Historic Preservation Commission

335 South Broadway
De Pere, WI 54115
http://www.de-pere.org

Regular Meeting

Final Minutes

Monday, March 21, 2016 6:00 PM De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

Attendee Name	Title	Status	Arrived
Scott Crevier	Alderperson	Present	
Mike Fleck	Chairperson	Present	
Gene Hackbarth	Commissioner	Present	
Brian Netzel	Vice Chairperson	Present	
Kate Sabel	Commissioner	Present	
Sue Sands	Commissioner	Present	
Adam Turriff	Commissioner	Present	

Also present: City Planner Sarah Wallace and members of the public.

2. Approval of the minutes of the February 15, 2016 Historic Preservation Commission meeting

   Scott Crevier motioned, seconded by Kate Sabel, to approve the minutes. Gene Hackbarth motioned, seconded by Scott Crevier, to amend item #7 to clarify that the individual homes to be included are "historic register listed homes". Upon vote, motion carried unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Gene Hackbarth, Commissioner
SECONDER:	Scott Crevier, Alderperson
AYES:	Crevier, Fleck, Hackbarth, Netzel, Sabel, Sands, Turriff

3. Update on social media activities during National Historic Preservation month. Matt Hohner, Executive Director of Definitely De Pere, will present.

   Matt Hohner, director of Definitely De Pere, outlined plans for a social media scavenger hunt during Historic Preservation Month. He reported that they are also planning a St. Norbert College photo challenge that will be available to students. Scott Crevier has secured some door prizes for SNC students, and Matt is also soliciting gift cards for the city-wide challenge as well. Matt would also like to schedule a Definitely De Pere lunch and learn during Historic Preservation Month, and requested input from members for a potential speaker.

4. Update on St. Norbert College campus tours during National Historic Preservation month. Erick Konop, St. Norbert College junior History major, will present.

   Scott Crevier reported that the campus tours have been scheduled for Saturday, May 7th while students are still in session. SNC student Erick Konop has graciously offered to host the tours, which will include Main and Boyle Halls, the Pennings Activity Center, old St. Boniface and old St. Joes. Erick has created rough drafts for an informational handout, met with Scott to plan the route, and worked with campus safety on parking arrangements and access to the buildings. Scott is planning to assist with the group tours, which will be scheduled several times throughout the day between 10:00 and 2:30.

Discussion followed regarding methods of promotion for the event, such as flyers and a press release. Sue Sands complimented Erick on the work he has done for the project.

5. Confirmation of WAHPC Conference registrations

   Commission members Gene Hackbarth, Mike Fleck, and Scott Crevier will attend the WAHPC spring conference.

6. Planning Staff will provide an update to the Commission on the N. Broadway Historic District Plaque Survey

   City Planner Sarah summarized the results that have been received to date. The survey deadline is this Friday, March 25. So far less than 50% of homeowners have replied, so complete results will be discussed at the next meeting.

7. Future agenda items

   CLG sub-grant award to update the intensive survey.

Adjournment

Sue Sands motioned, seconded by Adam Turriff, to adjourn the meeting at 6:26 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen