



Common Council

Regular Meeting

Final Minutes

335 South Broadway
De Pere, WI 54115
<https://www.deperewi.gov/>

Tuesday, March 21, 2023

7:30 PM

Council Chambers and Virtual

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Aldersperson	Present	
Pamela Gantz	Aldersperson	Present	
Jonathon Hansen	Aldersperson	Present	
Amy Chandik Kundinger	Aldersperson	Present	
Shana Defnet Ledvina	Aldersperson	Present	
Devin Perock	Aldersperson	Present	
John Quigley	Aldersperson	Present	
Dean Raasch	Aldersperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the March 7, 2023 Common Council meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Carpenter, Aldersperson
SECONDER:	Shana Defnet Ledvina, Aldersperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

4. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.

Resident Dan Buckley reported that there is a problem with loose dogs on the East River Trail. He stated that he has notified the Police Department as well. Mayor Boyd suggested that he contact Parks Director Marty Kosobucki to discuss the issue.

5. Recommendation from Finance & Personnel Committee to Accept Donation of Flagpole & Monument from VFW Post 2113 for Fire Stations 1 & 2.

Aldersperson Carpenter moved, seconded by Aldersperson Raasch to open the meeting. Upon vote, motion carried unanimously. Fire Chief Al Matzke explained that members of the VFW post inquired about making a donation to the Fire Department, and staff recommended a flagpole for the east side station. Commander Patrick Moran and Quartermaster Randy Hanson from VFW Post 2113 addressed the Council. They noticed that the fire bell outside the east side station doesn't have a plaque to identify the purpose of the monument; they would like to add one to make it a living tribute to former, current, and future firefighters and rescue personnel. They have also proposed an identical monument for the west side station. Chief Matzke is requesting to use \$2,030 from the

Fire Department donation fund; the remainder has been raised by the VFW post or donated by vendors. He reported that the bell symbolizes the alarm used to call firefighters into service, and resembles the bell tower on top of the original fire station near the Union Hotel. Alderperson Carpenter moved, seconded by Alderperson Raasch to close the meeting. Upon vote, motion carried unanimously. Alderperson Carpenter moved, seconded by Alderperson Raasch to approve the donation and request for funds, contingent upon review by Development Services staff to ensure that the project meets zoning and site plan requirements.

RESULT:	APPROVED AS AMENDED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

6. Recommendation from the Finance/Personnel Committee to Accept a \$250 Sponsorship from the Kress Inn and Bemis Conference Center in Support of De Pere TV.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Amy Chandik Kunding, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

7. Recommendation from the Sustainability Commission to approve Clean Air Initiative.
- Alderperson Quigley explained that this proposal is not meant to include an enforceable penalty, but is instead an educational initiative. Discussion followed regarding complaints about idling at area schools during drop off and pickup, as well as the merits and drawbacks of an idling ban versus an educational program. The Sustainability Commission plans to start the education program with area schools and expand from there; they are asking for the Council's blessing before they would utilize staff time to develop the program.

RESULT:	APPROVED [7 TO 0]
MOVER:	John Quigley, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley
ABSTAIN:	Dean Raasch

8. Recommendation from the Sustainability Commission to approve operating 2023 Farmers Market Sustainability Booth.

Public Works Director Scott Thoresen confirmed that anyone can volunteer to help staff the booth at the Farmers Market.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	John Quigley, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

9. Recommendation from the Board of Public Works on Award of Contract 23-02 Ridgeway and East River Drive Pavement Rehabilitation to Kruczek Construction, Inc. in the amount of \$1,305,000.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

10. Recommendation from the Board of Public Works on Award of Contract 23-03 Sewer Lining to Insituform Technologies USA, LLC in the amount of \$693,336.30.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

11. Recommendation from the Board of Public Works on Award of Contract 23-04 Kingston Preserve Utility and Street Construction to Kruczek Construction, Inc. in the amount of \$1,261,000.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

12. Recommendation from the Board of Public Works to retain existing Overnight Parking restrictions on City Streets.

Alderperson Raasch moved, seconded by Alderperson Carpenter to approve the Board's recommendation to keep the current restrictions in place for now. Alderperson Quigley then moved, seconded by Alderperson Hansen to amend the original motion to include the implementation of a special privilege permit once the needed technology is in place. Council members then discussed various options and whether to wait until the results of the parking study are received and the acquisition of license plate reader equipment is complete. Upon vote, the motion to amend failed with Alderperson Quigley voting aye.

RESULT:	APPROVED [7 TO 1]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Raasch
NAYS:	John Quigley

13. Recommendation from the Board of Public Works to Permanently Close the 600 Block of Main Avenue Sidewalk.

Alderperson Raasch explained that this section of sidewalk runs under the train viaduct and that the Board of Public Works determined it is unsafe for pedestrians. He noted that there is a sidewalk on top of the hill by the houses that connects back to Reid Street or Fort Howard Avenue.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

14. Recommendation from the Board of Public Works to install storm sewer main and laterals on Wilcox Court and approve funding \$370,000 from the storm water utility fund balance.

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

15. Consideration and possible action regarding pool maintenance.

Parks Director Marty Kosobucki stated that all pool operations and capital are directed from the referendum fund, so he believes that this money will be returned there as well.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

16. Recommendation and Approval to Confirm Appointment of Pamela Manley to Position of Finance Director/Treasurer.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

17. Resolution #23-25 Adopting a Citizen Participation Plan for Community Development Block Grant Program-Public Facilities.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

18. Resolution #23-26 Approving Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit and its Submission to the Wisconsin Department of Natural Resources (DNR).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

19. Resolution #23-27 Approving Agreement for Consulting Services Between the City of De Pere and Dixon Engineering, Inc. (Sprint Decommission on Matthew Water Tower).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

20. Resolution #23-28 Authorizing Services Agreement with Flock Group Inc. (Automated License Plate Reader Cameras and Data Storage).

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Dean Raasch, Alderperson
SECONDER:	John Quigley, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

21. Resolution #23-29 Approving Grant Agreement for Division of Public Health DPH Consolidated Contract #57841 and Grant Agreement Modifications to DPH Contracts #47645-6, 52825, 52825-2 and 52825-3.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

22. Resolution #23-30 Ratifying Health Department Grant Application and Acceptance of Award (Wisconsin Institute for Healthy Aging).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Dan Carpenter, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

23. Resolution #23-31 Authorizing a Representative to Declare Official Intent for Reimbursement for Federal Tax Law Purposes.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

24. Voucher approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kunding, Ledvina, Perock, Quigley, Raasch

25. Future agenda items.
None.

26. Adjournment.

Alderperson Quigley moved, seconded by Alderperson Kunding to adjourn the meeting at 8:18 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk