



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Tuesday, March 17, 2020

7:00 PM

De Pere City Hall Riverview Room

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **License Committee** of the City of De Pere will be held on **March 17, 2020 at 7:00 PM** in the **De Pere City Hall Riverview Room, 335 S. Broadway, De Pere, WI 54115.**

Call to Order

1. Roll Call
2. Approval of the minutes of the March 3, 2020 License Committee meeting.
3. Public Comment Period and other Announcements.
4. Operator License Applications.*
5. Adjournment.

Respectfully Submitted,

Ann Ledvina, Deputy Clerk Treasurer

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

***Items with an asterisk require City Council approval.**

Agenda Sent To:

Alderspersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations
Kress Family Library
De Pere Chamber of Commerce
Andrew Bussiere
Greg Harrill
Holly Hicks
Jonathan Leonard
Michael Schimmel
Kimberly Bader
Garrih Remiker
Jewlie Shaw
Melissa Holton
Lesley Kidder Clark

Anthony Novara
Diane Sieckert



City of De Pere, Wisconsin

Request For License Committee Action

MEETING DATE: March 17, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Approval of the minutes of the March 3, 2020 License Committee meeting.

ATTACHMENTS:

- 3-3-20 License Committee Minutes_Draft (DOC)



License Committee

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Tuesday, March 3, 2020

7:00 PM

De Pere City Hall Riverview Room

1. Call to Order. The meeting was called to order at 7:00 PM by Alderperson James Boyd.

Attendee Name	Title	Status	Arrived
James Boyd	Alderperson	Present	
Dan Carpenter	Alderperson	Present	
Jonathon Hansen	Alderperson	Present	

Also present: City Attorney Judy Schmidt-Lehman, Assistant City Attorney Kristen Johnson, and City Clerk Carey Danen.

2. Approval of the minutes of the February 19, 2020 License Committee meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

3. Public Comment Period and other Announcements.

None.

4. Operator License Applications.*

Alderperson Hansen moved, seconded by Alderperson Carpenter to table New Operator applications #8, 9, 11, and 12. Upon vote, motion carried unanimously.

Alderperson Carpenter moved, seconded by Alderperson Hansen to approve New Operator applications #1-7 and 10. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Carpenter to table Temporary Operator application # 1. Upon vote, motion carried unanimously.

Alderperson Boyd moved, seconded by Alderperson Hansen to approve Temporary Operator application #2. Upon vote, motion carried unanimously.

5. Application for Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor License for EAT30 Cafe, LLC, (DBA EAT30 Cafe, LLC) 124 N Broadway St.
Submitted by EAT30 Cafe, LLC, Agent: Lia Xiong, Green Bay, WI.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	James Boyd, Alderperson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

6. Application for a premises description change submitted by Nostra Cremona, LLC.*

Applicant will provide a detailed map depicting how the common areas between this premises and the adjacent suite will be kept separate.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James Boyd, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	James Boyd, Dan Carpenter, Jonathon Hansen

7. Approving and Adopting Alcohol Beverage Licenses Enforcement Policy Guidelines
 Assistant City Attorney Kristen Johnson reviewed the policy that she drafted at the request of the Committee. Guideline #5 addresses what pending charges can be considered; Kristen suggested adding subsection D, to indicate that if an applicant is charged in another state with something under the City's chapter, this charge can be considered.
 Kristen pointed out that if the Committee wishes to adopt guideline #7 (an applicant who materially falsifies their application cannot reapply for 12 months), the City's ordinance should be amended.
 If adopted, all applicants will receive a copy of these guidelines so that they are aware of what should be included on their application.

 Alderperson Hansen moved, seconded by Alderperson Boyd to approve and adopt the policy with the addition of section 5 subsection D as suggested by staff. Upon vote, motion carried unanimously. Alderperson Hansen moved, seconded by Alderperson Carpenter to approve section 7 and to refer this back to staff in order to codify in the municipal code. Upon vote, motion carried unanimously.
8. Adjournment.

 Alderperson Boyd moved, seconded by Alderperson Carpenter to adjourn the meeting at 7:14 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
 Carey Danen, City Clerk



City of De Pere, Wisconsin

Request For License Committee Action

MEETING DATE: March 17, 2020

DEPARTMENT: City Clerk

FROM: Ann Ledvina

SUBJECT: Operator License Applications.*

ATTACHMENTS:

- Operator List 3.17.20 (PDF)

CITY OF DE PERE
License Committee - March 17, 2020

Previously Tabled Operator License Applications	
1	BUSSIERE, ANDREW - TEMPORARY LIC. REQUEST
1	HARRILL, GREG
2	HICKS, HOLLY
3	LEONARD, JONATHAN
4	SCHIMMEL, MICHAEL

New Operator License Applications	
1	BADER, KIMBERLY
2	REMIKER, GARRICH
3	SHAW, JEWLIE
4	HOLTON, MELISSA
5	KIDDER CLARK, LESLEY
6	NOVARA, ANTHONY
7	SIECKERT, DIANE