

**BOARD OF HEALTH MEETING
CITY OF DE PERE, WISCONSIN – March 18, 2019**

The Board of Health of the City of De Pere, Wisconsin met in regular session in the Nicolet Conference room at City Hall, on Monday, March 18th at 5:30 p.m.

1. Call to Order

The meeting was called to order by Dennis Hibray at 5:30 pm.

2. Roll Call

Roll call was taken and the following members were present: Casey Nelson, Dennis Hibray, Ryan Jennings, Pat Finder-Stone and Dr. Michael McHenry. Dr. Erdman arrived at 5:52 pm. Also present were Deborah Armbruster, Trista Groth and Kelly Burke. Public attendees were Kim Stodola (nursing student), Morgan Fisher (nursing student) and Alderman Dean Raasch.

3. Approval of September 17, 2018 Meeting Minutes

Pat Finder-Stone made a motion, seconded by Dr. Michael McHenry to approve the minutes of the November 19, 2018 Board of Health Meeting. Upon vote, motion passed unanimously.

4. Discuss 2018 Annual Report

Casey Nelson stated that the Health Department provides many great services, but questioned how we can make our services more known in the community. Debbie Armbruster explained that currently we use facebook for advertising and take brochures of our services to community events. We also share our program information with the hospitals. Debbie is open to suggestions on how to improve this. We do not currently advertise in the De Pere paper. Andy does highlight the health department services in the city newsletter. We have done press releases in regards to immediate health concerns such as hyperthermia and hypothermia. Casey Nelson asked if our services were advertised in the Park & Recreation brochures. Debbie responded that they are not, but we do have our brochures at the Community Center.

Casey Nelson questioned the drop in flu shot numbers. Debbie explained that we did not give the nasal vaccine, which some parents prefer. Also, we do not have free adult vaccine, so adults go where their insurance will cover it. Next year we will have one mass clinic with free vaccine for children and adults. We will also give away helmets for the kids at this event.

Debbie clarified that in our annual report, our inspection numbers incorporate all inspections, not just the agent program related inspections. Next year we will differentiate the agent program inspections. Debbie is open to suggestions on any changes to the annual report.

Car seats numbers are low because we only hold clinics twice a month and people usually do not want to wait that long to be fitted. We refer them to the

Center for Childhood Safety when they need services sooner than we can provide.

Pat Finder-Stone made a motion to accept the Annual Report as written. Casey Nelson seconded the motion. Upon vote, the motion passed unanimously.

5. Update on Health Department Grants

Deborah Armbruster reported that the grants we receive and amounts are listed on the spreadsheet in the packet. She explained that the only grant not listed is a new one for our stepping on program, which will be used to purchase equipment for that program. Some of our grant amounts have increased slightly this year. The grants we receive are all state grants. Some of the other grants available are geared toward larger departments.

6. Approval of De Pere Health Department Policy and Procedure Manual

Debbie Armbruster brought the policy and procedure manual to the meeting for Dennis Hibray and Dr. Erdman to sign. The manual is updated yearly.

7. Discuss the Development of a Vaping Ordinance with the Board of Health's Support

Alderman Raasch approached Health Officer Deborah Armbruster a few months ago regarding developing a vaping ordinance in De Pere. Other area communities have been developing ordinances recently. The Health Department is in support of this. Dr. McHenry stated that we had discussed e-cigarettes in the past, and was curious what our stance was on that in the past. Deborah Armbruster stated she can check the past meeting minutes for that answer. Alderman Raasch explained the issue with vaping/Juuling is that the use has increased greatly in the high schools, and Juuling is a nicotine product containing potential carcinogens. Juuling is a gateway opportunity. Up to 25% of high schoolers are Juuling. The Juuling devices can also be used with THC cartridges. Alderman Raasch would like to make it more difficult to Juul for those under age 18, by requiring buyers of devices and cartridges to be adults (age 18 and up). Juuls do not make a puff of smoke or a scent, which makes it less noticeable. Deborah Armbruster added that the nicotine in them is not regulated. protect them. Other cities have incorporated vaping and Juuling into their tobacco ordinances. Casey Nelson questioned if the ordinance was being developed so that students may be cited for using these products. Deborah Armbruster responded that it might also be directed towards the stores who are selling the product, so they will be more careful who they sell to. Any enforcement of the ordinance would be done by the police department. The motion was made by Dr. Michael McHenry to support the development of a vaping ordinance. Casey Nelson seconded the motion. Upon vote, the motion passed unanimously.

8. Consider Ordinance Ammendment to Sec. 74-1 De Pere Municipal Code Regarding Board of Health Members

Deborah Armbruster reported that the ordinance will include that there should be a nurse and a doctor on the board at all times. The Board of Health spoke favorably about this.

9. Environmental Health Updates

a. Introduce new Environmental Health Sanitarian

Trista Groth introduced herself. She completed her undergrad at Eau Claire in the Environmental Health Program. Her internship was with the Northeast Region. She did 6 years of Occupational Health and Safety. She worked on the Fox River clean-up project. She worked in the lead program in the city of Milwaukee. She also worked for the city of Wauwatosa, De Pere, and most recently worked for Outagamie County. There is not a date set up with the State for Trista to become Standardized. Our consortium with Menasha will stay in place until Trista is Standardized by the state. Trista has been standardized with Outagamie County in the past and feels confident she will pass her state standardization.

b. Nicky's Lionhead restaurant follow-up post fire

Deborah Armbruster reported that Nicky's had been working on some electrical behind their bar. They thought the work was complete. When they turned the power back on they smelled smoke. The burning was confined to the bar area. Due to numerous remodels, there were many layers of walls the fire was caught in. Nicky's walled off the area that needs repair and they were open on Friday, a couple of days after the fire.

c. Update on Asian Buffet compliance

Last summer we closed this facility for a day due to sanitary conditions. Trista Groth and Todd Drew inspected them on Friday march 8th and closed them through Monday due to sanitary conditions again. We allowed them to re-open and will be making frequent surprise visits to check compliance. The next time an issue would be to this extent, we will come before the Board of Health to discuss suspension. The monetary effect to the business is in the form of repeat re-inspection fees and lost income from being closed.

d. 202 N. Superior litigation update

This is the hoarding situation. Deborah Armbruster reported that the owner is being foreclosed upon. Per the judge, she is allowed in the house between noon and 4 pm to remove items. She is currently staying with someone. We do not need to visit this residence anymore.

e. 1121 Fay Court prohibited Animal Compliance Status

This couple has numerous snakes along with mice and rats to feed the snakes. About 9 years ago, the couple was told by police to remove the snakes, which they did temporarily. The couple admits that after the police verified the snakes were removed, they brought the snakes right back. A week or two ago, the sister in law of the wife filed a complaint with the police department about the couple having snakes that were in breach of the city ordinance. PD (police department) did not want to go into the home, but did make one unsuccessful attempt. PD, Deborah Armbruster and Judy Schmidt-Lehman met and decided that due to the potential human health hazard, Debbie could go in without a warrant. Deborah Armbruster and Todd Drew visited the residence and the owner willingly let them in. Todd went downstairs in the residence where he saw at least

10 very large snakes between 4 – 10 feet in enclosures, with multiple boxes of mice and rats. The owner admits he has hundreds of snakes. Upstairs in the bedrooms were Rubbermaid bins stacked up with multiple snakes in each bin. Our ordinance says residents can have snakes that are indigenous to Wisconsin and less than 3 feet in length. The owner admitted that none of the snakes were indigenous to Wisconsin and all of them were longer than 3 feet. The resident stated that they use the snakes for education in the schools and at city events, and all the neighbors are aware that they own these snakes. Debbie chose to allow the couple 30 days to relocate the snakes.

10. Community Health Updates including quarterly Disease Report and outside activities

Deborah Armbruster reported that the spreadsheets of communicable diseases and outreach activities were in the packet. There are no Wisconsin measles cases at this time.

11. Public Comment on Matters not on the Agenda

Debbie reminded the Board of Health that we are to follow the agenda as closely as possible. Any additional items should be made during the public comments or added on future agendas. The Board of Health may make requests to Debbie to have items added to the agenda at any time.

Pat Finder-Stone reported that Casey Nelson held a wonderful sustainability meeting recently. Pat reported that the League of Women Voters is holding a dinner on climate change with an internationally known speaker from Madison. She distributed information on the speaker to the board in case they were interested in the presentation which will include health implications in the environment.

12. Future agenda items

Dennis Hibray asked about complaints of ongoing low level noise in the evenings. We will add this as a future agenda item.

10. Adjournment

Casey Nelson made a motion to adjourn the meeting. Dr. Michael McHenry seconded the motion. The meeting adjourned at 6:44 pm.

Respectfully Submitted,
Kelly Burke
Health Department Office Assistant