



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Agenda

Thursday, March 21, 2019

6:30 PM

De Pere City Hall Council Chambers

Pursuant to Wisconsin Statutes 19.84, Notice is hereby given to the public that a meeting of the **Board of Park Commissioners** of the City of De Pere will be held on **March 21, 2019** at **6:30 PM** in the **De Pere City Hall Council Chambers, 335 S. Broadway Street, De Pere, WI 54115.**

This meeting can be viewed LIVE at www.depere.tv. This meeting is also rebroadcast on TW Cable Channel 4 and AT&T U-verse Channel 99 throughout the week and available on demand at www.depere.tv.

I. Call to Order

1. Roll Call

II. Action Items

1. Approve Board of Park Commissioners Minutes from the February 21, 2019 Meeting.
2. Approve Brown County Ice Management Quarterly Report.
3. Approve New Event, Swim Sensory Sundays.
4. Approve Bid for Bomier Boat Launch Renovations.
5. Approve Design for New Large Park Signs.
6. Review Design Options for VFW Pool and make Recommendation to Reduce to One Plan.
7. Review Design Options for Legion Pool and Make Recommendations to Reduce to One Plan.

III. Staff Updates

1. Update on Insurance Claim Regarding De Pere Ice Arena Chiller Barrel Failure.
2. Update on Southwest Park Soccer Field Lighting Design Status.
3. Update on VFW Pool Asbestos Testing and Removal Status.
4. Update on VFW Playground Status.
5. Update on Beer Garden Status.

IV. Public Comment Period

V. Future Agenda Items

VI. Adjournment

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk-Treasurer's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Board Members

De Pere Youth Hockey

Alderspersons
Mayor Michael J. Walsh
Larry Delo, City Administrator
Judy Schmidt-Lehman, City Attorney
Marty Kosobucki
Shana Ledvina, City Clerk
City Hall 1st and 2nd Floor
John Zegers, WDP High School District
William Soquet, Teen Advisor
Patrick Skalecki, GRAEF

Tod Maki, De Pere Select Soccer
De Pere Area Chamber of Commerce
Definitely De Pere
Brown County Library – De Pere
TV & Radio Stations
De Pere Rapides Youth Soccer
De Pere Baseball
Ben Villaruel, De Pere School District
Lydia McMorrow, Teen Advisor
Steve Janke, Janke General Contractors

Notice is hereby given that a majority of the Members of the Common Council of the City of De Pere may attend this meeting to gather information about a subject (s) over which they have decision making responsibility.

***All items marked with an asterisk will be forwarded to the Common Council.**



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: March 21, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Grace Lahtela

SUBJECT: Approve Board of Park Commissioners Minutes from the February 21, 2019 Meeting.

ATTACHMENTS:

- Draft Minutes 2-21-19 (PDF)



Board of Park Commissioners

Regular Meeting

335 South Broadway
De Pere, WI 54115
<http://www.de-pere.org>

Draft Minutes

Thursday, February 21, 2019

6:30 PM

De Pere City Hall Council Chambers

I. Call to Order

The meeting was called to order at 6:30 PM by Board Member Randy Soquet

Attendee Name	Title	Status	Arrived
Ryan Jennings	Aldersperson	Present	
Larry Lueck	Aldersperson	Excused	
Dean Raasch	Aldersperson	Present	
George Brown	Board Member	Excused	
Sue Schinkten	Board Member	Present	
Randy Soquet	Board Member	Present	
Bill Volpano	Board Member	Present	
Lydia McMorro	Teen Advisor	Excused	
William Soquet	Teen Advisor	Present	

2. Approve Board of Park Commissioners Minutes from the January 17, 2019 Meeting

Sue Schinkten moved to approve the Board of Park Commissioners minutes from the January 17, 2019 meeting, seconded by Aldersperson Raasch. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Dean Raasch, Aldersperson
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck, George Brown

II. Discussion Items

1. Report on transition plan for having one pool in 2019.

Marty Kosobucki, Director of Parks, Recreation and Forestry gave an update on the transition plan for only having one pool this summer. The two main components of the plan are swim lessons and transportation. Swim lessons will fit with the proposed layout, but transportation would require a sizable financial investment. To hire Lamers it would be \$120 per day, and an additional staff member would need to be hired to monitor who get on and off the bus. Providing bussing would create a greater liability to the city. Discussion followed.

Bill Volpano suggested advertising carpooling opportunities.

Aldersperson Jennings questioned about day camp at VFW and if plans were in place to get the day camp participants to the pool.

Aldersperson Raasch feels that with a lack of control on carpooling, it may be a greater liability than providing bus service. If bussing was offered, there would need to be a registration process with the parents, and documented check-in and check-out procedures in place.

Randy Soquet suggested running a survey to see if there is any interest in transportation. Marty Kosobucki confirmed that a short survey of west side pool members could be sent out to see if there is any interest. If there is, a program would need to be developed with

the help of the city attorney. With there being a financial impact, the program would need to be brought back to Park Board for a decision.

RESULT: DISCUSSED

2. 2018 Annual Aquatic Report

RESULT: DISCUSSED

3. Summary of 2018 Recreation Scholarship Account

RESULT: DISCUSSED

III. Action Items

1. Review and Approve 2018 Recreation & Community Center Annual Report

Bill Volpano moved to approve the 2018 Recreation and Community Center Annual Report, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bill Volpano, Board Member
SECONDER: Sue Schinkten, Board Member
AYES: Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED: Larry Lueck, George Brown

2. Approve \$300 Donation from JX/Peterbilt for Big Rig Gig

Aldersperson Raasch moved to approve the \$300 donation from JX/Peterbilt for the Big Rig Gig, seconded by Sue Schinkten. Upon vote, the motion passed unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Raasch, Aldersperson
SECONDER: Sue Schinkten, Board Member
AYES: Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED: Larry Lueck, George Brown

3. Approve \$500 donation from De Pere Optimist Club for Summer Day Camp T-shirts

Aldersperson Raasch moved to approve a \$500 donation from the De Pere Optimist Club for Summer Day Camp T-shirts, seconded by Aldersperson Jennings. Upon vote, the motion passed unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Dean Raasch, Aldersperson
SECONDER: Ryan Jennings, Aldersperson
AYES: Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED: Larry Lueck, George Brown

4. Approve \$500 donation from De Pere Optimist Club for Easter Egg Hunt

Sue Schinkten moved to approve a \$500 donation from De Pere Optimist Club for the Easter Egg Hunt, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck, George Brown

5. Approve bid for Aesbestos Inspection and removal.

Marty Kosobucki, Director of Parks, Recreation and Forestry gave an update on raising the VFW pool facility. Prior to raising the facility, an asbestos report needs to be completed. Quotes were requested, however only two quotes were received. Staff recommends accepting the quote from North Star Environmental Testing for \$1,450 to conduct the testing and to request additional funding of up to \$20,000 for the purpose of removing any asbestos discovered during the inspection.

Sue Schinkten moved to approve the bid from North Star Environmental Testing for \$1,450 with the additional funding up to \$20,000 for asbestos removal if necessary, seconded by Alderperson Jennings.

Discussion followed.

Alderperson Raasch questioned if there is any indication what the cost of asbestos removal might be.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Ryan Jennings, Alderperson
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck, George Brown

6. Discuss and provide direction on VFW Playground.

Marty Kosobucki, Director of Parks, Recreation and Forestry provided an update on the VFW playground. The existing playground design was used for estimates on the poured in place surfacing and sidewalks for the budget. The footprint of the approved design is larger than the existing playground, so if poured in place surfacing is used for the entire playground, the project will be over budget. Available options are to ask for additional funding to do the full poured in place, or separate the swings and do wood fiber under them.

Bill Volpano questioned the drawbacks of wood fiber.

Alderperson Raasch questioned the reason for increased cost and how long of a payback. Marty Kosobucki explained that wood fiber is a lot cheaper, but with ADA complaints and the maintenance problems with it, the city started to go with the poured in place surfacing, which is a much safer product.

Alderperson Raasch commented that over the years funds are being pulled away from recreation. There are many great things happening downtown, but the youth seem to be neglected and feels we should do more for the kids.

Alderperson Raasch moved to continue with approved plan and request additional funding from council to meet the needs of the project, seconded by Bill Volpano.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Bill Volpano, Board Member
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck, George Brown

7. Discuss and consider variables for the installation of Patriot Playground.

Marty Kosobucki, Director of Parks, Recreation and Forestry reviewed the Patriot Park playground project. With the high cost of equipment, surfacing, and sidewalk, there is a very good chance that the playground will come in over budget. Options are to continue with the project this year, or delay and ask for additional funding in 2020. The location and size of the proposed sidewalk is also in question. The design is to have a 5' sidewalk coming in and a 4' sidewalk around the playground. Staff would recommend delaying the project until 2020 and request additional funding.

Randy Soquet commented that he likes the location and size of the proposed sidewalk.

Alderperson Jennings commented that he would not want to downsize the equipment to meet budget and questioned rolling over the funds for 2020.

Alderperson Raasch questioned the budgeted amount.

Sue Schinkten moved to delay the Patriot Park Playground project until 2020 and ask for additional funding to install full poured in place surfacing, seconded by Alderperson Jennings.

Discussion followed.

Bill Volpano questioned the ability of carrying over funds and the certainty of getting the additional funding in the 2020 budget. He feels that it is best to ask for additional funding this year and is concerned with the funds not getting approved in the 2020 budget.

Alderperson Raasch feels it would be better to ask for additional funding in 2020.

Upon vote, the above motion passed with a 4-1 vote, with Bill Volpano voting no.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Sue Schinkten, Board Member
SECONDER:	Ryan Jennings, Alderperson
AYES:	Ryan Jennings, Dean Raasch, Sue Schinkten, Randy Soquet
NAYS:	Bill Volpano
EXCUSED:	Larry Lueck, George Brown

8. Approve Entering into an Agreement with YEL (Youth Enrichment League) for Enrichment Camps

Paula Rahn, Recreation Superintendent, explained that Cindy Lee, Recreation Specialist lead the project. Other municipalities around the area began to use YEL (Youth Enrichment League) for programs last year to target children in grades 1-8. The city is interested in holding three specialty camps; sewing, robotics/Lego and chess camp. Each camp will be three weeks and they provide everything.

Discussion followed.

Alderperson Raasch moved to approve entering into an agreement with YEL (Youth Enrichment League) for enrichment camps, seconded by Sue Schinkten.

Upon vote, the motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Sue Schinkten, Board Member
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck, George Brown

9. Consider action related to implementing a Beer Garden.

Marty Kosobucki, Director of Parks, Recreation and Forestry, explained ordinance changes are now in place, allowing for the opportunity to run a beer garden in the city. There are two options available to operate it, the city can run it or it could be contracted out. There is a greater risk if the city was to run it, but there is also a greater reward. Whatever way it is run, staff recommends establishing a park fund, where all proceeds from the beer garden would be deposited into. The purpose of the fund would be to assist future improvements of our existing park infrastructure.

Discussion followed.

Alderperson Jennings questioned if any organization has contacted the city about the possibility of running it.

Alderperson Raasch questioned the proposal and the intent of the beer garden.

Sue Schinkten questioned if there was an option for both the city to run an event and for an outside organization to run it.

Marty Kosobucki commented that both operating styles can exist. With the event just starting, the idea is to start small and ease into it.

Alderperson Jennings agrees with starting small and is in favor of the city taking the lead on the event.

Sue Schinkten asked about staffing the event.

Bill Volpano agreed that the city should keep control of the beer garden and have to monitor it.

Alderperson Raasch commented that he supports the city running the event and putting proceeds aside to fund and promote youth activities and parks in De Pere.

Randy Soquet agrees that it is important for the proceeds should be used to benefit the parks.

Alderperson Raasch moved to approve the proposed program where the City of De Pere Parks Department controls the beer garden events, for park staff to put together the program, and create a separate park fund for proceeds to be deposited into for future benefits to the park department, seconded by Alderperson Jennings.

Discussion followed.

Alderperson Jennings reiterated the purpose of beer gardens is to invite adults back into the parks and it would be nice to have adult games.

Upon vote, the above motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Ryan Jennings, Alderperson
AYES:	Jennings, Raasch, Schinkten, Soquet, Volpano
EXCUSED:	Larry Lueck, George Brown

IV. Staff Updates

1. 2018 Donation Listing

Marty Kosobucki, Director of Parks, Recreation and Forestry gave an update on the 2018 yearly donations.

V. Future Agenda Items

Alderson Raasch questioned when pool updates will be available.

Marty Kosobucki commented that both VFW and Legion Pool designs will be ready for the March meeting. There will be an open house prior to the meeting for the public to view the designs.

Alderson Raasch requested staff to research the possibility of developing urban mini soccer fields.

They are smaller mini soccer fields that are walled in and give the opportunity for kids to play small sided games. This type of field does not exist in Northeast Wisconsin.

VI. Public Comment Period

None

VII. Adjournment

Sue Schinkten moved to adjourn the meeting at 7:40 pm, seconded by Bill Volpano. Upon vote, the motion passed unanimously.

Respectfully submitted,
Grace Lahtela



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: March 21, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Approve Brown County Ice Management Quarterly Report.

ATTACHMENTS:

- Brown County Ice Management Report (PDF)

De Pere Ice Arena Report

March 14, 2019

December 19, we were able to get back up and running off the temporary system. The new Chiller and compressors that were replaced are now up and running. There are still a few items that after getting things up and running we noticed had other damage or complications to pumps and seals, we have be getting each of those items taken care of as found. Last piece to be fixed will be the cold loop on the dehumidifier. Our plan is to keep ice in the arena to mid-May in order to accommodate the Cheese Cup Tournament weekend of May 11.

Once we have the temporary system up and running, our operation stayed fairly normal. We have had some great comments on the new bleachers and they have great sight lines for games.

Most of the public skating sessions were well attended this season again. We hope to add more for next season as the People love public skating at that arena. Youth Hockey did a great job this year in helping keep the schedule full and filling their tournaments. They have also planned a spring program which will utilize ice that typically sits empty during the spring time.

Grace and I have set up a working spread sheet to organize and communicate the surcharge billing and collection, it's a work in progress right now, but I think we'll have a good system once we get through this season.

Respectfully Submitted,

Don Chilson, Brown County Ice Management

De Pere Ice Arena
Balance Sheet
As of February 8, 2019

2.2.a

ASSETS

Current Assets

Checking/Savings

1015 · Nicolet Bank

21,732.51 26,271.84

Total Checking/Savings

21,732.51 26,271.84

Other Current Assets

1300 · Prepaid Expenses

-565.41 6,955.59

1403 · Due from LIVE BARN

2,584.87 2,584.87

Total Other Current Assets

2,019.46 9,540.46

Total Current Assets

23,751.97 35,812.30

Fixed Assets

1600 · Equipment

79,104.23 79,104.23

1610 · Accumulated Depreciation

-66,372.49 -55,922.01

Total Fixed Assets

12,731.74 23,182.22

TOTAL ASSETS

36,483.71 58,994.52

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

20000 · Accounts Payable

-135.52 1,226.35

Total Accounts Payable

-135.52 1,226.35

Other Current Liabilities

2105 Sales Tax Payable

576.48 44.16

2703 Payable Surcharge to City

-1,345.00 0.00

2701 · Payable to/(Receivable fr) BCIM

-388.43 4,908.69

Total Other Current Liabilities

-1,156.95 4,952.85

Total Current Liabilities

-1,292.47 6,179.20

Total Liabilities

-1,292.47 6,179.20

Equity

3900 · Unrestricted Net Assets

81,303.32 76,041.14

Net Income

-43,527.14 -23,225.82

Total Equity

37,776.18 52,815.32

TOTAL LIABILITIES & EQUITY

36,483.71 58,994.52

Attachment: Brown County Ice Management Report (8039 : Approve Brown County Ice Management Quarterly Report.)

De Pere Ice Arena Profit & Loss

2.2.a

June 1, 2018 through February 8, 2019

	Jun 1, '18 - Feb 8, 19	Jun 1, '17 - Feb 8, 18
Ordinary Income/Expense		
Income		
4003 · Advertising Revenue	2,625.00	1,087.50
4004 · Figure Skating	14,905.00	35,087.50
4004b · Kick-Synch	0.00	5,512.50
4005b · Ice Rental-Deacons	1,968.48	2,362.50
4007 · Ice Rental-Private		
4007i · De Pere High School	25,638.63	13,187.50
4007j · DePere Youth Hockey	14,461.25	31,091.45
Total 4007 · Ice Rental-Private	40,099.88	44,278.95
4007a · Non Contracted Ice	963.00	1,131.00
4008 · Ice Rental-SNC	3,170.00	4,987.50
4011 · Men's League	9,385.76	8,031.57
4012 · Misc	195.62	142.61
4013 · Open Skate/Open Hockey	1,244.54	1,401.09
4016 · Vending	9,603.86	11,164.76
Total Income	84,161.14	115,187.48
Expense		
5000 · Building Expense		
5000a · Repairs and Maintenance	10,661.22	17,577.59
5004 · Service Contracts	11,948.31	4,364.41
5005 · Zamboni	67.76	1,205.40
5000 · Building Expense - Other	75.71	0.00
Total 5000 · Building Expense	22,753.00	23,147.40
5001 · Insurance Expense	9,600.00	9,600.00
5300 · Office Expense		
5300a · Bank Service Charges	102.85	111.00
5300d · Office Supplies	12.98	562.76
5300f · Telephone Expense	1,881.90	1,833.34
5300 · Office Expense - Other	75.00	0.00
Total 5300 · Office Expense	2,072.73	2,507.10
5400 · Payroll		
5400a · FICA Employer	2,588.15	3,025.49
5400c · Medicare Expense	627.53	800.52
5400d · Regular Earnings	17,363.76	23,615.13
5400e · Salaries	24,388.22	25,192.38
5400g · Payroll Processing Fees	425.00	425.00
Total 5400 · Payroll	45,392.66	53,058.52
5500 · Program Expense		
5500a · Advertising and Promotion	0.00	900.00
Total 5500 · Program Expense	0.00	900.00
5600 · Utilities	35,462.09	34,432.05
5700 · Vending Expense	5,881.16	6,920.55
6000 · Depreciation Expense	6,526.64	7,847.68

Attachment: Brown County Ice Management Report (8039 : Approve Brown County Ice Management Quarterly Report.)

De Pere Ice Arena

2.2.a

Profit & Loss

June 1, 2018 through February 8, 2019

Total Expense
Net Ordinary Income
Net Income

Jun 1, '18 - Feb 8, 19	Jun 1, '17 - Feb 8, 18
127,688.28	138,413.30
-43,527.14	-23,225.82
-43,527.14	-23,225.82

Attachment: Brown County Ice Management Report (8039 : Approve Brown County Ice Management Quarterly Report.)



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: March 21, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: John McDonald

SUBJECT: Approve New Event, Swim Sensory Sundays.

Swim Sensory Sundays is a new event at Legion Pool that we would like to offer to persons with disabilities and their immediate family members of our community. Up to four members of any given family may sign up and participate. This event will allow the use of noodles, floats, and anything else that aides in their ability to swim and have fun without all of the hustle and bustle of general open swim hours. Persons with disabilities must be accompanied by an aide or an able bodied family member at all times. Four lifeguards and a manager will be on staff. A minimum of 12 families and maximum 18 families will be allowed to attend each individual event. Limited space is due to the nature of the event and space availability to safely swim. This will be a PRE-REGISTRATION ONLY event.

This event will be held on Sundays from 9:30 - 11:30 am on the following dates:

June 23
July 21
August 11

A fee structure of \$12.00 per family will be implemented. There will be a limit of 4 people per family that sign up. For larger families an additional \$4.00 per person will be charged.

Registration for this event will be hosted at the De Pere Community Center. Pre-registration is required and must be completed by the Friday prior to the event. After the Friday deadline, participants may sign up at Legion Pool if space allows.

Thank you for your time and consideration.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: March 21, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Approve Bid for Bomier Boat Launch Renovations.

We opened bids for the renovation of Bomier Boat Launch on March 11. We ended up receiving a total of three bids on the project. I have included in your packet a letter from our consultant regarding the bids and their recommendation, a bid summary of quantities, and bid summary of the total amount.

In total, we have \$562,225 budgeted for this project to include Engineering Fees and Construction Costs. Engineering Fees for the project are \$33,500.

Based on qualified low bid we would support the recommendation of our consultant of Jahnke Construction for Bomier Boat Launch.

ATTACHMENTS:

- Bomier Boat Launch_De Pere_Letter of Recommendation for Award_19-0311 (PDF)
- Bomier Boat Launch BidTab_3-11-19 (PDF)
- Bomier Boat Launch BID Tabs - Totals (PDF)

1150 Springhurst Dr., Ste 201
 Green Bay, WI 54304-5947
 920 / 592 9440
 920 / 592 -9445 fax
www.graef-usa.com



collaborāte / formulāte / innovāte

March 11, 2019

Marty Kosobucki
 Director of Parks, Recreation and Forestry
 City of De Pere
 925 South Sixth Street
 De Pere, Wisconsin 54115-1199

Subject: Bomier Boat Launch
 City of De Pere Project #19-22
 Engineer's Letter of Recommendation for Contract Award

Dear Marty:

Enclosed for your review and approval is a copy of the tabulation of bids for all bidders for the above referenced project. The apparent low bidder for the Project is **Janke General Contractors, Inc.** We have thoroughly evaluated the bid by the apparent low bidder and have determined them to be responsive and responsible, and that the estimated contract price is considered fair and reasonable. We also understand that they have pre-qualified with the City of De Pere as required.

GRAEF hereby recommends that the City of De Pere award the construction contract for the Bomier Boat Launch Project, City of De Pere Project #19-22; to **Janke General Contractors, Inc.** in the amount of **\$498,079.95.**

If you have any questions, please call us at (920) 592-9440.

Sincerely,

Graef-USA Inc.

Patrick J. Skalecki, P.E., LEED AP
 Principal/Green Bay Office Manager

ITEM	QUANTITY	UNIT	DESCRIPTION	Janke General Contractors		Vinton Construction Co.		Michels Corporation	
				PRICE	TOTAL	PRICE	TOTAL	PRICE	TOTAL
A-1	575	CY	Topsoil Stripping	\$9.00	\$5,175.00	\$17.65	\$10,148.75	\$14.08	\$8,096.00
A-2	1400	CY	Excavation	\$12.00	\$16,800.00	\$14.57	\$20,398.00	\$12.46	\$17,444.00
A-3	1	LS	Clearing and Grubbing	\$1,900.00	\$1,900.00	\$6,000.00	\$6,000.00	\$18,413.12	\$18,413.12
A-4	93	SY	Concrete Removal	\$12.00	\$1,116.00	\$15.00	\$1,395.00	\$5.14	\$478.02
A-5	195	SY	Asphalt Removal	\$5.00	\$975.00	\$9.00	\$1,755.00	\$2.17	\$423.15
A-6	15	SY	Brick Removal	\$47.00	\$705.00	\$20.00	\$300.00	\$151.64	\$2,274.60
A-7	50	LF	Sawcut Concrete	\$3.30	\$165.00	\$5.00	\$250.00	\$5.31	\$265.50
A-8	445	LF	Sawcut Asphalt	\$2.55	\$1,134.75	\$3.00	\$1,335.00	\$2.83	\$1,259.35
A-9	385	LF	Remove Curb and Gutter	\$6.00	\$2,310.00	\$5.00	\$1,925.00	\$3.25	\$1,251.25
A-10	316	SF	Remove Dock	\$6.50	\$2,054.00	\$7.50	\$2,370.00	\$4.27	\$1,349.32
A-11	60	LF	Remove Retaining Wall	\$25.00	\$1,500.00	\$20.00	\$1,200.00	\$59.57	\$3,574.20
A-12	8	EA	Tree Removal	\$375.00	\$3,000.00	\$100.00	\$800.00	\$162.47	\$1,299.76
A-13	190	Ton	Base Course, 3/4"	\$23.00	\$4,370.00	\$19.60	\$3,724.00	\$21.66	\$4,115.40
A-14	1325	Ton	Base Course, 1 1/4"	\$22.00	\$29,150.00	\$14.00	\$18,550.00	\$19.50	\$25,837.50
A-15	5	CY	Breaker Run	\$63.00	\$315.00	\$51.00	\$255.00	\$32.49	\$162.45
A-16	325	Ton	Asphalt Pavement	\$86.00	\$27,950.00	\$104.30	\$33,897.50	\$113.19	\$36,786.75
A-17	570	SY	5" Concrete Sidewalk	\$57.50	\$32,775.00	\$58.50	\$33,345.00	\$60.65	\$34,570.50
A-18	45	SY	7" Concrete Driveway	\$63.50	\$2,857.50	\$64.20	\$2,889.00	\$67.15	\$3,021.75
A-19	2	EA	Detectable Warning Field	\$258.00	\$516.00	\$250.00	\$500.00	\$297.86	\$595.72
A-20	75	SF	Concrete Stairs with Railing	\$328.00	\$24,600.00	\$318.00	\$23,850.00	\$346.60	\$25,995.00
A-21	1	LS	Boat Launch/8" Concrete Slab/Toe Stone	\$97,650.00	\$97,650.00	\$196,000.00	\$196,000.00	\$164,425.23	\$164,425.23
A-22	241	SF	Dock	\$140.00	\$33,740.00	\$59.00	\$14,219.00	\$96.09	\$23,157.69
A-23	1	LS	Kayak Launch	\$31,312.00	\$31,312.00	\$37,500.00	\$37,500.00	\$16,224.97	\$16,224.97
A-24	910	LF	24" Concrete Curb and Gutter	\$26.30	\$23,933.00	\$25.00	\$22,750.00	\$28.16	\$25,625.60
A-25	20	EA	Drilled Tie Bars	\$10.50	\$210.00	\$10.00	\$200.00	\$11.91	\$238.20
A-26	492	EWSF	Concrete Block Retaining Wall	\$40.00	\$19,680.00	\$80.50	\$39,606.00	\$97.48	\$47,960.16
A-27	5210	LF	Pavement Marking, 4" White	\$0.67	\$3,490.70	\$0.65	\$3,386.50	\$2.17	\$11,305.70
A-28	1	EA	Adjust Manhole	\$900.00	\$900.00	\$500.00	\$500.00	\$270.78	\$270.78
A-29	1	EA	Tracking Pad	\$1,250.00	\$1,250.00	\$2,000.00	\$2,000.00	\$3,249.37	\$3,249.37
A-30	820	LF	Silt Fence	\$2.85	\$2,337.00	\$2.50	\$2,050.00	\$4.87	\$3,993.40
A-31	7	EA	Sediment Log	\$100.00	\$700.00	\$90.00	\$630.00	\$162.47	\$1,137.29
A-32	120	CY	Topsoil Respread	\$21.75	\$2,610.00	\$58.50	\$7,020.00	\$46.57	\$5,588.40
A-33	1335	SY	Seed, Fertilize and Mulch	\$2.40	\$3,204.00	\$1.10	\$1,468.50	\$4.06	\$5,420.10
A-34	525	SY	Erosion Mat, WisDOT Class 1, Urban Type B	\$2.80	\$1,470.00	\$2.25	\$1,181.25	\$2.98	\$1,564.50
A-35	4	CY	Riprap, Medium	\$94.00	\$376.00	\$100.00	\$400.00	\$97.48	\$389.92
A-36	1	EA	Inlet Protection, Type D	\$100.00	\$100.00	\$50.00	\$50.00	\$162.47	\$162.47
B-1	850	LF	Tree Protection Fencing	\$4.60	\$3,910.00	\$3.50	\$2,975.00	\$3.12	\$2,652.00
B-2	10	EA	Shade Tree	\$440.00	\$4,400.00	\$660.00	\$6,600.00	\$595.72	\$5,957.20
B-3	10	EA	Ornamental Tree	\$440.00	\$4,400.00	\$725.00	\$7,250.00	\$704.03	\$7,040.30
B-4	16	EA	Evergreen Tree	\$440.00	\$7,040.00	\$535.00	\$8,560.00	\$595.72	\$9,531.52
B-5	13	EA	Evergreen Shrub	\$440.00	\$5,720.00	\$50.00	\$650.00	\$108.31	\$1,408.03
B-6	1	LS	24' Steel Hexagon Picnic Shelter	\$38,000.00	\$38,000.00	\$42,000.00	\$42,000.00	\$42,349.43	\$42,349.43
E-1	1	LS	8'x8'x8' Steel Pergola	\$13,500.00	\$13,500.00	\$21,000.00	\$21,000.00	\$16,282.35	\$16,282.35
E-2	630	LF	Electrical Wire, Lighting No. 10 AWG	\$0.85	\$535.50	\$0.80	\$504.00	\$1.08	\$680.40
E-3	120	LF	Electrical Wire, Lighting No. 12 AWG	\$0.80	\$96.00	\$0.75	\$90.00	\$0.92	\$110.40
E-4	40	LF	Conduit Rigid, Nonmetallic, Sch 40, 3/4-inch	\$5.15	\$206.00	\$5.00	\$200.00	\$5.96	\$238.40
E-5	210	LF	Conduit Rigid, Nonmetallic, Sch 40, 1-inch	\$5.15	\$1,081.50	\$5.00	\$1,050.00	\$5.96	\$1,251.60
E-6	3	EA	Concrete Pole Bases	\$902.00	\$2,706.00	\$875.00	\$2,625.00	\$974.81	\$2,924.43
E-7	3	EA	Poles (15-ft Straight Square 4" To match ex)	\$1,236.00	\$3,708.00	\$1,200.00	\$3,600.00	\$1,299.75	\$3,899.25
E-8	3	EA	Pole mounted luminaires for new poles	\$1,545.00	\$4,635.00	\$1,500.00	\$4,500.00	\$1,624.69	\$4,874.07
E-9	3	EA	Double Mast Arm	\$3,358.00	\$10,074.00	\$3,250.00	\$9,750.00	\$3,520.16	\$10,560.48
E-10	3	EA	Wire Festoon Receptacle in Pole	\$129.00	\$387.00	\$125.00	\$375.00	\$140.81	\$422.43
E-11	1	EA	4-pole Relay Contact tied into ex. photo eye	\$980.00	\$980.00	\$950.00	\$950.00	\$1,083.12	\$1,083.12
E-12	3	EA	Relocated Poles	\$1,700.00	\$5,100.00	\$1,650.00	\$4,950.00	\$1,841.31	\$5,523.93
E-13	3	EA	New luminaires for relocated poles	\$1,545.00	\$4,635.00	\$1,500.00	\$4,500.00	\$1,624.69	\$4,874.07
E-14	2	EA	New luminaires for non-relocated poles	\$1,545.00	\$3,090.00	\$1,500.00	\$3,000.00	\$1,624.69	\$3,249.38
E-15	1	EA	Relocated wooden utility pole with light	\$1,545.00	\$1,545.00	\$1,500.00	\$1,500.00	\$2,166.25	\$2,166.25
Total Bid Amount				\$498,079.95		\$620,477.50		\$625,006.16	



**City of De Pere
Bomier Boat Launch
City Project #19-22
Bid Tab Summary
March 11, 2019
1:00 P.M.**

Bidder	Total Amount Bid
Janke General Contractors, Inc.	\$498,079.95
Vinton Construction Company	\$620,477.50
Michels Corporation	\$625,006.16



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: March 21, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Don Melichar

SUBJECT: Approve Design for New Large Park Signs.

ATTACHMENTS:

- Memo to PB regarding Park signs 3-11-19 (DOC)
- Exhibit A and B - park signs (PDF)



Memorandum

To: Board of Park Commissioners

From: Don Melichar
De Pere Park Superintendent/City Forester

Re: Park Signs

Date: March 11, 2019

Issue: The Parks Department seeks the Park Board review and approval of appropriate font and look of all new large park signs moving forward.

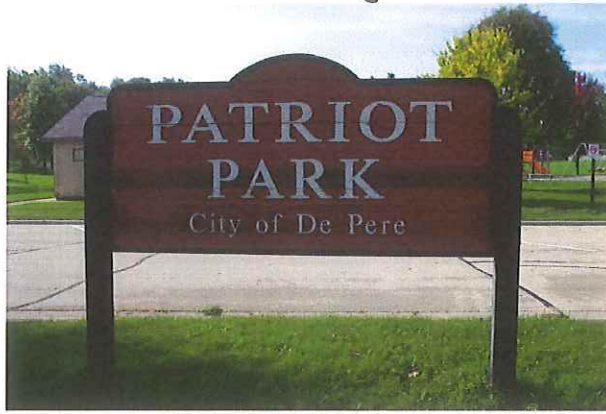
Summary: The Park Department would like to move forward with replacing the Optimist Park sign now that the City Branding Initiative is complete. A new logo and fonts were approved for use in City promotional materials. The Branding Committee put together several options for consideration and reviewed within their committee those options. The Committee as well as staff considered option #5 on Exhibit A as their preferred choice.

If you have any questions, please contact me at 339-8362.

Attachment: Memo to PB regarding Park signs 3-11-19 (8031 : Approve Design for New Large Park Signs.)

Exhibit A

Existing



#1



#2



#3



#4



#5



#6



Exhibit B

Existing



#1



#2



#3



#4



#5



#6





City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: March 21, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Review Design Options for VFW Pool and make Recommendation to Reduce to One Plan.

Our design consultants will be presenting to you the two options they developed from your guidelines for replacing VFW Pool. The goal of the meeting is to hear a summary of public comments and then provide recommendations to our consultant for developing one final draft plan.

An Open House was held on Monday, March 18th for the public to review the concepts, ask questions of the consultants and then provide comments.

ATTACHMENTS:

- Approved guidelines from Park Board.Jan 17 (PDF)

Guidelines for Aquatic Facility at VFW and Legion

Required items in all proposals	Low Diving Board Medium Diving Board High Diving Board General Swim area Lap pool Zero Depth entry into main pool Lounge area/seating Shade (umbrellas) Activity Area (basketball, volleyball, etc...) Multiple filtration systems designated tot area in zero depth entry
Alternate Considerations	Drop Slide Body slide Body slides Competitive Swim lanes Separate Baby Pool Separate Tot area Kiddie Play area Shade (pergola/canopy) Challenge Area (lily pad, ropes, etc...) Climbing wall
Things that should not be considered	Adult only pool One filtration system Olympic Training Pool Hot Tub Wave pool Lazy River Shade (trees) Grass seating Lap lanes Splash Pad

Guidelines for Buildings at VFW/Legion

Required items in all proposals	Concessions Inside facility seating for concessions Community Locker rooms Changing rooms inside locker rooms Individual Showers Restrooms Family Changing Rooms Family Restroom Lockers Mangers Office Sound System Front Desk/Entrance Foyer Diaper changing Mechanical Room Security lighting Lighting suitable for evening operation
Alternate considerations	Outdoor seating for concessions Community Showers Rentable Room Staff office/room First Aid Room Activity/Rentable Room Hair Dryers Swim Shop/Store Pavilion Water Bottle filling station Teen Area Natural light
Things that should not be considered	Video Games Swim Suit dryers



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: March 21, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Review Design Options for Legion Pool and Make Recommendations to Reduce to One Plan.

Our design consultants will be presenting to you the two options they developed from your guidelines for replacing Legion Pool. The goal of the meeting is to hear a summary of public comments and then provide recommendations to our consultant for developing one final draft plan.

An Open House was held on Monday, March 18th for the public to review the concepts, ask questions of the consultants and then provide comments.

ATTACHMENTS:

- Approved guidelines from Park Board.Jan 17 (PDF)

Guidelines for Aquatic Facility at VFW and Legion

Required items in all proposals	Low Diving Board Medium Diving Board High Diving Board General Swim area Lap pool Zero Depth entry into main pool Lounge area/seating Shade (umbrellas) Activity Area (basketball, volleyball, etc...) Multiple filtration systems designated tot area in zero depth entry
Alternate Considerations	Drop Slide Body slide Body slides Competitive Swim lanes Separate Baby Pool Separate Tot area Kiddie Play area Shade (pergola/canopy) Challenge Area (lily pad, ropes, etc...) Climbing wall
Things that should not be considered	Adult only pool One filtration system Olympic Training Pool Hot Tub Wave pool Lazy River Shade (trees) Grass seating Lap lanes Splash Pad

Guidelines for Buildings at VFW/Legion

Required items in all proposals	Concessions Inside facility seating for concessions Community Locker rooms Changing rooms inside locker rooms Individual Showers Restrooms Family Changing Rooms Family Restroom Lockers Mangers Office Sound System Front Desk/Entrance Foyer Diaper changing Mechanical Room Security lighting Lighting suitable for evening operation
Alternate considerations	Outdoor seating for concessions Community Showers Rentable Room Staff office/room First Aid Room Activity/Rentable Room Hair Dryers Swim Shop/Store Pavilion Water Bottle filling station Teen Area Natural light
Things that should not be considered	Video Games Swim Suit dryers



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: March 21, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Update on Insurance Claim Regarding De Pere Ice Arena Chiller Barrel Failure.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: March 21, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Update on Southwest Park Soccer Field Lighting Design Status.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: March 21, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Update on VFW Pool Asbestos Testing and Removal Status.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: March 21, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Update on VFW Playground Status.



City of De Pere, Wisconsin

Request For Board of Park Commissioners Action

MEETING DATE: March 21, 2019

DEPARTMENT: Parks, Recreation & Forestry

FROM: Marty Kosobucki

SUBJECT: Update on Beer Garden Status.
