



Common Council

Regular Meeting

Final Minutes

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Tuesday, March 19, 2024

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Pamela Gantz	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Devin Peroock	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the March 5, 2024 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Dean Raasch, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Peroock, Quigley, Raasch

4. Public Hearing on Zoning Map Amendment at the 100 Block - 600 Block of Third Street.

A. Notice of Public Hearing.

B. Recommendation from Plan Commission.

Development Services Director Dan Lindstrom reported that this amendment request is to help facilitate the construction of the new business school on the St. Norbert College campus. The Plan Commission voted unanimously to recommend approval. Mayor Boyd declared the public hearing open; no one wished to speak so he declared the hearing closed.

C. Ordinance #24-06 Approving a Zoning Map Amendment from PI-1 Neighborhood Public & Institutional District to PI-2 Campus Public & Institutional District (Parcels WD-688, WD-954, WD-171, WD-40, WD-691, WD-952, WD-936, WD-692, WD-727, WD-728, WD-697-1, WD-689, WD-721, WD-942, WD-950, WD-22, WD-38, WD-696, WD-697, WD-34, WD-945-1, WD-953, WD-686, WD-687, WD-941, WD-27, WD-685, WD-695, WD-23, WD-905, WD-7, WD-949-1, WD-694, WD-36, WD-690, WD-951, WD-945, WD-698, WD-8, WD-13, WD-949, WD-693, WD-934, WD-732; 100-600 Block Third Street, also known as 100 Grant Street).

RESULT:	ADOPTED [7 TO 0]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Ledvina, Perock, Quigley, Raasch
ABSTAIN:	Amy Chandik Kunding

5. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.

None.

6. Recommendation from Finance/Personnel Committee to use \$2,765 from the Fire Department Donation Account for boat work.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

7. Recommendation from Finance/Personnel Committee to accept \$500 donation from civic groups of De Pere for therapy dog Stanley.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Pamela Gantz, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

8. Recommendation from Finance/Personnel Committee to approve 2024 Non-Benefit Eligible Employees Wage Scale.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

9. Recommendation from Finance/Personnel Committee to approve agreement with Clarity Enrollment Solutions for voluntary employee benefits.

Human Resources Director Shannon Metzler explained that this is a voluntary benefit program, so the employee would pay the entire amount if they elect to take it. If Council members are interested in subsidizing at least a portion of this benefit, then staff can evaluate it.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

10. Recommendation from Finance/Personnel Committee to approve Additional Compensation Employment Agreement for Emotional Support Animal Care.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

11. Recommendation from Finance/Personnel Committee to add a Forestry Supervisor Position to the Forestry Division, after July 1, 2024.

Parks Director Marty Kosobucki answered questions about the planned chain of command and qualifications for this position.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

12. Recommendation from Finance/Personnel Committee to accept \$1,000 donation from Kwik Trip, Inc. for the Police Training Center.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Amy Chandik Kundinger, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

13. Recommendation from the Board of Public Works on implementing 2024 pilot program for full length sanitary lateral replacement through the utilization of ARPA funding.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

14. Recommendation from the Board of Public Works on award of Contract 23-22 MSC Fuel Tank Replacement to Interstate Pump and Tank, Inc. in the amount of \$624,640.00.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

15. Recommendation from the Board of Public Works on award of Contract 24-01 Sewer and Water Relay and Street Resurfacing to Kruczek Construction, Inc. in the amount of \$2,333,333.33.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

16. Resolution #24-21 Approving Agreement for Consulting Services Between the City of De Pere and Dixon Engineering, Inc. (Verizon Wireless Antenna Installation-Merrill Street Water Tower).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

17. Resolution #24-22 Authorizing Agreement for Consulting Services Between the City of De Pere and Utility Service Co., Inc. (2024 Reservoir & Tower Inspections).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

18. Resolution #24-23 Approving Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit and its Submission to the Wisconsin Department of Natural Resources (DNR).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

19. Resolution #24-24 Authorizing Submission of Wisconsin Department of Natural Resources Urban Nonpoint Source & Storm Water Program Construction Grant Application.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

20. Resolution #24-25 Authorizing Agreement for Contractor Services Between the City of De Pere and American Pavement Solutions, Inc. (Concrete Grinding Sidewalk-Various Locations).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

21. Resolution #24-26 Approving Amendments to Sections 2, 3, 4, 5, 6, and 7 of the City of De Pere Employee Policy Manual.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

22. Resolution #24-27 Authorizing Memorandum of Understanding regarding Nalox-Zone Boxes with Wisconsin Voices for Recovery.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Pamela Gantz, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

23. Resolution #24-28 Establishing Non-Lapsing Funds as of December 31, 2023.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

24. Resolution #24-29 Authorizing Agreement for Consultant Services Between the City of De Pere and Vogels Buckman Appraisal Group Inc.
- Development Services Director Dan Lindstrom answered questions about the process for approving an appraisal request.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

25. Resolution #24-30 Authorizing Development Agreement Regarding Facility Construction Between the City of De Pere and Smet Properties, LLC (Parcel WD-D0076).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Devin Perock, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

26. Resolution #24-31 Authorizing Development Agreement Regarding Building Construction Between the City of De Pere and GMS, Inc. (Parcel Nos. WD-L176-1 & WD-1138; Builders Court).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

27. Update on Nelson Family Pavilion Construction Progress.

28. Appointment to the Green Bay Area Room Tax Commission by Mayor Boyd.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

29. Future agenda items.

Alderperson Raasch announced that he has accepted a new job in the Milwaukee area, and will be resigning from his Council position in April.

No future agenda items were brought forward.

30. Consideration and Possible Action regarding EMS Service Contracts.

Alderperson Raasch moved, seconded by Alderperson Gantz to close the meeting at 7:57 PM. Upon roll call vote, motion carried unanimously. Alderperson Raasch moved, seconded by Alderperson Ledvina to open the meeting at 8:29 PM. Upon roll call vote, motion carried unanimously.

31. Adjournment.

Aldersperson Perock moved, seconded by Aldersperson Gantz to adjourn the meeting at 8:30 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk