



Historic Preservation Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Agenda

Monday, March 21, 2016	6:00 PM	De Pere City Hall Council Chambers
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Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Historic Preservation Commission** of the City of De Pere will be held on **March 21, 2016** at **6:00 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115**.

This meeting can be viewed LIVE at www.depere.tv. This meeting is also rebroadcast on TW Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

Call to Order

1. Roll Call
2. Approval of the minutes of the February 15, 2016 Historic Preservation Commission meeting
3. Update on social media activities during National Historic Preservation month. Matt Hohner, Executive Director of Definitely De Pere, will present.
4. Update on St. Norbert College campus tours during National Historic Preservation month. Erick Konop, St. Norbert College junior History major, will present.
5. Confirmation of WAHPC Conference registrations
6. Planning Staff will provide an update to the Commission on the N. Broadway Historic District Plaque Survey
7. Future agenda items

Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the City Planner's office at 339-4043 by Noon on Monday, March 21, 2016 so that arrangements can be made.

AGENDA SENT TO:

Commission Members
Alderspersons
Department Heads
News Media
De Pere Chamber of Commerce
Brown County Library, De Pere Branch
Joe De Rose, Historic Preservation Division
Matt Hohner, Definitely De Pere
Erick Konop

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: March 21, 2016

DEPARTMENT: Planning

FROM: Sarah Wallace

SUBJECT: Approval of the minutes of the February 15, 2016 Historic Preservation Commission meeting

ATTACHMENTS:

- HPC_Feb2016_Minutes Draft (PDF)



Historic Preservation Commission

335 South Broadway

De Pere, WI 54115

<http://www.de-pere.org>

Regular Meeting

Draft Minutes

Monday, February 15, 2016
6:00 PM
De Pere City Hall Council Chambers

Call to Order

The meeting was called to order at 6:00 PM by Chairperson Mike Fleck

Attendee Name	Title	Status	Arrived
Scott Crevier	Aldersperson	Present	
Mike Fleck	Chairperson	Present	
Gene Hackbarth	Commissioner	Present	
Brian Netzel	Vice Chairperson	Present	
Kate Sabel	Commissioner	Present	
Sue Sands	Commissioner	Present	
Adam Turriff	Commissioner	Present	

Also present: City Planner Sarah Wallace.

2. Approval of the minutes of the January 18, 2016 meeting

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Crevier, Aldersperson
SECONDER:	Gene Hackbarth, Commissioner
AYES:	Crevier, Fleck, Hackbarth, Netzel, Sabel, Sands, Turriff

3. Review and Discussion on Plaque Survey for the State and National Broadway Historic District

City Planner Sarah Wallace presented a draft memo and survey to be sent to homeowners in the N. Broadway district. Homeowners would receive a customized proof of their plaque before an order would be placed. Discussion followed regarding the research that has been conducted, information that is still required, and whether the survey should be sent before or after research is completed. Sue Sands motioned, seconded by Adam Turriff, to send the survey now in order to gauge homeowners' level of interest. The requested return date will be scheduled for 30 days after the mail date. Upon vote, motion carried unanimously.

4. Planning for Historic Preservation Month activities

Scott Crevier will contact St. Norbert College officials about conducting tours of Main Hall and the Pennings Activity Center. Gene Hackbarth reported that SNC student Eric Konop, who conducted research about older campus buildings, is drafting the contents for a brochure that could be used. Discussion followed on whether this year's tour should also include downtown, or focus on the campus.

Commission members also discussed the potential relocation of two historic markers, and whether that could be included as part of Preservation Month activities. Feedback from last year's scavenger hunt was also reviewed.

City Planner Sarah Wallace requested information on the timeline of scheduling events in previous years, and recommended that potential activities should be near finalization by the March meeting.

5. Update on the relocation of the Marquette-Joliet Wisconsin History Marker #189, formerly located at Creviere Commons

Attachment: HPC_Feb2016_Minutes Draft (4524 : minutes)

Gene Hackbarth reported that he met with City Parks Director Mary Kosobucki regarding the relocation of the Marquette-Joliet History Marker. Marty is reluctant to move forward at this time with relocating the marker to the former bridge landing property, because plans have not yet been developed for that site. Discussion followed regarding alternate placement options, including near the Lockkeeper's House or the Fox River Trail. The group agreed to postpone any action until some questions about land ownership are determined. Gene also noted that State Historical Society employee Rick Bernstein would be a good source of input on placement.

6. 2016 WAHPC State Conference

An agenda and overview for the WAHPC Spring Conference were included in the agenda packet. Gene Hackbarth is making arrangements for a tour of De Pere's historic downtown area as part of the program, and requested that any Commission Members contact him if they are interested in assisting. Members wishing to register for the conference should inform City staff by March 21st.

7. Correspondence from property owner of 922 N. Broadway for consideration of National Registry plaque

The City received a request for a plaque from the owner of a standalone National Registry property. Discussion followed regarding the process for including standalone properties in the plaques project. Gene Hackbarth motioned, seconded by Mike Fleck, to include individual homes at the time the nearest district is being implemented. Upon vote, motion carried unanimously. City Planner Sarah Wallace noted that these plaques will require modification so that they do not include the name of the district.

8. Future Agenda Items

Scott Crevier will provide an update on plans for Historic Preservation Month.
An update on the Marquette-Joliet marker, if any new information is available.
Confirmation of WAHPC Conference registrations, and member involvement in tours.

Adjournment

Scott Crevier motioned, seconded by Brian Netzel, to adjourn the meeting at 6:49 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen

City of De Pere, Wisconsin



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MEETING DATE: March 21, 2016

DEPARTMENT: Planning

FROM: Sarah Wallace

SUBJECT: Update on social media activities during National Historic Preservation month. Matt Hohner, Executive Director of Definitely De Pere, will present.

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: March 21, 2016

DEPARTMENT: Planning

FROM: Sarah Wallace

SUBJECT: Update on St. Norbert College campus tours during National Historic Preservation month. Erick Konop, St. Norbert College junior History major, will present.

City of De Pere, Wisconsin

**Request For Historic Preservation Commission Action**

MEETING DATE: March 21, 2016
DEPARTMENT: Planning
FROM: Sarah Wallace
SUBJECT: Confirmation of WAHPC Conference registrations

Final identification of who will be attending the WAHPC Conference.

City of De Pere, Wisconsin**Request For Historic Preservation Commission Action**

MEETING DATE: March 21, 2016

DEPARTMENT: Planning

FROM: Sarah Wallace

SUBJECT: Planning Staff will provide an update to the Commission on the N. Broadway Historic District Plaque Survey

The official responses to the survey are due to the City on March 28th. Planning Staff will provide an updated list of respondents and answers to the Commission.

City of De Pere, Wisconsin



Request For Historic Preservation Commission Action

MEETING DATE: March 21, 2016

DEPARTMENT: Planning

FROM: Sarah Wallace

SUBJECT: Future agenda items
