

**BOARD OF HEALTH MEETING
CITY OF DE PERE, WISCONSIN – March 20, 2017**

The Board of Health of the City of De Pere, Wisconsin met in regular session in the Riverview Conference room at City Hall, on Monday, March 20th at 5:15 p.m.

Roll call was taken and the following members were present: Mike Donovan, Dr. Michael McHenry, Pat Finder-Stone, Ryan Jennings, Dennis Hibray, Dr. Richard Erdman, Deborah Armbruster, Dale Schmit and Julie Switzer. Also present were Judith Schmit Lehman, City Attorney, and Larry Delo, City Administrator. Nursing students Sara Janssen and Heather Pasterski were also present, as well as citizen Ron Manning.

1. Approval of November 21, 2016 Meeting Minutes

Pat Finder-Stone made a motion, seconded by Dennis Hibray to approve the minutes of the November 21, 2016 Board of Health Meeting. Upon vote, motion passed unanimously.

2. Consideration of Request to Revise City Noise Ordinance to Address Common Wall/Intra-Property Division Concerns.

There have been noise concerns occurring at the Green Room, 353 Main Ave. in West De Pere. The HD Sanitarian, Dale Schmit went out to take some readings and the readings did not exceed the City's ordinance noise levels. The residents next to the business were to call the police when the noise was occurring so that the police could get there and take readings in a timely fashion. The residents had some questions about getting the City Noise Ordinance revised. Judy Schmit-Lehman spoke of The Board of Health having jurisdiction over the noise ordinance since this is a health issue. The Board of Health can make recommendations to the City Council. Ryan Jennings made a motion, seconded by Dr. Michael McHenry to open the meeting to the public. Upon vote, motion passed unanimously. Ron Manning owns the building next door to the Green Room at 345 Main Ave. A business is run on the 1st floor and they live on the second floor. Ron stated that he doesn't feel that the current city ordinance addresses a common wall or an intra building position. Other cities have devised indoor noise measurements as a way to address this problem. A suggestion was made to hire a sound expert to come in and study what the community is interested in pursuing. The City of De Pere is undergoing a comprehensive zoning code rewrite this year in which this issue could be addressed in zoning classifications and looking at noise levels in the different classifications. Ryan Jennings made a motion, seconded by Pat Finder-Stone to close the meeting to the public. Upon vote the motion passed unanimously. The Health Department has had no other calls complaining of loud music from a commercial business. The police department is willing to go out and take readings at any time. Ryan Jennings made a motion, seconded by Pat Finder-Stone to refer the issue back to staff to look into hiring a sound expert who could provide information for the city's zoning code rewrite. Upon vote, motion passed unanimously.

3. Review of De Pere Health Department 2016 Annual Report

Question was asked about why the numbers for lead tests have increased. Providers and the WIC program have been screening more children between 9 months and 1 year, and then again at 2 years of age. Lead is likely to come from old paint layers and the soil. There is only 1 property owner that has lead piping in De Pere, and at the time that is was found they chose to leave it that way. That is internal to the house. The HD nurses have done education through the Kress Library and have done extensive teaching on lead as well. Dr. Michael McHenry made a motion, seconded by Dennis Hibray to accept and place on file. Upon vote, motion passed unanimously.

4. Annual Policy & Procedure Review

None of the Policies and Procedures were changed. Maternal Child Health Home Visitation program did not show all of the things that are done for home visitation. How the department gets referrals, ASQ developmental screenings, and safety screenings were added to this policy. Policy & Procedure signature page was signed by Mike Donovan, and Dr. Richard Erdman. Mike Donovan made a motion, seconded by Dr. Michael McHenry to accept and place on file. Upon vote, motion passed unanimously.

5. YTD Communicable Disease Report Including 5 Year Stats for Comparison

The 5 year stats for comparison will continue to be done on a yearly basis. Dr. Michael McHenry made a motion, seconded by Dennis Hibray to accept and place on file. Upon vote, motion passed unanimously.

6. 2016-2017 Weights & Measures Fee Formula Calculations & Fee Setting

An annual letter was sent out in January to all businesses requesting the number of devices. Because of the number of weights and measures devices, the cost per device has decreased a small amount for this license year. The main devices are gas pumps, scanners and scales. Pat Finder-Stone made a motion, seconded by Dr. Michael McHenry to accept and place on file. Upon vote, motion passed unanimously

7. Sanitarian Program Update including Sanitarian Standardization, Agent Program Evaluation, Nuisance Complaints, health Hazards, and Establishment Complaints

The state will come to De Pere to evaluate Dale for his standardization. 1 facility was completed out of the 4 that are required. The state will come out after this is completed to do the agent program evaluation. There have been 6 nuisance complaints year to date, as well as 2 establishment complaints for licensed facilities.

Dr. Michael McHenry made a motion, seconded by Ryan Jennings to accept and place on file. Upon vote, motion passed unanimously.

8. Report on Department Outreach/Health Promotion Activities

Suicide is one of the Maternal Child Health objectives. Erin Bongers and Sara Lornson have been trained in QPR (Question, Persuade and Refer) and have been going to schools, libraries, etc. to do the training. The department is working on the Adult Immunization grant to get people to accept the HPV vaccine for cancer prevention. The age group that the department is targeting is 19-26. The department has also been working with the Pharmacies to assure that they are entering all their adult immunizations in the WIR (Wisconsin Immunization Registry). This gives a more accurate idea of the number of people immunized. Ryan Jennings made a motion, seconded by Dr. Michael McHenry to accept and place on file. Upon vote, motion passed unanimously.

9. Public Comment on matters not on the agenda

10. Future Agenda Items

New chairman for the Board of Health.

11. Adjournment

Upon motion by Pat Finder-Stone, seconded by Dennis Hibray, the Board of Health unanimously adjourned at 6:30pm.

Respectfully Submitted,

Julie Switzer

Health Department Office Assistant