	\$ 23.00	\$ 1,679.00	\$ 18.00	\$ 1,314.00
L-15	Provide Old Fashioned Pink Bleeding Heart 1, Gal	EA	3	\$ 21.00	\$ 63.00	\$ 22.22	\$ 66.66	\$ 23.00	\$ 69.00	\$ 24.00	\$ 72.00
L-16	Provide Little Grapette Daylily, 1 Gal.	EA	31	\$ 21.00	\$ 651.00	\$ 22.22	\$ 688.82	\$ 23.00	\$ 713.00	\$ 18.00	\$ 558.00
L-17	Provide Strawberry Candy Daylily, 1 Gal.	EA	62	\$ 21.00	\$ 1,302.00	\$ 22.22	\$ 1,377.64	\$ 23.00	\$ 1,426.00	\$ 18.00	\$ 1,116.00
L-18	Provide Guacamole Hosta, 1 Gal.	EA	29	\$ 21.00	\$ 609.00	\$ 22.22	\$ 644.38	\$ 23.00	\$ 667.00	\$ 24.00	\$ 696.00
L-19	Provide Feedback Bearded Iris, 1 Gal	EA	7	\$ 21.00	\$ 147.00	\$ 22.22	\$ 155.54	\$ 23.00	\$ 161.00	\$ 24.00	\$ 168.00
L-20	Provide Walk's Low Catmint, 1 Gal.	EA	4	\$ 21.00	\$ 84.00	\$ 22.22	\$ 88.88	\$ 23.00	\$ 92.00	\$ 18.00	\$ 72.00
L-21	Provide Bartzella Itoh Peony, 1 Gal.	EA	4	\$ 21.00	\$ 84.00	\$ 22.22	\$ 88.88	\$ 23.00	\$ 92.00	\$ 18.00	\$ 72.00
L-22	Provide Fireworks Goldenrod, 1 Gal.	EA	19	\$ 32.00	\$ 608.00	\$ 33.33	\$ 633.27	\$ 35.00	\$ 665.00	\$ 18.00	\$ 342.00
L-23	Provide Woolly Thyme, 4" Pot	EA	54	\$ 16.00	\$ 864.00	\$ 16.67	\$ 900.18	\$ 17.00	\$ 918.00	\$ 12.00	\$ 648.00
L-24	Provide Feather Reed Grass, 1 Gal.	EA	23	\$ 32.00	\$ 736.00	\$ 33.33	\$ 766.59	\$ 35.00	\$ 805.00	\$ 24.00	\$ 552.00
L-25	Provide Copper Shouldered Oval Sedge, 4" Pot	EA	113	\$ 16.00	\$ 1,808.00	\$ 16.67	\$ 1,883.71	\$ 17.00	\$ 1,921.00	\$ 12.00	\$ 1,356.00
L-26	Provide Pennsylvania Sedge, 4" Pot	EA	96	\$ 16.00	\$ 1,536.00	\$ 16.67	\$ 1,600.32	\$ 17.00	\$ 1,632.00	\$ 12.00	\$ 1,152.00
L-27	Provide Tufted Hair Grass, 4" Pot	EA	38	\$ 16.00	\$ 608.00	\$ 16.67	\$ 633.46	\$ 17.00	\$ 646.00	\$ 12.00	\$ 456.00
L-28	Provide Shenandoah Switch Grass 1 Gal.	EA	21	\$ 32.00	\$ 672.00	\$ 33.33	\$ 699.93	\$ 35.00	\$ 735.00	\$ 24.00	\$ 504.00
L-29	Provide Carousel Little Bluestem, 1 Gal.	EA	35	\$ 32.00	\$ 1,120.00	\$ 33.33	\$ 1,166.55	\$ 35.00	\$ 1,225.00	\$ 24.00	\$ 840.00
L-30	Provide Indiangrass, 1 Gal.	EA	7	\$ 32.00	\$ 224.00	\$ 33.33	\$ 233.31	\$ 35.00	\$ 245.00	\$ 24.00	\$ 168.00
L-31	Provide Tara Dwarf Prairie Dropseed, 4" Pot	EA	84	\$ 16.00	\$ 1,344.00	\$ 16.67	\$ 1,400.28	\$ 17.00	\$ 1,428.00	\$ 12.00	\$ 1,008.00
L-32	Provide Purple Sensation Allium	EA	74	\$ 3.50	\$ 259.00	\$ 3.33	\$ 246.42	\$ 3.47	\$ 256.78	\$ 3.75	\$ 277.50
L-33	Provide Majestic Lavender Crocus Mixture	EA	189	\$ 3.50	\$ 661.50	\$ 3.33	\$ 629.37	\$ 3.47	\$ 655.83	\$ 3.75	\$ 708.75
L-34	Provide Dutch Master Daffodil	EA	343	\$ 3.50	\$ 1,200.50	\$ 3.33	\$ 1,142.19	\$ 3.47	\$ 1,190.21	\$ 3.75	\$ 1,286.25
L-35	Provide Ice Follies Large Cupped Daffodil	EA	221	\$ 3.50	\$ 773.50	\$ 3.33	\$ 735.93	\$ 3.47	\$ 766.87	\$ 3.75	\$ 828.75
L-36	Provide Tree Protection Fencing	LF	140	\$ 9.00	\$ 1,260.00	\$ 8.89	\$ 1,244.60	\$ 9.24	\$ 1,293.60	\$ 6.00	\$ 840.00
L-37	Provide Shredded Hardwood Bark Mulch, 3" Thick	SF	4,200	\$ 0.60	\$ 2,520.00	\$ 0.64	\$ 2,688.00	\$ 0.66	\$ 2,772.00	\$ 1.35	\$ 5,670.00
L-38	Provide 1 Year Landscape Maintenance	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 2,777.50	\$ 2,777.50	\$ 2,888.00	\$ 2,888.00	\$ 15,000.00	\$ 15,000.00

ELECTRICAL

E-01	Provide 100Amp/3 Phase Breaker in Existing Panel at James and Michigan Street (Panel A)	LS	1	\$ 1,600.00	\$ 1,600.00	\$ 972.13	\$ 972.13	\$ 1,011.00	\$ 1,011.00	\$ 875.00	\$ 875.00
E-02	Remove, Salvage and Install Street Light with City Supplied Luminaire	EA	3	\$ 6,100.00	\$ 18,300.00	\$ 1,255.43	\$ 3,766.29	\$ 1,305.00	\$ 3,915.00	\$ 1,130.00	\$ 3,390.00
E-03	Provide Concrete Light Bases, Type 5 (James Street)	EA	3	\$ 1,100.00	\$ 3,300.00	\$ 3,127.47	\$ 9,382.41	\$ 3,251.00	\$ 9,753.00	\$ 2,815.00	\$ 8,445.00
E-04	Provide Light Fixture Type OB, Including Concrete Base	EA	4	\$ 1,900.00	\$ 7,600.00	\$ 836.58	\$ 3,346.32	\$ 870.00	\$ 3,480.00	\$ 753.00	\$ 3,012.00
E-05	Provide Wiring Connection at Light Fixture Type OA	EA	16	\$ 1,100.00	\$ 17,600.00	\$ 399.96	\$ 6,399.36	\$ 416.00	\$ 6,656.00	\$ 360.00	\$ 5,760.00
E-06	Provide Wiring Connection at Lighted Bench	EA	3	\$ 1,600.00	\$ 4,800.00	\$ 377.74	\$ 1,133.22	\$ 393.00	\$ 1,179.00	\$ 340.00	\$ 1,020.00
E-07	Provide Wiring Connection at Windwall	EA	2	\$ 6,900.00	\$ 13,800.00	\$ 572.17	\$ 1,144.34	\$ 595.00	\$ 1,190.00	\$ 515.00	\$ 1,030.00
E-08	Provide Conduit - Rigid Nonmetallic Schedule 40, 1 1/2-Inch	LF	215	\$ 6.30	\$ 1,354.50	\$ 14.22	\$ 3,057.30	\$ 14.78	\$ 3,177.70	\$ 12.80	\$ 2,752.00
E-09	Provide Conduit - Rigid Nonmetallic Schedule 40, 1-Inch	LF	525	\$ 5.30	\$ 2,782.50	\$ 14.00	\$ 7,350.00	\$ 14.55	\$ 7,638.75	\$ 12.60	\$ 6,615.00
E-10	Provide Electrical Wire Lighting, 12 AWG Copper	LF	1,650	\$ 0.65	\$ 1,072.50	\$ 0.70	\$ 1,155.00	\$ 0.73	\$ 1,204.50	\$ 0.63	\$ 1,039.50
E-11	Provide Electrical Wire Lighting, 10 AWG Copper	LF	580	\$ 0.90	\$ 522.00	\$ 0.89	\$ 516.20	\$ 0.92	\$ 533.60	\$ 0.80	\$ 464.00
E-12	Provide Electrical Wire Lighting, 3 AWG Copper	LF	650	\$ 2.10	\$ 1,365.00	\$ 2.78	\$ 1,807.00	\$ 2.89	\$ 1,878.50	\$ 2.50	\$ 1,625.00
E-13	Provide Electrical Wire Ground, 8 AWG Copper	LF	140	\$ 1.50	\$ 210.00	\$ 1.33	\$ 186.20	\$ 1.39	\$ 194.60	\$ 1.20	\$ 168.00
E-14	Provide Enclosure, NEMA 4 (Panel B)	EA	1	\$ 5,300.00	\$ 5,300.00	\$ 3,999.60	\$ 3,999.60	\$ 4,158.00	\$ 4,158.00	\$ 3,600.00	\$ 3,600.00
E-15	Provide Branch Panel, TYPE NQ Load Center, 22-Space, 100 Amp MCB	EA	1	\$ 1,600.00	\$ 1,600.00	\$ 268.66	\$ 268.66	\$ 3,072.00	\$ 3,072.00	\$ 2,660.00	\$ 2,660.00
E-16	Provide In-Ground Box with Duplex Receptacles	EA	6	\$ 1,900.00	\$ 11,400.00	\$ 1,627.62	\$ 9,765.72	\$ 1,692.00	\$ 10,152.00	\$ 1,465.00	\$ 8,790.00
E-17	Provide Lighting Control Panel, 8-Relay	EA	1	\$ 5,300.00	\$ 5,300.00	\$ 4,749.53	\$ 4,749.53	\$ 4,938.00	\$ 4,938.00	\$ 4,275.00	\$ 4,275.00

DEMOLITION

D-01	Remove Existing Light (Front Street)	EA	1	\$ 550.00	\$ 550.00	\$ 433.29	\$ 433.29	\$ 450.00	\$ 450.00	\$ 390.00	\$ 390.00
D-02	Remove Existing Fence (Front Street)	EA	1	\$ 1,200.00	\$ 1,200.00	\$ 757.50	\$ 757.50	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00
D-03	Demolish Building Foundation	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 18,180.00	\$ 18,180.00	\$ 5,000.00	\$ 5,000.00	\$ 24,000.00	\$ 24,000.00
D-04	Remove Fountain Structure	LS	1	\$ 30,000.00	\$ 30,000.00	\$ 32,320.00	\$ 32,320.00	\$ 5,000.00	\$ 5,000.00	\$ 16,000.00	\$ 16,000.00
D-05	Remove Brick Pavers	SY	435	\$ 10.00	\$ 4,350.00	\$ 13.13	\$ 5,711.55	\$ 15.00	\$ 6,525.00	\$ 8.00	\$ 3,480.00
D-06	Remove Metal Bollards	EA	8	\$ 220.00	\$ 1,760.00	\$ 303.00	\$ 2,424.00	\$ 231.00	\$ 1,848.00	\$ 300.00	\$ 2,400.00
D-07	Remove Tree Grates	EA	15	\$ 200.00	\$ 3,000.00	\$ 252.50	\$ 3,787.50	\$ 300.00	\$ 4,500.00	\$ 250.00	\$ 3,750.00
D-08	Remove Concrete Light Bases in Pedestrian Mall (North Side of James Street)	EA	9	\$ 220.00	\$ 1,980.00	\$ 722.15	\$ 6,499.35	\$ 751.00	\$ 6,759.00	\$ 650.00	\$ 5,850.00
D-09	Remove Concrete Light Bases along James Street	EA	3	\$ 220.00	\$ 660.00	\$ 344.41	\$ 1,033.23	\$ 352.00	\$ 1,056.00	\$ 305.00	\$ 915.00
D-10	Remove Electrical Cabinet	EA	1	\$ 550.00	\$ 550.00	\$ 911.02	\$ 911.02	\$ 947.00	\$ 947.00	\$ 820.00	\$ 820.00
D-11	Remove Asphaltic Concrete Pavement (Superior, Huron and Front Street)	SY	740	\$ 3.00	\$ 2,220.00	\$ 12.12	\$ 8,968.80	\$ 5.00	\$ 3,700.00	\$ 3.70	\$ 2,738.00
D-12	Remove Concrete Sidewalk and Driveway (Superior, Huron and James Street)	SY	435	\$ 5.00	\$ 2,175.00	\$ 6.06	\$ 2,636.10	\$ 5.00	\$ 2,175.00	\$ 4.50	\$ 1,957.50
D-13	Remove Concrete Curb and Gutter (Superior and Huron Street)	LF	515	\$ 4.00	\$ 2,060.00	\$ 5.05	\$ 2,600.75	\$ 5.00	\$ 2,575.00	\$ 5.50	\$ 2,832.50
D-14	Remove Existing Crosswalk (Wisconsin Street)	LF	80	\$ 6.00	\$ 480.00	\$ 15.15	\$ 1,212.00	\$ 3.41	\$ 272.80	\$ 25.00	\$ 2,000.00
BASE BID TOTAL					\$ 1,654,924.00		\$ 1,704,012.07		\$ 1,826,679.82		\$ 1,944,988.00



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Recommendation from the Board of Public Works to Award Contract 20-04 Honeysuckle Acres Fourth Addition Subdivision Construction to Feaker & Sons Co., Inc. in the amount of \$870,664.20.

The Board of Public Works at the March 9, 2020 meeting approved awarding Contract 20-04 Honeysuckle Acres Fourth Addition Subdivision Construction to Feaker & Sons Co., Inc. in the amount of \$870,664.20 and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- 2020 0309 CI_BOPW_Award_20-04 (PDF)
- 2020 0303 Project 20-04 Bid Tab (PDF)

CITY OF DE PERE MEMO



To: Honorable Mayor Walsh
Members of the Board of Public Works

From: Eric P. Rakers, P.E., City Engineer

Date: March 9, 2020

RE: **Consideration and possible action on award of Contract 20-04 Honeysuckle Acres Fourth Addition Subdivision Construction***

The Engineering Department received bids for Project 20-04 Honeysuckle Acres Fourth Addition Subdivision Construction on March 3, 2020. This project involves the construction of streets and corresponding utilities for the new Honeysuckle Acres Fourth Addition Subdivision on the City's west side. The bids received are as follows:

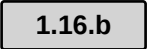
Contractor	Total Bid
Feaker & Sons Co., Inc.	\$870,664.20
David Tenor Corporation	\$959,129.50
Jossart Brothers, Inc.	\$992,962.00
Kruczek Construction, Inc.	\$997,997.97
Dorner Inc.	\$1,008,668.90
Carl Bowers & Sons Construction Co. Inc.	\$1,042,119.40
Robert J. Immel Excavating, Inc.	\$1,046,485.15
De Groot, Inc.	\$1,108,606.60
PTS Contractors, Inc.	\$1,127,184.00
Advance Construction, Inc.	\$1,150,323.50
Superior Sewer and Water, Inc.	\$1,539,249.75

The entirety of this project is developer funded.

Staff's recommendation is to accept the bid from Feaker & Sons Co., Inc. in the amount of \$870,664.20 contingent on the developer signing a Public Infrastructure Improvement Agreement to fund the requested improvements and the recording of the final plat.

Attachments:

2020 0303 Project 20-04 Bid Tab (PDF)



Attachment: 2020 0303 Project 20-04 Bid Tab (9371 : Rec from BOPW award of Contract 20-04 Honeysuckle Acres Fourth Addition Subdivision

**City of De Pere, Wisconsin****Request For Common Council Action**

MEETING DATE: March 17, 2020

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Ordinance #20-02 Amending Chapter 150 De Pere Municipal Code Regarding Traffic Regulations.

The Board of Public Works at the February 10, 2020 meeting approved ordinance changes to include changing 2 to 3 hour under section 150.22(3)c, parking restrictions on Fox Point Circle in new Honeysuckle Acres Fourth Addition, parking restrictions to create a loading zone at the north carriage walk of 108 S. Michigan Street, removal of the language “When Children Are Present” from signage and ordinance, and speed limit change from 35 to 25 mph at the south city limits on Lawrence Drive and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- Ord20-02 (DOCX)
- 2020 0210 CI-BOPW-PTTeam-Recommendations (PDF)

ORDINANCE #20-02

AMENDING CHAPTER 150 DE PERE MUNICIPAL CODE
REGARDING TRAFFIC REGULATIONS

THE COMMON COUNCIL OF THE CITY OF DE PERE DO ORDAIN AS FOLLOWS:

Section 1: Section 150-22(3)c., *Long-term parking*, is hereby amended by deleting the reference to “two-hour” and replacing it with “three-hour” in said subsection.

Section 2: Section 150-23, Schedule G (PARKING) is hereby amended as follows:

A. **ADDITIONS**:

NO PARKING			
Street	Side of Street	From Curbline or Feet/Dir. Of Curbline	To Curbline or Feet/Dir. of Start
Fox Point Circle	Inside Loop	Red Maple Road	Red Maple Road
Fox Point Court	N	Fox Point Circle	550/W

Loading Zone			
Street	Side of Street	From Curbline or Feet/Dir. Of Curbline	To Curbline or Feet/Dir. of Start
Michigan Street	W	160/N Charles	200/N

- B. Revising the heading of the No Parking chart under Schedule G. (Parking) from “*No stopping or standing during school hours when children are present 7:30 a.m. to 3:30 p.m.*” to “*No stopping or standing during school hours 7:30 a.m. to 3:30 p.m.*”
- C. Revising the heading within the No Parking chart under Schedule G. (Parking) from “*No stopping or standing during school hours when children are present 7:30 a.m. to 4:00 p.m.*” to “*No stopping or standing during school hours 7:30 a.m. to 4:00 p.m.*”

Ordinance #20-02
Page 2 of 2

Section 3: Section 150-22(7) is hereby amended by deleting the phrase “when children are present” from both subsections j. and k.

Section 4: Section 150-23, Schedule A (SPEED LIMITS) is hereby amended as follows:

DELETIONS:

Street	From	To
<i>35 Miles per Hour</i>		
Lawrence Drive	South City Limits	1260/N

Section 5: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 6: This ordinance shall take effect on and after its passage and publication.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of March, 2020.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 02/10/2020

Publication Date: _____

Effective Date: _____

CITY OF DE PERE

Public Works Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4060 | www.de-pere.org



City Engineer Parking and Traffic Recommendations February 5, 2020 Meeting

Parking and Parking Lot Items:

1. Change 2 to 3 hour in Municipal Code Section 150.22 (3) c.
The Ordinance was updated to change references from 2 hour to 3 hour parking. Section 150.22(3)c. still references the old 2 hour designation.

Staff recommends the ordinance be amended as follows:

Under Section 150.22(3)c. change "two-hour" to "three-hour".

2. Discuss parking restrictions for Honeysuckle Acres Fourth Addition
The subdivision is being designed for parking on one side.

Staff recommends the Ordinance be updated as follows:

Insert the following under No Parking:

NO PARKING			
Street	Side of Street	From Curbline or Feet/Dir. of Curbline	To Curbline or Feet/Dir. of Start
Fox Point Circle	Inside Loop	Red Maple Road	Red Maple Road
Fox Point Court	N	Fox Point Circle	550' W/O Fox Point Circle

3. Parking restrictions near 108 S. Michigan Street
This facility is a senior building for residents 55 years old and older. There are issues with cars parking in front of the carriage walks. With this being a senior building, residents require access to the street for rides. Staff worked with the facility manager to identify the northerly carriage walk as the primary access.

Staff recommends the Ordinance be updated to create a loading zone as follows:

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<i>Loading zone</i>			
<i>Street</i>	<i>Side of Street</i>	<i>From Curbline or Feet/Dir. of Curbline</i>	<i>To Curbline or Feet/Dir. of Start</i>
<i>Michigan Street</i>	<i>W</i>	<i>160' N/O Charles Street</i>	<i>200' N/O Charles Street</i>

4. Discuss the use of “When Children Are Present” in our ordinance on signs. In particular the use for the sign “No Stopping or Standing During School Hours When Children are Present, 7:30 AM to 3:30 PM”.

The “When Children are Present” has created some confusion for the Police Department on when to issue tickets. The challenge is that a vehicle could park in an area when there are no children present. Once children are present, they are violating parking requirements.

Staff recommends the language “When Children are Present” be removed from the Ordinance and signs.

Speed and Speed Limit Signs

5. Speed limit change on Lawrence Drive from 35 to 25 at City limits

A new subdivision is being constructed on the east side of Lawrence Drive from the existing development to the south City Limits. The current speed limit change to 25 mph is at the existing development to the north.

Staff recommends changing the speed limit on Lawrence Drive at the City Limits with the Ordinance being updated as follows:

Delete Lawrence Drive in Schedule A as shown below:

SCHEDULE A SPEED LIMITS (section 150-16)

<i>Street</i>	<i>From</i>	<i>To</i>
<i>35 Miles per Hour</i>		
<i>Lawrence Drive</i>	<i>S. City Limits</i>	<i>1260/N</i>



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: City Attorney

FROM: Judith Schmidt-Lehman

SUBJECT: Resolution #20-28 Authorizing Development Agreement Among Southbridge Properties, LLC, Innovation Properties Two LLC, and the City of De Pere (Innovation Court).

On November 12, 2019, the Finance/Personnel Committee unanimously recommended approval of proposed TID incentive terms for this development. After discussion with the Developers, a miscommunication among the parties concerning the PayGo TID incentive became apparent. On March 10, 2020, the Finance/Personnel Committee unanimously approved revised TID incentive terms which eliminate the PayGo aspect of the incentives and implement a one-time cash grant at the issuance of the certificate of occupancy for the development.

ATTACHMENTS:

- Reso20-28 (DOCX)
- Innovation Court (UHG) Development - Final (PDF)
- Draft Exhibits-Innovation Court (PDF)
- REVISED UHG FP Memo 03062020.1 (PDF)

RESOLUTION #20-28

AUTHORIZING DEVELOPMENT AGREEMENT AMONG SOUTH BRIDGE PROPERTIES, LLC,
INNOVATION PROPERTIES TWO, LLC AND THE CITY OF DE PERE
(Innovation Court)

WHEREAS, South Bridge Properties, LLC and Innovation Properties Two, LLC (“Developer”) desires to enter into an agreement for the development of an approximately 174, 000 square foot, four-story, Class A corporate office building, together with adequate parking facilities therefore and other amenities located at Innovation Court (“Development Project”); and

WHEREAS, pursuant to Wis. Stats. §66.1105, the City has created Tax Increment Financing District No. 15 (the “District”) including property owned by Developer and adopted a Project Plan (the “Project Plan”) for the District authorizing the expenditure of funds for the benefit of industrial and other development within the District; and

WHEREAS, Developer’s intended Development Project is consistent with the Project Plan for the District and will be beneficial to the City; and

WHEREAS, Developer’s ability to commence the Development Project is contingent upon the City providing financial and other assistance to Developer pursuant to the terms set forth in the attached Development Agreement Among South Bridge Properties, LLC, Innovation Properties Two, LLC and the City of De Pere; and

WHEREAS, City desires to provide such financial assistance and to promote this Development Project; and

Resolution #20-28

Page 2 of 2

WHEREAS, this matter has been reviewed by the Finance/Personnel Committee which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and City Clerk are authorized and directed to enter into such Development Agreement Among South Bridge Properties, LLC, Innovation Properties Two, LLC and the City of De Pere as is attached hereto and incorporated by reference as Exhibit 1.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are further authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of March, 2020.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 3/10/2020

Attachment: Reso20-28 (9381 : Resol #20-28 Authorizing Development Agreement Among SB Properties, IPTwo, LLC and City.)

**DEVELOPMENT AGREEMENT AMONG SOUTH BRIDGE
PROPERTIES, LLC, INNOVATION PROPERTIES TWO LLC,
AND THE CITY OF DE PERE
(Innovation Court)**

THIS AGREEMENT (“Agreement”), is made and entered into this _____ day of _____, 2020, by and among South Bridge Properties, LLC (“SBP”), Innovation Properties Two, LLC (“Developer”), and the City of De Pere, a Wisconsin Municipal Corporation (“City”)(collectively referred to as the “Parties”).

RECITATIONS

WHEREAS, Wis. Stats. §66.1105, provides the authority and establishes procedures by which the City may undertake development projects within the City and assist developers in financing such projects through the use of tax incremental financing; and

WHEREAS, the City has created, effective as of January 1, 2020, “Tax Incremental District No. 15, City of De Pere” (TID #15) to assist development projects by lending or contributing funds and performing other actions of a character which the City is authorized to perform for other purposes; and

WHEREAS, allowable project costs under Wis. Stats. §66.1105(2)(f), include, among other things, site assembly costs and cash incentives to developers within tax incremental districts when made pursuant to a signed development agreement; and

WHEREAS, the City has determined that development of an approximately 174,000 square foot, four-story, Class A corporate office building, together with adequate parking facilities therefore and other amenities is consistent with the TID #15 Project Plan (the “Project Plan”); and

WHEREAS, SBP, as the current owner of certain lands within TID #15 and the holder of the option referenced in Article II, below, either owns or has the right to acquire the Project Property (as that term is defined in Article I, Section M, below); and

WHEREAS, SBP will convey its interest in the Project Property to Developer on or before the date identified for closing on the Project Property under Article II, Section 4.A.; and

WHEREAS, the City has determined that Developer is uniquely qualified to perform this redevelopment project; and

WHEREAS, Developer’s ability to develop this site would not be viable and this development would not occur but for the City’s commitment to assist in public infrastructure improvements and to otherwise reimburse significant site development expenses associated with this site in order to enable Developer to maintain a rent structure that does not exceed upper market thresholds; and

WHEREAS, the Development described above and more fully in this Agreement will promote the revitalization and economic stability of TID #15 and the City as a whole.

NOW, THEREFORE, upon the mutual promises and obligations contained herein, together with such other consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

ARTICLE I **DEFINITIONS**

Section 1. The following terms as used herein shall have the following meanings:

- A. “Assessed Value” is the value of real property as determined pursuant to Wis. Stats. §70.32.
- B. “Building Development” means the real estate and building improvements contemplated by the Parties as approved by the City Plan Commission on November 19, 2019 (Exhibit C). Building Development and Subject Property can be/are used interchangeably after the Certificate of Occupancy is issued by the Development Services Department.
- C. “Certificate of Occupancy” means the certificate issued by the Development Services Department upon completion of the Building Development so as to permit occupancy of the same.
- D. “City” means the City of De Pere, its officials, officers and employees.
- E. “Commence Construction” means physical work at the Project Property has occurred such that the site is excavated and footing and foundation installation is underway.
- F. “Deficit Payment” means payment of the difference between taxes paid on the Assessed Value of the Building Development and those taxes that would have been paid on the Guaranteed Value of the Building Development, as defined in and calculated under Article III, Section 3.C.3.
- G. “Developer” means Innovation Properties Two, LLC (IP2).
- H. “Development” or “Project” means the building improvement, which together with the Project Property, comprise the Building Development.
- I. “District and/or TID #15” means City of De Pere Tax Increment Financing District No. 15. TID #15 is statutorily scheduled to close as of December 31, 2040.

- J. “Guaranteed Value” means thirty million and no/100 dollars (\$30,000,000.00).
- K. “Project Costs” means those expenditures and costs defined in Wis. Stats. §66.1105(2)(f).
- L. “Project Incentives” means public infrastructure improvements constructed by City, and the cash grant to Developer as identified in Article IV, Section 1.A. to reimburse Developer for costs associated with the Building Development.
- M. “Project Property” means the 17.86 parcel identified as “Lot 2” on the Certified Survey Map attached hereto as Exhibit B, which consists of lands presently owned by SBP and the “City Property” as defined in Article II, Section 4, below.
- N. “Substantial Completion” or “Substantially Completed” means, with respect to the Project or any portion of the Project, that Developer has sufficiently completed the Project or a portion of the Project so that a Certificate of Occupancy has been issued by the City Development Services Department for the Project, or such portion of the Project.
- O. “Term of Agreement” means that period of time from the date this Agreement is entered into until December 31, 2038.

ARTICLE II

SITE ASSEMBLY

- Section 1. On or before the date identified for closing on the Project Property under Article II, Section 4.A, SBP shall release all rights, title and interest in the “Agreement Regarding Option To Purchase Certain Property Between the City of De Pere and South Bridge Properties, LLC” dated July 19, 2012. Such Release shall conform to the form and substance shown in Exhibit A.
- Section 2. SBP shall dedicate to City the Cul-de-Sac Right-of-Way and Outlot 2, as shown on the Certified Survey Map attached as Exhibit B by properly recording the same with the Brown County Register of Deeds Office. The parties acknowledge that the same comprise 2.07 acres of land. Developer shall be granted easements over and under Outlot 2 to the extent necessary for the construction, operation, repair, and replacement of the storm water management facility to be constructed by Developer pursuant to Article III, below.
- Section 3. Developer shall provide easements sufficient to provide City access to and maintenance of the City owned property Parcel WD-D0035-1-2.
- Section 4. City shall convey to Developer the 3.8 acre parcel of property identified on Exhibit B as “City Property,” legally described as:

Insert legal (metes and bounds)

upon the following terms and conditions:

- A. Closing on the City Property shall take place at De Pere City Hall within fifteen (15) business days of the execution of this Agreement.
- B. City shall convey the City Property by warranty deed, subject to the following:
 - 1. Environmental, wetlands and flood plain representations. The City has not obtained, and under this Agreement is not required to obtain, any environmental site assessment or shoreland-wetland delineation study of the Project Property. The City makes no representations whatsoever regarding environmental matters or wetlands matters and the Project Property. The Project Property is not currently identified as flood plain under Chapter 15 De Pere Municipal Code;
 - 2. municipal zoning ordinances;
 - 3. easements and restrictions of record; and
 - 4. the provisions of this Agreement.
- C. City shall provide, at the City's expense, a commitment for title insurance confirming that title is in the condition required by subsection (B), above. The transfer of the City Property is exempt from real estate transfer fees. Any closing or escrow costs shall be divided equally between the City and Developer; provided, that each shall be responsible for its own attorneys' fees.
- D. The purchase price for the City Property shall be forty thousand and no/100 dollars (\$40,000.00) per acre. City shall credit to the purchase price the value of the property dedicated by Developer under Article II Section 2., above using Forty Thousand and no/100 dollars (\$40,000.00) per acre ($\$40,000 \times 2.07 = \$82,800.00$), for a total purchase price for the City Property of Sixty-nine Thousand Two Hundred and no/100 dollars (\$69,200.00).
- E. City shall provide Developer a grant at the closing in the amount of \$69,200.00 for site assembly.
- F. City shall permit Developer access to the City Parcel prior to closing at no cost to Developer for the purpose of site examination and testing as deemed reasonable by Developer. Developer agrees to hold City harmless for any and all injury that may occur to Developer, its agents

or employees, City's agents, employees or third parties, or any properties or interest of any of the above-referenced persons occasioned as a result of Developer's site examination and testing activities as contemplated by this section. The hold harmless provision of this paragraph is intended to include all costs of defense, including reasonable attorney fees.

ARTICLE III

DEVELOPER OBLIGATIONS

Section 1. Financing. With the exception of the Project Incentives, Developer warrant that City will not, in any way be obligated in any manner to arrange, guarantee, or otherwise participate in assisting Developer in obtaining financing for the Project.

Section 2. Storm Water Management Facility. Developer shall construct in conformance with all Wisconsin Department of Natural Resources and City regulations and requirements, such storm water management facility as is necessary to serve the Building Development. Said facility shall remain a private facility for which Developer shall retain all ownership and maintenance responsibilities. The Building Development will not be considered Substantially Complete until the storm water management facility is operational.

Section 3. The Building Development.

A. Plan Commission Site Plan Approval. Developer received contingent approval of its site plan for the Project by the City Plan Commission on November 25, 2019, which approval is attached and incorporated by reference as Exhibit C.

B. Construction Schedule.

1. Commencement of Construction. Contingent upon obtaining any approvals required by the City, Developer shall Commence Construction of the Project within the first quarter of 2020.
2. Construction. Developer agrees that construction shall proceed with all deliberate speed, subject to Force Majeure Delays, being Substantially Completed no later than January 1, 2022. Force majeure delays will not extend the applicable effective dates of the Property Valuation Warranties of Article III Section 3.C.
3. Failure to Comply with Plan Approval or Construction Completion. Developer agrees that time is of the essence as to plan approval, Commencement of Construction and Substantial Completion. If any

of the above timelines are not met, subject to Force Majeure Delays, the City may pursue any remedy set forth in this Agreement upon the expiration of any applicable notice and cure period set forth herein, including return of any project grant.

4. Certificate of Occupancy. Developer is required to obtain Certificates of Occupancy from the City Development Services Department prior to occupancy of the Building Development.

C. Property Valuation Warranties.

1. Guaranteed Value. Developer warrants that the Guaranteed Value of the Building Development as of January 1, 2022 shall be not less than thirty million and no/100 Dollars (\$30,000,000.00). To that end, Developer, for itself and its successors and assigns, hereby waives all rights to appeal the Assessed Value of the Building Development, whether to the City Board of Appeals or any other venue, to assert a claim of unlawful tax, assert a palpable error, or otherwise challenge under any existing or newly created right in the future under Wisconsin or Federal laws, the value of the Building Development below the Guaranteed Value during the Term of this Agreement. If the Assessed Value of the Building Development is less than the Guaranteed Value for 2022 or any subsequent tax year during the Term of this Agreement, Developer, on behalf of itself and its successors and assigns, agrees that the Deficit Payment provisions of paragraph 3 below (“Deficit Payment Calculation”) shall apply.
2. Property to Remain Taxable. During the Term of this Agreement, Developer hereby agrees, for itself and its successors and assigns, that it shall not, without the prior written consent of the City, which consent shall be within the sole discretion of the City, sell or lease any portion of the Development to an entity whereby such sale or lease would cause such portion of the Development to become exempt from real estate taxation unless such entity agrees to enter a payment in lieu of taxes (“PILOT”) or similar agreement with the City pursuant to which such entity agrees to make PILOT payments calculated and paid as set forth in paragraph 3 below (the “Deficit Payment Calculation”). These obligations, as well as the other obligations of this Agreement, shall be binding upon all of Developer’s successors and assigns. Developer further agrees to place a restriction in any deed conveying the Development during the Term of this Agreement prohibiting any use of such property during the term of this Agreement which would cause the Development or any portion thereof to become tax exempt unless accompanied by a PILOT agreement as set forth above. Should the Development nevertheless become tax exempt, Developer, for itself, its successors and assigns, hereby agrees that a Deficit Payment shall then be made by the Owner of the Development in accordance with the process

set out in paragraph 3 below (“Deficit Payment Calculation”).

3. Deficit Payment Calculation. Calculations of any Deficit Payment required under this Agreement shall be as follows:

If Assessed Value falls below the Guaranteed Value:

- a. The Assessed Value of the Development shall be subtracted from the Guaranteed Value. The difference shall be multiplied by the mill-rate for all taxing jurisdictions established for each tax year for the west side of De Pere, the product of which shall be the total Deficit Payment, due and payable on or before July 31 of the year due.
- b. If the Deficit Payment is not fully paid by the year in which it is due, the amount so determined under the above process shall be placed against the property as a special charge for services rendered under Wis. Stats. §66.0627(2).

D. Obligation to Maintain and Repair.

1. Maintenance of Project Areas. Developer shall, during the term of this Agreement, keep and maintain the Development in good repair and working order and will make or cause to be made from time to time all repairs necessary thereto (including external and structural repairs) and renewals and replacements thereof so as to maintain in the City an operational, habitable, and marketable office development, ordinary wear and tear and obsolescence excepted, and shall keep and maintain (or cause to be kept and maintained) such casualty insurance upon the property as is customarily held in developments of like size and character. All insurance policies required under this Section shall be taken out and maintained with insurance companies authorized to do business in the State of Wisconsin.

To assume the respective risks undertaken, said policies of insurance may be written without deductible amounts but with co-insurance features and the exceptions and exclusions comparable to those in similar policies carried by other companies similarly situated, all of which must be approved by City, which approval shall not be unreasonably withheld. Certification of co-insurance shall be filed with City prior to Developer commencing of construction of the Projects and each such policy of insurance shall contain a provision that the insurance company shall give City at least thirty (30) days prior written notice of cancellation, non-renewal, or material change during the term of this contract. In the event of the proposed cancellation or non-renewal of any policy by an insurance company, Developer shall secure adequate replacement insurance policies prior to the effective date of such cancellation.

2. Damage Repair. If the Development, or any portion thereof, shall be damaged or partially or totally destroyed during the Term of this Agreement, Developer shall promptly repair, rebuild, or restore the Development to the condition that existed immediately prior to such damage or destruction. In the happening of such an event, Developer shall promptly give written notice thereof to City.
 3. Subordination. City agrees that, upon presentment of a written request from Developer's lender, it will subordinate its interests in this Agreement to those of the lender as may reasonably be required.
- E. Claims, Injury and Property Damage Indemnification. Developer agree to protect, defend, indemnify, and hold the City Indemnified Parties free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, reasonable professional fees, reasonable attorney fees, including those imputed to the City Attorney or other expenses or liabilities of every kind and character to the extent caused by and in connection with, or arising directly or indirectly out of, this Agreement and/or arising out of the construction of this Project. This requirement shall apply with equal force to work performed by Developer or any subcontractor or any other party directly employed or retained by Developer. Without limiting the generality of the foregoing, any and all such claims, etc. relating to personal injury, death, damage to property, defects in materials or workmanship, actual or alleged infringement of any patent, trademark, copyright (or application for any thereof), or of any other tangible or intangible personal or property right, or any actual or alleged violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court, shall be included in the indemnity hereunder. Notwithstanding the above, Developer's indemnification obligations under this Section shall not apply to the extent a claim or damage is caused by the City or results from the failure of persons other than Developer to comply with its respective obligations under this Agreement.

ARTICLE IV

CITY OBLIGATIONS

Section 1. Project Incentives.

- A. City obligates itself to provide Developer with the following Project Incentives, the receipt of which are necessary for the Project to proceed:
 1. Site assembly grant of \$69,200.00 referenced in Article II, Section 4.D.;

2. City Infrastructure Improvements in 2020 (estimated cost \$694,000.00), comprised of:
 - Southbridge Road/Lawrence Drive intersection improvements;
 - Southbridge Road/Innovation Court intersection improvements; and
 - Innovation Court/proposed Project driveway improvements.
3. Developer Grant. City shall provide Developer with a grant in the amount of (i) \$4 Million, less (ii) the actual costs incurred by City for the Project Incentives under Article IV, Sections 1 and 2 above (the “Grant”), to be paid upon issuance of a Certificate of Occupancy.
4. Determining the \$4 Million Project Incentive. It is the intent of the Parties that the Project Incentives provided by the City to Developer total \$4 Million Dollars. To that end, other than costs associated with deferred construction of left turn lanes at the intersection of Lawrence Drive and South Bridge Road (estimated at \$ XXX), any cost savings City realizes during construction of the Public Infrastructure Improvements shall increase the total amount of the Grant. Similarly, any cost over-runs City realizes during construction of the Public Infrastructure Improvements shall decrease the amount of the Grant.

Section 2. Cooperation. The City agrees to cooperate in the timely prosecution and granting of applications made by Developer for any certifications, permits or approvals appropriate or necessary for the Project.

ARTICLE V

DEFAULT PROVISIONS

Section 1. Enforced Delay in Performance for Causes Beyond the Control of Parties. For the purposes of any provisions of this Agreement, no Party nor any successor in interest shall be considered in breach or default of its obligations with respect to the beginning and completion of any phase of construction or progress in respect thereto in the event of enforced delay in the performance of any obligations due to unforeseeable causes beyond its control and without its fault, or negligence including, but not restricted to, acts of God, force majeure, acts of the public enemy, acts of adjoining property owners, fires, floods, epidemics, quarantine restrictions, strikes, embargoes, unavailable materials, breach of contracts by contractors or subcontractors, unusual delays in obtaining any necessary permits or approvals from a governmental agency not caused by Developer’s acts or

omissions, and unusually severe weather or delays of subcontractors due to such causes (each, a “Force Majeure Delay”), it being the purpose and intent of these provisions that in the event of the occurrence of any such Force Majeure Delay, the time or times of performance of any of the obligations of Developer with respect to construction of the improvements or Commencement of Construction shall be extended for the period of the Force Majeure Delay as determined in good faith by City; provided that the party seeking the benefit of the provisions of this Section shall, within thirty (30) days after the beginning of any such enforced delay, have first notified the other party thereof and of the cause or causes thereof and requested an extension for the period of the Force Majeure Delay. In the event a delay is caused by unavailable materials or breach of contracts by contractors or subcontractors, Developer shall make a reasonable effort to procure performance and City agrees to grant a sufficient extension to permit such procurement by Developer.

- Section 2. Breach and Cure. Any provision of this Agreement which does not contain a specific remedy shall be resolved as provided hereunder. If any Party believes that a provision of this Agreement has been breached, it shall supply the other Parties with written notice thereof, informing the Party allegedly in breach that it has sixty (60) days to cure such breach. If there is no cure within the cure period of any breach for which notice has been given, any Party not in breach may bring any action available for any remedy provided in law or equity; except, however, in the event a Party is pursuing a cure, but the cure cannot be completed in the cure period provided herein, then it shall not be construed as a default if the Party immediately undertakes steps to cure the default after receipt of notice and then diligently and in good faith prosecutes the curing of such default to its conclusion.
- Section 3. Specific Performance Where Remedy Provided. Where a remedy is specifically provided in this Agreement, in the event that any Party fails to perform in compliance with such remedy provision or unreasonably delays in performing thereunder and such delay or failure causes damage to the other party, nothing in this Agreement shall prevent another Party from maintaining an action in specific performance to compel the remedy, demanding damages for any injury caused by the failure of the other Party to act in compliance with such remedy provision within a reasonable time or any other remedy or collection of any other costs available in law or equity.
- Section 4. Rights and Remedies Cumulative. The rights and remedies of the parties, whether provided by law or provided by this Agreement, shall be cumulative, and the exercise of any one or more of such remedies shall not preclude the exercise at the same time or different times of any such other remedies for the same event of default of breach or of any remedies for any other event of default or breach by a Party hereto. No waiver made by any Party hereto with respect to the performance or manner or time of any obligation of any other Party under this Agreement shall be considered a waiver of any rights of such Party to enforce any other obligations of the other Party(ies).

ARTICLE VI

MISCELLANEOUS

- Section 1. Approvals in Writing. Whenever under this Agreement approvals, authorizations, determinations, satisfactions, or waivers are authorized or required, such approvals, authorizations, determinations, satisfactions or waivers shall be effective and valid only when given in writing, signed by the duly authorized officer of the City, and delivered to the party to whom it is directed at the address specified in Section 5 hereunder. Whenever under this Agreement the consent, approval or waiver of City is required or the discretion of City may be exercised, the Mayor shall have the authority to act, as the case may be. Whenever any approval is required by the terms of this Agreement and request or application for such approval is duly made, such approval shall not be unreasonably withheld, conditioned or delayed.
- Section 2. Obligations to Run with the Land. Developer's obligations in this Agreement to make Deficit Payments during the Term of this Agreement shall run with the land and are binding upon all subsequent owners of the Project. This Agreement and any amendment thereto shall be recorded with the office of the Brown County Register of Deeds.
- Section 3. Assignment. Developer may assign this Agreement only in writing, only in its entirety, to any purchaser of the Project, and upon written consent to the Assignment by City, which consent shall be determined in the City's reasonable discretion.
- Section 4. Contractual Interpretation. The paragraphs headed by roman numerals in this Agreement are referred to as articles and are intended to include, as categories thereunder, numbered sections and lettered subsections. The article, section, and subsection headings of this Agreement are for convenience of reference only and shall not limit or otherwise affect or be used in the construction of any terms of the provisions of this Agreement.
- Section 5. Notices. Unless otherwise specifically addressed in this Agreement, all notices required by this Agreement must be in writing. All notices of breach or termination as required in this Agreement shall be mailed by certified mail to the addresses below and shall be deemed received on the date of mailing. All other notices required under this Agreement may be sent by regular mail. All notices and communications shall be addressed to the Parties hereto at their respective addresses set forth below and shall be deemed received on the date of postmark:

If to SBP:	South Bridge Properties, LLC c/o Robert J. Weyers 111 North Washington Street; Suite 400
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Development Agreement
SBP, IP2 and City
Page 11 of 14

Green Bay, WI 54301

If to Developer: Innovation Properties Two, LLC
Attn: Robert Weyers
c/o Commercial Horizons, Inc.
111 North Washington Street; Suite 400
Green Bay, WI 54301

With a copy to: Michael J. Lokensgard
Godfrey & Kahn, S.C.
100 W. Lawrence Street
Appleton, WI 54911

If to City: City Clerk
335 South Broadway Street
De Pere, WI 54115

With a copy to: City Administrator
335 South Broadway Street
De Pere, WI 54115

Section 6. No Liability of City. City shall have no obligation or liability to the lending institution, architect, contractor, or subcontractor, or any other party retained by Developer in the performance of its obligations and responsibilities under the terms and conditions of this Agreement. Developer specifically agrees that no representations, statements, assurances, or guarantees will be made by Developer to any third party or by any third party which are contrary to these provisions.

Section 7. Law Governing. This Agreement shall be construed in accordance with the laws of the State of Wisconsin.

Section 8. Entire Agreement. This Agreement contains all agreements, terms, covenants, conditions, warranties, and representations made or entered into by and between the Parties, and supersedes all prior discussions and agreements, whether written or oral, between the Parties and constitutes the sole and entire agreement between the Parties with respect thereto. This Agreement may not be modified or amended unless such modification or amendment is set forth in writing and executed by all Parties hereto.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the date and year first written above.

SOUTH BRIDGE PROPERTIES, LLC
By: _____

State of Wisconsin)
 : SS
Brown County)

Print Name:
Title:

This instrument was acknowledged before me
on the ____ day of _____, 2020, by

the _____
of South Bridge Properties, LLC.

Notary Public, State of Wisconsin
My commission expires on _____.

INNOVATION PROPERTIES TWO, LLC
By: WB INVESTORS, LLC, its Manager

State of Wisconsin)
 : SS
Brown County)

Print Name:
Title:

This instrument was acknowledged before me
on the ____ day of _____, 2020, by

The _____ of WB Investors, LLC,
Manager of Innovation Properties Two, LLC

Notary Public, State of Wisconsin
My commission expires on _____.

CITY OF DE PERE

By:

State of Wisconsin)
 : SS
 Brown County)

 Print Name: Michael J. Walsh
 Title: Mayor

This instrument was acknowledged before me
 on the ____ day of _____, 2020, by

 Print Name: Carey E. Danen
 Title: City Clerk

 and _____
 of City of De Pere.

 Notary Public, State of Wisconsin
 My commission expires on _____.

DRAFT EXHIBITS TO FOLLOW

EXHIBIT A

Form of Option Release

Document No.

**RELEASE OF
UNRECORDED AGREEMENT**

Return to:
Judith Schmidt-Lehman
City of De Pere
335 S. Broadway Street
De Pere, WI 54115

Part of WD-D0035-1-1
Parcel Number

The undersigned, South Bridge Properties, LLC and City of De Pere, both have an interest in the following described property:

Outlot 1 of Volume 52 Certified Survey Maps, Page 327, Map No. 7671, recorded as Document Number 2318068, being a part of the SE ¼ of the NW ¼ and part of the SW ¼ of the NE ¼ and part of the NW ¼ of the SE ¼ and part of the NE ¼ of the SW ¼ of Section 31 T23N R20E

arising under the Agreement Regarding an Option to Purchase Certain Property Between the City of De Pere and South Bridge Properties, LLC dated July 19, 2012.

The undersigned hereby release all right, title, and interest in the real property arising under said Agreement.

Dated: _____ SOUTH BRIDGE PROPERTIES, LLC
BY:

Signature

Print Name/Title:

Exhibit A
Page 1 of 2

ACKNOWLEDGMENT

STATE OF WISCONSIN
 COUNTY OF _____

This instrument was acknowledged before me on _____ by
 _____.

 Name: _____
 Notary Public, State of Wisconsin
 My commission expires: _____

Dated: _____.

CITY OF DE PERE

 Name: Michael J. Walsh
 Title: Mayor

 Name: Carey E. Danen
 Title: City Clerk

ACKNOWLEDGMENT

STATE OF WISCONSIN
 COUNTY OF BROWN

This instrument was acknowledged before me on _____ by Michael J. Walsh,
 Mayor and Carey E. Danen, City Clerk.

 Name: _____
 Notary Public, State of Wisconsin
 My commission expires: _____

This document was drafted by
 Attorney Judith Schmidt-Lehman

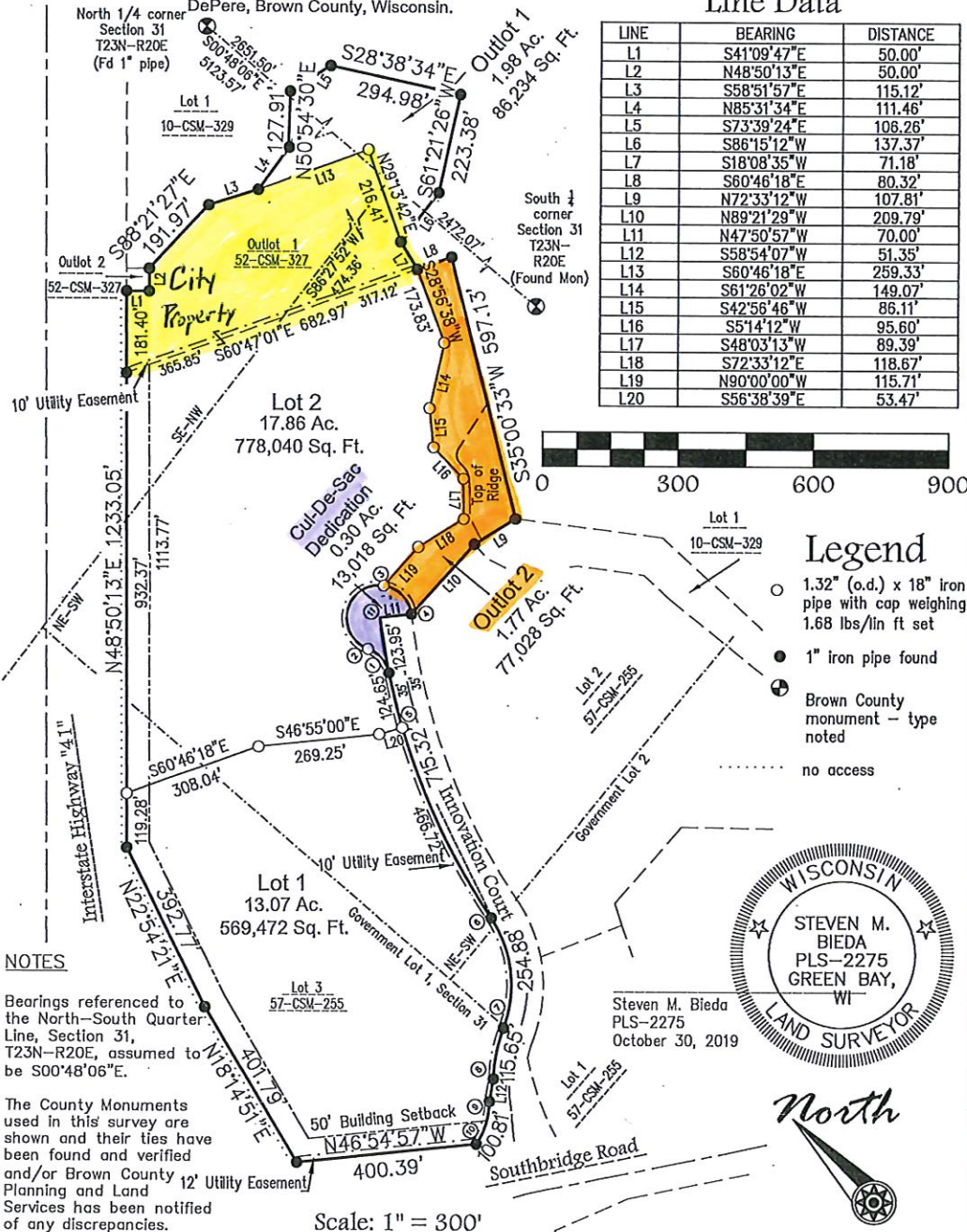
Exhibit A
 Page 2 of 2

Certified Survey Map

All of Lot 3, Volume 57, Certified Survey Maps, Page 255, Map No. 8236, Document No. 2584032, and all of Outlot 1, Volume 52, Certified Survey Maps, Page 327, Map No. 7621, Document No. 2318068, all Brown County Records, being locate in part of Government Lots 1 and 2, the Northeast $\frac{1}{4}$ of the Southwest $\frac{1}{4}$, the Southwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$, the Northwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$, and the Southeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$, all being in Section 31, T23N-R20E, in the City of DePere, Brown County, Wisconsin.

Line Data

LINE	BEARING	DISTANCE
L1	S41°09'47"E	50.00'
L2	N48°50'13"E	50.00'
L3	S58°51'57"E	115.12'
L4	N85°31'34"E	111.46'
L5	S73°39'24"E	108.26'
L6	S86°15'12"W	137.37'
L7	S18°08'35"W	71.18'
L8	S60°46'18"E	80.32'
L9	N72°33'12"W	107.81'
L10	N89°21'29"W	209.79'
L11	N47°50'57"W	70.00'
L12	S58°54'07"W	51.35'
L13	S60°46'18"E	259.33'
L14	S61°26'02"W	149.07'
L15	S42°56'46"W	86.11'
L16	S5°14'12"W	95.60'
L17	S48°03'13"W	89.39'
L18	S72°33'12"E	118.67'
L19	N90°00'00"W	115.71'
L20	S56°38'39"E	53.47'



Client: Performa

Tax Parcel: WD-D0036, WD-D0035-1-1

Drafted By: JEL

File: P-10119CSM 103019.dwg

Data File: P-21205

Mau & Associates, LLP

 LAND SURVEYING & PLANNING
 CIVIL & WATER RESOURCE ENGINEERING
 Phone: 920-434-9570 Website: www.mau-associates.com
 400 Security Blvd Ste 1, Green Bay, WI 54313-9712

Sheet One of Five

Project No.: P-10119

Drawing No.: L-10882

Fieldwork Completed: 10.30.19

EXHIBIT C

November 25, 2019 Plan Commission Approval

CITY OF DE PERE

335 South Broadway, De Pere, WI 54115 | www.de-pere.org



March 9, 2020

Tonya Wagner
Mau & Associates LLP
400 Security Boulevard, Suite 1
Green Bay, WI 54313

RE: Site Plan Review for a new office building and parking lot at 2100 BLK Innovation Court
(Parcels WD-D0035-1-1, WD-D0036)

Dear Ms. Wagner:

The following conditions are all that remain and are due prior to obtaining occupancy permits:

1. Cover: Update project location address once made available.
2. Sheet C1.0: As constructed elevations and locations of the sanitary sewer and water laterals must be provided to the City for the construction of the cul-de-sac and the extension of our utilities.
3. Sheet C6.0: Once constructed, the City will need to be provided record drawings of the detention pond as well as an engineer's certification that the completed construction matches that of the SWMP.
4. Sheet C6.0: The City will provide a storm water maintenance agreement for the developer to complete for the detention pond. (*Your group should have this already – make sure it gets back to Engineering*)
5. Sheet C6.0: Any concerns with the seepage through the berm below the permanent pool elevation? If rip rap is required in the future on the side of the berm due to seepage, the owner will be responsible for the cost.
6. Additional comments may be provided based on responses to above.

Should you have any questions or require further information, feel free to contact me at 339-4043 or pschleinz@mail.de-pere.org.

Sincerely,

Peter Schleinz
Senior Planner | Zoning Administrator

cc: Daniel J. Lindstrom, AICP, Development Services Director
Dennis Jensen, Senior Building Inspector
South Bridge Properties LLC

- Item 5: Staff recommendation and possible action regarding a Site Plan request for a new office building and parking lot at 2100 BLK Innovation Court (Parcels WD-D0035-1-1, WD-D0036).

SITE MAP



REQUESTED ACTION:	Site Plan Approval.
	Site Plan approval for a new four story office with 982 stall parking lot.
COMMON DESCRIPTION:	2100 BLK Innovation Court, located northwest from the Innovation Court and Southbridge Road intersection.
PARCEL NUMBERS:	WD-D0035-1-1, WD-D0036
EXISTING ZONING:	C-EO (Corporate Executive Office District).
SURROUNDING LAND USES:	North – Conservancy/natural area (C-EO).
	South – Vacant Business Park Property (C-EO).
	East – Conservancy/natural area (C-EO) and corporate office (C-EO).
	West – I-41 freeway and Town of Lawrence with agricultural and commercial.
COMPREHENSIVE PLAN:	Business park.

APPLICANT / OWNER:

Tonya Wagner
Authorized Representative
Mau & Associates LLP
400 Security Boulevard, Suite 1
Green Bay, WI 54313

Parcel WD-D0035-1-1 Owner:
City of De Pere
335 S. Broadway Street
De Pere, WI 54115

Parcel WD-D0036 Owner:
South Bridge Properties LLC
111 N. Washington Street #400
Green Bay, WI 54301-4256

SITE HISTORY:

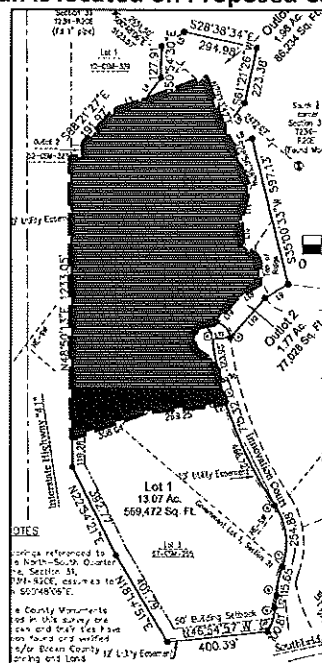
The site has been used for agricultural purposes since at least 1938.

In 2007 a General Development Plan and Planned Development District overlay was established for the development of 6 office buildings on the existing lots. The buildings were never built and the General Development Plan expired in 2008.

In September 2019, a concept site plan for an office building was proposed on the site, which included both privately owned and City owned lands. Because the site plan did not require a Planned Development overlay, the Plan Commission recommended the removal of the planned Development District overlay on September 23, 2019. Common Council approved the recommendation on October 15, 2019.

In October 2019, a CSM was formally submitted, along with a site plan, in order to realign property lines that allow for future business development on CSM Lot 2. With a proposed acquisition of City owned lands to create Lot 2, the realignment proposes a site plan with access to Innovation Court.

Site Plan is located on Proposed CSM Lot 2



On November 12, 2019, the Finance and Personnel Committee approved Development Agreement terms for the project that included TIF and provisions for the acquisition of portions of the City-owned parcel.

The developer seeks site plan approval in November in order to complete preliminary earthwork on the site before the end of 2019. Most of the project construction, however, will not occur until spring of 2020.

STAFF REVIEW:

When reviewing a Site Plan request, staff considers the future land use recommendation of the Comprehensive Plan, surrounding land uses and desired development patterns, as well as the criteria identified in Zoning Code Section 14-60.

The subject property includes land that is proposed to be acquired from the city by the petitioner for development of a 4 story, 169,013 SF office building that is 74 feet tall with a heavily landscaped 982 stall parking lot.

Two driveways connect to Innovation Court; there is no direct driveway access to the adjacent I-41. The intersection of Innovation Court and Southbridge Road may be repositions or realigned in the future depending on the final designs for the Southern Bridge. There are two loading docks on the north side of the building that are out of view from Innovation Court.

The locations and types of signage (wall, monument, etc.) are not known yet and are not part of the site plan Review. Any future signage approvals must meet the sign code or be reviewed by Plan Commission separately from this site plan review.

The building façade materials are 50% glass, 30% cast stone veneer, and 20% aluminum composite metal panel (similar to the panel used on the adjacent office to the east. The vertical column panels are patterned to appear to look like wood. The material colors are not labeled on the site plan.

The applicant requests that the Plan Commission approve use of an aluminum composite metal panel in the following locations:

- On the front, side and rear facades
 - Metal is located between floors and at the top of the building façade
 - Metal is also located on vertical columns that are patterned to look like wood. The vertical columns are also on the first floor, reaching ground level.

Plan Commission may consider three requests for building façade materials:

1. In the C-EO District, Plan Commission has the ability to consider

approval of the use of up to 75% metal on the side and rear of building façades that do not face a street.

2. In industrial districts, (which includes C-EO) Plan Commission has considered approval of the use of textured metal architectural paneling on front (street facing) sides for some projects when the metal is higher than the top of first floor doors and windows.
3. The use of wood colored metal columns that are below the top of doors may be considered an allowable architectural detail.

In the C-EO District, height of buildings are approved with consideration given to the following:

- Adequate air and light to adjacent properties.
- The potential for damage to adjacent properties.
- Consistency with the height of adjacent development.

Plan Commission may consider the building height acceptable for the following reasons:

1. The proposed building is setback a long distance, 275-600 feet from adjacent properties, and shadows that would be cast from the building would not occur in a direction where another building would be built as there are not proposed lots to the north, east, west of the building.
2. Due to the building being setback, it would not fall onto an adjacent building.
3. The adjacent proposed CSM Lot 1 to the south is undeveloped, and no building height is established. The Foth building, to the southeast .is 43 feet tall. Although both buildings are not the same height, both are distance away and varying heights may not appear unusual as the massing width to height are similar for both the existing and proposed new buildings.

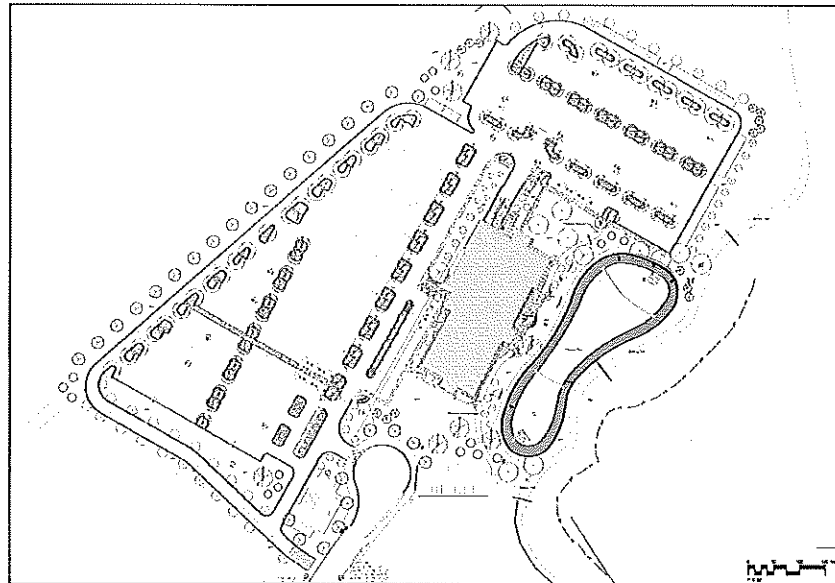
The site plan complies with the following massing and setback requirements set by the C-EO District (Code Section 14-50):

- Land Use: Vacant – Proposed office building (certain businesses permitted)
- Lot Size: 17.9 acres (5 acres required)
- Front Yard Setback - Innovation Court: ~275 feet (50 feet required)
- Side Yard Setback - I-41: ~600 feet (30 feet required)
- Side Yard Setback – Conservancy: ~600 feet (30 feet required)
- Rear Yard Setback: ~900 feet (30 feet required)
- FAR: 0.2 (0.5 or less required)
- Building Height: 74 feet (Plan Commission approval required)
- Landscaping: 281 trees (78 trees required)

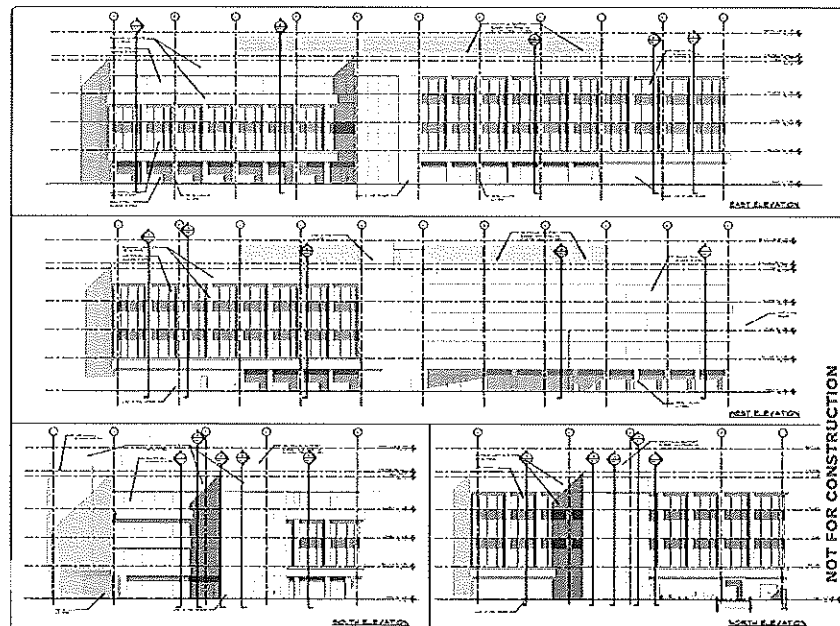
Parking requirements have been met with 982 proposed new vehicle stalls. The below chart summarizes the existing and proposed stalls to be added, and the required stalls:

LOCATION	EXISTING	ADDED	REQUIRED	CRITERIA MET?
Staff & Visitor	0	982	676	--
TOTAL	0	982	676	YES

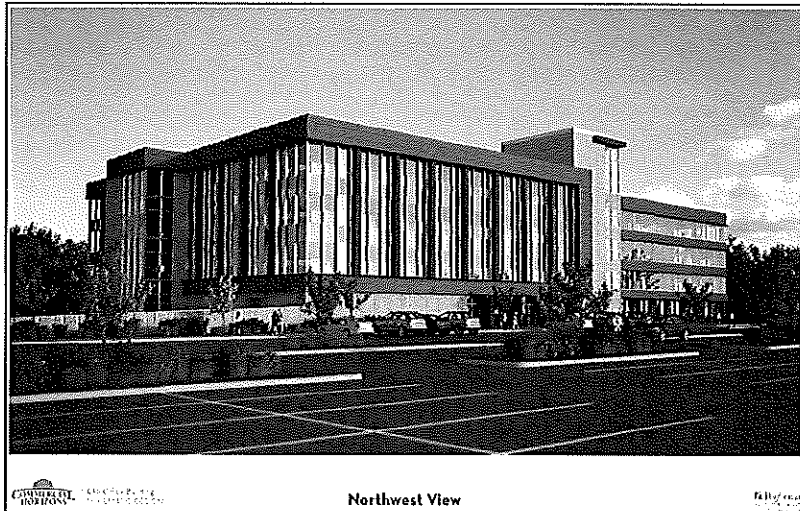
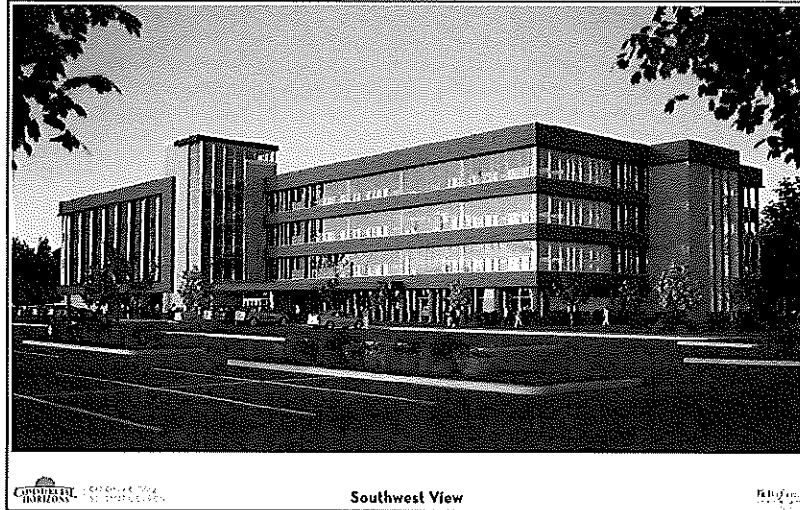
Proposed site plan with parking lot landscaping.



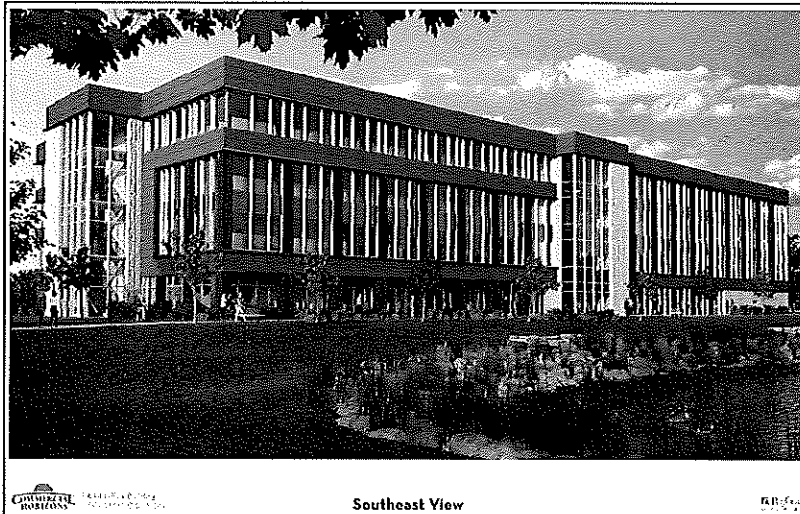
Front, side, and rear building facades.



Two Color renderings of façade facing I-41.



Color rendering of façade facing Innovation Court.



STAFF COMMENTS:

Engineering:

1. Sheet 1 of 1: The property boundaries do not match that of CSM. The parking lot north of Foth is out lot 2 and not part of this development's property. (Throughout plan as well.)
2. Sheet C1.0: Draw the limits of the 20' egress easement to the City of De Pere sign clearly. The lines are difficult to see, due to the Heavy Duty Pavement area hatching.
3. Sheet C1.0: Clarify the winter construction limit boundaries.
4. Sheet C1.0: The construction entrance calls for installation of breaker run and base course. The comment should reference the tracking pad detail on sheet C7.1.
5. Sheet C1.0: Each of the ADA ramps reference detail C4.4. It should reference the detail on sheet C4.4.
6. Sheet C1.0: Phasing should be broken down further, onto additional sheets, for winter, spring, summer/full build construction including erosion control as it evolves for this work.
7. Sheet C1.0: As constructed elevations and locations of the sanitary sewer and water laterals must be provided to the City for the construction of the cul-de-sac and the extension of our utilities.
8. Sheet C1.0: Core drill the City manhole for the storm sewer service. Contact the City of De Pere Engineering Department 48 hours prior to starting work.
9. Sheet C2.0: Please provide truck turning movements and radii for the truck path in the northern lot and loading bays to verify the shown route is feasible.
10. Sheet C2.2: Amend comment for concrete curb cut per City of De Pere Specifications to be "concrete curb PROFILE cut..."
11. Sheet C2.2: Show proposed electric, gas, communications lines entering the site and terminating at the building.
12. Sheet C3.0: Correct the existing contours, which are shown with the same line as proposed contours and not as the line in the legend.
13. Sheet C4.0: Remove existing contours and parking lot striping as they make it too difficult to see the storm drainage basins. (on all grading plans.)
14. Sheet C4.1: Inlet protection is at incorrect location at catch basin W18.
15. Sheet C4.1: Rim/Flowline elevations are not provided for catch basins W18, W17, W16, W15, W14, W13 or W12.
16. Sheet C4.2: Need rim elevation at catch basin W2.
17. Sheet C4.3: The City's parking lot at Outlot 2 is being revised which will impact the trail's location.
18. Sheet C4.3: There is a flume discharge from the City's parking lot at Outlot 2 that will need to be accounted for with the trail design.
19. Sheet C4.4: At ADA ramp 7, the detectible warning fields should be moved back outside of the dumpster enclosure approach as there is the reasonable expectation that a pedestrian could meet a vehicle.
20. Sheet C4.4: At west lot ADA area, there are extra lines that look to be pavement markings boxing out all the parking stalls and delineating the center of the driving lane.
21. Sheet C5.1: Identify the water meter size for this development. Please notify the City of De Pere Water Department one-month in advance if the meter is larger than one-inch.
22. Sheet C5.1: Identify the water service size. If the water line servicing this building is greater than 4-inches in diameter, additional testing will be

- required prior to service (e.g. safe sample and pressure). It is the City's understanding that the size may be 6-inches. Project may want to consider going larger as other, similar developments have recently upsized to 12-inch water service.
23. Sheet C5.1: Sanitary sewer should call out bends, depth, slope, diameter and cleanouts.
 24. Sheet C6.0: the 24-inch pond outlet pipe should have an apron end wall, geotextile fabric and riprap. Rip rap limits will need to be determined by Engineer as it extends into the floodway.
 25. Sheet C6.0: Each view of the pond should include a north arrow and scales.
 26. Sheet C6.0: Once constructed, the City will need to be provided record drawings of the detention pond as well as an engineer's certification that the completed construction matches that of the SWMP.
 27. Sheet C6.0: The City will provide a storm water maintenance agreement for the developer to complete for the detention pond.
 28. Sheet C6.0: Once the pond outlet structure is added to the 24" RCP, the 24" RCP will be part of the pond system and privately owned. Please add note to plan.
 29. Sheet C7.1: The City requires inlet protection type D per WisDNR best management practices where applicable. No detail of this is provided.
 30. Sheet ES1.0: A lighting plan will need to be provided for the site showing the foot candles for all fixtures across this site.
 31. Sheet ES1.0: Curb at north parking lot extends through parking stalls at the north and east side of the lot. Same for the southernmost lot to the east of the main lot (just north of the construction entrance).
 32. Sheet AS1.1: the north arrow is pointing the incorrect direction.
 33. Any concrete work done in the right-of-way must be completed by a licensed concrete worker. License may be obtained at De Pere Public Works office. Please add note to plan.
 34. Need to provide WisDNR soil loss / discharge calculations and corresponding map.
 35. Items to address prior to obtaining occupancy permit:
 - a. Cover: Update project location address once made available.
 - b. Sheet C1.0: Clarify what the dark arrow that starts at the construction entrance and goes north approximately halfway up the building represents.
 - c. Sheet C2.0: It is recommended that the concrete pad at the dumpster enclosure approach be eight-inch concrete to accommodate dumpster pick-up. No detail or hatching is provided for thicker concrete section.
 - d. Sheet C6.0: Any concerns with the seepage through the berm below the permanent pool elevation? If rip rap is required in the future on the side of the berm due to seepage, the owner will be responsible for the cost.
 - e. General: Identify any exterior signs for the development.
 - f. Additional comments may be provided based on responses to above.

Fire:
None.

Forestry:

1. The plan still incorporates Norway maple, Red maple and White spruce. Too much reliance on maples and one species of spruce.

Health:
None.

Planning:

1. The building façade is approximately 50% glass, 30% cast stone veneer, and 20% aluminum composite metal panel (similar to the material used on the nearby Foth building). The vertical columns have an appearance of wood. Glass and stone are approvable materials, however, the use of metal panel requires Plan Commission approval.
2. Label the specific colors of each façade material on the site plans.
3. Label the location of the refuse and recycle storage area on the north side of the building. On page AS1.1, identify the height of the structure and change the materials used for the gates/door. The enclosure and gate shall be a matching metal building material, vinyl, brick, masonry, or composite wood. Chain link fence with slats is not permitted. Also, landscaping is required around screening walls wherever they abut a non-paved surface or a required landscape area.
4. On page C1.0, correct the required number of parking spaces to be 676 instead of 674 (169,013 SF / 250 SF = 676).
5. There appear to be 2 loading docks on the north side of the building. Properly label the loading docks on the site plan, with elevations that identify that the docks are properly screened and landscaped.
6. Items to address prior to obtaining occupancy permit:
 - a. There will be signs on the building, locations to be determined, thus sign location is not part of the Plan Commission review. Any future signage must meet sign code standards. If signs do not meet standards, a new review of signage by Plan Commission may be required.

Inspection:
None.

REVIEW PROCESS

For Site Plan Requests, the Plan Commission either approves or denies the project. Conditions of approval must be resolved between the petitioner and staff before a final approval memo is issued and building permits are released. This site plan is not reviewed by Common Council.

STAFF RECOMMENDATION:

Staff recommends APPROVAL of the site plan request for the new office building and parking lot, subject to compliance with the conditions listed in the 'Staff Comments' section of this report.

Staff also recommends APPROVAL of the use of metal paneling and wood colored metal columns on the front, sides, and rear of the building.

CITY OF DE PERE MEMO



To: Finance and Personnel Committee
From: Daniel Lindstrom, AICP, Development Services Director
Date: March 6, 2020

RE: **REVISED: Development Agreement Terms with Commercial Horizons for a proposed office development in Southbridge Business Park (Parcel WD-D0036 and WD-D0035-1-1).**

Commercial Horizons ("Developer") is under preliminary footings and foundation work to build a multi-million dollar corporate office building in the De Pere Southbridge Business Park. The project scope includes an approximately 174,000 square foot, a four-story office building with over 900 surface parking stalls on an almost 18-acre site.

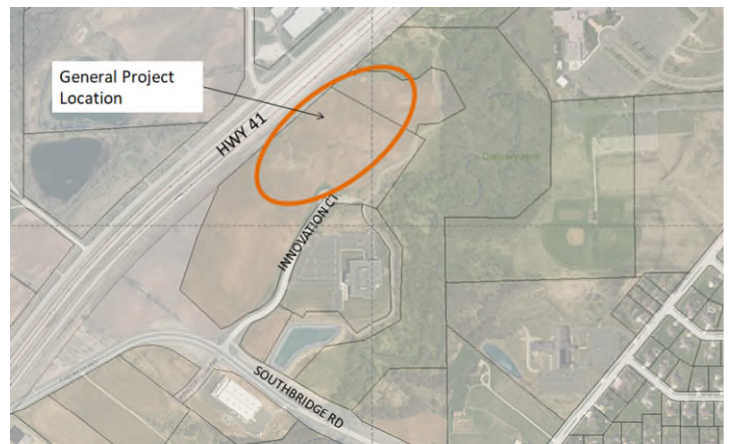
The development requires the acquisition of city property and subsequent land divisions in order to create the subject property. The property that makes up the site is primarily privately owned by Developer (WD-D0036) but does include a portion of a City-owned land (WD-D0035-1-1). In February, the City created Tax Increment District (TID) No. 15, an overlapping district to TID No. 8, to assist in the financing of the project.

Staff began to prepare the subsequent development agreement following the approval of the initial terms in December 2019. As City staff worked through development agreement discussions with the Developer it became apparent there was a difference in understanding the proposed terms. Specifically, the initial request for an upfront Cash Grant was modified to a PAYGO agreement with a guaranteed value to run through the total life of TID No. 15. However, there was a misinterpretation between the parties regarding the financing of the PAYGO agreement. Additionally, a significant change in borrowing rates has made it more advantageous for the City to revert to an upfront cash grant. Therefore, the parties worked over the past several weeks to resolve the misinterpretation resulting in the proposed revisions noted on pages two and three of this memorandum.



COMMERCIAL HORIZONS
CH Office Building
SCHEMATIC DESIGN

Northwest View



PROJECT ASSUMPTIONS

1. Development of an approximately 174,000 s.f. corporate office building, on ~~16-18~~ 17.86 acres and approximately 900 surface parking spaces.
2. Property to be owned by Innovation Properties Two, LLC and leased to an office user or series of users.
3. Project cost estimated at \$35,000,000. Guaranteed Assessed Value of ~~\$27,000,000~~ \$30,000,000 as of January 1, 2022.
4. Site Preparation to begin in late 2019. Building construction to occur from the first quarter of 2020 through the first quarter of 2021.
5. Mutual agreement of land division in order to result in:
 - a. Developer acquisition of approximately 3.8 acres of City-owned property (Parcel WD-D0035-1-1 for proposed to be used for surface parking. Previous Option granted by City to be released by Developer.
 - b. City acquisition of approximately ~~2.07~~ 1.77 acres of Developer owned property (Parcel WD-D0036. Exact dimension to be determined) for City trail and public trail-access parking lot.
 - c. **Developer to dedicate 0.30 acres of property for the cul-de-sac via a recorded CSM.**

The City recently signed the CSM to transfer the lands and is awaiting notification of recording.

6. Execution of appropriate easements to provide City access needed to maintain the existing HWY 41 pole sign (Parcel SD-D0035-1-2), trail system and the stormwater management facility.
7. City design and construction of the following infrastructure improvements necessary to support the proposed development (exact scope and costs may change as the project moves forward):
 - a. Southbridge & Lawrence Drive Intersection Improvements - \$334,000
 - b. Southbridge and Innovation Court Improvements - \$60,000
 - c. Innovation Court & Proposed Driveway Improvements - \$300,000
8. Agreement contingent on approval of new/overlay TID District #15 with an effective creation date of January 1, 2020. TID Creation resolution will likely not be passed until the first quarter of 2020. City Council review and approval of project and agreement terms. **(TID No. 15 approved February 18, 2020).**
9. Detention facility to remain private and to be designed and constructed by the Developer.
10. Acknowledgment that the intersection of Innovation Court and Southbridge Road may be shifted and renovated into a roundabout to accommodate the future Southern Bridge project.

TID 'But For' Statement: *The financial assistance for the Project is required in order to pay for offsite public infrastructure (stormwater pond, cul-de-sac, and two right-of-way intersection improvements) and to maintain a rent structure that does not exceed the upper end of market levels.*

TIF PROPOSAL

City Infrastructure, Land Grant and ~~PAYGO~~-Cash Grant (Total Project Incentive – 14.8 13.3%/\$4,000,000)

- Land acquisition/Rebate – Developer to acquire approximately 3.8 acres of City-owned property (Parcel WD-D0035-1-1) to be used for surface parking and City to acquire approximately ~~2.07~~ 1.77 acres Developer owned property (Parcel WD-D0036) for a stormwater management facility. Land to be acquired at the previous option price of \$40,000. Developer land acquisition cost currently estimated at \$69,200 (for 1.73 acres) with a land rebate provided by the City. ~~Exact land area to be refined as project progresses. Survey work to facilitate land division/easements to be completed by applicant.~~ Developer to also dedicate 0.30 acres of property for the cul-de-sac via a recorded CSM.
- ~~PAYGO TIF as a rebate on annual property taxes to total \$3,236,800. Payment period estimated at nine years. The actual payout scenario to be refined as part of the Development Agreement.~~
- Development/Cash Grant of \$3,300,000 to be disbursed following the issuance of the Certificate of Occupancy (anticipated April 2021).
- City designed and constructed infrastructure – Estimated at \$694,000. Any cost savings realized as part of infrastructure work to be shifted to developer incentive. Any cost overruns incurred as part of work to be funded by developer incentive. Total incentive amount not to exceed 14.8% 13.3% of guaranteed assessed value.
- Payment in Lieu of Taxes (PILOT) required if the property falls below ~~\$27,000,000~~ \$30,000,000 in assessed ~~value during the life of the TIF~~ for a period of 17 years originating on January 1, 2022.

If the Finance and Personnel Committee approves the revised terms, the City will draft a Developer's Agreement that will be reviewed by the Common Council at the March 17, 2020 meeting.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Resolution #20-29 Authorizing Agreement for Noxious Weed/Long Grass Cutting Services Between the City of De Pere and Lizer of Wisconsin, Inc.

The Board of Public Works at the March 9, 2020 meeting approved Lizer Lawn Care for a four year Weed Control contract and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- Reso20-29 (DOCX)
- Contractor Agreement-Lizer(Weed-Grass Cutting)3-10-20-151-002-12 (PDF)
- Exhibit A-Lizer Contractor Agreement (PDF)
- Exhibit B-Lizer Contractor Agreement (PDF)
- Memo to Board of BOPW for noxious weed cutting 2-27-20 (DOC)

RESOLUTION #20-29

AUTHORIZING AGREEMENT FOR NOXIOUS WEED/LONG GRASS CUTTING SERVICES BETWEEN THE CITY OF DE PERE AND LIZER OF WISCONSIN, INC.

WHEREAS, the City is in need noxious weed/long grass cutting services upon private property when the owner thereof fails to comply with §74-10 De Pere Municipal Code; and

WHEREAS, Lizer of Wisconsin, Inc. has available and offers to provide personnel and equipment necessary to accomplish the work within the required timeframe.

WHEREAS, this matter has been reviewed by the Board of Public Works which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and City Clerk are authorized and directed to execute the Agreement for Noxious Weed/Long Grass Cutting Service Between the City of De Pere and Lizer of Wisconsin, Inc. as is attached hereto.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of March, 2020.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 3/9/2020

**AGREEMENT FOR NOXIOUS WEED/LONG GRASS CUTTING
SERVICES BETWEEN THE CITY OF DE PERE
AND LIZER OF WISCONSIN, INC.**

THIS AGREEMENT, made and entered into this ____ day of _____, 2020, by and between the City of De Pere, Wisconsin, ("City"), and Lizer of Wisconsin, Inc., a Wisconsin corporation ("Contractor").

WITNESSETH

WHEREAS, the City is in need noxious weed/long grass cutting services upon private property when the owner thereof fails to comply with §74-10 De Pere Municipal Code; and

WHEREAS, the Contractor has available and offers to provide personnel and equipment necessary to accomplish the work within the required time.

NOW THEREFORE, City and Contractor agree as follows:

I. DESCRIPTION OF PROJECT

The project is as described in the City Request for Proposals (Exhibit A) and Contractor's Proposal thereto dated March 4, 2020 (Exhibit B), both of which are attached hereto and incorporated by reference. If a conflict exists between Exhibit A and Exhibit B, the terms of Exhibit A shall prevail. If there is a conflict between the terms and conditions of Exhibit A and this Agreement, the terms of this Agreement shall prevail. No standard terms or conditions of Contractor's Proposal are incorporated into this Agreement, unless such term is specifically written into the Agreement. If, during the course of performing the work, City and Contractor agree that it is necessary to make changes in the project as described in the exhibits, such changes will be incorporated into this Agreement only by written amendment, signed by the parties. Such writing shall include the scope of the work to be done, the schedule for commencing and completing the work and the basis for compensation for such work.

II. SCOPE OF CONTRACTOR SERVICES

Contractor agrees to perform those services which are described in Exhibit A through 2022. City shall have the right to extend this Agreement through 2023 provided City provides notice to Contractor on or before December 31, 2022.

The Contractor acknowledges that Contractor records regarding the matters covered under this Agreement constitute Contractor records under Wis. Stats. §19.36(3) et seq.

Contractor agrees to comply with Public Records requirements pertaining to those records and to respond to City's requests for records within 10 days when a request is made for its records.

III. CITY OBLIGATIONS

City agrees to give Contractor notice of need for weed/long grass cutting via e-mail to John Calewerts at: john@lizer.net. The City may also notice Lizer's Office Manager, Kim Felton, as a secondary e-mail contact at: kim@lizer.net. The City may reach out to Contractor by phone in addition to e-mail, however failure to call does not relieve Contractor from its obligation to timely respond to the notice of need for services.

IV. TIME FOR COMPLETION

Time is of the essence in Contractor's performance under this Agreement. Contractor shall commence work after notice and proceed with all deliberate speed to meet the two (2) work day response time requirements of the City. Should Contractor encounter any circumstances, which, in the Contractor's opinion, will delay performance for a period in excess of 24 hours additional, Contractor shall so inform the City in writing.

V. COMPENSATION

The City agrees to pay, and the Contractor agrees to accept, compensation of \$60 per man hour for each year of the Contract, as identified in Exhibit B, to be paid on an as billed basis. Compensation for any additional services authorized by City shall be as agreed upon by the City and Contractor and set forth in the written authorization for those additional special services.

VI. INSURANCE

A. The Contractor shall maintain during the life of the Agreement, the following minimum public liability and property damage insurance to cover claims for injuries, including accidental death, as well as from claims for property damages which may arise from the performance of work under the Agreement as stated below:

1. Comprehensive general liability insurance, including personal injury liability, blanket contractual liability and broad form property damage liability, with per occurrence limits of \$1,000,000, \$2,000,000 general aggregate, and additional umbrella liability insurance coverage of not less than \$2,000,000.

2. Automobile bodily injury and property damage liability insurance covering owned, nonowned, rented and hired cars. The combined single limit for bodily injury and property damage shall be not less than \$1,000,000.
3. Statutory workers compensation and employers' liability insurance as required by the state having jurisdiction.

B. Proof of Insurance. The Consultant shall furnish the City with a Certificate of Insurance and endorsement countersigned by a Wisconsin Resident Agent or Authorized Representative of the insurer indicating that the Consultant meets the insurance requirements identified above. The Certificate of Insurance shall include a provision prohibiting cancellation of said policies except upon 30 days' prior written notice to the City and shall name the City as an additional insured under Consultant's general and professional liability policies for the specific contract or project covered. A copy of the Certificate of Insurance and endorsement shall be delivered to the City prior to execution of the agreement for final approval.

VII. ALLOCATION OF RISKS

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the City, City's officers, directors, partners, and employees from and against any and all costs, losses, and damages (including, but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused by the negligent acts or omissions of Contractor or Contractor's officers, directors, partners, employees, in the performance and furnishing of Contractor's services under this Agreement.

VIII. SUBCONTRACTS

The Contractor shall not subcontract any of the work required hereunder without the specific written consent of the City prior to subcontracting any portion of the work to be performed under this project. The Contractor shall be responsible to the City for the actions of person and firms performing subcontract work.

IX. ASSIGNMENT

This Agreement is binding on the heirs, successors, and assigns of the parties hereto. This Agreement is not to be assigned by either the City or Contractor without the prior written consent of the other.

X. INTEGRATION

This Agreement represents the entire understanding of the City and Contractor as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder. This Agreement may not be modified or altered except in writing signed by both parties.

XI. JURISDICTION

This Agreement shall be administered and interpreted under the laws of the State of Wisconsin. Jurisdiction of litigation arising from this Agreement shall be in that state. If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of this Agreement shall be in full force and effect.

XII. SUSPENSION OF WORK

The City may suspend, in writing, all or a portion of the work under this Agreement in the event unforeseen circumstances beyond the control of the Contractor make normal progress in the performance of the work impossible. The Contractor may request that the work be suspended by notifying the City, in writing, of circumstances which are interfering with normal progress of the work. If agreed, the time for completion of the work shall be extended by the number of days the work is suspended by Contractor through no fault of Contractor. In the event that the period of suspension exceeds 90 days, the terms of this Agreement are subject to renegotiation and both parties are granted the option to terminate work on the suspended portion of the project in accordance with Article XIII.

XIII. TERMINATION OF WORK

The City may terminate all or a portion of the work covered by this Agreement for its convenience. Either the City or the Contractor may terminate work in the event the other party fails to perform in accordance with the provisions of this Agreement. Termination of this Agreement is accomplished by 15 days prior written notice from the party initiating termination to the other. Notice of termination shall be delivered by certified mail with receipt for delivery returned to the sender.

In the event of termination, the Contractor shall perform such additional work as is necessary for the orderly filing of documents and closing of the project. The additional time for

filing and closing shall not exceed 10 percent of the total time expended on the completed portion of the project prior to the effective date of termination.

The Contractor shall be compensated for the completed portion of the work on the basis of work actually performed prior to the effective date of termination plus the work required for filing and closing. Charges for the latter work are subject to the 10 percent limitation described in this Article.

XIV. MEDIATION

All claims, disputes and other matters in question between the parties of this Agreement arising out of or relating to this Agreement or breach thereof, which are not disposed by mutual agreement of the parties, shall be subject to mediation as a condition precedent to the institution of legal proceedings by either party. If such claim, dispute or other matter involves a lien arising out of the Contractor's services, the Contractor may proceed in accordance with applicable law to comply with lien notice and filing deadlines prior to resolution of the matter by mediation.

The City and Contractor shall attempt to resolve claims, disputes and other matters in question between them by mediation in accordance with the Rules of the American Arbitration Association currently in effect unless the parties agree otherwise. A request for mediation shall be filed in writing with the other party to this Agreement and, if applicable, the American Arbitration Association. The request may be made concurrently with the filing of a civil action, but mediation shall proceed in advance of legal proceedings, which may be stayed pending mediation for a period of 60 days from the date of filing unless a longer period is agreed to by the parties or required by a court order.

The parties shall share the mediator's and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

XV. NOTICES

Any notification required or needed under the contract shall be sent to the following:

If to City:
 City of De Pere
 Attn: City Administrator
 335 South Broadway Street
 De Pere, WI 54115

If to Contractor:
 Lizer of Wisconsin, Inc.
 Attn: John Calewatts
 2034 Bellevue Street
 Green Bay, WI 54311-5620

With a copy to:
 Lizer of Wisconsin, Inc.
 Attn: Kim Felton, Office Manager
 2034 Bellevue Street
 Green Bay, WI 54311-5620

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

LIZER OF WISCONSIN, INC.

CITY OF DE PERE, WISCONSIN

By: _____
 Name: _____

By: _____
 Michael J. Walsh, Mayor

By: _____
 Name: _____

By: _____
 Carey E. Danen, City Clerk

J:\Law\Agreements\2020\Contractor Agreements\Contractor Agreement-Lizer(Weed-Grass Cutting)3-10-20-151-002-12.docx

CITY OF DE PERE

Parks, Recreation & Forestry

925. S. Sixth Street, De Pere, WI 54115 | 920-339-4065 | www.de-pere.org



Service Agreement for Noxious Weed/Long Grass cutting for City of De Pere to include the following:

1. Cost of service will be on a per hour basis.
2. Contractor to respond to City request within two (2) working days of notice.
3. Services will include noxious weed/long grass cutting, line trimming and, when necessary, baling or collection of cut weeds/grass of property in violation.
4. Services will be conducted during the spring, summer, and fall seasons.
5. City will contact contractor by email and/or phone to inform them of services needed.
6. Agreement term: 2020 - 2022 with City option to extend contract through 2023.
7. Price proposal: Please provide rates for 2020, 2021, 2022, and 2023.
8. Contractor shall maintain for the life of this Agreement comprehensive general liability insurance of not less than \$2,000,000; with additional umbrella liability insurance not less than \$4,000,000; automobile bodily injury and property damage liability not less than \$600,000; and statutory workers compensation and employers' liability insurance as required by the State of Wisconsin.
9. Contractor shall not subcontract any of the work agreed upon with the City.

CITY OF DE PERE

Parks, Recreation & Forestry

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7. Price proposal: Please provide rates for 2020, 2021, 2022, and 2023.
8. Contractor shall maintain for the life of this Agreement comprehensive general liability insurance of not less than \$2,000,000; with additional umbrella liability insurance not less than \$4,000,000; automobile bodily injury and property damage liability not less than \$600,000; and statutory workers compensation and employers' liability insurance as required by the State of Wisconsin.
9. Contractor shall not subcontract any of the work agreed upon with the City.

Price proposal

2020 \$60.00 per hr.
 2021 \$60.00 per hr.
 2022 \$60.00 per hr.
 2023 \$60.00 per hr.

Phil Calverant
 Lizer Lawn Care
 3/4/2020



Memorandum

To: Board of Public Works

From: Don Melichar
De Pere Park Superintendent/City Forester

Re: Contracting weed cutting services for 2020-2023

Date: March 4, 2020

Issue: Approval/award contract to a landscaping company for cutting weeds on properties in violation of the City's Noxious Weed Ordinance.

Summary: We have solicited quotes to conduct weed cutting on properties in violation of the City's Weed Ordinance. After soliciting multiple contractors and running a proposal for quotes in the Green Bay Press Gazette, we received 1 quote. Quotes include having a minimum insurance of not less than \$2 million general liability and not less than \$4 million umbrella liability; response time of two working days; line trimming when needed; and baling or collecting of weeds/grass if needed. I have summarized the quotes below for your review.

Company	Fee/hour	Notes	
Lizer Lawn Care	\$60.00/hour – 2020 \$60.00/hour – 2021 \$60.00/hour - 2022 \$60.00/hour - 2023	¾ hour minimum. Insured.	

Staff Recommendation:

As the lone responder to our request Lizer Landscape is not able to make the Umbrella insurance requirements of \$4 million, instead coming in at \$2 million. After careful consideration and review of the charge for the service and certificate of insurance for the requested limits it is staff's recommendation, though, to approve **Lizer Landscape** for 2020-2023. In addition, Lizer has served as the City's contractor under the same requirements since 2015 and have performed the job to our department's satisfaction.

If you have any questions, please contact me at 920-339-8362.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Resolution #20-30 Approving Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit and its Submission to the Wisconsin Department of Natural Resources (DNR).

The Board of Public Works at the March 9, 2020 meeting approved the City of De Pere 2019 MS4 General Permit and its submission to the Wisconsin Department of Natural Resources and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- Reso20-30 (DOCX)
- 2020 0309 CI_BOPW-WDNR MS4 Annual Permit (PDF)
- MS2444-2019_MS4_Annual_Report-DRAFT (PDF)
- MS4 Annual Report_Activity Summary (PDF)
- INSPECTION CHECKLIST POND (PDF)
- Storm Water Facility Inventory (PDF)
- 2019 MS4 De Pere Outfall Locations (PDF)
- MAJOR AND MINOR OUTFALLS (PDF)
- CE-2019 MS4 De Pere Map Updates (PDF)
- 2019 MS4 BASIN UPDATES (PDF)
- CI-CALC-TSS-Treatment_Reductions-AC (PDF)
- CI-CALC-TSS-Treatment_Reductions-ER (PDF)
- CI-CALC-TSS-Treatment_Reductions-Fox (PDF)
- 09-2019 SWPPP Update MSC Complete (PDF)
- 2019 NEWSC Annual Report (PDF)

RESOLUTION #20-30

APPROVING ANNUAL REPORT UNDER MUNICIPAL SEPARATE
STORM SEWER SYSTEM (MS4) PERMIT AND ITS SUBMISSION TO THE
WISCONSIN DEPARTMENT OF NATURAL RESOURCES (DNR)

WHEREAS, the DNR has issued an MS4 Permit (Permit No. WI-S050075-03) to the City which regulates City's storm water management program; and

WHEREAS, as an MS4 Permit Holder, the City is required to submit an annual report to the DNR by March 31st of each year; and

WHEREAS, the attached Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit No. WI-S050075-03 has been reviewed and is recommended for approval by the Board of Public Works; and

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council approves the City Annual Report under MS4 Permit No. WI-S050075-03 to be submitted to the DNR on or before March 31, 2020.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of March, 2020.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 3/9/2020

Attachment: Reso20-30 (9368 : Reso #20-30 Approving Annual Report Under MS4 Permit and Submission to WDNR.)

CITY OF DE PERE MEMO



To: Honorable Mayor Walsh
Members of the Board of Public Works

From: Eric P. Rakers, P.E., City Engineer

Date: March 9, 2020

RE: **Consider Draft 2019 Annual Report for the Wisconsin Department of Natural Resources MS4 General Permit***

The City has been issued a Wisconsin Pollutant Discharge Elimination System Number WE-S050075-03 permit to discharge storm water from the Wisconsin Department of Natural Resources (WDNR). The City is required to complete an annual report as part of the permit. There are five different components to the permit that the City is responsible to complete during the permit five year cycle. These items include:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention

The Engineering Department has attached the draft Annual Report under MS4 General Permit for the 2019 calendar year and it is attached for your review. The Report identifies activities that the City has completed in 2019 to meet our MS4 General Permit for storm water discharge. Highlights from the 2019 Report include:

- Membership in the Northeast Wisconsin Stormwater Consortium (NEWSWC) which helps the City meet the requirements for Public Outreach and Education and Public Involvement and Participation.
- Expanded an existing pond off of Ryan Road for the Pine Trail Crossing subdivision
- Cleaned and televised 50,000 linear feet of storm sewer.
- Spring and fall leaf collection.
- Spring and fall brush collection.
- Street sweeping.
- Inspected all storm water management ponds in the City.
- Updated the City's Storm Water Pollution Prevention Plan for the Municipal Service Center.

Staff recommends the Board of Public Works approve the draft Report for submittal to the WDNR.

Submittal of Annual Reports and other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

Reporting Information

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

Project Name: 2019 MS4 Annual Report

County: Brown

Municipality: De Pere City

Permit Number: S050075

Facility Number: 31088

Reporting Year: 2019

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☒ Yes ☐ No

Please submit grant funded deliverables separately from the annual report.

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment

- Storm Water Quality Management Annual Report Attachment
 - TMDL Attachment
 - Storm Water Consortium/Group Report
 - Municipal Cooperation Attachment
 - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
 - Storm Water Management Program (*S050075-03 general permittees shall have a written storm water management program that describes in detail how the permittee intends to comply with the permit requirements for each minimum control measure. Updated programs are due to the department by March 31, 2021.*)
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory (*S050075-03 general permittees 2.6.1 - inventory due to the department by March 31, 2021.*)
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan (*S050075-03 general permittees 2.6.2 – document due to the department by March 31, 2021.*)
 - Sign and Submit form

Do not close your work until you SAVE.

Form 3400-224 (08/19)

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality De Pere City

Facility ID # or (FIN): 31088

Updated Information: ☐ Check to update mailing address information

Mailing Address: 925 S. Sixth Street

Mailing Address 2:

City: De Pere

State: Wisconsin

Zip Code: 54115 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to **create new** primary contact

First Name: Eric

Last Name: Rakers

☐ Select to **update** current contact information

Title: City Engineer

Mailing Address: 925 S. Sixth St

Mailing Address 2:

City: De Pere

State: WI

Zip Code: 54115 xxxxx or xxxxx-xxxx

Phone Number: 920-339-8304 Ext: xxx-xxx-xxxx

Email: erakers@mail.de-pere.org

Additional Contacts Information (Optional)

- ☐ I&E Program
☐ IDDE Program

**Individual with responsibility for:
(Check all that apply)**

- ☐ IDDE Response Procedure Manual
☐ Municipal-wide Water Quality Plan
☐ Ordinances
☐ Pollution Prevention Program
☐ Post-Construction Program
☐ Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:

xxxxx or xxxxx-xxxx

Phone Number:

Ext:

xxx-xxx-xxxx

Email:

1. Does the municipality rely on another entity to satisfy some of the permit requirements? If yes, enter entity name (government, consultant, group/organization).

☒ Yes ☐ No

☒ Public Education and Outreach: Northeast Wisconsin Stormwater Consortium

☒ Public Involvement and Participation: Northeast Wisconsin Stormwater Consortium

☐ Illicit Discharge Detection and Elimination: _____

☐ Construction Site Pollutant Control: _____

☐ Post-Construction Storm Water Management: _____

☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☐ Yes ☒ No

Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (08/19)

Minimum Control Measures- Section 1 : Complete**1. Public Education and Outreach**

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the Mechanism that best describes how the topic message was conveyed to your population. Use the **Add Activity** to add multiple Mechanisms. For Quantity, choose the range for the number of Mechanisms chosen (i.e., number of workshops, events).

Topic: Detection and elimination of illicit discharges			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Active distribution of print media (mailings, newsletters, etc)	20 - 49	20 - 49	☐ Yes ☒ No
Other	Select...	Select...	☒ Yes ☐ No

Select all applicable audiences targeted for this topic.

- ☐ Contractors ☒ General Public ☐ Public Employees ☒ Residential ☐ School Groups
☐ Business ☐ Developers ☐ Industries ☐ Other:

Topic: Management of materials that may cause storm water pollution from automobiles, pet waste, household hazardous waste and household practices			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Educational activities (School presentations, summer camps, etc)	1 - 9	100 +	☐ Yes ☒ No

Select all applicable audiences targeted for this topic.

- ☐ Contractors ☐ General Public ☐ Public Employees ☐ Residential ☒ School Groups
☐ Business ☐ Developers ☐ Industries ☐ Other:

Topic: Beneficial onsite reuse of leaves and grass clippings/proper use of lawn and garden fertilizers and pesticides			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Active distribution of print media (mailings, newsletters, etc)	20 - 49	20 - 49	☐ Yes ☒ No

Select all applicable audiences targeted for this topic.

- ☐ Contractors ☒ General Public ☐ Public Employees ☒ Residential ☐ School Groups
☐ Business ☐ Developers ☐ Industries ☐ Other:

Topic: Management of stream banks and shorelines by riparian landowners to minimize erosion and restore and enhance the ecological value of waterways

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Direct one-on-one communication</u>	<u>Select...</u>	<u>1 - 9</u>	☐ Yes ☒ No

Select all applicable audiences targeted for this topic.

- ☐ Contractors ☒ General Public ☐ Public Employees ☒ Residential ☐ School Groups
☐ Business ☐ Developers ☐ Industries ☐ Other:

Topic: Infiltration of residential storm water runoff from rooftop downspouts, driveways and sidewalks

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Passive print media (brochures at front desk, posters, etc.)</u>	<u>1 - 9</u>	<u>100 +</u>	☐ Yes ☒ No

Select all applicable audiences targeted for this topic.

- ☐ Contractors ☒ General Public ☐ Public Employees ☒ Residential ☐ School Groups
☐ Business ☐ Developers ☐ Industries ☐ Other:

Topic: Inform and where appropriate educate those responsible for the design, installation, and maintenance of construction site erosion control practices and storm water management facilities on how to design, install and maintain the practices

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Targeted group training (contractors, consultants, etc.)</u>	<u>1 - 9</u>	<u>10 - 19</u>	☐ Yes ☒ No

Select all applicable audiences targeted for this topic.

- ☐ Contractors ☐ General Public ☒ Public Employees ☐ Residential ☐ School Groups
☐ Business ☐ Developers ☐ Industries ☐ Other:

Topic: Identify businesses and activities that may pose a storm water contamination concern, and where appropriate, educate specific audiences on methods of storm water pollution prevention

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Targeted group training (contractors, consultants, etc.)</u>	<u>1 - 9</u>	<u>1 - 9</u>	☒ Yes ☐ No

Select all applicable audiences targeted for this topic.

☒ Contractors ☐ General Public ☒ Public Employees ☐ Residential ☐ School Groups
☐ Business ☒ Developers ☐ Industries ☐ Other:

Topic: Promote environmentally sensitive land development designs by developers and designers, including green infrastructure and low impact development

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Passive print media (brochures at front desk, posters, etc.)</u>	<u>1 - 9</u>	<u>Select...</u>	☐ Yes ☒ No

Select all applicable audiences targeted for this topic.

☐ Contractors ☒ General Public ☐ Public Employees ☒ Residential ☐ School Groups
☐ Business ☐ Developers ☐ Industries ☐ Other:

Topic: Other (describe):			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Select...</u>	<u>Select...</u>	<u>Select...</u>	☐ Yes ☐ No

Select all applicable audiences targeted for this topic.

☐ Contractors ☐ General Public ☐ Public Employees ☐ Residential ☐ School Groups
☐ Business ☐ Developers ☐ Industries ☐ Other:

b. Brief Public Education and Outreach program information for inclusion in the Annual Report. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (08/19)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the mechanism that best describes how the topic message was conveyed to your population. Use the Add Activity to add multiple mechanisms. For Quantity, choose the range for number Mechanisms chosen (i.e., number of workshops, events).

Topic: Storm Water Management Plan and/or updates			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>None</u>	<u>Select...</u>	<u>Select...</u>	☐ Yes ☒ No

Select all applicable participants targeted for this topic.

- ☐ Contractors ☒ General Public ☒ Public Employees ☒ Residential ☐ School Groups
☐ Business ☐ Developers ☐ Industries ☐ Other:

Topic: Storm water related ordinance and/or updates			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>None</u>	<u>Select...</u>	<u>Select...</u>	☐ Yes ☐ No

Select all applicable participants targeted for this topic.

- ☐ Contractors ☐ General Public ☐ Public Employees ☐ Residential ☐ School Groups
☐ Business ☐ Developers ☐ Industries ☐ Other:

Topic: MS4 Annual Report			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Government Event (Public Hearing, Council Meeting, etc)</u>	<u>1 - 9</u>	<u>Select...</u>	☐ Yes ☐ No

Select all applicable participants targeted for this topic.

- ☐ Contractors ☒ General Public ☒ Public Employees ☐ Residential ☐ School Groups
☐ Business ☐ Developers ☐ Industries ☐ Other:

Topic: Volunteer Opportunities			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Clean-up events</u>	<u>10 - 19</u>	<u>Select...</u>	☐ Yes ☒ No

Select all applicable participants targeted for this topic.

- ☐ Contractors ☒ General Public ☐ Public Employees ☐ Residential ☒ School Groups
☐ Business ☐ Developers ☐ Industries ☐ Other:

Topic: Other (describe) : <u>Discuss Public Education at Sustainability Meeting</u>			
Mechanism	Quantity	Est. People Reached	Regional Effort?

	(optional)	(optional)	(optional)
Government Event (Public Hearing, Council Meeting, etc)	Select...	Select...	☐ Yes ☐ No

Select all applicable participants targeted for this topic .

- ☐ Contractors
☒ General Public
☒ Public Employees
☐ Residential
☐ School Groups
☒ Business
☒ Developers
☐ Industries
☐ Other:

b. Brief Public Involvement and Participation program information for inclusion in the Annual Report.
If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (09/19)

Minimum Control Measures - Section 3 : Has Missing Items

3. Illicit Discharge Detection and Elimination

- | | | |
|--|----------------------------------|---------------------------------|
| a. How many total outfalls does the municipality have? | <input type="text" value="108"/> | ☐ Unsure |
| b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program? | <input type="text" value="0"/> | ☐ Unsure |
| c. From the municipality's routine screening, how many were confirmed illicit discharges? | <input type="text" value="0"/> | ☐ Unsure |
| d. How many illicit discharge complaints did the municipality receive? | <input type="text" value="0"/> | ☐ Unsure |
| e. From the complaint received, how many were confirmed illicit discharges? | <input type="text" value="0"/> | ☐ Unsure |
| f. How many of the identified illicit discharges did the municipality eliminate in the reporting year? | <input type="text" value="36"/> | ☐ Unsure |

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

☐ Verbal Warning	0
☒ Written Warning (including email)	36
☐ Notice of Violation	
☐ Civil Penalty/ Citation	

Additional Information:

- h. Brief Illicit Discharge Detection and Elimination program information for inclusion in the Annual Report. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

36 letters were sent to residents that were dumping grass clippings in storm water easements. Letters directed residents to remove grass clippings or be charged for City staff to remove. None of these were complaints, they were identified by City staff during public/private pond and swale inspections.

Missing Information

Maximum length is 250 characters,

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (08/19)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

- a. How many total construction sites were active at any point in the reporting year? ☐ Unsure
- b. How many construction sites did the municipality issue permits for in the reporting year? ☐ Unsure
- c. Do the above numbers include sites <1 acre? ☒ Yes ☐ No ☐ Unsure
- d. How many erosion control inspections did the municipality complete in the reporting year? ☐ Unsure
- e. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure
- | | |
|---|---------------------------------|
| ☐ No Authority | |
| ☒ Verbal Warning | <input type="text" value="11"/> |
| ☒ Written Warning (including email) | <input type="text" value="37"/> |
| ☒ Notice of Violation | <input type="text" value="4"/> |
| ☐ Civil Penalty/ Citation | <input type="text"/> |
| ☐ Stop Work Order | <input type="text"/> |
| ☐ Forfeiture of Deposit | <input type="text"/> |
| ☐ Other - Describe below | <input type="text"/> |
- f. Brief Construction Site Pollutant Control program information for inclusion in the Annual Report. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (08/19)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many sites with new structural storm water management facilities* have received local approval ? ☐ Unsure

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement, catch basin sumps, etc.

- b. How many privately owned storm water management facilities were inspected in the reporting year ? ☐ Unsure

Inspections completed by private land owners should be included in the reported number.

- c. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? ☐ Unsure
Check all that apply and enter the number of each used in the reporting year.

☐ No Authority☐ Verbal Warning☒ Written Warning (including email)☐ Notice of Violation☐ Civil Penalty/ Citation☐ Forfeiture of Deposit☐ Complete Maintenance☐ Bill Responsible Party☐ Other - Describe below

- d. Brief Post-Construction Storm Water Management program information for inclusion in the Annual Report . If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

Letters to privately owned facilities will be sent in April 2020.

Missing Information

Do not close your work until you **SAVE**.

Minimum Control Measures - Section 6 : Has Missing Items

6. Pollution Prevention

Storm Water Management Facility Inspections (ponds, biofilters, etc.) ☐ Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water management facilities ? ☐ Unsure
- b. How many new municipally owned storm water management facilities were installed in the reporting year ? ☐ Unsure
- c. How many municipally owned storm water management facilities were inspected in the reporting year? ☐ Unsure
- d. What elements are looked at during inspections (250 character limit)?
- e. How many of these facilities required maintenance? ☐ Unsure

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) ☐ Not Applicable

- f. How many inspections of municipal properties have been conducted in the reporting year? ☐ Unsure
- g. Have amendments to the SWPPPs been made? ☒ Yes ☐ No ☐ Unsure
- h. If yes, describe what changes have been made (200 character limit):

Collection Services - *Street Sweeping / Cleaning Program* ☐ Not Applicable

- i. Did the municipality conduct street sweeping/cleaning during the reporting year?
☒ Yes ☐ No ☐ Unsure
- j. If known, how many tons of material was removed? ☐ Unsure
- k. Does the municipality have a low hazard exemption for this material? ☐ Yes ☒ No
- l. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?
☒ Yes
☐ No - Explain _____
☐ Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* ☐ Not Applicable

- m. Did the municipality conduct catch basin sump cleaning during the reporting year?
☐ Yes ☒ No ☐ Unsure
- n. How many catch basin sumps were cleaned in the reporting year? ☐ Unsure
- o. If known, how many tons of material was collected? ☐ Unsure

- p. Does the municipality have a low hazard exemption for this material? ☐ Yes ☒ No
- q. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
☐ Yes
☐ No - Explain _____
☒ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

- r. Does the municipality conduct curbside leaf collection? ☒ Yes ☐ No ☐ Unsure
- s. Does the municipality notify homeowners about pickup? ☒ Yes ☐ No ☐ Unsure
- t. Where are the residents directed to store the leaves for collection?
☒ Pile on terrace ☐ Pile in street ☐ Bags on terrace ☐ Unsure
☐ Other - Describe _____
- u. What is the frequency of collection?
 weekly rotation (6 weeks in fall/4 weeks in spring)
- v. Is collection followed by street sweeping/cleaning? ☒ Yes ☐ No ☐ Unsure

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- w. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? ☐ Unsure
- x. Provide amount of de-icing products used by month last winter season?
 Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	5	69	202	324	514	0

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>Brine</u>	1000	6500	12400	12955	10346	0

- y. Was salt applying machinery calibrated in the reporting year? ☒ Yes ☐ No ☐ Unsure
- z. Have municipal personnel attended salt reduction strategy training in the reporting year? ☒ Yes ☐ No ☐ Unsure

If yes, describe what training was provided (250 character limit):

Winter Maintenance Supervisor Workshop

When:

How many attended:

- aa. Has training or education been held for municipal or other personnel involved in implementing each of the pollution prevention program elements? ☒ Yes ☐ No ☐ Unsure

If yes, describe what training was provided (250 character limit):

Grass Clippings on Street and other Illicit Discharges in/near ditches and parks

When: 4/3/19

How many attended: 7

- ab. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs and its requirements.

Elected Officials

Board of Public Works Meeting and Common Council July 2019

Municipal Officials

MS4 Team Meetings (Quarterly)

Appropriate Staff (such as operators, Department heads, and those that interact with public)

MS4 Team Meetings (Quarterly)

- ac. Brief Pollution Prevention program information for inclusion in the Annual Report . If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

Missing Information

Question 6j is required.,

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (08/19)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year? ☒ Yes ☐ No ☐ Unsure

If yes, check the areas the map items that got updated or changed:

- ☒ Storm water treatment facilities
☒ Storm pipes
☐ Vegetated swales
☒ Outfalls
☐ Other - Describe below

- b. Brief Storm Sewer System Map information for inclusion in the Annual Report. If your response exceeds the 250 character limit, attach supplemental information on

the attachments page.

1.20.c

Do not close your work until you SAVE.

Form 3400-224 (08/19)

Final Evaluation - Complete

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
---	--------------------------	-------------------------	-----------------

Element: Public Education and Outreach

19840	19554	22087	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Public Involvement and Participation

19840	19554	22087	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Illicit Discharge Detection and Elimination

11048	10728	11934	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Construction Site Pollutant Control

65951	64704	71797	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Element: Post-Construction Storm Water Management

113782	104643	170473	<u>Storm water utility</u>
--------	--------	--------	----------------------------

Element: Pollution Prevention

1151795	2156951	2171867	<u>Storm water utility</u>
---------	---------	---------	----------------------------

Element: Storm Water Quality Management

107065	75583	124722	<u>Storm water utility</u>
--------	-------	--------	----------------------------

Element: Storm Sewer System Map

16346	15287	22002	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Other (describe)

Select...

Please provide a justification for a "0" entered in the Fiscal Analysis

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☐ Yes ☒ No ☐ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☒ Yes ☐ No ☐ Unsure

Total Maximum Daily Loads (TMDLs)

The permittee De Pere City is subject to the following approved TMDLs: Lower Fox River Basin and Lower Green Bay

Select one option below. The permittee intends to comply with the following permit requirement to show progress towards meeting the (Appendix A) TMDL:

- ☐ Request department concurrence that they are currently meeting the TMDL pollutant reductions in all applicable reachsheds (A.2).
- ☐ Demonstrate that they will meet the TMDL pollutant reductions in all applicable reachsheds by October 31, 2023 (A.4).
- ☒ Follow the TMDL Compliance Plan which received Department concurrence prior to April 30, 2019 (A.3.1).
- ☐ Participate in an approved Adaptive Management Project (A.3.2).
- ☐ Submit a TMDL Implementation Plan describing planned progress over current permit term by October 31, 2021 (A.5). Do you intend to select A.5.2 or A.5.3 to meet this permit requirement?
 - ☐ A.5.2 – Additional 20% Total Suspended Solids (TSS), 10% Total Phosphorus (TP) reduction from current ch. NR 151, Wis. Adm. Code, standards
 - ☐ A.5.3 – Optimize measures

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the

municipality’s storm water program. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

Do not close your work until you SAVE.

Form 3400-224 (08/19)

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Do not close your work until you **SAVE**.

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

***Required Item**

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Municipal Facility SWPPP

 File Attachment

[09-2019SWPPPUpdateMSCComplete.pdf](#)

Storm Sewer System Map

 File Attachment

Attach - Other Supporting Documents

AR BMPInspSum

 File Attachment

[StormWaterFacilityInventory.pdf](#)

AR MuniFacInsp

 File Attachment

[INSPECTIONCHECKLISTPOND.docx](#)

AR Other

 File Attachment

[MS4AnnualReport_ActivitySummary.docx](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

You must attach a Storm Sewer Map file,

Draft and Share PDF Report with Municipality's Governing Body.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been approved by the governing body, you will have to come back to the MS4 eReporting system to submit the report to the DNR.

[Draft and Share PDF Report with Municipality's Governing Body](#)

Do not close your work until you **SAVE**.

Complete and Submit Your Application

You have not completed all areas of the application. Please return to the application and complete all missing items.

Contact Information: Complete

Minimum Control Measures Section 1: Complete

Minimum Control Measures Section 2: Complete

Minimum Control Measures Section 3: Has Missing Items

Minimum Control Measures Section 4: Complete

Minimum Control Measures Section 5: Complete

Minimum Control Measures Section 6: Has Missing Items

Minimum Control Measures Section 7: Complete

Attachments: Has Missing Items

Final Evaluation: Complete

CITY OF DE PERE

Public Works - Engineering Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org



City of De Pere MS4 Annual Permit – Supplemental Information

Below is a summary of activities completed for the various requirements of the MS4 permit.

Public Education and Outreach Summary

- The City includes “The Perfect Lawn” flyers from NEWSC in letters sent to property owners to remove grass clippings from storm water easements.
- The City included an article on rain gardens in its spring newsletter.
- The City included an article on salt use in its spring newsletter.
- Parks Management had a discussion with Parks Staff about limiting grass clippings in the streets and reporting property’s leaving clippings in the streets or in storm water easements.
- The Street Department cleaned up a canoe blocking the outlet pipe in the central connecting ditch at Samantha Park.
- Inspection staff had a discussion with a property owner along the central connecting ditch (American Blvd) about keeping the ditch clean of garbage and other materials that may impede the flow of water through the ditch.
- The City participated in Foxview Intermediate School Storm water Presentations May 23 & 24, 2019. NEWSC staff held presentations May 20-22, 2019 (NEWSC Annual Report).
- Discussed grass clippings on streets and storm easements with Parks Department.
- City Street Department cleaned up the central connecting ditch at Samantha Park, there was a canoe blocking the outlet pipe.
- The City hosted Winter Parking Lot Maintenance Workshop in October 2019. (NEWSC Annual Report)

Public Involvement and Participation

- The City has a MS4 Team that meets several times throughout the year.
- The City’s Beautification Committee cleans up garbage along the Fox River Trail weekly.
- The Fox River Alliance cleaned up the parks and shorelines at Voyageur Park and Bomier April 27, 2019. (NEWSC Annual Report)
- St. Norbert College Into the Streets volunteers cleaned up Voyageur Park and removed invasive plants from native planting area. (NEWSC Annual Report)
- Storm water presentation to Board of Public Works and City Council meetings in July 2019.
- Discussed Public Education for City MS4 Permit at Sustainability Team meeting December 10, 2019.
- Staff attended MS4 Manager Workshop in December 2019.

- Staff attended Building Inspectors Association in April 2019; this included 2 hours of soil erosion control training.

Illicit Discharge Detection and Elimination

- Staff completed reviews of many of the outfalls as part of the pond and swale inspections. No formal field screenings were completed in 2019 per the City plan.
- Modifications were made to the major and minor outfall mapping in 2019. There modifications included listing large outfalls at the location of pond discharge versus the outlet of the pond. Maps have been included.
- Staff sent out 36 letters regarding the illegal dumping of grass clippings and yard debris in swales.

Construction Site Pollutant Control

- Staff completed inspections on private and public construction sites. Engineering assisted the inspection for erosion control practices on private sites. Staff utilized verbal and written warnings for several projects.

Post Construction Storm Water Management

- Staff completed inspections on public and private storm water management systems. Private facilities requiring maintenance will be sent letters in April 2020.
- The City completed maintenance on public storm water facilities at 1420 Fortune, Matthew and Suburban, NW Lawrence and Grant, and 41 and Scheuring.
- The City is continuing maintenance on public storm water facilities in 2020.
- The City is developing a swale maintenance program for 2020.
- The list of storm water maintenance activities is attached.
- The City installed 20 storm laterals to residents with existing storm sewer.

Pollution Prevention

- The City cleaned and televised 50,000 linear feet of storm sewer.
- Staff attended Winter Maintenance Supervisor Workshop in September 2019.
- City staff updated SWPPP for Municipal Service Center in September 2019.
- Staff attended Western U.S. Snow and Ice Conference.
- The City collected 000 tons of material during leaf collection and 000 tons of material from street sweeping and catch basin cleaning. Street sweepings and catch basin materials were not separated for a tonnage calculation.

CITY OF DE PERE

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1.20.e

POND OPERATION & MAINTENANCE INSPECTION CHECKLIST Inspection of all listed items shall take place at least quarterly (unless noted otherwise) and after rainfall events resulting in 2" of rainfall or more. A copy of this document shall be completed during each inspection. The party responsible for performing inspections and maintenance shall keep all completed checklists and make them available to Municipal, County, and State Officials upon request.		BASIN ID:
		SITE NAME:
		PERSON INSPECTING:
		INSPECTION DATE AND TIME:
		RAINFALL WITHIN PAST 2-3 DAYS:
Reason for Inspection (Circle One): Complaint / Storm Event / Scheduled / Other		
Ownership (Circle One) Public Private		
LEGEND: PROBLEM NOTICED N/A = Not Applicable M = Monitor (potential for future problem) NP = Not a Problem WN = Work Needed		
ITEM INSPECTED	PROBLEM NOTICED	COMMENTS
INFLOW ASSESSMENT		
Obstruction: Vegetation/Debris/Sediment		
Erosion/Undercutting		
Displacement of Fabric/ Rip Rap		
Pipe Condition/Exposure		
Other:		
FOREBAY ASSESSMENT		
Sediment/ Debris Accumulation		
Side Slope Erosion		
Invasive Vegetation		
Other:		
VEGETATED SHELF / MAIN TREATMENT AREA ASSESSMENT		
Visible Pollution / Muddiness		
Sediment / Debris Accumulation		
Plants are Dead, Diseased, or Dying		
Bare Soil/Erosive Gullies		
Algae Cover (estimate %)		
Invasive Vegetation (estimate %)		
Other:		

Attachment: INSPECTION CHECKLIST POND (9368 : Reso #20-30 Approving Annual Report Under MS4 Permit and Submission to WDNR.)

CITY OF DE PERE

Public Works - Engineering Department

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1.20.e

EMBANKMENT ASSESSMENT		
Erosion and/or Loss of Dam Material		
Shrubs/Trees Present		
Animal Burrows		
Soft Spots or Boggy Areas		
Slides		
Other:		
OUTLET DEVICE ASSESSMENT		
Obstruction: Vegetation/Debris/Sediment		
Erosion/Undercutting		
Joint Failure/ Loss of Joint Material		
Leaking Device		
Other:		
MISCELLANEOUS		
Trash/Debris		
Access		
Vandalism		
Fence Condition (if applicable)		
Fish/ Wildlife Observations		
Signage (if applicable)		
Other		

Attach color digital photographs of the site and structural BMPs including a caption describing each photo.

COMMENTS:

OVERALL CONDITION OF FACILITY:

In accordance with approved design plans? Y / N

Maintenance required as detailed above? Y / N

Dates by which maintenance should be completed: ____/____/____

Signature of Person Inspecting: _____

UPDATE MASTERSHEET under x:\Storm\Inspections & Calcs by Basin\Stormwater Inspection Mastersheet

STORMWATER OPERATION & MAINTENANCE LISTING						Maintenance Needed
Basin	Name or Location	Type	Date of Last Inspection	Inspector	Ownership	
AC020A	1901 S Ashland Ave	Pond	6/12/2019	CS	Disputed	
AC030A	1629 S Ashland Ave	Pond	7/15/2019	CS	Private	
AC050A	250 S 9th St (Rennes Health)	Pond	7/15/2019	CS	Private	
AC050A	900 Main Ave (Unison Credit Union)	Biofilter	7/15/2019	CS	Private	
AC050A	Elm - Ninth St	Swale/Ravine	5/30/2019	CS	Public	Clear pipe of vegetation/sediment
AC050A	Suburban - Ninth on Grant St	Swale/Ravine	5/29/2019	Inspected as part of the Westwind Ct. Pond (2017)	Public	
AC050B	765 Lawrence Dr (Pool Works Inc)	Pond	7/15/2019	CS	Private	
AC050B	Westwind Ct	Pond	6/12/2019	CS	Disputed	
AC055A	1001 Main Ave (Festival Foods)	Pond	6/13/2019	CS	Private	Erosion
AC055A	1501 Main Ave (Mid-Valley)	Pond	7/15/2019	CS	Private	
AC055A	Exit 163 (Mid-Valley Rd-Hwy 41)	Pond	6/4/2019	CS	Public	Broken pipe
AC060A	505 Lawrence Dr	Pond	6/17/2019	CS	Private	
AC060A	505 Lawrence Dr (Creative Signs Co Inc)	Biofilter	-	Inspected as a pond in 2017	Private	
AC060A	875 Lawrence Dr (Cummins)	Pond	7/5/2019	CS	Private	
AC060A	NW Lawrence - Grant Dry	Dry Detention	6/5/2019	CS	Public	Clear pipe of vegetation/sediment
FW200C	1252 Scheuring Rd (Cadre East Swale	Swale/Ravine			Private	
AC070A	1205 Lawrence Dr (Concrete Contractors)	Pond	7/17/2019	CS	Private	
AC070A	1313 Lawrence Dr (Rear Menards/Walmart)	Pond	7/17/2019	CS	Private	
AC070A	1400 Block Lawrence Dr (Menards Parking)	Pond	7/17/2019	CS	Private	
AC080A	1610-1620 Lawrence Dr (Scheuring)	Pond	6/17/2019	CS	Private	Invasive Vegetation (Phragmites)
AC090A	1420 Fortune Ave (Harper Co.)	Dry Detention	6/10/2019	CS	Disputed	Clear pipe of vegetation/sediment
AC090A	1700 Lawrence Dr (Community First Credit Union)	Pond	6/13/2019	CS	Private	

AC090A	1717 Lawrence Dr (Shopko Northeast)	Pond	5/31/2019	CS	Private	Erosion, Inflow obstruction
AC090A	1717 Lawrence Dr (Shopko Northwest)	Pond	6/12/2019	CS	Disputed	
AC090A	1801 Lawrence Dr (Independent Printing)	Pond	7/5/2019	CS	Private	
AC090A	1869 American Blvd (Graybar)	Pond	7/17/2019	CS	Private	
AC090A	1997 American Blvd (Cleaning Systems)	Pond	7/5/2019	CS	Private	
AC090A	2000 American Blvd. (northeast)	Dry Detention	6/17/2019	CS	Private	
AC090A	2000 American Blvd. (southwest)	Pond	6/17/2019	CS	Private	
AC090A	2001 Lawrence (Coin Wrap)	Pond	6/13/2019	CS	Private	
AC090A	2001 Lawrence (Coin Wrap)	Swale/Ravine	7/17/2019	CS	Private	
AC090A	Exit 161 Roundabout (Hwy 41 - Scheuring)	Pond	5/31/2019	CS	Public	
AC090A	Lawrence Dr (Integritys Parking-Preserve Entrance)	Pond	5/31/2019	CS	Public	Clear pipe of vegetation/sediment
AC090A	Scheuring - American Blvd	Pond	5/31/2019	CS	Public	
AC090A	Shopko Southeast (Dry)	Dry Detention	6/17/2019	CS	Private	Invasive Vegetation (Phragmites)
AC100A	1100 Employers Blvd (Humana)	Pond	6/13/2019	CS	Private	
AC100A	1880 Southbridge Rd	Pond	6/17/2019	CS	Private	
AC100A	Ashwaubenon Creek (Preserve behind Humana- Hwy 41)	Pond	6/4/2019	CS	Public	Pipe separation, broken pipe
AC100A	Hemlock Creek (Preserve behind Humana - Hwy 41)	Pond	6/4/2019	CS	Public	pipe separation
FW200D	1997 Venture Ave Drainage Swale	Swale/Ravine	6/10/2019	CS	Private	
AC100B	2077B Lawrence Dr (Honeysuckle)	Pond	5/22/2019	CS	Public	Erosion
XA100A	2066 Lawrence Dr (St Mark Lutheran - Large SW pond)	Pond	6/24/2019	CS	Private	
AC100D	1746-1770 Burgoyne Ct. (Burgoyne Lake Apartments)	Pond	7/5/2019	CS	Private	Erosion
AC100D	2191 American Blvd (Milwood)	Pond	5/21/2019	CS	Private	Erosion
AC100D	American Blvd - Southbridge Rd	Pond	4/22/2019	Jenna L.	Public	

AC100D	American Blvd Central (Samantha St)	Pond	5/21/2019	CS	Public	
AC100D	American Blvd Central 2 (Burgoyne Ct)	Pond	4/22/2019	Jenna L.	Public	Pipe separation, Erosion
AC100D	Central connecting ditch (American Blvd)	Swale/Ravine	4/22/2019	Jenna L.	Public	
AC100D	Northern connecting ditch (American Blvd)	Swale/Ravine	4/22/2019	Jenna L.	Public	
AC100D	Southern connecting ditch (American Blvd)	Swale/Ravine	4/22/2019	Jenna L.	Public	
AC100E	American Blvd South (Tullig)	Pond	5/21/2019	CS	Public	Debris (tires)
AC100E	Adare Ct	Pond	5/22/2019	Jenna L.	Public	
AC110A	Payton Ct	Pond	5/30/2019	CS	Public	
AC130A	1951 Snowy Owl Ct [Organics Inc]	Pond	6/5/2019	CS	Disputed	
AC140A	Cross Creek Cir	Pond	5/13/2019	Jenna L.	Public	Clear pipe of vegetation/sediment
AC140A	Cross Creek Cir	Swale/Ravine	6/5/2019	CS	Public	
AC150A	Daytona Speedway (Pocono Ct)	Pond	5/13/2019	Jenna L.	Public	
AC160A	2221 Innovation Dr (American 3 Fab)	Pond	7/5/2019	CS	Private	Erosion, Animal burrows
AC160A	Southbridge - Innovation (Foth)	Pond	5/28/2019	CS	Public	Erosion
AC170A	Southwest Park West - Daytona Speedway	Dry Detention	5/13/2019	Jenna L.	Public	Erosion
AC180A	Southwest Park South (Diamond)	Pond	5/13/2019	Jenna L.	Public	
ER010A	1820-11A Ridgeway Dr (Eau Claire Pl)	Pond	6/12/2019	CS	Private	Erosion
ER010A	825 E River Dr + 1901 Ridgeway Dr (Charleston Pointe I)	Pond	5/23/2019	CS	Private	
ER010A	Brule Rd. - Ridgeway Dr. Pond Connection	Swale/Ravine	7/17/2019	CS	Private	
ER010A	Pike Ln.	Swale/Ravine	7/17/2019	CS	Private	

Attachment: Storm Water Facility Inventory (9368 : Reso #20-30 Approving Annual Report Under MS4 Permit and Submission to WDNR.)

ER010A	W. Baraboo Cir.	Swale/Ravine	5/30/2019	CS	Disputed	
ER015A	Pecatonica Ct (Charleston Pointe II)	Pond	5/30/2019	CS	Public	
ER015A	W Rock River Cir	Swale/Ravine	5/24/2019	CS	Public	
ER020A	East River Dr - Rock River Ct	Swale/Ravine	5/23/2019	CS	Public	Tree debris
ER020A	East River Trail (Black Earth Dr)	Pond	5/24/2019	CS	Public	
ER020A	Pecatonica Ct drain	Swale/Ravine	5/30/2019	CS	Public	
ER030A	1979 Tyler Ln	Pond	5/30/2019	CS	Disputed	
ER030A	Brule Rd. - Sullivan Ln.	Swale/Ravine	5/24/2019	CS	Public	
ER030A	Desplaine Rd. - East River Dr.	Swale/Ravine	5/29/2019	CS	Public	
ER030A	East River Dr. - Black Earth Dr. (East)	Swale/Ravine	5/24/2019	CS	Public	Vegetation
ER030A	Shelley Ln. - Brule Rd.	Swale/Ravine	5/24/2019	CS	Public	
ER030A	Shelley Ln. (East)	Swale/Ravine	5/24/2019	CS	Public	
ER030A	Sullivan Ln. - Desplaine Rd.	Swale/Ravine	5/24/2019	CS	Public	Vegetation
ER040A	1881 Chicago St. (Aurora)	Dry Detention	7/15/2019	CS	Private	
ER040A	Jim Martin Park	Pond	5/24/2019	CS	Public	Clear pipe of vegetation/sediment
ER040A	Jim Martin Park 1st Easement East	Swale/Ravine	5/24/2019	CS	Public	Vegetation
ER040A	Shelley Ln [POTENTIAL]	FUTURE			Disputed	
ER050A	Shetland Pl - Saddlebrook Ln (Rotary Park)	Pond	5/29/2019	CS	Public	Pipe separation
ER060A	Painthorse Trail	Pond	5/21/2019	Jenna L.	Public	
ER080A	1950 Enterprise Dr (CA Lawton)	Pond	7/5/2019	CS	Private	

FW290C	Dog Park West Swale	Swale/Ravine	5/29/2019	CS	Public	Sediment accumulation in bottom
ER080B	1900 Enterprise Dr.	Pond	7/5/2019	CS	Private	
ER100A	711 Millenium Ct	Biofilter				
ER100A	Millenium Ct	Swale/Ravine	5/22/2019	CS	Public	
ER110A	Enterprise Dr (Sit & Stay Pet Resort)	Pond	5/29/2019	CS	Public	
ER120A	S. Melcorn Cl	Swale/Ravine	5/14/2019	Jenna L.	Public	
ER120A	Trailside Ln	Pond	5/14/2019	Jenna L.	Public	Clear pipe of vegetation/sediment, pipe separation
ER120B	Rockland Rd (North of 2100-2120 S. Broadway St.)	Swale/Ravine	5/14/2019	Jenna L.	Public	
ER130A	Diversity Dr (Susie C Altmayer Elementary)	Pond	Under Construction	-	Disputed	
FE010B	1040 N Broadway (Abbey Pond, SNC)	Pond	6/12/2019	CS	Private	
FE030A	1011 Broadway St. (West of Fox River Trail)	Pond	5/14/2019	Jenna L.	Disputed	
FE150A	1171 S Atrium Ct	Swale/Ravine	6/10/2019	CS	Disputed	Clear pipe of vegetation/sediment
FE190A	Optimist Park (17-09)	Pond	6/3/2019	CS	Public	
FE240B	1200-1281 Pershing Rd (Lake Park Estates)	Pond	5/22/2019	CS	Private	
FE260A	Greenleaf Rd - North of Belmark	Pond	5/29/2019	CS	Public	
FE260B	1300 Enterprise Dr (Behind PAI)	Swale/Ravine	5/29/2019	CS	Public	
FE260B	1850 Enterprise Dr. (Dry)	Dry Detention	7/5/2019	CS	Private	
FE260A	801 O'Keefe Rd	Dry Detention	7/17/2019	CS	Private	
FE260B	Greenleaf Rd - Fox River Trail	Pond	5/29/2019	CS	Public	

FE270A	1891 Commerce Dr (Bedford Paper)	Pond			Private	
FE275A	600 Heritage Rd (Belmark-Briarwood)	Pond	5/23/2019	CS	Disputed	
FE275A	600 Heritage Rd (Belmark-Briarwood)	Swale/Ravine	5/23/2019	CS	Disputed	
FE280A	Oak Water Ct	Swale/Ravine	5/23/2019	CS	Public	Erosion, tree debris
FE280A	Old Plank Ct	Swale/Ravine	5/24/2019	CS	Public	
FE280B	Greenleaf-Rockland Rd	Pond	5/14/2019	JML	Public	Clear pipe of vegetation/sediment, pipe separation, erosion
FE290A	Commerce Pond (16-09 Pond and Drainage Construction)	Pond	5/23/2019	CS	Public	
FW010A	Perkofsky Boat Landing/Brown County Fair Grounds	Pond	5/29/2019	CS	Public	Clear pipe of vegetation/sediment
FW070A	450 College Ave (Joliet Square Apartments)	Swale/Ravine	7/15/2019	CS	Private	
FW070A	West De Pere High School (Dry)	Dry Detention	6/5/2019	CS	Private	
FW140A	601 Third Avenue				Private	
FW180A	1300 Lost Dauphin (SNC Baseball, Mel Nicks Field)	Dry Detention	7/17/2019	CS	Private	
FW200A	1600 Lost Daupin (SNC Track, Schneider Athletic)	Pond	7/15/2019	CS	Private	
FW200B	1745 E Matthew Dr (De Pere Cabinet)	Pond	6/13/2019	CS	Private	Erosion
FW200B	Scheuring Rd - Suburban Dr	Pond	5/31/2019	CS	Public	Clear pipe of vegetation/sediment
FW200C	1251 Scheuring Rd (Front Cadre)	Biofilter			Private	
AC100B	Honeysuckle Swale (Rygar Ct.)	Swale/Ravine	4/22/2019	Jenna L.	Public	
FW200C	1255 Scheuring Rd (Behind Cadre)	Pond			Private	
FW200C	1740 E. Matthew Dr. (1751 W. Matthew Dr.)	Swale/Ravine			Private	
FW200C	Double Dry Matthew - Suburban Dr	Dry Detention	6/5/2019	CS	Public	Clear pipe of vegetation/sediment
FW200D	1997 Venture Ave (WI Lift Truck Co. - West)	Pond	6/10/2019	CS	Disputed	
FW200D	1997 Venture Ave (WI Lift Truck Co. Warehouse (East))	Pond	6/10/2019	CS	Disputed	
AC100A	Humana Swale - Preserve	Swale/Ravine	pictures taken 6/12/19	Under Construction	Public	

FW200D	1998 Venture Ave	Pond	6/10/2019	CS	Disputed	
FW200E	Terry Ln - Mobile Home Park	Swale/Ravine	5/30/2019	CS	Public	
FW280A	Fortune - Venture	Pond	5/22/2019	CS	Public	
FW280A	Red Maple - Lost Daupin	Swale/Ravine	5/30/2019	CS	Public	Erosion, debris
FW280B	500 Fortune Ave (East vertical)	Pond	5/22/2019	CS	Private	Pipe separation, Invasive vegetation (phragmites)
FW280B	500 Fortune Ave (Old Ecofibre)	Swale/Ravine	7/15/2019	CS	Private	
FW290A	1414 Builders Ct.	Pond	5/23/2019	CS	Public	
FW290B	Glen Meadows Cir (Kiwans Park)	Pond	No longer exists	?	Public	
FW290B	Hopf Ln	Pond	5/28/2019	CS	Public	
FW290B	Red Maple (River Trail Ct)	Pond	5/30/2019	CS	Public	
ER080A	Ledgeview Swan Rd (Jossart Brothers Co.)	Pond	5/23/2019	CS	Public	Clear pipe of vegetation/sediment
FW290C	Dog Park	Pond	5/23/2019	CS	Public	
FW290C	Richco Ct Swale	Swale/Ravine	5/28/2019	CS	Public	
FW290C	Richco Ct.	Pond	5/28/2019	CS	Public	
AC060A	SW Lawrence - Grant	Pond	6/5/2019	CS	Public	
XA100A	2066 Lawrence Dr (St Mark Lutheran - Small N pond)	Pond	6/24/2019	CS	Private	

CITY OF DE PERE OUTFALLS

Outfall # Subbasin # Pipe Size (Inches) Type of Outfall
ASHWAUBENON CREEK BASIN

AC010-1	AC010	18	Major
AC070-1	AC070	36	Major
AC100-1	AC100	18	Major
AC041-2	AC160	21	Major
AC030-1	AC030	36	Major
AC050-3	AC050	66	Major
AC055-1	AC055	42	Major
AC060-1	AC060	36	Major
AC090-1	AC090	54	Major
AC100-4	AC100	36	Major
AC100-3	AC100	48	Major
AC100-2	AC100	36	Major
AC100-5	AC100	36	Major
AC100-6	AC100	36	Major
AC100-7	AC100	36	Major
AC055-1	AC055	42	Major
AC050-1	AC050	18	Minor
AC050-2	AC050	24	Minor
AC050-3	AC050	66	Minor
AC055-2	AC055	24	Minor
AC030-2	AC030	15	Minor
AC055-3	AC055	24	Minor
AC055-4	AC055	24	Minor
AC180-1	AC180	21	Minor
AC041-1	AC41	21	Minor
AC041-2	AC41	21	Minor
AC041-3	AC41	21	Minor
AC041-4	AC41	21	Minor
AC110-1	AC110	8	Minor
AC110-2	AC110	10	Minor
AC120-1	AC120	15	Minor
AC130-1	AC130	12	Minor
AC140-1	AC140	8	Minor
AC140-2	AC140	8	Minor
AC140-3	AC140	12	Minor
AC150-1	AC150	10	Minor
AC170-1	AC170	12	Minor

EAST RIVER BASIN

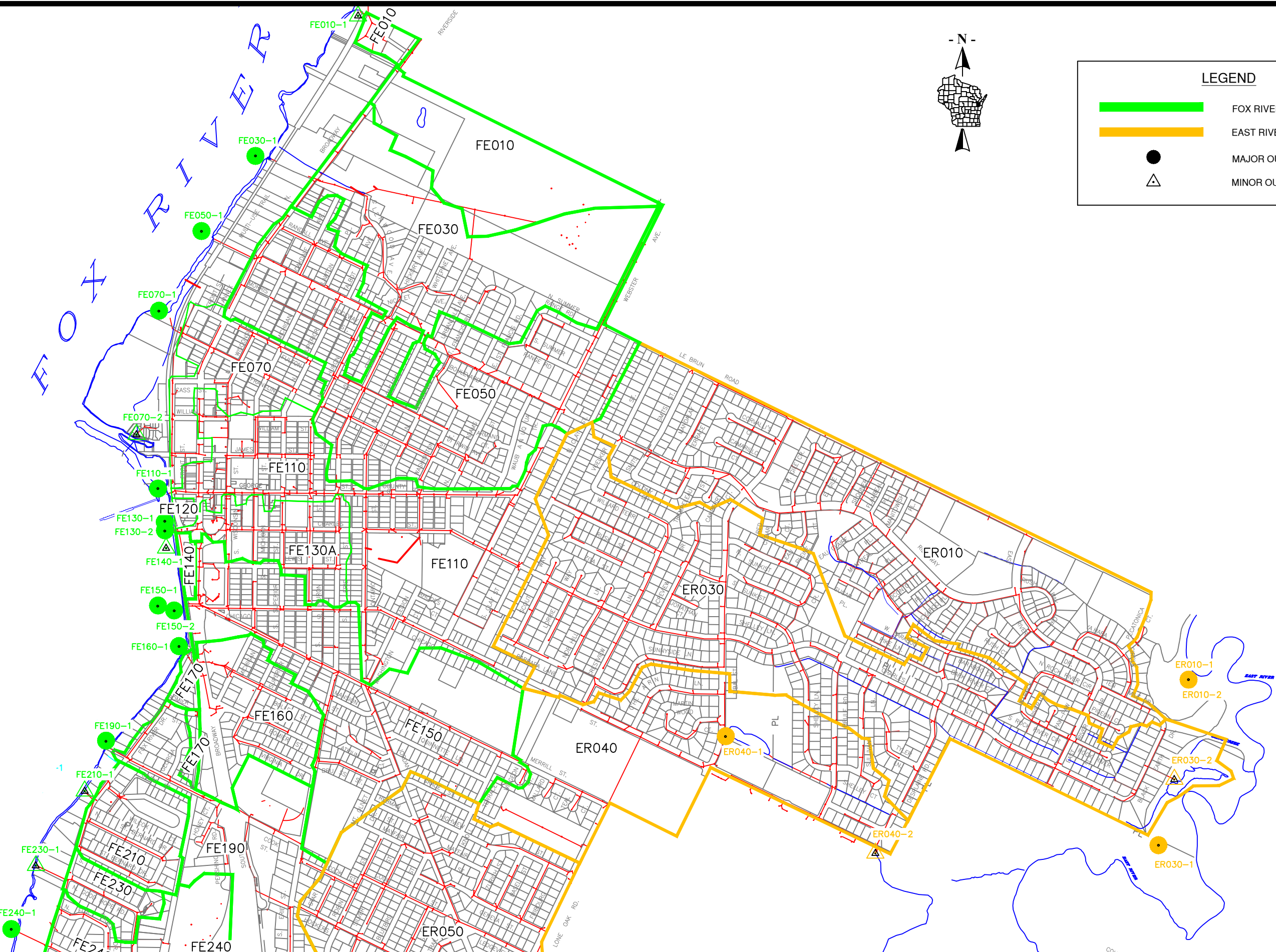
ER010-1	ER010	42	Major
ER010-2	ER010	42	Major
ER030-1	ER030	60	Major
ER080-1	ER080	24	Major
ER040-1	ER040	34X53	Major
ER050-1	ER050	42	Major
ER110-1	ER110	42	Major
ER120-1	ER120	42	Major
ER120-2	ER120	36	Major
ER130-1	ER130	42	Major
ER130-2	ER130	36	Major
ER130-3	ER130	30	Minor
ER130-3 added in 2019			
ER040-2	ER040	30	Minor
ER030-2	ER030	21	Minor
ER060-1	ER060	21	Minor

Outfall # Subbasin # Pipe Size (Inches) Type of Outfall
FOX RIVER WEST BASIN

FW060-1	FW060	18	Major
FW070-1	FW070	60X87	Major
FW090-1	FW090	18	Major
FW100-1	FW100	30	Major
FW100-2	FW100	42	Major
FW180-1	FW180	60	Major
FW200-1	FW200	72	Major
FW280-1	FW280	72	Major
FW290A-1	FW290A	72	Major
FW200-2	FW200	42	Major
FW200-3	FW200	36	Major
FW200-4	FW200	30	Major
FW280-2	FW280	42	Major
FW290-1	FW290	52	Major
FW290-2	FW290	54	Major
FW290-3	FW290	42	Major
FW290-4	FW290	42	Major
FW290-5	FW290	36	Major
FW020-1	FW020	12	Minor
FW155-1	FW155	8	Minor
FW160-1	FW160	8	Minor
FW010-1	FW010	24	Minor
FW040A-1	FW040A	15	Minor
FW040A-2	FW040A	18	Minor
FW120-1	FW120	16	Minor
FW130-1	FW130	16	Minor
FW140-1	FW140	12	Minor
FW150-1	FW150	12	Minor
FW170-1	FW170	12	Minor
FW190A-1	FW190A	8	Minor
FW210-1	FW210	12	Minor
FW230-1	FW230	21	Minor
FW270-1	FW270	24	Minor
FW300-1	FW300	18	Minor

FOX RIVER EAST BASIN

FE030-1	FE030	72	Major
FE050-1	FE050	65x40	Major
FE070-1	FE070	36	Major
FE110-1	FE110	38x60	Major
FE130A-1	FE130A	24x38	Major
FE130A-2	FE130A	24x38	Major
FE150-1	FE150	30	Major
FE150-2	FE150	42	Major
FE160-1	FE160	42	Major
FE190-1	FE190	24	Major
FE240-1	FE240	24	Major
FE270-1	FE270	60	Major
FE270-2	FE270	48	Major
FE280-2	FE280	48	Major
FE280-3	FE280	42	Major
FE260-1	FE260	36	Major
FE260-2	FE260	42	Major
FE280-1	FE280	12	Minor
FE010-1	FE010	30	Minor
FE070-2	FE070	24	Minor
FE140-1	FE140	24	Minor
FE210-1	FE210	24	Minor
FE230-1	FE230	21	Minor



CITY OF DE PERE

ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE 920-339-4061 FAX 920-339-4071

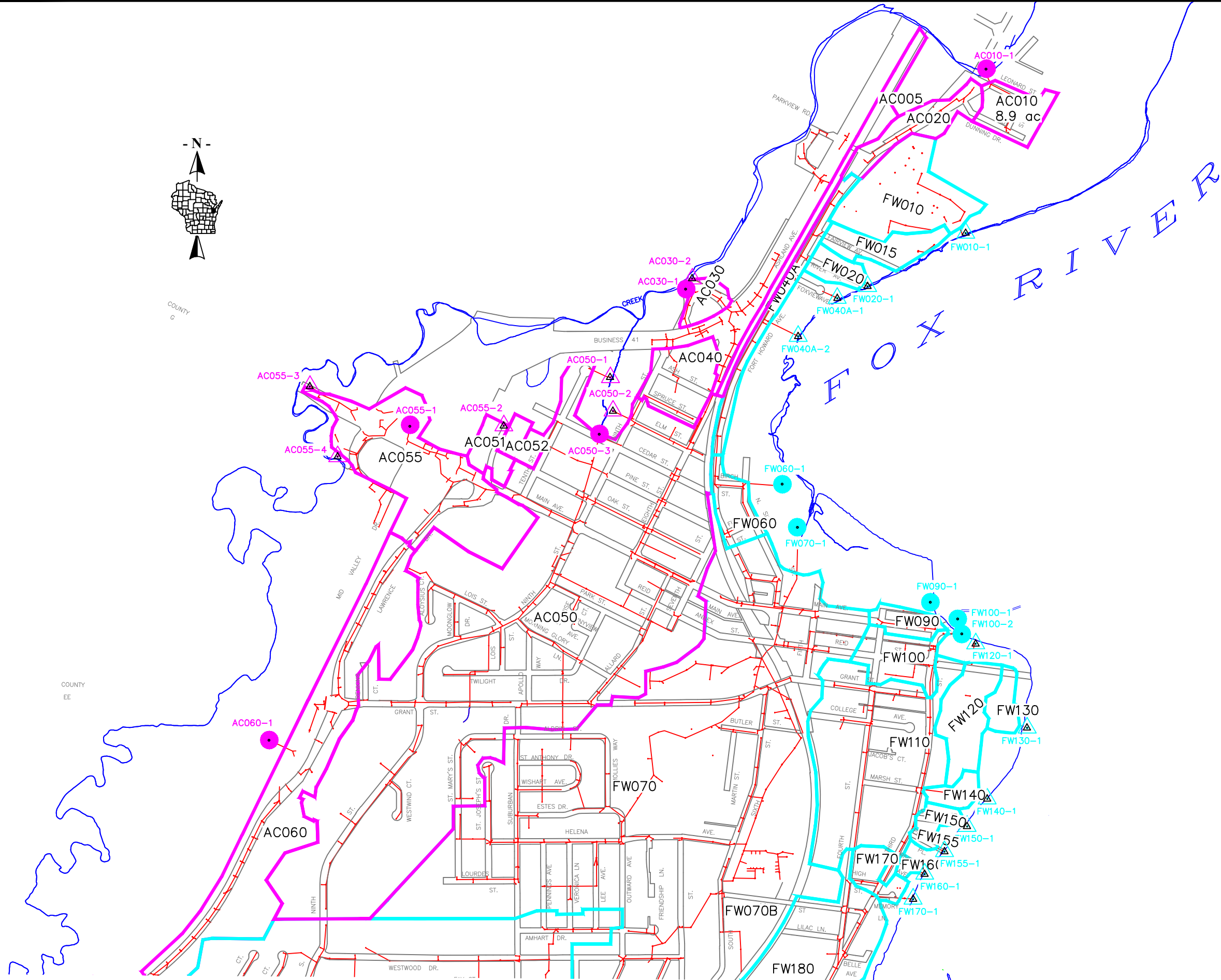
**CITY OF DE PERE
MAJOR & MINOR OUTFALLS NE REGION**

NO.		DATE		REVISIONS / ISSUES	
				BY	REMARKS
1		03-2020		KAD	MAJOR AND MINOR OUTFALLS UPDATED



COUNTY
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COUNTY
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LEGEND

FOX RIVER WEST BASIN

ASHWAUBEON CREEK BASIN

MAJOR OUTFALL

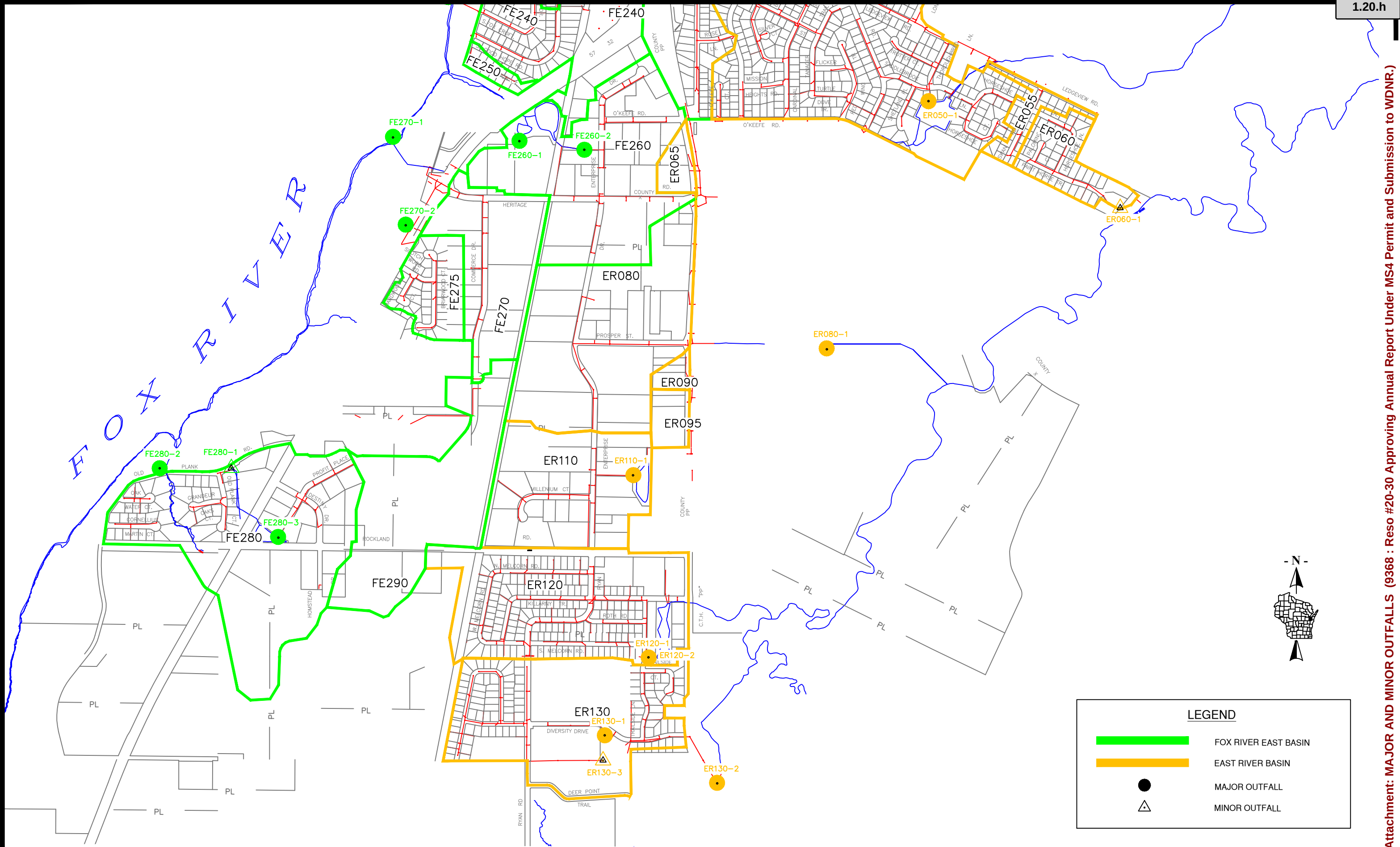
MINOR OUTFALL



CITY OF DE PERE
ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
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CITY OF DE PERE
MAJOR & MINOR OUTFALLS NW REGION

REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS
1	03-2020	KAD	MAJOR AND MINOR OUTFALLS UPDATED



Attachment: MAJOR AND MINOR OUTFALLS (9368 : Reso #20-30 Approving Annual Report Under MS4 Permit and Submission to WDNR.)

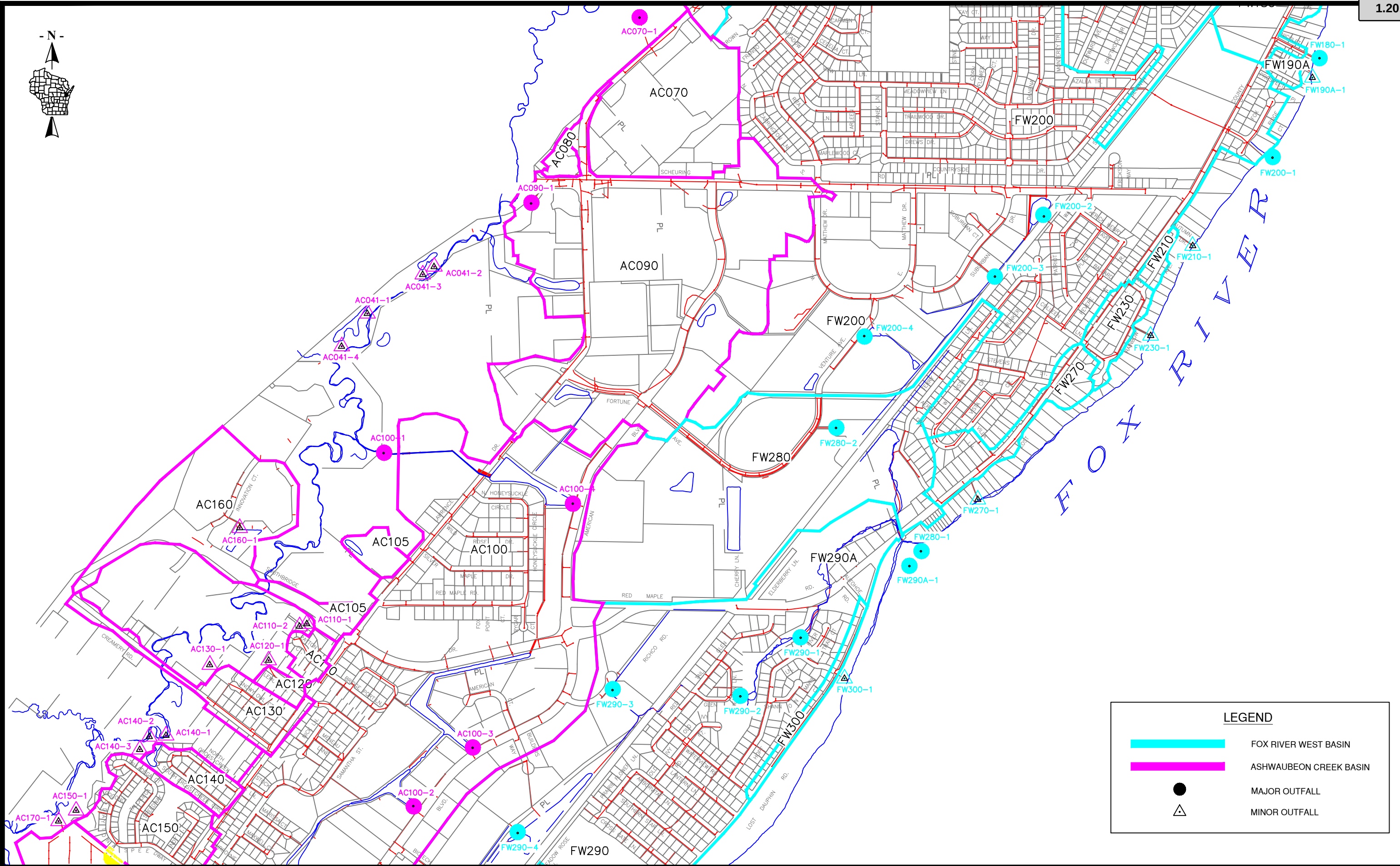


CITY OF DE PERE

ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE 920-339-4061 FAX 920-339-4071

**CITY OF DE PERE
MAJOR & MINOR OUTFALLS SE REGION**

REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS
1	03-2020	KAD	MAJOR AND MINOR OUTFALLS UPDATED



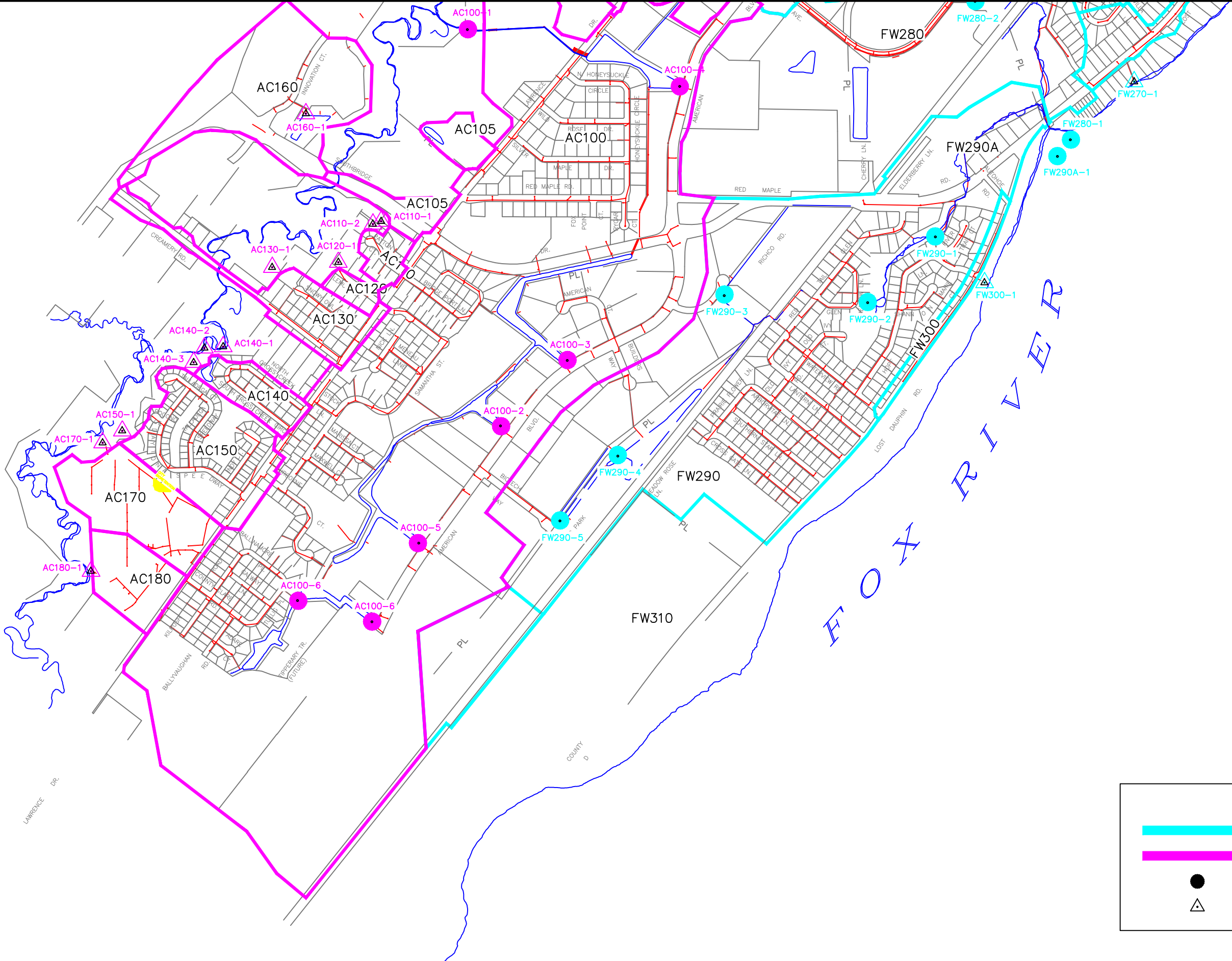
LEGEND

FOX RIVER WEST BASIN

ASHWAUBEON CREEK BASIN

MAJOR OUTFALL

MINOR OUTFALL



LEGEND

FOX RIVER WEST BASIN

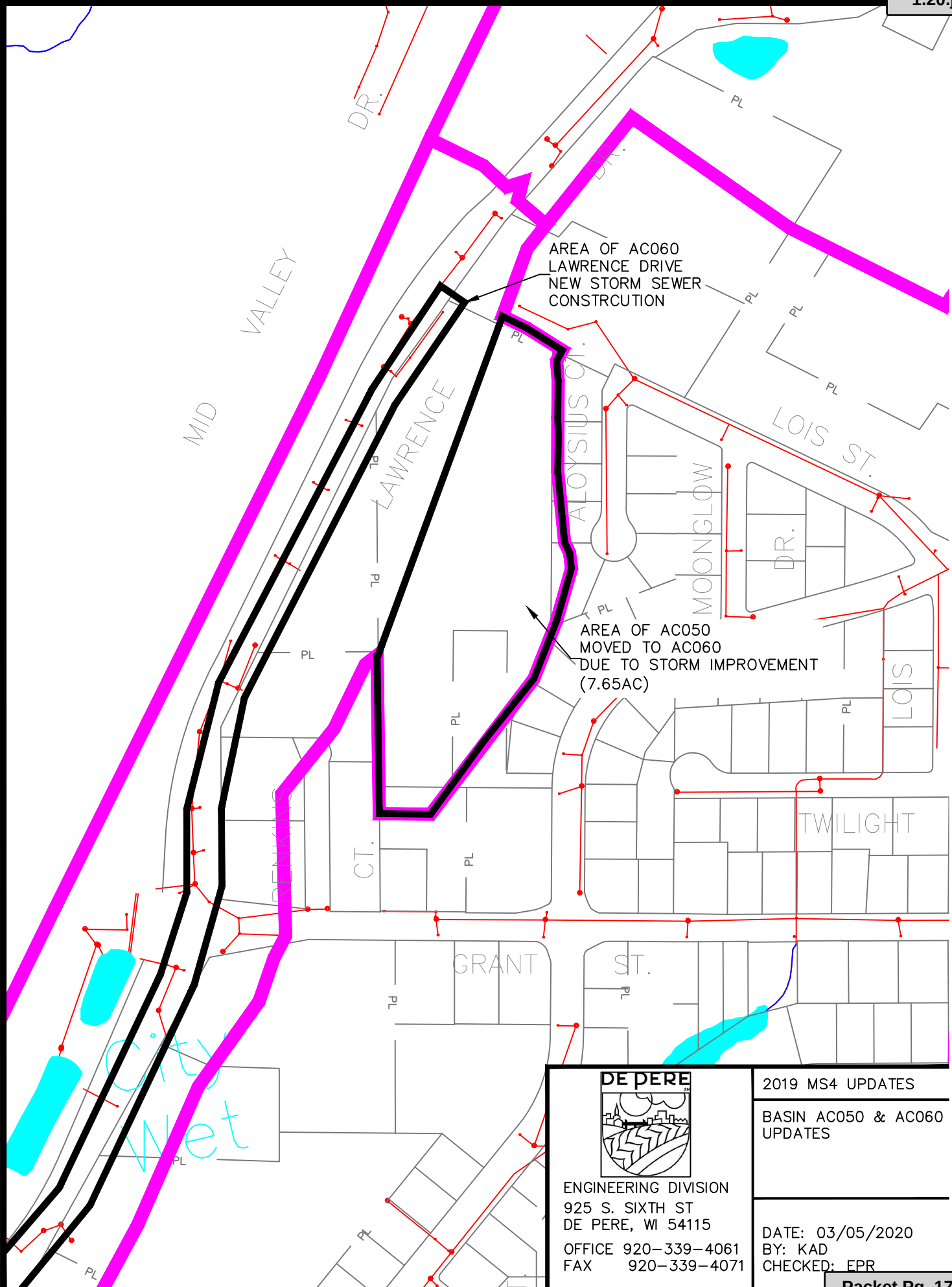
ASHWAUBEON CREEK BASIN

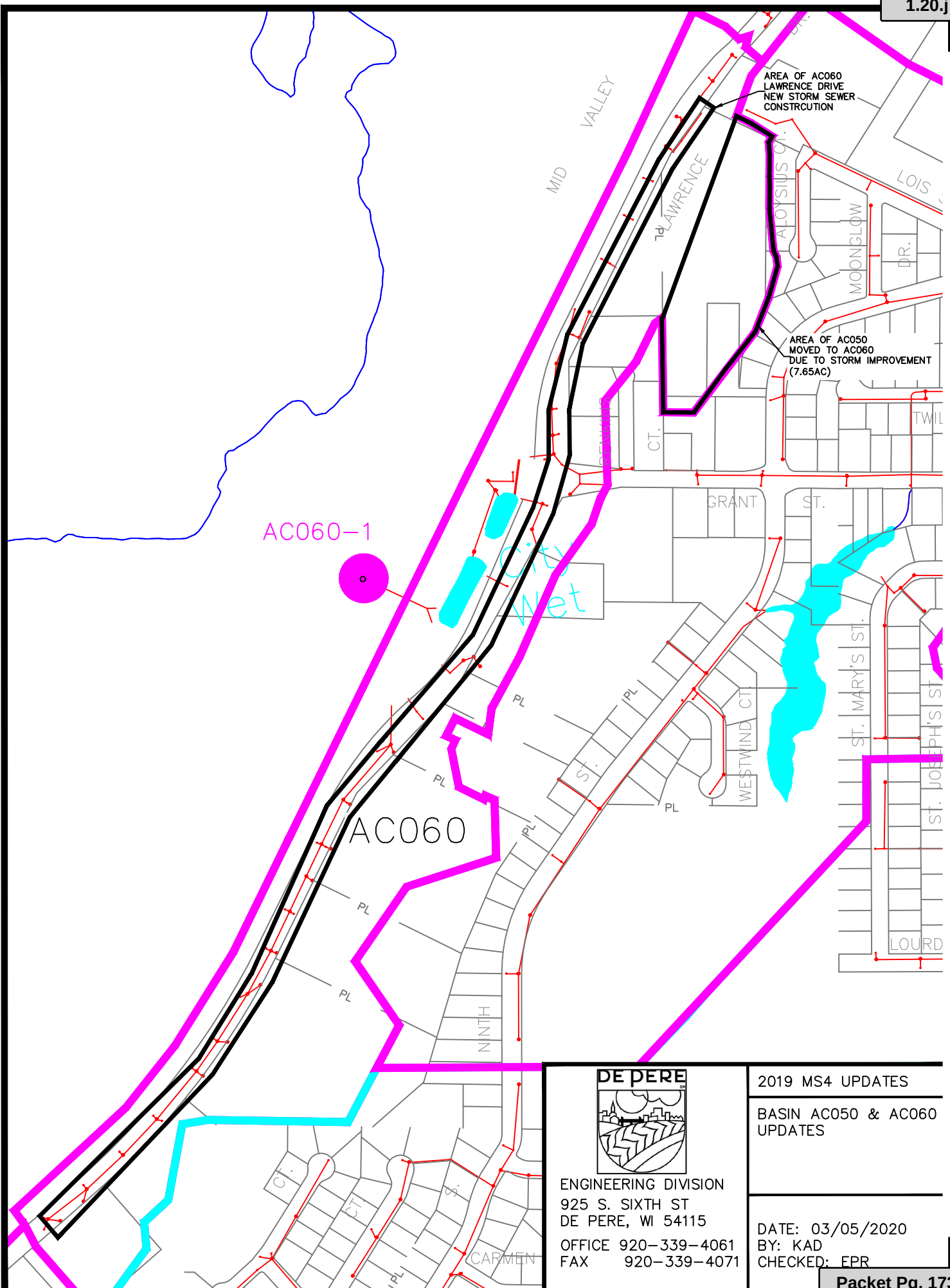
MAJOR OUTFALL

MINOR OUTFALL

CITY OF DE PERE
 2019 Map Updates - DRAFT
 2019 MS4 Annual Report
 Last Update - March 5, 2020

Basin	Type of Change	2019 Map Change - City
AC025	Storm Sewer - New Basin	The Wisconsin Department of Transportation added storm sewer to Parkview Road. A new basin has been created to reflect this.
AC050	Basin Change	Storm sewer was added in Basin AC060 due to this and a field investigation, 7.65 acres is going from Basin AC050 to AC060.
AC060	Storm Sewer	Storm sewer was added in various locations in conjunction with sidewalk construction.
	Basin Change	7.65 acres has been moved from Basin AC050 to AC060.
AC100	Storm Sewer	The pond outfalls have been modified with the addition of storm sewer and culverts
ER050	Storm Sewer	Added storm sewer and storm laterals.
ER065	Basin Change	1.43 acres has been moved from Basin ER065 to FE260
ER080	Storm Sewer	Modified inlet leads and inlets.
	Basin Change	1.58 acres has been moved Basin FE260 to ER080.
ER130	Storm Sewer	Added storm sewer for new development.
	Modified Pond	Increased pond size for new development.
	Basin Change	Increased pond basin for new development from 59.58 acres to 97.16 acres.
FE260	Basin Change	1.43 acres has been moved from Basin ER065 to FE260. 1.58 acres has been moved from Basin FE260 to ER080.





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2019 MS4 UPDATES

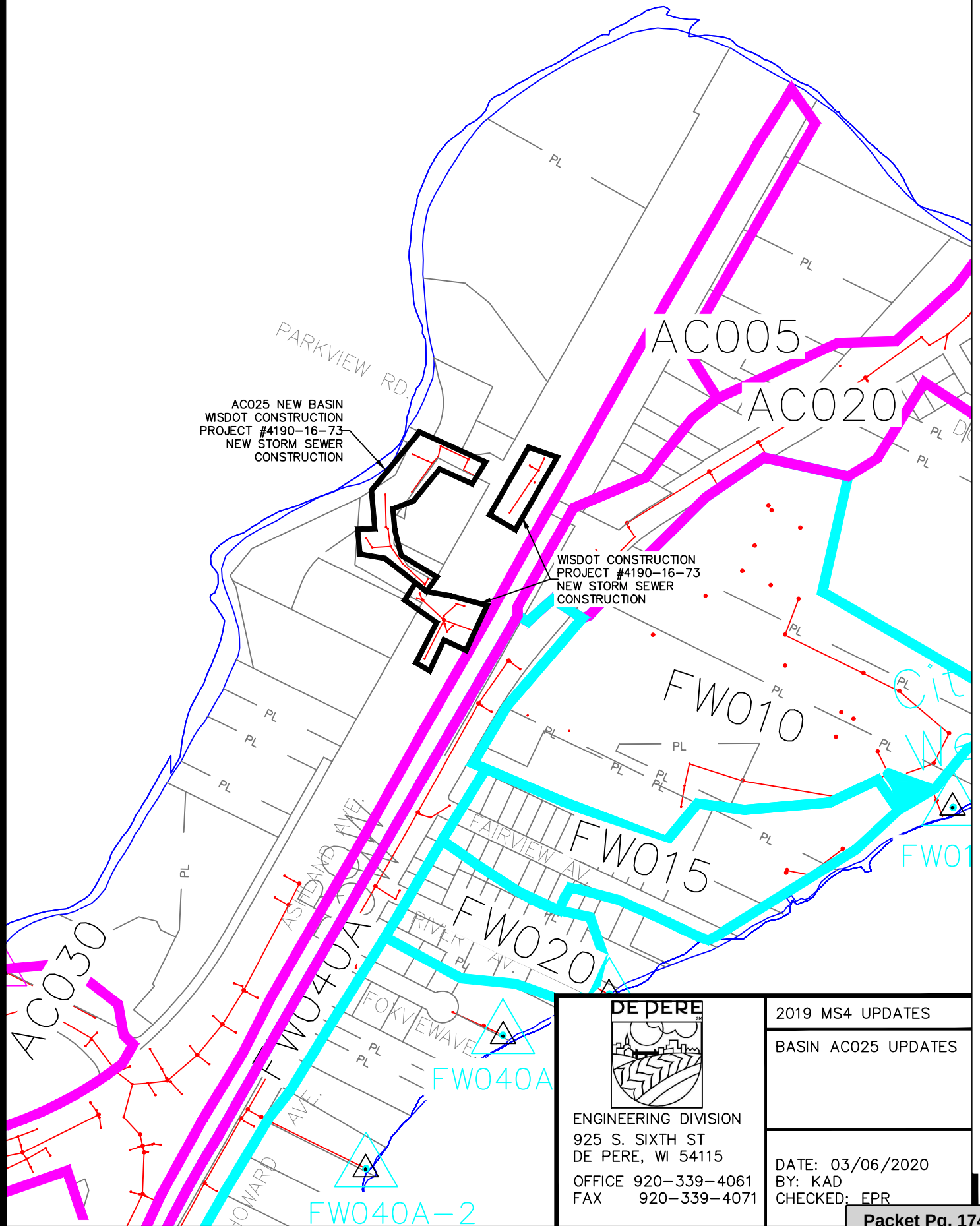
BASIN AC050 & AC060
 UPDATES

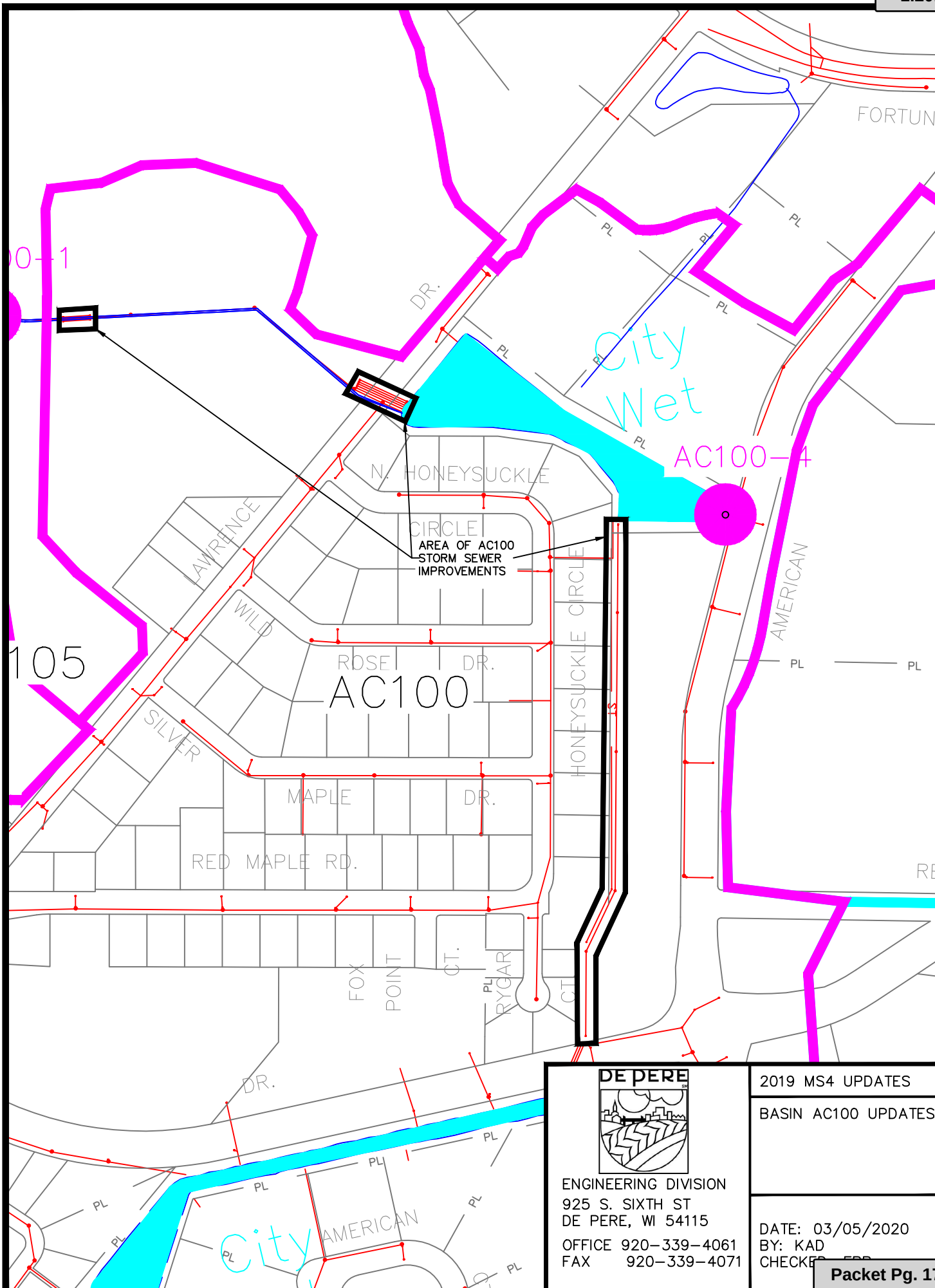
DATE: 03/05/2020

BY: KAD

CHECKED: EPR

Packet Pg. 173





Attachment: 2019 MS4 BASIN UPDATES (9368 : Reso #20-30 Approving Annual Report Under MS4 Permit and Submission to WDNR.)

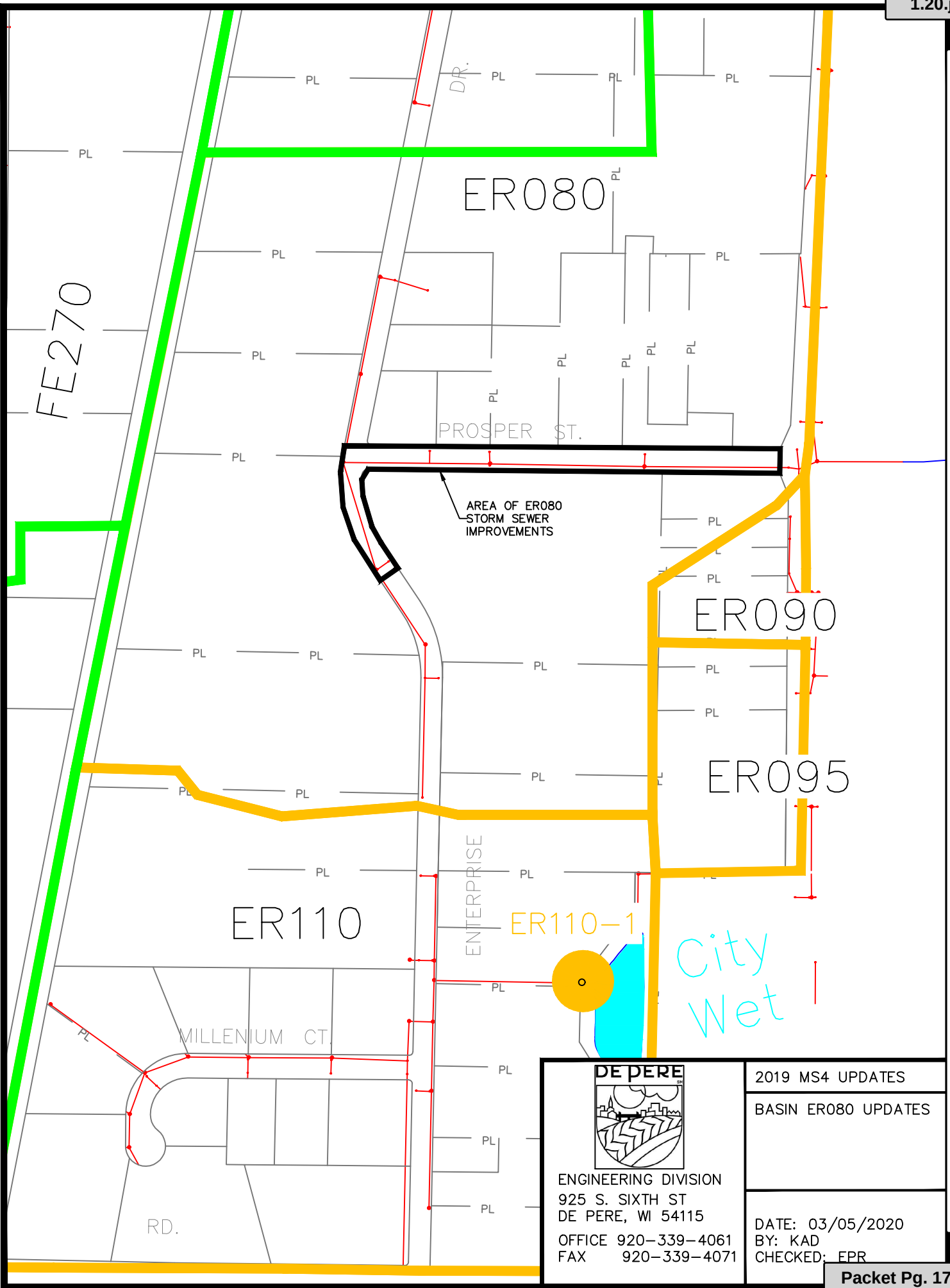


ENGINEERING DIVISION
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2019 MS4 UPDATES
BASIN AC100 UPDATES

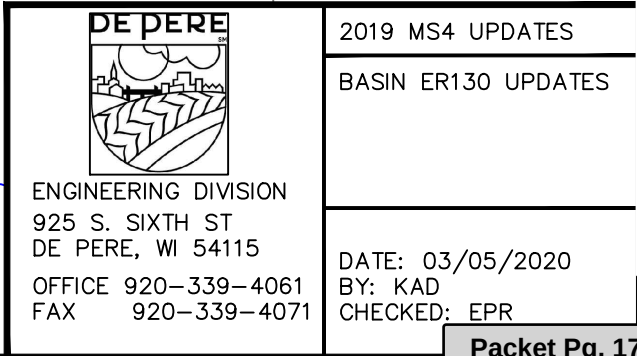
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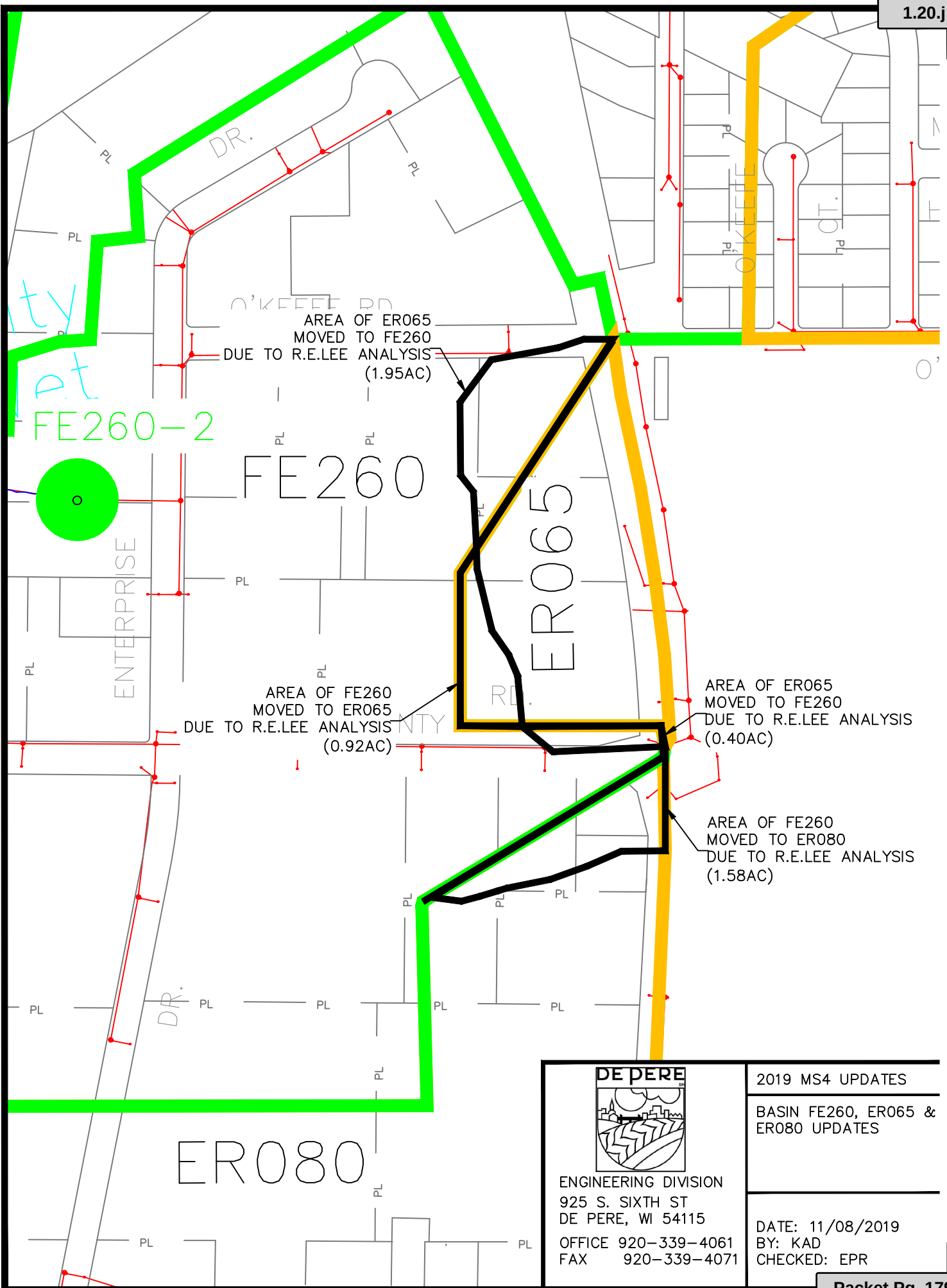




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FAX 920-339-4071

2019 MS4 UPDATES
BASIN ER080 UPDATES
DATE: 03/05/2020 BY: KAD CHECKED: EPR





ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
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2019 MS4 UPDATES

BASIN FE260, ER065 &
ER080 UPDATES

DATE: 11/08/2019
BY: KAD
CHECKED: EPR

ASHWAUBENON CREEK - CITY OF DE PERE, WI
Modifications/Upgrades for TSS Reduction
2019 MS4 Annual Report
Last Update - March 5, 2020

Modifications/Upgrades to Existing Basins

Beginning of Year Totals (Carry to Next Year) (See Note 2)							Calender Year 2019 Modifications					Comment - 2019 Changes	End of Year Totals (Carry to Next Year) (See Note 2)					Comment for Next Year
Basin	Area (acres)	Total Suspended Solids No Controls (lbs/acre/yr)	Total Suspended Solids No Controls (lbs/yr)	Total Suspended Solids With Controls (lbs/yr)	Percent TSS Reduction	TSS Reduction	Area Modifications (acres)	Total Suspended Solids No Controls - New Treatment Area (lbs/yr)	Modeled Percent TSS Reduction	Total Suspended Solids Reduction (lbs/year)	Additional Suspended Solids Reduction (lbs/year)		Area (acres)	Total Suspended Solids No Controls (lbs/yr)	Total Suspended Solids With Controls (lbs/yr)	Percent TSS Reduction	TSS Reduction	
AC005	16.119	477	7,694	7,559	1.8%	135							16.119	7,694	7,559	1.8%	135	
AC010	8.923	265	2,361	2,037	13.7%	324							8.923	2,361	2,037	13.7%	324	
AC020	10.718	326	3,495	3,022	13.5%	473							10.718	3,495	3,022	13.5%	473	
AC025		488										New basin added in 2019 due to WisDOT storm sewer construction on Parkview Road	3.4	1,659	1,445	12.9%	214	
AC030	4.6	488	2,247	1,956	12.9%	291							4.6	2,247	1,956	12.9%	291	
AC040	13.183	310	4,089	3,403	16.8%	686							13.183	4,089	3,403	16.8%	686	
AC050	298.768	288	86,045	54,036	37.2%	32,009	(7.65)	-2,203	37.2%	-820	-820	7.65 acres moved from Basein AC050 to AC060	291.118	83,842	52,653	37.2%	31,189	
AC051	5.13	288	1,477	241	80.6%	1,237							5.13	1,477	241	80.6%	1,237	
AC052	3.38	0				0							3.38	0			0	Show as 0 as this does not drain through the City's storm sewer system.
AC055	24.34	502	12,225	3,738	69.4%	8,487							24.34	12,225	3,738	69.4%	8,487	
AC060	42.856	489	20,975	6,898	67.1%	14,077	7.65	3,744	67.1%	2,512	2,512	7.65 acres moved from Basein AC050 to AC060	50.506	24,719	8,133	67.1%	16,587	
AC070	68.77	479	32,916	9,427	71.4%	23,489							68.77	32,916	9,427	71.4%	23,489	
AC080	3.999	502	2,009	701	65.1%	1,308							3.999	2,009	701	65.1%	1,308	
AC090	226.369	448	101,364	29,557	70.8%	71,807							226.369	101,364	29,557	70.8%	71,807	
AC100	620.065	263	163,073	32,615	80.0%	130,458							620.065	163,073	32,615	80.0%	130,458	
AC105	15.254	267	4,069	1,426	65.0%	2,643							15.254	4,069	1,426	65.0%	2,643	
AC110	6.497	203	1,320	254	80.7%	1,066							6.497	1,320	254	80.7%	1,066	
AC120	3.993	197	788	646	18.0%	142							3.993	788	646	18.0%	142	
AC130	23.238	235	5,466	3,112	43.1%	2,354							23.238	5,466	3,112	43.1%	2,354	
AC140	12.462	195	2,428	409	83.1%	2,019							12.462	2,428	409	83.1%	2,019	
AC150	41.82	160	6,681	1,278	80.9%	5,403							41.82	6,681	1,278	80.9%	5,403	
AC160	60.318	343	20,717	4,749	77.1%	15,968							60.318	20,717	4,749	77.1%	15,968	
AC170	68.77	479	32,916	5,946	81.9%	26,970							68.77	32,916	5,946	81.9%	26,970	
AC180	17.352	49	843	26	96.9%	817							17.352	843	26	96.9%	817	
Total	1,596.92		515,199	173,035	66.4%	342,163					1,693		1,600.32	518,399	174,332	66.4%	344,067	

- Assumptions
- (1) Agricultural lands in the Lower Fox River Mainstream HUC-12 are discharging 540lbs/acre of TSS. Assume a 5% TSS reduction.
- (2) Move this End of Year Totals to Beginning of Year Totals for the next calendar year. Delete extra rows at the beginning of each year. These are the rows that summarize multiple actions within a basin.

EAST RIVER - CITY OF DE PERE, WI
Modifications/Upgrades for TSS Reduction
2019 MS4 Annual Report
Last Update - March 6, 2019

Modifications/Upgrades to Existing Basins

End of Year Totals 2018							Calender Year 2019 Modifications					Comment - 2019 Changes	End of Year Totals (Carry to Next Year) (See Note 2)					Comment for Next Year
Basin	Area (acres)	Total Suspended Solids No Controls (lbs/acre/yr)	Total Suspended Solids No Controls (lbs/yr)	Total Suspended Solids With Controls (lbs/yr)	Percent TSS Reduction	TSS Reduction	Additional Area Treated (acres)	Total Suspended Solids No Controls - New Treatment Area (lbs/yr)	Modeled Percent TSS Reduction	Total Suspended Solids Reduction (lbs/year)	Additional Suspended Solids Reduction (lbs/year)		Area (acres)	Total Suspended Solids No Controls (lbs/yr)	Total Suspended Solids With Controls (lbs/yr)	Percent TSS Reduction	TSS Reduction	
ER010	241.222	216	52,164	4,766	90.9%	47,398							241.222	52,164	4,766	90.9%	47,398	
ER020	288.859	207	59,775	18,741	68.6%	41,034							288.859	59,775	18,741	68.6%	41,034	
ER040	132.133	265	34,966	14,195	59.4%	20,771							132.133	34,966	14,195	59.4%	20,771	
ER050	208.635	209	43,577	9,412	78.4%	34,165							208.635	43,577	9,412	78.4%	34,165	
ER055	10.819	202	2,188	1,794	18.0%								10.819	2,188	1,794	18.0%		
ER060	22.444	192	4,308	1,054	75.5%	3,254							22.444	4,308	1,054	75.5%	3,254	
ER065	8.483	430	3,645	3,207	12.0%	438	(1.43)	-274	12.0%		-33	1.43 acres moved form Basin ER065 to FE260	7.053	3,031	2,667	12.0%	364	
ER080	103.708	470	48,713	6,105	87.5%	42,608	1.58	742	87.5%		649	1.58 acres moved from Basin FE260 to ER080	105.288	49,455	6,182	87.5%	43,273	
ER090	4.046	517	2,090	1,904	8.9%	186							4.046	2,090	1,904	8.9%	186	
ER095	8.325	421	3,503	3,220	8.1%	283							8.325	3,503	3,220	8.1%	283	
ER110	68.139	505	34,436	11,815	65.7%	22,621							68.139	34,436	11,815	65.7%	22,621	
ER120	96.469	234	22,578	7,534	66.6%	15,044							96.469	22,578	7,534	66.6%	15,044	
ER130	59.574	162	9,674	1,476	84.7%	8,198							59.574	9,674	1,476	84.7%	8,198	
		540					37.58	20,293	81.6%	16,553	16,553	Increased pond for new development. Added this acreage.	37.580	20,293	3,740	81.6%	16,553	Converted farm land to treated development in 2019.
Total	1,252.9		321,617	85,223	73.5%	236,000					17,170		1,290.6	342,038	88,500	74.1%	253,144	

Assumptions
(1) Agricultural lands in the Lower Fox River Mainstream HUC-12 are discharging 540lbs/acre of TSS. Assume a 5% TSS reduction.
(2) Move this End of Year Totals to Beginning of Year Totals for the next calendar year. Delete extra rows at the beginning of each year. These are the rows that summarize multiple actions within a basin.

LOWER FOX RIVER MAINSTREAM - CITY OF DE PERE, WI
Modifications/Upgrades for TSS Reduction
2019 MS4 Annual Report
Last Update - March 5, 2020

Modifications/Upgrades to Existing Basins

End of Year Totals 2018							Calender Year 2019 Modifications					Comment - 2019 Changes	End of Year Totals 2019					Comment for Next Year
Basin	Area (acres)	Total Suspended Solids No Controls (lbs/acre/yr)	Total Suspended Solids No Controls (lbs/yr)	Total Suspended Solids With Controls (lbs/yr)	Percent TSS Reduction	TSS Reduction	Area Modifications (Acres)	Total Suspended Solids No Controls - New Treatment Area (lbs/yr)	Modeled Percent TSS Reduction	Total Suspended Solids Reduction (lbs/year)	Additional Suspended Solids Reduction (lbs/year)		Area (acres)	Total Suspended Solids No Controls (lbs/yr)	Total Suspended Solids With Controls (lbs/yr)	Percent TSS Reduction	TSS Reduction	
FE010	64.606	273	17,624	15,498	12.10%	2,126							64.606	17,624	15,498	12.10%	2,126	
FE030	123.561	232	28,665	24,522	14.50%	4,143							123.561	28,665	24,522	14.50%	4,143	
FE050	160.776	214	34,377	28,170	18.10%	6,207							160.776	34,377	28,170	18.10%	6,207	
FE070	39.886	271	10,794	8,824	18.30%	1,970							39.886	10,794	8,824	18.30%	1,970	
FE110	137.342	242	33,209	27,647	16.70%	5,562							137.342	33,209	27,647	16.70%	5,562	
FE120	1.82	387	704	580	17.60%	124							1.82	704	580	17.60%	124	
FE130	32.459	284	9,228	7,637	17.20%	1,591							32.459	9,228	7,637	17.20%	1,591	
FE140	2.789	139	388	348	10.50%	40							2.789	388	348	10.50%	40	
FE150	127.611	268	34,173	28,877	15.50%	5,296							127.611	34,173	28,877	15.50%	5,296	
FE160	42.629	215	9,165	7,735	15.60%	1,430							42.629	9,165	7,735	15.60%	1,430	
FE170	6.249	166	1,040	878	15.60%	162							6.249	1,040	878	15.60%	162	
FE190	17.59	835	14,679	12,372	15.70%	2,307							17.59	14,679	12,372	15.70%	2,307	Untreated portion of basin
	51.87	250	12,968	1504	88.40%	11,463							51.87	12,968	1504	88.40%	11,463	
FE210	30.413	195	5,937	4,929	17.00%	1,008							30.413	5,937	4,929	17.00%	1,008	
FE230	13.221	214	2,830	2,353	16.80%	477							13.221	2,830	2,353	16.80%	477	
FE240	56.309	246	13,866	9,707	30.00%	4,159							56.309	13,866	9,707	30.00%	4,159	
FE250	4.965	201	997	816	18.10%	181							4.965	997	816	18.10%	181	
FE260	104.369	416	43,418	8,684	80.00%	34,734	(0.15)	-62	80.00%	-50	-50	1.43 acres moved from Basin ER065 to FE260. 1.58 acres moved from Basin FE260 to ER080.	104.219	43,355	8,671	80.00%	34,684	
FE270	42.165	457	19,269	19,268	8.20%	1							42.165	19,269	19,268	8.20%	1	
													0					
FE275	23.216	291	6,761	1,256	81.40%	5,505							23.216	6,761	1,256	81.40%	5,505	
FE280	127.272	257	32,694	19,865	39.20%	12,829							127.272	32,694	19,865	39.20%	12,829	
FE290	37.108	346	12,839	1618	87.40%	11,222							37.108	12,839	1618	87.40%	11,222	Leave this row in for future as it is agricultural land being treated that was not in the original model. The baseline TSS was not included until the area was treated.
	58.21	540	31,433	3961	87.40%	27,473							58.21	31,433	3961	87.40%	27,473	
FE310					5.00%									0		5.00%		
FW010	25.055	142	3,567	993	72.20%	2,574							25.055	3,567	993	72.20%	2,574	
FW015	8.853	182	1,615	1,360	15.80%	255							8.853	1,615	1,360	15.80%	255	
FW020	3.298	201	662	542	18.20%	120							3.298	662	542	18.20%	120	
FW040	10.493	426	4,468	4,217	5.60%	251							10.493	4,468	4,217	5.60%	251	
FW060	7.785	233	1,812	1,534	15.30%	278							7.785	1,812	1,534	15.30%	278	
FW070	333.921	264	88,312	76,072	13.90%	12,240							333.921	88,312	76,072	13.90%	12,240	
FW090	4.984	401	2,000	1,680	16.00%	320							4.984	2,000	1,680	16.00%	320	
FW100	11.052	376	4,156	3,439	17.20%	717							11.052	4,156	3,439	17.20%	717	
FW110	62.419	264	16,495	14,214	13.80%	2,281							62.419	16,495	14,214	13.80%	2,281	
FW120	13.135	332	4,366	3,890	10.90%	476							13.135	4,366	3,890	10.90%	476	
FW130	4.476	335	1,498	1,336	10.80%	162							4.476	1,498	1,336	10.80%	162	
FW140	3.62	335	1,211	1,080	10.80%	131							3.62	1,211	1,080	10.80%	131	
FW150	2.691	329	886	789	11.00%	97							2.691	886	789	11.00%	97	
FW155	1.111	201	223	183	18.10%	40							1.111	223	183	18.10%	40	
FW160	1.022	201	205	168	18.10%	37							1.022	205	168	18.10%	37	
FW170	5.628	218	1,226	1,008	17.80%	218							5.628	1,226	1,008	17.80%	218	
FW180	38.228	179	6,854	5,823	15.00%	1,031							38.228	6,854	5,823	15.00%	1,031	
FW190	3.672	201	737	604	18.10%	133							3.672	737	604	18.10%	133	
FW200	629.791	306	192,527	111,281	42.20%	81,246							629.791	192,527	111,281	42.20%	81,246	
FW210	3.561	201	715	585	18.10%	130							3.561	715	585	18.10%	130	
FW230	13.484	201	2,708	2,216	18.10%	492							13.484	2,708	2,216	18.10%	492	
FW270	22.826	200	4,565	3,743	18.00%	822							22.826	4,565	3,743	18.00%	822	
FW280	189.281	472	89,344	32,502	63.60%	56,842							189.281	89,344	32,502	63.60%	56,842	Area of FW 280 near Terry Lane that is not treated
	12.93	201	2,599	2,131	18.00%	468							12.93	2,599	2,131	18.00%	468	
FW290	321.329	312	100,255	38,698	61.40%	61,556							321.329	100,255	38,698	61.40%	61,556	
FW300	7.598	211	1,606	1,327	17.40%	279							7.598	1,606	1,327	17.40%	279	
FW310	92.9	0			5.00%								92.9	0		5.00%		New basin with new pond once area is developed. Area is currently agricultural. Waste generation based on agricultural use. Additional suspended solids based on residential land use.
Total	3,141.58		911,670	548,465	39.84%	363,206	0.15				-50		3,141.43	911,608	548,452	39.84%	363,156	

Assumptions
(1) Agricultural lands in the Lower Fox River Mainstream HUC-12 are discharging 540lbs/acre of TSS. Assume a 5% TSS reduction.
(2) Move this End of Year Totals to Beginning of Year Totals for the next calendar year. Delete extra rows at the beginning of each year. These are the rows that summarize multiple actions within a basin.

Storm Water Pollution Prevention Plan



City of De Pere Municipal Service Center

September 2019

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Site Map

General Facility Information

Name of Facility: City of De Pere Municipal Service Center
Facility Address: 925 S. Sixth St.
De Pere, WI 54115

Facility Contact:
Name: Eric Rakers, P.E.
Title: City Engineer
Phone: (920) 339-8304
Mailing Address: 925 S. Sixth Street
De Pere, WI 54115

Owner: City of De Pere

WPDES Permit Information:
Permit Number: WPDES Permit No. WI-S050075-3
Initial Date of Coverage: May 1, 2019
Permit Expiration Date: April 30, 2024
Number of Storm Water Outfalls: 1
Receiving Waters: Lower Fox River

Emergency Contact:
Name: Eric Rakers, P.E.
Title: City Engineer
Phone: (920) 339-8304

1.0 Overview

1.1 Introduction

This Storm Water Pollution Prevention Plan (SWPPP) covers the operations at the City of De Pere Municipal Service Center. This plan has been developed as required under Section 2.6 of the City's WPDES general permit. This SWPPP contains the following information:

- Describes the facility and its operations;
- Identifies potential sources of storm water pollution at the facility;
- Recommends appropriate best management practices (BMPs) and an implementation schedule to reduce the discharge of pollutants in storm water runoff; and
- Provides for periodic review of this SWPPP.

1.2 Objectives

The primary goal of the storm water permit program is to improve the quality of surface waters by reducing the amount of pollutants potentially contained in the storm water runoff. Facilities subject to the storm water WPDES permit must prepare and implement a SWPPP for their facility.

This SWPPP will:

- Identify sources of storm water and non-storm water contamination to the storm water drainage system;
- Identify and prescribe appropriate "source area control" type best management practices design to prevent storm water contamination from occurring;
- Identify and prescribe "storm water treatment" type best management practices to reduce pollutants in contaminated storm water prior to discharge;
- Prescribe actions needed either to bring non-storm water discharges under the WPDES permit or to remove these discharges from the storm drainage system; and
- Prescribe an implementation schedule so as to ensure the storm water management actions prescribed in the Storm Water Pollution Prevention Plan are carried out and evaluated on a regular basis.

2.0 Storm Water Pollution Prevention Team

The storm water pollution prevention team is responsible for developing, implementing, maintaining, and revising this SWPPP. The members of this team are familiar with the management and operations of the De Pere Municipal Service Center.

The City Engineer is in charge of all aspects of SWPPP development and implementation. The member(s) of the team and their responsibilities (i.e. implementing, maintaining, record keeping, submitting reports, conducting inspections, employee training, conducting the annual compliance evaluation, testing for non-storm water discharges, signing the required certifications) are as follows:

Name & Title	Responsibility
Tony Fietzer, Street Superintendent	Implementing, Maintaining, Record keeping, Employee training, Inspections
Thomas Blohowiak, Maintenance Supervisor	Budgeting, Building and facility maintenance
Eric Rakers, City Engineer	Submitting reports, Annual compliance evaluation

3.0 Potential Sources of Pollutants

3.1 Site Map

Exhibit 1 (attached) presents a site map of the facility showing the following features as required by the permit:

- Facility property boundaries;
- Storm drainage collection and disposal system, including all known surface and subsurface conveyances, with the conveyances named;
- And secondary or other containment structures;
- Location of all outfalls, including outfalls recognized as permitted outfalls under another WPDES permit, numbered for reference, that discharge channelized flow to surface water, groundwater, or wetlands;
- Drainage area boundary for each storm water outfall;
- Surface area in acres draining to each outfall, including the percentage that is impervious such as paved, roofed, or highly compacted soil and the percentage that is pervious such as grassy areas and woods; existing structural storm water controls;
- Name and location of receiving waters and the locations of activities and materials that have the potential to contaminate storm water shall also be depicted on the drainage base map.

3.2 Summary of Sampling Data

No chemical outfall sampling data is available for the Municipal Service Center.

3.3 Inventory of Potential Sources of Contamination

The following have been identified as potential sources of storm water contamination:

- Vehicle fueling area;
- Waste oil storage area;
- Equipment washing area;
- Construction material and spoils (asphalt, sand, concrete, gravel, black dirt) storage areas;
- Salt storage and loading areas;
- Salt brine storage and loading area;
- Refuse (scrap metal, sweepings, chips) storage areas; and
- Vehicle storage areas;

4.0 Best Management Practices

Storm water management controls, or best management practices (BMPs), will be implemented to reduce the amount of pollutants is storm water discharged from the Municipal Service Center.

4.1 Source Area Control

To the maximum extent practicable, and to the extent it is cost effective, the use of source area control best management practices designed to prevent storm water from becoming contaminated will be used. Source area control best management practices that are either proposed or in place are indicated on the attached drainage base map described in subsection (3.1).

Good Housekeeping

Good housekeeping practices are designed to maintain a clean and orderly work environment. This will reduce the potential for significant materials to come in contact with storm water.

The following practices are included in our good housekeeping routine:

Area/Equipment	Tasks	Frequency
Paved areas adjacent to construction materials & spoils storage bins	Sweep and dispose of debris. Gravel/Rubbish Area	Twice per week during active season
	Mechanics/Spoils Area	Daily
Paved area at salt storage and loading area	Sweep and clean up spilled salt.	Daily
Entire site and particularly storm water inlets	Pick up litter and trash. Empty trash receptacles.	Twice per week
Waste oil collection area	Clean up spills. Empty used container receptacles.	Twice per week during active season
Fuel pump area	Provide and maintain spill kit. Pickup and dispose of absorbents after use	Daily
Vehicle storage area Stored vehicles kept inside garage	Check vehicles in use for leaks and correct to prevent ground contamination.	Daily
Outside Vehicles		Monthly
Outside wash area	Avoid use of detergents. Do not wash oil & grease laden equipment – use inside bay	Daily

Preventive Maintenance

Preventive maintenance involves the regular inspection, testing, and cleaning of facility equipment and operational systems. These inspections will help to uncover conditions that might lead to a release of materials. Thus, allowing for maintenance to prevent such a release.

The following equipment/activities will be included in the preventive maintenance program.

Equipment	Tasks	Frequency
Fuel pump area	Check for leaks during pumping. Check for spills and overfills due to operator error. All employees are Class C Operators.	Daily
Salt brine storage tanks	Inspect tanks and hoses for damage and leaks.	Monthly
Waste oil collection area	Inspect tank for damage and leaks.	Twice per week during active season

Spill Prevention and Response Procedures

Spills and leaks together are the largest industrial source of storm water pollution. Thus, this SWPPP specifies material handling procedures and storage requirements for significant materials. Equipment and procedures necessary for cleaning up spills and preventing the spilled materials from being discharged have also been identified. All employees have been made aware of the proper procedures.

The following procedures have been developed for spill response for our facility.

Area	Materials Present	Response Plan Location
Fuel pump area	Spill kit	Inside shop building
Fuel pump area	Spill kit	Outside at pump
Waste oil collection area	Spill kit	Inside shop building

Employee Training

The following is a description of the employee training programs to be implemented to inform appropriate personnel at all levels of responsibility of the components and goals of the SWPPP. (Examples: good housekeeping practices, spill prevention and response procedures, waste minimization practices, etc.)

Topic	Employees Included	Frequency
Storm water pollution prevention overview	New employees &	Within first 2 weeks of hire
	Seasonal/Summer Students	Beginning of season
Spill prevention and response – identify potential spill areas and drainage routes, how to report spills, proper material handling procedures, and how to implement the facility’s spill response procedures.	Public works employees	Quarterly
Good housekeeping – instruction on proper clean up frequencies of work areas to prevent storm water contamination, and location and proper usage of housekeeping equipment.		
Material management practices – instruction on maintaining materials in an organized manner, location, and markings of toxic and hazardous substances, and proper and safe handling procedures for toxic and hazardous substances.		

4.2 Storm Water Treatment Best Management Practices

Structural control measures may be necessary to control pollutants that are still present in the storm water after the non-structural controls have been implemented. These types of controls are physical features that control and prevent storm water pollution. They can range from preventive measures to collection structures to treatment systems. Structural controls will require construction of a physical feature or barrier.

Preventive Measures

Preventive measures are controls that are intended to prevent the exposure of storm water to contaminants.

The following preventive measures have been chosen for this facility.

Area	Material	Control Measure
Fuel pump area	Diesel fuel & gasoline	Spill cleanup kit
Fuel pump area	Diesel fuel & gasoline	Auto shutoff nozzles
Storage bin areas	Sweepings, asphalt, and waste piles	Haul material to landfill as soon as practicable
Loading and	Sand, soil, sweepings,	Clean at least annually. Monitor to

washing areas	concrete, asphalt	determine if more frequent cleaning is necessary.
---------------	-------------------	---

4.3 Implementation Schedule

This SWPPP becomes effective October 1, 2019.

5.0 Record Keeping and Reporting

The following pages contain blank forms for the record keeping and reporting associated with the SWPPP. All reports and records pertaining to the permit coverage under this general permit shall be retained for a minimum of three years. The forms are to be kept on site and shall be made available to the Department of Natural Resources upon request.

A current copy of the Storm Water Pollution Prevention Plan Summary must be sent to the Department of Natural Resources with the annual report requires under Section 2.9 of the WPDES permit beginning with the annual report due by March 31, 2019 and annually thereafter.

Municipal Service Center Road Salt Storage and Application Inspection Checklist

Item to Check	Problems Observed	Maintenance/Repairs Necessary		Action
Storage sheds	Salt on ground	Yes	No	☐ Move salt into shed
Truck loading area	Salt on ground	Yes	No	☐ Pick up, load onto truck ☐ Do not overfill truck
Roads – (sites of application)	Excessive salt on ground	Yes	No	☐ Remove by sweeping
Salt spreader	Excessive salt on ground	Yes	No	☐ Recalibrate salt spreader

Date of Inspection:

Name:

Frequency: Monthly

Municipal Service Center Public Waste Drop Off Inspection Checklist

Item to Check	Problems Observed	Maintenance/Repairs Necessary		Action
Condition of general area	Possible runoff to/contamination of storm sewer	Yes	No	☐ Remove ☐ Fix
Type of material/waste observed	Appropriate?	Yes	No	☐ Remove to appropriate container/location
Security	Regular policing of area Location properly secured/closed/locked?	Yes	No	☐ Secure waste area
Disposal	Past disposal date?	Yes	No	☐ Dispose timely

Date of Inspection:

Name:

Frequency: Monthly

Municipal Service Center Waste Materials Management Inspection Checklist

Item to Check	Problems Observed	Maintenance/Repairs Necessary		Action	
Outside storage areas	Weathering	Yes	No	☐	Protect from weathering – store on pallets, cover
Soil staging areas	Silt runoff	Yes	No	☐	Cover with tarps
Inside storage areas	Potential for discharges	Yes	No	☐	Seal floor drains, install secondary containment
Drums, other containers	Deterioration Uncovered	Yes	No	☐ ☐	Repair/replace Cover/cap

Date of Inspection:
Frequency: Monthly

Name:

January 2017

• Attach monthly inventory worksheet(s) or printout(s) here •

Reminders—Permits, Insurance, Testing and Training

Are tank permits up to date?	Yes	No
Is tank insurance due this month?	Yes	No
Is equipment testing due this month? Are most recent test results on site?	Yes	No
Is all training up to date for current employees?	Yes	No

Monthly Gasoline Throughput Summary

Product type	Amount delivered	Amount dispensed	Within variance?
	+	+	Y N
	+	+	Y N
	+	+	Y N
	+	+	Y N
Monthly Totals	=	=	

Monthly Inspection, Condensed Record

(perform by end of each month or 30 days apart; see page 34 for expanded checklist)

Inspection area	Inspected?	Repaired?	Logged on maintenance record?	Inspected by? (initials)
-----------------	------------	-----------	-------------------------------	--------------------------

Underground storage tanks and gasoline dispensing equipment (includes Stage I vapor control system for facilities in Stage I areas)

Release detection system (tank monitor)	Y N	Y N	Y N	
Spill buckets	Y N	Y N	Y N	
Overfill alarm	Y N	Y N	Y N	
Impressed current system (if applicable)	Y N	Y N	Y N	
Fill and monitoring probe ports	Y N	Y N	Y N	
Spill and overfill response supplies	Y N	Y N	Y N	
Dispenser hoses, nozzles and breakaways	Y N	Y N	Y N	
Dispensers and dispenser sumps	Y N	Y N	Y N	
Piping sumps (submersible)	Y N	Y N	Y N	

Stage II vapor recovery systems for gasoline dispensing facilities retaining these systems (inspect the equipment below is optional but recommended - see page 43)

Vapor return line	Y N	Y N	Y N	
Nozzle bellows	Y N	Y N	Y N	
Nozzle faceplates/facecones	Y N	Y N	Y N	
Nozzles	Y N	Y N	Y N	
Vapor processing unit working properly	Y N	Y N	Y N	

System Maintenance and Repair Record

Inspection date	Name of inspector	Identify problem/defective part	Repair date	Replacement part manufacturer/part number

Weekly Inspection Record

Inspection date	Inspected by (initials)

Class C Underground Storage Tank Operator Site Specific Instructions

Emergency Response Procedures

- ☐ Procedures for overfill protection during delivery of regulated substances.
- ☐ Procedures for controlling or monitoring the dispensing or sale of regulated substances.
- ☐ Operation and location of emergency shut-off systems.
- ☐ Response to all tank monitor alarm messages.
- ☐ Response to emergencies including: fire, leaks, spills and releases.
- ☐ Reporting of leaks, spills and releases. (Call 920-639-1336)
- ☐ Other Site specific instructions: _____

Emergency Response Contacts

- ☐ Fire Department emergency telephone number: _____ 911
- ☐ Emergency Spill Reporting Hotline: (24 Hours) _____ 1-800-943-0003
- ☐ Class A Operator Name: _____ Thomas Blohowiak
Telephone Number: _____ 920-639-1336
- ☐ Class B Operator Name: _____ Thomas Blohowiak
Telephone Number: _____ 920-639-1336

Employee Name: _____

UST Facility Name: _____ City of De Pere Fuel Site 1

UST Facility Address: _____ 925 South Sixth St Depere, WI 54115

I have provided the above written instructions to the employee listed below who is trained and designated as a Class C operator for this facility.

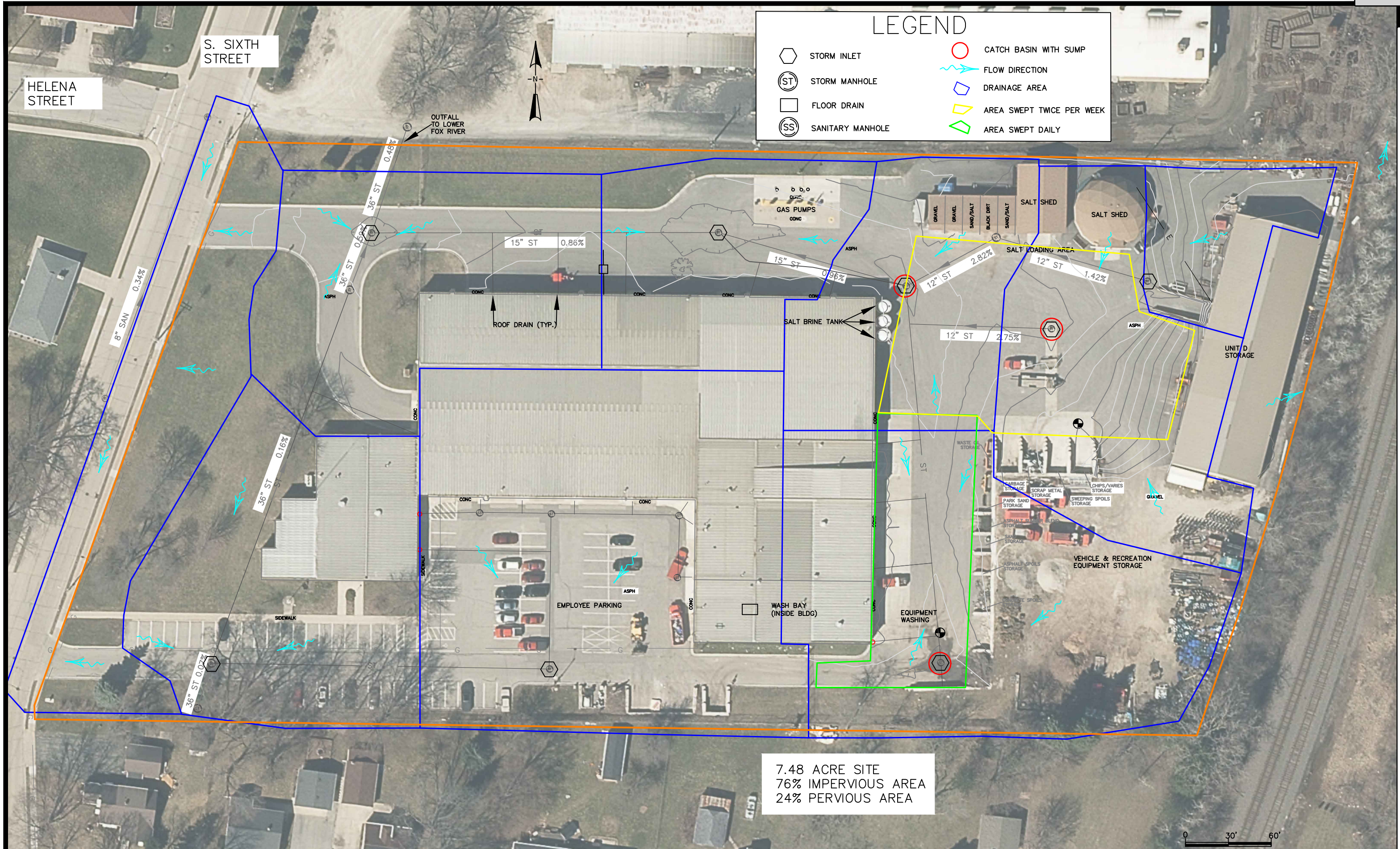
Class A or B Operator Signature: _____

Printed Name: _____ Thomas Blohowiak _____ Date: _____ / _____ / _____

I have received and reviewed the above written instructions and have been trained as a Class C operator:

Employee Signature: _____

Printed Name: _____ Date: _____ / _____ / _____



Attachment: 09-2019 SWPPP Update MSC Complete (9368 : Reso #20-30 Approving Annual Report Under MS4 Permit and Submission to



**Northeast Wisconsin Stormwater Consortium****PO Box 1861****Appleton, WI 54912****2019 Annual Report****NEWSC Mission:**

To facilitate efficient implementation of stormwater programs locally and regionally that will meet DNR and EPA regulatory requirements and maximize the benefit of stormwater activities to the watershed by:

- **Fostering**
- **Partnerships**
- **Sharing Information**
- **Seeking Administrative Efficiency**
- **Pooling Financial Resources**

The Northeast Wisconsin Stormwater Consortium was formed in 2005 as a subsidiary of the Fox-Wolf Watershed Alliance. The consortium is a collaborative of members with leadership elected annually from within its membership.

2019 NEWSC Members:

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[Calumet County](#)
[Fond du Lac County](#)
[Outagamie County](#)
[Winnebago County](#)

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Northeast Wisconsin Stormwater Consortium

Fostering Partnerships • Sharing Information • Administrative Efficiency • Pooling Financial Resources



Northeast Wisconsin Stormwater Consortium

PO Box 1861

Appleton, WI 54912

NEWSC Resources Available to Members:

*If Members utilized these resources to provide education to their residents, elected officials or staff, members should include details of how they were used in their individual annual reports.

*For outreach efforts conducted by NEWSC that members can enter directly into their individual annual report, look for your community name in each section.

MCM #2 Public Education & Outreach

Topic #1: Illicit Discharge Detection & Elimination

The resources below could have been used by printing and mailing out to local businesses, shared on social media or printed and made available at office. If used in the manner above: Delivery Mechanism would be passive.

Carpet Cleaning Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Professional-Carpet-Cleaning.pdf
Greenhouses, Garden Centers & Nurseries Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Garden-Centers.pdf
Professional Power Washing Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Power-washing-for-the-professional-washer.pdf
Concrete Washout Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Concrete-Washout.pdf
Construction Site Erosion & Sediment Control	http://www.renewourwaters.org/wp-content/uploads/2019/07/Construction-BMPs-Erosion-Sediment-Control.pdf
Dumpster Management Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Dumpster-Management-bilingual-pamphlet.pdf
Dumpster Management Poster	http://www.renewourwaters.org/wp-content/uploads/2015/04/Dumpster-Management-bilingual-pamphlet.pdf
Parking Lot Maintenance Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Parking-Lot-BMP.pdf
Winter Parking Lot Maintenance Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/11/Parking-Lot-Maintenance-Winter-BMPs.pdf

***Did you have inspectors in your community stop by businesses this year? Did they do illicit discharge inspections and meet with area businesses about illicit discharge? If so, you can record those interactions as active outreach.**

NEWSC Passive Delivery on Behalf of Members:

Direct mail of Winter Parking Lot Maintenance Flyer along with an invitation to the Winter Parking Lot Maintenance Workshop.

Mailing went out to 1180 property owners based on pervious surface coverage in NEWSC member coverage area.

Mailing list can be found here: https://drive.google.com/file/d/1bdr3-q9sKu7SWqAMC-Toxs-DBeAU_iM/view?usp=sharing

Mailing included: Parking Lot Maintenance Flyer - <http://www.renewourwaters.org/wp-content/uploads/2019/11/Parking-Lot-Maintenance-Winter-BMPs.pdf>

Invitation to Parking Lot Workshop - <https://drive.google.com/file/d/1nFHHnKozpPycP1hGxrMD4PoUy0RtsW1f/view?usp=sharing>

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 Appleton, WI 54912

NEWSC Active Delivery on Behalf of Members: Winter Parking Lot Maintenance Workshops

De Pere:
 Thursday, October 10, 2019 / 9:00am-2:00pm / De Pere Community Center

Oshkosh
 Friday, October 11, 2019 / 9:00am-2:00pm / UW Extension, Coughlin Center

DePere Workshop Attendees			
First	Last	Organization	City
Michael	Sleeman	Ascension Lutheran Church	Green Bay
Jason	Leicht	City of appleton	Appleton
Jason	Van Rossum	City of Appleton	Kaukauna
Martin	Schingen	City of Appleton	Appleton
Justin	Klapa	City of Appleton	Appleton
Brian	Vervdort	City of Appleton	Appleton
James	Pedersen	City of Appleton	Oshkosh
James	Kinderman	City of Appleton- Parks	Oshkosh
Michael	Wilson	City of Appleton Parks Dept	Appleton
Curt	Cootway	St. Mary's Hospital Medical Center	Green Bay
Brad	Gajeski	University of Wisconsin- Green Bay	Green Bay
Peter	Falish	University of Wisconsin- Green Bay	Green Bay
Mike	Bielski	University of Wisconsin- Green Bay	Green Bay
Tyler	Schiesser	University of Wisconsin- Green Bay	Green Bay
Daniel	Koetz	University of Wisconsin- Green Bay	Green Bay
Lyle	Uitenbroek	University of Wisconsin- Green Bay	Green Bay
Toby	Froelich	University of Wisconsin- Green Bay	Green Bay
Kevin	Raab	Village of Howard	Green Bay
Tyler	Bauer	Village of Howard	Howard
Ryan	Thone	Village of Howard	Howard
Eric	Huss	Village of Howard	Green Bay
Justin	Lukes	Village of Howard	Green Bay
Zach	Nuthals	Village of Howard	Green Bay
Wade	Smith	Village of Howard	Green Bay
Robert	Bookster	Village of Howard	Green Bay

Oshkosh Workshop Attendees			
First	Last	Organization	City
James	Rabe	City of Oshkosh	Oshkosh
Dan	Resop	City of Oshkosh	Oshkosh
Braden	Bodzislaw	City of oshkosh Street Dept	Oshkosh
Jormen	Walter	City of oshkosh Street Dept	Oshkosh
Eddie	Warczak	Kimberry School District	Combined Locks
Mike	Gorski	Piping Systems Inc	Hortonville
Jon	Henkel	Piping Systems Inc	Hortonville
Brian	Noe	Town of Omro	Oshkosh
Jacob	Pamperin	University of Wisconsin- Oshkosh	Oshkosh
Michael	Martin	University of Wisconsin- Oshkosh	Oshkosh
Andrew	Villaire	University of Wisconsin- Oshkosh	Oshkosh
David	McKinney	University of Wisconsin- Oshkosh	Oshkosh
Stacy	Behling	University of Wisconsin- Oshkosh	Oshkosh
Brady	Baldry	Winnebago Mental Health Institute	Winnebago
Bob	Stephenson	winnebago County Facilities Dept	Oshkosh
Pam	Markert	winnebago County Facilities Dept	Oshkosh
Bradley	Werth	winnebago County Facilities Dept	Oshkosh
Vickie	Edgell	winnebago County Facilities Dept	Oshkosh
Roberts	Mohr	Winnebago Mental Health	Winnebago

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The Winter Parking Lot and Sidewalk Maintenance Training Workshops were led by Fortin Consulting, and provided education on the following topics:

- **Material Application Rates**
- **Equipment Calibration**
- **Understanding Winter Weather Conditions**
- **Proper Storage of Materials**
- **De-Icing and Anti-Icing Techniques**

NEWSC Active Delivery on Behalf of Members: Community Education Event – The Impacts of Over-Salting

Fox River on Tap Event

Wednesday, October 10, 2019 / 6:00pm-7:30pm / Appleton Beer Factory

Advertisement for event:

<https://fwwa.org/2019/10/02/fox-river-on-tap-impacts-of-over-salting/>

More information on PAHs:

<https://fwwa.org/2019/01/11/local-groups-to-hold-public-meetings-on-toxic-coal-tar-pavement-sealants/>

Key messages of the event included:

- Once you put salt down, it doesn't go away. It alters the composition of soil, slows plant growth and weakens the concrete, brick and stone that make up our homes, garages, bridges, and roads. It travels into our lakes, rivers, streams and wetlands, putting our aquatic life at risk and endangering our freshwater resources.
- There are steps residents can take to reduce salt usage on their properties and its impact on the environment.

Media Coverage: <https://www.wbay.com/content/news/Concerns-raised-in-Appleton-over-de-icing-salt-usage--562776201.html>

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NEWSC Active Delivery on Behalf of Members: Community Education Event – Toxic PAHs

Green Bay on Tap Event

Tuesday, February 12, 2019 / 6:00pm-7:30pm / Copper State Brewing Company

Fox River on Tap Event

Wednesday, February 13, 2019 / 6:00pm-7:30pm / Appleton Beer Factory

Advertisement for event: <https://fwwa.org/2019/01/11/fox-river-on-tap-public-information-education-on-pah-pollution/>

More information on PAHs: <https://fwwa.org/2019/01/11/local-groups-to-hold-public-meetings-on-toxic-coal-tar-pavement-sealants/>

NEWSC Active Delivery on Behalf of Members: Volunteer Event - Annual Watershed Cleanup

Fox-Wolf Watershed Alliance continues to add sites every year. If your community would like a site added for 2021, contact Kelly (Kelly@fwwa.org) sites should have public access. Communities are asked to provide a site leader for the 1st year.

Location Name	# volunteers	# of trash Bgs	Recycle Bags	Tires	Elect	Plas bags	Balloons	Straws
Allouez								
Weise & Kiwanis Parks	3	3	2	0	0	15	0	3
Appleton								
Alicia Park	11	5	0.5	0	0	5	0	4
Telulah Park	21	7.5	3.5	0	3	35	0	12
Appleton North High School (trash pickup?)	28	16	2	0	0	45	0	10
Newberry Trail/North Island Trail	35	14	7	0	0	50	1	40
Memorial Park	44	37	9	1	0	130	13	130
Pierce Park/Lutz	30	21	8	0	0	50	1	7
Peabody Park	42	13	7	0	1	5	2	3
Calumet County								
Calumet County Park	25	15	4	0	1	61	0	9
Stockbridge Harbor	8	4	2	0	0	3	0	4
Combined Locks								
Memorial Park	59	20	2	0	0	75	0	0

Northeast Wisconsin Stormwater Consortium

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Northeast Wisconsin Stormwater Consortium

PO Box 1861

Appleton, WI 54912

Location Name	# volunteers	# of trash Bgs	Recycle Bags	Tires	Elect	Plas bags	Balloons	Straws
De Pere								
Voyager Park & Fox River State Rec Trail	23	10	2	0	3	14	3	33
Bomier Pier--Fox River State Trail	1	5	0.5	1	0	20	1	6
Fond du Lac								
Lakeside Park	15	11	0.5			19	12	12
Lakeside Park - West	5	5	1	0	0	30	0	18
Grand Chute								
Prairie Hill Park	3	6	3	0	0	17	3	13
Green Bay								
Fox River State Recreational Trail: Fox Pt to Kayakers Pt	17	12	4	0	0	60	0	0
Fox River State Recreational Trail: Porlier Pier to Mason	3	4	1	1	0	15	0	5
Leicht Memorial Park	15	7	0	0	0	0	0	0
Pamperin Park	6	4				9	2	7
Joannes Park	10	3	1	0	3	25	3	16
Van Beaver Park & Meyer Park	16	13	3	0	1	50	0	1
East Lawn/Optimist Parks & Trail	6	2.5	1			1	3	
Bay Beach	27	19	0	2	0	50	0	500
Kaukauna								
Riverside Park	19	3	1	0	0	9	2	8
Grignon Park	21	6	1			21	2	18
Riverfront	6	8	0	0	0	0	12	40
1000 Islands	40	40	10	5	0	20	0	100
Kimberly								
Sunset Park	44	33	10	0	0	33	0	0
Town of Ledgeview								
Ledgeview Park	6	7	2	1	0	42	0	3
Little Chute								
Doyle Park	28	10	2	0	0	0	0	0
Heesaker Park & Trail System	20	2	1			15	4	18
Island Park	12	40	2	0	0	4	0	8

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Location Name	# volunteers	# of trash Bgs	Recycle Bags	Tires	Elect	Plas bags	Balloons	Straws
Menasha								
Trestle Trails/Boardwalk	16	12	3	0	0	45	5	87
Jefferson Park	30	16	1	0	0	0	12	25
Fritse Park	15	6	1	0	0	5	0	9
Neenah								
Riverside Park/Kimberly Point Parks	13	9	0.5	0	0	9	1	15
Arrowhead Park	35	14	1.5	0	0	0	0	0
Herb & Dolly Smith Park & Trail System	22	15	3	0	0	20	0	12
Doty Park/Island Parks	23	4	0.5	0	3	17	12	19
New London								
Pfeifer Park & Trails	27	15	3	0	1	80	10	60
Memorial Park	8	3	2	1	0	30	0	75
Oshkosh								
UW-Oshkosh Riverfront	18	12	3	0	1	25	0	40
Asylum Point	37	31	13	2	0	0	0	37
Red Arrow Park	20	9	1	0	0	20	0	20
Menominee Park	45	18	4	0	0	30	5	15
Fugleberg & 24th Street Boat Launches	7	6	1	0	0	0	0	0
Rainbow & Abe Rochlin Park	8	5	2	0	0	13	0	4
Wiowash Trail (behind Riverside Cemetery)	12	10	0	0	0	15	3	60
Wiouwash Trail (Lake Butte des Morts)	13	9	2	0	1	24	0	5
Shawano								
Kukuck Park	9	8	1.5	0	0	15	30	2
Huckleberry Harbor	10	4	1	0	0	11	0	4
Sherwood								
High Cliff State Park	34	17	6	1	0	100	10	212
Winneconne								
Terrell's Island	16	10	3	0	0	2	1	10
Marble Park	15	9	1.5	0	0	17	19	35
Lake Winneconne Park	5	5	1.5	0	0	11	0	14
Totals	734	460.5	95	13	10	843	136	1484

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2.1.1

Topic #2: Household Hazardous Waters Disposal/Pet Waste Management/Vehicle Washing

The resources below could have been used by printing and sharing in community newsletter, shared on social media or printed and made available at office. If used in the manner above: Delivery Mechanism would be passive.

Household Hazardous Waste Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Household-Hazardous-Waste.pdf
Carpet Cleaning Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/carpet-cleaning.pdf
Kids Can Help Too Flyer	http://www.renewourwaters.org/kids-can-help-too-3/
Good Dog, Good Owner Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Good-Dog-Good-Owner.pdf
Power Washing Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Power-Washing-Home.pdf
Fish Don't Swim in Chlorine Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Pool-Spa-Discharge.pdf
Vehicle Maintenance Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Vehicle-Maintenance.pdf
Vehicle Maintenance Webpage	http://www.renewourwaters.org/vehicle-maintenance-2/
Kids Can Help Too Webpage	http://www.renewourwaters.org/kids-can-help-too-3/
Household Hazardous Waste Webpage	http://www.renewourwaters.org/household-hazardous-waste-3/
Power Washing Webpage	http://www.renewourwaters.org/power-washing/
Fish Don't Swim in Chlorine Webpage	http://www.renewourwaters.org/pools-and-spas/
Carpet Cleaning Webpage	http://www.renewourwaters.org/carpet-cleaning-2/
Good Dog, Good Owner Webpage	http://www.renewourwaters.com/our-pets-our-waters/
Good Dog, Good Owner Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/Good-Dog-Good-Owner-Web-Ready.png
Car Washing Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/Car-on-GrassSM.jpg

***Did you exhibit or do any community presentations that hit on these topics? If so, you can record those interactions as active outreach.**

NEWSC Passive and Active Delivery for this topic can be found at the end of the report.

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2.1.1

Topic #3: Yard Waste Management/Pesticide and Fertilizer Application

The resources below could have been used by printing and sharing in community newsletter, shared on social media or printed and made available at office. If used in the manner above: Delivery Mechanism would be passive.

Leave Your Leaves on Land Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Leave-Your-Leaves-on-Land.pdf
The Perfect Lawn Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/The-Perfect-Lawn.pdf
Perfect Landscape Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/The-Perfect-Landscape-7.9.19.pdf
Ice & Snow Control flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Leave-Your-Leaves-on-Land.pdf
Kids Can Help Too Flyer	http://www.renewourwaters.org/kids-can-help-too-3/
Leave Your Leaves on Land Webpage	http://www.renewourwaters.org/leave-your-leaves-on-land/
The Perfect Lawn Webpage	http://www.renewourwaters.org/the-perfect-lawn-3/
Perfect Landscape Webpage	http://www.renewourwaters.org/the-perfect-landscape/
Ice & Snow Control Webpage	http://www.renewourwaters.org/ice-and-snow-control-3/
Kids Can Help Too Webpage	http://www.renewourwaters.org/kids-can-help-too-3/
Ice & Snow Control Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/Ice-and-snow-removal-photo.jpg
Leave Your Leaves on Land Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/leaf-collection.jpg
Sweep Grass Clippings Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/grassclippingsROW.jpg

***Did you exhibit or do any community presentations that hit on these topics? If so, you can record those interactions as active outreach.**

NEWSC Passive and Active Delivery for this topic can be found at the end of this report.

2.1.1

Topic #4: Stream and Shoreline Management

The resources below could have been used by printing and sharing in community newsletter, shared on social media or printed and made available at office. If used in the manner above: Delivery Mechanism would be passive.

Restore Your Shore Flyer	https://drive.google.com/file/d/1Iqu6TR_8_pEv6axAyxMWz2di_eOiR4Zo/view?usp=sharing
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***Did you meet with homeowners in 2019 to educate them on streambank erosion and BMPs to reduce erosion? You can record these discussions as active outreach.**

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2.1.1

Topic #5: Residential Infiltration

The resources below could have been used by printing and sharing in community newsletter, shared on social media or printed and made available at office. If used in the manner above: Delivery Mechanism would be passive.

Rain Barrel Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/04/Rain-Barrels-Handout.pdf
The Perfect Landscape Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/The-Perfect-Landscape-7.9.19.pdf
The Perfect Landscape Webpage	http://www.renewourwaters.org/the-perfect-landscape/
Rain Barrel Webpage	http://www.renewourwaters.org/rain-barrels/
Grass Clippings Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/grassclippingsROW.jpg

***Did you host rain barrel workshop? If so, claim active outreach for this topic.**

2.1.1

Topic #6: Construction Sites/Post Construction Stormwater Management

The resources below could have been used by printing and sharing in community newsletter, shared on social media or printed and made available at office. If used in the manner above: Delivery Mechanism would be passive.

Stormwater & the Construction Industry Poster	http://www.renewourwaters.org/wp-content/uploads/2019/07/Construction-BMPs-Erosion-Sediment-Control.pdf
Erosion & Sediment Control Pocket Field Guide	https://www.sharepoint.com/:b:/s/NEWSC2/EdPUndRD7MRKv0zfhlEnploBchXb5kenGX0HmZR5nlhwgA?e=vTY8kg

***Did you have active discussions regarding construction site erosion control? If you used these materials or other educational materials and had meetings/trainings (even 1 on 1 meetings with builders/contractors/inspectors) then you can record that interaction as an active outreach.**

NEWSC did not host 1 and 2 family home builder/contractor/inspector or Post Construction BMP trainings in 2019. Watch for the NEWSC 5 year training/workplan to come out in mid 2020.

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Topic #7: Pollution Prevention

The resources below could have been used by printing and posting by timeclock for training of municipal staff.

If used in the in the manner above: Delivery Mechanism would be passive.

Pollution Prevention Posters	
Parks and Ground Maintenance	https://drive.google.com/file/d/15HIPdDWvhg3-ga1BaJGR6TT8n7xUZisQ/view?usp=sharing
Fleet Maintenance	https://drive.google.com/file/d/1U0qAAG7lkddikf6t2L0yTpn14k2eLfer/view?usp=sharing
Land Disturbances 2	https://drive.google.com/file/d/1k8ErFLDOGsRnlnHeEdgVFgkdx6cZ_tH/view?usp=sharing
Land Disturbances	https://drive.google.com/file/d/1x9fN37qCJ33Fxy_ru2UXJJyrfu3ERs_2/view?usp=sharing
Materials Storage and Spill Cleanup	https://drive.google.com/file/d/1fneDQ7wK50NhO1iRfU_VBTsh7WKSSmum/view?usp=sharing
Parks and Ground Maintenance 2	https://drive.google.com/file/d/1mFBUTGAs8RjgD6574Co2aTkADcagdWs4/view?usp=sharing
Soil Waste Operations	https://drive.google.com/file/d/1yhUACcUurRxISpvBmmyHJowjlmGTNAL9/view?usp=sharing
Solid Waste Operations	https://drive.google.com/file/d/1puPLqVT5PPoubNOrarNgS5QsFhwCj1oV/view?usp=sharing
Streets and Drainage Maintenance 2	https://drive.google.com/file/d/1vOR_S1O3O7ME4zDDbx8cVI0b4G_TYCba/view?usp=sharing
Streets and Drainage Maintenance	https://drive.google.com/file/d/1lvsqCzoqJDGG_2mmBCMBsAVmi3849o2X/view?usp=sharing

***Did you have active pollution prevention trainings? If you used these materials or other educational materials and had meetings/trainings then you can record that interaction as an active outreach. These training may have included the NEWSC Excal Videos.**

Excal Visual Videos available for member checkout in 2019:

"Rain Check" - Stormwater Pollution Prevention for MS4s Regulated municipalities and other municipal separate storm sewer system (MS4) operators must prevent pollutants from entering their storm drainage systems. One element of this requirement is preventing stormwater pollution by municipal facilities such as fleet maintenance shops, bus barns, sanitation facilities, parks and street sweeping operations. This program shows employees how to practice good housekeeping, spill response, materials management, vehicle fueling and washing and the other BMPs profiled in the "National Menu". (Program versions run between: 19 -and up to- 31 minutes) Click here to preview from Excal Visual's site: https://www.excalvisual.com/swrc-extended-preview	"Storm Warnings" - Stormwater Pollution Prevention This training kit is designed to provide general awareness training to employees and contractors about stormwater pollution prevention. It describes Best Management Practices (BMPs) that are useful and important at a wide range of regulated facilities. It covers good housekeeping and other BMPs that help protect stormwater run-off. The kit includes a template to guide the trainer through creating site specific training to use in addition to the general training in the video. (18 minutes) https://www.excalvisual.com/storm-warning-extended-preview
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**Northeast Wisconsin Stormwater Consortium****PO Box 1861****Appleton, WI 54912****2.1.1****Topic #8: Green Infrastructure/Low Impact Development**

NEWSC will be gathering resources for members to use going forward in 2020.

***Did you have active discussions with elected officials or developers about low impact residential design? If you had meetings/trainings or provided presentations on the topic then you can record that interaction as an active outreach.**

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**Northeast Wisconsin Stormwater Consortium****PO Box 1861****Appleton, WI 54912****2019 NEWSC SCHOOL OUTREACH**

The following presentations were provided in classrooms in NEWSC communities throughout the Fox-Wolf River Basin. These lessons covered watershed basics, how we use water, water quality, stormwater runoff pollution, floodplains, water quantity issues, green infrastructure, and tips for students and parents for reducing and preventing polluted stormwater runoff. Tools used for providing this education include: EnviroScape model, Ward's Floodplain model, stormwater find-it jars, stormwater runoff plinko, and templates for designing storm drain murals.

Stormwater Topic:	Discussed?	Stormwater Topic:	Discussed?
Illicit Discharge Detection & Elimination	YES	Residential Infiltration	YES
Household Hazardous Waste Disposal/Pet Waste Management/Vehicle Washing	YES	Construction sites and Post Construction Stormwater Management	NO
Yard Waste Management/Pesticide and Fertilizer Application	YES	Pollution Prevention	YES
Stream and Shoreline Management	YES	Green Infrastructure/Low Impact Development	NO

***If your community had school presentations in 2019, we recommend tying the school presentation in your annual report to a topic identified as discussed in the table above that you did not conduct outreach on in another way. These presentations are considered active outreach.**

NEWSC provides school presentation upon request by teachers. If your school district did not have presentations in 2019 and you would like NEWSC to present in your community, please reach out to your school district and share the School Presentation flyer:

<https://drive.google.com/file/d/1Jqr6xSyax72zXhYjAO5hrHd68guBKbkn/view?usp=sharing>

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Appleton:

- 1/10/2019 (3) classes at Fox River Academy in **Appleton**, approx. reach **80** students
- 1/11/2019 (3) classes at Fox River Academy in **Appleton**, approx. reach **65** students
- 1/16/2019 (3) 5-6 grade classes at Horizons Elementary in **Appleton**, approx. reach **77** students
- 2/6/2019 First English Lutheran Church classroom presentation in **Appleton**, approx. reach **24** students
- 4/11-12/2019 (8) classes of 7th graders at Kaleidoscope Academy in **Appleton**, approx. reach, **220** students
- 5/15/2019 (4) classes at Fox River Academy in **Appleton**, approx. reach **45** students



Combined Locks

- 11/12/2019 Cub Scouts presentation in **Combined Locks**, approx. reach **70** kids and adults



De Pere

- 5/20-24/2019 (14) 5th grade classes at Foxview Intermediate School in **De Pere**, approx. reach, **350** students

Northeast Wisconsin Stormwater Consortium

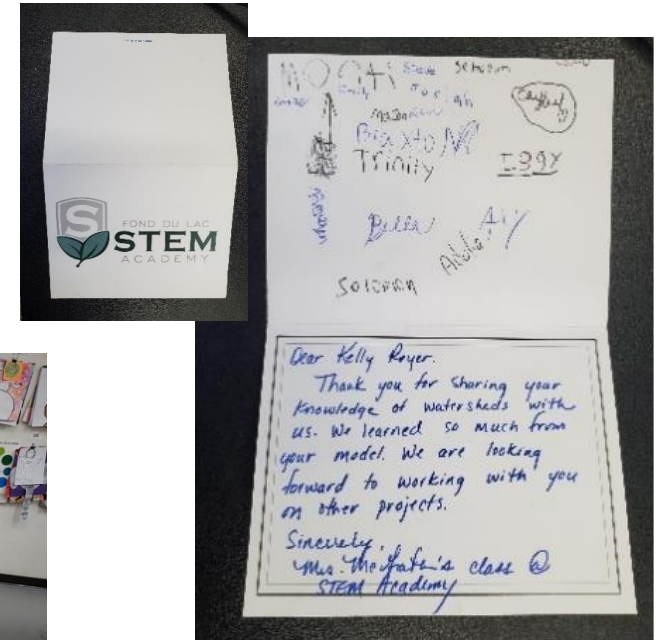
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Fond du Lac

- 5/10/2018 (2) classes at St. Mary's Springs Academy in **Fond du Lac**, approx. reach, **50** students
- 8/27/2019 Sustain **Fond du Lac** presentation, approx. reach **22** adults
- 9/20/2019 St. Agnes Congregation, **Fond du Lac**, approx. reach **15** adults
- 12/12/2019 (1) class, grades 3-5, at Franklin STEM in **Fond du Lac**, approx. reach **28** students



Kimberly

- 2/4/2019 Girl Scouts at Westside Elementary School in **Kimberly**, approx. reach **25** students



- 3/09/2019 Super Science Saturday, **Kimberly** School District approx. reach **150** kids and adults



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Kaukauna

- 9/30/2019 (2) Environmental classes at **Kaukauna** High School, approx. reach **51** students

Menasha

- 4/15/2019 Geography students at UW-Oshkosh (Fox Valley Campus) in **Menasha** approx. reach, **30** students

Oshkosh

- 1/08/2019 (1) High School class at Oshkosh West High School in **Oshkosh**, approx. reach, **11** students
- 2/25/2019 Learning in Retirement presentation in **Oshkosh**, approx. reach **50** adults

Outagamie County

- 9/24-26/2019 Conservation Field Days, **Outagamie County**, approx. reach, **945** students



School Name	Tues Sept 24	Wed Sept 25	Thurs Sept 26
Black Creek Elementary		46	
New London Middle School			180
Freedom Middle School			115
Xavier Middle School		95	
Johnston Middle School (Canceled 9/10/19)	65		
St. Peter Lutheran School, Appleton	26		
Valley Homeschoolers		35	
Shiocton Elementary School	45		
Rock Ledge Intermediate School		125	
Mount Olive Lutheran School	36		
Franklin Elementary School		84	
Hortonville Middle School	115		
St. Mary of Immaculate Conception	25		
Emanuel Lutheran (New London)			18
TOTALS:	247	385	

**Northeast Wisconsin Stormwater Consortium****PO Box 1861****Appleton, WI 54912****Winnebago County**

- 5/8/2019 **Winnebago County** Field Days, Winneconne students, approx. reach, **150** students



- 11/14/2019 High School presentation at Omro High School in **Winnebago County**, approx. reach **32** students

COMMUNITY PRESENTATIONS**Grand Chute**

- 2/14/2019 Sierra Club, 14 attendees

Oshkosh

- 2/25/2019 Learning in Retirement presentation, Oshkosh, approx. reach 50

Darboy

- 3/09/2019 Super Science Saturday, approx. reach 150 kids and adults

Green Bay

- 5/14/2019 Izaak Walton League, 23 attendees

Fond du Lac

- 8/27/2019 Sustain Fond du Lac presentation, approx. reach 22 adults
- 9/20/2019 St. Agnes Congregation, Fond du Lac, approx. reach 15 adults

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**Northeast Wisconsin Stormwater Consortium****PO Box 1861****Appleton, WI 54912****2019 NEWSC EXHIBITING**

The following exhibits were coordinated at events in NEWSC communities throughout the Fox-Wolf River Basin. These educational exhibits provided information on watershed basics, water quality, stormwater runoff pollution, floodplains, water quantity issues, green infrastructure, and tips and advice for area residents for reducing and preventing polluted stormwater runoff. Tools used for providing this education include: Ward's Floodplain model, wheel of pollution, stormwater find-it jars, stormwater runoff plinko, the digital and paper watershed pledge, and educational flyers.

Stormwater Topic:	Discussed?	Stormwater Topic:	Discussed?
Illicit Discharge Detection & Elimination	YES	Residential Infiltration	YES
Household Hazardous Waste Disposal/Pet Waste Management/Vehicle Washing	YES	Construction sites and Post Construction Stormwater Management	NO
Yard Waste Management/Pesticide and Fertilizer Application	YES	Pollution Prevention	YES
Stream and Shoreline Management	YES	Green Infrastructure/Low Impact Development	NO

***If your community had exhibitions in 2019, we recommend tying the exhibiting event in your annual report to a topic identified as discussed in the table above that you did not conduct outreach on in another way. Exhibiting is considered active outreach.**

If you would like to make sure your community benefits from NEWSC exhibiting – make sure to check out the new Exhibiting Plan (following the 2019 exhibit locations).

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De Pere

- 8/23/2019 SNC Into the Streets event, **De Pere**, approx. reach **40** kids and adults

Fond du Lac

- 6/7-9/2019 Walleye Weekend, **Fond du Lac**, approx. reach **550** kids and adults



Manitowoc

- 9/19/2019 Fall Safety Night in **Manitowoc**, approx. reach **75** kids and adults

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Menasha

- 12/3/2019 VolunteerFEST in **Menasha**, approx. reach **200** kids and adults



Neenah

- 10/5/2019 **Neenah** Farmers Markets, approx. reach **75** kids and adults



Outagamie County

- 8/8/2019 Sunset on the Farm event, **Outagamie County**, approx. reach **200** kids and adults



Two Rivers

- 8/2/2019 Community Care Day, **Two Rivers**, approx. reach **250** kids and adults

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NEWSC 5 Year Exhibiting Plan

2019/2024	2020	2021	2022	2023
City of Fond du Lac City of Two Rivers Outagamie County City of De Pere City of Manitowoc City of Neenah	City of Green Bay City of Menasha Calumet County Village of Combined Locks Village of Hobart Village of Little Chute Town of Black Wolf Town of Fond du Lac UW Oshkosh	City of Appleton City of Oshkosh Fond du Lac County Village of Bellevue Village of Harrison Village of N. Fond du Lac Town of Neenah Town of Lawrence Town of Scott	City of Kaukauna Winnebago County Village of Allouez Village of Eden Village of Howard Village of Sherwood Town of Buchanan Town of Friendship Town of Greenville Town of Taycheedah	City of Marinette Brown County Village of Ashwaubenon Village of Fox Crossing Village of Kimberly Village of Suamico Town of Clayton Town of Grand Chute Town of Ledgeview

Each year NEWSC will commit to exhibiting at an event on behalf of 20% of our membership, ensuring we exhibit in each member community once during a 5 year permit cycle.

The communities assigned in a given year, will be guaranteed a NEWSC presence at a community event during that year given that the NEWSC member work with the Outreach Coordinator to get the event on the exhibiting calendar by March 30 and work to coordinate with the event host.

To ensure your space is reserved NEWSC members must:

1. **Contact the Outreach Coordinator by March 30** of the year you are scheduled with the name of event, date of the event and contact information for the event organizer that you would like the Outreach Coordinator to be a part of.
2. Work with the Outreach Coordinator and the event organizer to ensure acceptance of NEWSC participation at the event. Pay any exhibiting fees (if any) for the event. For most community events, NEWSC members are able to coordinate with event host free exhibit space, if the event chosen does not waive exhibit fees for the community, those fees are the responsibility of the NEWSC member.

If communities do not schedule the Outreach Coordinator to participate by March 30, invitations to the Outreach Coordinator from other communities for events will be entertained and all invites will be accepted as time is available on a first come first serve basis.

If the Outreach Coordinator is unable to exhibit in your community due to workload or date of event, NEWSC members may check out exhibiting materials from NEWSC. Promotional materials will be provided as part of the exhibiting display if NEWSC has promotional items to hand out.

**Northeast Wisconsin Stormwater Consortium****PO Box 1861****Appleton, WI 54912****Social Media:**

NEWSC utilizes the Fox-Wolf Watershed Alliance's Social Media presence to connect with area residents.

Social media is used to engage area residents in water related issues and events as well as a tool to provide education.

While social media posts are considered passive outreach, engaging users through social media can

increase their likelihood to participate in an active form of outreach/engagement.

****NEWSC members – if your community utilizes social media, encourage your social media guru to follow the Fox-Wolf Watershed Alliance and share the posts relevant to your community.***

**Social Media Posts 2019**

01/02/2019 (image) Dr. Eric's Skate Club is clearing snow off of Lake Winnebago for a skating rink, 539 reached

01/03/2019 (news link) Beavers Return to the Milwaukee River in the Heart of Downtown, 2,967 reached

01/05/2019 (image) Thank you to Green Bay Packers Give Back for their Guardian level sponsorship, 569 reached

01/06/2019 (image) A beautiful, wintery shot of the Fox River in Oshkosh, 516 reached

01/07/2019 (news link) Manitowoc Lighthouse Washed into Lake Michigan, 595 reached

01/07/2019 (images) Photos showing the Manitowoc lighthouse being washed away by large wave, 664 reached

01/08/2019 (FWWA blog) Shoreline Restoration and You, 1,245 reached

01/09/2019 (image) Thanks to the WPS Foundation for sponsoring the 2019 Fox-Wolf Watershed Cleanup, 436 reached

01/09/2019 (video) A look at how color changes underwater as depth increases, 686 reached

01/12/2019 (link) A Wisconsin lighthouse road trip, 3,240 reached

01/13/2019 (image) Where in the Watershed image showing Lutz Park in

Appleton, 544 reached

01/13/2019 (news link) Walk Across Winnebago Event on Thin Ice, 455 reached

01/14/2019 (FWWA link) Join us for the 4th Annual Farmers Roundtable Event, 303 reached

01/14/2019 (image) Introduction to the new Connecting Our Waters program, 738 reached

01/15/2019 (PBS news link) Freshwater is Getting Saltier, Threatening People and Wildlife, 1,714 reached

01/15/2019 (FWWA link) FWWA is hiring for an Aquatic Invasive Species Educator position, 288 reached

01/16/2019 (Appleton Post Crescent news link) Alliance Favors Lower Water Levels on Lake Winnebago, 2,431 reached

01/17/2019 (image) Thanks to Badger Sportsman Magazine for supporting the FWW Cleanup, 367 reached

01/18/2019 (image/link) What our states would look like if boundaries were determined by basins, 2,689 reached

01/21/2019 (image) Thanks to 91.1 The Avenue for supporting the 2019 Fox-Wolf Watershed Cleanup, 1,076 reached

01/22/2019 (video) Learn about Ice Rescue Training on Lake Winnebago,

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324 reached

01/22/2019 (image) FWWA is on the cover of this week's Oshkosh Herald newspaper (water levels), 352 reached
01/23/2019 (image) A reminder of what not to do on the ice this year (image showing garbage on ice), 39,780 reached
01/24/2019 (image) Where in the Watershed image (showing stone bridge over Wolf River near Shiocton), 480 reached
01/28/2019 (news video) "I'm from Wisconsin" video (winter weather), 872 reached
01/28/2019 (image) Thanks to Mercury Marine for sponsoring the 2019 Fox-Wolf Watershed Cleanup, 638 reached
01/29/2019 (news link) Colder Weather Could Reduce—But not Eliminate—Ash Borer's Spread, 966 reached
01/30/2019 (FWWA image/link) Join us for Fox River on Tap February 12th to learn about PAH pollution, 430 reached
01/31/2019 (FWWA link) the 2/12 Fox River on Tap event is cancelled due to weather—will be rescheduled, 1,200 reached
01/31/2019 (FWWA image/link) 2/13 Fox River on Tap event in Appleton for PAH pollution education, 160 reached
01/31/2019 (image) Thanks to Wolf River Community Bank for sponsoring the 2019 FWW Cleanup, 334 reached
02/01/2019 (image/link) Vote for your favorite 2019 Fox-Wolf Watershed Cleanup t-shirt, 750 reached
02/03/2019 (FWWA image/link) 2/13 Fox River on Tap even in Appleton for PAH pollution education, 459 reached
02/03/2019 (images) Kaukauna Police Dept. is looking for those responsible for dumping tires by the Fox River, 634 reached
02/05/2019 (image) Child drawing showing cleaning up the environment, 576 reached
02/05/2019 (news link) International Competition Brings Windsurfers to Lake Winnebago, 463 reached
02/06/2019 (image) Thanks to Outagamie Co. Recycling for supporting the

2019 FWW Cleanup, 621 reached

02/07/2019 (link) Vote for our Cleanup photo in the 2018 National Cleanup Photo Contest, 1,115 reached
02/08/2019 (image) Infographic showing success of the 2018 Clean Boats, Clean Waters Program, 328 reached
02/10/2019 (link) The many benefits of using native plants, 557 reached
02/11/2019 (news link) DNR investigates littering on Lake Winnebago, 695 reached
02/12/2019 (EPA link) Here are free watershed lesson plans from the EPA, 665 reached
02/12/2019 (images) Pictures from Kimberly Girl Scout stormwater presentation, 553 reached
02/13/2019 (FWWA link/image) Join us tonight! Fox River on Tap in Appleton (PAH education), 529 reached
02/14/2019 (image) A #travelingcleanupshirt image from a volunteer in Israel, 538 reached
02/14/2019 (image) Roses are red, violets are blue, we work to protect our waters, and so can you!, 1,194 reached
02/15/2019 (news link) Pipes along street for underground navigable stream in Grand Chute, 816 reached
02/18/2019 (link) A reminder to vote for FWWA cleanup volunteer photo in national contest, 362 reached
02/18/2019 (GIF) Registration is open for the 2018 Fox-Wolf Watershed Cleanup, 389 reached
02/20/2019 (FWWA link) AIS Spotlight: Curly-Leaf Pondweed, 308 reached
02/22/2019 (video) From the archives: stormwater rubber ducky video, 521 reached
02/24/2019 (image) A #travelingcleanupshirt image from Dublin, Ireland, 560 reached
02/26/2019 (link) Greener Childhood Associated with Happier Adulthood, 963 reached
02/27/2019 (image) #WatershedFactsWednesday post, the Fox-Wolf River

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basin drains > 6,300 sq. miles, 1,378 reached
02/27/2019 (FWWA link) Fox River on Tap event in Green Bay on March 20th (PAH pollution education), 208 reached
02/28/2019 (image) 311 volunteers are already registered for the 2019 Fox-Wolf Watershed Cleanup, 2,411 reached
02/28/2019 (news link) It'd take 693 years for a Zamboni driver to resurface Lake Superior, 810 reached
03/02/2019 (news link) Green Lake's Heidel House to close down on May 20th, 645 reached
03/04/2019 (FWWA video) FWWA's 2018 Year in Review Video, 639 reached
03/05/2019 (images) It's opening day of our 2019 Watershed Conference at Lambeau, 621 reached
03/05/2019 (images) Photos shared from Troy Streckenbach showing the signing of the Water Quality Pact, 457 reached
03/06/2019 (news links) News links sharing the story of the signing of the Water Quality Pact, 1,714 reached
03/06/2019 (image) #WatershedFactsWednesday stating the Fox River drops 164 ft. in elevation, 1,366 reached
03/07/2019 (image) A photo showing the winner of the 2019 Fox-Wolf Watershed Cleanup t-shirt, 561 reached
03/09/2019 (images) Pics show volunteers looking at our new floodplain model at Super Science Saturday, 736 reached
03/11/2019 (image) Flyer for the upcoming Winnebago on Tap events, 232 reached
03/12/2019 (video) Video showing an elderly snapping turtle moving underwater, 826 reached
03/12/2019 (Facebook event) Come to the Clean Boats, Clean Waters Open House in Winneconne, 157 reached
03/13/2019 (image) Our Cleanup posters are printed, and we could use some help putting them up, 1,044 reached
03/14/2019 (images) Photos show Lake Winnebago covered in fog, 3,607

03/15/2019 (image) #WatershedFactsWednesday posts states Lake Winnebago covers 159,097 acres, 420 reached
03/18/2019 (link) The article talks about the #trashtag challenge, 662 reached
03/18/2019 (link) A conservation scholarship will be given out in memory of John Pagel, 463 reached
03/19/2019 (image) Residents in Allouez need help moving items from flooding on the East River, 1,054 reached
03/19/2019 (images) Photos show ad for the Fox-Wolf Watershed Cleanup in the Badger Sportsman Magazine, 1,147 reached
03/19/2019 (video) Video shows why we see foam build up in our lakes and rivers, 393 reached
03/19/2019 (FWWA link/image) Join us tomorrow in Green Bay for our Fox River on Tap event (PAH education), 308 reached
03/20/2019 (image) #watershedFactswednesday post: the East River was once called the Devil's River, 671 reached
03/21/2019 (images) Photos show lots of garbage along the shoreline in Fond du Lac, volunteers needed 1,396 reached
03/22/2019 (images) Areal photos show the flooding along the Fox River in Princeton, WI, 483 reached
03/22/2019 (image) FWWA staff pose with Rep. Staush Gruszynski after a meeting at FWWA offices, 344 reached
03/23/2019 (video) Video shows a dock floating down the Wolf River, 738 reached
03/26/2019 (image) Photo shows a #travelingcleanupshirt photo taken on the Lake Superior National Lakeshore, 350 reached
03/27/2019 (image) #WatershedFactsWednesday post defines an Oxbow Lake, 929 reached
03/28/2019 (news link) UWGB now offering bachelors degree in water science, 1,119 reached
03/28/2019 (image) Ahlstrom Munksjo supports the Fox-Wolf Watershed Cleanup with large donation, 428 reached

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03/29/2019 (article/image) The world's 25 largest lakes side by side, 25,105 reached

03/29/2019 (news video) Swans are back in northeast Wisconsin, 440 reached

04/01/2019 (image) A #travelingcleanupshirt photo from Key West Florida, 439 reached

04/01/2019 (news link) Milwaukee enacts stiffer penalty for littering, 872 reached

04/02/2019 (image) Thank you to Firestone Complete Auto Care for recycling tires recovered from our cleanup, 575 reached

04/02/2019 (image/link) A reminder to register for the cleanup by April 8th to receive free cleanup t-shirt, 1,134 reached

04/03/2019 (image/link) We're looking for more Cleanup site leaders—those who sign up get a free travel bag, 1,003 reached

04/03/2019 (image) Watershed Fact Wednesday about Litteral Zone and importance of aquatic plants, 373 reached

04/04/2019 (images) Beautiful sunrise over Lake Winnebago, 356 reached

04/05/2019 (news link) The Green Bay Press Gazette and other local papers share Cleanup date and info, 2,041 reached

04/08/2019 (image/link) Register today to be guaranteed a cleanup t-shirt, 411 reached

04/08/2019 (news link) NRSC & 8 NE WI counties launch Upper Fox-Wolf Demonstration Farm Network, 367 reached

04/09/2019 (news link) Oshkosh high school students set-up life jacket kiosk for water users, 724 reached

04/16/2019 (video) The Fox-Wolf Watershed Cleanup would not be possible without our amazing sponsors, 492 reached

04/17/2019 (image) Watershed Facts Wednesday post about Green Lake being the deepest lake in our basin, 1,051 reached

04/18/2019 (images) #travelingcleanupshirt photos from volunteers vacationing in Disney World, 389 reached

04/18/2019 (image) Check us out on Fox-11's Good Day WI tomorrow

discussing rain barrels and the Cleanup, 559 reached

04/19/2019 (image) Photo showing before and after of a storm drain makeover, 840 reached

04/24/2019 (image/link) Saturday's Cleanup is still on, taking place rain or snow or shine, 429 reached

04/26/2019 (image) Cleanup volunteers receive 50% off comedy show tickets in Oshkosh, 737 reached

04/28/2019 (image) A huge thank you to cleanup volunteers for showing up yesterday and cleanup up garbage!, 828 reached

05/01/2019 (image) Watershed Facts Wednesday post about freshwater jellyfish found in 100 WI lakes, 8,603 reached

05/03/2019 (image) A beautiful sunrise over Green Lake, 371 reached

05/03/2019 (image) Infographic showing the total volunteers and garbage cleaned up during the 2019 cleanup, 6,543 reached

05/07/2019 (album) Photo album showing volunteer photos from the 2019 Fox-Wolf Watershed Cleanup, 507 reached

05/08/2019 (images) Photos from watershed lessons at Winnebago Co. Field Days, 525 reached

05/08/2019 (images) More Cleanup photos added to Cleanup album, 423 reached

05/09/2019 (image/link) Photo of a watershed pledge yard sign and link to take the watershed pledge, 354 reached

05/12/2019 (image) photo: we haven't posted in a while so here's a dam photo, 2,022 reached

05/12/2019 (images) More Cleanup photos added to cleanup photo album, 383 reached

05/14/2019 (images) More Cleanup photos added to cleanup photo album, 320 reached

05/15/2019 (images) Photos showing students from FRA in Appleton utilizing the Ward's Floodplain model, 372 reached

05/15/2019 (video) Video shows a snapping turtle filmed in the Fox River, 617 reached

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05/17/2019 (images) More Cleanup photos added to cleanup photo album, 251 reached
05/17/2019 (images) Please vote by liking your favorite photo in each category, 564 reached
05/19/2019 (images) More Cleanup photos added to cleanup photo album, 316 reached
05/21/2019 (video) Video shows Fonferek's Glen waterfall after recent rains, 320 reached
05/24/2019 (images) Winners shown for each category of volunteer cleanup photo contest, 974 reached
05/28/2019 (link) 10 things to do while you're winding down the Wolf River, 346 reached
05/29/2019 (news link) New Wisconsin Dells water attraction is modeled after nature/Devil's Lake, 660 reached
05/29/2019 (images) FWWA staff go to Appleton Waste Water Treatment Facility to learn about the process, 587 reached
05/30/2019 (image) #travelingcleanupshirt image from Munising, MI (U.P.) and ask for volunteer photo submittal, 223 reached
05/30/2019 (FWWA link) FWWA is hiring AIS positions, 344 reached
05/30/2019 (news link) Bay Beach Wildlife Sanctuary takes in 3 orphaned otter pups, 814 reached
05/31/2019 (image) you can hold-punch leafs to make eco-friendly confetti, 557 reached
06/03/2019 (image) Where in the watershed image showing east branch of the Fond du Lac River, 556 reached
06/03/2019 (image) Picture shows mural painted by water with reflection over water, 2,984 reached
06/05/2019 (news link) Significant artifacts found on the Grignon Mansion property along Fox River, 681 reached
06/06/2019 (image) Infographic shows that 85,500 lbs of carp were removed from Green Lake this month, 646 reached
06/10/2019 (image) Photo shows man holding his dog with sign reading, if

your dog poops, pick it up, 1,168 reached
06/10/2019 (images) Photos show our educational exhibit at Walleye Weekend in Fond du Lac, 355 reached
06/11/2019 (news link) Goats are back to graze and eat invasive plants at 1000 Islands Nature Center, 757 reached
06/12/2019 (image) Watershed Facts Wednesday: Garlic Island/Lake Winnebago was used during War of 1812, 18,907 reached
06/13/2019 (images) Summer Camp: Week 1: campers learned about stormwater runoff, 369 reached
06/13/2019 (news link) Parts of the Great Lakes will get pounded by 13-foot waves, 921 reached
06/15/2019 (link) Green Lake swimming beach is closed due to high bacteria levels, 527 reached
06/17/2019 (images) Fox-Wolf Staff learn about sustainable farming on Austin Pethan's farm, 789 reached
06/18/2019 (news link) Fox-11 covers our COW program's shoreline survey effort on Shawano Lake, 585 reached
06/19/2019 (image) a #travelingcleanupshirt photo from cleanup volunteers in Tulum, Mexico, 543 reached
06/21/2019 (news link) Asylum Point bridge to be replaced on Lake Winnebago, 1,041 reached
06/24/2019 (image) Where in the watershed image shows sunset over the Fox River in Neenah, WI, 573 reached
06/25/2019 (link) Bowl-shaped roofs collect rain water and keep houses cool, 1,003 reached
06/26/2019 (image) Watershed Facts Wednesday post about piranha found in Lake Winnebago, 3,126 reached
06/27/2019 (images) Brown County Parks is building a waterfall-viewing platform at Fonferek's Glen, 636 reached
06/28/2019 (video) Summer Camp: week 3 the campers learn about the importance of picking up dog poop, 316 reached
06/28/2019 (images) Photos from summer camp week three where campers

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learned about bacteria runoff, 346 reached
07/01/2019 (link) Igloo releases non-styrofoam cooler that is made out of biodegradable material, 1,115 reached
07/02/2019 (news link) Great Lakes Fishery Commission unveils project to combat invasive species, 657 reached
07/07/2019 (news link) Fox-Wolf staff are educating boaters over the holiday weekend about AIS, 592 reached
07/08/2019 (news video) A deer hung out with beachgoers along Lake Michigan for over 30 minutes, 762 reached
07/10/2019 (image) Watershed Facts Wednesday post about the Delhi ghost town along the Fox River, 1,100 reached
07/11/2019 (images/link) Vote for your favorite rain barrel design created by summer campers, 518 reached
07/15/2019 (link) Our COW program is hosting a shoreline restoration workshop and tour, 157 reached
07/15/2019 (link) Volunteer stream monitors needed in upper fox and Wolf watersheds, 817 reached
07/16/2019 (link) An innovative underpass keeps turtles off the highway, 1,078 reached
07/17/2019 (images/link) A reminder to vote for your favorite rain barrel design, 337 reached
07/18/2019 (link) This is how sand looks magnified up to 300 times, 1,038 reached
07/19/2019 (images) Summer camp: week 5 the campers learned about macroinvertebrates and stream health, 431 reached
07/21/2019 (image) Where in the Watershed image shows Waukau Creek leaving Rush Lake, 1,056 reached
07/22/2019 (link) We're excited to have an exhibit at the 2019 Sunset on the Farm event, 484 reached
07/22/2019 (news link) More interest in rain gardens after 2018 flooding event, 628 reached
07/25/2019 (images) Summer camp: week 6 campers learned about insects

and their environment, 375 reached
07/29/2019 (news link) Loons in N. WI are raising a mallard duckling after they lost their own chick, 969 reached
07/29/2019 (email link) View our upcoming Fox-Wolf volunteer events, 246 reached
07/30/2019 (link) A turtle's shell protects some of the strangest features in the animal kingdom, 861 reached
07/30/2019 (link) image shows Myron Cox: the first person to swim across Lake Winnebago, 518 reached
08/01/2019 (photos) Fox-Wolf participated in the River in Recovery tour highlighting our GLRI efforts, 473 reached
08/01/2019 (FB event) We're excited to have an educational exhibit at Two Rivers Community Care day, 89 reached
08/05/2019 (images) Summer campers learned about algae and made algae slime, 333 reached
08/06/2019 (video) Video from GLA talks about the importance of Green Lake and retention time, 357 reached
08/08/2019 (news link) Tornado with 85mph winds touched down in Green Bay, 890 reached
08/08/2019 (images) We had a great time talking with attendees at the Sunset on the Farm event, 305 reached
08/08/2019 (image) We're all set up and ready to talk with folk at the Sunset on the Farm event, 396 reached
08/12/2019 (images) At the last week of SC we discussed waterfowl conservation and painted bird houses, 327 reached
08/13/2019 (link) Lidar used to make dynamic map of river's 15,000 year history, 662 reached
08/13/2019 (link) When in Doubt, Stay Out: Blue-green algae can be toxic for dogs, 760 reached
08/14/2019 (news link) video shows cliff falling nearly on top of kayakers on Lake Superior, 873 reached
08/15/2019 (image) WDNR Lake Michigan Fisheries meetings to be held,

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576 reached

08/20/2019 (images) Trout Unlimited to hold Road/Streams Crossing Workshop, 353 reached

08/21/2019 (video) Boater discusses the fish featured on the interstate 41 bridge over Lake Butte des Morts, 414 reached

08/22/2019 (news link) Rare bee discovered in Oconto County, 914 reached

08/25/2019 (images) Photos of volunteers cleaning up and pulling invasives at Voyageur Park in De Pere, 982 reached

08/28/2019 (image) Where in the Watershed photo shows the Fox River just south of De Pere, 486 reached

08/29/2019 (link) The Clean Water Makes Better Beer event is canceled for the evening, 208 reached

08/29/2019 (news link) DNR Wardens Bust Walleye Poachers, 751 reached

09/03/2019 (FB event) Join us for our Mini Cleanup in Fond du Lac, 174 reached

09/03/2019 (news link) Johnson Controls to use \$140 million for PFAS Cleanup, 512 reached

09/05/2019 (FWWA link) Rush Lake: Public Outreach for Success, 488 reached

09/08/2019 (image) Pennywise stormwater images shows what to keep out of storm drains, 5,619 reached

09/10/2019 (FB event) Sign up for our Fox-Wolf Mini Cleanup today, 210 reached

09/11/2019 (news video) Video shows extent of flooding in Green Bay, 591 reached

09/13/2019 (image) Thanks to 96.9 The Fox for bringing Fox-Wolf staff lunch today!, 494 reached

09/16/2019 (images) Photos shows extreme foggy at Lake Winnebago in Oshkosh, 471 reached

09/17/2019 (news link) MKE station features Fox-Wolf staff discussing aquatic invasive plants, 435 reached

09/18/2019 (image) Fox-Wolf Mini Cleanup recruitment photo and link for

volunteers, 945 reached

09/20/2019 (image) Photo shows why camping on a river might not be a good idea, 850 reached

09/21/2019 (image) Infographic shows the results of the mini cleanup in Fond du Lac, 4,165 reached

09/22/2019 (images) Volunteer photos show people cleaning up at the mini cleanup event in FDL, 441 reached

09/23/2019 (link) Making paper from invasive plants, 890 reached

09/24/2019 (image) Fox-Wolf is honored to receive a River Champion award from the River Alliance, 706 reached

09/29/2019 (image) It's #SunsetSunday with image of sunset over Fox River in Oshkosh, 403 reached

10/01/2019 (images) Photos show the Fox River leaving its banks in the City of Green Bay, 692 reached

10/02/2019 (FB event) Facebook event advertisement for Fox River on Tap in Appleton discussing salt, 106 reached

10/03/2019 (images) Amcor employees and family cleaned up throughout our basin, 492 reached

10/04/2019 (FWWA link) Nearly 1,000 students educated at Conservation Field Days, 344 reached

10/04/2019 (news link) Turtle dies after consuming 104 pieces of plastic, 770 reached

10/06/2019 (image) Infographic shows how salt impacts our environment and infrastructure, 2,504 reached

10/08/2019 (link) DNR: 4th grade classrooms in WI can order free seedlings, 480 reached

10/09/2019 (link) Calumet County Park has new mountain bike trails open, 291 reached

10/09/2019 (video) Magnet fishing is a new hobby for those looking to find metal treasure in our waters, 654 reached

10/10/2019 (FB event) We look forward to seeing everyone tonight for our over-salting talk, 83 reached

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10/14/2019 (images) Photos show residents standing by their rain gardens and Watershed Pledge yard signs, 1,472 reached
10/15/2019 (link) Submit your nomination for Watershed Hero award, 234 reached
10/18/2019 (news link) Students research tracks balloon debris in the Great Lakes, 596 reached
10/20/2019 (image) A #SunsetSunday photo shows a beautiful sky over Lake Winnebago, 486 reached
10/21/2019 (image) Save the date for our 2020 Fox-Wolf Watershed Cleanup, 1,026 reached
10/22/2019 (news video) MKE show discusses leaves, phosphorus, and runoff, 479 reached
10/27/2019 (image) A #travelingcleanupshirt photo from Portland, ME, 362 reached
10/28/2019 (link) Your body's amazing reaction to water, 381 reached
10/29/2019 (images) Photos of Asylem Point after first major snow storm of the season, 967 reached
10/30/2019 (image) Watershed Facts Wednesday post: 1 acre wetland, 1 foot deep holds 330,000 gal of water, 391 reached
10/31/2019 (link) Monster fish lurking in our waterways, 294 reached
11/01/2019 (link) 16 amazing ways to design with stones—would work great in rain gardens, 942 reached
11/04/2019 (image) Thank you to Cellcom for supporting our 2020 Fox-Wolf Watershed Cleanup, 372 reached
11/04/2019 (news link) Wild rice seeding underway in Green Bay waters, 567 reached
11/06/2019 (image) Watershed Facts Wednesday: WI has approx. 13,175 miles of trout streams, 611 reached
11/10/2019 (news link) Green Bay school has plans for installing solar panels, 737 reached
11/12/2019 (news link) Survey of WI boaters gauges success of boater education about invasive species, 373 reached

11/14/2019 (link) Check out this cool storymap out of Winnebago County, 408 reached
11/16/2019 (news link) MN DOT' ice breaker vehicle de-ice roads and lessen salt use, 828 reached
11/17/2019 (image) We've reached 2,226 students in 2019 with classroom watershed/runoff education 326 reached
11/18/2019 (news link) Boil water advisory for those in St. Cloud in Fond du Lac County, 441 reached
11/20/2019 (images) We educated cub scouts in Combined Locks about floodplains, watersheds, and runoff, 696 reached
11/20/2019 (image) Announcement of our #WISweeptheSalt campaign to get people to sweep the salt, 753 reached
11/22/2019 (news link) Fish can hear boat noises and their ears are in trouble, 454 reached
11/25/2019 (image) Fox-Wolf has provided 54 educational exhibits throughout the basin in 2019, 464 reached
11/30/2019 (image) You can support Fox-Wolf while shopping on Amazon using Amazon Smile, 3,391 reached
12/01/2019 (image) Thank you to We Energies for supporting our 2020 Fox-Wolf Watershed Cleanup, 367 reached
12/02/2019 (news link) Eau Claire researchers find microplastics in Boundary Waters Wilderness Area, 932 reached
12/03/2019 (image/link) Make a Splash this Giving Tuesday and support all of our programs at Fox-Wolf, 861 reached
12/03/2019 (link) Support our fundraiser for Fox-Wolf, 479 reached
12/03/2019 (link) Hunters found dump sites (of trash) during this year's deer season, 419 reached
12/06/2019 (news link) Major fish stocking increases planned for Lake Michigan, 456 reached
12/06/2019 (news link) Storm surge on Lake Michigan uncovers shipwreck off of Muskegon coast, 704 reached
12/08/2019 (image) A reminder to sweep the salt when it's piled up after a

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storm #WISweeptheSalt, 1,528 reached
12/10/2019 (news link) Wrecked locomotive discovered after 106 years under Lake Superior, 764 reached
12/15/2019 (image) Thank you to the City of Oshkosh for supporting our 2020 Fox-Wolf Watershed Cleanup, 326 reached
12/16/2019 (images) Thanks to Hendrickson Chiropractic for sweeping the salt #WISweeptheSalt, 527 reached
12/17/2019 (images) Now entering Poygan South watershed sign and location on map featured, 575 reached
12/18/2019 (news video) Video showing Wequiock Falls with ice and flowing water, 494 reached
12/19/2019 (image) Happy holidays from all of us at Fox-Wolf, 855 reached
12/20/2019 (Fox-Wolf link) Purple Loosestrife Biocontrol Project Planned for

2020, 503 reached
12/26/2019 (news link) 3 Earthquakes under Lake Erie in the past week, 801 reached
12/27/2019 (image) Thank you to the WPS Foundation for sponsoring our 2020 Fox-Wolf Watershed Cleanup, 355 reached
12/28/2019 (news story) Families in Marinette Co. speak out about PFAS in their drinking water, 844 reached
12/29/2019 (Fox-Wolf link) Fox-Wolf offers watershed education in schools throughout northeast Wisconsin, 430 reached
12/30/2019 (news link) More homes are at risk for falling into Lake Michigan from cliff erosion, 615 reached
12/30/2019 (image) Fox-Wolf updates cover photo showing ice shoves on Lake Winnebago, 4 reached

2019 NEWSC TV MEDIA OUTREACH

- 4/19/2019: WLUX Fox 11 Good Day Wisconsin (discussing rain barrels and the Cleanup): <https://fox11online.com/good-day-wi/cleaning-up-our-waterways-with-fox-wolf-watershed-alliance>
- 4/22/2019: WFRV Channel 5 (discussing the Cleanup): <https://www.wearegreenbay.com/local-5-live/local-5-live-on-location/fox-wolf-watershed-cleanup-taking-place-this-saturday/1944904864>
- 8/5/2019: WFRV Channel 5 story on blue-green algae: <https://www.wearegreenbay.com/news/local-news/blue-green-algae-closes-high-cliff-beach-creates-health-concerns/>
- 9/21/2019: WBAY Channel 2 2019 Fox-Wolf Mini Cleanup in Fond du Lac: <https://www.wbay.com/content/news/More-than-30-volunteers-take-part-in-Fox-Wolf-Watershed-Mini-Cleanup-560998081.html>
- 9/21/2019: WLUX Fox 11 2019 Fox-Wolf Mini Cleanup in Fond du Lac: <https://fox11online.com/news/local/trash-picked-up-from-the-fox-wolf-river-basin>
- 10/10/2019: WBAY Channel 2 Reducing Salt Usage: <https://www.wbay.com/content/news/Concerns-raised-in-Appleton-over-de-icing-salt-usage--562776201.html>

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2019 NEWSC PRINT MEDIA OUTREACH

- 4/05/2019: (USA-Today Network): Ganett Media shared information on the 2019 Fox-Wolf Watershed Cleanup in Green Bay, Oshkosh, Appleton, and Fond du Lac newspapers and online <http://bit.ly/2ICKurX>
- 4/17/2019: (Oshkosh Herald): Article on 2019 Fox-Wolf Watershed Cleanup <https://oshkoshherald.com/wp-content/uploads/2019/04/April-17-2019-Oshkosh-Herald.pdf>
- 5/1/2019: (UW-Oshkosh Advanced Titan): Article discussing UWO's involvement in the 2019 Fox-Wolf Watershed Cleanup <https://advancetitan.com/news/2019/05/02/thousands-show-up-to-clean-for-earth-week>

MS4 Manager Workshop

Developed in partnership with WDNR, NEWSC hosted an MS4 Manager Workshop on December 10, 2019.

NEWSC members in attendance are included in the right side panel.

NEWSC Member Presenters and Panelists

Village of Little Chute - *Chris Murawski*
 OMNNI - *Brian Wayner*
 City of Kaukauna - *John Neumeier*
 Winnebago County - *Andy Maracini*
 Mead & Hunt - *Scott Brosteau*
 (Representing Town of Ledgeview)

Northeast Wisconsin Stormwater Consortium

Fostering Partnerships • Sharing Information • Administrative Efficiency •

First Name	Last Name	organization/affili	1.20.o
Katie	Schwartz	Town of Grand C	
Joseph	Pingel	Cedar Corporation	
Dan	Teaters	Brown County	
Paul	Tollard	Fond du Lac County	
Karen	Heyrman	Town of Grand Chute	
Steve	Birr	village of ashwaubenon	
Justin	Keen	Cedar Corporation	
Martin	Holden	Town of Scott	
Tony	Brown	Town of Buchanan	
Abby	Maslanka	Martenson & Eisele, Inc.	
Andy	Maracini	Winnebago County	
Scott	Brosteau	Mead & Hunt	
Brian	Wayner	OMNNI Associates	
Michael	Wegner	Brown and Caldwell	
Nick	Uitenbroek	Brown County	
Zach	Cotter	Brown County	
Cornelius	Nilam	Brown County	
George	Dearborn	Village of Fox Crossing	
Eric	Rakers	City of De Pere	
Ashley	Leisgang	AECOM	
Josh	Jacak	AECOM	
MATT	SMITS	City of Manitowoc	
DAN	KOSKI	City of Manitowoc	
Greg	Minikel	City of Manitowoc	
Chuck	Boehm	Brown and Caldwell	
Christopher	Murawski	Village of Little Chute	
Eric	Thompson	MSA Professional Services	
Chad	VandenLangenberg	Outagamie County	
NICK	WALDSCHMIDT	City of Fond du Lac	
Brent	Jalonen	Calumet County	
Justin	Gierach	City of Oshkosh	
Steve	Gohde	City of Oshkosh	
Dan	Gabrilska	City of Oshkosh	
Brian	Miller	City of Marinette	
Matt	Rastall	City of Marinette	
Scott	Ahl	City of Two Rivers	
Chuck	Hermes	UW Oshkosh	
Laura	Braatz	Village of Little Chute	
Mike	McClone	Village of Little Chute	
Pete	Neuberger	City of Appleton - DPW	
Heath	Kummerow	City of Neenah	
Gerry	Kaiser	City of Neenah	
Sean	Gehin	Village of Allouez	
Allyn	Dannhoff	Village of Kimberly	
David	Strelcheck	Town of Ledgeview	
Laura	Jungwirth	Village of Harrison	
Ryan	Swick	Village of Combined Locks	
Andy	Rowell	Village of Bellevue	
Mike	Kaster	Village of Little Chute	
Steven	Swanson	Outagamie County	
Amy	Raboine	City of Two Rivers	



Northeast Wisconsin Stormwater Consortium

PO Box 1861

Appleton, WI 54912

Thank you 2019 Leadership Council Members!

Chair Danielle Santry (2018-2019) Calumet County Sentry.danielle@co.calumet.wi.us (920) 849-1493 x2402	Vice-Chair Eric Rakers (2018-2019) City of DePere erakers@mail.de-pere.org (920) 339-4061	Secretary/Treasurer Heath Kummerow (2018-2019) City of Neenah hkummerow@ci.neenah.wi.us (920) 886-6245	Past-Chair Nick Waldschmidt (2018-2019) City of Fond Du Lac nwaldschmidt@fdl.wi.gov (920) 322-3482
Municipal Committee James Rabe (2019 – 2021) City of Oshkosh jrabe@ci.oshkosh.wi.us (920) 236-5065	General Public Committee Chris Pagels (2019 – 2021) Town of Greenville cpagels@townofgreenville.com 920-841-2244	Building & Development Committee Brent Jalonen (2016 - 2019) Calumet County bjalonen@co.calumet.wi.us (920)849-1493 ext. 395	Stormwater Quality Management Committee George Dearborn (2016 - 2019) Town of Menasha gldjr@town-menasha.com (920)720-7105
Rules & Regulations Specialist Nick VandeHey (2016 - 2019) McMahon Associates, Inc. NVandehey@mcmgrp.com (920) 751-4200	Member-at-Large Hanna Moscho (2018 – 2021) Winnebago County hmoscho@co.winnebago.wi.us 920-232-3344	Member-at-Large Karen Heyrman (2018 – 2021) Town of Grand Chute Karen.heyрман@grandchute.net (920) 832-1581	

Thank you 2019 Committee Members!

Building & Development Committee

Kelli Mincheski – City of Green Bay
Pay Keuhl – Robert E Lee
Brent Jalonen – Calumet County
Brad Hartjact – raSmith
Nick Waldschmidt –
City of Fond du Lac

Building & Development Committee

Kelli Mincheski – City of Green Bay
Pay Keuhl – Robert E Lee
Brent Jalonen – Calumet County
Brad Hartjact – raSmith
Nick Waldschmidt – City of Fond du Lac

General Public Committee

Sue Olson – City of Appleton
Brian Wayner – OMNNI
George Dearborn – Village of Fox Crossing
Dani Santry – Calumet County
Andy Maracini – Winnebago County
Chris Pagels – Town of Greenville

Stormwater Quality Management Committee

Andy Maracini – Winnebago County
George Dearborn – Village of Fox Crossing
Abby Maslanka – Martenson & Eisele
Paul Willis – Mead & Hunt

Northeast Wisconsin Stormwater Consortium

Fostering Partnerships • Sharing Information • Administrative Efficiency • Pooling Financial Resources

**City of De Pere, Wisconsin****Request For Common Council Action**

MEETING DATE: March 17, 2020

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Resolution #20-31 Authorizing State/Municipal Finance Agreement with Wisconsin Department of Transportation for Main Avenue & Fourth Street Signal Retrofit Project.

The Board of Public Works at the March 9, 2020 meeting approved the State Municipal Finance Agreement with the Wisconsin DOT for the Main Avenue/Fourth Street Signal Retrofit Project and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- Reso20-31 (DOCX)
- 2020 0309 CI_BOPW-Main&Fourth_Signal (PDF)
- C OF DEPERE MAIN & 4TH STREET SMFA (PDF)

RESOLUTION #20-31

AUTHORIZING STATE/MUNICIPAL FINANCE AGREEMENT WITH WISCONSIN DEPARTMENT OF
TRANSPORTATION FOR MAIN AVENUE & FOURTH STREET SIGNAL RETROFIT PROJECT

WHEREAS, the City has obtained grant aid from the Wisconsin Department of
Transportation (WisDOT) to partially fund replacement of the traffic signals at Main Avenue and
Fourth Street; and

WHEREAS, since this project will be completed by a WisDOT contractor, a
State/Municipal Agreement is required; and

WHEREAS, the Board of Public Works has reviewed this matter and recommends that
the City enter into the State/Municipal Agreement.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor is hereby authorized and directed to enter into the attached
State/Municipal Financial Agreement for a State-LET Highway Project
(I.D.: 3700-30-33), subject to such changes as deemed necessary by the
City Attorney.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed
to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of
March, 2020.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 3/9/2020

Attachment: Reso20-31 (9372 : Reso #20-31 Authorizing SMFA with DOT for the Main/Fourth Signal Retrofit.)

CITY OF DE PERE MEMO



To: Honorable Mayor Walsh
Members of the Board of Public Works

From: Eric P. Rakers, P.E., City Engineer

Date: March 9, 2020

RE: **Consideration and possible action on approval of the State Municipal Finance Agreement with WisDOT for the Main Avenue and Fourth Street Signal Retrofit***

The De Pere 2018 Traffic Signal Inspection Report recommended replacing the signals at the Main Avenue and Fourth Street intersection. The installation date of the signals is not known, although the majority of the components are old, with several signal bases being deteriorated.

In late 2019, the City applied for a grant from the Wisconsin Department of Transportation (WisDOT) for partial funding of the signal replacement. The City was successful in obtaining the grant. A summary of the grant is included below.

PHASE		ESTIMATED COST			
	Total Estimated Cost	Federal / State Funds	%	Municipal Funds	%
Preliminary Engineering: Plan Development	\$17,000	\$15,300	90	\$1,700	10
Real Estate Acquisition:	-	-		-	
Construction: Signal Items	\$176,000	\$158,400	90	\$17,600	10
TOTAL COST DISTRIBUTION:	\$193,000	\$173,700	90	\$19,300	10

The City will obtain consulting services to manage the project. The project will be constructed by a WisDOT contractor. This work is scheduled to occur in 2021. In order to proceed with WisDOT funding, the City needs to enter into a State Municipal Finance Agreement (SMFA). A copy of the SMFA is attached.

Staff recommends the BOPW approve the SMFA and forward to the Council for approval. Funding for the project will be included in the 2021 budget.



**Original
STATE/MUNICIPAL FINANCIAL
AGREEMENT FOR A STATE- LET
HIGHWAY PROJECT**

Date: February 28, 2020
 I.D.: 3700-30-33
 Road Name: City of De Pere
 Title: Main Avenue & 4th Street
 Limits: Signal Retrofit
 County: Brown
 Roadway Length: 0.01 mile

The signatory **city of De Pere**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: The existing signal is outdated and obsolete.

Proposed Improvement - Nature of work: Update the existing traffic signals with a new signal cabinet, conduit, pull boxes, bases, and overhead for westbound/eastbound detection camera and new above ground at the Main Avenue and 4th Street intersection.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality:

TABLE 1: SUMMARY OF COSTS

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
Preliminary Engineering: Plan Development	\$ 17,000	\$ 15,300	90%	\$ 1,700	10%
Real Estate Acquisition: Acquisition	\$ -	\$ -		\$ -	
¹ Construction: Signal Items	\$ 176,000	\$ 158,400	90%	\$ 17,600	10%
Non-Participating	\$ -	\$ -		\$ -	
Total Cost Distribution	\$ 193,000	\$ 173,700	90%	\$ 19,300	10%

1. Estimates include construction engineering.

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages 2 – 4); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State, and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the city of De Pere (please sign in blue ink)	
Name (print)	Title
Signature	Date
Signed for and in behalf of the State (please sign in blue ink)	
Name	Title
Signature	Date

TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.

- (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
 - (i) Replacement of existing driveways, in kind, necessitated by the project.
 - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
- (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
 - (d) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.
 - (e) Conditioning, if required, and maintenance of detour routes.
 - (f) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.
 - (g) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the state and shall make ample provision for such maintenance each year.
 - (h) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
4. State Disbursements:
- (a) Payment by the State to the Municipality shall be made on a regular basis upon presentation of vouchers for expenditures incurred during prior periods of the project duration subject to the allowable maximum payment. Exceptions to this schedule will be made as appropriate. In general, State reimbursements will be made after sufficient proof of payment is sent to the State.
 - (b) A final adjustment of state payments will be made upon completion of the State's audit of the project. If the State's audit establishes that the State paid more than its share of the eligible project costs, the Municipality shall refund to the State upon demand a sum equal to the overpayment.
5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
6. The Municipality shall assume general responsibility for all public information and public relations for the project and to make a fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.
7. Basis for local participation:
- (a) Design: Costs for design are 90% Federal/State and 10% Municipal up to a maximum of \$17,000. Any overages shall be funded by the Municipality.

- (b) Construction: Cost for construction are 90% Federal/State and 10% Municipal up to a maximum of \$176,000. Any overages shall be funded by the Municipality.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: Board of Public Works

FROM: Scott Thoresen

SUBJECT: Resolution #20-32 Authorizing Submission of Wisconsin Department of Natural Resources Urban Nonpoint Source and Storm Water Management Grant Application.

The Board of Public Works at the March 9, 2020 meeting approved application and submittal for Wisconsin Natural Resources Urban Nonpoint Source and Storm Water Management Grant Program and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- Reso20-32 (DOCX)
- 2020 0309 CI_BOPW-WDNR Grant (PDF)
- Basin FW200 C&D Wet Pond (PDF)
- Basin FE070 Wet Pond (PDF)
- 2020 0305 8700-299 (PDF)

RESOLUTION #20-32

AUTHORIZING SUBMISSION OF WISCONSIN DEPARTMENT OF NATURAL
RESOURCES URBAN NONPOINT SOURCE & STORM WATER MANAGEMENT GRANT APPLICATION

WHEREAS, the Wisconsin Department of Natural Resources (WDNR) offers local assistance planning grants under its Urban Nonpoint Source & Storm Water Program for storm water management construction and best management practices for urban areas; and

WHEREAS, such grant, if awarded, will be used by the City to convert a dry detention pond to a wet detention pond off of Matthew and Suburban Drive and/or construction of a wet detention pond off of Front and Franklin Streets, with the WDNR covering approximately 50% of costs, up to a maximum grant amount of \$150,000; and

WHEREAS, this matter has been reviewed by the Board of Public Works which recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council authorizes the City Engineer to:

- submit an application to the WDNR for financial assistance as described above;
- sign necessary documents; and
- take all other necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED THAT:

Any such grant awarded shall be brought before the Common Council for formal acceptance thereof.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are further authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Resolution #20-32

Page 2 of 2

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of March, 2020.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: 3/9/2020

Attachment: Reso20-32 (9373 : Reso #20-32 Authorizing application for WDNR Urban Nonpoint Source and SW Management Grant.)

CITY OF DE PERE MEMO



To: Honorable Mayor Walsh
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: March 9, 2020

RE: **Consideration and possible action on applying for a Wisconsin Department of Natural Resources Urban Nonpoint Source and Storm Water Management Grant Program***

The Wisconsin Department of Natural Resources (WDNR) offers planning grants under the Urban Nonpoint Source and Storm Water Management Grant Program. This program is on a 2-year cycle. Grants for the upcoming cycle are due April 15, 2020. Grant funding may be up to \$150,000 for construction projects. The grant is a 50/50 match. Projects eligible for planning grants include:

- Construction of structural urban best management practices (BMPs) including detention, wet, infiltration, or wetland basins, or infiltration trenches.
- Engineering design and construction services for BMPs installation.
- Land acquisition and easement purchase, including appraisal cost.
- Storm sewer rerouting and removal of structures.
- Streambank and shoreline stabilization.

The City received the revised WPDES Permit No WI-S0050075-3 for storm water runoff in 2019. Requirements of this permit are based on established pollutant allocations for Total Maximum Daily Loads (TMDL's) to the lower Fox River. The permit requires the City to continue to implement post construction storm water management practices to reduce pollutant loads to the Lower Fox River. Staff proposes to submit a grant application for the construction of the conversion of a dry detention pond to a wet detention pond off of Matthew and Suburban Drive and/or the construction of a wet detention pond off of Front and Franklin Street. Both of these locations were included in the City's 2018 Storm Water Management Plan.

Staff recommends approval for the preparation and submittal of an application to be signed by the City Engineer for the Urban Nonpoint Source and Storm Water Management Grant Program.

EXISTING DRY
POND AREA
0.67 ACRES

PROPOSED
WET
POND AREA
0.70 ACRES

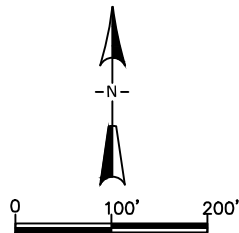
EXCAVATION
6165 CY

EXISTING DRY
POND AREA
0.85 ACRES

PROPOSED
WET POND
AREA
1.4 ACRES

EXCAVATION
7620.CY

BASIN 14
60,434.2 SF

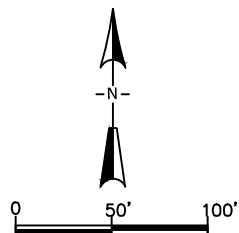


ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

BASIN FW200 C&D
POND CONVERSION
WET POND

DATE: 11/14/2018
BY: KAD
CHECKED: CKK

WET POND TO
TREAT FE070
0.62 ACRES
NWL 582+/-



ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

BASIN FE070

FULTON & FRANKLIN

WET POND

DATE: 11/13/2018
BY: KAD
CHECKED: CKK

State of Wisconsin
 Runoff Management Section - WT/3
 Department of Natural Resources
 101 South Webster Street
 Madison, WI 53703 or
 P.O. Box 7921
 Madison WI 53707-7921

Urban Nonpoint Source & Storm Water (UNPS&SW) Program Construction Grant Application

Form 8700-299 (R 02/20)

Page 1 of 14

Notice: This application form template was created by the Wisconsin Department of Natural Resources (DNR). Application is hereby made to the Wisconsin Department of Natural Resources, Bureau of Watershed Management, for grant assistance consistent with s. 281.66, Wis. Stats., and Chapters NR 151, 154 and 155, Wis. Adm. Code. Collection of this information is authorized under the authority of s. 281.66, Wis. Stats. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Open Records Law [ss. 19.31 - 19.39, Wis. Stats.]. *Unless otherwise noted, all citations refer to Wisconsin Administrative Code.*

Please refer to the [instructions](#) to complete this form. Complete all sections as applicable. Tab to each section or click in answer spaces. All "Attachments" referenced are in the application instructions.

Part I. Applicant Information

Calendar Year of Application			Calendar Year of Grant Start		
Project Name					
Applicant (governmental unit applying name and type, e.g., Wausau City; Randall Town)					
Authorized Responsible Government Official			Grant Contact Person - if different than Responsible Government Official (contact cannot be a consultant)		
			Name (First, Last)		
Title			Title		
Area Code + Phone Number			Area Code + Phone Number		
Email Address			Email Address		
Mailing Address - Street or PO Box			Mailing Address - Street or PO Box		
City	State WI	ZIP Code	City	State WI	ZIP Code

Part II. Project Information

A. Location

Identify the project location(s) by filling in the table below. If the proposed project is to construct multiple BMPs located on non-contiguous sites, enter the latitude/longitude, county and senate/assembly district of each BMP location in individual rows. If the proposed project is to purchase a high-efficiency street sweeper that will serve areas in more than one HUC 12 watershed, enter the midpoint location for each HUC 12 in the table below.

See [Attachment A](#) and [Surface Water Data Viewer \(SWDV\)](#) for assistance in completing this question.

Location Name	Latitude North (4 to 7 decimal places)	Longitude West (4 to 7 decimal places)	County	State Senate District Number	State Assembly District Number
1.					

Method for Determining Latitude & Longitude (select one)

☐ GPS ☐ DNR Surface Water Data Viewer ☐ Other (specify): _____

Project Name: _____

UNPS&SW Program - Construction Grant Application

Form 8700-299 (R 02/20)

Page 2 of 14

B. Watershed and Waterbody

Enter the 12-digit hydrologic unit (HUC) code of the area served by each proposed BMP location on line a of the tables below. The name of the HUC 12 will automatically populate line b.

Determine the percent of the total area served by the project's proposed BMPs that is served by the BMP(s) in the first project location. Enter this percentage on line c of the tables. Identify the nearest water resources downstream of each proposed BMP location and enter on lined of the tables.

The name and number of the downstream HUC 12 will automatically populate lines e. and f., respectively.

See [Attachment A](#) and [Surface Water Data Viewer](#) for assistance in identifying the HUC 12s and nearest downstream water resources.

1. 12-Digit Hydrologic Unit Code (HUC 12)**Location:**

a. HUC 12 Watershed Code _____

b. HUC 12 Name _____

c. Percent of Project Area Located in HUC 12 _____

d. Nearest Water Resource _____

Name of the water resource nearest to, and downstream of, the project area in this HUC 12 _____

e. Downstream HUC 12 _____

f. Downstream HUC 12 Watershed Code Name _____

C. Endangered and Threatened Resources, Historic Properties, and Wetlands

Check the box(es) of true statements below, based on the conditions the applicant knows to be present at the location(s) where the project disturbs land.

- ☐ 1. There are endangered or threatened resources as identified in s. 29.604, Wis. Stats., and ch. NR 27 in the project area. (Refer to [NHI Portal](#) for assistance.)
- ☐ 2. There are archaeological sites, historical structures, burial sites, or other historic places as identified in s. 44.45, Wis. Stats., in the project area.
- ☐ 3. There are wetlands or potential wetlands in the project area, based on consulting the [Wetlands & Wetland Indicators Layer Theme](#) of the DNR's Surface Water Data Viewer.

D. Environmental Hazards Assessment

For each project location entered in Part II-A.1, select the true statement (1 or 2) below and provide all additional information requested under the selected choice.

Location:**Yes**

- ☐ 1. At this location, the proposed project does **not** include any of the following:
- excavation;
 - purchase of land; or
 - purchase of easement.
- ☐ 2. At this location, the proposed project includes the purchase of land; the purchase of an easement; or excavation, and both of the statements below are true.
- ☐ a. A completed copy of the [Environmental Hazards Assessment](#) Form is attached to this application. See [Attachment H](#) of the application instructions for more information.
- ☐ b. The applicant has reviewed the Bureau of Remediation and Redevelopment [RR Site](#) map at a scale of 1:8529 or larger. Based on this map, the applicant has selected all of the statements below that are true.
- ☐ i. There is an open (ongoing cleanup) R&R site on the same property where the excavation is planned.
- ☐ ii. There is a closed (completed cleanup) R&R site on the same property where the excavation is planned.
- ☐ iii. There is an open (ongoing cleanup) R&R site on an adjacent property.
- ☐ iv. There is a closed (completed cleanup) R&R site on an adjacent property.
- ☐ v. There are no open or closed R&R sites on the property where the excavation is planned or on any adjacent properties.

E. Alternative Funding

- ☐ Check this box if applicant requests that the DNR also submit a copy of this application to the Clean Water Fund Program (CWFP). This submittal serves to waive the deadline for submitting an "Intent to Apply" form for CWFP funding; it is not a substitute for a CWFP loan application or interest rate subsidy application.

Project Name: _____

UNPS&SW Program - Construction Grant Application

Form 8700-299 (R 02/20)

Page 3 of 14

F. Pro-Rating for Existing versus New Development

For each project location entered in Part II-A.1, select the true statement (1 or 2) below and provide all additional information requested under the selected choice.

Location:**Yes**

- ☐ 1. The project will serve existing urban development only. Existing means urban development in existence on or before October 1, 2004.
- ☐ 2. The project will serve some areas of existing urban development and some areas of new development or other land use. Existing means in existence on or before October 1, 2004.

G. Best Management Practices (BMPs) and Associated Activities for Which Funding is Requested

For each project location entered in Part II-A.1, check all BMPs for which funding is requested and provide the requested information for each checked BMP. Eligible BMPs must be consistent with available storm water post-construction technical standards. The associated technical standard number is in parentheses. See Attachment C for additional BMP information.

Location:**Yes**

- ☐ 1. Wet Detention Pond (1001)
- ☐ 2. Infiltration Basin (1003)
- ☐ 3. Bioretention for Infiltration (1004)
- ☐ 4. Vegetated Infiltration Swale (1005)
- ☐ 5. Proprietary Storm Water Sedimentation Devices (1006)
- ☐ 6. Infiltration Trench (1007)
- ☐ 7. Non-Proprietary Storm Water Sedimentation Device
(e.g., catch basins, settling tanks or vaults with minimum 3.0-foot sump and modeled per tech. std. 1006)
- ☐ 8. Permeable Pavement (1008)
- ☐ 9. Shoreline Habitat Restoration for Developed Area (NR 154.04(29))
- ☐ 10. Streambank or Shoreline Protection (NR 154.04(31))
- ☐ 11 Accelerated or High-Efficiency Street Sweeper
- Note: The cost of a high-efficiency street sweeper can be shared at 50% of the incremental difference between the cost of a new mechanical broom sweeper and the high-efficiency sweeper.*

H. Project Description

Include a project narrative, site plan and conceptual drawings. Drawings are to include the project scope, key features and associated BMPs.

I. Project area photos (optional)

- ☐ 1. Labeled photographs of the proposed BMP location(s) are attached to this application.
- ☐ 2. Labeled photographs of the of pollution sources areas in the upstream watershed draining to the proposed BMP(s) are attached to this application.

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Part III. Screening Requirements**A. Maps and Photographs**

Attach the required maps and photographs and then check boxes 1 and 2 to indicate they are attached.

- ☐ 1. An 8.5" x 11" map of each proposed BMP location identified in Part II-A is attached. Each map shows the location of the proposed BMP(s) and its upstream drainage area; municipal limits; topographic contours; HUC 12 watershed boundaries; and major roads, including road names.
- ☐ 2. An 8.5" x 11" aerial photo of each proposed BMP location identified in Part II-A is attached. Each photo shows the location of the proposed BMP(s) and its upstream drainage area; municipal limits; HUC 12 watershed boundaries; and major roads, including road names.

B. Project Filters

The applicant must be able to check "Yes" to questions 1 through 12 below to be eligible for a grant. If any of these questions cannot be answered "Yes" and/or if required supporting documentation is omitted, the application will not be scored.

Yes

- ☐ 1. The project is in an urban area as identified in Attachment B.
- ☐ 2. The project will be completed within 24 months of the start of the grant period.
- ☐ 3. Staff and contractors designated (or selected) to work on this project have adequate training, knowledge and experience to implement the proposed project.
- ☐ 4. Staff or contractual services, in addition to those funded by this grant, will be provided if needed to complete all elements of the proposed project.
- ☐ 5. Best management practices constructed under this grant are consistent with non-agricultural performance standards under NR 151 (see Application Instructions - Attachments C&D).
- ☐ 6. The applicant will provide an operation and maintenance plan for the installed BMP with the final report.
- ☐ 7. The local DNR Nonpoint Source Coordinator has been contacted and all, of the topics in the below were discussed.

Name of DNR NPS Coordinator(s) Contacted	Date(s) Contacted	Subject(s) of Contact(s) (check all that apply)	
		☐ Project Eligibility	☐ Permits / Feasibility
		☐ Proposed BMPs	☐ Water Quality Need
		☐ Other	

Summarize your discussion(s) with your local DNR Nonpoint Source Coordinator(s) in the space below.

- ☐ 8. The applicant can declare that one of the two statements below (a or b) is TRUE.
- ☐ a. The applicant is not the University of Wisconsin Board of Regents.
- ☐ b. The applicant is the University of Wisconsin Board of Regents **and** the the grant is for practices, techniques or measures to control stormwater discharges on a University of Wisconsin System campus, located in a municipality that meets **both** of the following criteria:
- ☐ (i) the municipality is required to obtain a permit under subchapter I. of ch. NR 216;
AND
- ☐ (ii) the municipality is located either in a priority watershed or lake area identified under s. 281.65 Wis. Stats., or in an area of concern as identified by the International Joint Commission under the Great Lakes Water Quality Agreement.
- ☐ 9. Construction Site Erosion Control Ordinance: Local regulations are in place within the municipality or campus to administer and enforce construction erosion controls in the governmental unit consistent with the non-agricultural performance standards in s. NR 151.11.

Project Name: _____

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- ☐ 10. Post-Construction Storm Water Management Ordinance: Local regulations are in place within the municipality or campus to administer and enforce post-construction runoff from areas of new development and re-development in the governmental unit consistent with the non-agricultural performance standards in s. NR 151.12.
- ☐ 11. The applicant can declare that one of the two statements below (a or b) is TRUE.
- ☐ a. This application is not a joint application among local units of government.
- ☐ b. This application is a joint application among local units of government and the required Inter-Governmental Agreement (IGA) is attached (see Attachment J).
- ☐ 12. The applicant can declare that one of the two statements below (a or b) is TRUE.
- ☐ a. The applicant does not currently have any existing Runoff Management Grants.
- ☐ b. The applicant currently has one or more existing, active Runoff Management Grants and the applicant hereby certifies that all such projects shall be completed within the applicable grant period for each.

**If the applicant is unable to answer "Yes" to any of the items in 1-12, above, stop here.
This project is ineligible.**

C. Location Filters

For each project location entered in Part II-A.1, answer the questions below for each location where the applicant intends to construct water quality BMPs under the proposed project. For each location, the applicant must be able to check "Yes" to questions 1 through 9 below to be eligible for a grant. If any of these questions cannot be answered "Yes" and/or if required supporting documentation is omitted, the application will not be scored.

Location**Yes**

- ☐ 1. Navigable Waters Determination: The applicant can declare that one of the two statements below (a or b) is TRUE.
- ☐ a. The proposed project will not install any urban storm water treatment practices.
- ☐ b. The proposed project will install one or more urban storm water treatment practice(s) and the applicant has determined that all such practices installed under this grant will not be located in any intermittent or perennial waterway, based on consulting the Surface Water Layer Theme of the DNR's Surface Water Data Viewer.
- ☐ 2. Wetlands Waters Determination: The applicant can declare that one of the five statements below (a, b, c, d or e) is TRUE. If checked, select the true statement below, and provide all information requested below for the selected choice.
- ☐ a. The proposed project will not install any urban storm water treatment practices.
- ☐ b. The proposed project will install urban storm water treatment practice(s) and the applicant has determined that all such practice(s) installed under this grant will not be located in any wetland, based on consulting the Wetlands & Wetland Indicators Layer Theme of the DNR's Surface Water Data Viewer.
- ☐ i. A map showing the location(s) of all urban storm water treatment practices that will be installed under propose project in relation to wetlands on the wetland indicators layer of the DNR's Surface Water Data Viewer is attached to this application.
- ☐ c. The proposed project will install urban storm water treatment practice(s) and the applicant has attached an approved wetland exemption for the proposed practices(s) at their proposed location(s) signed by a DNR Water Management Specialist or Wetland Identification Specialist.
- ☐ i. A copy of the wetland exemption is attached to this application.
- ☐ d. The proposed project will install urban storm water treatment practice(s) at a location where there is a potential for wetland presence. A wetland determination or delineation has been completed showing that none of the proposed treatment practices will encroach upon a wetland.
- ☐ i. Provide the name, e-mail and phone number of the wetland delineator.

Name: _____

Email: _____

Phone Number: _____

- ☐ ii. A copy of the wetland delineation is attached to this application

Project Name: _____

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- ☐ e. The proposed project will install one or more urban storm water treatment practice(s) at a location where there is a potential for wetland presence. A wetland determination or delineation will be completed and submitted to DNR by a qualified person in accordance with the DNR "Wetland Screening and Delineation Procedures Guidance", prior to commencing construction of treatment practices. The applicant hereby agrees not to begin construction on the proposed treatment practice(s) until after receiving DNR concurrence that the proposed practices will not be located in any wetland.
- ☐ i. A map showing the location(s) of all urban storm water treatment practices that will be installed under the proposed project in relation to the wetland indicators layer of the DNR's Surface Water Data Viewer is attached to this application.
- ☐ 3. Property Control: The applicant can declare that one of the five statements below (a, b, c, d or e) is TRUE. If checked, select the true statement below:
- ☐ a. The proposed project does not require that the applicant have control of any property.
- ☐ b. The proposed project requires that the applicant has control of the property, and the applicant currently owns the property.
- ☐ c. The proposed project requires that the applicant has control of the property, and the applicant currently has control of the property through an easement or a construction and maintenance agreement.
- ☐ i. Documentation of the easement or construction maintenance agreement is attached to this application.
- ☐ d. The proposed project requires that the applicant has control of the property, and the applicant has documentation stating that the current owner of the property is willing to enter into a construction and maintenance agreement with the grant applicant prior to the award of the grant.
- ☐ i. Documentation stating that the current owner of the property is willing to enter into a construction maintenance agreement prior to the award of grant is attached to this application.
- ☐ e. The proposed project requires that the applicant has control of the property, and the applicant proposes purchasing the property (fee title) or an interest in the property (easement), and the applicant has documentation that the sale will be completed prior to the award of the grant.
- ☐ i. Documentation that the applicant will acquire the proposed property prior to grant award such, as an option or offer to purchase, is attached to this application.

Attachment: 2020 0305 8700-299 (9373 : Reso #20-32 Authorizing application for WDNR Urban Nonpoint Source and SW Management Grant.)

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Part IV. Competitive Elements**Question 1. Fiscal Accountability****A. Timeline and Source of Staff**

For each applicable milestone listed below, fill in the appropriate data. Leave column 2 blank, and enter N/A in column 3 if the milestone is not applicable.

1 Milestone	2 Target Completion Date (month/year)	3 Source of Staff
Discuss project with DNR		
Get DNR approval of Professional Services Agreement		
Completion of design		
Get DNR approval of design		
Obtain required permits		
Bidding		
Contract signing		
BMP construction		
Site inspection and certification		
Project evaluation		
Purchase Street Sweeper		
Additional Milestones (list below)		

B. Financial Budget Table

Provide a detailed budget in this table for each proposed BMP and ancillary activity checked in Part II-G. Enter costs for associated Engineering Services (design, construction management and inspection) and Land Acquisition in rows ii and iv. The state share may not exceed 50% of eligible costs. The grant amount is capped at \$150,000 for the installation of eligible BMPs and at \$50,000 for land acquisition.

a. BMPs, ancillary and other eligible activities	b. Estimated Total Cost	c. Amount Eligible for DNR Cost Sharing (\$)		
i. Construction Subtotal				
ii. Engineering Services				
iii. Construction and Engineering Subtotal				
iv. Land Acquisition (Fee Title and Easement)				
v. Project Grand Total				
vi. Maximum Cost-Share Rate	a.	b.	c.	d.
	Eligible Costs	Max Cost-Share %	a x b	Maximum State Share
vii. Construction and Engineering	\$	50 %	\$	\$
viii. Land Acquisition (Fee Title and Easement)	\$	50 %	\$	\$
ix.	Total Maximum State Share			\$

C. State Share Request and Use of Additional Funding

1. Requested State Share (Grant Award) Amount	\$
2. Total Local Share Amount	\$
3. Local Share of Eligible Costs	\$
4. Effective State Cost-Share Rate	%

Check the boxes below if these conditions are met:

5. ☐ The requested state-share amount in row 1 is less than the total maximum state share (row ix.)
6. ☐ The requested state cost-share rate in row 4 is less than the cost-share rated in Part B, cells vi. and vii.
7. ☐ Points earned for additional funding
Up to a maximum of 10 points can be earned for 30% in row 4

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D. Method Used to Calculate Cost Estimates

Select the appropriate option and attached all required documentation.

- ☐ 1. Project costs are based on completed design and lowest competitive bid on the project.
- ☐ 2. Project costs are based on completed design with material unit costs and labor costs based on similar, recently bid projects.
- ☐ 3. Project costs are based on similar projects conducted locally (i.e., a nearby municipality in the same region of the state).
- ☐ 4. Project costs are based on similar projects conducted in a different region of the state.
- ☐ 5. Project costs are based on data less specific than the choices above.

E. Cost-Effectiveness

Provide answers to Parts E.1. and E.3. Answering Part E.2. and E.4. is optional.

1. TSS Removal Cost-Effectiveness

a. Describe the land use(s) comprising the BMP drainage area.

b. BMP drainage area size: _____ acres

c. Estimated percent impervious of BMP drainage area: _____ %

d. Estimated TSS pollutant load from impervious area within drainage area: _____ lbs/yr

e. Average annual TSS pollutant load removal efficiency of proposed project: _____ %

- ☐ i. TSS removal efficiency calculated based on modeling results attached to this application.
- ☐ ii. TSS removal efficiency estimated based on other methods described below.

f. Estimated construction cost of the project. _____

g. Estimate cost-effectiveness of project (cost per pound of pollutant removed per year). _____ lbs/yr
Cost-effectiveness = $f / e \times d$

2. Describe factors other than cost-effectiveness, such as site feasibility, practicality and/or secondary environmental benefits that justify why the proposed management measure was selected for this site.

3. If one or more BMPs types or management measures were evaluated to address pollutant loads from the area served by the proposed BMP(s), describe why the current project was selected over the other alternatives.

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Question 2. Project Evaluation Strategy**A. Modeling and Measures of Change**

The applicant **must** agree to provide modeled results in the final project report submitted for the project and will provide their modeling and analysis to the storm water permit specialist responsible for their community. The project evaluation strategy will be based on comparing pre- and post-project changes in modeled pollutant loading to water resources or will be based on the quantity of units managed. Check all that apply in the table below.

	Priority for Developed Urban Area	Units of Measure	Recommended Measurement Method
☐	Reduction in Total Suspended Solids (TSS)	Pounds TSS reduced	SLAMM, P-8
		% TSS reduction	
☐	Reduction in Phosphorus	Pounds Phosphorus reduced	SLAMM, P-8
☐	Shoreline/Streambank Protection	Tons of shore/bank erosion reduced	NRCS bank erosion formula
		Feet of shore/bank protected	Sum
☐	Other (specify) _____		

B. Water Quality Monitoring (not eligible for cost sharing at this time)

If, in addition to modeling, the project evaluation strategy includes monitoring, select the statement 1, 2, or 3 that describes the intended monitoring strategy. If the project evaluation strategy does not include monitoring, select option 4 or 5. If 1, 2 or 3 is selected, answer questions 6 questions 7 (required to earn points for this question).

Yes

- ☐ 1. The project will monitor BMP pollution reduction effectiveness (e.g., inlet/outlet monitoring).
- ☐ 2. The project will monitor the in-stream physical habitat, fisheries, biological, or chemical conditions.
- ☐ 3. The project will monitor BOTH BMP effectiveness AND one or more of the following: in-stream physical habitat, fisheries, biological, or chemical conditions.
- ☐ 4. The applicant is willing to participate with the Department to do monitoring in the project area should funding become available.
- ☐ 5. None of the above.

Question 3. Water Quality Need & Drinking Water Bonus

For each HUC 12 served by a proposed BMP, the project must be consistent with at least one of the water quality need categories and the primary water resource addressed by the project. See the instructions for category definitions and scoring information. Identify the water quality need for each HUC12 included in the project area by answering the questions below.

1. Water Quality Need in the HUC 12:

- A. Primary water resource addressed by project in the above-listed HUC 12:**
- B. Select the one category which best identifies the water quality need which the project directly addresses.**
- C. Select the primary pollutant.**
- D. Select the primary pollutant(s) that the project will address.**

Question 4. Drinking Water Bonus

Columns (1), (2), and (3), of the table below are automatically populated with the name of each HUC 12 in the project area, the water resource type addressed in that HUC 12 (ground or surface water) and the percent of the project area in each HUC 12, respectively.

For each HUC 12 in the project area, determine whether the project's water quality goals relate to the reduction of nonpoint source contaminants in community or non-community public drinking water supplies. If so, select the applicable drinking water bonus category in column (4) of the table. Column (4) will automatically populate with appropriate answer options depending on the water resource type (ground or surface water) addressed by the project in each HUC 12.

This includes any of the following: Municipal water supplies governed by chs. NR 809 and 811; Other-Than-Municipal (OTM) water supplies governed by chs. 809 and 811; Non-Transient water supplies governed by chs. NR 809 and 812; Transient water supplies governed by chs. NR 809 and 812.

(1)	(2)	(3)
HUC 12 Name	Water Resource Type Addressed	Drinking Water Bonus Category

Project Name: _____

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Question 5. Extent of Pollution Control

Select category A., B., or C. to identify the pollutant control goal of the proposed project and provide all requested information for the selected category.

A. Ch. NR 151 Performance Standard for Total Suspended Solids

- ☐ The project will make progress toward achieving compliance with the 20 percent reduction in total suspended solids (TSS) performance standard in NR 151.13(2)(b)1. to reduce TSS carried in storm water runoff from existing developed urban areas to waters of the state, as required under municipal separate storm sewer system (MS4) permit issued pursuant to NR 216.

B. Total Maximum Daily Load Allocations

- ☐ The project will make progress toward achieving compliance with the storm water wasteload allocation or meeting the storm water load allocation in an EPA approved TMDL to reduce pollutant(s) of concern carried in storm water runoff from existing developed urban areas to waters of the state. (Note: Check only if reduction in storm water allocation is assigned in the TMDL. This category does not apply to streambank or shoreline restoration projects.)

C. Other Water Resources Management Priority

- ☐ The project addresses a water resources management priority other than the NR 151 performance standard in category A. or the TMDL requirements in category B.

D. Planning Data And Source Targeting

- ☐ Check this box if the applicant has local (non-state) quantitative planning information (such as a municipal storm water management plan) that ranks pollutant load generation from urban drainage areas from highest to lowest in severity and the proposed project will manage pollutant loading from an area in the top 50% of the ranked list. If checked, provide the information required in a, b, and c below.

Question 6. Evidence of Local Support**A. Budget**

Check the situation that exists at the time of application and attach and fill in the required supporting information. Check all that apply.

- ☐ 1. Adopted budget: Some or all of the local-share funds for this project are already specifically included within the municipal governing body's operating budget or within the utility board's utility district budget and the adopted budget covers the years of the grant period. A copy of the adopted budget document(s) is/are attached to this application, and the amount budgeted and date(s) of adoption are listed in the table below.

<u>Adopted Budget Document</u>	<u>Amount Budgeted</u>	<u>Date of Adoption</u>
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
Total	\$ _____	

- ☐ 2. The municipality or utility has included some or all of the local-share funds for this project within its adopted capital improvement plan (CIP). A copy of the adopted CIP budget(s) is/are attached to this application, and the amount(s) budgeted and date(s) of anticipated adoption are listed in the table below.

<u>Capital Budget Document</u>	<u>Amount Budgeted</u>	<u>Date of Adoption</u>
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
Total	\$ _____	

- ☐ 3. Some or all of the local-share funds for this project not specifically included in an adopted budget, are included in one or more proposed budget(s) attached to this application, and the amount(s) budgeted and date(s) of anticipated adoption are listed in the table below.

<u>Proposed Budget Document</u>	<u>Amount Budgeted</u>	<u>Date of Adoption</u>
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____
Total	\$ _____	

Attachment: 2020 0305 8700-299 (9373 : Reso #20-32 Authorizing application for WDNR Urban Nonpoint Source and SW Management Grant.)

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- ☐ 4. Some or all of the local-share funds for this project not specifically included in an adopted or proposed budget, will be provided by another non-state funding source. These other funding source(s), and their anticipated amounts are listed in the table below.

Funding Source	Amount
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total	\$ _____

5. Total local share amount included in an adopted or proposed budget: \$ _____

6. Local share amount entered in Question 6C.3: \$ _____

The amounts shown on lines 5 and 6 (above) should be equal. If the full amount of local share will not be provided, the project is ineligible.

B. Public Information

Select the true statement below and attach the required supporting information.

- ☐ 1. The applicant has already conducted public outreach activities about the proposed project with property owners in the immediate project area and evidence of this public outreach is attached to this application.
- ☐ 2. This project has been discussed at a governmental meeting open to the public and the information about this meeting, including date/time, location, participant names, and discussion summary are attached to this application.

Question 7. Consistency with Local Resource Management Plans

Yes

- ☐ A. Check this box if the proposed project implements a water quality recommendation from a locally approved resource management plan less than ten years old, other than a TMDL report, TMDL implementation plan, or County Land and Water Resource Management Plan.

Question 8. Supporting Regulations

Check all that apply to this project and provide the required information for each checked item.

A. Developed Urban Area Ordinances

- ☐ The project is located within an area which has one or more regulations that implement the nonagricultural performance standards for existing developed urban areas under s. NR 151.13.

B. New Development Area Ordinances

- ☐ The project is located within an area which has other regulations designed to reduce the impact on water quality from new development other than a construction site erosion control or a post-construction storm water ordinance.

Question 9. City of Racine

Yes

- ☐ A. Check this box if this is an application from the City of Racine for a project that is necessary for the city to comply with state storm water permitting requirements.

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Part V. Eligibility for Local Enforcement Multiplier

Completion of this part of the application is optional. However, an applicant can increase the final project score by qualifying for a project multiplier. To qualify, an applicant must be able to answer "yes" to A, B, and C and provide all requested supporting information.

Select all of the activities that are in place and being implemented as of the application submittal date and provide the required documentation if A, B and/or C is checked.

Yes

- ☐ A. The governmental unit is implementing a pollution prevention information and education program targeted for property owners and other resident and electronic copies of items 1 and 2 below are attached to this application.
- ☐ 1. A summary of program activities and accomplishments during the past 2 years.
- ☐ 2. Examples of outreach materials utilized by the program during the last two years.
- ☐ B. The governmental unit is tracking storm water permitting activity (construction and post-construction) in the governmental unit and an electronic copy of summary information from the last two years is attached to this application.
- ☐ C. The governmental unit is implementing a nutrient management plan for municipally-owned pervious areas of pervious area where nutrients are applied and electronic copies of items 1 and 2 below are attached to this application.
- ☐ 1. Labeled map of all municipally owned pervious areas located in the project area.
- ☐ 2. Nutrient management plan for each municipally-owned pervious area.

Optional Consultant Contact

If the applicant would like a consultant to be copied on correspondence regarding this grant application, enter consultant contact information in the space below.

Consultant Name	Consultant Firm Name
E-Mail Address	Area Code + Phone Number

Optional Additional Information

Carefully review your answers to all of the questions above. Is there additional information that will add to the department's understanding of this project? If so, describe here.

Applicant Certification

A Responsible Government Official (authorized signatory) must sign and date the application form prior to submittal to the DNR. The governmental official with signatory authority must be the person authorized by the Governmental Responsibility Resolution. I certify that, to the best of my knowledge, the information contained in this application and attachments is correct and true.

Signature of Responsible Government Official	Date Signed
Name (please print)	Title

- ☐ The required, completed Governmental Responsibility Resolution (GRR) signed in blue ink (see Attachment I) is attached. Authorized signatory must be approved in the GRR.

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Please use this page to write any constructive comment(s) you might have to improve this application.

Thank you.

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Submittal Directions

To be considered for funding, provide the following for each application submitted:

- One copy of the completed application form (DNR Form 8700-299) with **original signature**, and all attachments.
- Electronic copies of each of the following on CD or flash drive: completed application form (this saved application form) in live PDF format; scanned PDFs of application with signature in blue ink; and PDFs of all maps and attachments.

All application materials must be postmarked and mailed by midnight **April 15 of the calendar year prior to the grant start year**.
(April 16, if the 15th falls on Sunday or April 17 if the 15th falls on a Saturday).

Send to: **USPS**

Department of Natural Resources
Attn: Runoff Management Grant Coordinator WT/3
P.O. Box 7921
Madison, WI 53707-7921

or

Other delivery service

Department of Natural Resources
Attn: Runoff Management Grant Coordinator WT/3
101 South Webster Street
Madison, WI 53703



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Operator License Applications.

ATTACHMENTS:

- Operator List 3.17.20 (PDF)

CITY OF DE PERE
License Committee - March 17, 2020

Previously Tabled Operator License Applications	
1	BUSSIERE, ANDREW - TEMPORARY LIC. REQUEST
1	HARRILL, GREG
2	HICKS, HOLLY
3	LEONARD, JONATHAN
4	SCHIMMEL, MICHAEL

New Operator License Applications	
1	BADER, KIMBERLY
2	REMIKER, GARRICH
3	SHAW, JEWLIE
4	HOLTON, MELISSA
5	KIDDER CLARK, LESLEY
6	NOVARA, ANTHONY
7	SIECKERT, DIANE



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020
DEPARTMENT: City Clerk
FROM: Carey Danen
SUBJECT: Voucher approval.

ATTACHMENTS:

- 3-17-2020 VOUCHERS (PDF)

3/11/2020 3:53 PM

A / P CHECK REGISTER

PAGE: 1

PACKET: 06285 MAR 2020 COUNCIL - 2 3-17-20

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
7944	A2CL SERVICES LLC							
	I-325L550676	A2CL SERVICES LLC	R	3/17/2020		26.80CR	091613	
	I-325L550743	A2CL SERVICES LLC	R	3/17/2020		26.80CR	091613	53.60
7842	ACCENTS IMAGE WEAR							
	I-26601-IN	ACCENTS IMAGE WEAR	R	3/17/2020		430.94CR	091614	
	I-26823-IN	ACCENTS IMAGE WEAR	R	3/17/2020		69.98CR	091614	500.92
7583	ADVANCE AUTO PARTS							
	I-6339-282790	ADVANCE AUTO PARTS	R	3/17/2020		23.75CR	091615	23.75
6802	ADVANCED DISPOSAL							
	I-B80000698671	ADVANCED DISPOSAL	R	3/17/2020		581.46CR	091616	581.46
0302	AIRGAS USA LLC							
	I-9968563448	AIRGAS USA LLC	R	3/17/2020		236.46CR	091617	236.46
0007	AMBROSIUS SALES & SERVICE							
	I-22119	AMBROSIUS SALES & SERVICE	R	3/17/2020		136.05CR	091618	136.05
7507	DEBORAH ARMBRUSTER							
	I-202003090316	DEBORAH ARMBRUSTER	R	3/17/2020		21.28CR	091619	21.28
5604	AURORA BAYCARE MED CTR LLC							
	I-KY438	AURORA BAYCARE MED CTR LLC	R	3/17/2020		91.71CR	091620	91.71
7685	AXON ENTERPRISE INC							
	I-SI-1643661	AXON ENTERPRISE INC	R	3/17/2020		25,092.00CR	091621	25,092.00
0020	BADGERLAND PRINTING INC							
	I-34791	BADGERLAND PRINTING INC	R	3/17/2020		227.00CR	091622	
	I-34793	BADGERLAND PRINTING INC	R	3/17/2020		69.00CR	091622	
	I-34805	BADGERLAND PRINTING INC	R	3/17/2020		304.00CR	091622	
	I-34834	BADGERLAND PRINTING INC	R	3/17/2020		583.00CR	091622	1,183.00
0023	BATTERIES PLUS LLC							
	I-P24574325	BATTERIES PLUS LLC	R	3/17/2020		26.95CR	091623	26.95
0027	BAY TOWEL INC							
	I-3029026	BAY TOWEL INC	R	3/17/2020		176.85CR	091624	
	I-3030834	BAY TOWEL INC	R	3/17/2020		238.58CR	091624	
	I-3035321	BAY TOWEL INC	R	3/17/2020		112.04CR	091624	
	I-3037990	BAY TOWEL INC	R	3/17/2020		176.85CR	091624	
	I-3038002	BAY TOWEL INC	R	3/17/2020		91.05CR	091624	795.37

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0028	BAY VERTE MACHINERY INC I-388560-00	BAY VERTE MACHINERY INC	R	3/17/2020		41.70CR	091625	41.70
6473	BEAVER OF WISCONSIN INC I-102256	BEAVER OF WISCONSIN INC	R	3/17/2020		369.50CR	091626	369.50
1315	BELLIN HEALTH I-MB4272	BELLIN HEALTH	R	3/17/2020		12.96CR	091627	12.96
8065	BLAISING FIRE & WATER INC I-06B9D556-0001	BLAISING FIRE & WATER INC	R	3/17/2020		109.99CR	091628	109.99
1532	BOBCAT PLUS INC I-IG39237	BOBCAT PLUS INC	R	3/17/2020		326.63CR	091629	326.63
6849	ERIN BONGERS I-202003090317	ERIN BONGERS	R	3/17/2020		41.11CR	091630	41.11
0649	BRAUER SUPPLY & EQUIPMENT I-2020047	BRAUER SUPPLY & EQUIPMENT	R	3/17/2020		856.00CR	091631	856.00
6751	BRIDGEPORT MFG. INC. I-38012-00 I-38208-00 I-38214-00	BRIDGEPORT MFG. INC. BRIDGEPORT MFG. INC. BRIDGEPORT MFG. INC.	R R R	3/17/2020 3/17/2020 3/17/2020		248.55CR 114.98CR 521.20CR	091632 091632 091632	 884.73
6967	BROCK WHITE COMPANY LLC I-13813520-00	BROCK WHITE COMPANY LLC	R	3/17/2020		388.00CR	091633	388.00
0039	BROOKS TRACTOR INC I-D79781	BROOKS TRACTOR INC	R	3/17/2020		778.08CR	091634	778.08
2944	BROWN COUNTY JAIL I-202003100324	BROWN COUNTY JAIL	R	3/17/2020		640.00CR	091635	640.00
0046	BROWN COUNTY PORT SOLID WASTE DEPT I-43011	BROWN COUNTY PORT SOLID WASTE	R	3/17/2020		18,531.58CR	091636	18,531.58
0044	BROWN COUNTY REGISTER OF DEEDS I-202003090318	BROWN COUNTY REGISTER OF DEEDS	R	3/17/2020		34.50CR	091637	34.50
7745	KELLY BURKE I-202003090319	KELLY BURKE	R	3/17/2020		151.86CR	091638	151.86

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6724	CARASOFT TECHNOLOGY CORP							
	I-IN726582	CARASOFT TECHNOLOGY CORP	R	3/17/2020		12,329.10CR	091639	12,329.10
0536	CDW GOVERNMENT INC							
	I-WTQ7277	CDW GOVERNMENT INC	R	3/17/2020		92.83CR	091640	
	I-WVT0929	CDW GOVERNMENT INC	R	3/17/2020		230.55CR	091640	
	I-WXN2664	CDW GOVERNMENT INC	R	3/17/2020		791.01CR	091640	
	I-WZJ7056	CDW GOVERNMENT INC	R	3/17/2020		93.48CR	091640	
	I-WZV0380	CDW GOVERNMENT INC	R	3/17/2020		269.10CR	091640	
	I-XBL4304	CDW GOVERNMENT INC	R	3/17/2020		4,336.86CR	091640	
	I-XBL5454	CDW GOVERNMENT INC	R	3/17/2020		18.20CR	091640	
	I-XCG7087	CDW GOVERNMENT INC	R	3/17/2020		380.00CR	091640	
	I-XCP5433	CDW GOVERNMENT INC	R	3/17/2020		791.01CR	091640	
	I-XCR8482	CDW GOVERNMENT INC	R	3/17/2020		2,500.00CR	091640	
	I-XCS1110	CDW GOVERNMENT INC	R	3/17/2020		1,161.36CR	091640	10,664.40
2708	CLEANING SOLUTION SERVICES INC							
	I-20329	CLEANING SOLUTION SERVICES INC	R	3/17/2020		1,354.06CR	091641	
	I-20330	CLEANING SOLUTION SERVICES INC	R	3/17/2020		1,657.49CR	091641	
	I-20333	CLEANING SOLUTION SERVICES INC	R	3/17/2020		1,349.21CR	091641	
	I-20364	CLEANING SOLUTION SERVICES INC	R	3/17/2020		77.74CR	091641	
	I-20366	CLEANING SOLUTION SERVICES INC	R	3/17/2020		161.18CR	091641	
	I-20375	CLEANING SOLUTION SERVICES INC	R	3/17/2020		81.16CR	091641	
	I-20376	CLEANING SOLUTION SERVICES INC	R	3/17/2020		81.16CR	091641	
	I-20382	CLEANING SOLUTION SERVICES INC	R	3/17/2020		88.47CR	091641	4,850.47
6977	COAST TO COAST SOLUTIONS							
	I-IVC0095418	COAST TO COAST SOLUTIONS	R	3/17/2020		612.66CR	091642	
	I-IVC0095463	COAST TO COAST SOLUTIONS	R	3/17/2020		229.12CR	091642	841.78
7997	COMPLETE OFFICE							
	I-AR15116	COMPLETE OFFICE	R	3/17/2020		23.18CR	091643	
	I-AR15200	COMPLETE OFFICE	R	3/17/2020		56.34CR	091643	
	I-AR15201	COMPLETE OFFICE	R	3/17/2020		120.57CR	091643	
	I-AR15202	COMPLETE OFFICE	R	3/17/2020		46.69CR	091643	
	I-AR15203	COMPLETE OFFICE	R	3/17/2020		68.46CR	091643	315.24
7782	CONWAY SHIELD							
	I-453767-IN	CONWAY SHIELD	R	3/17/2020		248.50CR	091644	248.50
8027	CURB N DECOR LLC							
	I-20-876	CURB N DECOR LLC	R	3/17/2020		210.00CR	091645	210.00

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6700	DARLEY CO I-17388835	DARLEY CO	R	3/17/2020		8,790.55CR	091646	8,790.55
0554	DAVIS & KUELTHAU SC TRUST ACCOUNT I-444074	DAVIS & KUELTHAU SC TRUST ACCO	R	3/17/2020		212.00CR	091647	212.00
3590	LAWRENCE DELO I-202003090320	LAWRENCE DELO	R	3/17/2020		79.25CR	091648	79.25
0075	DIGGERS HOTLINE INC I-200 1 36401	DIGGERS HOTLINE INC	R	3/17/2020		590.76CR	091649	590.76
0085	EMERGENCY MEDICAL PRODUCTS INC I-2137041	EMERGENCY MEDICAL PRODUCTS INC	R	3/17/2020		181.57CR	091650	181.57
0086	ERC INC I-220-2034	ERC INC	R	3/17/2020		429.00CR	091651	429.00
7422	EXCEL UNDERGROUND LLC I-7710	EXCEL UNDERGROUND LLC	R	3/17/2020		2,524.05CR	091652	2,524.05
0331	FERGUSON WATERWORKS #1476 INC I-295286	FERGUSON WATERWORKS #1476 INC	R	3/17/2020		4,410.00CR	091653	4,410.00
0096	FIRE APPARATUS & EQUIPMENT INC I-20787	FIRE APPARATUS & EQUIPMENT INC	R	3/17/2020		38.38CR	091654	38.38
8066	FOURINOX INC I-206044	FOURINOX INC	R	3/17/2020		114.60CR	091655	114.60
1068	FOX VALLEY TRUCK & BODY INC I-53128	FOX VALLEY TRUCK & BODY INC	R	3/17/2020		1,563.70CR	091656	1,563.70
7767	FREEDOM OVERHEAD DOORS I-37777	FREEDOM OVERHEAD DOORS	R	3/17/2020		3,805.00CR	091657	3,805.00
0562	GALLS LLC I-14978818 I-15035403 I-15035637	GALLS LLC GALLS LLC GALLS LLC	R R R	3/17/2020 3/17/2020 3/17/2020		65.44CR 331.92CR 104.99CR	091658 091658 091658	 502.35
6923	GORDON FLESCH COMPANY INC. I-IN12854381	GORDON FLESCH COMPANY INC.	R	3/17/2020		157.00CR	091659	157.00

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
5830	GRAEF INC I-108176	GRAEF INC	R	3/17/2020		103,320.00CR	091660	103,320.00
0666	GRAY'S INC I-36199	GRAY'S INC	R	3/17/2020		1,218.00CR	091661	1,218.00
0780	GREAT LAKES TV SEAL INC I-20048	GREAT LAKES TV SEAL INC	R	3/17/2020		1,258.76CR	091662	1,258.76
0124	GREEN BAY CITY TREASURER I-129686 I-129687 I-129751	GREEN BAY CITY TREASURER GREEN BAY CITY TREASURER GREEN BAY CITY TREASURER	R R R	3/17/2020 3/17/2020 3/17/2020		1,117.12CR 143.11CR 277.75CR	091663 091663 091663	 1,537.98
0351	HACH COMPANY I-11859680	HACH COMPANY	R	3/17/2020		300.00CR	091664	300.00
4902	HALRON LUBRICANTS INC C-1135498-00 I-1135067-00	HALRON LUBRICANTS INC HALRON LUBRICANTS INC	R R	3/17/2020 3/17/2020		20.00 423.98CR	091665 091665	 403.98
0446	HAWKINS INC I-4669001	HAWKINS INC	R	3/17/2020		3,481.86CR	091666	3,481.86
5535	HOLUBAR CONST CO INC I-4541	HOLUBAR CONST CO INC	R	3/17/2020		9,350.00CR	091667	9,350.00
6589	HSBS EWD I-202003100325	HSBS EWD	R	3/17/2020		93.00CR	091668	93.00
1252	HURCKMAN MECHANICAL INDUSTRIES INC I-W31418 I-W31494 I-W31499 I-W31602 I-W31611 I-W31616	HURCKMAN MECHANICAL INDUSTRIES HURCKMAN MECHANICAL INDUSTRIES HURCKMAN MECHANICAL INDUSTRIES HURCKMAN MECHANICAL INDUSTRIES HURCKMAN MECHANICAL INDUSTRIES HURCKMAN MECHANICAL INDUSTRIES	R R R R R R	3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020		5,104.00CR 625.00CR 357.00CR 947.50CR 854.47CR 314.79CR	091669 091669 091669 091669 091669 091669	 8,202.76
5484	HYDROCORP INC I-056494-IN I-56286-IN I-56546-IN	HYDROCORP INC HYDROCORP INC HYDROCORP INC	R R R	3/17/2020 3/17/2020 3/17/2020		2,648.00CR 2,876.00CR 680.00CR	091670 091670 091670	 6,204.00

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0991	IAFC MEMBERSHIP							
	I-59247	IAFC MEMBERSHIP	R	3/17/2020		215.00CR	091671	215.00
1399	INDOFF INC							
	I-3340867	INDOFF INC	R	3/17/2020		83.19CR	091672	
	I-3345535	INDOFF INC	R	3/17/2020		58.84CR	091672	
	I-3346702	INDOFF INC	R	3/17/2020		474.28CR	091672	
	I-3347610	INDOFF INC	R	3/17/2020		89.98CR	091672	
	I-3347611	INDOFF INC	R	3/17/2020		19.58CR	091672	
	I-3348473	INDOFF INC	R	3/17/2020		38.53CR	091672	
	I-3348922	INDOFF INC	R	3/17/2020		21.43CR	091672	
	I-3348938	INDOFF INC	R	3/17/2020		23.64CR	091672	
	I-3350991	INDOFF INC	R	3/17/2020		33.36CR	091672	842.83
1276	JX ENTERPRISES INC							
	C-14115582P	JX ENTERPRISES INC	R	3/17/2020		81.98	091673	
	I-14116776P	JX ENTERPRISES INC	R	3/17/2020		143.35CR	091673	
	I-14116819P	JX ENTERPRISES INC	R	3/17/2020		155.03CR	091673	
	I-14117019P	JX ENTERPRISES INC	R	3/17/2020		41.99CR	091673	
	I-14117508P	JX ENTERPRISES INC	R	3/17/2020		116.99CR	091673	
	I-14117509P	JX ENTERPRISES INC	R	3/17/2020		116.99CR	091673	
	I-14117524P	JX ENTERPRISES INC	R	3/17/2020		47.74CR	091673	
	I-14117812P	JX ENTERPRISES INC	R	3/17/2020		87.93CR	091673	628.04
3140	KUNDINGER FLUID POWER INC							
	I-50581722	KUNDINGER FLUID POWER INC	R	3/17/2020		222.73CR	091674	222.73
0153	LAFORCE INC							
	I-1126424	LAFORCE INC	R	3/17/2020		39.74CR	091675	39.74
4585	LAMP RECYCLERS INC							
	I-104892	LAMP RECYCLERS INC	R	3/17/2020		172.13CR	091676	172.13
4617	LANGUAGE LINE SERVICES							
	I-4764664	LANGUAGE LINE SERVICES	R	3/17/2020		9.03CR	091677	9.03
0157	LEAGUE OF WI MUNICIPALITIES							
	I-202003110347	LEAGUE OF WI MUNICIPALITIES	R	3/17/2020		600.00CR	091678	600.00
7444	SARA LORNSON							
	I-202003090322	SARA LORNSON	R	3/17/2020		64.40CR	091679	64.40

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
4972	MACCO'S COMMERCIAL INTERIORS INC							
	I-202003090323	MACCO'S COMMERCIAL INTERIORS I	R	3/17/2020		1,423.00CR	091680	1,423.00
5635	MATTHEW T MAGNO							
	I-202003110346	MATTHEW T MAGNO	R	3/17/2020		63.97CR	091681	63.97
0165	MARTELL CONSTRUCTION INC							
	I-1573	MARTELL CONSTRUCTION INC	R	3/17/2020		937.50CR	091682	937.50
0173	MENARDS INC							
	I-61595	MENARDS INC	R	3/17/2020		25.94CR	091683	
	I-61887	MENARDS INC	R	3/17/2020		77.22CR	091683	
	I-61919	MENARDS INC	R	3/17/2020		4.72CR	091683	
	I-61970	MENARDS INC	R	3/17/2020		99.96CR	091683	
	I-62092	MENARDS INC	R	3/17/2020		26.26CR	091683	
	I-62095	MENARDS INC	R	3/17/2020		27.97CR	091683	
	I-62101	MENARDS INC	R	3/17/2020		0.70CR	091683	
	I-62109	MENARDS INC	R	3/17/2020		110.08CR	091683	
	I-62148	MENARDS INC	R	3/17/2020		13.98CR	091683	
	I-62150	MENARDS INC	R	3/17/2020		5.49CR	091683	
	I-62155	MENARDS INC	R	3/17/2020		6.00CR	091683	
	I-62164	MENARDS INC	R	3/17/2020		107.94CR	091683	
	I-62166	MENARDS INC	R	3/17/2020		134.80CR	091683	
	I-62168	MENARDS INC	R	3/17/2020		56.37CR	091683	
	I-62199	MENARDS INC	R	3/17/2020		78.37CR	091683	
	I-62215	MENARDS INC	R	3/17/2020		122.64CR	091683	
	I-62249	MENARDS INC	R	3/17/2020		11.98CR	091683	
	I-62250	MENARDS INC	R	3/17/2020		31.03CR	091683	
	I-62423	MENARDS INC	R	3/17/2020		119.00CR	091683	
	I-62448	MENARDS INC	R	3/17/2020		3.71CR	091683	
	I-62505	MENARDS INC	R	3/17/2020		83.96CR	091683	
	I-62508	MENARDS INC	R	3/17/2020		213.50CR	091683	
	I-62509	MENARDS INC	R	3/17/2020		83.83CR	091683	
	I-62553	MENARDS INC	R	3/17/2020		24.99CR	091683	
	I-62568	MENARDS INC	R	3/17/2020		16.68CR	091683	
	I-62577	MENARDS INC	R	3/17/2020		1.59CR	091683	
	I-62603	MENARDS INC	R	3/17/2020		52.74CR	091683	
	I-62609	MENARDS INC	R	3/17/2020		105.69CR	091683	
	I-62612	MENARDS INC	R	3/17/2020		124.99CR	091683	
	I-62626	MENARDS INC	R	3/17/2020		59.98CR	091683	
	I-62627	MENARDS INC	R	3/17/2020		104.33CR	091683	
	I-62820	MENARDS INC	R	3/17/2020		36.83CR	091683	1,973.27

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VOID	VOID CHECK		V	3/17/2020			091684	**VOID**
VOID	VOID CHECK		V	3/17/2020			091685	**VOID**
1630	BRIAN MITCHELL I-2713	BRIAN MITCHELL	R	3/17/2020		546.00CR	091686	546.00
0180	MONROE TRUCK EQUIPMENT INC I-821984	MONROE TRUCK EQUIPMENT INC	R	3/17/2020		81.00CR	091687	81.00
3191	NCI I-AR17699 I-AR17725 I-AR17742 I-AT12892	NCI NCI NCI NCI	R R R R	3/17/2020 3/17/2020 3/17/2020 3/17/2020		89.90CR 332.50CR 93.75CR 74.85CR	091688 091688 091688 091688	591.00
7129	NELSON TACTICAL I-1536	NELSON TACTICAL	R	3/17/2020		107.92CR	091689	107.92
0531	NORTHEAST AUTO PARTS INC C-345878 I-345748 I-345749 I-345883 I-345932 I-345936 I-345937 I-345971 I-345992 I-346019 I-346028 I-346036 I-346039 I-346079 I-346134 I-346142 I-346165 I-346167	NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC NORTHEAST AUTO PARTS INC	R R R R R R R R R R R R R R R R R R R	3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020 3/17/2020		18.00 15.96CR 13.20CR 22.16CR 4.99CR 14.95CR 59.00CR 3.60CR 223.63CR 25.65CR 5.96CR 14.98CR 115.39CR 90.48CR 108.37CR 61.00CR 43.98CR 13.16CR	091690 091690 091690 091690 091690 091690 091690 091690 091690 091690 091690 091690 091690 091690 091690 091690 091690 091690	818.46
VOID	VOID CHECK		V	3/17/2020			091691	**VOID**
0187	NSIGHT TELS SERVICES I-202003110348	NSIGHT TELS SERVICES	R	3/17/2020		50.86CR	091692	50.86

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VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8019	OFFICE ENTERPRISES INC							
	I-459574	OFFICE ENTERPRISES INC	R	3/17/2020		196.75CR	091693	
	I-459596	OFFICE ENTERPRISES INC	R	3/17/2020		196.75CR	091693	393.50
5222	P J KORTENS & CO INC							
	I-10022043	P J KORTENS & CO INC	R	3/17/2020		874.00CR	091694	874.00
2716	PACE CORPORATION							
	I-3592-20-F	PACE CORPORATION	R	3/17/2020		939.00CR	091695	939.00
0197	PACKER CITY INTL TRUCKS INC							
	I-X101121514:01	PACKER CITY INTL TRUCKS INC	R	3/17/2020		34.36CR	091696	
	I-X101121886:01	PACKER CITY INTL TRUCKS INC	R	3/17/2020		160.51CR	091696	
	I-X101122072:01	PACKER CITY INTL TRUCKS INC	R	3/17/2020		233.85CR	091696	428.72
1331	PACKER FASTENER & SUPPLY INC							
	I-494631	PACKER FASTENER & SUPPLY INC	R	3/17/2020		72.14CR	091697	
	I-495475	PACKER FASTENER & SUPPLY INC	R	3/17/2020		14.69CR	091697	86.83
0198	PACKERLAND GLASS PRODUCTS INC							
	I-66540	PACKERLAND GLASS PRODUCTS INC	R	3/17/2020		181.31CR	091698	181.31
5476	PERSONNEL EVALUATION INC							
	I-35990	PERSONNEL EVALUATION INC	R	3/17/2020		56.00CR	091699	56.00
6126	PM SUPPLY LLC							
	C-82561	PM SUPPLY LLC	R	3/17/2020		131.78	091700	
	C-82662	PM SUPPLY LLC	R	3/17/2020		245.45	091700	
	I-82921	PM SUPPLY LLC	R	3/17/2020		252.31CR	091700	
	I-82937	PM SUPPLY LLC	R	3/17/2020		76.50CR	091700	
	I-82951	PM SUPPLY LLC	R	3/17/2020		58.47CR	091700	10.05
0208	POMP'S TIRE SERVICE INC							
	I-90063157	POMP'S TIRE SERVICE INC	R	3/17/2020		21.96CR	091701	
	I-90063227	POMP'S TIRE SERVICE INC	R	3/17/2020		1,355.68CR	091701	1,377.64
1701	PRAXAIR DISTRIBUTION INC							
	I-95330913	PRAXAIR DISTRIBUTION INC	R	3/17/2020		71.39CR	091702	71.39
1246	PREVEA HEALTH							
	I-126660	PREVEA HEALTH	R	3/17/2020		479.55CR	091703	479.55

Attachment: 3-17-2020 VOUCHERS (9393 : Voucher approval.)

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A / P CHECK REGISTER

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PACKET: 06285 MAR 2020 COUNCIL - 2 3-17-20

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0395	PRO ONE JANITORIAL INC I-156108	PRO ONE JANITORIAL INC	R	3/17/2020		1,125.00CR	091704	1,125.00
8067	QUADIENT LEASING USA INC I-N8176210 I-N8176379	QUADIENT LEASING USA INC QUADIENT LEASING USA INC	R R	3/17/2020 3/17/2020		320.67CR 320.67CR	091705 091705	 641.34
5055	QUALITY TRUCK CARE CENTER INC I-X104003067:01	QUALITY TRUCK CARE CENTER INC	R	3/17/2020		88.81CR	091706	88.81
3450	RASMUSSEN ELECTRIC LLC I-32336	RASMUSSEN ELECTRIC LLC	R	3/17/2020		224.50CR	091707	224.50
6948	RAY'S TIRE I-1011464	RAY'S TIRE	R	3/17/2020		1,609.74CR	091708	1,609.74
0227	REINDERS INC I-1816822-00 I-1818213-00 I-1818231-00	REINDERS INC REINDERS INC REINDERS INC	R R R	3/17/2020 3/17/2020 3/17/2020		68,216.14CR 66.11CR 460.77CR	091709 091709 091709	 68,743.02
0228	RENT A FLASH OF WISCONSIN INC I-69964	RENT A FLASH OF WISCONSIN INC	R	3/17/2020		547.50CR	091710	547.50
0158	ROBERT E LEE & ASSOCIATES INC I-77211 I-77212	ROBERT E LEE & ASSOCIATES INC ROBERT E LEE & ASSOCIATES INC	R R	3/17/2020 3/17/2020		732.56CR 246.00CR	091711 091711	 978.56
0681	ROGAN'S SHOES I-255416	ROGAN'S SHOES	R	3/17/2020		1,678.40CR	091712	1,678.40
3960	ROTO-ROOTER I-19045 I-19046	ROTO-ROOTER ROTO-ROOTER	R R	3/17/2020 3/17/2020		665.00CR 467.50CR	091713 091713	 1,132.50
1890	S I METALS AND SUPPLY I-233123	S I METALS AND SUPPLY	R	3/17/2020		59.00CR	091714	59.00
7513	SAFE FLOW LLC I-2019181	SAFE FLOW LLC	R	3/17/2020		465.45CR	091715	465.45
8068	SAMSON STRAP LLC I-20-13	SAMSON STRAP LLC	R	3/17/2020		219.00CR	091716	219.00

Attachment: 3-17-2020 VOUCHERS (9393 : Voucher approval.)

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A / P CHECK REGISTER

PAGE: 11

PACKET: 06285 MAR 2020 COUNCIL - 2 3-17-20

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1389	JEREMY SCHNURER I-202003100326	JEREMY SCHNURER	R	3/17/2020		141.81CR	091717	141.81
3268	SEILER INSTRUMENT & MFG CO INC I-INV-395596	SEILER INSTRUMENT & MFG CO INC	R	3/17/2020		29,522.56CR	091718	29,522.56
7604	SELNER TREE & SHRUB CARE INC I-4571	SELNER TREE & SHRUB CARE INC	R	3/17/2020		1,947.50CR	091719	1,947.50
3458	SEROOGY'S CHOCOLATES I-88072	SEROOGY'S CHOCOLATES	R	3/17/2020		144.00CR	091720	144.00
3234	SHERWIN WILLIAMS I-7302-5	SHERWIN WILLIAMS	R	3/17/2020		212.02CR	091721	212.02
0252	SOUTHSIDE TIRE CO INC I-3084698	SOUTHSIDE TIRE CO INC	R	3/17/2020		128.00CR	091722	128.00
0257	STREICHER'S INC I-I1414143 I-I1414207	STREICHER'S INC STREICHER'S INC	R R	3/17/2020 3/17/2020		16.99CR 34.99CR	091723 091723	 51.98
1528	TEAM APPAREL & SPECIALTIES INC I-117078	TEAM APPAREL & SPECIALTIES INC	R	3/17/2020		142.74CR	091724	142.74
0262	TEMPERATURE SYSTEMS INC I-2959367-00	TEMPERATURE SYSTEMS INC	R	3/17/2020		5.16CR	091725	5.16
0268	TRUCK EQUIPMENT INC I-889436-00	TRUCK EQUIPMENT INC	R	3/17/2020		158.00CR	091726	158.00
0417	TWEET GAROT MECHANICAL INC I-85751 I-85815	TWEET GAROT MECHANICAL INC TWEET GAROT MECHANICAL INC	R R	3/17/2020 3/17/2020		2,900.00CR 14,970.00CR	091727 091727	 17,870.00
5663	TYLER TECHNOLOGIES INC I-045-291841 I-045-292479 I-045-293613 I-0450294035	TYLER TECHNOLOGIES INC TYLER TECHNOLOGIES INC TYLER TECHNOLOGIES INC TYLER TECHNOLOGIES INC	R R R R	3/17/2020 3/17/2020 3/17/2020 3/17/2020		120.00CR 225.00CR 100.00CR 250.00CR	091728 091728 091728 091728	 695.00
0272	UNIFORM SHOPPE INC I-296363 I-296636 I-296704	UNIFORM SHOPPE INC UNIFORM SHOPPE INC UNIFORM SHOPPE INC	R R R	3/17/2020 3/17/2020 3/17/2020		149.90CR 141.90CR 325.85CR	091729 091729 091729	 617.65

Attachment: 3-17-2020 VOUCHERS (9393 : Voucher approval.)

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A / P CHECK REGISTER

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PACKET: 06285 MAR 2020 COUNCIL - 2 3-17-20

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
3085	VANDERLOOP'S SHOES INC							
	I-I04-10039525	VANDERLOOP'S SHOES INC	R	3/17/2020		125.00CR	091730	125.00
3707	VIKING ELECTRIC SUPPLY							
	C-S003374760.001	VIKING ELECTRIC SUPPLY	R	3/17/2020		144.14	091731	
	C-S003440020.001	VIKING ELECTRIC SUPPLY	R	3/17/2020		82.75	091731	
	I-S003194334.002	VIKING ELECTRIC SUPPLY	R	3/17/2020		20,605.00CR	091731	
	I-S003371118.001	VIKING ELECTRIC SUPPLY	R	3/17/2020		1,256.54CR	091731	
	I-S003372678.001	VIKING ELECTRIC SUPPLY	R	3/17/2020		418.65CR	091731	
	I-S003372678.002	VIKING ELECTRIC SUPPLY	R	3/17/2020		84.51CR	091731	
	I-S003373663.001	VIKING ELECTRIC SUPPLY	R	3/17/2020		48.76CR	091731	
	I-S003374706.001	VIKING ELECTRIC SUPPLY	R	3/17/2020		167.68CR	091731	
	I-S003381854.001	VIKING ELECTRIC SUPPLY	R	3/17/2020		22.26CR	091731	
	I-S003424508.001	VIKING ELECTRIC SUPPLY	R	3/17/2020		71.80CR	091731	
	I-S003435798.001	VIKING ELECTRIC SUPPLY	R	3/17/2020		307.52CR	091731	
	I-S003443700.001	VIKING ELECTRIC SUPPLY	R	3/17/2020		138.26CR	091731	22,894.09
3724	VISU-SEWER CLEAN & SEAL INC							
	I-19-03 (3) FINAL	VISU-SEWER CLEAN & SEAL INC	R	3/17/2020		9,881.05CR	091732	9,881.05
8028	WARNER-WEXEL LLC							
	I-202007	WARNER-WEXEL LLC	R	3/17/2020		112.98CR	091733	112.98
2645	WI DEPT OF JUSTICE							
	I-202003100327	WI DEPT OF JUSTICE	R	3/17/2020		115.00CR	091734	115.00
0548	WI RURAL WATER ASSOC							
	I-S3969	WI RURAL WATER ASSOC	R	3/17/2020		585.00CR	091735	585.00

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	120	0.00	417,284.46	417,284.46
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	3	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	123	0.00	417,284.46	417,284.46

TOTAL ERRORS: 0

TOTAL WARNINGS: 0

Attachment: 3-17-2020 VOUCHERS (9393 : Voucher approval.)

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A / P CHECK REGISTER

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PACKET: 06285 MAR 2020 COUNCIL - 2 3-17-20

VENDOR SET: 01

**** CHECK LISTING ****

BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	3/2020	209,854.31CR
201	3/2020	16,763.18CR
208	3/2020	85.93CR
209	3/2020	12,329.10CR
211	3/2020	240.90CR
291	3/2020	4,675.00CR
292	3/2020	5,521.06CR
295	3/2020	82.00CR
296	3/2020	82.00CR
405	3/2020	80,562.70CR
415	3/2020	35,575.00CR
601	3/2020	34,966.20CR
650	3/2020	16,547.08CR
=====		
ALL		417,284.46CR

Attachment: 3-17-2020 VOUCHERS (9393 : Voucher approval.)



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: City Clerk

FROM: Carey Danen

SUBJECT: Future agenda items.



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: March 17, 2020

DEPARTMENT: City Attorney

FROM: Angela Zills

SUBJECT: Resolution #20-33 Authorizing Personal Property Tax Refund (Aldi, Inc. - 1100 Main Avenue). Note: This Resolution will only be taken up by the Council if the claimed tax refund is acted on and approved by the Council

The Finance/Personnel Committee took no action on this claim at its meeting on March 10, 2020.

ATTACHMENTS:

- Mayor & FP Aldi Tax Refund Claim (PDF)
- Reso20-33 Aldi (DOCX)
- Exhibit A - Ryan Tax Compliance Services, LLC 1-30-20 Submission to City Clerk (PDF)
- Ryan Tax Compliance Services 6-3-19 Submission to Assessor (PDF)

CITY OF DE PERE MEMO



To: Mayor Michael J. Walsh, Chair
Finance/Personnel Committee Members
Common Council Members
From: Judith Schmidt-Lehman, City Attorney *Judy*
Date: March 10, 2020 (meeting date)
RE: Aldi, Inc. Claim for Personal Property Tax Refund (1100 Main Avenue)

The City Clerk received a claim from representatives of Aldi, Inc. via certified mail on February 3, 2020. The claim seeks a refund of \$1,452.48 for manufacturing property taxed by the city but which became exempt under 2017 Wisconsin Act 59 when the state legislature included a new definition for "machinery" in that state budget bill.¹ Aldi, Inc. had originally included this property in its Personal Property Return form and did not send an amended Return to the City's Assessor until after the Board of Review had adjourned for 2019, meaning the Assessor could not then change the taxable personal property total.

State Law Criteria For Recovery Of "Unlawful Tax"

State law outlines when tax refunds can be sought from a municipality (an "unlawful tax") and sets out requirements taxpayers must follow if they claim a refund is due ("recovery of unlawful tax"). Under Wis. Stats. § 74.35(1), an "unlawful tax" means a general property tax resulting from one or more specific "palpable errors":

- (a) a clerical error has been made in the description of the property or in the computation of the tax.
- (b) the assessment included real property improvements which did not exist on the date under s. 70.10 for making the assessment.
- (c) the property is exempt by law from taxation, [except where the tax may be appealed as manufacturing property or if the alleged error is solely that the valuation is excessive].
- (d) the property is not located in the taxation district for which the tax roll was prepared.
- (e) a double assessment has been made.
- (f) an arithmetic, transpositional or similar error has occurred.

¹ Wis. Stats. § 70.111 Personal property exempted from taxation. The property described in this section is exempted from general property taxes:

(27) MACHINERY, TOOLS, AND PATTERNS.

(a) In this subsection, "machinery" means a structure or assemblage of parts that transmits force, motion, or energy from one part to another in a predetermined way by electrical, mechanical, or chemical means. "Machinery" does not include a building.

If a "palpable error" occurred, a taxpayer may file a claim to recover the "unlawful tax." The claim must be (1) filed against the jurisdiction which collected the tax, (2) it must be filed by January 31 of the year the tax is due, and it must:

- (a) be in writing.
- (b) state the basis of the error.
- (c) State the amount of the claim as accurately as possible.
- (d) be signed by the claimant.
- (e) be personally served upon the city clerk in the manner described in Wis. Stats. §801.11(4).²

Wis. Stats §74.35 is the exclusive procedure to claim property is exempt from taxation.³ The Council has 90 days from the date a claim is properly filed to allow or disallow the claim. Failure to act on a claim within 90 days from the date the claim is filed is deemed a disallowance.⁴

As noted above, Aldi, Inc. is seeking a refund of \$1,452.48. Under state law, interest at the rate of .8 % per month on any amount refunded is required to be paid by the municipality.

² Wis. Stats. §801.11(4), reads, in pertinent part:

801.11 Personal jurisdiction, manner of serving summons for. A court of this state having jurisdiction of the subject matter and grounds for personal jurisdiction as provided in s. 801.05 may exercise personal jurisdiction over a defendant by service of a summons as follows:

(4) OTHER POLITICAL CORPORATIONS OR BODIES POLITIC.

(a) Upon a political corporation or other body politic, by personally serving any of the specified officers, directors, or agents:

3. If against a city, the mayor, city manager or clerk thereof;

(b) In lieu of delivering the copy of the summons to the person specified, the copy may be left in the office of such officer, director or managing agent with the person who is apparently in charge of the office.

³ **Wis. Stats. §74.35(2m) EXCLUSIVE PROCEDURE.** A claim that property is exempt, other than a claim that property is exempt under s. 70.11 (21) or (27), may be made only in an action under this section. Such a claim may not be made by means of an action under s. 74.33 or an action for a declaratory judgment under s. 806.04.

⁴ **Wis. Stats. §74.35(3) ACTION ON CLAIM.**

(a) In this subsection, to "disallow" a claim means either to deny the claim in whole or in part or to fail to take final action on the claim within 90 days after the claim is filed.

(b) The taxation district shall notify the claimant by certified or registered mail whether the claim is allowed or disallowed within 90 days after the claim is filed.

(c) If the governing body of the taxation district determines that an unlawful tax has been paid and that the claim for recovery of the unlawful tax has complied with all legal requirements, the governing body shall allow the claim. The taxation district treasurer shall pay the claim not later than 90 days after the claim is allowed.

(d) If the taxation district disallows the claim, the claimant may commence an action in circuit court to recover the amount of the claim not allowed. The action shall be commenced within 90 days after the claimant receives notice by certified or registered mail that the claim is disallowed.

A separate memo providing confidential legal advice to the Committee and Council concerning other state law requirements which may impact this claim will be provided to the Committee and Council.

If you have any questions or concerns prior to the March 10, 2020 meeting, feel free to call me at 339-4042.

J:\Law\Memos\2020\Mayor&FP Aldi Tax Refund Claim3-10-20-141-001-20.docx

RESOLUTION #20-33

*NOTE: This Resolution will only be taken up by the Council
if the claimed tax refund is acted on and approved by the Council*

AUTHORIZING PERSONAL PROPERTY TAX REFUND
(Aldi, Inc. – 1100 Main Avenue)

WHEREAS, on February 3, 2020, the City Clerk received via certified mail, a claim (dated January 30, 2019) on behalf of Aldi, Inc. ("Claimant") for a refund of 2019 taxes paid on personal property located at 1100 Main Avenue, De Pere, WI, alleging said taxes paid to be unlawful under §74.35 Wis. Stats. Copies of the claim is attached hereto and incorporated by reference as Exhibit A; and

WHEREAS, a review of said claim has determined that the Claimant was erroneously assessed for personal property that was exempt under state law, which constitutes palpable error under §74.33 Wis. Stats.; and

WHEREAS, the Common Council, acknowledging said palpable error, wishes to take action to allow such claim, together with interest at the rate of .8% per month pursuant to Wis. Stats. §74.35(4), from the date of filing the claims (February 3, 2020) to the date payment is made.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DE PERE THAT:

1. The claim of Aldi, Inc. for a personal property tax refund in the amount of \$1,452.48 for personal property taxes paid on exempt personal property at 1100 Main Ave. in 2019 is hereby allowed, including interest on the claim as provided under Wis. Stats. §74.35(4).
2. The City Clerk is authorized and directed to comply with §74.41 Wis. Stats. to charge other appropriate taxing jurisdictions in Brown County for their fair share of the 2019 refund.

Resolution #20-33

Page 2 of 2

3. All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 17th day of March, 2020.

APPROVED:

Michael J. Walsh, Mayor

ATTEST:

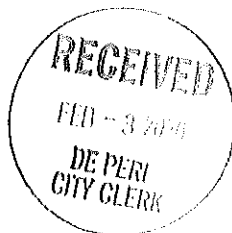
Carey E. Danen, City Clerk

Ayes: _____

Nays: _____

Board/Committee Approval: F/P took no action on the claim

Attachment: Reso20-33 Aldi (9379 : Reso #20-33 Authorizing Personal Property Tax Refund (Aldi, Inc. -1100 Main Avenue).)



Williams Tower
2800 Post Oak Boulevard
Suite 3700
Houston, TX 77056
Tel. 713.629.0090
Fax 713.629.0227

www.ryan.com

January 30, 2020

De Pere Clerk
335 S Broadway
De Pere, WI 54115

To: De Pere Clerk
From: Matt Arroyos
Subject: Aldi, Inc. (Wisconsin) Tax Year 2019 Recovery of Unlawful Taxes – 74.35 Wis Stats
Parcel Account: 27203

To Whom It May Concern,

An amended Statement of Personal Property for tax year 2019 was mailed to the Assessor's Office on June 5th of last year on behalf of our client. The amended statement was filed to exclude exempt Machinery & Equipment and Computer assets that were previously reported on the initial statement filed with the Assessor's Office. However, the Assessor's office did not accept the amended statement. This claim is being filed with your office due to exempt property by law being taxed, Wisconsin Statute 74.33(1)(c). The amount of the claim being seek is \$1,452.48

We respectfully request this claim be accepted with the tax associated to the exempt Machinery & Equipment and Computer Assets be refund to our client.

Enclosed you will find copies of the both initial statement and amended statement, along with the cover letter mailed with the amended statement.

If there are any questions regarding this claim, please contact us at 866-866-4186 or via email at PTSCompliance@ryan.com.

Thank you for your assistance in this matter.

Sincerely,

Matt Arroyos
Senior Associate Consultant
Ryan Tax Compliance Services, LLC



ALDI Inc.

 1200 NORTH KIRK ROAD
 BATAVIA, IL 60510-1477

P: 630.879.8100

F: 630.879.9901

LETTER OF AUTHORIZATION FOR TAX REPRESENTATION

This letter serves as authorization for Ryan LLC and its affiliate Ryan Tax Compliance Services, LLC, to represent ALDI, Inc. in its affairs concerning all property tax matters for all parcels listed on the attached document. This includes, but is not limited to: filing property renditions, signing and filing of appeals, examining all property tax records, representation before the assessor, boards of equalization or review, and/or any other governmental agency responsible for the assessment of property.

This agency shall remain in effect until written notice of termination is issued by

ALDI Inc.
 Ownership Entity

By:

 AUTHORIZED SIGNATURE

Tim Byrd, Assistant Treasurer
 PRINT NAME, TITLE

Dated this 8th day of January, 2020.



I certify that the signature above is a true and correct signature provided as a duly appointed officer of the above referenced company. If a copy of this completed form is being submitted, I will produce the original form with original signature upon request. If a completed application for changed assessment attached to this authorization, I certify that a copy has been forwarded to the applicant named in this application.

Ryan, LLC and its affiliate Ryan Tax Compliance Services, LLC

By:

Date:

1/8/20

Site Name: All Sites

Jurisdiction: All Jurisdictions

Due date
March 1, 2019

Statement of Personal Property
Assessment date – January 1, 2019

2019

Filing Instructions – you must file this completed return with your local assessor on or before March 1, 2019, (sec. 70.35, Wis. Stats.) Report personal property not reported to the Wisconsin Department of Revenue's Manufacturing & Utility Bureau.

Confidentiality – under sec. 70.35(3), Wis. Stats., personal property returns filed with the local assessor are confidential records of the assessor's office.

Failure to File – if you do not file, your local assessor will estimate your property's value using the best information available. You will also be denied appeal rights with the Board of Review (BOR), under state law (sec. 70.35(4), Wis. Stats.).

Questions? – if you have questions on filing this form, contact your local assessor.

Aldi Inc. (Wisconsin)
c/o Ryan Tax Compliance Services, LLC
PO Box 460049
Houston, TX 77056

For Office Use Only	
School district	TID no.
Assessor name	De Pere City Assessor
Assessor address	Accurate Appraisal LLC Po Box 415 Menasha, WI 54952

Property Owner and Property Information (agent, consignee or other representative)

Property address: Aldi-Loc# 64053 1100 Main Avenue
(if different from above) De Pere, WI 54115

FEIN 36-3498392	Account no. New Account Aldi-Loc# 64053
NAICS code 445110	☐ Town ☐ Village ☒ City
County	Municipality De Pere

Business type: Retail Grocer

Owner is: (check box that applies) ☐ Sole Proprietorship ☐ Partnership ☒ Corporation ☐ LLC ☐ LLP

New owner information – complete this section if there was a change in ownership or the business is no longer in operation.

Type of change: (check box that applies)

☐ Discontinued ☐ Sold ☐ Incorporated ☐ Moved

Date of change: _____

New owner name _____
Property address _____
Mailing address _____
Phone no. _____
Email _____

Preparer and Owner Information/Signature

I, the undersigned declare under penalties of law that I have personally examined this return and its completed schedules. To the best of my knowledge and belief, this return is true, correct and complete.

Preparer	Owner
Matt Arroyos	Aldi Inc. (Wisconsin)
Name (please print) c/o Ryan LLC	Name (please print) c/o Ryan Tax Compliance Services, LLC
Address Houston TX 77056	Address Houston TX 77056
Phone (866) 866-4186	Phone (866) 866-4186
Fax (800) 642-7689	Fax (972) 960-0813
Email ptscpliance@ryan.com	Email PTSCCompliance@Ryan.com
Signature <i>Matt Arroyos</i>	Signature
Date 02/12/2019	Date 02/12/2019

Schedule A – Personal Property Return (Assessment Summary as of January 1, 2019)

This schedule summarizes all taxable personal property from Schedules B through H. Line 10, Col. 3 is the total value of your taxable personal property within this municipality.

Col. 1 Property Type	Col. 2 Subtotal	Col. 3 Total	For Office Use Only	
			Class	Col. 4
1. Boats and watercraft (from Sch. B)			1	
2. Furniture, fixtures and equipment (from Sch. D)	449,597			
3. Multifunction fax machines, copiers, postage meters ... (from Sch. D2)				
4. Total of lines 2, 3		449,597	3	
5. Building on leased land (from Sch. E)			4B	
6. Leased equipment (property in charge of but not owned) (from Sch. F)				
7. Supplies (from Sch. G)	400			
8. All other personal property (from Sch. H)	36,014			
9. Total of lines 6, 7, 8		36,414	4A	
10. Total assessable – add lines 1, 4, 5, 9		486,011		

Schedule B – Boats and Watercraft					2019
Report: All boats and watercraft subject to general property taxation. Review the <i>Composite Conversion Factors</i> and <i>Composite Useful Lives Table</i> on various equipment: http://www.revenue.wi.gov/Pages/Report/p.aspx#personal .					
Col. 1 Description of Boats and Watercraft	Col. 2 Acquisition Year	Col. 3 Original Cost	Col. 4 Conversion Factor	Col. 5 Declared Value January 1	Col. 6 For Office Use Only
Total declared value					
<i>(Note: Attach additional sheets if needed)</i> Enter Col. 5 Total on Sch. A, Line 1, Col. 3					

Schedule C – Machinery, Tools and Patterns						2019
Report: All machinery and shop equipment. Use the costs from your accounting records. Summarize the original asset costs by acquisition year as of January 1 of last year. Enter these costs in Col. 2. Enter any additions or deletions by acquisition year in Col. 3.						
Col. 1 Acquisition Year	Col. 2 Total Original Cost as of Jan. 1, 2018	Col. 3 Additions, Disposals, Transfers at Cost Since Jan. 1, 2018	Col. 4 Net Total Original Cost as of Jan. 1, 2019 (Col. 2 +/- Col. 3)	Col. 5 Conversion Factor (10-yr)	Col. 6 Indexed Net Value (Full Value) on Jan. 1, 2019 (Col. 4 x Col. 5)	Col. 7 For Office Use Only
2018						
2017						
2016						
2015						
2014						
2013						
2012						
2011						
2010						
2009						
All prior years						
Total						

Do Not Report

Schedule D – Furniture, Fixtures and Equipment						2019
Report: All furniture, fixtures and equipment (e.g., office, store and professional furniture, fixtures and equipment, business and professional libraries, other assets related to the sales and administration of your business). Original Cost in Col. 4, should contain all costs of installation and freight, add-ons and sales tax.						
Col. 1 Acquisition Year	Col. 2 Total Original Cost as of Jan. 1, 2018	Col. 3 Additions, Disposals, Transfers at Cost Since Jan. 1, 2018	Col. 4 Net Total Original Cost as of Jan. 1, 2019 (Col. 2 +/- Col. 3)	Col. 5 Conversion Factor (10-yr)	Col. 6 Indexed Net Value (Full Value) on Jan. 1, 2019 (Col. 4 x Col. 5)	Col. 7 For Office Use Only
2018		486,050	486,050	.925	449,597	
2017				.786		
2016				.668		
2015				.574		
2014				.497		
2013				.426		
2012				.370		
2011				.318		
2010				.270		
2009				.238		
All prior years				.138		
Total		486,050	486,050		449,597	
Enter Col. 6 Total on Sch. A, Line 2, Col. 2						

2019

- Do Not Report**

Schedule D2 – Multifunction Faxes, Copiers, Postage Meters, Telephone Systems, and Computerized Equipment						2019
Report: All multifunction fax machines, copiers, postage meters, telephone systems (PBXs), and equipment with embedded computerized components.						
Col. 1 Acquisition Year	Col. 2 Total Original Cost as of Jan. 1, 2018	Col. 3 Additions, Disposals, Transfers at Cost Since Jan. 1, 2018	Col. 4 Net Total Original Cost as of Jan. 1, 2019 (Col. 2 +/- Col. 3)	Col. 5 Conversion Factor (6-yr)	Col. 6 Indexed Net Value (Full Value) on Jan. 1, 2019 (Col. 4 x Col. 5)	Col. 7 For Office Use Only
2018				.875		
2017				.656		
2016				.492		
2015				.373		
2014				.285		
2013				.216		
All prior years				.122		
Total						

Enter Col. 6 Total on Sch. A, Line 3, Col. 2

2019

<i>Col. 1</i> Property Description	<i>Col. 2</i> Acquisition Year	<i>Col. 3</i> Original Cost	<i>Col. 4</i> Opinion of Value January 1	<i>Col. 5</i> For Office Use Only
Total declared value				
<i>Enter Col. 4 Total on Sch. A, Line 5, Col. 3</i>				

Wisconsin Department of Revenue

De Pere, WI
2019 Business Personal Property Tax Return - New Account Aldi-Loc# 64053

Taxpayer: Aldi Inc. (Wisconsin)
FEIN: 36-3498392
Location ID: 64053
Account #: New Account Aldi-Loc# 64053

Aldi-Loc# 64053
1100 Main Avenue
De Pere, WI 54115

Taxable - Detail

Form: Schedule D - Furniture, Fixtures and Office Equip

Depreciation: 10 YR Sched D

Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
11-15-2018	1	500165323-0	BALER	18,774	17,366	17,051
11-25-2018	1	500165324-0	CHECKLANE	4,578	4,234	4,158
11-25-2018	1	500165325-0	CHECKLANE	4,578	4,234	4,158
11-25-2018	1	500165326-0	CHECKLANE	4,578	4,234	4,158
11-25-2018	1	500165327-0	CHECKLANE	4,578	4,234	4,158
11-25-2018	1	500165328-0	CHECKLANE	4,578	4,234	4,158
11-14-2018	1	500165330-0	COOLER FREEZER SHELVING	22,950	21,229	20,845
11-25-2018	1	500165336-0	MULTI DECK REACH IN	188,597	174,453	171,295
11-25-2018	1	500165337-0	NEW STORE OPENING	2,421	2,239	2,199
11-25-2018	1	500165345-0	SAFE/TILL LOCKERS	4,298	3,976	3,904
11-15-2018	1	500165346-0	SAFEPOINT	7,050	6,521	6,403
11-14-2018	1	500165347-0	SECURITY/ALARM SYSTEM	66,213	61,247	60,139
11-15-2018	1	500165348-0	SHELVING	95,423	88,266	86,668
11-15-2018	1	500165349-0	SHOPPING CARTS	3,401	3,146	3,089
11-25-2018	1	500165352-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165353-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165354-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165355-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165356-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165357-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165358-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165359-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165360-0	STRADDLE STACKER	6,728	6,223	6,111
11-25-2018	1	500165361-0	STRADDLE STACKER	6,728	6,223	6,111
11-25-2018	1	500165362-0	STRADDLE STACKER	6,728	6,223	6,111
11-25-2018	1	500172688-0	WIRELESS EQUIPEMENT	4,451	4,118	4,043
Form Subtotal: 26 Assets				486,050	449,597	441,459

Totals for Form: Furniture, Fixtures and Office Equip

(Total of all assets subtotaled above in this form category)

2018	486,050	449,597	441,459
Total	486,050	449,597	441,459

Form: Schedule G - Supplies

Depreciation: Not Depreciated

Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
12-31-2018	1	Supplies-64053	Supplies	400	400	393
Form Subtotal: 1 Asset				400	400	393

Totals for Form: Supplies

(Total of all assets subtotaled above in this form category)

2018	400	400	393
Total	400	400	393

Form: Schedule H - Other PP

Depreciation: 10 YR Sched H

Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
11-15-2018	1	500165350-0	SIGN-BUILDING-LOGO	10,893	10,076	9,893
11-15-2018	1	500165351-0	SIGN-PYLON	24,304	22,481	22,074
Form Subtotal: 2 Assets				35,196	32,557	31,967

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable

* Values may differ slightly from the return due to rounding issues

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Page: 1 of 4

De Pere, WI
2019 Business Personal Property Tax Return - New Account Aldi-Loc# 64053

Taxpayer: Aldi Inc. (Wisconsin)
 FEIN: 36-3498392
 Location ID: 64053
 Account #: New Account Aldi-Loc# 64053

Aldi-Loc# 64053
 1100 Main Avenue
 De Pere, WI 54115

Form: Schedule H - Other PP

Depreciation: 8 YR Sched H

Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
11-25-2018	1	500165338-0	PALLET JACK-ELECTRIC	3,816	3,457	3,395
Form Subtotal:				3,816	3,457	3,395

1 Asset

Totals for Form: Other PP

(Total of all assets subtotaled above in this form category)

2018	39,012	36,014	35,362
Total	39,012	36,014	35,362

Totals for Taxable

Original Cost	Dep Value	Assd Value
525,463	486,011	477,214

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable
 * Values may differ slightly from the return due to rounding issues

Add/Delete Amounts Included in Previous Section (Listed For Information Purposes Only)

De Pere, WI

2019 Business Personal Property Tax Return - New Account Aldi-Loc# 64053

Taxpayer: Aldi Inc. (Wisconsin)

FEIN: 36-3498392

Location ID: 64053

Account #: New Account Aldi-Loc# 64053

Aldi-Loc# 64053

1100 Main Avenue

De Pere, WI 54115

Taxable-Add - Detail

Form: Schedule D - Furniture, Fixtures and Office Equip

Depreciation: 10 YR Sched D

Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
11-15-2018	1	500165323-0	BALER	18,774	17,366	17,051
11-25-2018	1	500165324-0	CHECKLANE	4,578	4,234	4,158
11-25-2018	1	500165325-0	CHECKLANE	4,578	4,234	4,158
11-25-2018	1	500165326-0	CHECKLANE	4,578	4,234	4,158
11-25-2018	1	500165327-0	CHECKLANE	4,578	4,234	4,158
11-25-2018	1	500165328-0	CHECKLANE	4,578	4,234	4,158
11-14-2018	1	500165330-0	COOLER FREEZER SHELVE	22,950	21,229	20,845
11-25-2018	1	500165336-0	MULTI DECK REACH IN	188,597	174,453	171,295
11-25-2018	1	500165337-0	NEW STORE OPENING	2,421	2,239	2,199
11-25-2018	1	500165345-0	SAFE/TILL LOCKERS	4,298	3,976	3,904
11-15-2018	1	500165346-0	SAFEPOINT	7,050	6,521	6,403
11-14-2018	1	500165347-0	SECURITY/ALARM SYSTEM	66,213	61,247	60,139
11-15-2018	1	500165348-0	SHELVE	95,423	88,266	86,668
11-15-2018	1	500165349-0	SHOPPING CARTS	3,401	3,146	3,089
11-25-2018	1	500165352-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165353-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165354-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165355-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165356-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165357-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165358-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165359-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165360-0	STRADDLE STACKER	6,728	6,223	6,111
11-25-2018	1	500165361-0	STRADDLE STACKER	6,728	6,223	6,111
11-25-2018	1	500165362-0	STRADDLE STACKER	6,728	6,223	6,111
11-25-2018	1	500172688-0	WIRELESS EQUIPEMENT	4,451	4,118	4,043
Form Subtotal:		26 Assets		486,050	449,597	441,459

Form: Schedule G - Supplies

Depreciation: Not Depreciated

Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
12-31-2018	1	Supplies-64053	Supplies	400	400	393
Form Subtotal:		1 Asset		400	400	393

Form: Schedule H - Other PP

Depreciation: 10 YR Sched H

Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
11-15-2018	1	500165350-0	SIGN-BUILDING-LOGO	10,893	10,076	9,893
11-15-2018	1	500165351-0	SIGN-PYLON	24,304	22,481	22,074
Form Subtotal:		2 Assets		35,196	32,557	31,967

Form: Schedule H - Other PP

Depreciation: 8 YR Sched H

Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
11-25-2018	1	500165338-0	PALLET JACK-ELECTRIC	3,816	3,457	3,395
Form Subtotal:		1 Asset		3,816	3,457	3,395

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable

* Values may differ slightly from the return due to rounding issues

2.2

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Page: 3 of 4

Attachment: Exhibit A - Ryan Tax Compliance Services, LLC 1-30-20 Submission to City Clerk (9379 : Reso #20-33 Authorizing Personal

Add/Delete Amounts Included in Previous Section (Listed For Information Purposes Only)

De Pere, WI

2019 Business Personal Property Tax Return - New Account Aldi-Loc# 64053

Taxpayer: Aldi Inc. (Wisconsin)

FEIN: 36-3498392

Location ID: 64053

Account #: New Account Aldi-Loc# 64053

Aldi-Loc# 64053

1100 Main Avenue

De Pere, WI 54115

Totals for Taxable-Add

Cost
525,463

Dep Value
486,011

Assessed Value
477,214

Aldi Inc.

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable

* Values may differ slightly from the return due to rounding issues



Williams Tower
2800 Post Oak Boulevard
Suite 3700
Houston, TX 77056
Tel. 713.629.0090
Fax 713.629.0227

www.ryan.com

June 03, 2019

To: Property Tax Assessor
From: Matt Arroyos
Subject: Aldi, Inc. (Wisconsin) Tax Year 2019 Amended Statement of Personal Property

To Whom It May Concern,

Enclosed please find an amended Statement of Personal Property for tax year 2019 that is being submitted on behalf of our client. The enclosed amended return is being filed to exclude exempt Machinery & Equipment and Computer assets that were previously reported on the initial Statement filed with your office.

We respectfully request the amended Statement of Personal Property be accepted and the tax year 2019 assessed value be updated based on the enclosed amended return.

If there are any questions regarding the amended tax year 2019 Statement of Personal Property, please contact us at 866-866-4186 or via email at PTSCompliance@ryan.com.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Arroyos".

Matt Arroyos
Associate Consultant
Ryan Tax Compliance Services, LLC

Attachment: Ryan Tax Compliance Services 6-3-19 Submission to Assessor (9379 : Reso #20-33 Authorizing Personal Property Tax Refund

Amended Return

Due date
March 1, 2019

Statement of Personal Property
Assessment date – January 1, 2019

2019

Filing Instructions – you must file this completed return with your local assessor on or before March 1, 2019. (sec. 70.35, Wis. Stats.) Report personal property not reported to the Wisconsin Department of Revenue's Manufacturing & Utility Bureau.

Confidentiality – under sec. 70.35(3), Wis. Stats., personal property returns filed with the local assessor are confidential records of the assessor's office.

Failure to File – If you do not file, your local assessor will estimate your property's value using the best information available. You will also be denied appeal rights with the Board of Review (BOR), under state law (sec. 70.35(4), Wis. Stats.).

Questions? – if you have questions on filing this form, contact your local assessor.

Aldi Inc. (Wisconsin)
c/o Ryan Tax Compliance Services, LLC
PO Box 460049
Houston, TX 77056

For Office Use Only

School district	TID no.
Assessor name	De Pere City Assessor
Assessor address	Accurate Appraisal LLC Po Box 415 Menasha, WI 54952

Property Owner and Property Information (agent, consignee or other representative)

Property address: Aldi-Loc# 64053 1100 Main Avenue
(if different from above)
De Pere, WI 54115

FEIN 36-3498392	Account no. 27203
NAICS code 445110	☐ Town ☐ Village ☒ City
County	Municipality De Pere

Business type: Retail Grocer

Owner is: (check box that applies) ☐ Sole Proprietorship ☐ Partnership ☒ Corporation ☐ LLC ☐ LLP

New owner information – complete this section if there was a change in ownership or the business is no longer in operation.

Type of change: (check box that applies)

☐ Discontinued ☐ Sold ☐ Incorporated ☐ Moved

Date of change: _____

New owner name _____
Property address _____
Mailing address _____
Phone no. _____
Email _____

Preparer and Owner Information/Signature

I, the undersigned declare under penalties of law that I have personally examined this return and its completed schedules. To the best of my knowledge and belief, this return is true, correct and complete.

Preparer Matt Arroyos	Owner Aldi Inc. (Wisconsin)
Name (please print) c/o Ryan LLC	Name (please print) c/o Ryan Tax Compliance Services, LLC
Address Houston TX 77056	Address Houston TX 77056
Phone (866) 866-4186	Phone (866) 866-4186
Fax (800) 642-7689	Fax (972) 960-0613
Email ptscompliance@ryan.com	Email PTSCCompliance@Ryan.com
Signature <i>Matt Arroyos</i>	Signature
Date 05/23/2019	Date 05/23/2019

Schedule A – Personal Property Return (Assessment Summary as of January 1, 2019)

This schedule summarizes all taxable personal property from Schedules B through H. Line 10, Col. 3 is the total value of your taxable personal property within this municipality.

Col. 1 Property Type	Col. 2 Subtotal	Col. 3 Total	For Office Use Only	
			Class	Col. 4
1. Boats and watercraft (from Sch. B)			1	
2. Furniture, fixtures and equipment (from Sch. D)	388,272			
3. Multifunction fax machines, copiers, postage meters ... (from Sch. D2)				
4. Total of lines 2, 3		388,272	3	
5. Building on leased land (from Sch. E)			4B	
6. Leased equipment (property in charge of but not owned) (from Sch. F)				
7. Supplies (from Sch. G)	400			
8. All other personal property (from Sch. H)	32,557			
9. Total of lines 6, 7, 8		32,957	4A	
10. Total assessable – add lines 1, 4, 5, 9		421,229		

Schedule B – Boats and Watercraft**2019**

Report: All boats and watercraft subject to general property taxation. Review the *Composite Conversion Factors* and *Composite Useful Lives Table* on various equipment: <http://www.revenue.wi.gov/Pages/Report/p.aspx#personal>.

Col. 1 Description of Boats and Watercraft	Col. 2 Acquisition Year	Col. 3 Original Cost	Col. 4 Conversion Factor	Col. 5 Declared Value January 1	Col. 6 For Office Use Only
Total declared value					
(Note: Attach additional sheets if needed)			Enter Col. 5 Total on Sch. A, Line 1, Col. 3		

Schedule C – Machinery, Tools and Patterns**2019**

Report: All machinery and shop equipment. Use the costs from your accounting records. Summarize the original asset costs by acquisition year as of January 1 of last year. Enter these costs in Col. 2. Enter any additions or deletions by acquisition year in Col. 3.

Col. 1 Acquisition Year	Col. 2 Total Original Cost as of Jan. 1, 2018	Col. 3 Additions, Disposals, Transfers at Cost Since Jan. 1, 2018	Col. 4 Net Total Original Cost as of Jan. 1, 2019 (Col. 2 +/- Col. 3)	Col. 5 Conversion Factor (10-yr)	Col. 6 Indexed Net Value (Full Value) on Jan. 1, 2019 (Col. 4 x Col. 5)	Col. 7 For Office Use Only
2018						
2017						
2016						
2015						
2014						
2013						
2012						
2011						
2010						
2009						
All prior years						
Total						

Do Not Report**Schedule D – Furniture, Fixtures and Equipment****2019**

Report: All furniture, fixtures and equipment (e.g., office, store and professional furniture, fixtures and equipment, business and professional libraries, other assets related to the sales and administration of your business). Original Cost in Col. 4, should contain all costs of installation and freight, add-ons and sales tax.

Col. 1 Acquisition Year	Col. 2 Total Original Cost as of Jan. 1, 2018	Col. 3 Additions, Disposals, Transfers at Cost Since Jan. 1, 2018	Col. 4 Net Total Original Cost as of Jan. 1, 2019 (Col. 2 +/- Col. 3)	Col. 5 Conversion Factor (10-yr)	Col. 6 Indexed Net Value (Full Value) on Jan. 1, 2019 (Col. 4 x Col. 5)	Col. 7 For Office Use Only
2018		419,754	419,754	.925	388,272	
2017				.794		
2016				.675		
2015				.579		
2014				.497		
2013				.426		
2012				.366		
2011				.321		
2010				.275		
2009				.233		
All prior years				.140		
Total		419,754	419,754		388,272	
Enter Col. 6 Total on Sch. A, Line 2, Col. 2						

**Schedule D1 – Exempt Computer Equipment & Software (Owned),
Cash Registers & Single Function Fax Machines**

2019

- **Report:** Mainframe computers, minicomputers, personal computers, networked personal computers, servers, terminals, monitors, disk drives, electronic peripheral equipment, tape drives, printers, basic operational programs, systems software, prewritten software, ATMs, cash registers, and single function fax machines. Review the *Computer Exemption Guidelines for Assessors and Property Owners* (revenue.wi.gov/DOR%20Publications/compexgd.pdf).
- **Do not report:** Custom software
- **Note:** Per state law (sec. 70.36(1m), Wis. Stats.), any person, firm or corporation that fails to include information on exempt property under sec. 70.11(39) and sec. (39m) will owe \$10 for every \$100 or major fraction that is not reported (sec. 70.35, Wis. Stats.).

Col. 1 Acquisition Year	Col. 2 Total Original Cost as of Jan. 1, 2018	Col. 3 Additions, Disposals, Transfers at Cost Since Jan. 1, 2018	Col. 4 Net Total Original Cost as of Jan. 1, 2019 (Col. 2 +/- Col. 3)	Col. 5 Conversion Factor (4-yr)	Col. 6 Indexed Net Value (Full Value) on Jan. 1, 2019 (Col. 4 x Col. 5)	Col. 7 For Office Use Only
2018						
2017						
2016						
2015						
2014						
2013						
2012						
All prior years						
Total						
Total leased equipment from Sch. F, Col. 7						
Combined totals						

Do Not Report

**Schedule D2 – Multifunction Faxes, Copiers, Postage Meters, Telephone Systems,
and Computerized Equipment**

2019

Report: All multifunction fax machines, copiers, postage meters, telephone systems (PBXs), and equipment with embedded computerized components.

Col. 1 Acquisition Year	Col. 2 Total Original Cost as of Jan. 1, 2018	Col. 3 Additions, Disposals, Transfers at Cost Since Jan. 1, 2018	Col. 4 Net Total Original Cost as of Jan. 1, 2019 (Col. 2 +/- Col. 3)	Col. 5 Conversion Factor (6-yr)	Col. 6 Indexed Net Value (Full Value) on Jan. 1, 2019 (Col. 4 x Col. 5)	Col. 7 For Office Use Only
2018				.875		
2017				.663		
2016				.497		
2015				.376		
2014				.285		
2013				.216		
All prior years				.122		
Total						
Enter Col. 6 Total on Sch. A, Line 3, Col. 2						

Schedule E – Buildings on Leased Land

2019

Report: Buildings, structures and other improvements you own, but are located on land that you do not own. They are valued in the same manner as improvements located on land that is owned by you. Enter your opinion of value in Col. 4.

Col. 1 Property Description	Col. 2 Acquisition Year	Col. 3 Original Cost	Col. 4 Opinion of Value January 1	Col. 5 For Office Use Only
Total declared value				
Enter Col. 4 Total on Sch. A, Line 5, Col. 3				

2019

Col. 1 Name and Address of Leasing Company*	Col. 2 Equipment Type and Lease No.	Col. 3 Gross Annual Rent	Col. 4 Installation Year	Col. 5 Original Cost	Col. 6 Indexed Value Taxable Equipment	Col. 7 For Office Use Only

Totals

2019

Enter amount on Sch. A, Line 7, Col. 2

2019

<i>Col. 1</i>	<i>Col. 2</i>	<i>Col. 3</i>	<i>Col. 4</i>	<i>Col. 5</i>	<i>Col. 6</i>
Acquisition Year	Property Description	Acquisition Cost	Conversion Factor	Declared Value January 1	For Office Use Only
			Total	32,557	

Total

32,557

Term Start End
 (mm-yyyy) (mm-yyyy)

Square footage – leased area
Sq. Ft.

Annual base rent
\$ 0

If your sales are the basis for your rent, enter percentage of sales you pay as rent.	%	Amount paid \$

Packet Pg. 294

De Pere, WI
2019 Business Personal Property Tax Return - 27203

Taxpayer: Aldi Inc. (Wisconsin)
FEIN: 36-3498392
Location ID: 64053
Account #: 27203

Aldi-Loc# 64053
1100 Main Avenue
De Pere, WI 54115

Taxable - Detail

Form: Schedule D - Furniture, Fixtures and Office Equip

Depreciation: 10 YR Sched D

Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
11-14-2018	1	500165330-0	COOLER FREEZER SHELVING	22,950	21,229	20,845
11-25-2018	1	500165336-0	MULTI DECK REACH IN	188,597	174,453	171,295
11-25-2018	1	500165337-0	NEW STORE OPENING	2,421	2,239	2,199
11-25-2018	1	500165345-0	SAFE/TILL LOCKERS	4,298	3,976	3,904
11-15-2018	1	500165346-0	SAFEPOINT	7,050	6,521	6,403
11-14-2018	1	500165347-0	SECURITY/ALARM SYSTEM	66,213	61,247	60,139
11-15-2018	1	500165348-0	SHELVING	95,423	88,266	86,668
11-15-2018	1	500165349-0	SHOPPING CARTS	3,401	3,146	3,089
11-25-2018	1	500165352-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165353-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165354-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165355-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165356-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165357-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165358-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165359-0	SPOT MERCHANDISER	3,675	3,399	3,338
Form Subtotal:				16 Assets	419,754	388,272
					381,244	

Totals for Form: Furniture, Fixtures and Office Equip				(Total of all assets subtotaled above in this form category)		
2018				419,754	388,272	381,244
Total				419,754	388,272	381,244

Form: Schedule G - Supplies

Depreciation: Not Depreciated

Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
12-31-2018	1	Supplies-64053	Supplies	400	400	393
Form Subtotal:				1 Asset	400	393

Totals for Form: Supplies				(Total of all assets subtotaled above in this form category)		
2018				400	400	393
Total				400	400	393

Form: Schedule H - Other PP

Depreciation: 10 YR Sched H

Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
11-15-2018	1	500165350-0	SIGN-BUILDING-LOGO	10,893	10,076	9,893
11-15-2018	1	500165351-0	SIGN-PYLON	24,304	22,481	22,074
Form Subtotal:				2 Assets	35,196	32,557
					31,967	

Totals for Form: Other PP				(Total of all assets subtotaled above in this form category)		
2018				35,196	32,557	31,967
Total				35,196	32,557	31,967

Totals for Taxable

Original Cost	Dep Value	Assd Value
455,350	421,229	413,605

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable

* Values may differ slightly from the return due to rounding issues

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Attachment: Ryan Tax Compliance Services 6-3-19 Submission to Assessor (9379 : Reso #20-33 Authorizing Personal Property Tax Refund

Add/Delete Amounts Included in Previous Section (Listed For Information Purposes Only)

De Pere, WI
2019 Business Personal Property Tax Return - 27203

Taxpayer: Aldi Inc. (Wisconsin)
FEIN: 36-3498392
Location ID: 64053
Account #: 27203

Aldi-Loc# 64053
1100 Main Avenue
De Pere, WI 54115

Taxable-Add - Detail

Form: Schedule D - Furniture, Fixtures and Office Equip				Depreciation: 10 YR Sched D		
Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
11-14-2018	1	500165330-0	COOLER FREEZER SHELVING	22,950	21,229	20,845
11-25-2018	1	500165336-0	MULTI DECK REACH IN	188,597	174,453	171,295
11-25-2018	1	500165337-0	NEW STORE OPENING	2,421	2,239	2,199
11-25-2018	1	500165345-0	SAFE/TILL LOCKERS	4,298	3,976	3,904
11-15-2018	1	500165346-0	SAFEPOINT	7,050	6,521	6,403
11-14-2018	1	500165347-0	SECURITY/ALARM SYSTEM	66,213	61,247	60,139
11-15-2018	1	500165348-0	SHELVING	95,423	88,266	86,668
11-15-2018	1	500165349-0	SHOPPING CARTS	3,401	3,146	3,089
11-25-2018	1	500165352-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165353-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165354-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165355-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165356-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165357-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165358-0	SPOT MERCHANDISER	3,675	3,399	3,338
11-25-2018	1	500165359-0	SPOT MERCHANDISER	3,675	3,399	3,338
Form Subtotal:				16 Assets	419,754	388,272
381,244						
Form: Schedule G - Supplies				Depreciation: Not Depreciated		
Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
12-31-2018	1	Supplies-64053	Supplies	400	400	393
Form Subtotal:				1 Asset	400	393
Form: Schedule H - Other PP				Depreciation: 10 YR Sched H		
Date Acq	Age	Asset ID	Asset Description	Cost	Dep Value	Assd Value
11-15-2018	1	500165350-0	SIGN-BUILDING-LOGO	10,893	10,076	9,893
11-15-2018	1	500165351-0	SIGN-PYLON	24,304	22,481	22,074
Form Subtotal:				2 Assets	35,196	32,557
31,967						
Totals for Taxable-Add						
				Cost	Dep Value	Assessed Value
				455,350	421,229	413,605

* Percent Good is a composite of the percent good allowed and the trend factor if one is applicable

* Values may differ slightly from the return due to rounding issues

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Attachment: Ryan Tax Compliance Services 6-3-19 Submission to Assessor (9379 : Reso #20-33 Authorizing Personal Property Tax Refund