Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
https://www.deperewi.gov/

Agenda

Tuesday, March 21, 2023 | **7:30 PM** | **Council Chambers and Virtual**

Pursuant to Wisconsin Statute 19.84, Notice is hereby given to the public that a meeting of the **Common Council** of the City of De Pere will be held on **March 21, 2023** at **7:30 PM** in the **COUNCIL CHAMBERS, 2ND FLOOR CITY HALL, 335 S. BROADWAY STREET. DE PERE.**

The public may attend the meeting either in person in the Council Chambers or electronically/telephonically. Electronic or telephonic access to the meeting is provided below:

Computer/smart phone accessing https://www.gotomeet.me/DePere

OR

You can also dial in using your phone.
United States (Toll Free): 1 866 899 4679
United States: +1 (312) 757-3117
Access Code: 154-883-285

This meeting may also be rebroadcast on TV throughout the week and available on demand at http://deperecitywi.iqm2.com/.

I. Call to Order

1. Roll Call
2. Pledge of Allegiance to the Flag.
3. Approval of the minutes of the March 7, 2023 Common Council meeting.
4. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.
5. Recommendation from Finance & Personnel Committee to Accept Donation of Flagpole & Monument from VFW Post 2113 for Fire Stations 1 & 2.
6. Recommendation from the Finance/Personnel Committee to Accept a $250 Sponsorship from the Kress Inn and Bemis Conference Center in Support of De Pere TV.
7. Recommendation from the Sustainability Commission to approve Clean Air Initiative
8. Recommendation from the Sustainability Commission to approve operating 2023 Farmers Market Sustainability Booth
9. Recommendation from the Board of Public Works on Award of Contract 23-02 Ridgeway and East River Drive Pavement Rehabilitation to Kruczek Construction, Inc. in the amount of $1,305,000
10. Recommendation from the Board of Public Works on Award of Contract 23-03 Sewer Lining to Insituform Technologies USA, LLC in the amount of $693,336.30
11. Recommendation from the Board of Public Works on Award of Contract 23-04 Kingston Preserve Utility and Street Construction to Kruczek Construction, Inc. in the amount of $1,261,000

12. Recommendation from the Board of Public Works to retain existing Overnight Parking restrictions on City Streets
13. Recommendation from the Board of Public Works to Permanently Close the 600 Block of Main Avenue Sidewalk.
14. Recommendation from the Board of Public Works to install storm sewer main and laterals on Wilcox Court and approve funding $370,000 from the storm water utility fund balance
15. Consideration and possible action regarding pool maintenance.
16. Recommendation and Approval to Confirm Appointment of Pamela Manley to Position of Finance Director/Treasurer.
17. Resolution #23-25 Adopting a Citizen Participation Plan for Community Development Block Grant Program-Public Facilities.
18. Resolution #23-26 Approving Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit and its Submission to the Wisconsin Department of Natural Resources (DNR).
19. Resolution #23-27 Approving Agreement for Consulting Services Between the City of De Pere and Dixon Engineering, Inc. (Sprint Decommission on Matthew Water Tower).
20. Resolution #23-28 Authorizing Services Agreement with Flock Group Inc. (Automated License Plate Reader Cameras and Data Storage).
21. Resolution #23-29 Approving Grant Agreement for Division of Public Health DPH Consolidated Contract #57841 and Grant Agreement Modifications to DPH Contracts #47645-6, 52825, 52825-2 and 52825-3.
22. Resolution #23-30 Ratifying Health Department Grant Application and Acceptance of Award (Wisconsin Institute for Healthy Aging).
23. Resolution #23-31 Authorizing a Representative to Declare Official Intent for Reimbursement for Federal Tax Law Purposes.
24. Voucher approval.
25. Future agenda items.
26. Adjournment.

Carey Danen
City Clerk

Any person wishing to attend this meeting who, because of disability, requires special accommodations should contact the Clerk's office at 339-4050 by Noon, the previous day so that arrangements can be made.

Agenda Sent To:
Alderpersons
City Administrator
Mayor
Department Heads
TV, Newspapers & Radio Stations

Kress Family Library
De Pere Chamber of Commerce

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Approval of the minutes of the March 7, 2023 Common Council meeting.**

ATTACHMENTS:

- 3-7-23 Common Council minutes_draft (PDF)

Common Council

Regular Meeting

335 South Broadway
De Pere, WI 54115
https://www.deperewi.gov/

Draft Minutes

Tuesday, March 7, 2023 **7:30 PM** **Council Chambers and Virtual**

1. Call to Order. The meeting was called to order at 7:30 PM by Mayor James Boyd.

Attendee Name	Title	Status	Arrived
Dan Carpenter	Alderperson	Present	
Pamela Gantz	Alderperson	Present	
Jonathon Hansen	Alderperson	Present	
Amy Chandik Kundinger	Alderperson	Present	
Shana Defnet Ledvina	Alderperson	Present	
Devin Perock	Alderperson	Present	
John Quigley	Alderperson	Present	
Dean Raasch	Alderperson	Present	
James Boyd	Mayor	Present	

2. Pledge of Allegiance to the Flag.

3. Approval of the minutes of the February 22, 2023 Common Council meeting.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

4. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.

   None.

5. Proclamation for Multiple Sclerosis Week (March 12-18, 2023).

6. MSA Grant Services summary report.

   Diane Wessel from MSA Professional Services provided an overview of the services they have provided to date, and answered Council members' questions. City Administrator Larry Delo reiterated that the contract with MSA is to research or identify grant opportunities; the City can contract with them at an additional cost if staff requires assistance in the application process.

7. Recommendation from Sustainability Commission for Staff to draft a Planned Natural Landscape Areas Ordinance.

Public Works Director Scott Thoresen explained that the proposed ordinance would apply to both City-owned and private properties. A plan would be have to be submitted to include the types of plantings (natural landscape vegetation that wouldn't have to be mowed). The City's Weed Commissioner would oversee the program, and it would be incorporated into the weed ordinance. Discussion followed regarding the timing of the recommendation.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	John Quigley, Alderperson
SECONDER:	Jonathon Hansen, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

8. Recommendation from the Board of Park Commissioners to approve use of QuickScores.

RESULT:	**APPROVED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

9. Recommendation from the Board of Park Commissioners to approve the insurance claim for VFW Pool.

Parks Director Marty Kosobucki answered questions about the events leading up to the maintenance issue, the insurance company's investigation, as well as new protocols for City staff and pool maintenance contractors. Staff agreed to provide an update once the insurance company concludes their investigation.

RESULT:	**APPROVED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Devin Perock, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

10. Recommendation from Plan Commission to approve a 21-lot and 2-outlot extraterritorial preliminary plat of Lawrence Parkway First Addition at 2200-2300 BLK Little Rapids RD in Lawrence (Parcels L-458-6, L-2118, L-2117, L-2116, L-2115, L-2114, L-458, L-456, L-456-2, L-457-3).

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

11. Recommendation from Plan Commission to approve a 1-outlot CSM at 2400-2500 BLK American BL (Parcel WD-L485).

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Shana Defnet Ledvina, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

12. Approval of Interim Finance Director-Treasurer.

City Administrator Larry Delo confirmed that there would be no conflict of duties for this temporary designation, noting that he is also currently the comptroller for the City. This simply provides coverage in case documents need to be signed before the new Finance Director-Treasurer is on board. In the interim, the Deputy Treasurer will countersign all checks.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

13. Resolution #23-21 Authorizing Submission of Wisconsin Department of Natural Resources Recreation Boating Facilities Development/Renovation Grant (James Street Dock Renovation).

RESULT:	**ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER:	John Quigley, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

14. Resolution #23-22 Authorizing Submission of Wisconsin Department of Natural Resources Recreation Boating Facilities Development/Renovation Grant Application (Bomier Boat Launch).

RESULT:	**ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER:	Jonathon Hansen, Alderperson
SECONDER:	Dean Raasch, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

15. Resolution #23-23 Authorizing First Amendment to Inner Dimensions Wellness, LLC Independent Contractor Agreement (Guided Meditation Sessions and Meditative Fusion Classes).

RESULT:	**ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

16. Resolution #23-24 Recognizing "No Mow May" 2023.

Council members discussed the pros and cons of the "No Mow May" program, its usefulness as an awareness/education tool, and feedback from residents.

RESULT:	**ADOPTED [7 TO 0]**
MOVER:	John Quigley, Alderperson
SECONDER:	Pamela Gantz, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley
ABSTAIN:	Dean Raasch

17. Final list of American Rescue Plan (ARPA) projects and funding for Council consideration and possible action.

Alderperson Raasch moved, seconded by Alderperson Kundinger to eliminate projects #4, 9, and 32, reducing the total funding request by $155,000. Upon roll call vote, motion carried unanimously.
Alderperson Raasch moved, seconded by Alderperson Kundinger to reduce the second year funding for project #40 to $81,873. After discussion, Alderpersons Raasch and Kundinger withdrew their motion and second.
Alderperson Raasch then moved, seconded by Alderperson Kundinger to amend the request for project #40 to a total of $341,873, all in year 2023. Upon roll call vote, motion carried unanimously.

RESULT:	**APPROVED BY ROLL CALL VOTE [UNANIMOUS]**
MOVER:	Dean Raasch, Alderperson
SECONDER:	Amy Chandik Kundinger, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

18. Update from Development Services Department Regarding the Status of Potential Development Sites and Development Projects in the Downtown and Business Parks.

Development Services Director Dan Lindstrom reviewed several potential projects: along North Broadway and Main Avenue in the downtown, the right-of-way at the Main/Lawrence roundabout, and on Matthew Drive and Venture Avenue in the business parks.

19. Voucher approval.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Shana Defnet Ledvina, Alderperson
SECONDER:	Dan Carpenter, Alderperson
AYES:	Carpenter, Gantz, Hansen, Kundinger, Ledvina, Perock, Quigley, Raasch

20. Future agenda items.

Alderperson Carpenter requested a discussion regarding the regulations for truck backup horns in the middle of the night. Staff will review this request and identify which subcommittee should address the issue. Alderperson Raasch requested confirmation that

the notification process for sidewalk clearing violations will be on the next Board of Public Works agenda.

21. Discussion and Possible Action on Potential Acquisition of Private Property for Public Purposes.

Alderperson Raasch moved, seconded by Alderperson Perock to go into closed session at 8:53 PM. Upon roll call vote, motion carried unanimously. Alderperson Quigley moved, seconded by Alderperson Raasch to open the meeting at 9:50 PM. Upon roll call vote, motion carried unanimously.

22. Adjournment.

Alderperson Raasch moved, seconded by Alderperson Ledvina to adjourn the meeting at 9:51 PM. Upon vote, motion carried unanimously.

Respectfully submitted,
Carey Danen, City Clerk

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Common Council. §6-3(f) DPMC.**

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**Fire Department**
FROM:	**Alan Matzke**
SUBJECT:	**Recommendation from Finance & Personnel Committee to Accept Donation of Flagpole & Monument from VFW Post 2113 for Fire Stations 1 & 2.**

Unanimously approved

ATTACHMENTS:

- DONATION OF FLAGPOLE AND MONUMENT FOR FIRE DEPT (PDF)

Memo

To: Honorable Mayor James Boyd
Members of the Common Council

From: Fire Chief Alan Matzke AGM

Date: March 14, 2023

Re: Request to Consider Donation of Flagpole and Monument

De Pere Fire Rescue is requesting approval to accept the donation of a flagpole and two firefighter memorial markers, one at each station from the Wisconsin VFW Post 2113.

I was approached by Randy Hansen and other members of the Wisconsin VFW Post 2113 regarding a possible donation the post may be willing to make to our organization. I invited feedback and suggestions from our staff.

The staff brought forward the idea of a flagpole on the corner near the driveway to Fire Station #1 at Lewis and Broadway. Currently, there stands a small masonry structure with a bell mounted on top. This is a time capsule that was sealed in the 1970's and has no signage nor information regarding the time capsule.

This seemed like the perfect spot for the flagpole and a small monument to serve as recognition to the men and women who formerly, currently, serve the citizens of De Pere as well as those who will serve in the future. Upon discussion it was proposed to install a matching monument at station 2 next to the existing flagpole.

Randy and his team immediately went to work designing, planning and soliciting funding to bring this project to fruition. The flagpole is proposed to be twenty feet tall with two three by five flags flying. On top would be the American flag with our department flag below. A copy of the monuments design with the proposed inscriptions are attached.

The estimated cost breakdown for the program is as follows:

Flagpole and monument:

Van Gemert Memorials (stones)	$12,540.00
Van Gemert Memorials (engraving, delivery & set-up)	$ N/C
Valley Unit Step (build bases)	$ N/C
Fly Me Flag (pole and flags w/$500.00 donation)	$ 719.00

Total projected cost:	**$13,259.00**
Ryan Funeral Home donation	($4,060.00)
VFW Post 2113 Donation	($7,169.00)
DPFR Donation Account	($2,030.00)

I am respectfully requesting to fund the project amount of $2,030.00 from the DPFR donation account.

This request is intended to be completely funded by donations having no impact on city budgets.

Thank you for your consideration. If you have any questions, please do not hesitate to ask.

Station #1

PROUD SPONSORS AND SUPPORTERS
OF OUR DE PERE FIRE, RESCUE AND
EMS PERSONELL

VFW POST 2113
VAN GEMERT MEMORIALS
FLY ME FLAG
RYAN FUNERAL HOME
VALLEY UNIT STEP, INC
CITY OF DE PERE

2023

SIDE
VIEW

This flagpole and fire bell are dedicated to former, current and future De Pere Fire Rescue personnel. Their devotion to duty and dedication to ensuring the well-being and safety of our citizens is second to none. Their bravery and heroism in the face of danger will be remembered long after they answer their last call.

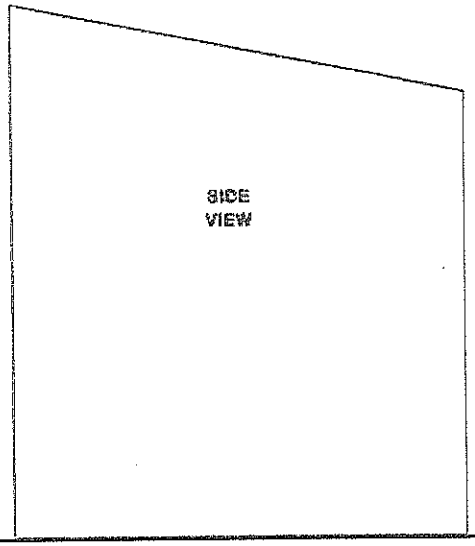
We Exist To
Serve Our Community

Station #2

PROUD SPONSORS AND SUPPORTERS
OF OUR DE PERE FIRE, RESCUE AND
EMS PERSONELL

VFW POST 2113
VAN GEMERT MEMORIALS
FLY ME FLAG
RYAN FUNERAL HOME
VALLEY UNIT STEP, INC
CITY OF DE PERE

2023



This flagpole is dedicated to former, current and future De Pere Fire Rescue personnel. Their devotion to duty and dedication to ensuring the well-being and safety of our citizens is second to none. Their bravery and heroism in the face of danger will be remembered long after they answer their last call.

DE PERE FIRE RESCUE EMS WISCONSIN

We Exist To
Serve Our Community

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**Information Technology**
FROM:	**Justine Braun**
SUBJECT:	**Recommendation from the Finance/Personnel Committee to Accept a $250 Sponsorship from the Kress Inn and Bemis Conference Center in Support of De Pere TV.**

Note: The Finance/Personnel Committee voted unanimously at its meeting on 3/14/23 to approve this item and forward it to the Common Council for final acceptance.

Staff is requesting approval to accept a $250 sponsorship from the Kress Inn & Bemis Conference Center in support of De Pere TV. The organization will be recognized as a supporter on TV and online for one year and acknowledged with a letter of thanks. The sponsorship will be used to support ongoing De Pere TV operations. This is the organization's eighth year sponsoring De Pere TV.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**Sustainability Commission**
FROM:	**Scott Thoresen**
SUBJECT:	**Recommendation from the Sustainability Commission to approve Clean Air Initiative**

The Sustainability Commission at the March 14, 2023 meeting recommended the Clean Air Initiative and Educational Campaign to Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- Discuss Clean Air Initiative 3-9-2023 (DOCX)
- 2022-06-14 Sustainability Commission - Full Minutes- (PDF)
- 2022-10-11 Sustainability Commission - Full Minutes (PDF)
- 2022-12-13 Sustainability Commission - Full Minutes (PDF)
- 2023-01-10 Sustainability Commission - Full Minutes (PDF)
- 2023-02-14 Sustainability Commission - Full Minutes (PDF)

CITY OF DE PERE
MEMO

To: Members of the Sustainability Commission
From: Scott J. Thoresen, Director of Public Works
Date: March 9, 2023
RE: Consider and Possible Action on Clean Air Initiative*

The Sustainability Commission recommended to City Council to create a clean air ordinance at the June 14, 2022, Commission meeting (See attached Commission minutes). The Council discussed this recommendation at the July 19, 2022, Council meeting. At the Council meeting, Alderperson Quigley requested this item be referred back to the Commission for further discussion.

At the October 11, 2022, Commission meeting further discussion was had on a clean air ordinance (See attached Commission minutes). The Commission discussed possibly moving forward with a voluntary and educational campaign rather than creating an ordinance limiting vehicle idling.

At the December 13, 2022, Commission meeting continued discussion was had on this topic (See attached Commission minutes). The Commission discussed creating an educational campaign initiative for voluntary compliance including the schools and community. Discussion was focused on talking points provided by Alderperson Quigley (See attached talking points).

At the January 10, 2023, Commission meeting continued discussion on this topic (See attached Commission minutes) The discussion now focused on creating a resolution for Council to consider instead of creating an ordinance limiting vehicle idling. It was decided at this meeting staff would work with the Commissioners Black, Henrigillis, and Rakers to research other programs and create an educational informational plan. This information would be shared with Council at a later date to determine if the Council wanted to move forward.

At the February 14, 2023, Commission meeting continued discussion was had on this topic (See attached Commission minutes). Commissioner Rakers provided an update on information he and the other Commissioners had worked on.

The intent of this agenda item for this meeting is for the Commission to finalize a plan to recommend to Council for consideration. If the Council approves the plan, then a resolution would be drafted at a later date for the Commission to consider and recommend to Council for approval. The following is a summary of the proposed plan:

The City of De Pere Clean Air Initiative and Sustainability Education Campaign

- Project Goal
    - Create an educational campaign to encourage people to minimize vehicle idling.
        - Improve air quality particularly near schools.
        - More sustainable.
    - Generate City of De Pere customized resources.
    - Create a location on the City's website.
- Preliminary schedule
    - Initial rollout for the 2023 school year
    - Continue with an annual campaign.
    - Periodic updates throughout the year as new ideas and information becomes available.
- Locations to target
    - Schools
    - Park and Ride
    - Commercial areas
    - Private business – This would be in coordination with businesses.
- Information dispersion
    - Create a location on the City's website to house/share relevant information.
    - Social media updates with campaigns.
    - Provide electronic resources to school.
    - Long term there may be a signage campaign. This would require funding. This action will Council Approval
- Resources
    - City customized videos
    - Content from other municipalities customized for City.

Sustainability Commission

335 South Broadway
De Pere, WI 54115
https://www.deperewi.gov/

Regular Meeting

Final Minutes

Tuesday, June 14, 2022 **5:30 PM** **Council Chambers and Virtual**

I. Call to Order

The meeting was called to order at 5:38 PM by Alderperson John Quigley

Attendee Name	Title	Status	Arrived
Renee Gasch	Commissioner	Present	
Emily Henrigillis	Commissioner	Remote	
Randall Lawton	Commissioner	Late	6:05 PM
Paul Linzmeyer	Commissioner	Absent	
Bill VanBeek	Commissioner	Present	
John Quigley	Alderperson	Present	
Eric Rakers	City Engineer	Present	

Others present:
Scott Thoresen, Public Works Director
Betty Sellenheim, Recording Secretary

II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Sustainability Commission. §6-3(f) DPMC

None

III. Items

1. Approval of the March 8, 2022 Sustainability Commission Meeting Minutes

Commissioner VanBeek moved to approve the March 8, 2022 Sustainability Commission Meeting Minutes, seconded by Commissioner Gasch. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bill VanBeek, Commissioner
SECONDER:	Renee Gasch, Commissioner
AYES:	Gasch, Henrigillis, VanBeek, Quigley, Rakers
ABSENT:	Paul Linzmeyer
EXCUSED:	Randall Lawton

2. Consider and Possible Action for Election of Chairperson

Commissioner Rakers nominated Alderperson Quigley as Chairperson, seconded by Commissioner Gasch. Upon vote, Alderperson Quigley was unanimously elected Chairperson.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Eric Rakers, City Engineer
SECONDER:	Renee Gasch, Commissioner
AYES:	Gasch, Henrigillis, VanBeek, Quigley, Rakers
ABSENT:	Paul Linzmeyer
EXCUSED:	Randall Lawton

3. Consider and Possible Action for Election of Vice-Chairperson

Commissioner Rakers nominated Commissioner Lawton. Commissioner Gasch nominated herself, seconded by Alderperson Quigley. Upon vote, Commissioner Gasch was unanimously elected Vice-Chairperson.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Renee Gasch, Commissioner
SECONDER:	John Quigley, Alderperson
AYES:	Gasch, Henrigillis, VanBeek, Quigley, Rakers
ABSENT:	Paul Linzmeyer
EXCUSED:	Randall Lawton

4. Discuss Sustainability Commission Purpose & Duties

Scott Thoresen, Public Works Director, explained the purpose and duties of the Sustainability Commission and its establishment. Mr. Thoresen let the Commission members know that revisions are possible to the ordinance establishing the commission and the purpose and duties thereof. Mr. Thoresen outlined initiatives that have come through the Sustainability Commission. Commissioner VanBeek supported the ordinance and the broad outline provided to work within for green initiatives community-wide. Mr. Thoresen agreed that the initiatives should provide direction community-wide, rather than directing city operations. Mr. Thoresen added that Green Bay offers sub-committees in their Sustainability Commission to work on different projects, but current De Pere Ordinance would not allow this and the Commission may request to have that revised. Commissioner Gasch suggested specifying the Green Tier spreadsheet annual updates under the "duties" section of the ordinance and asked staff about updates since induction. Mr. Thoresen supported the addition of Green Tier annual updates or wording with regards to external organizations. Mr. Thoresen then provided an overview of the scoresheet updates and requirements and suggested including a discussion of the program and scoresheet, along with ordinance changes at the September meeting. Betty Sellenheim, recording secretary, suggested having commissioners provide ordinance changes and update requests via email prior to the September meeting to allow staff to condense them and bring them for discussion. Mr. Thoresen agreed with this plan of action. Commissioner VanBeek asked the process of approving ordinance changes presented in September. Mr. Thoresen explained the process. Alderperson Quigley asked for clarification of the members roles as part of the commission to accomplish the bullet points listed as the powers and duties of the sustainability commission. Mr. Thoresen explained by example the initiative and effort required by members to accomplish the duties and tasks. Alderperson Quigley asked if initiatives could be requested during the future agenda items section of the meeting to be addressed at the next meeting. Mr. Thoresen stated they can be requested at that time or up until the meeting agenda is created by contacting staff.

RESULT:	NO ACTION

5. Discuss 2022 No Mow May Results

Scott Thoresen, Public Works Director, provided an update on the program and changes that were made from year one to year two of participation. Commissioner Lawton asked if staff received any complaints regarding the No Mow May program. Betty Sellenheim, recording secretary, responded that staff received one phone call complaint in the office. Alderperson Quigley responded that he received two phone call complaints from constituents. Commissioner Gasch provided positive feedback she received while soliciting signatures for political candidates in May and suggested that the complaints were not an indication of the entire population. Mr. Thoresen agreed. Alderperson Quigley suggested a stronger educational component if the City offers No Mow May for residents in future years. Mr. Thoresen shared an overview of the information provided on the city website for No Mow May and agreed there are opportunities to grow each year. Commissioner Gasch provided positive feedback for the joint press release issued by De Pere and Green Bay. Mr. Thoresen added that multiple other communities initiated programs upon seeing the joint program De Pere and Green Bay offered their residents.

RESULT:	NO ACTION

6. Discuss Planned Natural Landscape Areas

Scott Thoresen, Public Works Director, explained planned natural landscapes, ordinance changes that would be required to allow them, and the process of implementation. Commissioner Gasch stated that one of the topics for the September Farmers Market was perennial plantings and that would offer a chance for community outreach regarding the potential planned natural landscape ordinance.

RESULT:	NO ACTION

7. Discuss Sustainability Commission Booth at the 2022 Farmer's Market

Alderperson Quigley reiterated a previously mentioned point that the June booth space was cancelled due to lack of involvement and asked how the next event was looking for volunteers. Betty Sellenheim, recording secretary, provided there was only one opening to fill. Commissioner VanBeek offered to fill the remaining opening for the July booth. Scott Thoresen, Public Works Director, listed the designated topics for the remaining months and outlined the expectations during the events.

RESULT:	NO ACTION

8. Consider and possible action on Commissioner Gasch's Request for Idle Limit Ordinance

Scott Thoresen, Public Works Director, overviewed the Idle Limit Ordinance from previous meetings with the intent of getting action on the item during this meeting. Commissioner Gasch further explained her request for a Clean Air Ordinance and what it entails along with a draft resolution. Mr. Thoresen explained that in order to be enforced, an ordinance would need to be created, rather than a resolution and asked how Commissioner Gasch hoped to proceed. Commissioner Gasch stated an ordinance would be created but thought the resolution provided context about why the City would create an ordinance. Commissioner Rakers stated concerns about enforceability and utilizing police time and resources. Commissioner Gasch defended her request and asked for other suggestions of how to prevent idling in the community if there were concerns. Commissioner Gasch commented the an ordinance with signage that allowed self-

regulation was her preferred enforcement, rather than getting the police heavily involved or writing tickets. Commissioner Lawton provided feedback regarding the feasibility of the ordinance and what he sees as a culture change with limiting or eliminating idling. Alderperson Quigley moved to have staff draft a clear air ordinance to include information about other communities with similar ordinances and how enforcement issues are handled, seconded by Commissioner Gasch.
Commissioner VanBeek agreed with concerns of Commissioner Rakers and stated this request clearly aligned with the role of the commission as outlined earlier in the meeting. Commissioner VanBeek further added that he did not agree with it being focused around schools, but should be directed city-wide. Commissioner Gasch added that this request also aligns with the Green Tier scoresheet. Commissioner Rakers stated there are many items listed on the Green Tier scoresheet, which acts as a guideline of ideas, and members may agree or disagree with each idea individually. Commissioner Gasch expressed her concerns that there are not enough things being done from the scoresheet. Upon vote, the motion passed with a 4-1 vote with Commissioner Rakers voting no.

RESULT:	**ADOPTED [4 TO 1]**
MOVER:	John Quigley, Alderperson
SECONDER:	Renee Gasch, Commissioner
AYES:	Renee Gasch, Randall Lawton, Bill VanBeek, John Quigley
NAYS:	Eric Rakers
EXCUSED:	Paul Linzmeyer
AWAY:	Emily Henrigillis

IV. Future Agenda Items

Alderperson Quigley requested a work plan update.
Scott Thoresen, Public Works Director, suggested a discussion of the Green Tier program and scoresheet, along with commission member proposed ordinance changes

V. Adjournment

Commissioner Rakers moved to adjourn the meeting at 6:56 PM, seconded by Commissioner Gasch. Upon vote, the motion passed unanimously.

Respectfully submitted,
Betty Sellenheim

Sustainability Commission

335 South Broadway
De Pere, WI 54115
https://www.deperewi.gov/

Special Meeting

Final Minutes

Tuesday, October 11, 2022 | 5:30 PM | Council Chambers and Virtual

I. Call to Order

The meeting was called to order at 5:30 PM by Alderperson John Quigley

Attendee Name	Title	Status	Arrived
Jayne Black	Commissioner	Present	
Cindy Champeau	Commissioner	Present	
Renee Gasch	Commissioner	Present	
Emily Henrigillis	Commissioner	Present	
Randall Lawton	Commissioner	Present	
Eric Rakers	City Engineer	Excused	
John Quigley	Alderperson	Present	

Scott Thoresen, Public Works Director
Betty Sellenheim, Recording Secretary

II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Sustainability Commission. §6-3(f) DPMC

None

III. Items

1. Approval of the September 13, 2022 Sustainability Commission Meeting Minutes.

   Commissioner Henrigillis moved to approve the September 13, 2022 meeting minutes, seconded by Alderperson Quigley. Upon vote, the motion passed unanimously

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Emily Henrigillis, Commissioner
SECONDER:	John Quigley, Alderperson
AYES:	Black, Champeau, Gasch, Henrigillis, Lawton, Quigley
EXCUSED:	Eric Rakers

2. Commission Member Introductions

   Members of the Commission and staff in attendance introduced themselves and their backgrounds.

RESULT:	**DISCUSSED**

3. Update on Sustainability Strategies Scoresheet

   Scott Thoresen, Public Works Director, provided an overview of the Green Tier Legacy Community Program and their sustainability strategies scoresheet. Mr. Thoresen elaborated on the scoresheet including the baseline score, the projects completed by staff and the commission, and projects of interest to the commission.
   Commissioner Lawton asked staff to explain where the scoresheet came from. Mr. Thoresen explained the scoresheet came from the Wisconsin Department of Natural Resources as part of the Green Tier Legacy Program to help communities and businesses

track their progress on sustainable practices. Alderperson Quigley asked staff to elaborate on the list of projects for 2021 provided in the memo, asking if those were items staff was working on. Mr. Thoresen explained where the list came from and current progress by staff and commissioners and reiterated that commission members will need to invest time into projects they wish to see completed. Commissioner Gasch expressed concerns about progress made on projects brought forward and offered that the group needs to re-commit to making progress. Mr. Thoresen explained that making changes to the ordinance (the next agenda item) would help move items forward quicker and make progress. Commissioner Gasch asked staff's level of support for the items listed on the scoresheet. Mr. Thoresen explained, in terms of commission make-up and ordinance, staff's position for the commission and projects and reiterated that the commission is to work on City-wide projects, not internal operations. Alderperson Quigley explained, from his view as an Alderperson, how some projects get hung-up. Commissioner Lawton expressed concerns about relying on the commission volunteers to create change through the scoresheet. Mr. Thoresen empathized with the concerns and added that staff understands the benefits of having individuals dedicated to working on sustainable initiatives (such as Green Bay) and such an individuals may be requested in the budget process for 2024.

RESULT:	**DISCUSSED**

4. Consider and Possible Action on Municipal Ordinance Sec. 10-19 – Sustainability Commission*

Alderperson Quigley mentioned a proposal forwarded to members regarding meeting every other month and having working groups and deferred to Scott Thoresen, Public Works Director, for additional details. Mr. Thoresen explained how the commission and ordinance was created and provided examples of ordinance changes provided by members including frequency of meetings and creating sub-committees. In regards to frequency of meetings, Mr. Thoresen explained no changes were necessary to the ordinance to increase from the minimum of four meetings, but suggested scheduling monthly meetings and cancelling if there were not enough agenda items to act upon. Mr. Thoresen also explained sub-committees or working groups to tackle sustainable projects.

Alderperson Quigley moved to meet monthly starting January 2023, seconded by Commissioner Black. Upon vote, the motion passed unanimously.

Alderperson Quigley clarified that meeting in small sub-committees/working groups would be limited to 2 commission members. Mr. Thoresen stated that would be the suggestion from staff based on conversations with the City Attorney. Mr. Thoresen added that working groups of 2 members would not require an ordinance change. Commissioner Lawton asked for clarification regarding open meetings requirements. Alderperson Quigley and Mr. Thoresen offered insight regarding rolling quorum and other open meeting requirements and added that conversations that were not commission related, were non-issues.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	John Quigley, Alderperson
SECONDER:	Jayne Black, Commissioner
AYES:	Black, Champeau, Gasch, Henrigillis, Lawton, Quigley
EXCUSED:	Eric Rakers

5. Consider and Possible Action on Clean Air Ordinance*

Alderperson Quigley outlined the history of this item through the Commission and Council. Alderperson Quigley shared concerns brought forward from Council members and how they can be addressed and added that other communities have similar ordinances in place that can be used as reference. Alderperson Quigley shared that Council members expressed less support of the use of police resources to enforce the ordinance. Alderperson Quigley outlined steps for his new clean air proposal; beginning as a voluntary and educational campaign that ultimately could lead to an ordinance. Commissioner Gasch expressed concerns about idling, the process of this item being presented to Council, and only offering an educational campaign without enforcement options. Commissioners Henrigillis and Black shared their experiences with educational campaigns. Scott Thoresen, Public Works Director, updated the commission on the discussion and lack of action taken by the Council on this project, at the request of Alderperson Quigley to have it referred back to Commission. Alderperson Quigley added information with regards to how the item got added to the Council agenda for consideration. Mr. Thoresen further explained the process of items from Sustainability Commission being recommended to Council. Alderperson Quigley offered to work on fine tuning his recommendation and bring it back in December and asked staff if another member could work with him. Mr. Thoresen suggested having Commissioner Gasch assist, as it was her item initially.

Commissioner Gasch moved to table the Clean Air Ordinance until December 13, 2022 meeting, seconded by Alderperson Quigley. Upon vote, the motion passed unanimously.

RESULT:	**TABLED [UNANIMOUS]**
	Next: 12/13/2022 5:30 PM
MOVER:	Renee Gasch, Commissioner
SECONDER:	John Quigley, Alderperson
AYES:	Black, Champeau, Gasch, Henrigillis, Lawton, Quigley
EXCUSED:	Eric Rakers

IV. Future Agenda Items

Alderperson Quigley requested discussing/assigning/selecting future sustainable projects for 2023.
Commissioner Henrigillis requested salt use education for private and commercial sidewalks/driveways (Community presentation from Salt Wise or information to social media)
Commissioner Gasch requested revisiting an Energy Efficiency program/educational seminar/workshop with WPS
Commissioner Lawton requested a discussion/summary of sustainable items in the City budget

V. Adjournment

Commissioner Gasch moved to adjourn the meeting at 6:45 PM, seconded by Commissioner Black. Upon vote, the motion passed unanimously.

Respectfully submitted,
Betty Sellenheim

Sustainability Commission

335 South Broadway
De Pere, WI 54115
https://www.deperewi.gov/

Regular Meeting

Final Minutes

Tuesday, December 13, 2022 5:30 PM Council Chambers and Virtual

I. Call to Order

The meeting was called to order at 5:30 PM by Alderperson John Quigley

Attendee Name	Title	Status	Arrived
Jayne Black	Commissioner	Present	
Cindy Champeau	Commissioner	Present	
Renee Gasch	Commissioner	Excused	
Emily Henrigillis	Commissioner	Present	
Randall Lawton	Commissioner	Present	
Eric Rakers	City Engineer	Present	
John Quigley	Alderperson	Present	

Scott Thoresen, Public Works Director
Betty Sellenheim, Administrative Assistant/Recording Secretary
Cory Groshek, Greener Bay Compost

II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Sustainability Commission. Section 6-3(f) DPMC

None

III. Items

1. Approval of the October 11, 2022 Sustainability Commission Meeting Minutes

Commissioner Lawton moved to approve the October 11, 2022 Sustainability Commission Meeting Minutes, seconded by Commissioner Henrigillis. Upon vote, the motion passed with a 5-0-1 with Commissioner Rakers abstaining.

RESULT:	**ADOPTED [5 TO 0]**
MOVER:	Randall Lawton, Commissioner
SECONDER:	Emily Henrigillis, Commissioner
AYES:	Black, Champeau, Henrigillis, Lawton, Quigley
ABSTAIN:	Eric Rakers
EXCUSED:	Renee Gasch

2. Presentation by Greener Bay Compost on Composting

Cory Groshek, 1597 Forest Glen Dr, Green Bay, presented on his company Greener Bay Compost.

RESULT:	**DISCUSSED**

3. Discuss Commission Vacancy

Scott Thoresen, Public Works Director, updated the commission members on the resignation of a member and the approval of a replacement member beginning with the January or February 2023 meeting.

RESULT:	DISCUSSED

4. Discuss Sustainable Practices Included in City's 2023 Budget

   Scott Thoresen, Public Works Director, outlined the sustainable items included in the 2023 budget.

RESULT:	DISCUSSED

5. Discuss Winter Salt Use for Driveways and Sidewalks

   Scott Thoresen, Public Works Director, provided information from Salt Wise for residential use and explained how the City prioritizes proper salt usage.
   Commissioner Henrigillis provided additional information including sweeping excess, shoveling early and often, proper usage based on temperatures, and alternate options including sand and bird seed.
   Alderperson Quigley asked for Salt Wise website and alternatives to be included on Facebook and City Website.

RESULT:	DISCUSSED

6. Discuss Distribution of Monthly Sustainability and Stormwater Information

   Scott Thoresen, Public Works Director, asked commission members if they wished to receive sustainable and stormwater information that is provided to staff from outside sources. Commission members responded positively to receiving this information. Commissioner Lawton offered options utilizing Diigo or Google Alerts to obtain and share information.

RESULT:	DISCUSSED

7. Consider and Possible Action on Clean Air Ordinance*

   Alderperson Quigley informed the Commission members that he had not had a chance to work on this project as he had intended and believes the Council would not pass it as it currently stands.
   Commissioner Lawton asked why Alderperson Quigley felt it would not pass.
   Alderperson Quigley explained the discussion of a Clean Air Ordinance at Council in July and the questions and reservations Council members expressed. At that time Alderperson Quigley asked that the item be tabled and brought it back to the Sustainability Commission as an educational campaign/initiative for voluntary compliance on idling. Scott Thoresen, Public Works Director, further outlined options for moving this item forward for support. Commissioner Black expressed her support of an awareness campaign for idling including the schools and community, utilizing City resources such as Mayor's Corner and Facebook for dissemination. Commissioner Henrigillis provided support of starting in the schools for compliance. Commissioner Henrigillis asked how the City can increase from 3 to 5 score for operations idling on the scoresheet. Mr. Thoresen explained rationale behind score of 3 and inability to receive perfect score on this item.
   Alderperson Quigley suggested working with staff and Commissioner Black on a draft resolution for the January meeting. Mr. Thoresen suggested the commission members provide bullet points of objectives for the campaign/initiative and staff would work on a resolution. Mr. Thoresen asked commission members to email him their bullet points to be included and staff would work to start drafting the resolution after the new year.
   Commissioner Rakers outlined his support of a few key points in the proposal included in

the packet. Alderperson Quigley suggested having the commission work with school liaisons or staff that families may be familiar with.

RESULT:	NO ACTION

IV. Future Agenda Items

Work plan discussion
Landfill alternative list on website
Cooperative agreement with Greener Bay Compost discussion

V. Adjournment

Commissioner Rakers moved to adjourn the meeting at 6:54 PM, seconded by Commissioner Lawton. Upon vote, the motion passed unanimously.

Respectfully submitted,
Betty Sellenheim

Sustainability Commission

335 South Broadway
De Pere, WI 54115
https://www.deperewi.gov/

Regular Meeting

Final Minutes

Tuesday, January 10, 2023 5:30 PM Council Chambers and Virtual

I. Call to Order

The meeting was called to order at 5:30 PM by Alderperson John Quigley

Attendee Name	Title	Status	Arrived
Jayne Black	Commissioner	Present	
Cindy Champeau	Commissioner	Excused	
Emily Henrigillis	Commissioner	Remote	
Randall Lawton	Commissioner	Late	5:31 PM
Eric Rakers	City Engineer	Present	
Nicole Slavin	Commissioner	Present	
John Quigley	Alderperson	Present	

Scott Thoresen, Public Works Director
Betty Sellenheim, Administrative Assistant/Recording Secretary

II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Sustainability Commission. Section 6-3(f) DPMC

None

III. Items

1. Approval of the December 13, 2022 Sustainability Commission Meeting Minutes

Commissioner Rakers moved to approve the December 13, 2022 Sustainability Commission Meeting Minutes, seconded by Alderperson Quigley. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Eric Rakers, City Engineer
SECONDER:	John Quigley, Alderperson
AYES:	Black, Henrigillis, Lawton, Rakers, Slavin, Quigley
EXCUSED:	Cindy Champeau

2. Consider and Possible Action on 2023 Work Plan*

Scott Thoresen, Public Works Director, explained the annual work plan presentation to Common Council and outlined projects presented in 2021. Mr. Thoresen explained the projects having been selected from the Green Tier Scoresheet. Mr. Thoresen explained the scoresheet included in the agenda packet may be modified by the DNR moving forward, but commission members could still use it to choose work projects. Mr. Thoresen informed the commission that Public Works has an intern that will be working primarily on sustainability tasks.
Alderperson Quigley asked for clarification on getting some of the past work projects accomplished. Mr. Thoresen stated the commission members, community members, and staff are all required to accomplish the projects but who tackles it depends on expertise of the subject. Mr. Thoresen added that the internal GIS staff was working on the paved surfaces and planned to have the intern try to tackle the other items listed. Commissioner

Rakers suggested setting goals for the February meeting including researching requirements for League of American Bicyclists certification and Bird City Wisconsin. Commissioner Rakers offered to assist with researching League of American Bicyclists Certification. Commissioner Henrigillis offered to research Bird City Wisconsin. Commissioner Lawton expressed concerns about workload being requested of the members, small impact projects being proposed, and the cost to make real change. Alderperson Quigley explained the commission's status as an advisory group and mentioned the topic of changing that status was up for discussion on multiple agendas. Alderperson Quigley offered an opportunity to present Commissioner Lawton's research to the Commission and Council. Commissioner Black challenged the idea that small impact projects being futile. Commissioner Lawton explained his position with regard to communities not being prepared for the financial investment required to reduce carbon and emissions. Commissioner Black offered that change happens one step at a time on all different levels (community, government, schools, businesses). Commissioner Lawton expressed his concerns with the action taken by the commission since it's inception approximately 4 years earlier. Mr. Thoresen commented on the commission's purpose to promote and create change in the community and not make recommendations for City operations. Commissioner Henrigillis requested the following items be included for 2023 work plan: watt meters available to public; Stormwater utility fees offer credits for best management practices such as rain barrels, rain gardens, and pervious paving; and All outdoor watering by local government, excluding parks and golf courses, from rain collection. Alderperson Quigley revisited a questions from Commissioner Henrigillis regarding partial credit. Mr. Thoresen explained how partial credit is calculated. Commissioner Rakers specifically explained how partial credit was calculated for the specific item for stormwater utility credits. Mr. Thoresen offered to bring Commissioner Henrigillis' work item requests back in the February meeting, along with the original work plan topics, with a list of what is required for each one to be accomplished.

RESULT: NO ACTION

3. Consider and Possible Action on Clean Air Resolution*

Alderperson Quigley outlined some past history of this item in the Commission and commented with regards to the ordinances included in the packet that each state has a law regarding idling.
Scott Thoresen, Public Works Director, expressed concerns with the wording of the proposed De Pere Resolution and remarked that the Commission will need to determine if the resolution will be geared towards the community or schools and then work on the "whereas" statements.
Commissioner Black supported starting in the schools and expanding into the community. Commissioner Rakers suggested an idle limit program, rather than a resolution or ordinance, which would be simpler and quicker to implement and could be built on over time. Commissioner Black agreed. Alderperson Quigley clarified Commissioner Rakers suggestion. Commissioner Rakers stated he would be willing to do some research on other programs, the information De Pere wants to share, and how to share it, and be the point of contact for a small working group to bring more information back at a future meeting. Commissioner Black and Commissioner Henrigillis requested to assist with this program. Mr. Thoresen approved of a small working group to put together the whereas statements and what the commissioner hopes to accomplish. Commissioner Rakers clarified that he was not looking to establish a resolution with whereas statements, but a program that focused on the information to be distributed and how to distribute it.

Mr. Thoresen asked how the commission planned to present that to the Council. Alderperson Quigley stated it would be presented with the information gathered from other states and communities and request implementation in the City. Mr. Thoresen stated that something needs to be presented to Council to follow-up on the Idle Limit Ordinance having been referred back to the Commission. Commissioner Rakers suggested this program be presented similar to the Trex plastic bag recycling program and the working group would assemble the guts of the program for February and then work on more details. Mr. Thoresen reiterated the plan and agreed with it.
Alderperson Quigley referred the clean air resolution back to staff to work with commissioners to research other programs and create a plan for De Pere, seconded by Commissioner Black. Upon vote, the motion passed unanimously.

RESULT:	**REFERRED BACK TO STAFF [UNANIMOUS]**
	Next: 3/14/2023 5:30 PM
MOVER:	Eric Rakers, City Engineer
SECONDER:	Jayne Black, Commissioner
AYES:	Black, Henrigillis, Lawton, Rakers, Slavin, Quigley
EXCUSED:	Cindy Champeau

IV. Future Agenda Items

None

V. Adjournment

Commissioner Rakers moved to adjourn the meeting at 6:14 PM, seconded by Commissioner Black. Upon vote, the motion passed unanimously.

Respectfully submitted,
Betty Sellenheim

Sustainability Commission

335 South Broadway
De Pere, WI 54115
https://www.deperewi.gov/

Regular Meeting

Draft Minutes

Tuesday, February 14, 2023 5:30 PM Council Chambers and Virtual

I. Call to Order

The meeting was called to order at 5:30 PM by Alderperson John Quigley

Attendee Name	Title	Status	Arrived
Jayne Black	Commissioner	Present	
Cindy Champeau	Commissioner	Excused	
Emily Henrigillis	Commissioner	Present	
Randall Lawton	Commissioner	Present	
Eric Rakers	City Engineer	Present	
Nicole Slavin	Commissioner	Present	
John Quigley	Alderperson	Present	

Scott Thoresen, Public Works Director
Betty Sellenheim, Recording Secretary
Megan Schroeder, Public Works Intern

II. Public comment upon matters not on the agenda. Comments made during the public comment period shall pertain only to matters under the jurisdiction of the Sustainability Commission. Section 6-3(f) DPMC

None

III. Items

1. Approval of the January 10, 2023 Sustainability Commission Meeting Minutes

Commissioner Rakers moved to approve the February 14, 2023 Sustainability Commission Meeting Minutes, seconded by Commissioner Lawton. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Eric Rakers, City Engineer
SECONDER:	Randall Lawton, Commissioner
AYES:	Black, Henrigillis, Lawton, Rakers, Slavin, Quigley
EXCUSED:	Cindy Champeau

2. Mayoral Address of Committee

Mayor Boyd addressed the Commission and thanked members for their service.

Alderperson Quigley verified with Mayor Boyd the Commission purpose to provide sustainable opportunities and ideas to the community and not for the purpose of City operations. Mayor Boyd stated that was correct. Commissioner Lawton provided information regarding the actions necessary to prepare for climate change of the future. Mayor Boyd stated he would discuss sustainability at a state level with Urban Alliance in late February. Commissioner Henrigillis asked if the City has worked with EPA for assistance and direction or on projects. Mayor Boyd stated EPA generally works at County and State level.

RESULT:	**DISCUSSED**

3. Sustainability Commission Introductions

   Members and staff introduced themselves along with their interest in sustainability and what they wish to accomplish as a member of the Commission.

RESULT:	**DISCUSSED**

4. Consider and Possible Action for Sustainability Commission Vice - Chairperson

   Commissioner Black nominated herself as Vice Chairperson, Commissioner Slavin seconded. Upon vote, the motion passed unanimously.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jayne Black, Commissioner
SECONDER:	Nicole Slavin, Commissioner
AYES:	Black, Henrigillis, Lawton, Rakers, Slavin, Quigley
EXCUSED:	Cindy Champeau

5. Consider and Possible Action for 2023 No Mow May*

   Scott Thoresen, Public Works Director, summarized No Mow May and the possible third year of offering this program to residents.
   Commissioner Henrigillis asked when the ordinance enforcement resumes. Mr. Thoresen explained lawns need to begin being mowed again June 1. Mr. Thoresen added that properties are inspected beginning June 1 for compliance if staff received complaints regarding long grass. Betty Sellenheim, recording secretary, clarified that properties are given to the end of the day June 1 to mow their lawn and get back within ordinance compliance and inspections would begin June 2.

   Commissioner Henrigillis moved to approve the resolution to offer No Mow May in 2023, seconded by Alderperson Quigley.

   Commissioner Lawton shared his experience of attempting to get his neighborhood lawncare company to participate in No Mow May. Commissioner Slavin suggested providing additional education surrounding No Mow May. Commissioner Henrigillis provided additional information regarding why No Mow May is important to pollinators. Commissioner Rakers stated his position against No Mow May and preference for native planting opportunities. Alderperson Quigley requested that commission members share City Facebook posts, especially as they relate to Commission items. Ms. Sellenheim added that staff worked on a No Mow May promo video to use going forward and that many of the research statistics for No Mow May are on the City webpage for reference in discussions.

   Upon vote, the motion passed 5-1 with Commissioner Rakers voting no.

RESULT:	**ADOPTED [5 TO 1]**
MOVER:	Emily Henrigillis, Commissioner
SECONDER:	John Quigley, Alderperson
AYES:	Black, Henrigillis, Lawton, Slavin, Quigley
NAYS:	Eric Rakers
EXCUSED:	Cindy Champeau

6. Consider and Possible Action Regarding Planned Natural Landscape Areas*

Scott Thoresen, Public Works Director, explained what planned natural landscapes are and that De Pere plans to model an ordinance and plan submission process off Green Bay. Mr. Thoresen explained the process of plan submission and review, prior to approval for planting. City would still inspect complaints for noxious weeds or long grasses.

Commissioner Rakers moved to recommend Planned Natural Landscape Areas to Council for approval, seconded by Commissioner Slavin.

Commissioner Henrigillis shared her experience working through the Green Bay process. Commissioner Henrigillis suggested language be included for selecting plants that cover the full season for blooming (early spring to late fall). Commissioner Rakers asked the process for a resident if the ordinance moves forward. Mr. Thoresen outlined the process including applying for a permit and submission of a plan for review, prior to planting. Mr. Rakers added that native plantings are often better at minimizing stormwater erosion. Commissioner Henrigillis asked if properties would be allowed to plant their terrace in native plantings. Mr. Thoresen stated that would not be allowed. Alderperson Quigley shared concerns about this taxing staff resources. Mr. Thoresen stated he believed it would start small and gradually increase and not overwhelm staff. Alderperson Quigley asked if the application came with a fee. Mr. Thoresen stated that Council could decide to impose an application fee and added that some communities have a fee and others do not. Commissioner Henrigillis suggested yard tours as part of an educational component and to help other residents generate ideas for their own sites.

Upon vote, the motion passed with 5 votes in favor and 1 abstention.

RESULT:	**ADOPTED [5 TO 0]**
MOVER:	Eric Rakers, City Engineer
SECONDER:	Nicole Slavin, Commissioner
AYES:	Black, Lawton, Rakers, Slavin, Quigley
ABSTAIN:	Emily Henrigillis
EXCUSED:	Cindy Champeau

7. Idle Limit Program Update

Scott Thoresen, Public Works Director, requested Commissioner Rakers provide an update on this item. Commissioner Rakers outlined the program approach to present to Council for consideration including key reasons why an idle limit is important, target locations, timeline for roll-out and how the Commission plans to disseminate information. Mr. Rakers included that members would research other programs and customize the concepts for De Pere. Mr. Thoresen suggested presenting a program draft in March for recommendation to Council. Mr. Thoresen offered to provide the memo and

agenda item to move forward to Council for consideration outlining the history of the idle limit from an ordinance to a resolution to an educational campaign and outline some of the key points of the campaign.

RESULT:	DISCUSSED

8. Consider and Possible Action on 2023 Work Plan*

Scott Thoresen, Public Works Director, discussed the information included in the agenda packet with regards to different work plan tasks discussed for completion by the Commission. Included in the packet were the applications for League of American Bicyclists and Certification as Bird City Wisconsin Community. Mr. Thoresen outlined some of the work that these tasks would entail to complete. Mr. Thoresen mentioned the new items requested by Commissioners to work on. Mr. Thoresen suggested Commission members decide the topics they are most interested in completing and mentioned that some topics that were previously selected from the Green Tier Scoresheet, are no longer included moving forward with the new scoresheet. Mr. Thoresen added that does not mean they are not worthy items, it just prevents the City from receiving credit for them. Alderperson Quigley suggested the Commission work on accomplishing parts of the application process for Bird City, such as the World Migratory Bird Day event, and have community buy-in prior to applying. Commissioner Rakers stated that he had originally request the League of American Bicyclists Certification and believes the efforts and energy can be better utilized elsewhere and agreed to have that item dismissed from the list of tasks. Alderperson Quigley suggested there might be a community group that would want to take on that task of applying. Commissioner Slavin provided her professional experience with similar applications and agreed that there are groups willing to take on that work.

RESULT:	NO ACTION

IV. Future Agenda Items

V. Adjournment

Commissioner Lawton moved to adjourn the meeting at 6:45 PM, seconded by Alderperson Quigley. Upon vote, the motion passed unanimously.

Respectfully submitted,
Betty Sellenheim

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**Sustainability Commission**
FROM:	**Scott Thoresen**
SUBJECT:	**Recommendation from the Sustainability Commission to approve operating 2023 Farmers Market Sustainability Booth**

The Sustainability Commission at the March 14, 2023 meeting recommended operating 2023 Farmers Market Sustainability Booth to Common Council for approval. The motion passed with a 5-0 vote.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**Board of Public Works**
FROM:	**Scott Thoresen**
SUBJECT:	**Recommendation from the Board of Public Works on Award of Contract 23-02 Ridgeway and East River Drive Pavement Rehabilitation to Kruczek Construction, Inc. in the amount of $1,305,000**

The Board of Public Works at the March 13, 2023 meeting approved award of Contract 23-02 Ridgeway and East River Drive Pavement Rehabilitation to Kruczek Construction, Inc. in the amount of $1,305,000 and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- 2023 0313 CI_BOPW_Award_23-02 (PDF)
- 2023 0301 CE_Project 23-02_Bid Tabulation (PDF)

CITY OF DE PERE
MEMO

To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: March 13, 2023

RE: **Consideration and possible action on award of Contract 23-02 Ridgeway and East River Drive Pavement Rehabilitation***

The Engineering Department received bids on Project 23-02 Ridgeway and East River Drive Pavement Rehabilitation on Wednesday, March 1, 2023. This project includes the following:

- Construction of a cul de sac on Charles Street from 80 feet west of S. Michigan Street for the De Pere Cultural Foundation.
- Reconstruct the alley from Charles Street to George Steet (CTH G), between S. Wisconsin Street and S. Michigan Street.
- Reconstruct the alley from Lewis Street to Charles Street, between S. Huron Street and S. Erie Street.
- Reconstruct the alley from Chicago Street to Lewis Street, between S. Huron Street and S. Erie Street.
- Pulverize and pave Ridgeway Drive from Libal Street to East River Drive.
- Pulverize and pave East River Drive from Charles Street to LeBrun Street.
- Water main relay on Ridgeway Drive from Eau Claire Place to East River Drive.

The bids received were as follows:

Contractor	Base Bid
Kruczek Construction, Inc.	$1,305,000.00
Jossart Brothers, Inc.	$1,347,205.00
Carl Bowers & Sons Construction Co. Inc.	$1,360,993.00
Peters Concrete Company	$1,403,194.50
Dorner, Inc.	$1,472,513.00
Feaker & Sons Co., Inc.	$1,476,113.00
De Groot, Inc.	$1,556,322.52

The allocated amount from the capital improvement budget is $1,650,000 as follows:

- G.O. Debt - Street Management: $1,220,000
- G.O. Debt - De Pere Cultural Foundation: $40,000
- Water Utility Fund: $370,000
- Storm Water Utility Fund: $20,000

Staff's recommendation is to accept the bid from Kruczek Construction, Inc. in the amount of $1,305,000.

Attachments:
2023 0301 CE_Project 23-02 Bid Tabulation (PDF)

DE PERE

PROJECT 23-02
RIDGEWAY AND EAST RIVER DRIVE PAVEMENT REHABILITATION

				Bidder No. 1		Bidder No. 2		Bidder No. 3		Bidder No. 4		Bidder No. 5		Bidder No. 6		Bidder No. 7	
				Kruczek Construction Inc.		Jossart Brothers, Inc.		Carl Bowers & Sons Const Co. Inc.		Peters Concrete Company		Dorner Inc.		Feaker & Sons Co Inc		DE GROOT, INC.	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
STORM SEWER																	
ST-01	Provide 12" PVC, RCP Class IV, or PP Storm Sewer	LF	120	$89.00	$10,680.00	$82.00	$9,840.00	$72.00	$8,640.00	$94.65	$11,358.00	$138.00	$16,560.00	$113.00	$13,560.00	$92.11	$11,053.20
ST-02	Remove and Replace 4' Diameter Storm Manhole	VF	14	$733.00	$10,262.00	$1,120.00	$15,680.00	$700.00	$9,800.00	$720.00	$10,080.00	$880.00	$12,320.00	$850.00	$11,900.00	$798.23	$11,175.22
ST-03	Provide Type A Catch Basin	EA	1	$2,700.00	$2,700.00	$2,975.00	$2,975.00	$3,200.00	$3,200.00	$2,900.00	$2,900.00	$3,600.00	$3,600.00	$2,500.00	$2,500.00	$3,070.40	$3,070.40
ST-04	Provide Type B Catch Basin	EA	2	$3,400.00	$6,800.00	$3,450.00	$6,900.00	$3,600.00	$7,200.00	$3,400.00	$6,800.00	$4,250.00	$8,500.00	$4,890.00	$9,780.00	$3,700.52	$7,401.04
ST-05	Connect to Structure	EA	5	$900.00	$4,500.00	$500.00	$2,500.00	$600.00	$3,000.00	$200.00	$1,000.00	$1,600.00	$8,000.00	$2,500.00	$12,500.00	$1,363.50	$6,817.50
ST-06	Connect to Existing Pipe	EA	1	$960.00	$960.00	$500.00	$500.00	$400.00	$400.00	$250.00	$250.00	$1,815.00	$1,815.00	$1,000.00	$1,000.00	$1,262.50	$1,262.50
ST-07	Storm Sewer Dig Down and Repair Offset Joint (Concrete Collar)	EA	5	$1,100.00	$5,500.00	$2,000.00	$10,000.00	$1,200.00	$6,000.00	$2,150.00	$10,750.00	$2,350.00	$11,750.00	$2,900.00	$14,500.00	$4,949.00	$24,745.00
ST-08	Core Drill Existing Structure	EA	2	$355.00	$710.00	$750.00	$1,500.00	$900.00	$1,800.00	$400.00	$800.00	$2,065.00	$4,130.00	$2,700.00	$5,400.00	$1,515.00	$3,030.00
WATER MAIN																	
W-01	Provide 8" PVC Water Main (Open Cut and/or Directional Drill)	LF	2,190	$97.00	$212,430.00	$99.00	$216,810.00	$115.00	$251,850.00	$125.10	$273,969.00	$115.00	$251,850.00	$96.00	$210,240.00	$116.32	$254,740.80
W-02	Provide 6" PVC Water Main (Open Cut and/or Directional Drill)	LF	160	$104.00	$16,640.00	$89.00	$14,240.00	$102.00	$16,320.00	$87.25	$13,960.00	$133.00	$21,280.00	$99.00	$15,840.00	$105.97	$16,955.20
W-03	Provide 1" HDPE Water Service	LF	120	$71.00	$8,520.00	$74.00	$8,880.00	$80.00	$9,600.00	$84.00	$10,080.00	$116.00	$13,920.00	$85.00	$10,200.00	$79.78	$9,573.60
W-04	Provide 1" Corporation and Curb Stop	EA	3	$545.00	$1,635.00	$550.00	$1,650.00	$700.00	$2,100.00	$500.00	$1,500.00	$645.00	$1,935.00	$950.00	$2,850.00	$1,545.30	$4,635.90
W-05	Provide 2" Corporation with Plug/Saddle with 2" Galvanized Pipe	EA	4	$1,240.00	$4,960.00	$800.00	$3,200.00	$950.00	$3,800.00	$1,200.00	$4,800.00	$995.00	$3,980.00	$1,245.00	$4,980.00	$3,242.10	$12,968.40
W-06	Provide 8" Gate Valve	EA	7	$3,040.00	$21,280.00	$3,050.00	$21,350.00	$3,000.00	$21,000.00	$2,775.00	$19,425.00	$2,950.00	$20,650.00	$2,700.00	$18,900.00	$3,155.24	$22,086.68
W-07	Provide 6" Gate Valve	EA	7	$2,200.00	$15,400.00	$2,200.00	$15,400.00	$2,200.00	$15,400.00	$2,050.00	$14,350.00	$2,130.00	$14,910.00	$2,100.00	$14,700.00	$2,347.24	$16,430.68
W-08	Provide Connection to Existing Water Main	EA	9	$1,100.00	$9,900.00	$2,600.00	$23,400.00	$2,500.00	$22,500.00	$2,175.00	$19,575.00	$2,330.00	$20,970.00	$2,500.00	$22,500.00	$3,972.66	$35,753.94
W-09	Provide Connection to Existing Water Main 8"x 8" Tapping Tee and Valve	EA	1	$5,766.00	$5,766.00	$5,600.00	$5,600.00	$6,000.00	$6,000.00	$7,000.00	$7,000.00	$5,860.00	$5,860.00	$5,755.00	$5,755.00	$7,295.23	$7,295.23
W-10	Provide Hydrant (6.5' Bury)	EA	6	$6,200.00	$37,200.00	$5,600.00	$33,600.00	$6,000.00	$36,000.00	$6,000.00	$36,000.00	$6,190.00	$37,140.00	$5,485.00	$32,910.00	$6,750.16	$40,500.96
W-11	Provide 6" PVC Hydrant Lead	LF	85	$100.00	$8,500.00	$89.00	$7,565.00	$102.00	$8,670.00	$90.00	$7,650.00	$104.00	$8,840.00	$97.00	$8,245.00	$80.74	$6,862.90
W-12	Hydrant Extension	EA	1	$1,250.00	$1,250.00	$1,100.00	$1,100.00	$1,400.00	$1,400.00	$1,500.00	$1,500.00	$1,115.00	$1,115.00	$1,100.00	$1,100.00	$1,358.45	$1,358.45
W-13	Pot Hole and Locate Existing Utilities (Water Main and Sanitary Laterals)	EA	7	$465.00	$3,255.00	$500.00	$3,500.00	$800.00	$5,600.00	$600.00	$4,200.00	$1,020.00	$7,140.00	$850.00	$5,950.00	$1,666.50	$11,665.50
W-14	Provide Vertical Water Main Offset	EA	1	$3,670.00	$3,670.00	$4,500.00	$4,500.00	$3,500.00	$3,500.00	$3,100.00	$3,100.00	$4,175.00	$4,175.00	$3,875.00	$3,875.00	$6,312.50	$6,312.50
W-15	Abandon/Remove Water Main and Appurtenances	LS	1	$7,600.00	$7,600.00	$13,800.00	$13,800.00	$6,000.00	$6,000.00	$14,500.00	$14,500.00	$2,720.00	$2,720.00	$14,010.00	$14,010.00	$14,140.00	$14,140.00
STREET AND DRAINAGE																	
SD-01	Provide Clearing and Grubbing (Alley)	LS	1	$3,600.00	$3,600.00	$4,600.00	$4,600.00	$1,500.00	$1,500.00	$500.00	$500.00	$500.00	$500.00	$4,200.00	$4,200.00	$4,747.00	$4,747.00
SD-02	Unclassified Excavation (Alley and Charles Street Cul de Sac)	CY	960	$26.50	$25,440.00	$27.30	$26,208.00	$21.00	$20,160.00	$45.00	$43,200.00	$45.00	$43,200.00	$28.20	$27,072.00	$34.95	$33,552.00
SD-03	Remove Curb and Gutter (Charles Street Cul de Sac)	LF	80	$10.00	$800.00	$10.15	$812.00	$5.00	$400.00	$4.00	$320.00	$7.00	$560.00	$9.45	$756.00	$10.35	$828.00
SD-04	Remove Asphaltic Concrete Pavement (Charles Street Cul de Sac)	SY	120	$8.50	$1,020.00	$8.75	$1,050.00	$8.00	$960.00	$5.00	$600.00	$4.00	$480.00	$8.40	$1,008.00	$9.09	$1,090.80
SD-05	Pulverize Asphaltic Concrete Pavement and Aggregate (10" Depth)	SY	26,100	$1.25	$32,625.00	$2.85	$74,385.00	$2.85	$74,385.00	$2.80	$73,080.00	$1.70	$44,370.00	$2.95	$76,995.00	$3.14	$81,954.00
SD-06	Provide 1 1/4" Crushed Aggregate Base Course or Pulverized Material (Alleys and Charles Street Cul de Sac)	SY	1,950	$19.00	$37,050.00	$8.40	$16,380.00	$16.10	$31,395.00	$12.05	$23,497.50	$18.60	$36,270.00	$19.25	$37,537.50	$20.48	$39,936.00
SD-07	Provide Asphaltic Concrete Pavement Type 4 LT 58-28 S, 1 3/4" Upper Layer (Ridgeway and East River Drive)	TON	2,750	$80.00	$220,000.00	$71.30	$196,075.00	$71.30	$196,075.00	$70.00	$192,500.00	$82.90	$227,975.00	$73.40	$201,850.00	$73.43	$201,932.50
SD-08	Provide Asphaltic Concrete Pavement Type 4 LT 58-28 S, 1-3/4-Inch Upper Layer (Alleys and Cul de Sac)	TON	220	$111.00	$24,420.00	$123.70	$27,214.00	$123.60	$27,192.00	$122.00	$26,840.00	$113.40	$24,948.00	$122.30	$26,906.00	$127.36	$28,019.20
SD-09	Provide Asphaltic Concrete Pavement Type 3 LT 58-28 S, 2 1/4" Lower Layer (Ridgeway and East River Drive)	TON	3,600	$80.50	$289,800.00	$73.35	$264,060.00	$73.30	$263,880.00	$72.00	$259,200.00	$82.60	$297,360.00	$75.50	$271,800.00	$75.53	$271,908.00
SD-10	Provide Asphaltic Concrete Pavement Type 4 LT 58-28 S, 2-1/4-Inch Lower Layer (Alleys and Cul de Sac)	TON	280	$119.00	$33,320.00	$174.50	$48,860.00	$174.70	$48,916.00	$172.00	$48,160.00	$122.10	$34,188.00	$179.80	$50,344.00	$179.88	$50,366.40
SD-11	Provide 24" Concrete Curb and Gutter - Cul de Sac	LF	100	$61.00	$6,100.00	$64.00	$6,400.00	$61.20	$6,120.00	$60.00	$6,000.00	$63.30	$6,330.00	$78.75	$7,875.00	$73.73	$7,373.00
SD-12	Remove and Replace 24" Concrete Curb and Gutter	LF	1,950	$61.00	$118,950.00	$75.50	$147,225.00	$68.00	$132,600.00	$75.00	$146,250.00	$73.90	$144,105.00	$93.45	$182,227.50	$76.15	$148,492.50
SD-13	Remove and Replace 4" Concrete Sidewalk	SY	110	$92.00	$10,120.00	$106.00	$11,660.00	$94.00	$10,340.00	$120.00	$13,200.00	$110.90	$12,199.00	$110.25	$12,127.50	$117.67	$12,943.70
SD-14	Remove and Replace 6" Concrete Sidewalk, Ramp, and Driveway	SY	210	$100.00	$21,000.00	$115.00	$24,150.00	$110.00	$23,100.00	$107.00	$22,470.00	$116.10	$24,381.00	$115.50	$24,255.00	$127.21	$26,714.10
SD-15	Remove and Replace 8" Concrete Sidewalk and Driveway	SY	50	$110.00	$5,500.00	$127.50	$6,375.00	$140.00	$7,000.00	$116.00	$5,800.00	$126.70	$6,335.00	$120.75	$6,037.50	$135.74	$6,787.00
SD-16	Provide Cross Stitch Concrete Curb	EA	20	$204.00	$4,080.00	$204.00	$4,080.00	$204.00	$4,080.00	$200.00	$4,000.00	$211.20	$4,224.00	$157.50	$3,150.00	$212.10	$4,242.00
SD-17	Provide #4 Reinforcement Bars for Curb and Sidewalk	LF	500	$2.00	$1,000.00	$2.04	$1,020.00	$2.00	$1,000.00	$2.00	$1,000.00	$2.10	$1,050.00	$4.20	$2,100.00	$15.91	$7,955.00
SD-18	Drilled Tie Bars (Existing Sidewalk, Driveway, and Curb and Gutter)	EA	560	$15.30	$8,568.00	$15.30	$8,568.00	$15.00	$8,400.00	$15.00	$8,400.00	$15.80	$8,848.00	$13.65	$7,644.00	$15.91	$8,909.60
SD-19	Provide Detectable Warning Field (4' and Natural)	EA	9	$357.00	$3,213.00	$357.00	$3,213.00	$350.00	$3,150.00	$350.00	$3,150.00	$370.00	$3,330.00	$525.00	$4,725.00	$371.18	$3,340.62
SD-20	Landscaping - Topsoil, Seed, Fertilizer and Mulch	SY	360	$8.00	$2,880.00	$12.00	$4,320.00	$9.00	$3,240.00	$17.00	$6,120.00	$20.00	$7,200.00	$17.05	$6,138.00	$15.15	$5,454.00
SPECIAL CONSTRUCTION																	
SC-01	Inlet Protection Type B	EA	5	$51.00	$255.00	$50.00	$250.00	$60.00	$300.00	$45.00	$225.00	$75.00	$375.00	$100.00	$500.00	$202.00	$1,010.00
SC-02	Inlet Protection Type D	EA	69	$96.00	$6,624.00	$90.00	$6,210.00	$80.00	$5,520.00	$115.00	$7,935.00	$125.00	$8,625.00	$150.00	$10,350.00	$202.00	$13,938.00
SC-03	Adjust Inlet Less than 1-Foot	EA	17	$587.00	$9,979.00	$600.00	$10,200.00	$600.00	$10,200.00	$500.00	$8,500.00	$750.00	$12,750.00	$995.00	$16,915.00	$656.50	$11,160.50
SC-04	Adjust Inlet 1-Foot or Greater	EA	3	$615.00	$1,845.00	$750.00	$2,250.00	$750.00	$2,250.00	$750.00	$2,250.00	$1,250.00	$3,750.00	$1,680.00	$5,040.00	$808.00	$2,424.00
SC-05	Adjust Inlet & Provide New Casting	EA	5	$1,275.00	$6,375.00	$1,250.00	$6,250.00	$1,250.00	$6,250.00	$1,100.00	$5,500.00	$1,750.00	$8,750.00	$1,995.00	$9,975.00	$1,363.50	$6,817.50
SC-06	Adjust Manhole Less than 1-Foot	EA	15	$530.00	$7,950.00	$500.00	$7,500.00	$600.00	$9,000.00	$450.00	$6,750.00	$750.00	$11,250.00	$950.00	$14,250.00	$959.50	$14,392.50
SC-07	Adjust Manhole 1-Foot or Greater	EA	2	$738.00	$1,476.00	$1,200.00	$2,400.00	$750.00	$1,500.00	$750.00	$1,500.00	$1,250.00	$2,500.00	$1,260.00	$2,520.00	$1,111.00	$2,222.00
SC-08	Adjust Manhole & Provide New Casting	EA	2	$1,166.00	$2,332.00	$1,050.00	$2,100.00	$950.00	$1,900.00	$900.00	$1,800.00	$1,550.00	$3,100.00	$1,460.00	$2,920.00	$1,515.00	$3,030.00
SC-09	Polystyrene Insulation Board	LF	200	$13.00	$2,600.00	$8.00	$1,600.00	$12.00	$2,400.00	$8.00	$1,600.00	$12.00	$2,400.00	$10.00	$2,000.00	$11.11	$2,222.00
SC-10	Traffic Control-Alleys	LS	1	$9,460.00	$9,460.00	$2,800.00	$2,800.00	$3,000.00	$3,000.00	$2,800.00	$2,800.00	$3,000.00	$3,000.00	$5,950.00	$5,950.00	$5,555.00	$5,555.00
SC-11	Traffic Control-Ridgeway Drive and East River Drive	LS	1	$6,500.00	$6,500.00	$4,500.00	$4,500.00	$5,000.00	$5,000.00	$4,500.00	$4,500.00	$5,000.00	$5,000.00	$7,750.00	$7,750.00	$17,170.00	$17,170.00
		TOTAL AMOUNT BID:			**$1,305,000.00**		**$1,347,205.00**		**$1,360,993.00**		**$1,403,194.50**		**$1,472,513.00**		**$1,476,113.00**		**$1,556,322.52**

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**Board of Public Works**
FROM:	**Scott Thoresen**
SUBJECT:	**Recommendation from the Board of Public Works on Award of Contract 23-03 Sewer Lining to Insituform Technologies USA, LLC in the amount of $693,336.30**

The Board of Public Works at the March 13, 2023 meeting approved award of Contract 23-03 Sewer Lining to Insituform Technologies USA, LLC in the amount of $693,336.30 and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- 2023 0313 CI_BOPW_Award_23-03 (PDF)
- 2023 0302 CE_Project 23-03_Bid Tabulation (PDF)

CITY OF DE PERE
MEMO

To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: March 13, 2023

RE: **Consideration and possible action on award of Contract 23-03 Sewer Lining***

The Engineering Department received bids on Project 23-03 Sewer Lining on March 2, 2023. The project consists of pipe lining of deteriorated sewers at locations around the City. The bids received are as follows:

Contractor	Amount
Insituform Technologies USA, LLC	$693,336.30
Visu-Sewer, Inc.	$775,125.25

The allocated amount from the capital improvement budget is $576,000. The funding versus the bid amount is as follows:

Funding Source	Funding Allocation	Bid Allocation	Difference
Sewerage Utility Fund	$426,000	$506,716.80	$80,716.80
Storm Water Utility Fund	$185,000	$186,619.50	$1,619.50

The project came in over budget on both the Sewerage Utility Fund and the Storm Water Utility Fund. Prices are up significantly on pipe lining from last year. For example, the price of 8" lined sanitary sewer pipe went from$29.50 per linear foot in 2023 to between $35.70 and $55.00 per linear foot.

For the sanitary sewer, staff reviews sewers at various locations around the City and creates a plan based on the anticipated work that can be completed while staying within the budget. Staff proposes that we award the contract and staff will bring an update to the Board for the proposed overage including the options to:

- Eliminate enough locations to get the sewerage utility account within budget.
- Review the sewerage utility account after some additional projects are bid to evaluate the overall 2023 budget and then bring an update based on this.

Staff proposes to fund all the storm sewer work.

Staff's recommendation is to accept the bid from Insituform Technologies in the amount of $693,336.30.

Attachments:
2023 0302 CE Project 23-03 Bid Tabulation (PDF)

DE PERE

PROJECT 23-03
SEWER LINING

				BIDDER NO. 1		BIDDER NO. 2	
				Insituform Technologies		Visu-Sewer	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
SP-01	Easement (Westwood-Seventh Street) 36" Storm Sewer	LF	565	$330.30	$186,619.50	$347.00	$196,055.00
SP-02	Seventh Street 12" Clay (H8-S4LCTO to H8-THSFFT)	LF	382	$50.20	$19,176.40	$57.60	$22,003.20
SP-03	Main Avenue - 8" Concrete (H8-UD2EQP to H8-XOACZN)	LF	488	$35.70	$17,421.60	$46.75	$22,814.00
SP-04	Main Avenue Annex 8" Concrete (H8-ZTK9Q2 to H8-XOACZN)	LF	519	$42.40	$22,005.60	$46.75	$24,263.25
SP-05	William Street - 12" Clay (J8-1LGMDD to J8-3F1MCX)	LF	238	$60.70	$14,446.60	$57.60	$13,708.80
SP-06	Alley-Superior/Huron/James/ William - South - 8" Clay (J8-2PZKHD to J8-2PMJ32)	LF	181	$52.30	$9,466.30	$46.75	$8,461.75
SP-07	Alley-Superior/Huron/James/ William - North - 8" Clay (J8-2QGL2L to J8-2RIMD5)	LF	168	$55.00	$9,240.00	$46.75	$7,854.00
SP-08	Alley-Michigan/Superior/James/William - South 8" Clay (J8-0AMKQB to J8-	LF	209	$49.60	$10,366.40	$46.75	$9,770.75
SP-09	Alley-Huron/Erie/Chicago/ Lewis - 8" Clay (J8-4YU5M4 to J8-5188UQ)	LF	420	$38.90	$16,338.00	$46.75	$19,635.00
SP-10	Fort Howard Avenue - 10" Clay (I9-3J8821 to I9-4B09FG)	LF	203	$54.90	$11,144.70	$51.50	$10,454.50
SP-11	Moonglow Drive 8" Truss/Concrete (H8-9IBAQL to H8-9CSDQT)	LF	390	$46.30	$18,057.00	$46.75	$18,232.50
SP-12	Georgia Drive - 8" Concrete (I7-RAVQL8 to I7-T6XTRT)	LF	507	$44.80	$22,713.60	$46.75	$23,702.25
SP-13	Webster Avenue - 8" Clay (J8-FL42UY to J8-HCK6GA)	LF	519	$36.20	$18,787.80	$46.75	$24,263.25
SP-14	Lewis Street - 12" Concrete (I8-YYQ9D1 to J8-0639CK)	LF	156	$74.00	$11,544.00	$57.60	$8,985.60
SP-15	Driftwood Drive - 8" Concrete (H7-NWEBHV to H7-RJNJJ5)	LF	1,143	$38.80	$44,348.40	$46.75	$53,435.25
SP-16	Suburban Drive - 12" Concrete (H7-ELGJHN to H7-EL8LTY)	LF	304	$58.80	$17,875.20	$57.60	$17,510.40
SP-17	Suburban Drive - 15" Concrete (H7-EL8LTY to H8-EN55D7)	LF	2,531	$70.50	$178,435.50	$82.00	$207,542.00
SP-18	Red Maple Road - 8" Concrete (G5-SRQVZ7 to G5-WBEX9B)	LF	492	$43.30	$21,303.60	$46.75	$23,001.00
SP-19	Red Maple Road 10" Concrete (G5-WBEX9B to G5-XSAYD5)	LF	238	$49.70	$11,828.60	$51.50	$12,257.00
SP-20	Pleasant Place - 8" Clay (I7-BWDU60 to I7-DY6T2Z)	LF	301	$42.50	$12,792.50	$46.75	$14,071.75
SP-21	Rusk Street - 10" Concrete (J8-U06CSU to J8-WC5BO2)	LF	336	$46.00	$15,456.00	$51.50	$17,304.00
SP-22	Televising Sanitary Laterals	EA	30	$132.30	$3,969.00	$660.00	$19,800.00
			TOTAL AMOUNT BID:		**$693,336.30**		**$775,125.25**

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**Board of Public Works**
FROM:	**Scott Thoresen**
SUBJECT:	**Recommendation from the Board of Public Works on Award of Contract 23-04 Kingston Preserve Utility and Street Construction to Kruczek Construction, Inc. in the amount of $1,261,000**

The Board of Public Works at the March 13, 2023 meeting approved award of Contract 23-04 Kingston Preserve Utility and Street Construction to Kruczek Construction, Inc. in the amount of $1,261,000 and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- 2023 0313 CI_BOPW_Award_23-04 (PDF)
- 2023 0302 CE_Project 23-04_Bid Tabulation (PDF)

CITY OF DE PERE
MEMO

To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: March 13, 2023

RE: **Consideration and possible action on award of Contract 23-04 Kingston Preserve Utility and Street Construction***

The Engineering Department received bids for Project 23-04 Kingston Preserve Utility and Street Construction on March 2, 2023. The project involves the construction of streets, corresponding utilities, and stormwater treatment facilities for the Kingston Preserve Subdivision on the City's west side on Parcels WD-D0034 and WD-D0035 off Lawrence Drive. This project will add 34 single family lots. The bids received are as follows:

Contractor	Total Bid
Kruczek Construction, Inc.	$1,261,000.00
Peters Concrete Company	$1,271,726.50
Feaker & Sons Co., Inc	$1,273,015.10
Jossart Brothers, Inc.	$1,281,662.06
Carl Bower and Sons Construction Co. Inc.	$1,321,083.50
Dorner, Inc.	$1,501,256.10
DeGroot, Inc.	$1,614,841.74

The project is developer funded.

Staff's recommendation is to accept the bid from Kruczek Construction, Inc. in the amount of $1,261,000.00 contingent on final plat approval.

Attachments:
2023 0302 CE_Project_23-04_Bid Tabulation (PDF)

DE PERE

PROJECT 23-04
KINGSTON PRESERVE UTILITY AND STREET CONSTRUCTION

				BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3		BIDDER NO. 4		BIDDER NO. 5		BIDDER NO. 6		BIDDER NO. 7	
				Kruczek Construction Inc.		Peters Concrete Company		Feaker & Sons Co Inc		Jossart Brothers, Inc.		Carl Bowers & Sons Const Co. Inc.		Dorner Inc.		DE GROOT, INC.	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
SANITARY SEWER																	
SS-01	Provide 8" PVC Sanitary Sewer (Granular Backfill)	LF	1,600	$82.00	$131,200.00	$76.25	$122,000.00	$84.00	$134,400.00	$82.00	$131,200.00	$90.00	$144,000.00	$99.00	$158,400.00	$94.23	$150,768.00
SS-02	Provide 4" PVC Sanitary Sewer Lateral	LF	1,650	$39.25	$64,762.50	$53.25	$87,862.50	$52.00	$85,800.00	$49.00	$80,850.00	$50.00	$82,500.00	$75.00	$123,750.00	$79.72	$131,538.00
SS-03	Provide Sanitary Sewer Risers	LF	55	$53.50	$2,942.50	$70.00	$3,850.00	$61.00	$3,355.00	$85.00	$4,675.00	$60.00	$3,300.00	$53.00	$2,915.00	$151.50	$8,332.50
SS-04	Provide 8"x4" Sanitary Wye	EA	35	$132.00	$4,620.00	$120.00	$4,200.00	$155.00	$5,425.00	$130.00	$4,550.00	$150.00	$5,250.00	$171.00	$5,985.00	$707.00	$24,745.00
SS-05	Provide 4' Diameter Sanitary Sewer Manhole	VF	115	$420.00	$48,300.00	$407.00	$46,805.00	$400.00	$46,000.00	$406.00	$46,690.00	$480.00	$55,200.00	$456.00	$52,440.00	$539.45	$62,036.75
SS-06	Core Drill Sanitary Manhole	EA	1	$580.00	$580.00	$9,300.00	$9,300.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$1,500.00	$2,118.00	$2,118.00	$5,050.00	$5,050.00
STORM SEWER																	
ST-01	Provide 36" RCP Class III or PP Storm Sewer (Natural Backfill)	LF	205	$109.00	$22,345.00	$116.70	$23,923.50	$128.00	$26,240.00	$102.00	$20,910.00	$95.00	$19,475.00	$115.00	$23,575.00	$137.12	$28,109.60
ST-02	Provide 24" PVC, RCP Class III, or PP Storm Sewer (Granular Backfill)	LF	270	$86.50	$23,355.00	$83.00	$22,410.00	$80.00	$21,600.00	$84.00	$22,680.00	$73.00	$19,710.00	$88.00	$23,760.00	$103.63	$27,980.10
ST-03	Provide 24" PVC, RCP Class III, or PP Storm Sewer (Natural Backfill)	LF	65	$70.75	$4,598.75	$60.00	$3,900.00	$58.00	$3,770.00	$55.00	$3,575.00	$59.00	$3,835.00	$68.00	$4,420.00	$72.76	$4,729.40
ST-04	Provide 18" PVC, RCP Class III, or PP Storm Sewer (Granular Backfill)	LF	200	$70.75	$14,150.00	$68.65	$13,730.00	$64.00	$12,800.00	$71.00	$14,200.00	$59.00	$11,800.00	$79.00	$15,800.00	$83.48	$16,696.00
ST-05	Provide 18" PVC, RCP Class III, or PP Storm Sewer (Natural Backfill)	LF	60	$54.25	$3,255.00	$54.25	$3,255.00	$43.00	$2,580.00	$42.00	$2,520.00	$45.00	$2,700.00	$58.00	$3,480.00	$81.00	$4,860.00
ST-06	Provide 15" PVC, RCP Class III, or PP Storm Sewer (Granular Backfill)	LF	570	$67.00	$38,190.00	$51.10	$29,127.00	$58.00	$33,060.00	$51.00	$29,070.00	$56.00	$31,920.00	$70.00	$39,900.00	$76.23	$43,451.10
ST-07	Provide 12" PVC, RCP Class III, or PP Storm Sewer (Granular Backfill)	LF	650	$56.50	$36,725.00	$46.10	$29,965.00	$49.00	$31,850.00	$46.00	$29,900.00	$51.00	$33,150.00	$65.00	$42,250.00	$63.61	$41,346.50
ST-08	Provide 12" RCP Class V Storm Sewer (Granular Backfill)	LF	30	$68.41	$2,052.30	$57.80	$1,734.00	$51.00	$1,530.00	$49.00	$1,470.00	$54.00	$1,620.00	$58.00	$1,740.00	$66.89	$2,006.70
ST-09	Provide 12" PVC, RCP Class III, or PP Storm Sewer (Natural Backfill)	LF	200	$39.00	$7,800.00	$36.40	$7,280.00	$37.00	$7,400.00	$30.00	$6,000.00	$37.00	$7,400.00	$47.00	$9,400.00	$50.98	$10,196.00
ST-10	Provide 8" PVC Storm Sewer (Granular Backfill)	LF	80	$52.00	$4,160.00	$35.30	$2,824.00	$44.00	$3,520.00	$48.00	$3,840.00	$51.00	$4,080.00	$58.00	$4,640.00	$68.31	$5,464.80
ST-11	Provide 6" PVC Storm Sewer Lateral	LF	1,600	$33.00	$52,800.00	$34.95	$55,920.00	$37.00	$59,200.00	$35.00	$56,000.00	$40.00	$64,000.00	$35.00	$56,000.00	$52.13	$83,408.00
ST-12	Provide 24"x6" Storm Branch or Inserta Tee	EA	1	$227.00	$227.00	$140.00	$140.00	$150.00	$150.00	$250.00	$250.00	$300.00	$300.00	$457.00	$457.00	$449.45	$449.45
ST-13	Provide 18"x6" Storm Branch or Inserta Tee	EA	3	$227.00	$681.00	$140.00	$420.00	$150.00	$450.00	$250.00	$750.00	$300.00	$900.00	$457.00	$1,371.00	$449.45	$1,348.35
ST-14	Provide 15"x6" Storm Branch or Inserta Tee	EA	11	$227.00	$2,497.00	$210.00	$2,310.00	$150.00	$1,650.00	$250.00	$2,750.00	$300.00	$3,300.00	$457.00	$5,027.00	$449.45	$4,943.95
ST-15	Provide 12"x6" Storm Branch or Inserta Tee	EA	13	$227.00	$2,951.00	$210.00	$2,730.00	$200.00	$2,600.00	$250.00	$3,250.00	$300.00	$3,900.00	$457.00	$5,941.00	$449.45	$5,842.85
ST-16	Provide 8"x6" Storm Branch or Inserta Tee	EA	3	$165.00	$495.00	$170.00	$510.00	$150.00	$450.00	$160.00	$480.00	$250.00	$750.00	$252.00	$756.00	$395.92	$1,187.76
ST-17	Provide 5' Diameter Storm Manhole	VF	16	$718.00	$11,488.00	$707.00	$11,312.00	$730.00	$11,680.00	$775.00	$12,400.00	$650.00	$10,400.00	$785.00	$12,560.00	$883.44	$14,135.04
ST-18	Provide 4' Diameter Storm Manhole	VF	70	$428.50	$29,995.00	$581.50	$40,705.00	$610.00	$42,700.00	$660.00	$46,200.00	$500.00	$35,000.00	$643.00	$45,010.00	$733.40	$51,338.00
ST-19	Provide Type B Inlet	EA	10	$2,850.00	$28,500.00	$2,985.00	$29,850.00	$2,865.00	$28,650.00	$2,900.00	$29,000.00	$2,700.00	$27,000.00	$2,961.00	$29,610.00	$2,892.85	$28,928.50
ST-20	Provide Type A (30" Diameter) Field Inlet	EA	2	$2,850.00	$5,700.00	$1,980.00	$3,960.00	$1,960.00	$3,920.00	$2,350.00	$4,700.00	$2,500.00	$5,000.00	$2,523.00	$5,046.00	$2,430.09	$4,860.18
ST-21	Remove and Replace Type A (30" Diameter) Field Inlet	EA	1	$2,910.00	$2,910.00	$2,000.00	$2,000.00	$2,075.00	$2,075.00	$2,650.00	$2,650.00	$2,800.00	$2,800.00	$2,523.00	$2,523.00	$2,430.08	$2,430.08
ST-22	Relocate or Provide 36" RCP Endwall	EA	6	$2,150.00	$12,900.00	$2,365.00	$14,190.00	$1,800.00	$10,800.00	$1,700.00	$10,200.00	$1,800.00	$10,800.00	$2,235.00	$13,410.00	$1,833.15	$10,998.90
ST-23	Provide 24" RCP Endwall	EA	1	$1,000.00	$1,000.00	$1,600.00	$1,600.00	$1,210.00	$1,210.00	$1,200.00	$1,200.00	$1,200.00	$1,200.00	$1,510.00	$1,510.00	$1,236.24	$1,236.24
ST-24	Provide 18" RCP Endwall	EA	1	$870.00	$870.00	$1,300.00	$1,300.00	$1,100.00	$1,100.00	$1,100.00	$1,100.00	$1,100.00	$1,100.00	$1,270.00	$1,270.00	$1,737.20	$1,737.20
ST-25	Provide Pond Discharge Structure	EA	1	$5,410.00	$5,410.00	$4,600.00	$4,600.00	$4,600.00	$4,600.00	$5,200.00	$5,200.00	$4,200.00	$4,200.00	$5,275.00	$5,275.00	$5,974.50	$5,974.50
ST-26	Daylight Storm Lateral	EA	10	$326.00	$3,260.00	$100.00	$1,000.00	$250.00	$2,500.00	$300.00	$3,000.00	$300.00	$3,000.00	$686.00	$6,860.00	$459.55	$4,595.50
ST-27	Abandon/Remove Existing Storm Sewer Appurtenances	LS	1	$4,150.00	$4,150.00	$300.00	$300.00	$1,200.00	$1,200.00	$500.00	$500.00	$2,000.00	$2,000.00	$1,968.00	$1,968.00	$2,525.00	$2,525.00
WATER MAIN																	
W-01	Provide 8" PVC Water Main (Granular Backfill)	LF	420	$76.50	$32,130.00	$56.20	$23,604.00	$67.00	$28,140.00	$70.00	$29,400.00	$74.00	$31,080.00	$79.00	$33,180.00	$81.44	$34,204.80
W-02	Provide 8" PVC Water Main (Natural Backfill)	LF	1,400	$47.75	$66,850.00	$47.70	$66,780.00	$47.00	$65,800.00	$47.00	$65,800.00	$50.00	$70,000.00	$53.00	$74,200.00	$55.89	$78,246.00
W-03	Provide 1" HDPE Water Service (Open Cut)	LF	1,750	$24.30	$42,525.00	$27.40	$47,950.00	$29.00	$50,750.00	$28.00	$49,000.00	$33.00	$57,750.00	$41.00	$71,750.00	$47.09	$82,407.50
W-04	Provide 1" Corporation and Curb Stop	EA	35	$517.00	$18,095.00	$525.00	$18,375.00	$520.00	$18,200.00	$500.00	$17,500.00	$600.00	$21,000.00	$602.00	$21,070.00	$901.79	$31,562.65
W-05	Provide 1" HDPE Water Service (50 LF Coiled) w/Plug	EA	35	$70.00	$2,450.00	$75.00	$2,625.00	$100.00	$3,500.00	$100.00	$3,500.00	$100.00	$3,500.00	$185.00	$6,475.00	$170.26	$5,959.10
W-06	Provide 8" Gate Valve	EA	2	$3,125.00	$6,250.00	$2,600.00	$5,200.00	$2,475.00	$4,950.00	$3,050.00	$6,100.00	$3,000.00	$6,000.00	$3,015.00	$6,030.00	$3,155.24	$6,310.48
W-07	Provide Connection to Existing Water Main 10"x8" Tapping Tee and Valve or Cut In Tee and Valve	EA	1	$5,860.00	$5,860.00	$6,245.00	$6,245.00	$5,475.00	$5,475.00	$5,500.00	$5,500.00	$6,000.00	$6,000.00	$6,387.00	$6,387.00	$7,088.08	$7,088.08
W-08	Provide Hydrant (6.5' Bury)	EA	4	$6,200.00	$24,800.00	$5,500.00	$22,000.00	$5,185.00	$20,740.00	$5,600.00	$22,400.00	$6,000.00	$24,000.00	$6,214.00	$24,856.00	$6,174.13	$24,696.52
W-09	Provide 6" PVC Hydrant Lead	LF	20	$74.00	$1,480.00	$50.00	$1,000.00	$40.00	$800.00	$50.00	$1,000.00	$60.00	$1,200.00	$61.00	$1,220.00	$60.60	$1,212.00
W-10	Provide Water Main Offset	EA	3	$2,830.00	$8,490.00	$2,865.00	$8,595.00	$2,500.00	$7,500.00	$3,000.00	$9,000.00	$3,000.00	$9,000.00	$7,092.00	$21,276.00	$5,689.66	$17,068.98
STREET AND DRAINAGE																	
SD-01	Provide Clearing and Grubbing	LS	1	$4,180.00	$4,180.00	$21,600.00	$21,600.00	$4,100.00	$4,100.00	$4,200.00	$4,200.00	$12,000.00	$12,000.00	$4,329.00	$4,329.00	$4,545.00	$4,545.00
SD-02	Site Stripping (Located in Fill Areas)	SY	1,900	$0.90	$1,710.00	$0.85	$1,615.00	$9.15	$17,385.00	$9.42	$17,898.00	$1.50	$2,850.00	$9.70	$18,430.00	$9.51	$18,069.00
SD-03	Unclassified Excavation	CY	1,950	$9.60	$18,720.00	$9.40	$18,330.00	$13.25	$25,837.50	$13.64	$26,598.00	$9.00	$17,550.00	$14.00	$27,300.00	$13.79	$26,890.50
SD-04	Unclassified Excavation (Pond)	CY	7,400	$6.60	$48,840.00	$5.90	$43,660.00	$3.80	$28,120.00	$3.91	$28,934.00	$4.20	$31,080.00	$4.00	$29,600.00	$3.95	$29,230.00
SD-05	Backyard and Sideyard Swale Ditching	SY	950	$3.00	$2,850.00	$3.00	$2,850.00	$1.10	$1,045.00	$1.13	$1,073.50	$4.70	$4,465.00	$1.20	$1,140.00	$1.14	$1,083.00
SD-06	Provide ¾" Crushed Aggregate Base Course (4" Depth)	SY	700	$5.00	$3,500.00	$5.05	$3,535.00	$3.75	$2,625.00	$3.93	$2,751.00	$3.25	$2,275.00	$4.00	$2,800.00	$3.90	$2,730.00
SD-07	Provide ¾" Crushed Aggregate Base Course (6" Depth)	SY	110	$7.80	$858.00	$7.65	$841.50	$6.10	$671.00	$6.28	$690.80	$5.10	$561.00	$6.40	$704.00	$6.34	$697.40
SD-08	Provide 1-¼" Crushed Aggregate Base Course (15" Depth)	SY	6,600	$11.50	$75,900.00	$11.25	$74,250.00	$12.60	$83,160.00	$12.97	$85,602.00	$11.50	$75,900.00	$13.30	$87,780.00	$14.10	$93,060.00
SD-09	Provide Asphaltic Concrete Pavement Type 4 LT 58-28 S 1-¾" Upper Layer	TON	600	$76.00	$45,600.00	$74.15	$44,490.00	$74.15	$44,490.00	$78.00	$46,800.00	$74.15	$44,490.00	$80.00	$48,000.00	$81.17	$48,702.00
SD-10	Provide Asphaltic Concrete Pavement Type 3 LT 58-28 S, 2-¼" Lower Layer	TON	750	$77.00	$57,750.00	$75.85	$56,887.50	$75.85	$56,887.50	$82.00	$61,500.00	$75.85	$56,887.50	$81.80	$61,350.00	$7[illegible]	

DE PERE

PROJECT 23-04
KINGSTON PRESERVE UTILITY AND STREET CONSTRUCTION

				BIDDER NO. 1		BIDDER NO. 2		BIDDER NO. 3		BIDDER NO. 4		BIDDER NO. 5		BIDDER NO. 6		BIDDER NO. 7	
				Kruczek Construction Inc.		Peters Concrete Company		Feaker & Sons Co Inc		Jossart Brothers, Inc.		Carl Bowers & Sons Const Co. Inc.		Dorner Inc.		DE GROOT, INC.	
ITEM	DESCRIPTION	UNIT	QTY	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT	UNIT PRICE	BID AMOUNT
SD-11	Provide 24" Concrete Curb and Gutter	LF	3,450	$14.00	$48,300.00	$13.90	$47,955.00	$13.90	$47,955.00	$14.31	$49,369.50	$16.80	$57,960.00	$17.70	$61,065.00	$17.47	$60,271.50
SD-12	Remove and Replace 9-Inch Concrete Pavement	SY	320	$89.25	$28,560.00	$89.00	$28,480.00	$93.00	$29,760.00	$93.00	$29,760.00	$122.00	$39,040.00	$128.10	$40,992.00	$132.96	$42,547.20
SD-13	Provide 8" Concrete Sidewalk, CBU Pad, and Driveway	SY	100	$77.00	$7,700.00	$75.60	$7,560.00	$75.60	$7,560.00	$77.86	$7,786.00	$84.00	$8,400.00	$88.70	$8,870.00	$87.39	$8,739.00
SD-14	Provide 6" Concrete Sidewalk, Ramp, and Driveway	SY	70	$68.50	$4,795.00	$67.05	$4,693.50	$67.08	$4,695.60	$69.06	$4,834.20	$69.00	$4,830.00	$72.80	$5,096.00	$71.78	$5,024.60
SD-15	Provide 4" Concrete Sidewalk	SY	520	$62.40	$32,448.00	$61.20	$31,824.00	$61.20	$31,824.00	$63.03	$32,775.60	$63.00	$32,760.00	$66.50	$34,580.00	$65.54	$34,080.80
SD-16	Provide #4 Reinforcement Bars for Curb and Sidewalk	LF	2,900	$1.25	$3,625.00	$1.25	$3,625.00	$1.25	$3,625.00	$1.28	$3,712.00	$1.75	$5,075.00	$1.80	$5,220.00	$1.82	$5,278.00
SD-17	Drilled Tie Bars (Existing Sidewalk, Curb and Gutter)	EA	8	$12.75	$102.00	$9.00	$72.00	$9.00	$72.00	$9.27	$74.16	$10.00	$80.00	$10.60	$84.80	$10.40	$83.20
SD-18	Drilled Dowel Bars	EA	110	$15.30	$1,683.00	$15.00	$1,650.00	$15.00	$1,650.00	$15.45	$1,699.50	$25.00	$2,750.00	$26.40	$2,904.00	$26.01	$2,861.10
SD-19	Drilled Tie Bars (Concrete Pavement)	EA	40	$10.00	$400.00	$10.00	$400.00	$10.00	$400.00	$10.30	$412.00	$10.00	$400.00	$10.60	$424.00	$10.40	$416.00
SD-20	Provide Detectable Warning Field (Natural Patina)	EA	12	$400.00	$4,800.00	$400.00	$4,800.00	$400.00	$4,800.00	$412.00	$4,944.00	$300.00	$3,600.00	$316.70	$3,800.40	$312.09	$3,745.08
SD-21	Landscaping - Topsoil, Seed, Fertilizer and Mulch	SY	18,000	$2.00	$36,000.00	$2.40	$43,200.00	$2.00	$36,000.00	$2.06	$37,080.00	$2.35	$42,300.00	$2.10	$37,800.00	$2.08	$37,440.00
SD-22	Pond Landscaping - Topsoil, Wet Meadow Seeding with WisDOT Seed Mix No. 60 and Fertilizer	SY	2,000	$1.60	$3,200.00	$2.20	$4,400.00	$1.60	$3,200.00	$1.64	$3,280.00	$2.50	$5,000.00	$1.70	$3,400.00	$1.67	$3,340.00
SPECIAL CONSTRUCTION																	
SC-01	Pipe Foundation Stabilization	CY	50	$20.00	$1,000.00	$26.00	$1,300.00	$0.01	$0.50	$20.00	$1,000.00	$25.00	$1,250.00	$24.90	$1,245.00	$25.25	$1,262.50
SC-02	Provide Silt Fence	LF	1,500	$2.00	$3,000.00	$1.95	$2,925.00	$2.05	$3,075.00	$2.11	$3,165.00	$2.00	$3,000.00	$2.20	$3,300.00	$2.17	$3,255.00
SC-03	Provide Erosion Bales	EA	20	$10.00	$200.00	$18.00	$360.00	$13.25	$265.00	$13.64	$272.80	$10.00	$200.00	$14.00	$280.00	$15.16	$303.10
SC-04	Inlet Protection Type A	EA	3	$68.00	$204.00	$185.00	$555.00	$110.00	$330.00	$113.00	$339.00	$100.00	$300.00	$116.10	$348.30	$202.00	$606.00
SC-05	Inlet Protection Type D	EA	14	$87.40	$1,223.60	$135.00	$1,890.00	$97.00	$1,358.00	$100.00	$1,400.00	$85.00	$1,190.00	$102.40	$1,433.60	$111.10	$1,555.40
SC-06	Erosion Control Revegetation Mat (Class I)	SY	6,700	$1.30	$8,710.00	$1.25	$8,375.00	$1.30	$8,710.00	$1.33	$8,911.00	$1.50	$10,050.00	$1.40	$9,380.00	$1.52	$10,184.00
SC-07	Rip Rap Erosion Control	SY	440	$28.40	$12,496.00	$28.40	$12,496.00	$27.85	$12,254.00	$29.25	$12,870.00	$25.00	$11,000.00	$29.40	$12,936.00	$30.30	$13,332.00
SC-08	Tracking Pad	EA	1	$785.35	$785.35	$1,500.00	$1,500.00	$1,005.00	$1,005.00	$1,050.00	$1,050.00	$1,800.00	$1,800.00	$1,061.00	$1,061.00	$1,212.00	$1,212.00
SC-09	Polystyrene Insulation Board	LF	90	$14.00	$1,260.00	$8.00	$720.00	$10.00	$900.00	$8.00	$720.00	$8.00	$720.00	$10.20	$918.00	$12.12	$1,090.80
SC-10	Install Cluster Mailbox Units	EA	2	$2,050.00	$4,100.00	$400.00	$800.00	$400.00	$800.00	$400.00	$800.00	$350.00	$700.00	$1,000.00	$2,000.00	$1,212.00	$2,424.00
SC-11	Traffic Control	LS	1	$9,000.00	$9,000.00	$3,800.00	$3,800.00	$3,875.00	$3,875.00	$3,900.00	$3,900.00	$3,000.00	$3,000.00	$4,012.00	$4,012.00	$4,545.00	$4,545.00
SC-12	Traffic Control Detour Route	LS	1	$3,700.00	$3,700.00	$2,900.00	$2,900.00	$2,960.00	$2,960.00	$3,000.00	$3,000.00	$5,000.00	$5,000.00	$3,062.00	$3,062.00	$5,050.00	$5,050.00
		TOTAL AMOUNT BID:			**$1,261,000.00**		**$1,271,726.50**		**$1,273,015.10**		**$1,281,662.06**		**$1,321,083.50**		**$1,501,256.10**		**$1,614,841.74**

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE: **March 21, 2023**

DEPARTMENT: **Board of Public Works**

FROM: **Scott Thoresen**

SUBJECT: **Recommendation from the Board of Public Works to retain existing Overnight Parking restrictions on City Streets**

The Board of Public Works at the March 13, 2023 meeting recommended retaining existing overnight parking restrictions on City streets and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- Consider Request to Allow Overnight Parking on City Streets 3-1-2023 (DOCX)
- Request to Allow Overnight Parking memo 1-5-23 (PDF)
- 2023 Overnight parking survey (PDF)

CITY OF DE PERE
MEMO

To: Honorable Mayor Boyd
Board of Public Works Members
From: Scott J. Thoresen, Director of Public Works
Date: March 1, 2023
RE: Consider and Possible Action Regarding Request to Allow Overnight Parking on City Streets*

At the January 9, 2023 BOPW meeting discussion (see attached memo) was held regarding the request to allow overnight parking on City Streets. At this meeting, the BOPW referred this back to staff to bring back options for the BOPW to consider.

The police department (Jeremy Muraski & Nathan Mrstik) and public works department (Scott Thoresen) met to further discuss overnight parking. Communities all over the State vary when it comes to parking restrictions (See attached survey). We decided the best thing is to keep it simple and if we remove the restrictions it should be for the entire City and not specific areas because it would be difficult to enforce. If parking restrictions are removed there would be pros and cons which will not be discussed here because it was presented at the January BOPW meeting. After discussion we decided there are really four options to consider. These options are status quo, odd/even, remove all restrictions or seasonal restrictions.

Status Quo:

The overnight parking restrictions remain which are from 2:00 AM to 5:00 AM. This does not address the request to allow overnight parking.

Odd/Even:

The overnight parking restrictions are removed, and vehicles are allowed to park on the street on odd/even dates. This would allow for enforcement by the police department with vehicle movement. There are some streets that have parking restrictions on either one side of the street or both so this would mean that some nights no parking could occur, or no parking permitted at all. It would need to be determined if the specific date used is the actual date the hours of 2 AM to 5 AM fall or when people go to bed. Once this is determined, there would need to be an educational aspect informing the community what is defined as odd/even.

Remove all restrictions:

This option the issue of abandoned vehicles could become a problem and they would need to be dealt with on a complaint basis. If there becomes a concern with parking on both sides of the street with vehicles being able to get through this could be addressed at a later date by limiting parking restrictions on one side of the street.

Seasonal Restrictions:

Numerous communities in Brown County (Allouez, Ashwaubenon, Bellevue, and Howard) have seasonal parking restrictions during the winter months. The communities that have these type of parking restrictions during the winter months do it primarily due to snow plowing. This would allow no parking restrictions for seven (7) months of the year during the non-winter months. This option would address the concerns with snow plowing in the winter months.

CITY OF DE PERE
MEMO

To: Board of Public Works

From: Lawrence M. Delo, City Administrator

Date: January 9, 2023

RE: Request to Allow Overnight Parking on City Streets

The Administration received a request from Alderperson Quigley to have an item on the January 2023 Board of Public Works meeting agenda to consider amending the City's current overnight parking restrictions to allow residents to park vehicles on the street overnight. The City's current ordinance is enforced for all 12 months of the year, and allows vehicles to be parked overnight on streets Saturday and Sunday mornings. However, vehicles are not allowed to be parked on City streets from 2:00 AM – 5:00 AM Monday – Friday mornings. Our current ordinance allows citizens to request temporary overnight street parking 15 days per year which is administered and managed by the Police Department. As you are aware, this issue has been discussed by the City Council in the past with the City Council deciding to maintain a prohibition on parking on streets from 2:00 AM to 5:00 AM.

Alderperson Quigley asked me to include the three following reasons / thoughts as to why he is asking for the City to consider amending the parking prohibition at this time:

1) Alderperson Quigley was contacted recently by a resident (Adam Turiff) that owns a duplex with limited garage and driveway parking that is creating issues for their tenants. Mr. Turiff submitted plans to widen the driveway and was denied the permit and was told: "you can't widen the drive, but also can't park overnight on the street." Mr. Turiff was told he could resubmit a plan that limits the driveway expansion to five feet. His duplex has garages located in the center of the building which would require cars to park in front of the non-garage portion of the building if the driveway was widened by more than a total of five feet which is prohibited per City ordinance. Alderperson Quigley believes a more fair position for the city would be to allow parking in front of the non-garage area or allow overnight parking on the street.

2) As the chairperson of the Sustainability Commission, Alderperson Quigley indicated it concerns him that any time a property does ask for a variance, or permission to pave

over parts of their property, the City is removing existing green space which may have a negative environmental impact. He indicated more pavement creates a greater "heat island" through the city, and studies have shown a greater impact on surface runoff, which might increase erosion, water pollution, etc. By allowing overnight street parking, it would make use of the paved streets the City already has instead of requiring residents to remove green space and pour more concrete.

3) Lastly, Alderperson Quigley wanted to remind everyone about the response the City received regarding overnight parking in the recent SNC survey. A significant majority of our residents support allowing overnight parking per the recently completed community survey (**56%** supported overnight parking; 31% opposed and 14% indicated they were not sure.

Alderperson Quigley indicated he did not believe overnight parking needs to be allowed on every street on every night if the City implements reasonable exceptions when necessary. The Police Department indicated they received 556 requests for overnight parking from April 1, 2022 through December 31, 2022. This is an average of 62 requests per month. A recent discussion regarding parking restrictions on the Wisconsin City/County Managers Association members website indicated municipalities utilize a wide variety of approaches to manage overnight parking on streets. For example, with just six communities across the State responding to a recent inquiry on overnight parking restrictions, it became apparent that eeach of the responding communities utilized a different approach to managing overnight parking in their community. The following list is a summary of those approaches:

1) *Implemented alternate side parking from 2:00 AM – 7:00 AM; December 1 to April 1.*
2) *Prohibit overnight parking on streets between the hours of 2:00 AM - 6:00 AM from November 1st to April 1st. However, they do not enforce the regulation if the street is clear of snow and it is not currently snowing.*
3) *All vehicles must be off the streets once there is a snow accumulation of 2 inches or more to allow for snow plowing. This parking restriction remains in effect for 48 hours after the snow has stopped or until the streets are cleared. During this restriction, parking limits in the municipal lots are lifted.*
4) *Implemented even - odd street parking November through March 1:00 AM – 6:00 AM. They also have several areas that are hard to plow with cars parked on the street and do not allow any parking on the street 1:00 AM – 5:00 AM (Downtown, some short dead ends, etc.).*
5) *Winter parking ban from November 1 - April 1; 2:00 AM – 6:00 AM.*

6) *No overnight parking on City streets due to plowing operations from December 1 - March 31; 3:00 AM – 6:00 AM. The four month restriction period has been reduced when they do not have snow predicted in early December or in mid-March.*

I believe the unique approaches these communities implemented to manage parking reinforces the concept that every community needs to evaluate and implement the level of parking restrictions that best meet the needs and expectations of their residents, businesses and visitors. I have also included the following information from the Police Department and Department of Public Works identifying what both departments perceive as the pros and cons of maintaining or eliminating overnight parking restrictions (impacting their departmental operations) for your reference.

POLICE DEPARTMENT

Pros for Restricting Overnight Parking:

- Keeps vehicles closer to their residence, in the driveway which tends to deter thefts from vehicles or stolen autos
- With no vehicles on the streets, we have clear, unobstructed views down streets while patrolling, which can help spot prowlers or kids out after curfew
- Clear unobstructed views for motorists travelling at that time.
- Prevents college neighborhoods from being continually cluttered with vehicles.
- More clear open roads may allow faster response times for emergency vehicles versus streets made narrower by parked vehicles.
- Fewer car crashes. Wide more open roads, and fewer parked cars getting hit or damaged.
- We have on occasion solved cases with information from parking citations
- Less likely to have junked or abandoned vehicles that stay in the same spot on the street for extended periods of time (eyesores, oil stains, etc.)
- Squads or fire trucks may have to double park some of the time as we do not pull into residential driveways. Could delay response or block fire trucks, ambulances, or squads from getting closer to the impacted home.

Cons of Overnight Parking Enforcement:

- With limited night shift staffing, officers do not always have time to enforce
- Administrative time when granting people special permission to park, tracking requests and violations
- Administrative/officer time when dealing with 50-70 tickets on nights when shift has time to enforce parking ordinance
- People complain they were not aware of the rule or guests were not aware of the rule, so we deal with frequent complaints
- Current antiquated parking citation system is very time consuming for officers and staff to issue citations and track payments

DEPARTMENT OF PUBLIC WORKS

Pros:

- Allows residents to park on street who don't have room in their driveways.
- Residents do not have to go through the expense of widening driveways for additional parking if allowed to park on street.
- Parking on street provides traffic calming.
- Allowing parking on the street reduces the need for impervious areas on private property because additional driveway space is not needed.

Cons:

- Impact with plowing operations. This will require trucks to travel back to areas that had parked cars to re-plow the street, causing added fuel cost, salt cost, equipment wear and staff cost.
- Impact with street sweeping operations. Sweeping operations start at 4:00 AM in the downtown areas because vehicles are currently not allowed to park on the street. Allowing overnight parking in the downtown will result in not being able to effectively sweep the streets.
- Potential impact to garbage/leaf/brush/recycle/rubbish collection. Public Works operations start at 6:30 AM. Vehicles that park overnight may not be moved by 6:30 AM and will cause staff to have to not collect if the vehicle is in front of the garbage/recycle carts/ leaf piles/ brush piles/rubbish piles.
- Parking for extended periods of times with vehicle not being moved. Odd/even parking would minimize this.

Community	Restrictions	Exceptions	Additional comments
Kaukauna	No parking 2AM-6AM, December 1-March 31	S/E s/o Roosevelt, N/W s/o Wilson-no parking any time	Snow emergency parking restrictions. Street sweeping and leaf collection parking restrictions
Appleton	No overnight parking 2-5 AM	Police may grant exceptions-onine form	Snow emergency parking restrictions
Madison	Alternate side parking 11/15-3/15 from 1-7 AM		Snow emergency zones. Snow emergency declarations. Clean streets/clean lakes restrictions
Kewaskum	No parking 2AM-6AM, December 1-April 1		
Green Bay	No parking 3-5AM	Parking Division can approve based on circumstance (online form). Residential parking district permits. No arterial streets. Must park in front of callers house, not side streets or neighbors house. Not allowed for apartments, businesses, or other commercial properties.	Snow emergency declarations
Little Chute/Kimberly	No parking 2AM - 6AM, December 1-April 1	Overnight parking request form online	Snow emergency declarations
Westfield	No parking 1AM-6AM, November 1-April 15. Even side parking on even numbered days		Additional restricted streets for snow removal
Beaver Dam	No parking 2AM-6AM, November 1-April 1	Parking permit can be purchased for $25 if there is no parking alternative	Permit is issued as a bumber sticker and resident is responsible for cleaning up street within 24 hours if a plowing operation is done around their parked vehicle
Prairie du Sac	No parking when snowfall over 2", in place for 48 hours		
Sun Prairie	No parking midnight-7AM on designated snow routes		Snow emergency declarations
Wausau	Alternate side parking 2:30AM-6AM year-round		Downtown parking restrictions. Snow emergency declarations

Community	Restrictions	Exceptions	Additional comments
Oak Creek	No parking December 1-March 31, 2AM-6AM Mon-Fri and 2:30AM-6AM S-S		
Platteville	No parking 3AM-6AM (business district-all year) and 2AM-6AM (other streets as listed, November 15-April 1), alternate side parking on all other streets except university and no parking on cul-de-sacs	Police may grant exceptions	Snow emergency declarations
Sturgeon Bay	No parking 2AM-6AM, December 1-April 1	Parking permit can be purchased for $28/month or $55/season	
Lake Mills	No parking 1AM-5AM, December 1-March 31		
Oshkosh	No parking 2AM-5AM	Police may grant exceptions (up to 3 days, renewed each night, parking on alternate side). Special privilege permits available in 1, 3, 9, and 12 month increments.	Snow emergency declarations (alternate side parking)
Waukesha	No parking 2AM-5AM (business district), no parking 2AM-5AM other streets unless permit, alternate side parking with permit	Parking permit available in 3 day, 1 month, 3 month, and annual increments (utilizes Passport for overnight parking permits)	
Sheboygan	Alternate side parking midnight-6AM, December 1-April 30		Snow emergency declarations
Allouez	No parking 2AM-6AM, November 1-March 31		
Ashwaubenon	No parking 2AM-6AM, November 1-March 31		

Community	Restrictions	Exceptions	Additional comments
Bellevue	No parking 2AM-6AM, November 1-April 1		
Howard	No parking 2AM-6AM, November 1-April 1		
Neenah	No parking 2AM-5AM, November 1-March 31. Alternate side parking rest of year		No overnight parking downtown, industrial park or business districts
Suamico	No parking 2AM-6AM, November 1-April 15		Snow emergency declarations
La Crosse	One hour parking max between 2AM-8AM (where posted). Heavy equipment special restrictions		Emergency declarations (alternate side)
Eau Claire	Alternate side parking midnight-7AM, November 1-May 1		Snow emergency declarations
Fond du Lac	Alternate side parking from 8PM-8AM, November 15-March 15		Snow emergency declarations
Manitowoc	One hour parking max between 8PM-6AM (Trucks)		Winter Parking Ban declarations. Street sweeping and leaf collection parking restrictions
Two Rivers	One hour parking (business districts) between 1:30 AM-6AM, December 1-March 15. No parking (residential) 1AM-6AM, December 1-March 15		
Superior	Alternate calendar parking (by week). No parking 3AM-6AM listed streets		Snow emergency declarations
Wisconsin Rapids	Alternate side parking 2-5 AM		Snow emergency declarations
Racine	Alternate side parking 2-6 AM M-F April 2 to Nov 30 and 7 days a week Dec 1 to April 1		Snow emergency declarations

Community	Restrictions	Exceptions	Additional comments
Kenosha	Alternate side parking Dec 1 to March 31 from 1 AM to 6 AM		
Lake Geneva	No parking 2AM-6AM Nov 15 to March 31		Snow emergency declarations
Oconomowoc	No parking 2 AM -5AM Dec 1 to March 1		Snow emergency declarations
Beloit	Alternate side parking midnight to 7 AM		Snow emergency declarations
Janesville	No restrictions		Snow emergency declarations
Wisconsin Dells	Alternate side parking Dec 1 to April 1 from 1 AM -8AM		
Bayfield	No parking on east and north sides of streets.	Downtown parking restrictions	
St Paul	snow emergency plow routes		snow emergency declarations
Minneapolis	Winter parking restrictions on designated side of non-snow emergency routes		Snow emergency declarations
Duluth	Alternate side parking (by week) year round		
St Croix Falls	No parking midnight - 8 AM Nov 1 to April 15		
Iron Mountain	No parking 2AM-7AM Nov-March		
Stevens Point	Alternate side parking 2:30 AM-6 AM (excluding downtown)		

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**Board of Public Works**
FROM:	**Scott Thoresen**
SUBJECT:	**Recommendation from the Board of Public Works to Permanently Close the 600 Block of Main Avenue Sidewalk.**

The Board of Public Works at the March 13, 2023 meeting approved permanently closing the 600 block of Main Avenue Sidewalk and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- Closure of the 600 Main Ave sidewalk (PDF)
- Main_Ave_SW (PDF)

CITY OF DE PERE
MEMO

To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric Rakers, P.E., City Engineer
Date: March 13, 2023

RE: **Consideration and possible action on closure of the 600 block of Main Avenue Sidewalk***

The purpose for this item is two-fold, one to consider sidewalk closure on sidewalk along Main Avenue during winter months, and two to consider a permanent closure of this sidewalk.

Background

The City of De Pere Public Works Department and Parks Department currently are responsible for snow removal on the city streets and certain sidewalks with minimal terraces in the City. One specific sidewalk that the City is responsible for snow removal and maintenance repair is the sidewalk on the south side of Main Avenue from Seventh Street to and through Bicentennial Park.

Discussion

The City currently maintains a section of sidewalk on the south side of Main Avenue from Seventh Street to Bicentennial Park. This section of sidewalk has a retaining wall on one side and the travel lane immediately adjacent on the opposite side for a large portion. The sidewalk along the south side of Main Avenue poses several hazards for both pedestrians and maintenance.

- There is no terrace to provide separation between vehicles and pedestrians. Additionally, there is a large retaining wall on the other side of the sidewalk for a large portion.
- The sidewalk is on the south side of the road so that the retaining wall creates a shadow in the winter during snow melt which results in sidewalk icing.
- Without any terrace, snow plowed from the street is placed directly on the sidewalk.
- During snow removal on the sidewalk, the snow gets pushed back into the street. This is especially challenging during large snow events. Periodically, the snow along this sections needs to be removed resulting in extra staff time and closure of the single eastbound lane for the snow removal equipment.
- It is difficult for the snow removal equipment to fit on the sidewalk. The sidewalk is five feet wide. The snow removal equipment varies from 4’-3” to 4’-8” wide. The

equipment is operated a few inches off the retaining wall to avoid scraping which leaves no room for driver error without being in the street.

For this section of sidewalk, there is a viable alternative that is more pedestrian friendly and easier to maintain. A map has been attached to show the route. On Main Ave at Seventh Street to the railroad bridge, there is a sidewalk located above the retaining wall. This section is away from the travel lane and maintained by the residents. The sidewalk continues along the Main Avenue Annex and crosses the railroad tracks at Reid Street pedestrian crossing which has train signals. The pedestrian crossing is currently maintained by the City.

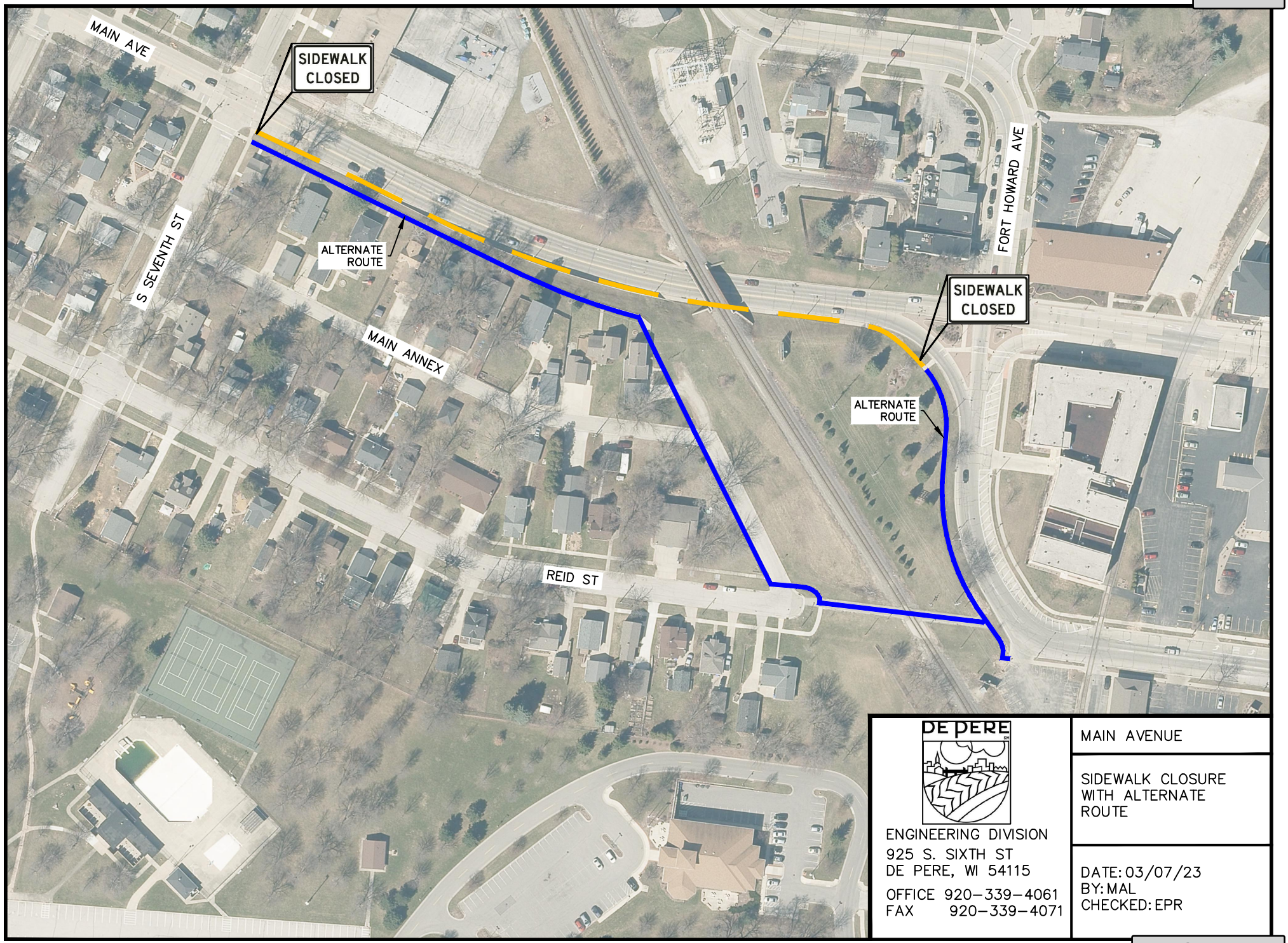
With the viable alternative identified above, staff would also like to pursue eliminating several slabs of concrete to permanently close the sidewalk this summer. Currently the City maintains the section of sidewalk located along Main Avenue for permanent repair and replacement. Whenever concrete work is performed in this section, one lane of westbound traffic needs to be closed to shift eastbound traffic north and into one of the westbound lanes.

Finally, WisDOT is designing the Main Avenue pavement rehabilitation project from Eighth Street to Third Street. WisDOT is considering the removal of this section of sidewalk.

Recommendation

Staff recommends that southerly sidewalk on Main Avenue, immediately adjacent to the street, from Seventh Street to the curb ramp at Bicentennial Park be closed permanently. Sidewalk closed signs would be installed now with several slabs of concrete removed during the summer.

If the Board is not comfortable with a full closure, staff recommends closure during the winter with sidewalk closed signs placed during the winter months.



DE PERE
ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

MAIN AVENUE

SIDEWALK CLOSURE WITH ALTERNATE ROUTE

DATE: 03/07/23
BY: MAL
CHECKED: EPR

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**Board of Public Works**
FROM:	**Scott Thoresen**
SUBJECT:	**Recommendation from the Board of Public Works to install storm sewer main and laterals on Wilcox Court and approve funding $370,000 from the storm water utility fund balance**

The Board of Public Works at the March 13, 2023 meeting approved installation of storm sewer main and laterals on Wilcox Court and approved funding $370,000 from the storm water utility fund balance and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

ATTACHMENTS:

- 2023 0313 CI_BOPW_Wilcox_Storm_Addition (PDF)
- 2023 0309 CE_Project_23-01_Wilcox_Assessment_Map (PDF)

CITY OF DE PERE
MEMO

To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: March 13, 2023

RE: **Consideration and possible action funding requested storm sewer improvements on Wilcox Court**

The purpose for this item is do discuss allocating additional funds from the Storm Water Utility to add storm sewer on either part or all of Wilcox Court based on a request received during the Public Information Meeting.

Background

Engineering Staff received the following request to install storm sewer and storm sewer laterals on Wilcox Court in conjunction with Project 23-01 Sewer and Water Relay and Street Resurfacing:

I have the following comments regarding the 2023 construction:
Could storm sewer installation be considered? St. Bernard sub-division spring runoff drains from their backyards into ours. We have 2 sump pumps & both run when we get heavy rain in the spring. We have to pump the sump water to the front of the house & it runs down our sidewalk. Many of our neighbors on the east end of Wilcox are in similar circumstances.

Storm sewer is currently constructed from Fox River Drive to the western end of Wilcox Park. 16 of the 21 parcels on Wilcox Court do not abut the City's storm sewer system.

Wilcox Court was created as part of the Saul's subdivision plat in 1938. The City's sump pump installation ordinance, which requires sump pumps be installed as part of new home construction, did not go into effect until July of 1973. Based on the e-mail above, there are some properties with sump pumps however there are likely quite a few that don't. Without sump pump systems, it was common practice of the time to collect clear water with foundation drains and discharge directly into the sanitary

sewer system. This appears to be occurring on Wilcox Court with a recent inspection performed on a manhole that had large flows for only a few houses. This results in higher inflow and sanitary sewer treatment costs as outlined in previous memos to the Board of Public Works. The City will be requiring sump pump installations for properties with foundation drains in the near future. Once this is done, residents that did not previously have drainage issues, may have issues due to sump pump discharges.

The extension of storm sewer on Wilcox Court and the installation of new storm sewer laterals was not considered or budgeted for 2023 due to the lack of drainage complaints and observed drainage issues in the area.

Discussion

The City adopted a policy to install storm laterals for street reconstructions (regardless if requested or not) and on resurfacing projects when requested. The City of De Pere Municipal Code Section 26.5.5 on Storm Sewer and Service Line (Lateral) Installation states:

> *"(c) Street Resurfacing.*
> *(1) Installation. Storm sewer main and lateral installation to each lot of record shall be constructed at during street resurfacing improvements when:*
> *a. Requested by a property owner along the street to be resurfaced; or*
> *b. When ordered by the director of public works to address drainage issues."*

As noted above, when a storm sewer installation request like this is submitted, it is City policy to install storm sewer and/or storm sewer laterals to each property within the requestor's block. Wilcox Court is unique in that Wilcox Park (Parcel #: ED-1200) breaks the properties into two separate segments. The Board could consider the installation on the southerly half only. However, with the potential for drainage issues in the area with the installation of sump pumps, the Board may want to consider the south and north sides. Exhibit 1 shows the options for the service areas.

To construct the requested storm sewer and storm laterals to the southern portion of Wilcox Court, it is estimated that the City will utilize $250,000 from the storm water utility fund balance. If the northern portion of Wilcox Court is also installed, it is estimated that the City would need an additional $120,000 ($370,000 in total) from the storm water utility fund balance. Assessments would be issued to abutting property owners through Municipal Codes 26.5.5 on Storm Sewer and Service Line (Lateral) Installation and 13-7 on Payment of New Construction of Public Infrastructure.

The requestor's name and address are omitted from this memo due to the impending storm sewer installation assessment. Property owners have yet to be notified of the storm sewer assessment costs and to this point, all written and oral correspondence with Wilcox Court property owners has indicated that no storm sewer assessments are anticipated. Based on the Boards actions, affected residents will be notified of impending assessments and invited to the Board meeting in April for the preliminary resolution to levy special assessments.

Recommendation

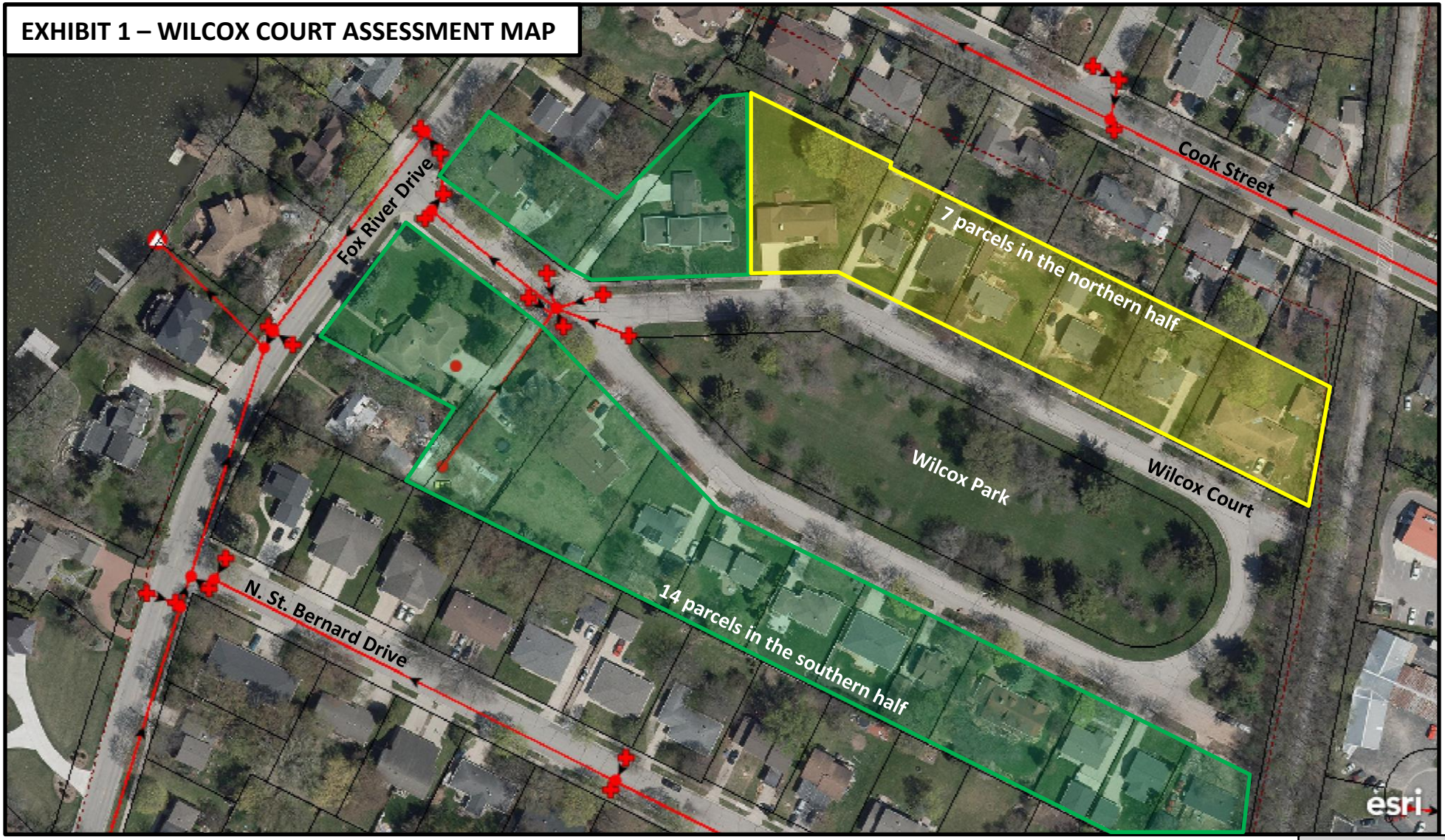
Staff's recommendation is to install storm sewer main and/or laterals on the both the south and north half of Wilcox Court and approve funding ($370,000) from the storm water utility fund balance. Currently the storm water utility fund balance is $935,460.

CITY OF DE PERE

Public Works - Engineering Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org

EXHIBIT 1 – WILCOX COURT ASSESSMENT MAP



City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**Public Works**
FROM:	**Scott Thoresen**
SUBJECT:	**Consideration and possible action regarding pool maintenance.**

ATTACHMENTS:

- Memo.Pool Maintenance Contract (PDF)

CITY OF DE PERE
MEMO

To: City Council
From: Marty Kosobucki/Tom Blohowiak
Date: March 21, 2023

RE: VFW Pool Maintenance

Summary: Staff is requesting the City Council consider eliminating the maintenance contract we have in the 2023 Budget for a private company to open and winterize VFW Pool in the amount of $36,000.

Background: Since the start of VFW Pool we have contracted with a company to open and winterize VFW Pool. The amount increased by 24% from 2022 to its current amount of $36,000 in 2023. In 2022 we incorporated an additional Building Maintenance staff due to the increase in aquatic related tasks and maintenance with the new pool. Two of our three staff will be Certified Pool Operators, and our Maintenance Supervisor is developing a complex opening and closing manual for staff to follow. We believe with the additional staff member and training of our staff we are better equipped to handle the opening and closing of VFW Pool than we were when VFW was originally opened.

I, along with Tom Blohowiak (Maintenance Supervisor) will be on hand for any questions or concerns you might have.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**Human Resources**
FROM:	**Shannon Metzler**
SUBJECT:	**Recommendation and Approval to Confirm Appointment of Pamela Manley to Position of Finance Director/Treasurer.**

ATTACHMENTS:

- Letter of appointment confirmation - Pamela Manley Finance Director-Treasurer (002) (PDF)

CITY OF DE PERE
MEMO

To: Members of the Common Council
From: James Boyd, Mayor
Date: March 21, 2023

RE: **Recommendation and Approval to Confirm Appointment of Pamela Manley to Position of Finance Director/Treasurer**

The Human Resources Department has completed the recruitment and selection process for the Finance Director/Treasurer position. Based on the interview panel's recommendation, I would like to appoint Pamela Manley to the position of Finance Director/Treasurer and I am asking for your confirmation. The effective date will be sometime in April.

Pamela is currently the Assistant Finance Director/Treasurer with the City of Green Bay. In this position, she supervises the accounts payable, accounts receivable, and payroll functions. This role has also provided Pamela with experience in compiling and analyzing data necessary for preparation of the annual City budget, annual tax roll preparation including collection of 1st installment payments, managing the City's investment portfolio, and coordinating the annual audit of the City's funds with independent auditors. This role provided Pamela with experience in presenting financial and other information to the Finance Committee as well as the implementation and maintenance of ERP software. Pamela also served as the City of Green Bay's Business/Grant Manager. In this role, Pamela researched grant opportunities and worked with departments to manage the grants, filed required Federal grant reports, and conducted internal audits of records and systems used for internal control. Prior to the City of Green Bay, Pamela served the City of Algoma as the Deputy Clerk-Treasurer from 2008 - 2013 and the Assistant Deputy Clerk-Treasurer from 2006 - 2008. Pamela received her bachelor's degree in accounting from St. Norbert College and completed the Wisconsin Municipal Clerks and Treasurers Institute at UWGB.

Based on her background, we believe Pamela will be a tremendous asset to the De Pere community, and we are excited to have her on our team as Finance Director/Treasurer.

If you have any questions regarding this confirmation, I would ask that you contact me in advance of the meeting. I can be reached at 339-4040.

Thank you.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**Board of Public Works**
FROM:	**Scott Thoresen**
SUBJECT:	**Resolution #23-25 Adopting a Citizen Participation Plan for Community Development Block Grant Program-Public Facilities.**

The Board of Public Works at the March 13, 2023 meeting approved the Community Development Block Grant Citizen Participation Plan and Resolution for Street Improvement Projects and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

The City contracted with MSA Professional Services, Inc. (MSA) to apply for a Community Development Block Grant (CDBG) that would use for street infrastructure improvements on S. Superior Street from Merrill Street south to Bomier Street and Bomier Street from S. Superior Street to Erie Street. As part of the grant application process, federal regulations require that a CDBG applicant provide citizens with adequate advance notice of and opportunity to comment on proposed activities in an application to the State for CDBG assistance. All CDBG applicants must prepare and implement a written Citizen Participation Plan (CPP) (See attached) as specified in Section 104 (a)(3) of the Housing and Community Development Act of 1974 as amended. UGLGs must demonstrate compliance with federal citizen participation requirements at the time of application. The CPP, as presented, is compliant with federal requirements and is required for the submission of a CDBG application. In addition, the attached resolution outlines that a Citizen Participation Plan is required to receive CDBG monies and encourages public input, especially those that are low-to-moderate income (LMI).

Staff recommends approving the citizen participation plan and resolution.

ATTACHMENTS:

- Reso23-25 (PDF)
- 4) Citizen Participation Plan (CPP)_DRAFT- Exhibit A (DOCX)

RESOLUTION #23-25

ADOPTING A CITIZEN PARTICIPATION PLAN FOR
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM – PUBLIC FACILITIES

WHEREAS, the City of De Pere wishes to apply for Community Development Block Grant (CDBG) Public Facilities Project funding; and

WHEREAS, the State of Wisconsin Department of Administration (DOA) and U.S. Department of Housing and Urban Development (HUD) regulations require recipients of CDBG monies to have in place a Citizen Participation Plan; and

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low and moderate income [LMI]), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for complaint procedures and accommodate non-English speaking residents; and

WHEREAS, the City of De Pere has prepared and publicly reviewed a Citizen Participation Plan.

NOW, THEREFORE, BE IT RESOLVED THAT:

> The Common Council hereby approves and adopts the City of De Pere CDGB Citizen Participation Plan attached hereto and incorporated as Exhibit A;

BE IT FURTHER RESOLVED:

> That all city officials, officers, employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 21st day of March, 2023.

APPROVED:

James G. Boyd, Mayor

ATTEST:

Carey E. Danen, City Clerk

Ayes: _____
Nays: _____
Board/Committee Approval: 03/13/2023

City of De Pere

Citizen Participation Plan for the Community Development Block Grant (CDBG) Program

PURPOSE

In order for the CDBG Program to operate effectively, and to address the needs of the citizens of the City of De Pere, the entire population must be kept informed. The decision-making process must be open and consistent with State and Federal regulations. To accomplish this, the following plan will be followed:

PROGRAM OVERSIGHT

1. The City of De Pere shall create a Citizen Participation Committee, members of which shall be appointed by the Chief Elected Official and confirmed by the City Council. This Committee shall be responsible for implementation of the Citizen Participation Plan (CPP), as well as offering guidance in preparation of the grant application.

   The City of De Pere shall oversee the preparation of the Community Development Block Grant (CDBG) grant application.

2. To insure responsiveness to the needs of its citizens, the City of De Pere shall provide for and encourage citizen participation. Particular emphasis shall be given to participation by persons of low- to- moderate income (LMI).

CITIZEN PARTICIPATION

1. The City of De Pere shall establish a committee composed of persons representative of the City of De Pere demographics. This committee must include at least one LMI person.

   The committee members should also include representatives from the local government, real estate, banking and labor communities whenever possible. This committee shall assume responsibility for coordinating all required elements of the Citizen Participation Plan. All committee members must be residents of the City of De Pere.

NOTICE OF HEARINGS

1. Official notice of hearings will be by public notice in the *Press Times* as a 2-week (14 days) notice prior to the hearing date. In addition, the public notice shall be posted at the De Pere City Hall. These notices will include the time, place and date of meetings, as well as a brief agenda.

2. All notifications of meetings and available assistance must be worded in such a way as to encourage LMI participation. In addition, all meeting announcements shall include where, and during what time, information and records relating to the proposed and actual use of funds may be found.

REQUIRED PUBLIC HEARINGS

Public hearings shall be held to obtain citizen views and to enable them to respond to proposals at all stages of the CDBG Program, including the development of needs, the review of proposed activities and the review of program performance. Hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries and with accommodations for the handicapped, and, if needed, for non-English speaking persons.

1. The first hearing will receive citizens' views and provide an explanation of:

    a. Community development needs, objectives, and strategies.

    b. The CDBG program including goals, objectives, application process, amount of funds available, timetable, eligible activities, etc.

2. The second hearing will receive citizens' views and provide a review of the performance of the funded activities.

3. The first public hearing shall be held during the development of the application for funds.

4. The second public hearing shall be held during the implementation of the program. If the project includes construction, demolition, and/or structural rehabilitation activities, then the second hearing must be held after construction, demolition, and/or rehabilitation has begun and is in progress.

5. The City of De Pere will attempt to have at least one of the public hearings in the service area.

PROGRAM INFORMATION, FILES, and ASSISTANCE

1. Technical assistance will be provided to any citizen who requests information about program requirements. Assistance with the application process will be provided by City staff in the Community Development Department. A City staff member will meet with citizens on request.

2. The City of De Pere will maintain, in the De Pere City Hall, a record of all citizen participation efforts including minutes of meetings, newspaper clippings, and copies of notices and brochures.

3. Citizens will be invited to make proposals regarding the application. If suitable proposals are submitted in writing, a written response will be provided within 15 days. Every effort will be made to respond to all proposals prior to the final action on the subject.

4. Citizens may petition or request in writing assistance or changes.

    The City of De Pere staff will respond to all such requests within 15 days after the City Council has met to discuss the request.

COMPLAINTS

The City of De Pere will handle citizen complaints about the program in a timely manner. By federal regulation the City will respond in writing to all written letters of complaint within 15 days after receipt of the complaint. The nature and disposition of verbal complaints will be reported in a complaint log. The first contact for complaints should be made to the City Clerk.

In addition to the above procedure, any citizen wishing to object may complain directly to the following address:

Attention: Executive Staff Assistant
Wisconsin Department of Administration
Division of Energy, Housing and Community Resources, 9th Floor
P.O. Box 7970
Madison, WI 53707-7970

Written complaints should contain the following information and should be as specific as possible when describing:

1) The Program area being referenced: HOME, Community Development Block Grants for Housing (CDBG – Housing), Community Development Block Grants for Community Development (CDBG – Community Development), Emergency Solutions Grants (ESG), etc.;

2) The event resulting in the complaint;

3) The dates, details, and reason for the complaint; along with

4) The complainant's name, address, and telephone number.

ACCOMMODATIONS

The City of De Pere will respond to residents' requests for reasonable accommodations to participate in CDBG public hearings in accordance with state and federal laws; and include instructions for making accommodation requests in hearing notices.

NON-ENGLISH SPEAKING PERSONS

The City of De Pere will regularly review the demographic data of the municipality and survey a CDBG project area and/or service area if deemed necessary to identify non-English speaking persons; and will take steps to assure them equal opportunity in the citizen participation process.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**Board of Public Works**
FROM:	**Scott Thoresen**
SUBJECT:	**Resolution #23-26 Approving Annual Report Under Municipal Separate Storm Sewer System (MS4) Permit and its Submission to the Wisconsin Department of Natural Resources (DNR).**

The Board of Public Works at the March 13, 2023 meeting approved the 2022 Draft Annual Report for the Wisconsin Department of Natural Resources (DNR) MS4 General Permit and moved to send it to the Common Council for approval and submission. The motion passed with a 5-0 vote.

ATTACHMENTS:

- Reso23-26 (PDF)
- 2023 0313 CI_BOPW-WDNR MS4 Annual Permit (PDF)
- 1-2022 Annual Report (PDF)
- 2-MS4 Activity Summary (PDF)
- 3-Storm Water Facility Maintenance Checklists (PDF)
- 4-Storm Water Facility Inventory (PDF)
- 5-2022 Map Update Summary (PDF)
- 6-2022 MS4 Basin Updates (PDF)
- 7-2022 MS4 TMDL Maps (PDF)
- 8-2022 Outfall Update (PDF)
- 9-2022 Major and Minor Outfall ID Maps (PDF)
- 10-2022 Ashwaubenon Creek Basin Changes (PDF)
- 11-2022 East River Basin Changes (PDF)
- 12-2022 Fox River Basin Changes (PDF)
- 13-2022 NEWSC Annual Report.docx (PDF)

RESOLUTION #23-26

APPROVING ANNUAL REPORT UNDER MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) PERMIT AND ITS SUBMISSION TO THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES (DNR)

WHEREAS, the DNR has issued an MS4 Permit (Wisconsin Pollutant Discharge Elimination System Permit No. WI-S050075-03) to the City which regulates City's storm water management program; and

WHEREAS, as an MS4 Permit Holder, the City is required to submit an annual report to the DNR by March 31st of each year; and

WHEREAS, the attached Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permit No. WI-S050075-03 has been reviewed by the Board of Public Works and is recommended for approval; and

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council approves the City Annual Report under MS4 Permit No. WI-S050075-03 to be submitted to the DNR on or before March 31, 2023.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 21st day of March, 2023.

APPROVED:

_____
James G. Boyd, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____
Nays: _____
Board/Committee Approval: 3/13/2023

CITY OF DE PERE
MEMO

To: Honorable Mayor Boyd
Members of the Board of Public Works
From: Eric P. Rakers, P.E., City Engineer
Date: March 13, 2023

RE: **Consideration and possible action on Draft 2022 Annual Report for the Wisconsin Department of Natural Resources MS4 General Permit***

The City has been issued a Wisconsin Pollutant Discharge Elimination System Number WE-S050075-03 permit to discharge storm water from the Wisconsin Department of Natural Resources (WDNR). The City is required to complete an annual report as part of the permit. There are five different components to the permit that the City is responsible to complete during the permit five year cycle. These items include:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention

The Engineering Department has drafted the draft Annual Report under MS4 General Permit for the 2022 calendar year and it is attached for your review. The Report identifies activities that the City has completed in 2022 to meet our MS4 General Permit for storm water discharge. Highlights from the 2022 Report include:

- Converted a dry detention pond off of Matthew Drive to a wet detention pond to improve treatment.
- Constructed a new storm water management pond for the Mystic Creek Subdivision.
- Installed storm sewer and/or laterals on Sixth Street from Seventh Street to Lande Street and on Seventh Street from Azalea Trail to Westwood Drive .
- Completed vegetation cutting around the ponds in the west business park south of Southbridge Road
- Lined 630 feet of 36” storm sewer located between Sixth and Seventh Street. This sewer is located through yards.
- Developed a phragmites management plan and completed the first year of treatment.
- Cleaned and televised 72,300 linear feet of storm sewer.
- Spring and fall leaf collection.
- Spring and fall brush collection.
- Street sweeping.
- Inspected all public and private storm water management ponds in the City.

- Membership in the Northeast Wisconsin Stormwater Consortium (NEWSC) which helps the City meet the requirements for Public Outreach and Education and Public Involvement and Participation.

Staff recommends the Board of Public Works approve the Annual Report for submittal to the WDNR.

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted.**

Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? (•) **Annual Report** ( ) **Other**

Project Name:	2022 Annual Report
County:	Brown
Municipality:	De Pere City
Permit Number:	S050075
Facility Number:	31088
Reporting Year:	2022

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ( ) **Yes** (•) **No**

Under s. 283.53(3)(a), a general MS4 permittee is required to reapply for permit coverage at least 180 days prior to the expiration date of the permit .

In order to acknowledge that you are reapplying for permit coverage, please check the following box: ☐

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for Municipal storm water permit eReporting [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
  - Public Education and Outreach Annual Report Summary
  - Public Involvement and Participation Annual Report Summary

- Illicit Discharge Detection and Elimination Annual Report Summary
- Construction Site Pollution Control Annual Report Summary
- Post-Construction Storm Water Management Annual Report Summary
- Pollution Prevention Annual Report Summary
    - Leaf and Yard Waste Management
    - Municipal Facility (BMP) Inspection Report
    - Municipal Property SWPPP
    - Municipally Property Inspection Report
    - Winter Road Maintenance
- Storm Sewer Map Annual Report Attachment
- Storm Water Quality Management Annual Report Attachment
- TMDL Attachment
- Storm Water Consortium/Group Report
- Municipal Cooperation Attachment
- Other Annual Report Attachment

- Attach the following permit compliance documents as appropriate using the attachments tab above

    - Storm Water Management Program
        - Public Education and Outreach Program
        - Public Involvement and Participation Program
        - Illicit Discharge Detection and Elimination Program
        - Construction Site Pollutant Control Program
        - Post-Construction Storm Water Management Program
        - Pollution Prevention Program
            - Municipal Storm Water Management Facility (BMP) Inventory
            - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
    - Total Maximum Daily Load documents *(*If applicable, see permit for due dates.)*
        - TMDL Mapping*
        - TMDL Modeling*
        - TMDL Implementation Plan*
        - Fecal Coliform Screening Parameter *
        - Fecal Coliform Inventory and Map *(S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022)*
        - Fecal Coliform Source Elimination Plan *(S050075-03 general permittees Appendix B - document due to the department by October 31,2023)*

- Sign and Submit form

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].
Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality	De Pere City
Facility ID # or (FIN):	31088
Updated Information:	☐ Check to update mailing address information
Mailing Address:	925 S. Sixth Street
Mailing Address 2:	
City:	De Pere City
State:	WI
Zip Code:	54115 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to ***create new*** primary contact

First Name:	Eric
Last Name:	Rakers

☐ Select to ***update*** current contact information

Title:	City Engineer
Mailing Address:	925 S. Sixth St
Mailing Address 2:	
City:	De Pere
State:	WI
Zip Code:	54115 xxxxx or xxxxx-xxxx
Phone Number:	920-339-8304 Ext: xxx-xxx-xxxx
Email:	erakers@deperewi.gov

Additional Contacts Information (Optional)

Individual with responsibility for: (Check all that apply)	☐ I&E Program ☐ IDDE Program ☐ IDDE Response Procedure Manual ☐ Municipal-wide Water Quality Plan ☐ Ordinances ☐ Pollution Prevention Program ☐ Post-Construction Program ☐ Winter roadway maintenance
First Name:	
Last Name:	
Title:	
Mailing Address:	
Mailing Address 2:	
City:	
State:	
Zip Code:	xxxxx or xxxxx-xxxx
Phone Number:	Ext: xxx-xxx-xxxx
Email:	

Individual with responsibility for: (Check all that apply)	☐ I&E Program ☐ IDDE Program ☐ IDDE Response Procedure Manual ☐ Municipal-wide Water Quality Plan ☐ Ordinances ☐ Pollution Prevention Program ☐ Post-Construction Program ☐ Winter roadway maintenance
First Name:	
Last Name:	
Title:	
Mailing Address:	
Mailing Address 2:	
City:	
State:	
Zip Code:	xxxxx or xxxxx-xxxx
Phone Number:	Ext: xxx-xxx-xxxx
Email:	

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

1.18.c

☑ Select to ***create new*** Billing contact

First Name: Eric

Last Name: Rakers

☑ Select to ***update*** current contact information

Title: City Engineer

Mailing Address: 925 S. Sixth St.

Mailing Address 2:

City: De Pere

State: WI

Zip Code: 54115 xxxxx or xxxxx-xxxx

Phone Number: 920-339-8304 Ext: xxx-xxx-xxxx

Email: erakers@deperewi.gov

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

◉ Yes ○ No

☑ Public Education and Outreach NEWSC

☑ Public Involvement and Participation NEWSC

☐ Illicit Discharge Detection and Elimination

☐ Construction Site Pollutant Control

☐ Post-Construction Storm Water Management

☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

○ Yes ◉ No

Missing Information

Do not close your work until you **SAVE.**

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

Minimum Control Measures- Section 1 : Complete

1. Public Education and Outreach

a. Does MS4 conduct any educational efforts or events independently (not with a group) ◉ Yes ○ No

b. How many total educational events were held during the reporting year: 12

c. The permit requires that both passive and interactive mechanisms are utilized. How many interactive mechanisms were used during the reporting year? 3

Topics Covered	Target Audience
☑ Illicit discharge detection and elimination	☑ General Public
☑ Household hazardous waste disposal/pet waste management/vehicle washing	☑ Public Employees
☑ Yard waste management/pesticide and fertilizer application	☑ Residents
☐ Stream and shoreline management	☐ Businesses
☐ Residential infiltration	☑ Contractors
☑ Construction sites and post-construction storm water management	☐ Developers
☑ Pollution prevention	☐ Industries
☐ Green infrastructure/low impact development	☑ Public Officials
☐ Other:	☑ Other

d. Will additional information/summary of education events be attached to the annual report? ◉ Yes ○ No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Do not close your work until you **SAVE.**

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 2 : Complete

2. Public Involvement and Participation

a. Permit Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how the permit

activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	3/7/2022
Project/Event Name	Board of Public Works Meeting
Delivery Mechanism	Government Event (Public Hearing, Council Meeting, etc)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
☑ MS4 Annual Report ☐ Storm Water Management Program ☐ Storm Water related ordinance ☐ Other:	☑ General Public ☐ Public Employees ☐ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Public Officials ☐ Other	101 +	○ Yes ◉ No

b. Volunteer Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

Event Start Date	5/7/2022 ☐ NA (Individual Permittee).
Project/Event Name	Watershed Cleanup at Voyageur Park
Delivery Mechanism	Clean up event

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	☑ General Public ☐ Public Employees ☐ Residents ☐ Businesses ☐ Contractors ☐ Developers ☐ Industries ☐ Public Officials ☐ Other	101 +	○ Yes ○ No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached.

Missing Information

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 3 : Complete

3. Illicit Discharge Detection and Elimination

a.	How many total outfalls does the municipality have?	112	☐ Unsure
b.	How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?	38	☐ Unsure
c.	From the municipality's routine screening, how many were confirmed illicit discharges?	0	☐ Unsure
d.	How many illicit discharge complaints did the municipality receive?	2	☐ Unsure
e.	From the complaints received, how many were confirmed illicit discharges?	21	☐ Unsure
f.	How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? (If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)	21	☐ Unsure

g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

☑ Verbal Warning	1
☐ Written Warning (including email)	1
☑ Notice of Violation	1
☐ Civil Penalty/ Citation	

Additional Information:

h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached for additional discussion.

Missing Information

Do not close your work until you **SAVE.**

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

a.	How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?	21	☐ Unsure
b.			

How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year? 15 ☐ Unsure

c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)? 329 ☐ Unsure

d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

☐ No Authority	
☑ Verbal Warning	3
☑ Written Warning (including email)	58
☐ Notice of Violation	
☑ Civil Penalty/ Citation	1
☑ Stop Work Order	4
☐ Forfeiture of Deposit	
☐ Other - Describe below	

e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*.

Missing Information

Do not close your work until you **SAVE.**

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Has Missing Items

5. Post-Construction Storm Water Management

a. How many sites with new structural storm water management Best Management Practice (BMP) have received local approval ? 2 ☐ Unsure

*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,

b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? ◉ Yes ○ No ☐ Unsure

c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? 79 ☐ Unsure

Inspections completed by private landowners should be included in the reported number.

d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? ○ Yes ◉ No ☐ Unsure

e. If yes, does MS4 have maintenance authority on these privately owned BMPs? 15 ☐ Unsure

f. How many municipally owned storm water management BMPs were inspected in the reporting year? 82 ☐ Unsure

g. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year. ☐ Unsure

- ☐ No Authority
- ☐ Verbal Warning
- ☐ Written Warning (including email)
- ☐ Notice of Violation
- ☐ Civil Penalty/ Citation
- ☐ Forfeiture of Deposit
- ☐ Complete Maintenance
- ☐ Bill Responsible Party
- ☐ Other - Describe below

e. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Missing Information

Question 5d is required,

Do not close your work until you **SAVE.**

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections ☐ Not Applicable

a. Enter the total number of municipally owned or operated structural storm water management best management practices. 82 ☐ Unsure

b. How many new municipally owned storm water management best 2 ☐ Unsure

management practices were installed in the reporting year ?

c. How many municipally owned storm water management best management practices were inspected in the reporting year? 82 ☐ Unsure

d. What elements are looked at during inspections (250 character limit)?

See the attached pond and swale inspection checklists.

e. How many of these facilities required maintenance? 39 ☐ Unsure

f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*.

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review) ☐ Not Applicable

g. How many municipal properties require a SWPPP? 1 ☐ Unsure

h. How many inspections of municipal properties have been conducted in the reporting year? 12 ☐ Unsure

i. Have amendments to the SWPPPs been made?
○ Yes ◉ No ○ Unsure

j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Collection Services - *Street Sweeping / Cleaning Program* ☐ Not Applicable

l. Did the municipality conduct street sweeping/cleaning during the reporting year?
◉ Yes ○ No ○ Unsure

m. If known, how many tons of material was removed? 298 ☐ Unsure

n. Does the municipality have a low hazard exemption for this material? ○ Yes ◉ No

o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?

◉ Yes - Explain frequency Daily

○ No - Explain _____

○ Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program* ☐ Not Applicable

p.

Did the municipality conduct catch basin sump cleaning during the reporting year? ◉ Yes ○ No ○ Unsure

q. How many catch basin sumps were cleaned in the reporting year? 222 ☐ Unsure

r. If known, how many tons of material was collected? ☑ Unsure

s. Does the municipality have a low hazard exemption for this material? ○ Yes ◉ No

t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?

○ Yes- Explain frequency _____

○ No - Explain _____

◉ Not Applicable

Collection Services - *Leaf Collection Program* ☐ Not Applicable

u. Does the municipality conduct curbside leaf collection? ◉ Yes ○ No ○ Unsure

v. Does the municipality notify homeowners about pickup? ◉ Yes ○ No ○ Unsure

w. Where are the residents directed to store the leaves for collection?

☑ Pile on terrace ☐ Pile in street ☐ Bags on terrace ☐ Unsure

☐ Other - Describe _____

x. What is the frequency of collection?

Once per week for 6 weeks (Fall) and 3-4 weeks (Spring)

y. Is collection followed by street sweeping/cleaning? ◉ Yes ○ No ○ Unsure

z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (*One mile of a two-way road equals two lane miles*.) 250 ☐ Unsure

ab. Provide amount of de-icing products used by month last winter season?

Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt	0	27	215	206	283	69

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
Brine	0	5206	17510	15210	8943	5434

ac. Was salt applying machinery calibrated in the reporting year? ◉ Yes ○ No ○ Unsure

ad. Have municipal personnel attended salt reduction strategy training in the reporting year? ◉ Yes ○ No ○ Unsure

Training Date	*Training Name*	*# Attendance*
5/4/2022	Salt Brine: The Facts and Myths	1
5/18/2022	Brine Summit & Equipment Expo	4
6/1/2022	A Salt Brine Field Study	4
9/28/2022	Wester US Snow and Ice Conference	1
10/12/2022	Snow Operations Webinar for Salt Wise	1
10/25/2022	Winter Salt Wise Cerftication	1

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Winter road management includes a combination of equipment management and calibration along with staff training.

Internal (Staff) Education & Communication

af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element ? ○ Yes ◉ No ○ Unsure

If yes, describe what training was provided (250 character limit):

When:

How many attended:

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Annual MS4 permit discussed at the Board of Public Works and Common Council

Municipal Officials

Storm water requirements are discussed on a regular basis with proposed new development.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

Discussed at staff meetings and with the MS4 Team.

ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Internal education involves attending external seminars along with regular discussions during meetings and on the construction sites

Missing Information

Do not close your work until you **SAVE.**

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

a. Did the municipality update their storm sewer map this year?

(●) Yes ( ) No ( ) Unsure

If yes, check the areas the map items that got updated or changed:

- [x] Storm water treatment facilities
- [x] Storm pipes
- [ ] Vegetated swales
- [ ] Outfalls
- [ ] Other - Describe below

b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*.

Mapping is updated on a regular basis for infrastructure updates and implementing the City's storm water management plan.

Missing Information

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

Final Evaluation - Has Missing Items

Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	**Budget** Reporting Year	**Budget** Upcoming Year	**Source of Funds**
Element: Public Education and Outreach			
General	24045.6	27303.9	Storm water utility
Element: Public Involvement and Participation			
General	24045.6	27303.9	Storm water utility
Element: Illicit Discharge Detection and Elimination			
General	12769.95	13479	Storm water utility
Element: Construction Site Pollutant Control			
General	75844.95	82257.7	Storm water utility
Element: Post-Construction Storm Water Management			
General	1191820.66	1005428.2	Storm water utility
Element: Pollution Prevention			
General	2628180.2	2839332.5	Storm water utility
Other (describe)			
			Select...

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters*.

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the

municipality's storm sewer system directly discharges to?
○ Yes ◉ No ○ Unsure If Yes, explain below:

b : Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?
○ Yes ◉ No ○ Unsure If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?
○ Yes ◉ No ○ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?
◉ Yes ○ No ○ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ○ Yes ◉ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Status of Total Maximum Daily Loads (TMDLs) Implementation

The permittee De Pere City is subject to the following approved TMDLs: Lower Fox River Basin and Lower Green Bay

The permittee intends to comply with the following permit requirements to show progress towards meeting the TMDL:

[A.3.1] The Permittee is following the TMDL Compliance Plan, which received department concurrence prior to April 30, 2019.
The permittee is confirming that all planned efforts are on schedule.
◉ Agree ○ Disagree

[A.6.3] Final Documentation.
The permittee is confirming that all planned efforts are on schedule to submit the final documentation materials [updates to mapping, modeling, tabular summary, and Implementation Plan] under section A.6.3 by October 31, 2023.
◉ Agree ○ Disagree

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Missing Information

Invalid Number (XXX,XXX,XXX),

Do not close your work until you SAVE.

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation

Do not close your work until you **SAVE.**

Form 3400-224(R8/2021)

Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - Help reduce file size and trouble shoot file uploads
*Required Item

Note: To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

Storm Sewer System Map

File Attachment

Attach - Other Supporting Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

Missing Information

You must attach a Storm Sewer Map file,

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

Draft and Share PDF Report

Do not close your work until you **SAVE.**

Form 3400-224(R8/2021)

Complete and Submit Your Application

You have not completed all areas of the application. Please return to the application and complete all missing items.

Contact Information:	Complete
Minimum Control Measures Section 1:	Complete
Minimum Control Measures Section 2:	Complete
Minimum Control Measures Section 3:	Complete
Minimum Control Measures Section 4:	Complete
Minimum Control Measures Section 5:	Has Missing Items
Minimum Control Measures Section 6:	Complete
Minimum Control Measures Section 7:	Complete
Attachments:	Has Missing Items
Final Evaluation:	Has Missing Items

CITY OF DE PERE

Public Works - Engineering Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org

City of De Pere MS4 Annual Permit – Supplemental Information for 2022 Activities

Below is a summary of activities completed for the various requirements of the MS4 permit.

1 - Public Education and Outreach Summary

- 2022 0118 - Project 22-01 PIM - Public Education – Active. Presented information on ice and snow removal (including salt use reduction), grass clipping management (including sweeping up in the road), and leaf collection (including discussion about storing leaves in the terrace).
- 2022 0119 - Project 22-02 PIM - Public Education – Active. Presented information on ice and snow removal (including salt use reduction), grass clipping management (including sweeping up in the road), and leaf collection (including discussion about storing leaves in the terrace).
- 2022 0120 - Project 22-06 and 22-07 PIM - Public Education – Active. Presented information on ice and snow removal (including salt use reduction), grass clipping management (including sweeping up in the road), and leaf collection (including discussion about storing leaves in the terrace).
- 2022 0112 – Website and Social Media Posting – True Cost of Salt
- 2022 0214 – Website and Social Media Posting – Carpet Cleaning and Wastewater Disposal
- 2022 0309 – Public Works Facebook Posting – Passive. Good Dog
- 2022 0416 – Public Works Facebook Posting – Passive. Household Hazardous Waste
- 2022 0509 – BOPW Update on Pond Sediment – Active. Elected officials.
- 2022 0511 – Public Works Facebook Posting – Passive. Residents. Grass Clippings
- 2022 0531 – Public Works Facebook Posting – Passive. Phosphorous from Lawncare Impacts Local Water Quality
- 2022 0819 – Public Works Facebook Posting – Passive. Green Infrastructure. Landscape with Lakes in Mind
- 2022 0914 – Public Works Facebook Posting – Time to Drain Your Pool?
- 2022 1005 Saltwise - Active. Staff, other municipalities, contractors, elected officials. De Pere Salt Story
- 2022 1201 Video on Salt Use – Passive – City created video for residents on minimizing salt usage

2 - Public Involvement and Participation

- 2022 0307 – Board of Public Works Meeting - MS4 submission (7 virtual, 2 in-person)
- 2022 0507 – Watershed Cleanup at Voyageur Park – Volunteer participation.

- 2022 0601 – 2022 0831 – Garbage cleanup along the Fox River Trail adjacent to the Fox River – Three times a week.

3 - Illicit Discharge Detection and Elimination

- 2022 0718 – IDDE Letter to 556 Main Avenue
- 2022 0727 – IDDE for 50 gallon diesel spill. Addressed by Fire Department.
- 2022 1221 – 2022 Field Inspection Report

4 - Construction Site Pollutant Control

- 2022 0406 E-mail sent out to three contractors on soil erosion control
- 2022 0406 E-mail sent out to seven contractors on soil erosion control
- 2022 0523 – Passive. Contractors - 2022 Memo on Inlet Protection to home builders. Passive. Contractors – 31 builders
- 2022 0720 – E-mail sent to contractor on proper type of inlet protection.
-

5 - Post Construction Storm Water Management

- Constructed new storm water management ponds for existing development off Matthew Drive
- Constructed new pond for new development of the Mystic Creek Subdivision.
- Completed muskrat trapping on several City ponds.
- Implemented a phragmites mitigation procedure. Treated several ponds and swales in the City.
- Implemented sediment depth tracking on City ponds.

6 - Pollution Prevention

- 2022 0504 Training – Salt Brine: The Facts and Myths – One Staff – Eric Rakers
- 2022 0518 Training – Brine Summit & Equipment Expo – Active. Staff. - Four Staff – Tony Fietzer, Daryl Carter, Chad Thomson, Kyle
- 2022 0601 Training – A Salt Brine Field Study. Active. Staff – Three Staff (street) plus Eric Rakers
- 2022 September – Attended Western US Snow and Ice Conference in Colorado – Tony Fietzer
- 2022 1012 Training – Presented a Snow Operations Webinar for Salt Wise – Tony Fietzer
- 2022 1025 through 2027 Training – Winter Salt Wise Certification – Tony Fietzer

Additional 2022 Items

- Converted a dry detention pond off of Matthew Drive to a wet detention pond to improve treatment.
- Constructed a new storm water management pond for the Mystic Creek Subdivision.
- Installed storm sewer and/or laterals on Sixth Street from Seventh Street to Lande Street and on Seventh Street from Azalea Trail to Westwood Drive .

- Completed vegetation cutting around the ponds in the west business park south of Southbridge Road
- Lined 630 feet of 36” storm sewer located between Sixth and Seventh Street. This sewer is located through yards.
- Developed a phragmites management plan and completed the first year of treatment.
- Cleaned and televised 72,300 linear feet of storm sewer.
- Spring and fall leaf collection.
- Spring and fall brush collection.
- Street sweeping.
- Inspected all public and private storm water management ponds in the City.
- Membership in the Northeast Wisconsin Stormwater Consortium (NEWSC) as well as an active participant in this organization as past chair.

CITY OF DE PERE

Public Works - Engineering Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org

DE PERE

POND SEDIMENT INSPECTION CHECKLIST

Get pond depths in multiple areas every 5 years to measure the sediment accumulation.

BASIN ID:

SITE NAME:

PERSONS INSPECTING
LEVEL/SAFETY ROPE:
ICE DRILL/ROD:
GPS:

INSPECTION DATE:

Ownership (Circle One) Public Private

GIS POINT NUMBER	COORDINATE (N,E)	TOP OF SEDIMENT DEPTH	BOTTOM OF POND DEPTH

ADDITIONAL COMMENTS/ISSUES:

UPDATE MASTERSHEET under x:\Storm\Inspections & Calcs by Basin\Stormwater Inspection Mastersheet

CITY OF DE PERE

Public Works - Engineering Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org

POND OPERATION & MAINTENANCE INSPECTION CHECKLIST

Inspection of all listed items shall take place at least quarterly (unless noted otherwise) and after rainfall events resulting in 2" of rainfall or more. A copy of this document shall be completed during each inspection. The party responsible for performing inspections and maintenance shall keep all completed checklists and make them available to Municipal, County, and State Officials upon request.

BASIN ID:

SITE NAME:

PERSON INSPECTING:

INSPECTION DATE AND TIME:

RAINFALL WITHIN PAST 2-3 DAYS:

Reason for Inspection (Circle One): Complaint / Storm Event / Scheduled / Other

Ownership (Circle One) Public Private

LEGEND: PROBLEM NOTICED

N/A = Not Applicable **M = Monitor (potential for future problem)**

NP = Not a Problem **WN = Work Needed**

ITEM INSPECTED	PROBLEM NOTICED	COMMENTS
INFLOW ASSESSMENT		
Obstruction: Vegetation/Debris/Sediment		
Erosion/Undercutting		
Displacement of Fabric/ Rip Rap		
Pipe Condition/Exposure		
Other:		
FOREBAY ASSESSMENT		
Sediment/ Debris Accumulation		
Side Slope Erosion		
Invasive Vegetation		
Other:		
VEGETATED SHELF / MAIN TREATMENT AREA ASSESSMENT		
Visible Pollution / Muddiness		
Sediment / Debris Accumulation		
Plants are Dead, Diseased, or Dying		
Bare Soil/Erosive Gullies		
Algae Cover (estimate %)		
Invasive Vegetation (estimate %)		
Phragmites (estimate %)		

CITY OF DE PERE

Public Works - Engineering Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org

EMBANKMENT ASSESSMENT		
Erosion and/or Loss of Dam Material		
Shrubs/Trees Present		
Animal Burrows		
Soft Spots or Boggy Areas		
Slides		
Other:		
OUTLET DEVICE ASSESSMENT		
Obstruction: Vegetation/Debris/Sediment		
Erosion/Undercutting		
Joint Failure/ Loss of Joint Material		
Leaking Device		
Other:		
MISCELLANEOUS		
Trash/Debris		
Access		
Vandalism		
Fence Condition (if applicable)		
Fish/ Wildlife Observations		
Signage (if applicable)		
Muskrats		

Attach color digital photographs of the site and structural BMPs including a caption describing each photo.

COMMENTS:

OVERALL CONDITION OF FACILITY:

In accordance with approved design plans? Y / N

Maintenance required as detailed above? Y / N

Dates by which maintenance should be completed: ____/_____/_____

Signature of Person Inspecting: _____

UPDATE MASTERSHEET under x:\Storm\Inspections & Calcs by Basin\Stormwater Inspection Mastersheet

CITY OF DE PERE

Public Works - Engineering Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org

BIOFILTER OPERATION & MAINTENANCE INSPECTION CHECKLIST Inspection of all listed items shall take place at least quarterly (unless noted otherwise) and after rainfall events resulting in 2" of rainfall or more. A copy of this document shall be completed during each inspection. The party responsible for performing inspections and maintenance shall keep all completed checklists and make them available to Municipal, County, and State Officials upon request.	**BASIN ID:** **ADDRESS:** **PERSON INSPECTING:** **INSPECTION DATE AND TIME:** **RAINFALL WITHIN PAST 2-3 DAYS:**

Reason for Inspection (Circle One): complaint / storm event / scheduled / other

Ownership (Circle One): Public Private

ITEM INSPECTED	PROBLEM NOTICED	COMMENTS
EMBANKMENT & EMERGENCY SPILLWAY		
1. Vegetation & ground cover condition		
2. Appropriate plants per site plan/weeds		
3. Adequate freeboard		
4. Erosion occurring		
5. Cracking or bulging		
6. Animal burrows or damage		
7. Seepage or leeks on downstream face		
8. Vertical & Horizontal alignment of top of berm as per plans		
9. Clear of debris and obstructions		
10. Accessible for maintenance		
11. Is the emergency spillway level, note condition		
BOTTOM OF BASIN		
12. Vegetative & ground cover condition		
13. Appropriate plants per site plan		
14. Removal of debris and trash (See Note 1)		
15. Visible pollution or sheen		
16. Evidence of edge erosion		
17. Ponding present over 50% of basin floor 3 days after a rainfall event (See Note 2)		

CITY OF DE PERE

Public Works - Engineering Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org

INFLOW POINTS		
18. Riprap failures		
19. Condition of endwalls / headwalls		
20. Evidence of slope erosion		
21. Condition of inflow pipes and/or swales		
22. Condition of spreader structure (If applicable)		
OTHER		
23. Encroachments on facility maintenance easements		
24. Complaints from residents		
25. Any public hazards		
26. Evidence of invasive species		
27. Evident of snow storage on facility		

COMMENTS:

OVERALL CONDITION OF FACILITY:

In accordance with approved design plans? Y / N

Maintenance required as detailed above? Y / N

Dates by which maintenance will be completed: ____/_____/_____

Signature of Person Inspecting: _____

CITY OF DE PERE

Public Works - Engineering Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org

Notes:

1) Trash shall be removed as quickly as possible once it is observed.
2) Restoration Procedures – these include removing the top 2 to 3 inches, chisel plowing and adding topsoil and compost. If deep tilling is used, the basin shall be drained and the soils dried to a depth of 8 inches. If the basin was planted in turf grass and clogging again occurs after these restoration procedures have been used, the owner/operator shall replant with prairie type vegetation using the soil preparation method recommended by the native nursery in the area.
3) Do not use heavy machinery for maintenance as it may cause clogging of the surface of the basin.
4) Do not spread topsoil over surface of the basin as this will decrease the infiltration rate.
5) Keep basin off-line from the storm water system until seed become established. Never allow sediment from disturbed areas of the site to enter the basin.
6) Winter Maintenance – All drawdown devices in the pond shall be opened during winter months to discourage infiltration of runoff water containing high levels of chlorides. If this practice is an enclosed basin, the use of chloride deicers shall be limited in the area draining to the basin to reduce the chance of exceeding the limits of ch. NR 140.

CITY OF DE PERE

Public Works - Engineering Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org

SWALE OPERATION & MAINTENANCE INSPECTION CHECKLIST Inspection of all listed items shall take place annually (unless noted otherwise) and after rainfall events resulting in 2" of rainfall or more. A copy of this document shall be completed during each inspection. The party responsible for performing inspections and maintenance shall keep all completed checklists and make them available to Municipal, County, and State Officials upon request.	**BASIN ID:** **ADDRESS:** **PERSON INSPECTING:** **INSPECTION DATE AND TIME:** **RAINFALL WITHIN PAST 2-3 DAYS:**

Reason for Inspection (Circle One): complaint / storm event / scheduled / other

Ownership (Circle One): Public Private

N/A – Not Applicable M – Monitor
NP – Not a Problem WN – Work Needed

ITEM INSPECTED	PROBLEM NOTICED	COMMENTS
SIDEWALL CONDITION		
1. Vegetation & ground cover condition		
2. Erosion occurring		
3. Cracking or bulging		
4. Animal burrows or damage		
5. Other		
BOTTOM		
6. Vegetative & ground cover condition		
7. Sediment accumulation on vegetation		
8. Removal of debris and trash needed		
9. Vertical & horizontal alignment per plan		
10. Evidence of edge erosion		
11. Sitting water present (approx. depth)		
12. Other		
INFLOW POINTS		
13. Riprap failures		
14. Evidence of slope erosion		
15. Condition of inflow pipes/endwalls and/or swales		
16. Other		

CITY OF DE PERE

Public Works - Engineering Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org

OUTFLOW/CONNECTION POINTS		
17. Water backlog		
18. Evidence of slope erosion		
19. Condition of outflow pipes/endwalls and/or swales		
20. Other		
OTHER		
21. Encroachments on facility maintenance easements		
22. Complaints from residents		
23. Any public hazards		
24. Evidence of invasive species		
25. Evidence of snow storage on facility		
26. Evidence of dumping (Grass, leaves, etc.)		

COMMENTS:

OVERALL CONDITION OF FACILITY:

In accordance with approved design plans? Y / N

Maintenance required as detailed above? Y / N

Dates by which maintenance will be completed: ____/_____/_____

Signature of Person Inspecting: _____

CITY OF DE PERE

Public Works - Engineering Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org

STORM SEWER OUTFALL INSPECTION CHECKLIST – CITY FACILITIES Inspection of all listed items shall take place annually. This form is to be used when outlets are not inspected for IDDE.	**BASIN ID:** **SITE NAME:** **PERSON INSPECTING:** **INSPECTION DATE AND TIME:** **RAINFALL WITHIN PAST 2-3 DAYS:**

Reason for Inspection (Circle One): complaint / storm event / scheduled / other

N/A = Not Applicable **M = Monitor (potential for future problem)**

NP = Not a Problem **WN = Work Needed**

ITEM	INFORMATION	COMMENTS
GENERAL INFORMATION		
GIS Designation		
Outfall (Major or Minor)		
Endwall Size		
Endwall Material		
OUTFALLS		
Rip Rap failures		
Condition of endwalls		
Evidence of erosion		
Condition of downstream swales		
Trash/debris		
OTHER		
Complaints from residents		
Any public hazards		
Flowing water		
Signage (if applicable)		
Other		

Attach color digital photographs of the site and structural BMPs including a caption describing each photo.

CITY OF DE PERE

Public Works - Engineering Department

925 S. Sixth Street, De Pere, WI 54115 | 920-339-4061 | www.de-pere.org

COMMENTS:

OVERALL CONDITION OF FACILITY:

In accordance with approved design plans? Y / N

Maintenance required as detailed above? Y / N

Dates by which maintenance will be completed: ____/_____/_____

Signature of Person Inspecting: _____

City of De Pere - Engineering
925 S. Sixth St. ◊ De Pere, WI 54115 ◊ Ph: 920.339.4061

STORMWATER OPERATION & MAINTENANCE LISTING						No. of Problems Noticed (Inspection Checklist)					
Basin	Name or Location	Type	Date of Last Inspection	Inspector	Ownership	Monitor (M)	Work Needed (WN)	Maintence Deadline	Maintence Completed	Follow Up Inspection Date	Maintenance Needed
AC050B	Westwind Ct	Pond	6/13/2022	Evan F. / Dominick W.	Public/ Private	4	0	N/A	N/A		
AC020A	1901 S Ashland Ave	Pond	6/13/2022	Evan F. / Dominick W.	Private	2	0	N/A	N/A		
AC030A	1629 S Ashland Ave	Pond	6/13/2022	Evan F. / Dominick W.	Private	3	0	N/A	N/A		
AC090A	1420 Fortune Ave (Harper Co.)	Dry Detention	6/16/2022	Evan F. / Dominick W.	Public/ Private	4	0	N/A	N/A		
AC050A	250 S 9th St (Rennes Health)	Pond	6/13/2022	Evan F. / Dominick W.	Private	2	0	N/A	N/A		
AC050A	900 Main Ave (Unison Credit Union)	Biofilter	6/13/2022	Evan F. / Dominick W.	Private	0	0	N/A	N/A		
AC050B	765 Lawrence Dr (Pool Works Inc)	Pond	6/13/2022	Evan F. / Dominick W.	Private	0	1	N/A	N/A		Clean Oil Slick
AC051	261 N Lawrence Dr	Pond	6/13/2022	Evan F. / Dominick W.	Public	1	0	N/A	N/A		
AC055A	1001 Main Ave (Festival Foods)	Pond	6/13/2022	Evan F. / Dominick W.	Private	4	1	N/A	N/A		Remove muskrats and fill burrows
AC055A	1501 Main Ave (Mid-Valley)	Pond	6/13/2022	Evan F. / Dominick W.	Private	3	0	N/A	N/A		
AC050A	Elm - Ninth St	Swale/Ravine	6/13/2022	Evan F. / Dominick W.	Public	1	1	N/A	N/A		Remove tree limbs
AC060A	505 Lawrence Dr	Pond	6/13/2022	Evan F. / Dominick W.	Private	0	0	N/A	N/A		
AC060A	505 Lawrence Dr (Creative Signs Co Inc)	Biofilter	8/3/2022	Dominick W.	Private	0	0	N/A	N/A		
AC060A	875 Lawrence Dr (Cummins)	Pond	6/13/2022	Evan F. / Dominick W.	Private	0	6	N/A	N/A		Fix undercutting, remove muskrats and burrows, remove debris
AC050A	Suburban - Ninth on Grant St	Swale/Ravine	6/13/2022	Evan F.	Public	0	3	N/A	N/A		Remove debris and trash
AC090A	1717 Lawrence Dr (Shopko Northwest)	Pond	6/14/2022	Evan F. / Dominick W.	Public/ Private	0	0	N/A	N/A		
AC070A	1205 Lawrence Dr (Concrete Contractors)	Pond	6/14/2022	Evan F. / Dominick W.	Private	0	0	N/A	N/A		
AC070A	1313 Lawrence Dr (Rear Menards/Walmart)	Pond	6/14/2022	Evan F. / Dominick W.	Private	0	1	N/A	N/A		Fill burrows
AC070A	1400 Block Lawrence Dr (Menards Parking)	Pond	6/14/2022	Evan F. / Dominick W.	Private	0	4	N/A	N/A		Fix side slope erosion, remove muskrats, fill burrows
AC080A	1610-1620 Lawrence Dr (Scheuring)	Pond	6/14/2022	Evan F. / Dominick W.	Private	1	1	N/A	N/A		Remove muskrats and fill burrows
AC090A	1700 Lawrence Dr (Community First Credit Union)	Pond	6/14/2022	Evan F. / Dominick W.	Private	0	1	N/A	N/A		Cover top of outlet
AC090A	1717 Lawrence Dr (Shopko Northeast)	Pond	6/14/2022	Evan F. / Dominick W.	Private	2	1	N/A	N/A		Fill undercutting
AC130A	1951 Snowy Owl Ct [Organics Inc]	Pond	6/22/2022	Evan F. / Dominick W.	Public/ Private	2	1	N/A	N/A		Remove debris from outlet
AC090A	1801 Lawrence Dr (Independent Printing)	Pond	6/15/2022	Evan F. / Dominick W.	Private	1	0	N/A	N/A		
AC090A	1869 American Blvd (Graybar)	Pond	6/16/2022	Evan F. / Dominick W.	Private	2	0	N/A	N/A		
AC090A	1997 American Blvd (Cleaning Systems)	Pond	6/16/2022	Evan F. / Dominick W.	Private	0	0	N/A	N/A		
AC090A	2000 American Blvd. (northeast)	Dry Detention	8/3/2022	Evan F. / Dominick W.	Private	0	0	N/A	N/A		
AC090A	2000 American Blvd. (southwest)	Pond	8/3/2022	Dominick W.	Private	0	0	N/A	N/A		
AC090A	2001 Lawrence (Coin Wrap)	Pond	6/16/2022	Evan F. / Dominick W.	Private	0	0	N/A	N/A		
AC090A	2001 Lawrence (Coin Wrap)	Swale/Ravine	6/16/2022	Evan F. / Dominick W.	Private	1	0	N/A	N/A		
AC090A	Shopko Southeast (Dry)	Dry Detention	8/3/2022	Dominick W.	Private	2	0	N/A	N/A		
AC100A	1100 Employers Blvd (Humana)	Pond	6/16/2022	Evan F. / Dominick W.	Private	0	0	N/A	N/A		
AC100A	1880 Southbridge Rd	Pond	6/17/2022	Evan F. / Dominick W.	Private	0	0	N/A	N/A		
AC100D	1746-1770 Burgoyne Ct. (Burgoyne Lake Apartments)	Pond	6/22/2022	Evan F. / Dominick W.	Private	0	0	N/A	N/A		
AC100D	2191 American Blvd (Milwood)	Pond	6/22/2022	Evan F. / Dominick W.	Private	0	0	N/A	N/A		
AC160A	2221 Innovation Dr (American 3 Fab)	Pond	6/22/2022	Evan F. / Dominick W.	Private	3	0	N/A	N/A		
ER010A	W. Baraboo Cir.	Swale/Ravine	7/25/2022	Gabrielle Q./Dominick W.	Public/ Private	1	1	N/A	N/A		Remove dumped grass

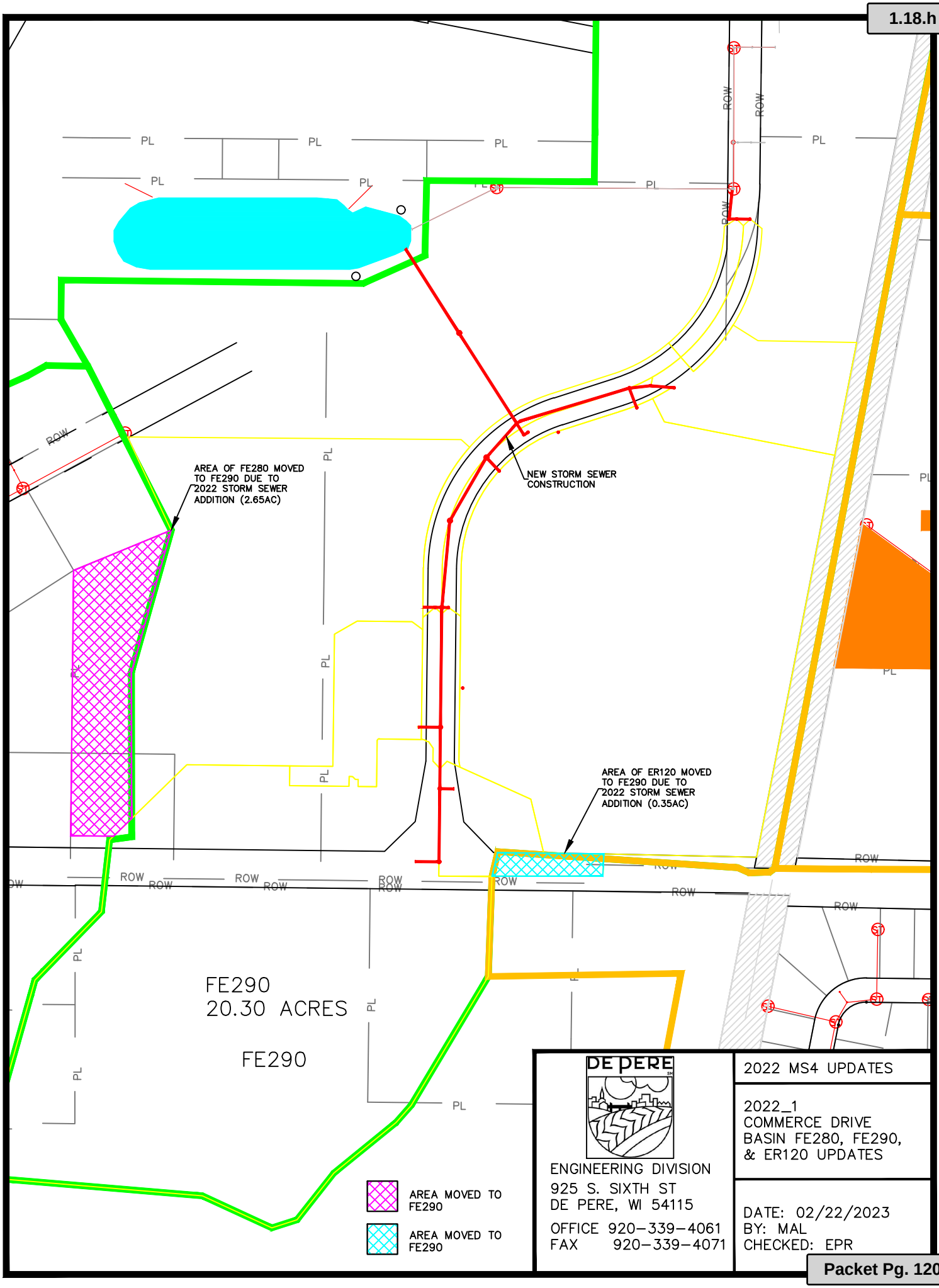
ER015A	Pecatonica Ct (Charleston Pointe II)	Pond	7/25/2022	Gabrielle Q./Dominick W.	Public/ Private	0	0	N/A	N/A		
ER010A	1820-11A Ridgeway Dr (Eau Claire Pl)	Pond	7/15/2022	Evan F.	Public	2	0	N/A	N/A		
ER020A	Pecatonica Ct drain	Swale/Ravine	7/25/2022	Gabrielle Q./Dominick W.	Public/ Private	2	0	N/A	N/A		
ER030A	1979 Tyler Ln	Pond	7/25/2022	Gabrielle Q./Dominick W.	Public/ Private	4	0	N/A	N/A		
ER010A	825 E River Dr + 1901 Ridgeway Dr (Charleston Pointe I)	Pond	7/25/2022	Gabrielle Q./Dominick W.	Private	8	0	N/A	N/A		
ER040A	Shelley Ln [POTENTIAL]	FUTURE			Public/ Private			N/A	N/A		
ER010A	Brule Rd. - Ridgeway Dr. Pond Connection	Swale/Ravine	7/14/2022	Evan F.	Private	0	0	N/A	N/A		
ER010A	Pike Ln.	Swale/Ravine	7/25/2022	Gabrielle Q./Dominick W.	Private	0	0	N/A	N/A		
ER040A	1881 Chicago St. (Aurora)	Dry Detention	7/25/2022	Gabrielle Q./Dominick W.	Private	1	0	N/A	N/A		
ER080A	1950 Enterprise Dr (CA Lawton)	Pond	7/26/2022	Gabrielle Q./Dominick W.	Private	0	2	N/A	N/A		Uncover inlet
ER080B	1900 Enterprise Dr.	Pond	7/26/2022	Gabrielle Q./Dominick W.	Private	1	0	N/A	N/A		
ER100A	711 Millenium Ct	Biofilter	7/26/2022	Gabrielle Q./Dominick W.	Private	1	1	N/A	N/A		Pooling water
AC055A	Exit 163 (Mid-Valley Rd-Hwy 41)	Pond	6/13/2022	Evan F. / Dominick W.	Public	3	0	N/A	N/A		
FE010B	1040 N Broadway (Abbey Pond, SNC)	Pond	7/14/2022	Evan F	Private	1	1	N/A	N/A		Remove muskrats
FE240B	1200-1281 Pershing Rd (Lake Park Estates)	Pond	7/25/2022	Gabrielle Q./Dominick W.	Private	5	0	N/A	N/A		
FE260A	801 O'Keefe Rd	Dry Detention	7/25/2022	Gabrielle Q./Dominick W.	Private	0	0	N/A	N/A		
FE260B	1850 Enterprise Dr. (Dry)	Dry Detention	7/26/2022	Gabrielle Q./Dominick W.	Private	0	0	N/A	N/A		
FE270A	1891 Commerce Dr (Bedford Paper)	Pond	7/25/2022	Gabrielle Q./Dominick W.	Private	2	0	N/A	N/A		
FW070A	450 College Ave (Joliet Square Apartments) (420 College Ave)	Swale/Ravine	6/14/2022	Evan F. / Dominick W.	Private	2	0	N/A	N/A		
FW070A	West De Pere High School (Dry)	Dry Detention			Private			N/A	N/A		
FW140A	601 Third Avenue	Biofilter	8/3/2022	Dominick W.	Private	0	0	N/A	N/A		
ER130A	Diversity Dr (Susie C Altmayer Elementary)	Pond	7/26/2022	Gabrielle Q./Dominick W.	Public/ Private	1	2	N/A	N/A		Remove vegetation from inflow/outflow
FE030A	1011 Broadway St. (West of Fox River Trail)	Pond			Public/ Private			N/A	N/A		
FW180A	1300 Lost Dauphin (SNC Baseball, Mel Nicks Field)	Dry Detention	6/14/2022	Evan F. / Dominick W.	Private	0	0	N/A	N/A		
FW200A	1600 Lost Daupin (SNC Track, Schneider Athletic)	Pond	6/14/2022	Evan F. / Dominick W.	Private	1	3	N/A	N/A		Fill burrows, remove debirs from outlet, repair inflow
FW200B	1745 E Matthew Dr (De Pere Cabinet)	Pond	6/15/2022	Evan F. / Dominick W.	Private	3	0	N/A	N/A		
FW200C	1251 Scheuring Rd (Front Cadre)	Biofilter	6/15/2022	Evan F. / Dominick W.	Private	0	4	N/A	N/A		Erosion Control
FW200C	1252 Scheuring Rd (Cadre) East Swale	Swale/Ravine	6/15/2022	Evan F. / Dominick W.	Private	0	2	N/A	N/A		PVC Clogged
FW200C	1255 Scheuring Rd (Behind Cadre)	Pond	8/3/2022	Dominick W.	Private	1	0	N/A	N/A		
FW200C	1740 E. Matthew Dr. (1751 W. Matthew Dr.)	Swale/Ravine	6/15/2022	Evan F. / Dominick W.	Private	0	0	N/A	N/A		
AC060A	NW Lawrence - Grant Dry	Dry Detention	6/13/2022	Dominick W.	Public	5	2	N/A	N/A		Remove debris from inflow and outlet
AC060A	SW Lawrence - Grant	Pond	6/13/2022	Evan F. / Dominick W.	Public	2	0	N/A	N/A		
AC090A	Exit 161 Roundabout (Hwy 41 - Scheuring)	Pond	6/14/2022	Evan F. / Dominick W.	Public	2	1	N/A	N/A		Remove debris from outlet
AC090A	Lawrence Dr (Integrys Parking-Preserve Entrance)	Pond	6/15/2022	Evan F. / Dominick W.	Public	2	2	N/A	N/A		Remove muskrats and fill in burrows, remove mound of material
AC090A	Scheuring - American Blvd	Pond	6/15/2022	Evan F. / Dominick W.	Public	1	1	N/A	N/A		Clear Debris
AC100A	Ashwaubenon Creek (Preserve behind Humana-Hwy 41)	Pond	6/15/2022	Evan F. / Dominick W.	Public	2	0	N/A	N/A		
FW200D	1997 Venture Ave Drainage Swale	Swale/Ravine	8/3/2022	Dominick W.	Private	0	0	N/A	N/A		
AC100A	Hemlock Creek (Preserve behind Humana - Hwy 41)	Pond	6/15/2022	Evan F. / Dominick W.	Public	0	5	N/A	N/A		Remove debris from pond, fix erosion, replace and reconnect end wall
AC100A	Humana Swale - Preserve	Swale/Ravine	8/3/2022	Evan F. / Dominick W.	Public	0	0	N/A	N/A		

AC100B	2077B Lawrence Dr (Honeysuckle)	Pond	6/16/2022	Evan F. / Dominick W.	Public	0	4	N/A	N/A		Remove muskrats, Clear vegetation, Fix eriosion around embankment, reattatch inwall
AC100B	Honeysuckle Swale (Rygar Ct.)	Swale/Ravine	6/20/2022	Evan F. / Dominick W.	Public	1	0	N/A	N/A		
AC100D	American Blvd - Southbridge Rd	Pond	6/22/2022	Evan F. / Dominick W.	Public	2	2	N/A	N/A		Remove muskrats and debris from inflow
AC100D	American Blvd Central (Samantha St)	Pond	6/22/2022	Evan F. / Dominick W.	Public	2	2	N/A	N/A		Remove debris from inflow and outlet
AC100D	American Blvd Central 2 (Burgoyne Ct)	Pond	6/22/2022	Evan F. / Dominick W.	Public	3	0	N/A	N/A		
FE150A	1171 S Atrium Ct	Swale/Ravine	7/14/2022	Evan F.	Public/ Private	0	0	N/A	N/A		
AC100D	Central connecting ditch (American Blvd)	Swale/Ravine	8/3/2022	Dominick W.	Public	0	0	N/A	N/A		
AC100D	Northern connecting ditch (American Blvd)	Swale/Ravine	8/3/2022	Dominick W.	Public	0	0	N/A	N/A		
AC100D	Southern connecting ditch (American Blvd)	Swale/Ravine	8/3/2022	Dominick W.	Public	0	0	N/A	N/A		
AC100E	Adare Ct	Pond	6/22/2022	Evan F. / Dominick W.	Public	2	0	N/A	N/A		
AC100E	American Blvd South (Tullig)	Pond	6/22/2022	Evan F. / Dominick W.	Public	2	2	N/A	N/A		Replace embankment erosion and remove muskrats
AC110A	Payton Ct	Pond	6/17/2022	Evan F. / Dominick W.	Public	0	0	N/A	N/A		
AC140A	Cross Creek Cir	Pond	6/22/2022	Evan F. / Dominick W.	Public	3	0	N/A	N/A		
AC140A	Cross Creek Cir	Swale/Ravine	6/22/2022	Evan F. / Dominick W.	Public	1	0	N/A	N/A		
AC150A	Daytona Speedway (Pocono Ct)	Pond	6/22/2022	Evan F. / Dominick W.	Public	1	1	N/A	N/A		
AC160A	Southbridge - Innovation (Foth)	Pond	6/15/2022	Evan F. / Dominick W.	Public	1	1	N/A	N/A		Fix Undercuting at Inflow
AC170A	Southwest Park West - Daytona Speedway	Dry Detention	6/22/2022	Evan F. / Dominick W.	Public	0	0	N/A	N/A		
AC180A	Southwest Park South (Diamond)	Pond	6/22/2022	Evan F. / Dominick W.	Public	1	1	N/A	N/A		Remove Muskrats
AC190A	2020 Innovation Court	Pond	6/15/2022	Evan F. / Dominick W.	Private	0	1	N/A	N/A		Fill Muskrat burrows
ER015A	W Rock River Cir	Swale/Ravine	7/25/2022	Gabrielle Q./Dominick W.	Public	3	1	N/A	N/A		Remove dumped grass
ER020A	East River Dr - Rock River Ct	Swale/Ravine	7/25/2022	Gabrielle Q./Dominick W.	Public	2	0	N/A	N/A		
ER020A	East River Trail (Black Earth Dr)	Pond	7/25/2022	Gabrielle Q./Dominick W.	Public	4	0	N/A	N/A		
ER030A	Brule Rd. - Sullivan Ln.	Swale/Ravine	7/25/2022	Gabrielle Q./Dominick W.	Public	3	0	N/A	N/A		
ER030A	Desplaine Rd. - East River Dr.	Swale/Ravine	7/25/2022	Gabrielle Q./Dominick W.	Public	1	0	N/A	N/A		
ER030A	East River Dr. - Black Earth Dr. (East)	Swale/Ravine	7/25/2022	Gabrielle Q./Dominick W.	Public	1	0	N/A	N/A		
ER030A	Shelley Ln. - Brule Rd.	Swale/Ravine	7/25/2022	Gabrielle Q./Dominick W.	Public	2	0	N/A	N/A		
ER030A	Shelley Ln. (East)	Swale/Ravine	7/25/2022	Gabrielle Q./Dominick W.	Public	0	0	N/A	N/A		
ER030A	Sullivan Ln. - Desplaine Rd.	Swale/Ravine	7/25/2022	Gabrielle Q./Dominick W.	Public	1	0	N/A	N/A		
ER040A	Jim Martin Park	Pond	7/25/2022	Gabrielle Q./Dominick W.	Public	5	0	N/A	N/A		
ER040A	Jim Martin Park 1st Easement East	Swale/Ravine	7/25/2022	Gabrielle Q./Dominick W.	Public	1	0	N/A	N/A		
ER050A	Shetland Pl - Saddlebrook Ln (Rotary Park)	Pond	7/25/2022	Gabrielle Q./Dominick W.	Public	3	0	N/A	N/A		
ER060A	Painthorse Trail	Pond	7/26/2022	Gabrielle Q./Dominick W.	Public	1	0	N/A	N/A		
ER080A	Ledgeview Swan Rd (Jossart Brothers Co.)	Pond	7/26/2022	Gabrielle Q./Dominick W.	Public	4	0	N/A	N/A		
ER100A	Millenium Ct	Swale/Ravine	7/26/2022	Gabrielle Q./Dominick W.	Public	1	0	N/A	N/A		
ER110A	Enterprise Dr (Sit & Stay Pet Resort)	Pond	7/26/2022	Gabrielle Q./Dominick W.	Public	0	0	N/A	N/A		
ER120A	S. Melcorn Cl	Swale/Ravine	7/26/2022	Gabrielle Q./Dominick W.	Public	0	0	N/A	N/A		
ER120A	Trailside Ln	Pond	7/26/2022	Gabrielle Q./Dominick W.	Public	0	3	N/A	N/A		Increase accesibility. Remove vegetation from inlet and outlet
ER120B	Rockland Rd (North of 2100-2120 S. Broadway St.)	Swale/Ravine	7/26/2022	Gabrielle Q./Dominick W.	Public	2	0	N/A	N/A		
FE275A	600 Heritage Rd (Belmark-Briarwood)	Pond	7/26/2022	Gabrielle Q./Dominick W.	Public/ Private	6	0	N/A	N/A		

FE275A	600 Heritage Rd (Belmark-Briarwood)	Swale/Ravine	7/26/2022	Gabrielle Q./Dominick W.	Public/ Private	0	0	N/A	N/A		
FE190A	Optimist Park (17-09)	Pond	7/25/2022	Gabrielle Q./Dominick W.	Public	2	0	N/A	N/A		
FW280B	500 Fortune Ave (East vertical)	Pond	6/16/2022	Gabrielle Q./Dominick W.	Public/ Private	1	1	N/A	N/A		Remove Muskrat
FE260A	Greenleaf Rd - North of Belmark	Pond	7/25/2022	Gabrielle Q./Dominick W.	Public	4	0	N/A	N/A		
FE260B	1300 Enterprise Dr (Behind PAi)	Swale/Ravine	7/25/2022	Gabrielle Q./Dominick W.	Public	3	0	N/A	N/A		
FE260B	Greenleaf Rd - Fox River Trail	Pond	7/25/2022	Gabrielle Q./Dominick W.	Public	3	0	N/A	N/A		
FE280A	Oak Water Ct	Swale/Ravine	7/26/2022	Gabrielle Q./Dominick W.	Public	3	0	N/A	N/A		
FE280A	Old Plank Ct	Swale/Ravine	7/26/2022	Gabrielle Q./Dominick W.	Public	0	0	N/A	N/A		
FE280B	Greenleaf-Rockland Rd	Pond	7/26/2022	Gabrielle Q./Dominick W.	Public	0	2	N/A	N/A		remove trampoline and debris from outlet
FE290A	Commerce Pond (16-09 Pond and Drainage Construction)	Pond	7/26/2022	Gabrielle Q./Dominick W.	Public	1	0	N/A	N/A		
FW010A	Perkofsky Boat Landing/Brown County Fair Grounds	Pond	6/13/2022	Evan F. / Dominick W.	Public	1	0	N/A	N/A		
FW200D	1997 Venture Ave (WI Lift Truck Co. - West)	Pond	8/3/2022	Dominick W.	Public/ Private	0	0	N/A	N/A		
FW200B	Scheuring Rd - Suburban Dr	Pond	6/15/2022	Evan F. / Dominick W.	Public	1	1	N/A	N/A		Remove debris from outlet
FW200C	Double Dry Matthew - Suburban Dr	Dry Detention	6/16/2022	Evan F. / Dominick W.	Public	0	2	N/A	N/A		Remove vegetation from inflow/outflow
FW200E	Terry Ln - Mobile Home Park	Swale/Ravine	6/17/2022	Evan F. / Dominick W.	Public	0	0	N/A	N/A		
FW280B	500 Fortune Ave (Old Ecofibre)	Swale/Ravine	6/16/2022	Evan F. / Dominick W.	Private	0	1	N/A	N/A		Fix rip rap failure
FW280A	Fortune - Venture	Pond	6/16/2022	Evan F. / Dominick W.	Public	1	2	N/A	N/A		Remove muskrats. Fix side slope erosion
FW280A	Red Maple - Lost Daupin	Swale/Ravine	6/20/2022	Evan F. / Dominick W.	Public	0	0	N/A	N/A		
FW290A	1414 Builders Ct.	Pond	8/3/2022	Dominick W.	Public	3	0	N/A	N/A		Increase accesibility
FW290B	Glen Meadows Cir (Kiwanis Park)	Pond	No longer exists	Evan F. / Dominick W.	Public			N/A	N/A		
FW290B	Hopf Ln	Pond	6/20/2022	Evan F. / Dominick W.	Public	0	0	N/A	N/A		
FW290B	Red Maple (River Trail Ct)	Pond	6/20/2022	Evan F. / Dominick W.	Public	2	0	N/A	N/A		
FW290C	Dog Park	Pond	6/22/2022	Evan F. / Dominick W.	Public	4	0	N/A	N/A		
FW290C	Dog Park West Swale	Swale/Ravine	6/22/2022	Evan F. / Dominick W.	Public	1	0	N/A	N/A		
FW290C	Richco Ct Swale	Swale/Ravine	6/20/2022	Evan F. / Dominick W.	Public	0	0	N/A	N/A		
FW290C	Richco Ct.	Pond	6/20/2022	Evan F. / Dominick W.	Public	0	0	N/A	N/A		
FW200D	1997 Venture Ave [WI Lift Truck Co. Warehouse (East)]	Pond	6/16/2022	Evan F. / Dominick W.	Public/ Private	1	0	N/A	N/A		
XA100A	2066 Lawrence Dr (St Mark Lutheran - Large SW pond)	Pond	6/17/2022	Evan F. / Dominick W.	Private	2	0	N/A	N/A		
FW200D	1998 Venture Ave	Pond	6/16/2022	Evan F. / Dominick W.	Public/ Private	0	3	N/A	N/A		Remove Tree From outlet. Replace lost endwall
XA100A	2066 Lawrence Dr (St Mark Lutheran - Small N pond)	Pond	8/3/2022	Evan F. / Dominick W.	Private	0	0	N/A	N/A		
FE030A	1015 N Broadway	Pond	7/14/2022	Evan F.	Private	0	0	N/A	N/A		
AC100A	Garrity's Glen	Pond	6/22/2022	Evan F. / Dominick W.	Public	0	0	N/A	N/A		
AC050B	West De Pere Middle School	Pond	6/14/2022	Evan F. / Dominick W.	Private	2	0	N/A	N/A		
ER040A	East De Pere High School	Pond	7/25/2022	Evan F. / Dominick W.	Private	0	0	N/A	N/A		
	1509 Ashland Ave	Pond	6/13/2022	Evan F. / Dominick W.	Private	3	0	N/A	N/A		
AC060A	1218 Grant	Pond	6/13/2022	Evan F. / Dominick W.	Private	4	0	N/A	N/A		
ER050A	Shetland Pl	Swale/Ravine	8/3/2022	Dominick W.	Public	0	0	N/A	N/A		

CITY OF DE PERE
2022 Map Updates
2022 MS4 Annual Report
Last Update - March 10, 2022

Basin	Type of Change	2022 Map Change - City
FE280, FE290, ER120	Basin Change and Storm Sewer	Modified basins due to storm sewer design. Added new storm along Commerce Drive Extension and new Major outfall.
AC200	New Basin	New Mystic Creek Subdivision storm sewer and Pond construction, created new storm basin.
AC100	Storm Sewer	Added new storm along American Drive Extension, pond construction and Major outfall
FW070	Storm Sewer Change	Added storm sewer to 6th and 7th Street relay project.
FW100	Basin and Storm Sewer Changes	Modified basins due to storm sewer design. Added storm sewer to Alley 4th/ 5th to Main/Reid.
FW200	Pond Construction	Converted two dry ponds to wet ponds at Matthew Drive.



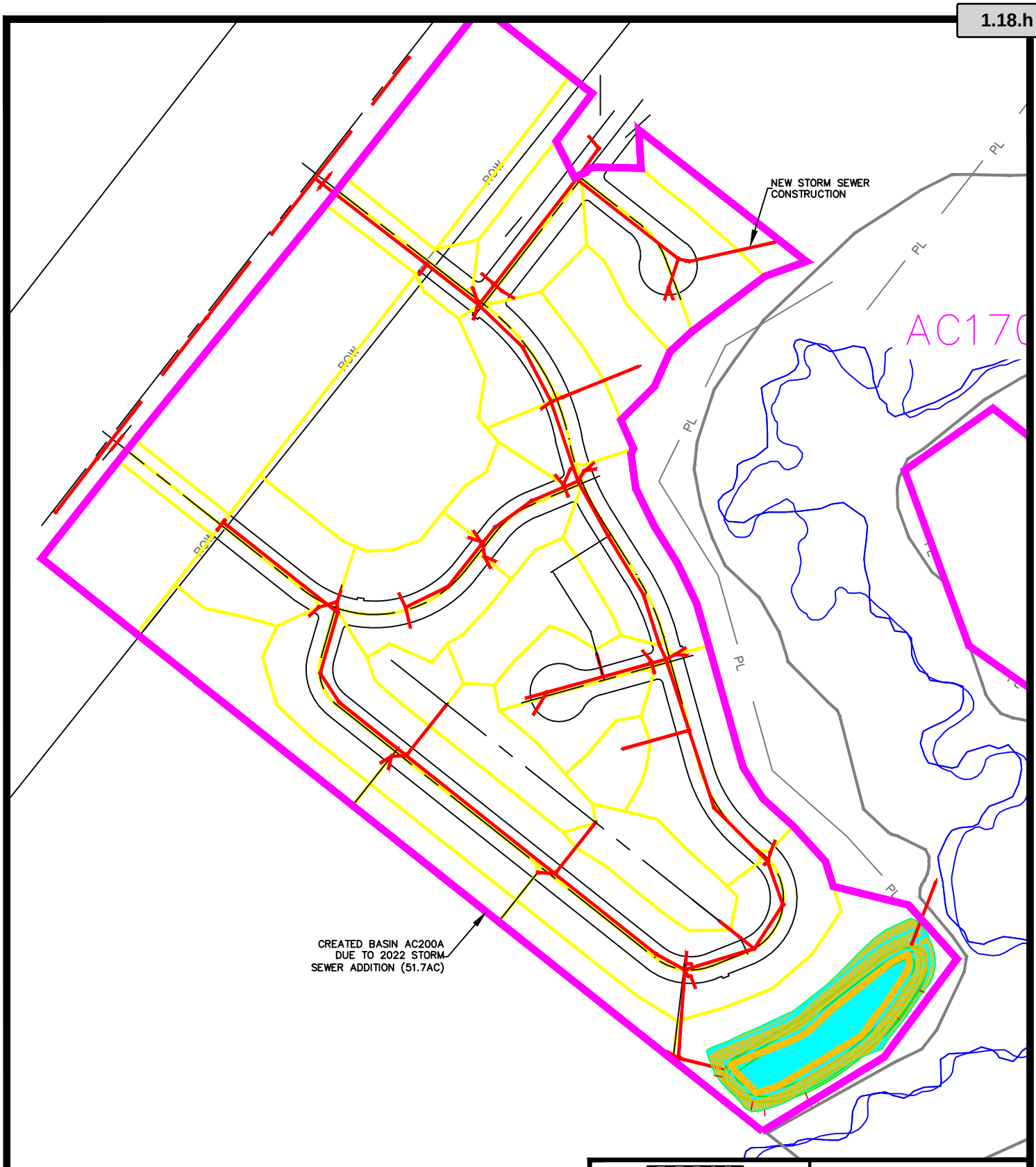
DE PERE

ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

2022 MS4 UPDATES

2022_1
COMMERCE DRIVE
BASIN FE280, FE290,
& ER120 UPDATES

DATE: 02/22/2023
BY: MAL
CHECKED: EPR



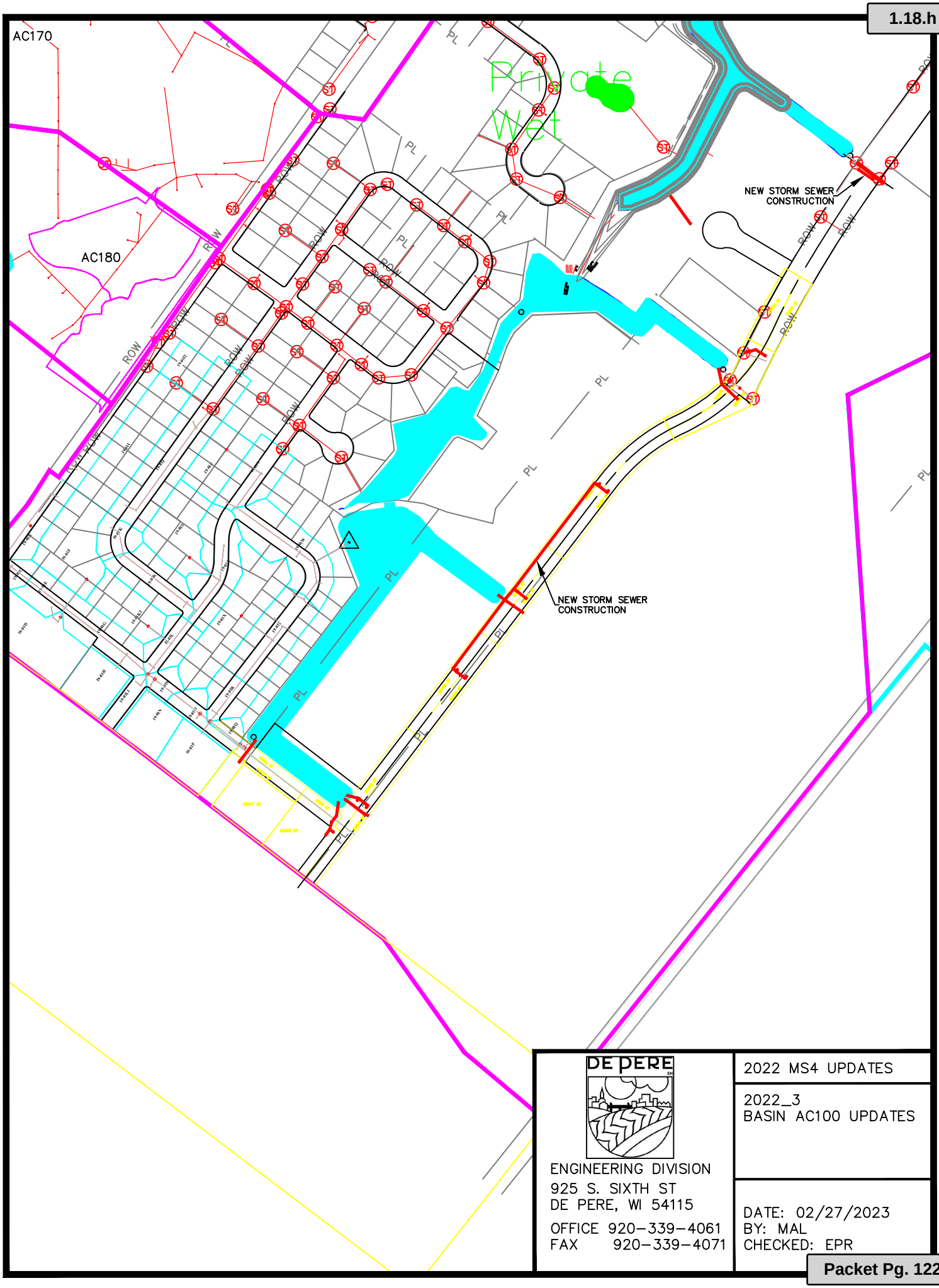
DE PERE

ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

2022 MS4 UPDATES

2022_2
BASIN AC200A
UPDATES

DATE: 02/16/2023
BY: MAL
CHECKED: EPR



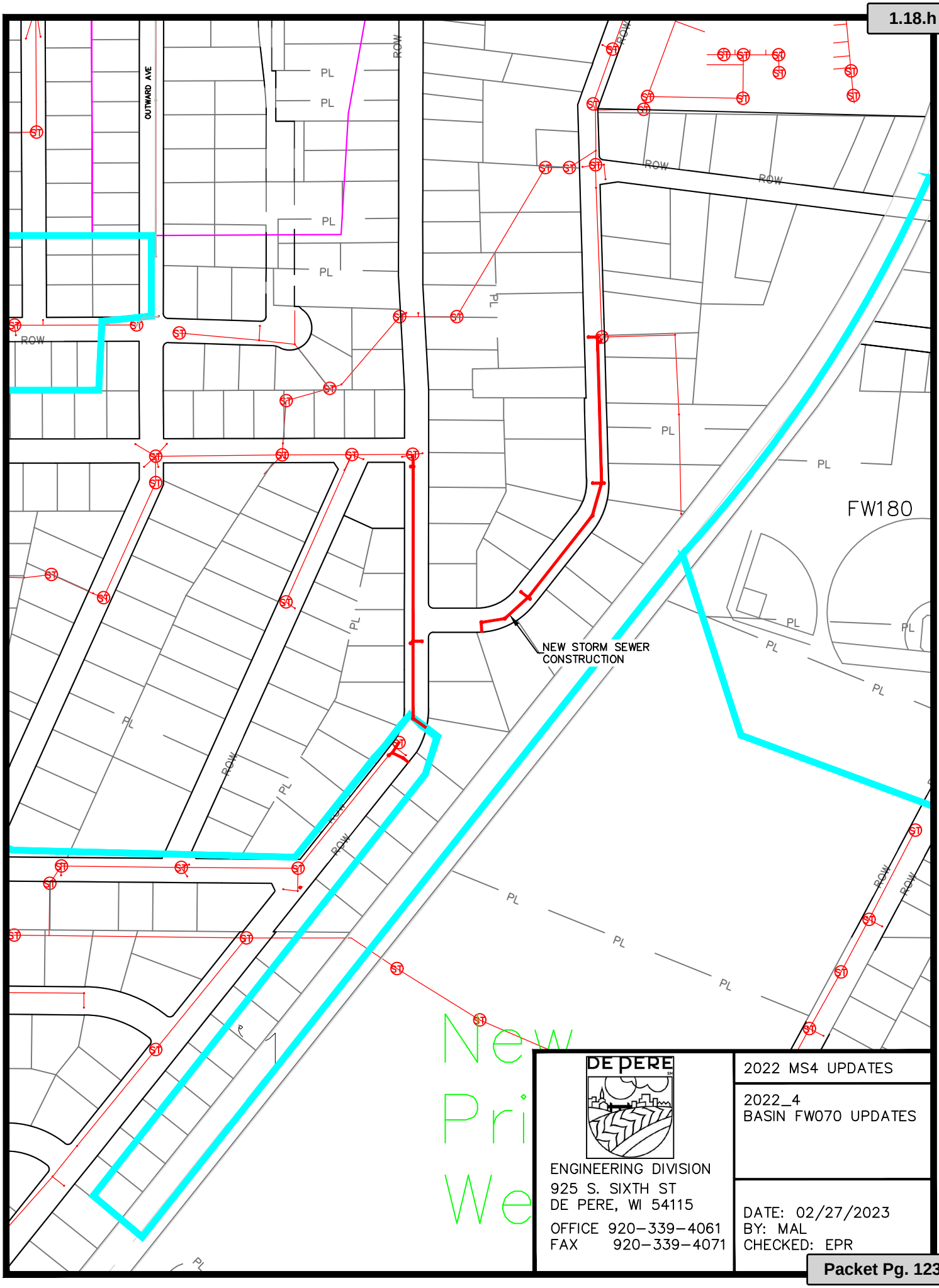
DE PERE

ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

2022 MS4 UPDATES

2022_3
BASIN AC100 UPDATES

DATE: 02/27/2023
BY: MAL
CHECKED: EPR



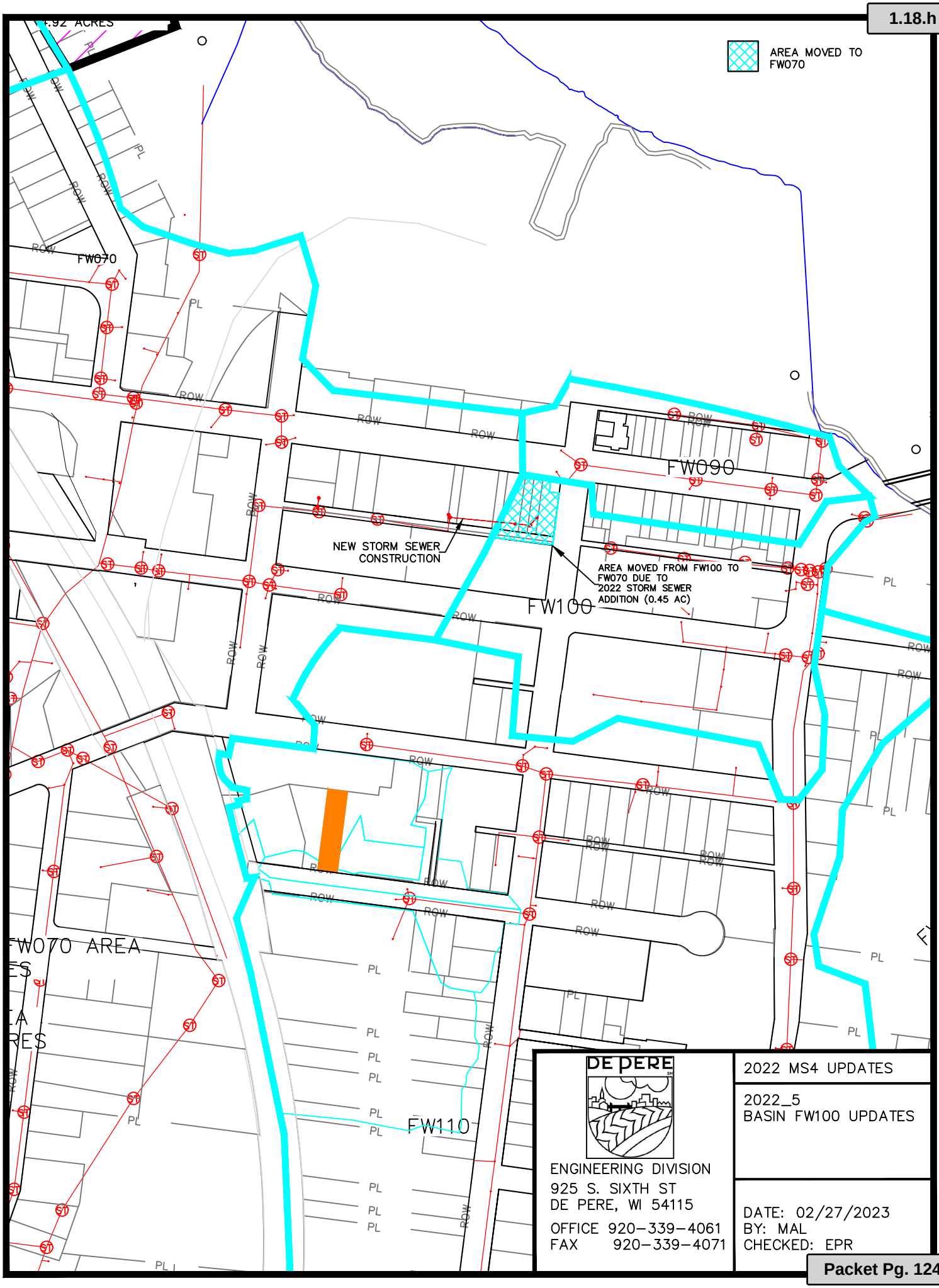
DE PERE

ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

2022 MS4 UPDATES

2022_4
BASIN FW070 UPDATES

DATE: 02/27/2023
BY: MAL
CHECKED: EPR



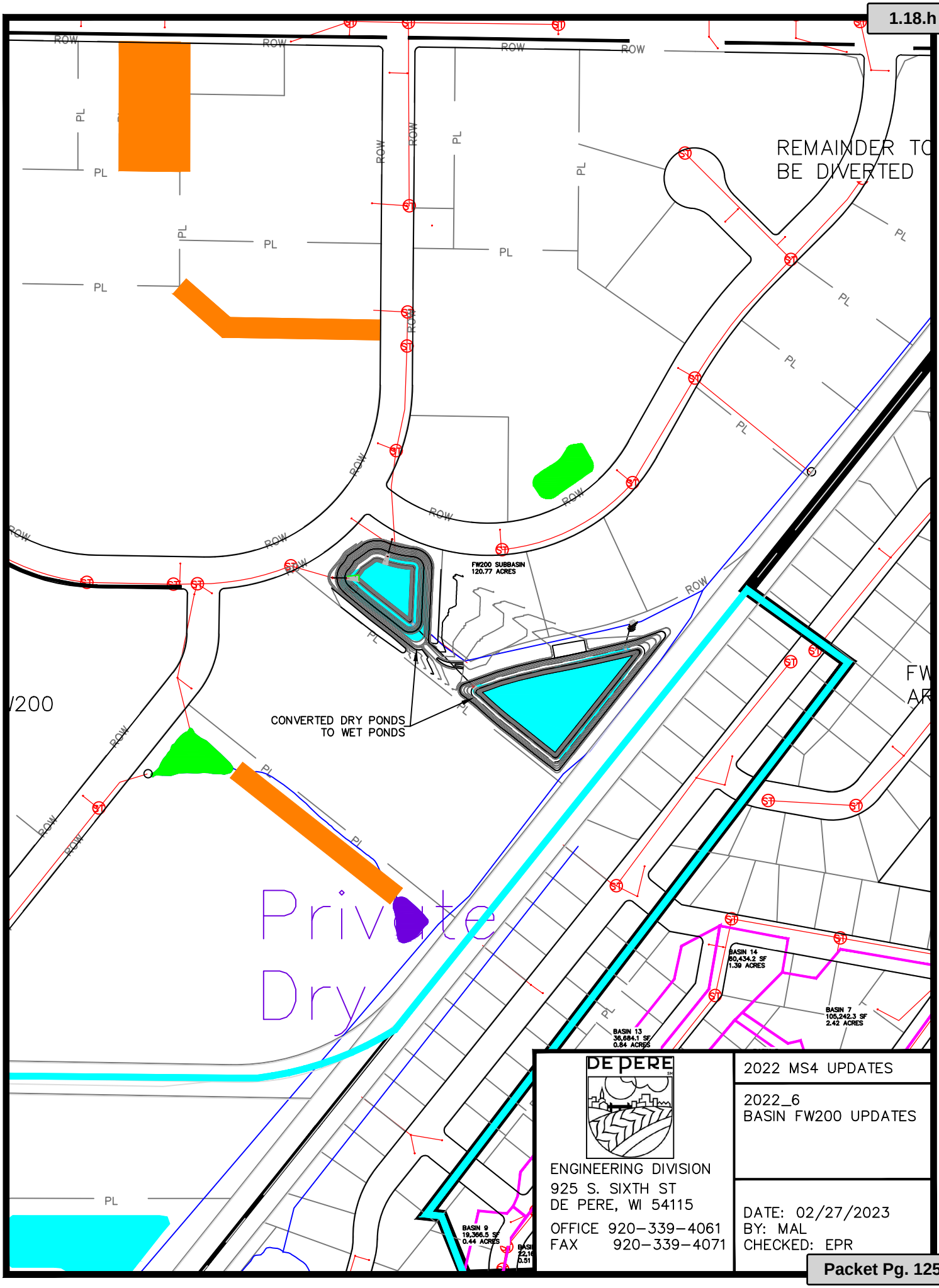
DE PERE

ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

2022 MS4 UPDATES

2022_5
BASIN FW100 UPDATES

DATE: 02/27/2023
BY: MAL
CHECKED: EPR



DE PERE

ENGINEERING DIVISION
925 S. SIXTH ST
DE PERE, WI 54115
OFFICE 920-339-4061
FAX 920-339-4071

2022 MS4 UPDATES

2022_6
BASIN FW200 UPDATES

DATE: 02/27/2023
BY: MAL
CHECKED: EPR

AC010
8.9 Acres
FE010
5.2 Acres
FW010
25 Acres
FW015
8.9 Acres
FE010
59.4 Acres
FE030
123.6 Acres
FE070
39.8 Acres
FE050
160.3 Acres
FW090
5 Acres
FW110
63.6 Acres
FW130
4.5 Acres
FW120
13.1 Acres
FW110
63.6 Acres
FW140
3.6 Acres
FW150
2.7 Acres
1.8 Acres
FE120
2.8 Acres
FE130
34 Acres
FE110
137.5 Acres
FE170
3.5 Acres
FE170
2.8 Acres
FE160
44.6 Acres
FE150
127.3 Acres
FE210
30.4 Acres
FE190
88.4 Acres
FE230
13.2 Acres
FE240
65.8 Acres
FE240
65.8 Acres
ER050
219.3 Acres
ER040
140.1 Acres
ER030
289.3 Acres
ER010
241 Acres

MS4 Drainage System

- Minor Outfalls
- Major Outfalls
- Storm Manhole
- Storm End Wall
- Storm Catch Basin
- Collectors
- City Swales
- Private Facilities/Swale

Publically Owned Land

- De Pere Recreational Areas
- De Pere Municipal Facilities

Natural Resources

- Private Storm Water Facilities
- 303(d) Impaired Waters
- City Pond
- WDNR Wetland Inventory (Less Than 2 Acres)
- WDNR Wetland Inventory (2 Acres or Greater)

WPDES Industrial Permits

- WPDES Industrial Permit I.D.

Other Mapped Features

- Municipal Boundary
- Parcel Lines

TMDL Watershed Basins

- Fox East Basins
- East River Basins
- Fox West Basins
- Ashwaubenon Creek Basins

1 inch = 500 feet

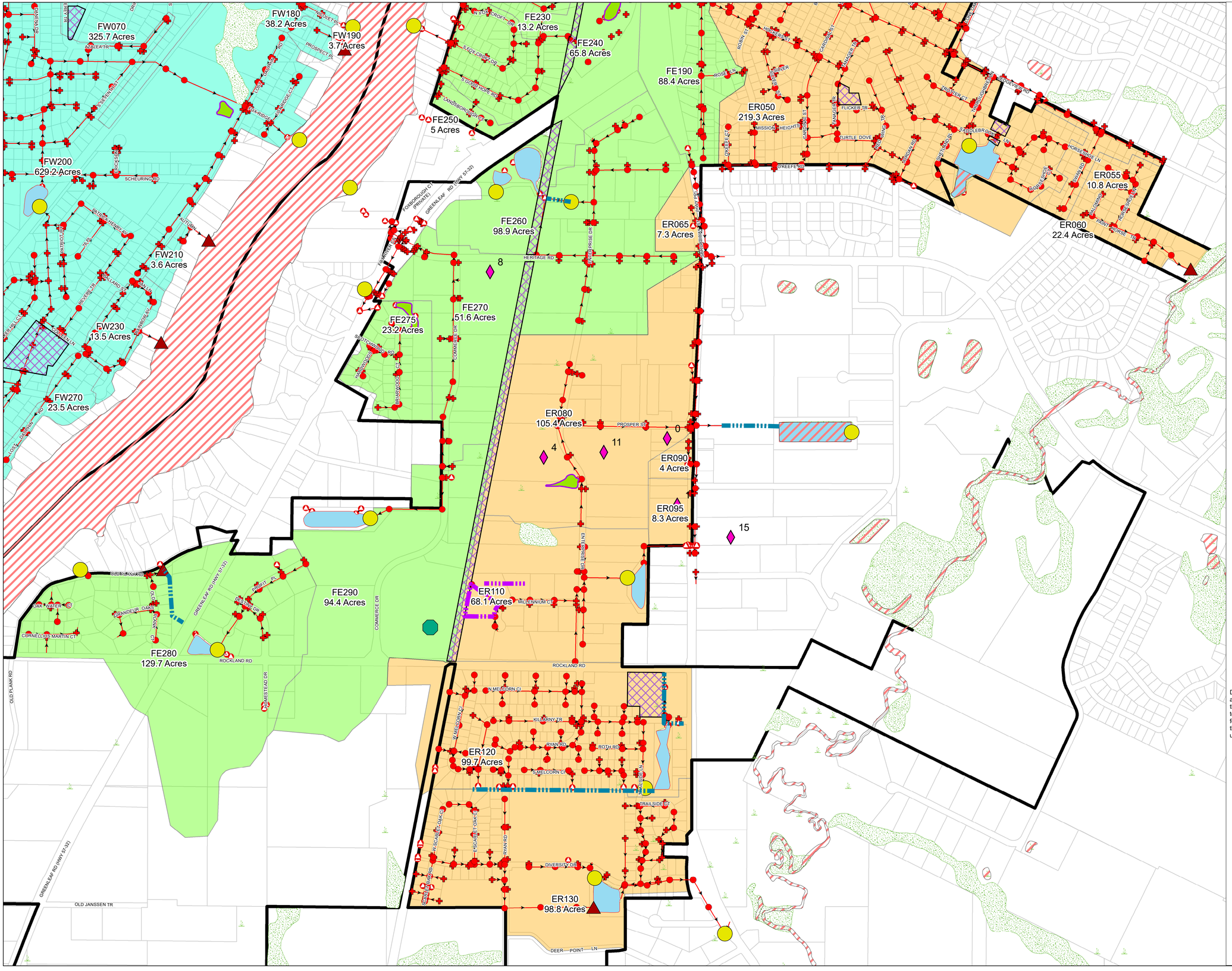
N
W E
S

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing are developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. The City of De Pere does not guarantee this information to be correct, current or complete. The property and right-of-way information are only intended for use as a general referance and are not intended or suitable for site-specific use. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.

DE PERE SM

MS4 SYSTEM
UPDATED 03/2023

STORM SEWER MANAGEMENT PLAN
CITY OF DE PERE
BROWN COUNTY, WISCONSIN



MS4 Drainage System

- Minor Outfalls
- Major Outfalls
- Storm Manhole
- Storm End Wall
- Storm Catch Basin
- Collectors
- City Swales
- Private Facilities/Swale

Publically Owned Land

- De Pere Recreational Areas
- De Pere Municipal Facilities

Natural Resources

- Private Storm Water Facilities
- 303(d) Impaired Waters
- City Pond
- WDNR Wetland Inventory (Less Than 2 Acres)
- WDNR Wetland Inventory (2 Acres or Greater)

WPDES Industrial Permits

- WPDES Industrial Permit I.D.

Other Mapped Features

- Municipal Boundary
- Parcel Lines

TMDL Watershed Basins

- Fox East Basins
- East River Basins
- Fox West Basins
- Ashwaubenon Creek Basins

1 inch = 500 feet

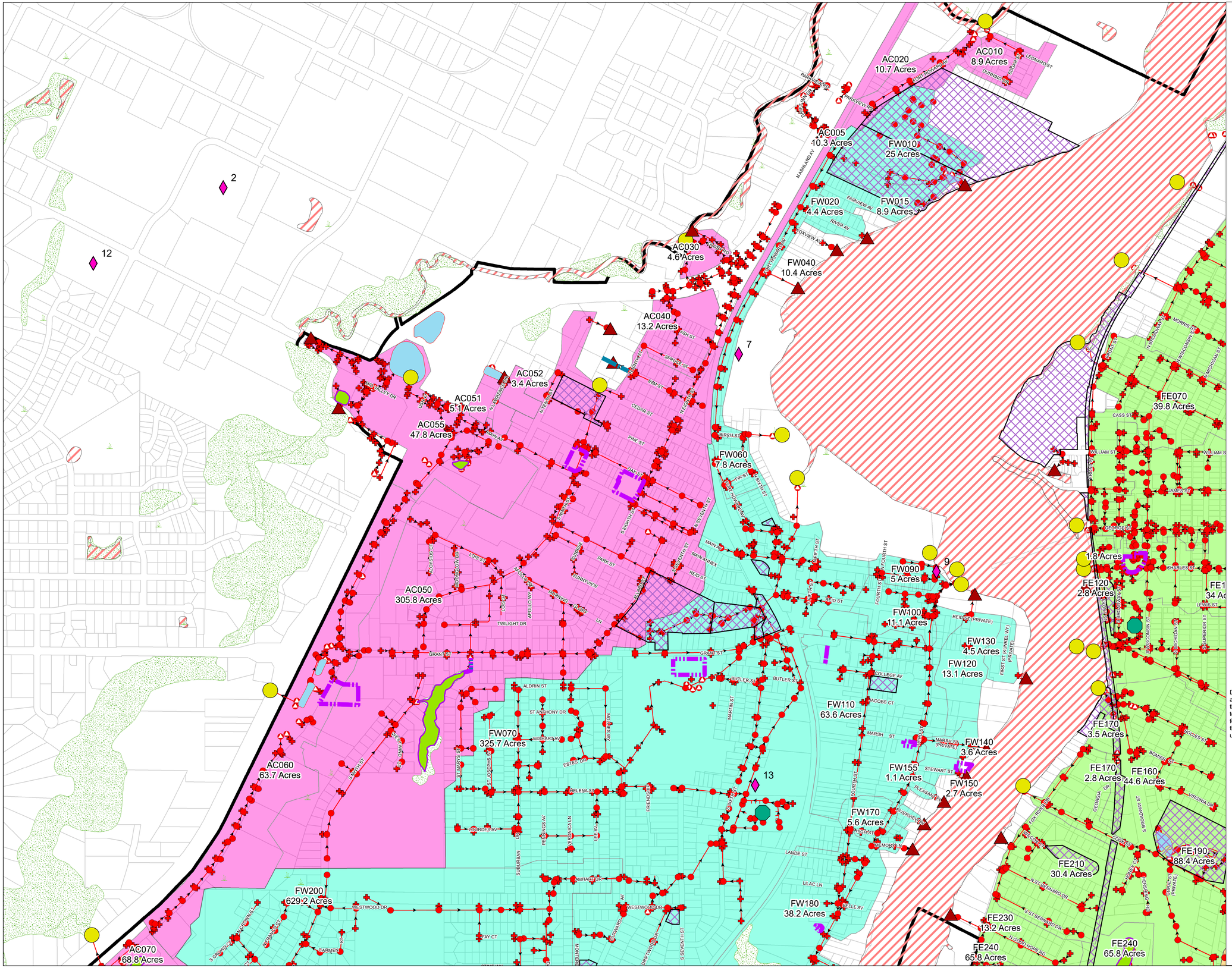
N
W E
S

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing are developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. The City of De Pere does not guarantee this information to be correct, current or complete. The property and right-of-way information are only intended for use as a general referance and are not intended or suitable for site-specific use. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.

DE PERE SM

MS4 SYSTEM UPDATED 03/2023

STORM SEWER MANAGEMENT PLAN
CITY OF DE PERE
BROWN COUNTY, WISCONSIN



MS4 Drainage System

- Minor Outfalls
- Major Outfalls
- Storm Manhole
- Storm End Wall
- Storm Catch Basin
- Collectors
- City Swales
- Private Facilities/Swale

Publically Owned Land

- De Pere Recreational Areas
- De Pere Municipal Facilities

Natural Resources

- Private Storm Water Facilities
- 303(d) Impaired Waters
- City Pond
- WDNR Wetland Inventory (Less Than 2 Acres)
- WDNR Wetland Inventory (2 Acres or Greater)

WPDES Industrial Permits

- WPDES Industrial Permit I.D.

Other Mapped Features

- Municipal Boundary
- Parcel Lines

TMDL Watershed Basins

- Fox East Basins
- East River Basins
- Fox West Basins
- Ashwaubenon Creek Basins

1 inch = 500 feet

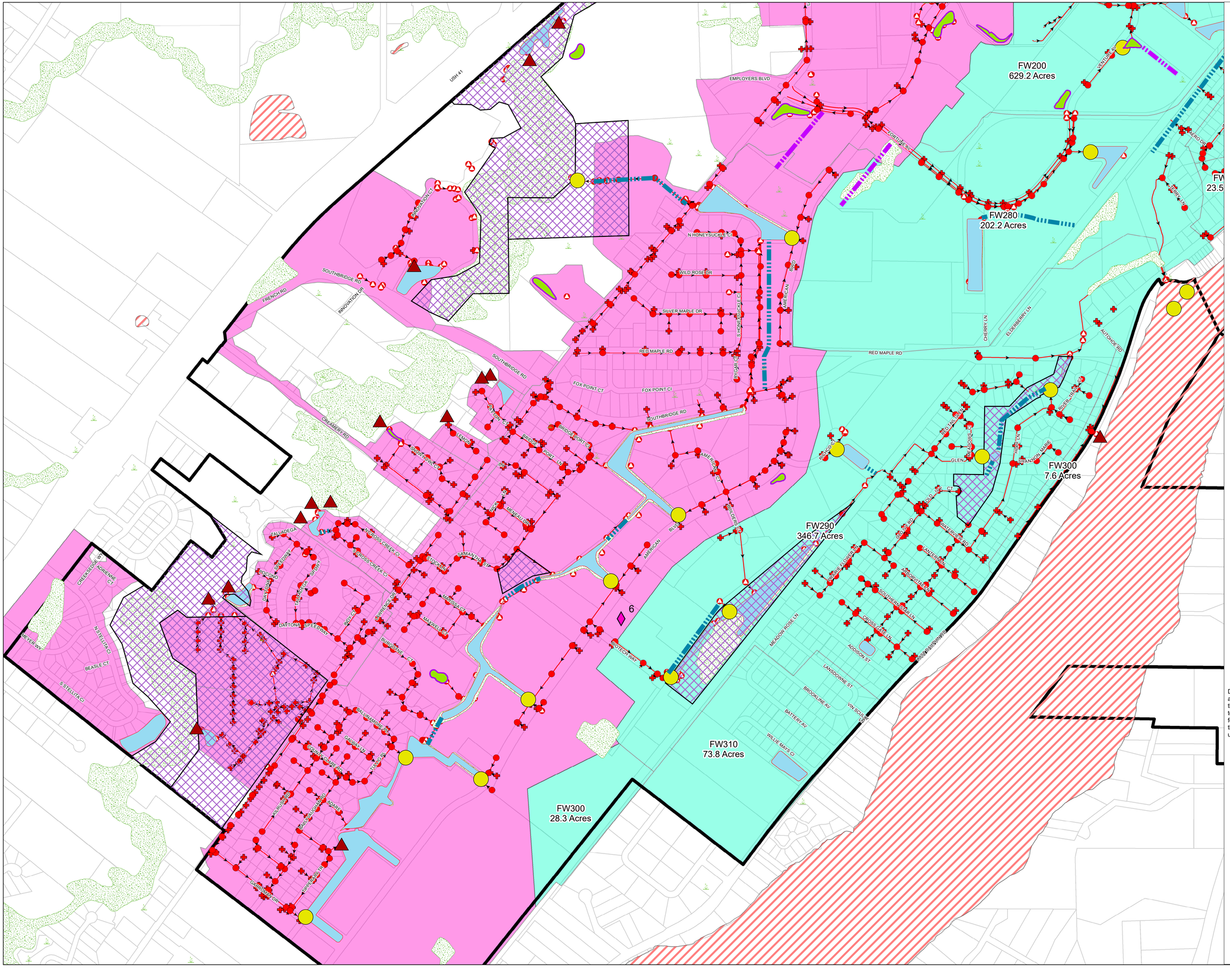
N
W E
S

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing are developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. The City of De Pere does not guarantee this information to be correct, current or complete. The property and right-of-way information are only intended for use as a general referance and are not intended or suitable for site-specific use. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.

DE PERE SM

MS4 SYSTEM UPDATED 03/2023

STORM SEWER MANAGEMENT PLAN
CITY OF DE PERE
BROWN COUNTY, WISCONSIN



MS4 Drainage System

- Minor Outfalls
- Major Outfalls
- Storm Manhole
- Storm End Wall
- Storm Catch Basin
- Collectors
- City Swales
- Private Facilities/Swale

Publically Owned Land

- De Pere Recreational Areas
- De Pere Municipal Facilities

Natural Resources

- Private Storm Water Facilities
- 303(d) Impaired Waters
- City Pond
- WDNR Wetland Inventory (Less Than 2 Acres)
- WDNR Wetland Inventory (2 Acres or Greater)

WPDES Industrial Permits

- WPDES Industrial Permit I.D.

Other Mapped Features

- Municipal Boundary
- Parcel Lines

TMDL Watershed Basins

- Fox East Basins
- East River Basins
- Fox West Basins
- Ashwaubenon Creek Basins

1 inch = 500 feet

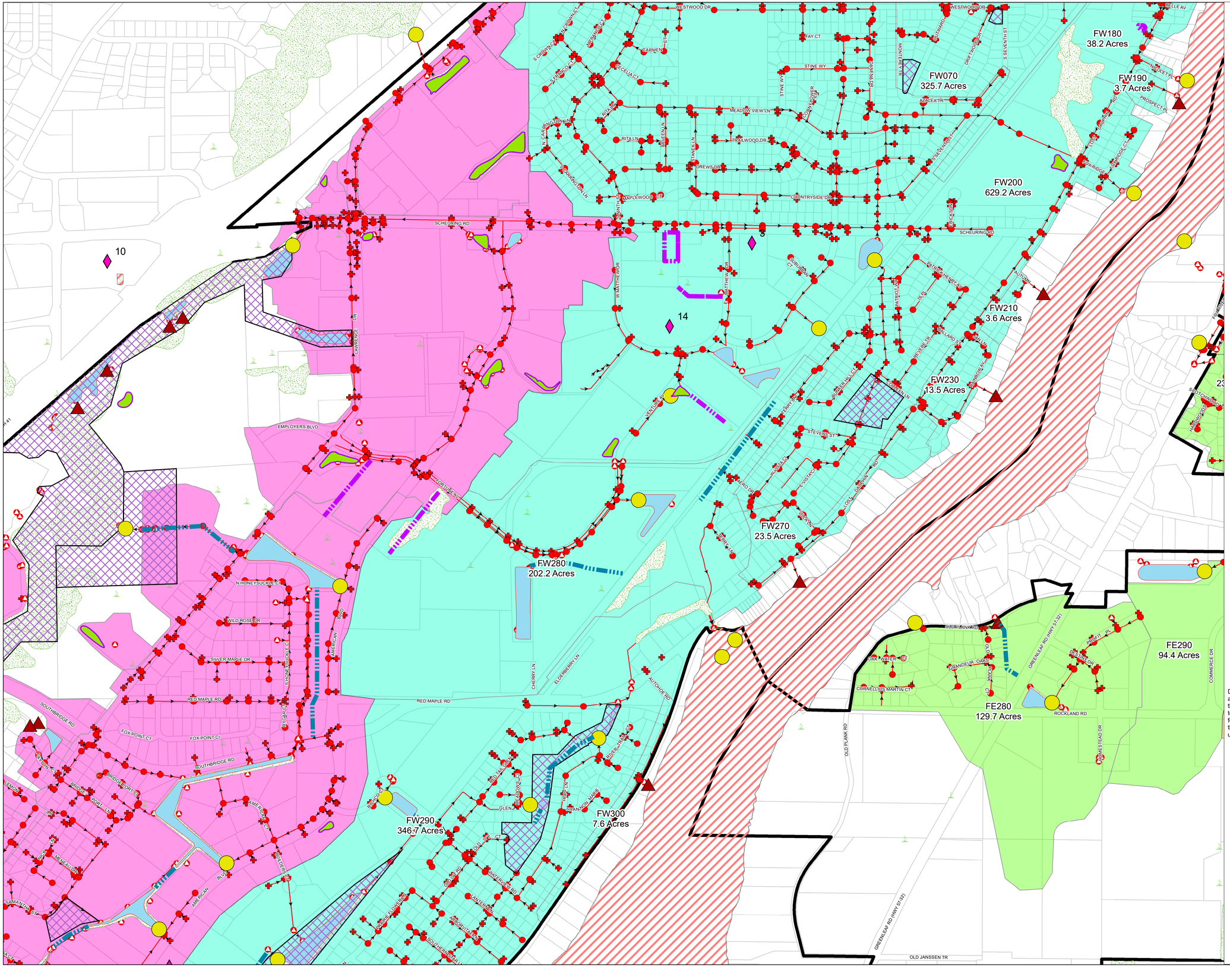
N
W E
S

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing are developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. The City of De Pere does not guarantee this information to be correct, current or complete. The property and right-of-way information are only intended for use as a general referance and are not intended or suitable for site-specific use. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.

DE PERE SM

MS4 SYSTEM UPDATED 03/2023

STORM SEWER MANAGEMENT PLAN
CITY OF DE PERE
BROWN COUNTY, WISCONSIN



MS4 Drainage System

- Minor Outfalls
- Major Outfalls
- Storm Manhole
- Storm End Wall
- Storm Catch Basin
- Collectors
- City Swales
- Private Facilities/Swale

Publically Owned Land

- De Pere Recreational Areas
- De Pere Municipal Facilities

Natural Resources

- Private Storm Water Facilities
- 303(d) Impaired Waters
- City Pond
- WDNR Wetland Inventory (Less Than 2 Acres)
- WDNR Wetland Inventory (2 Acres or Greater)

WPDES Industrial Permits

- WPDES Industrial Permit I.D.

Other Mapped Features

- Municipal Boundary
- Parcel Lines

TMDL Watershed Basins

- Fox East Basins
- East River Basins
- Fox West Basins
- Ashwaubenon Creek Basins

1 inch = 500 feet

N
W E
S

Disclaimer: The property lines, right-of-way lines, and other property information on this drawing are developed or obtained as part of the County Geographic Information System or through the County property tax mapping function. The City of De Pere does not guarantee this information to be correct, current or complete. The property and right-of-way information are only intended for use as a general referance and are not intended or suitable for site-specific use. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.

DE PERE SM

MS4 SYSTEM
UPDATED 03/2023

STORM SEWER MANAGEMENT PLAN
CITY OF DE PERE
BROWN COUNTY, WISCONSIN

CITY OF DE PERE OUTFALLS FOR 2022

ASHWAUBENON CREEK BASIN

Outfall #	Subbasin #	Pipe Size (Inches)	Type of Outfall
AC010-1	AC010	18	Major
AC070-1	AC070	36	Major
AC100-1	AC100	18	Major
AC041-2	AC160	21	Major
AC030-1	AC030	36	Major
AC050-3	AC050	66	Major
AC055-1	AC055	42	Major
AC060-1	AC060	36	Major
AC090-1	AC090	54	Major
AC100-10	AC100	30	Major
AC100-4	AC100	36	Major
AC100-3	AC100	48	Major
AC100-2	AC100	36	Major
AC100-5	AC100	36	Major
AC100-6	AC100	36	Major
AC100-7	AC100	36	Major
AC100-9	AC100	36	Major
AC055-1	AC055	42	Major
AC050-1	AC050	18	Minor
AC050-2	AC050	24	Minor
AC050-3	AC050	66	Minor
AC055-2	AC055	24	Minor
AC030-2	AC030	15	Minor
AC055-3	AC055	24	Minor
AC055-4	AC055	24	Minor
AC180-1	AC180	21	Minor
AC041-1*	AC41	21	Minor
AC041-2*	AC41	21	Minor
AC041-3*	AC41	21	Minor
AC041-4*	AC41	21	Minor
AC100-8	AC100	15	Minor
AC110-1	AC110	8	Minor
AC110-2	AC110	10	Minor
AC120-1	AC120	15	Minor
AC130-1	AC130	12	Minor
AC140-1	AC140	8	Minor
AC140-2	AC140	8	Minor
AC140-3	AC140	12	Minor
AC150-1	AC150	10	Minor
AC170-1	AC170	12	Minor

*Ashwaubenon Creek Ponds

EAST RIVER BASIN

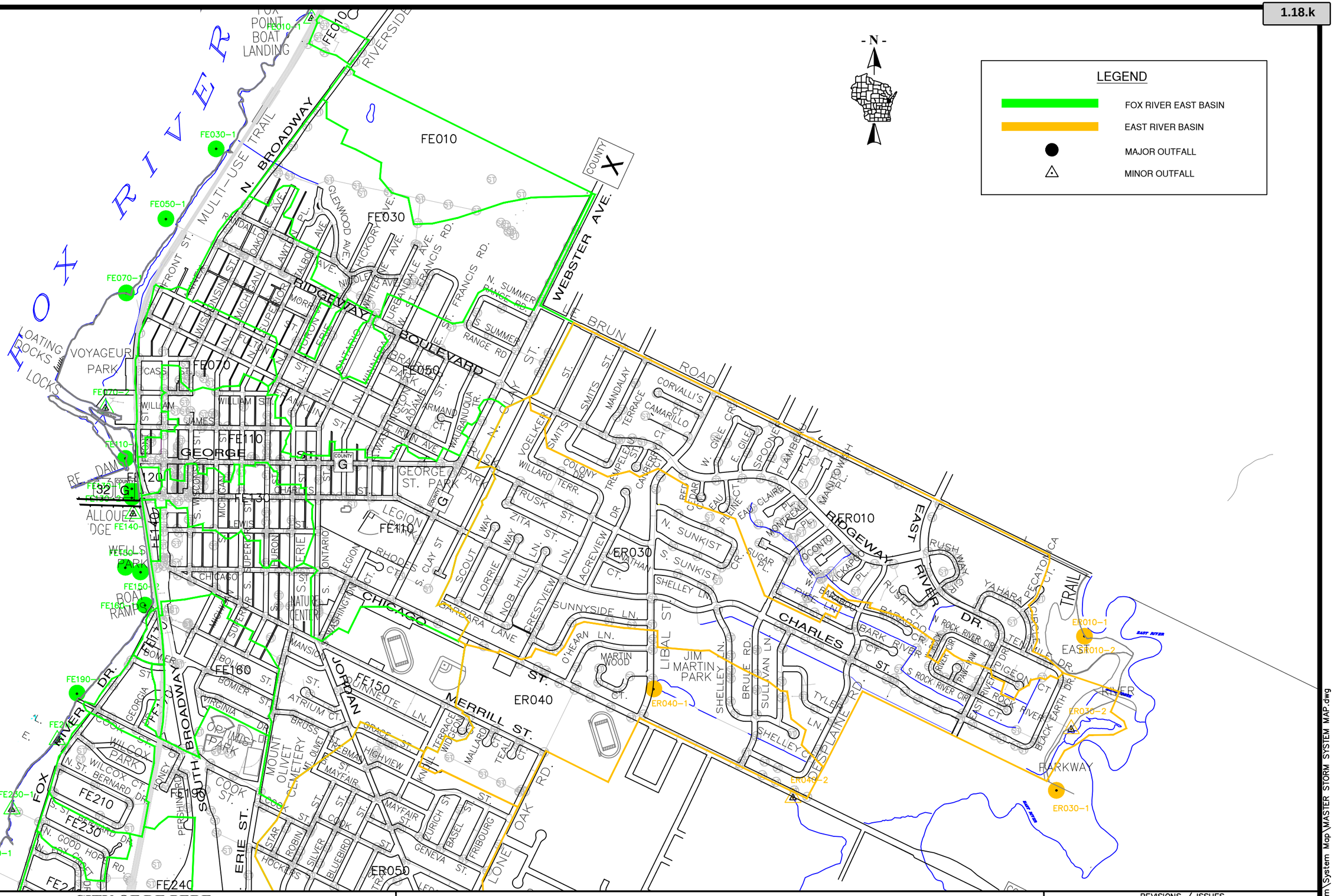
ER010-1	ER010	42	Major
ER010-2	ER010	42	Major
ER030-1	ER030	60	Major
ER080-1	ER080	24	Major
ER040-1	ER040	34X53	Major
ER050-1	ER050	42	Major
ER110-1	ER110	42	Major
ER120-1	ER120	42	Major
ER120-2	ER120	36	Major
ER130-1	ER130	42	Major
ER130-2	ER130	36	Major
ER130-3	ER130	30	Minor
ER040-2	ER040	30	Minor
ER030-2	ER030	21	Minor
ER060-1	ER060	21	Minor

FOX RIVER WEST BASIN

Outfall #	Subbasin #	Pipe Size (Inches)	Type of Outfall
FW060-1	FW060	18	Major
FW070-1	FW070	60X87	Major
FW090-1	FW090	18	Major
FW100-1	FW100	30	Major
FW100-2	FW100	42	Major
FW180-1	FW180	60	Major
FW200-1	FW200	72	Major
FW280-1	FW280	72	Major
FW290A-1	FW290A	72	Major
FW200-2	FW200	42	Major
FW200-3	FW200	36	Major
FW200-4	FW200	30	Major
FW200-5	FW200	42	Major
FW280-2	FW280	42	Major
FW290-1	FW290	52	Major
FW290-2	FW290	54	Major
FW290-3	FW290	42	Major
FW290-4	FW290	42	Major
FW290-5	FW290	36	Major
FW020-1	FW020	12	Minor
FW155-1	FW155	8	Minor
FW160-1	FW160	8	Minor
FW010-1	FW010	24	Minor
FW040A-1	FW040A	15	Minor
FW040A-2	FW040A	18	Minor
FW120-1	FW120	16	Minor
FW130-1	FW130	16	Minor
FW140-1	FW140	12	Minor
FW150-1	FW150	12	Minor
FW170-1	FW170	12	Minor
FW190A-1	FW190A	8	Minor
FW210-1	FW210	12	Minor
FW230-1	FW230	21	Minor
FW270-1	FW270	24	Minor
FW300-1	FW300	18	Minor

FOX RIVER EAST BASIN

FE030-1	FE030	72	Major
FE050-1	FE050	65x40	Major
FE070-1	FE070	36	Major
FE110-1	FE110	38x60	Major
FE130A-1	FE130A	24x38	Major
FE130A-2	FE130A	24x38	Major
FE150-1	FE150	30	Major
FE150-2	FE150	42	Major
FE160-1	FE160	42	Major
FE190-1	FE190	24	Major
FE240-1	FE240	24	Major
FE270-1	FE270	60	Major
FE270-2	FE270	48	Major
FE280-2	FE280	48	Major
FE280-3	FE280	42	Major
FE260-1	FE260	36	Major
FE260-2	FE260	42	Major
FE290-1	FE290	42	Major
FE290-2	FE290	60	Major
FE280-1	FE280	12	Minor
FE010-1	FE010	30	Minor
FE070-2	FE070	24	Minor
FE140-1	FE140	24	Minor
FE210-1	FE210	24	Minor
FE230-1	FE230	21	Minor



CITY OF DE PERE

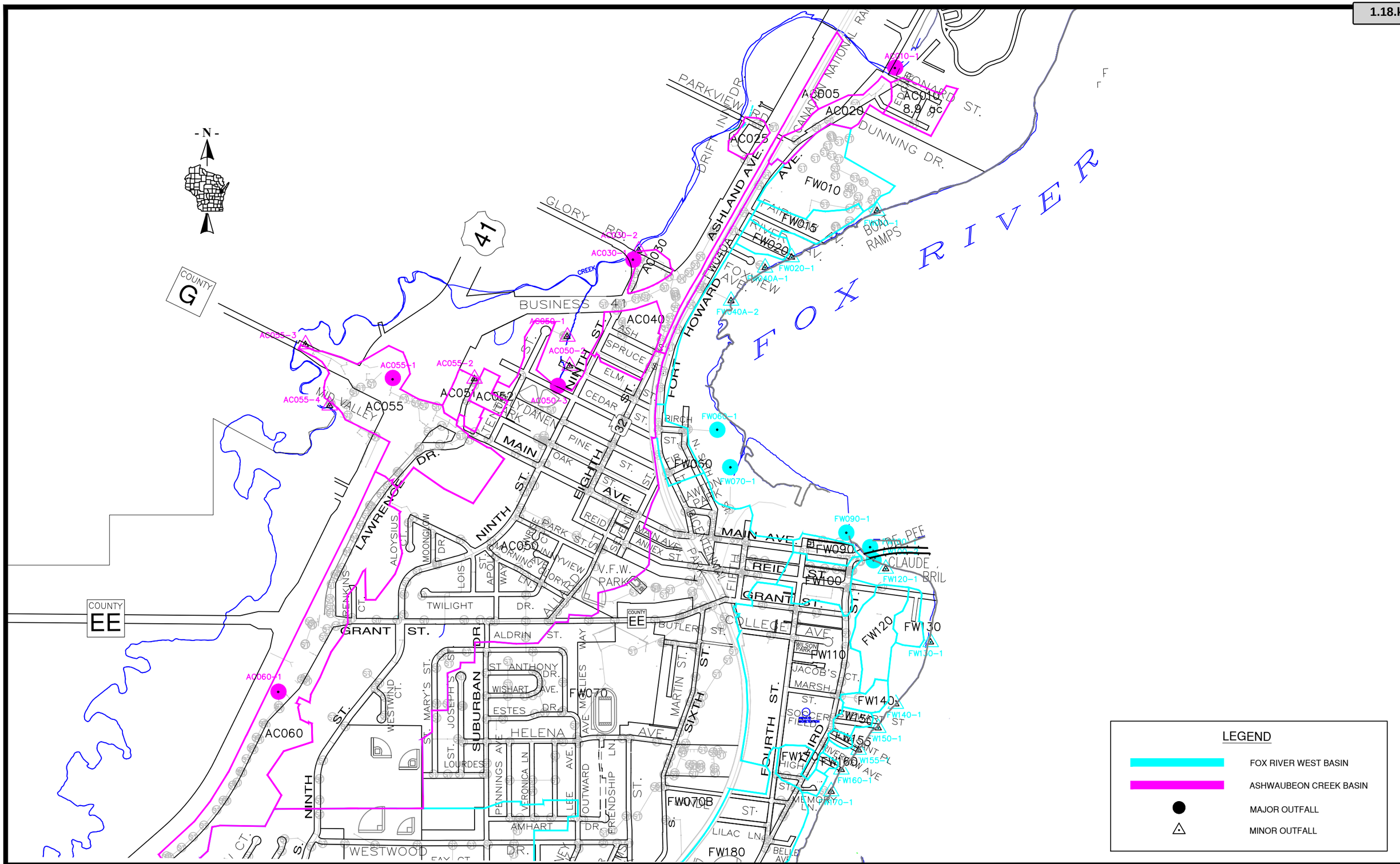
ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE 920-339-4061 FAX 920-339-4071

CITY OF DE PERE
MAJOR & MINOR OUTFALLS NE REGION

REVISIONS / ISSUES

NO.	DATE	BY	REMARKS
1	03-2020	KAD	MAJOR AND MINOR OUTFALLS UPDATED
2	03-2021	KAD	MAJOR AND MINOR OUTFALLS UPDATED
3	03-2023	MAL	MAJOR AND MINOR OUT

N:\Storm System Map\MASTER STORM SYSTEM MAP.dwg

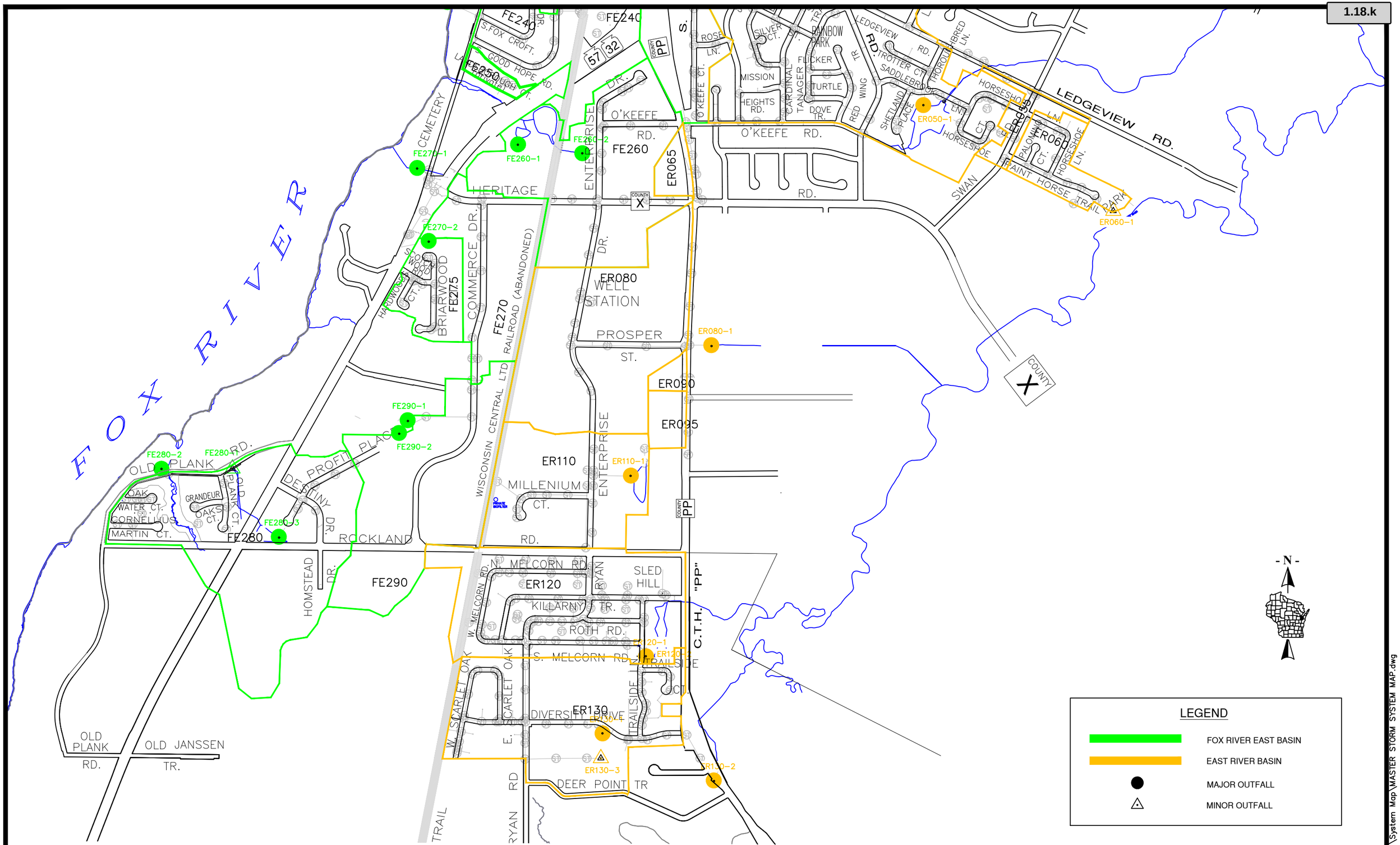


CITY OF DE PERE
ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE 920-339-4061 FAX 920-339-4071

CITY OF DE PERE
MAJOR & MINOR OUTFALLS NW REGION

REVISIONS / ISSUES			
NO.	DATE	BY	REMARKS
1	03-2020	KAD	MAJOR AND MINOR OUTFALLS UPDATED
2	02-2021	KAD	MAJOR AND MINOR OUTFALLS UPDATED
3	03-2023	MAL	MAJOR AND MINOR O

X:\ENG\Storm System Map\MASTER STORM SYSTEM MAP.dwg



LEGEND

- FOX RIVER EAST BASIN
- EAST RIVER BASIN
- MAJOR OUTFALL
- MINOR OUTFALL

DE PERE

CITY OF DE PERE

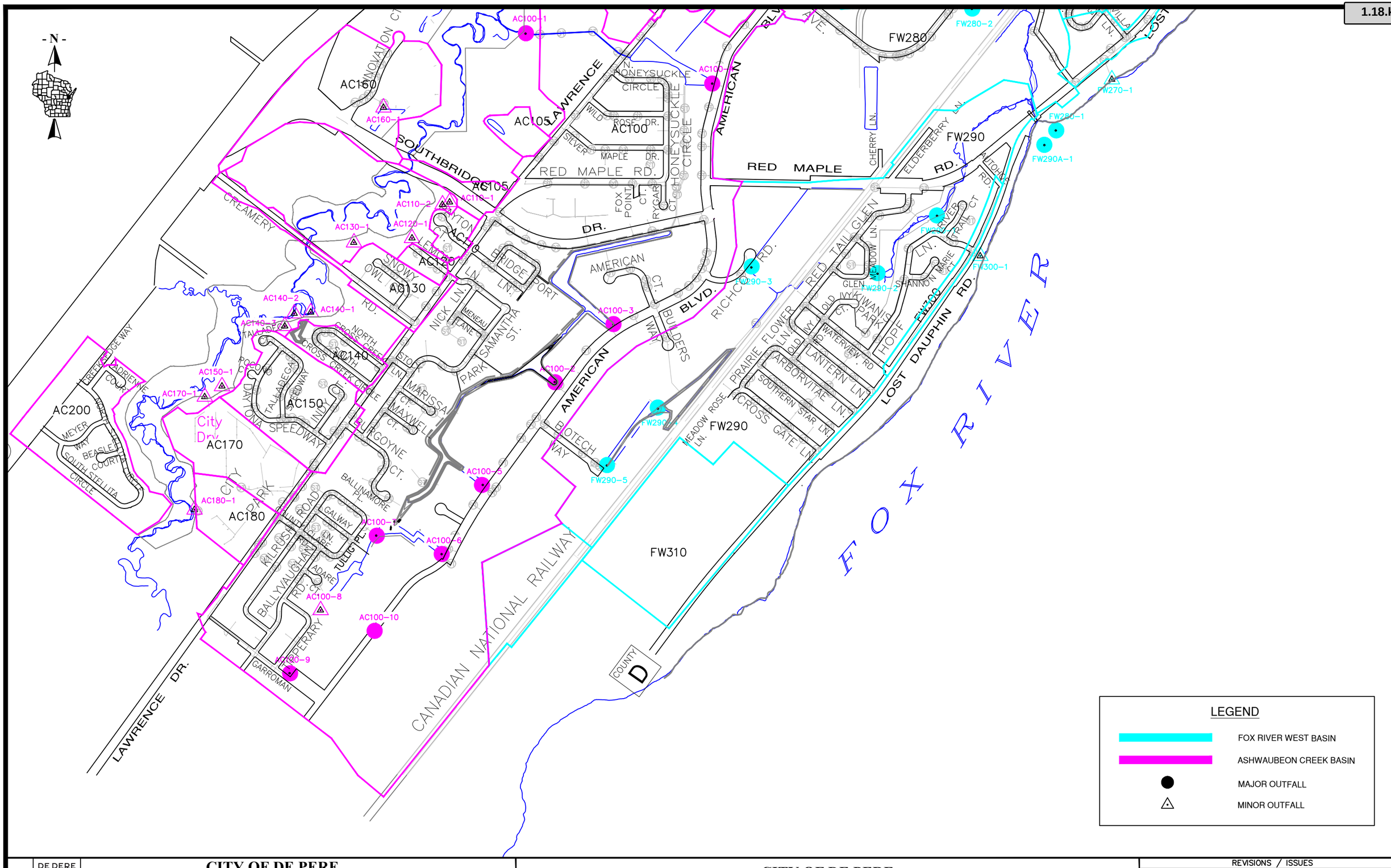
ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE 920–339–4061 FAX 920–339–4071

CITY OF DE PERE
MAJOR & MINOR OUTFALLS SE REGION

REVISIONS / ISSUES

NO.	DATE	BY	REMARKS
1	03–2020	KAD	MAJOR AND MINOR OUTFALLS UPDATED
2	03–2021	KAD	MAJOR AND MINOR OUTFALLS UPDATED
3	03–2023	MAL	MAJOR AND MINOR O

X:\ENG\Storm\System Map\MASTER STORM SYSTEM MAP.dwg



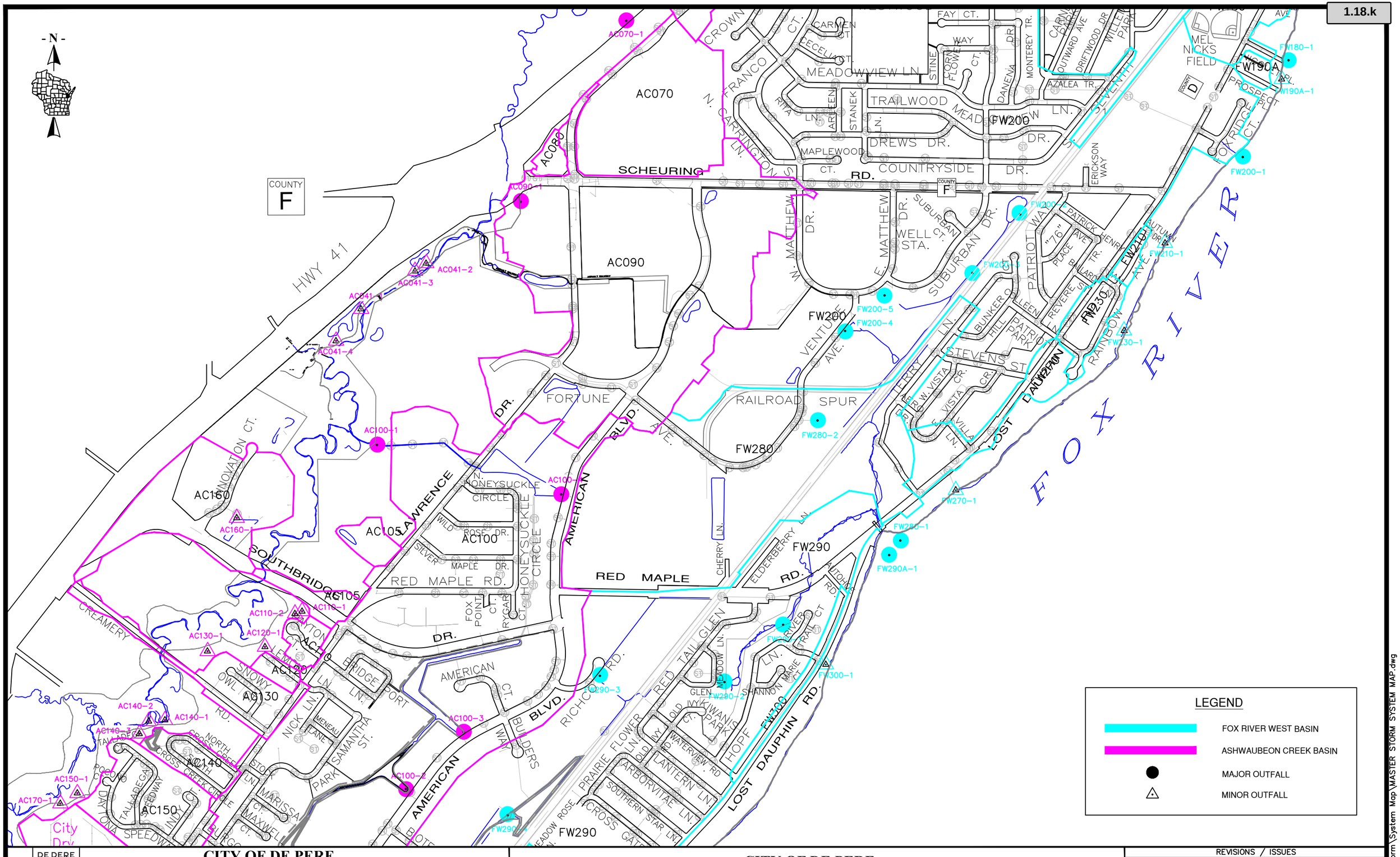
DE PERE
CITY OF DE PERE
ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE 920-339-4061 FAX 920-339-4071

CITY OF DE PERE
MAJOR & MINOR OUTFALLS SW REGION

REVISIONS / ISSUES

NO.	DATE	BY	REMARKS
1	03-2020	KAD	MAJOR AND MINOR OUTFALLS UPDATED
2	02-2021	KAD	MAJOR AND MINOR OUTFALLS UPDATED
3	03-2023	MAL	MAJOR AND MINOR O

X:\ENG\Storm System Map\MASTER STORM SYSTEM MAP.dwg



CITY OF DE PERE

ENGINEERING DIVISION 925 S. SIXTH ST DE PERE WI 54115
OFFICE 920-339-4061 FAX 920-339-4071

CITY OF DE PERE
MAJOR & MINOR OUTFALLS SW REGION

REVISIONS / ISSUES

NO.	DATE	BY	REMARKS
1	03-2020	KAD	MAJOR AND MINOR OUTFALLS UPDATED
2	03-2021	KAD	MAJOR AND MINOR OUTFALLS UPDATED
3	03-2023	MAL	MAJOR AND MINOR O

X:\ENG\Storm System Map\MASTER STORM SYSTEM MAP.dwg

ASHWAUBENON CREEK - CITY OF DE PERE, WI
Modifications/Upgrades for TSS Reduction
2022 MS4 Annual Report
Last Update - March 10, 2023

Modifications/Upgrades to Existing Basins

	Beginning of Year Totals 2021						Calender Year 2022 Modifications						End of Year Totals (Carry to Next Year) (See Note 2)					
Basin	Area (acres) (Note 2)	Total Suspended Solids No Controls (lbs/acre/yr)	Total Suspended Solids No Controls (lbs/yr) (Note 2)	Total Suspended Solids With Controls (lbs/yr) (Note 2)	Percent TSS Reduction (Note 2)	TSS Reduction	Area Modifications (acres)	Total Suspended Solids No Controls - New Treatment Area (lbs/yr)	Modeled Percent TSS Reduction	Total Suspended Solids Reduction (lbs/year)	Additional Suspended Solids Reduction (lbs/year)	Comment - 2022 Changes	Area (acres) (Note 2)	Total Suspended Solids No Controls (lbs/yr) (Note 2)	Total Suspended Solids With Controls (lbs/yr) (Note 2)	Percent TSS Reduction (Note 2)	TSS Reduction	Comment for Next Year
AC005	16.119	477	7,694	7,556	1.8%	138							16.119	7,694	7,556	1.8%	138	
AC010	8.923	265	2,361	2,038	13.7%	323							8.923	2,361	2,038	13.7%	323	
AC020	10.718	326	3,495	3,023	13.5%	472							10.718	3,495	3,023	13.5%	472	
AC025	3.4	488	1,659	1,445	12.9%	214							3.4	1,659	1,445	12.9%	214	
AC030	4.6	488	2,247	1,957	12.9%	290							4.6	2,247	1,957	12.9%	290	
AC040	13.183	310	4,089	3,402	16.8%	687							13.183	4,089	3,402	16.8%	687	
AC050	299.958	288	86,388	54,252	37.2%	32,136							299.96	86,388	54,252	37.2%	32,136	
AC051	5.13	288	1,477	286	80.6%	1,191							5.13	1,477	286	80.6%	1,191	
AC052	3.38	0	0	0		0							3.38	0	0		0	
AC055	24.34	502	12,225	3,741	69.4%	8,484							24.34	12,225	3,741	69.4%	8,484	
AC060	50.506	489	24,719	8,133	67.1%	16,587							50.506	24,719	8,133	67.1%	16,587	
AC070	68.77	479	32,916	9,414	71.4%	23,502							68.77	32,916	9,414	71.4%	23,502	
AC080	3.999	502	2,009	701	65.1%	1,308							3.999	2,009	701	65.1%	1,308	
AC090	226.369	448	101,364	29,598	70.8%	71,766							226.369	101,364	29,598	70.8%	71,766	
AC100	620.065	263	163,073	32,615	80.0%	130,458							620.065	163,073	32,615	80.0%	130,458	
	15.92	263	4,187	617	85.3%	3,570							15.92	4,187	617	85.3%	3,570	
AC105	15.254	267	4,069	1,424	65.0%	2,645							15.254	4,069	1,424	65.0%	2,645	
AC110	6.497	203	1,320	254.76	80.7%	1,065							6.497	1,320	254.76	80.7%	1,065	
AC120	3.993	197	788	646	18.0%	142							3.993	788	646	18.0%	142	
AC130	23.238	235	5,466	3,110	43.1%	2,356							23.238	5,466	3,110	43.1%	2,356	
AC140	12.462	195	2,428	410	83.1%	2,018							12.462	2,428	410	83.1%	2,018	
AC150	41.82	160	6,681	1,276	80.9%	5,405							41.82	6,681	1,276	80.9%	5,405	
AC160	60.318	343	20,717	4,744	77.1%	15,973							60.318	20,717	4,744	77.1%	15,973	
AC170	68.77	479	32,916	5,958	81.9%	26,958							68.77	32,916	5,958	81.9%	26,958	
AC180	17.352	49	843	26	96.9%	817							17.352	843	26	96.9%	817	
AC190	18.64	109	2,032	248	87.8%	1,784							18.64	2,032	248	87.8%	1,784	
AC 200A		540			5.0%		51.70	540	83.3%	450	21,871	New basin	51.70	27,918	4,651	83.3%	23,267	
			0	0		0								0	0		0	
Total	1,625.08		527,163	176,875	66.4%	350,289					21,871		1,695.42	555,081	181,526	67.3%	373,556	

Assumptions
(1) Agricultural lands in the Lower Fox River Mainstream HUC-12 are discharging 540lbs/acre of TSS. Assume a 5% TSS reduction.
(2) Formula Based. This should not change from year to year unless acreage is changed from on HUC-12 to another or new area is added.

EAST RIVER - CITY OF DE PERE, WI
Modifications/Upgrades for TSS Reduction
2022 MS4 Annual Report
Last Update - March 10, 2023

Modifications/Upgrades to Existing Basins

	End of Year Totals 2021						Calender Year 20221 Modifications						End of Year Totals (Carry to Next Year) (See Note 2)					
Basin	Area (acres)	Total Suspended Solids No Controls (lbs/acre/yr)	Total Suspended Solids No Controls (lbs/yr)	Total Suspended Solids With Controls (lbs/yr)	Percent TSS Reduction	TSS Reduction	Additional Area Treated (acres)	Total Suspended Solids No Controls - New Treatment Area (lbs/yr)	Modeled Percent TSS Reduction	Total Suspended Solids Reduction (lbs/year)	Additional Suspended Solids Reduction (lbs/year)	Comment - 2021 Changes	Area (acres)	Total Suspended Solids No Controls (lbs/yr)	Total Suspended Solids With Controls (lbs/yr)	Percent TSS Reduction	TSS Reduction	Comment for Next Year
ER010	241.222	216	52,164	4,747	90.9%	47,417							241.222	52,164	4,747	90.9%	47,417	
ER030	289.329	207	59,872	18,800	68.6%	41,072							289.33	59,872	18,800	68.6%	41,072	
ER040	130.973	265	34,659	14,072	59.4%	20,587							130.973	34,659	14,072	59.4%	20,587	
ER050	208.635	209	43,577	9,413	78.4%	34,164							208.635	43,577	9,413	78.4%	34,164	
ER055	10.819	202	2,188	1,794	18.0%	394							10.819	2,188	1,794	18.0%	394	
ER060	22.444	192	4,308	1,055	75.5%	3,253							22.444	4,308	1,055	75.5%	3,253	
ER065	7.053	430	3,031	2,667	12.0%	364							7.053	3,031	2,667	12.0%	364	
ER080	105.288	470	49,455	6,182	87.5%	43,273							105.288	49,455	6,182	87.5%	43,273	
ER090	4.046	517	2,090	1,904	8.9%	186							4.046	2,090	1,904	8.9%	186	
ER095	8.325	421	3,503	3,219	8.1%	284							8.325	3,503	3,219	8.1%	284	
ER110	68.139	505	34,436	8,471	75.4%	25,965							68.139	34,436	8,471	75.4%	25,965	
ER120	96.469	234	22,578	7,541	66.6%	15,037	(0.35)	-82	66.6%			Moved 0.35 Acres from ER120 to FE 290 with Rockland Ditching.	96.12	22,496	7,514	66.6%	14,982	
ER130	59.574	308	18,376	2,811	84.7%	15,564							59.574	18,376	2,811	84.7%	15,564	
Total	1,252.3		330,237	82,676	75.0%	247,560					0		1,252.0	330,155	82,649	75.0%	247,506	

Assumptions
(1) Agricultural lands in the Lower Fox River Mainstream HUC-12 are discharging 540lbs/acre of TSS. Assume a 5% TSS reduction.
(2) Move this End of Year Totals to Beginning of Year Totals for the next calendar year. Delete extra rows at the beginning of each year. These are the rows that summarize multiple actions within a basin.

LOWER FOX RIVER MAINSTREAM - CITY OF DE PERE, WI
Modifications/Upgrades for TSS Reduction
2022 MS4 Annual Report
Last Update -March 10, 2023

Modifications/Upgrades to Existing Basins

	End of Year Totals 2021						Calender Year 2022 Modifications						End of Year Totals 2022					
Basin	Area (acres)	Total Suspended Solids No Controls (lbs/acre/yr)	Total Suspended Solids No Controls (lbs/yr)	Total Suspended Solids With Controls (lbs/yr)	Percent TSS Reduction	TSS Reduction	Area Modifications (Acres)	Total Suspended Solids No Controls - New Treatment Area (lbs/yr)	Modeled Percent TSS Reduction	Total Suspended Solids Reduction (lbs/year)	Additional Suspended Solids Reduction (lbs/year)	Comment - 2022 Changes	Area (acres)	Total Suspended Solids No Controls (lbs/yr)	Total Suspended Solids With Controls (lbs/yr)	Percent TSS Reduction	TSS Reduction	Comment for Next Year
FE010	64.606	273	17,624	15,491	12.10%	2,133							64.606	17,624	15,491	12.10%	2,133	
FE030	123.12	232	28,563	24,421	14.50%	4,142							123.12	28,563	24,421	14.50%	4,142	
FE050	159.27	214	34,055	27,891	18.10%	6,164							159.27	34,055	27,891	18.10%	6,164	
FE070	40.76	271	11,031	9,012	18.30%	2,019							40.76	11,031	9,012	18.30%	2,019	
FE110	139.2	242	33,658	28,037	16.70%	5,621							139.2	33,658	28,037	16.70%	5,621	
FE120	1.82	387	704	580.096	17.60%	124							1.82	704	580.096	17.60%	124	
FE130	36.029	284	10,243	8,481	17.20%	1,762							36.029	10,243	8,481	17.20%	1,762	
FE140	2.789	139	388	347.26	10.50%	41							2.789	388	347.26	10.50%	41	
FE150	127.311	268	34,093	28,808	15.50%	5,284							127.311	34,093	28,808	15.50%	5,284	
FE160	42.629	215	9,165	7,735	15.60%	1,430							42.629	9,165	7,735	15.60%	1,430	
FE170	6.249	166	1,040	877.76	15.60%	162							6.249	1,040	877.76	15.60%	162	
FE190	17.59	835	14,679	12,374	15.70%	2,305							17.59	14,679	12,374	15.70%	2,305	
	51.87	250	12,968	1504	88.40%	11,463							51.87	12,968	1504	88.40%	11,463	
FE210	30.413	195	5,937	4,928	17.00%	1,009							30.413	5,937	4,928	17.00%	1,009	
FE230	13.221	214	2,830	2,355	16.80%	475							13.221	2,830	2,355	16.80%	475	
FE240	56.309	246	13,866	9,706	30.00%	4,160							56.309	13,866	9,706	30.00%	4,160	
FE250	4.965	201	997	816.543	18.10%	180							4.965	997	816.543	18.10%	180	
FE260	104.219	416	43,355	8,671	80.00%	34,684							104.219	43,355	8,671	80.00%	34,684	
FE270	42.165	457	19,269	17,689	8.20%	1,580							42.165	19,269	17,689	8.20%	1,580	
			0	0		0								0	0		0	
FE275	23.216	291	6,761	1,258	81.40%	5,503							23.216	6,761	1,258	81.40%	5,503	
FE280	127.272	257	32,694	19,878	39.20%	12,816	(2.65)	-681	39.20%	-267	0	(1) Moved 2.65 acres from FE 280 to FE290.	124.62	32,013	19,464	39.20%	12,549	
FE290	37.108	346	12,839	1618	87.40%	11,222	3.00	1,038	87.40%	907	500	(1) Moved 2.65 acres from FE 280 to FE290. (2) Moved 0.35 acres from ER120 to FE290	40.11	13,877	1749	87.40%	12,129	
	58.21	540	31,433	3961	87.40%	27,473							58.21	31,433	3961	87.40%	27,473	
FE310			0	0	5.00%	0								0	0	5.00%	0	
FW010	25.055	142	3,567	991.626	72.20%	2,575							25.055	3,567	991.626	72.20%	2,575	
FW015	8.853	182	1,615	1,360	15.80%	255							8.853	1,615	1,360	15.80%	255	
FW020	3.298	201	662	541.516	18.20%	120							3.298	662	541.516	18.20%	120	
FW040	10.493	426	4,468	4,218	5.60%	250							10.493	4,468	4,218	5.60%	250	
FW060	7.785	233	1,812	1,535	15.30%	277							7.785	1,812	1,535	15.30%	277	
FW070	323.861	264	85,651	73,746	13.90%	11,906							323.86	85,651	73,746	13.90%	11,906	
			0	0		0									0		0	
FW090	4.984	401	2,000	1,680	16.00%	320							4.984	2,000	1,680	16.00%	320	
FW100	11.052	376	4,156	3,441	17.20%	715							11.052	4,156	3,441	17.20%	715	
FW110	63.639	264	16,817	14,497	13.80%	2,321							63.64	16,817	14,497	13.80%	2,321	
FW120	13.135	332	4,366	3,890	10.90%	476							13.135	4,366	3,890	10.90%	476	
FW130	4.476	335	1,498	1,336	10.80%	162							4.476	1,498	1,336	10.80%	162	
FW140	3.62	335	1,211	1,080	10.80%	131							3.62	1,211	1,080	10.80%	131	
FW150	2.691	329	886	788.54	11.00%	97							2.691	886	788.54	11.00%	97	
FW155	1.111	201	223	182.637	18.10%	40							1.111	223	182.637	18.10%	40	
FW160	1.022	201	205	167.895	18.10%	37							1.022	205	167.895	18.10%	37	
FW170	5.628	218	1,226	1,008	17.80%	218							5.628	1,226	1,008	17.80%	218	
FW180	38.228	179	6,854	5,826	15.00%	1,028							38.228	6,854	5,826	15.00%	1,028	
FW190	3.672	201	737	603.603	18.10%	133							3.672	737	603.603	18.10%	133	
FW200	629.791	306	192,527	111,281	42.20%	81,246	509.02	155,608	42.20%	65,666	0		509.02	155,607	89,941	42.20%	65,666	
		306					120.77	36,956	80.10%	29,601	14,006	Added ponds off of Mathew Drive	120.77	36,956	7,354	80.10%	29,601	
FW210	3.561	201	715	585.585	18.10%	129							3.561	715	585.585	18.10%	129	
FW230	13.484	201	2,708	2,218	18.10%	490							13.484	2,708	2,218	18.10%	490	
FW270	22.826	200	4,565	3,743	18.00%	822							22.826	4,565	3,743	18.00%	822	
FW280	189.281	472	89,344	32,521	63.60%	56,823							189.281	89,344	32,521	63.60%	56,823	
	12.93	201	2,599	2,131	18.00%	468							12.93	2,599	2,131	18.00%	468	
FW290	321.329	312	100,255	38,698	61.40%	61,556							321.329	100,255	38,698	61.40%	61,556	
FW300	7.598	211	1,606	1,327	17.40%	279							7.598	1,606	1,327	17.40%	279	
FW310	92.9	0	0	0	5.00%	0							92.9	0	0	5.00%	0	
			0															
Total	3,136.64		910,466	545,838	40.05%	364,628	630.14				14,506		3,136.99	910,859	531,569	41.64%	379,290	

Assumptions
(1) Agricultural lands in the Lower Fox River Mainstream HUC-12 are discharging 540lbs/acre of TSS. Assume a 5% TSS reduction.
(2) Move this End of Year Totals to Beginning of Year Totals for the next calendar year. Delete extra rows at the beginning of each year. These are the rows that summarize multiple actions within a basin.

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

2022 Annual Report

NEWSC Mission:
To facilitate efficient implementation of stormwater programs locally and regionally that will meet DNR and EPA regulatory requirements and maximize the benefit of stormwater activities to the watershed by:

- **Fostering partnerships**
- **Sharing Information**
- **Seeking Administrative Efficiency**
- **Pooling Financial Resources**

The Northeast Wisconsin Stormwater Consortium was formed in 2005 as a subsidiary of the Fox-Wolf Watershed Alliance. The consortium is a collaborative of members with leadership elected annually from within its membership.

2022 NEWSC Members:

Brown County
Calumet County
Fond du Lac County
Outagamie County
Winnebago County
City of Appleton
City of De Pere
City of Fond du Lac
City of Green Bay
City of Kaukauna
City of Manitowoc
City of Marinette
City of Menasha
City of Neenah
City of Oshkosh
City of Two Rivers
Town of Algoma
Town of Black Wolf
Town of Buchanan
Town of Clayton
Town of Fond du Lac
Town of Friendship
Town of Grand Chute
Town of Lawrence
Town of Ledgeview
Town of Neenah
Town of Omro
Town of Scott
Town of Taycheedah
Town of Vinland
University of WI – Oshkosh
Village of Allouez
Village of Ashwaubenon
Village of Bellevue
Village of Combined Locks
Village of Eden
Village of Fox Crossing
Village of Greenville
Village of Harrison
Village of Hobart
Village of Howard
Village of Kimberly
Village of Little Chute
Village of N. Fond du Lac
Village of Sherwood
Village of Suamico
AECOM
Ayres Associates
Brown & Caldwell
Cedar Corporation
Contech Construction
County Materials
Davel Engineering
Graef, USA
Mach IV Engineering & Surveying
Martenson & Eisele
Mau & Associates
McMAHON Group
Mead & Hunt
MSA Professional Services
raSmith
Robert E. Lee Associates
Ruekert & Mielke
Westwood Professional Services

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

NEWSC Resources Available to Members:
*If Members utilized these resources to provide education to their residents, elected officials or staff, members should include details of how they were used in their individual annual reports.

*For outreach efforts conducted by NEWSC that members can enter directly into their individual annual report, look for your community name in each section.

MCM #2 Public Education & Outreach
Topic #1: Illicit Discharge Detection & Elimination
The resources below were created by NEWSC and are available for NEWSC members to print and mail out to local businesses, share on social media or have available to residents by printing and displayed at the office or other public venue.
If used in the in the manner above: Delivery Mechanism would be passive.

Carpet Cleaning Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Professional-Carpet-Cleaning.pdf
Greenhouses, Garden Centers & Nurseries Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Garden-Centers.pdf
Professional Power Washing Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Power-washing-for-the-professional-washer.pdf
Concrete Washout Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Concrete-Washout.pdf
Construction Site Erosion & Sediment Control	http://www.renewourwaters.org/wp-content/uploads/2019/07/Construction-BMPs-Erosion-Sediment-Control.pdf
Dumpster Management Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Dumpster-Management-bilingual-pamphlet.pdf
Dumpster Management Poster	https://drive.google.com/file/d/1736Sg155_XWFND0kH4nHq1MQowgiuD8_/view?usp=sharing
Parking Lot Maintenance Flyer	http://www.renewourwaters.org/wp-content/uploads/2015/04/Parking-Lot-BMP.pdf
Winter Parking Lot Maintenance Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/11/Parking-Lot-Maintenance-Winter-BMPs.pdf

***Did you have inspectors in your community stop by businesses this year? Did they do illicit discharge inspections and meet with area businesses about illicit discharge? If so, you can record those interactions as active outreach.**

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

NEWSC Active Delivery on Behalf of Members: Volunteer Event - Annual Watershed Cleanup

Fox-Wolf Watershed Alliance continues to add sites every year. If your community would like a site added for 2023, contact Kelly (Kelly@fwwa.org). Sites should have public access. Communities are asked to provide a site leader for the 1st year.

Totals:
Volunteers: 1,617 | Trash Bags: 958 | Tires: 66 | Electronics: 35
Plastic bags: 2,701 | Syringes: 105 | Straws: 1,051 | Recycle bags: 224 Total Weight: 8,429 pounds

Municipality	Number of Volunteers
Allouez	48
Appleton	206
Bellevue	6
Brown County	80
Calumet County	38
Combined Locks	32
De Pere	39
Fond du Lac	70
Grand Chute	13
Green Bay	110
Hortonville	35
Howard	13
Kaukauna	82
Kimberly	48
Ledgeview	17
Little Chute	31
Menasha	179
Neenah	33
New London	62
Oshkosh	307

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

Municipality	Number of Volunteers
Outagamie County	15
Sherwood	39
Vinland	30
Winnebago County	57
Winneconne	27

2.1.1

Topic #2: Household Hazardous Waste Disposal/Pet Waste Management/Vehicle Washing

The resources below were created by NEWSC and are available for NEWSC members to print and mail out to local businesses, share on social media or have available to residents by printing and displayed at the office or other public venue.

If used in the in the manner above: Delivery Mechanism would be passive.

Household Hazardous Waste Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Household-Hazardous-Waste.pdf
Carpet Cleaning Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/carpet-cleaning.pdf
Kids Can Help Too Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Kids-can-help-too.pdf
Good Dog, Good Owner Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Good-Dog-Good-Owner.pdf
Power Washing Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Power-Washing-Home.pdf
Fish Don't Swim in Chlorine Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Pool-Spa-Discharge.pdf
Vehicle Maintenance Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Vehicle-Maintenance.pdf
Vehicle Maintenance Webpage	http://www.renewourwaters.org/vehicle-maintenance-2/
Kids Can Help Too Webpage	http://www.renewourwaters.org/kids-can-help-too-3/
Household Hazardous Waste Webpage	http://www.renewourwaters.org/household-hazardous-waste-3/
Power Washing Webpage	http://www.renewourwaters.org/power-washing/
Fish Don't Swim in Chlorine Webpage	http://www.renewourwaters.org/pools-and-spas/
Carpet Cleaning Webpage	http://www.renewourwaters.org/carpet-cleaning-2/
Good Dog, Good Owner Webpage	http://www.renewourwaters.com/our-pets-our-waters/
Good Dog, Good Owner Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/Good-Dog-Good-Owner-Web-Ready.png

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

Car Washing Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/Car-on-GrassSM.jpg

***Did you exhibit or do any community presentations that hit on these topics? If so, you can record those interactions as active outreach.**

NEWSC Passive and Active Delivery for this topic can be found at the end of the report.

2.1.1

Topic #3: Yard Waste Management/Pesticide and Fertilizer Application

The resources below were created by NEWSC and are available for NEWSC members to print and mail out to local businesses, share on social media or have available to residents by printing and displayed at the office or other public venue.

If used in the in the manner above: Delivery Mechanism would be passive.

Leave Your Leaves on Land Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Leave-Your-Leaves-on-Land.pdf
The Perfect Lawn Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/The-Perfect-Lawn.pdf
Perfect Landscape Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/The-Pefect-Landscape-7.9.19.pdf
Ice & Snow Control flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Leave-Your-Leaves-on-Land.pdf
Kids Can Help Too Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/Kids-can-help-too.pdf
Leave Your Leaves on Land Webpage	http://www.renewourwaters.org/leave-your-leaves-on-land/
The Perfect Lawn Webpage	http://www.renewourwaters.org/the-perfect-lawn-3/
Perfect Landscape Webpage	http://www.renewourwaters.org/the-perfect-landscape/
Ice & Snow Control Webpage	http://www.renewourwaters.org/ice-and-snow-control-3/
Kids Can Help Too Webpage	http://www.renewourwaters.org/kids-can-help-too-3/
Ice & Snow Control Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/Ice-and-snow-removal-photo.jpg
Leave Your Leaves on Land Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/leaf-collection.jpg
Sweep Grass Clippings Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/grassclippingsROW.jpg

***Did you exhibit or do any community presentations that hit on these topics? If so, you can record those interactions as active outreach.**

NEWSC Passive and Active Delivery for this topic can be found at the end of this report.

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

2.1.1

Topic #4: Stream and Shoreline Management

The resources below were created by NEWSC and are available for NEWSC members to print and mail out to local businesses, share on social media or have available to residents by printing and displayed at the office or other public venue.

If used in the in the manner above: Delivery Mechanism would be passive.

Restore Your Shore Flyer	https://drive.google.com/file/d/1Qcel0qumtuyfu204Qg9kMFa1BSZjb4DA/view?usp=sharing

***Did you meet with homeowners to educate them on streambank erosion and BMPs to reduce erosion? You can record these discussions as active outreach.**

2.1.1

Topic #5: Residential Infiltration

The resources below were created by NEWSC and are available for NEWSC members to print and mail out to local businesses, share on social media or have available to residents by printing and displayed at the office or other public venue.

If used in the in the manner above: Delivery Mechanism would be passive.

Rain Barrel Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/04/Rain-Barrels-Handout.pdf
The Perfect Landscape Flyer	http://www.renewourwaters.org/wp-content/uploads/2019/07/The-Pefect-Landscape-7.9.19.pdf
The Perfect Landscape Webpage	http://www.renewourwaters.org/the-perfect-landscape/
Rain Barrel Webpage	http://www.renewourwaters.org/rain-barrels/
Grass Clippings Infographic	http://www.renewourwaters.org/wp-content/uploads/2019/07/grassclippingsROW.jpg

***Did you host a rain barrel workshop? If so, claim active outreach for this topic.**

2.1.1

Topic #6: Construction Sites/Post Construction Stormwater Management

The resources below were created by NEWSC and are available for NEWSC members to print and mail out to local businesses, share on social media or have available to residents by printing and displayed at the office or other public venue.

If used in the manner above: Delivery Mechanism would be passive.

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

Stormwater & the Construction Industry Poster	http://www.renewourwaters.org/wp-content/uploads/2019/07/Construction-BMPs-Erosion-Sediment-Control.pdf
Erosion & Sediment Control Pocket Field Guide	https://drive.google.com/file/d/1TBtgl61znizXDZyLoDRVRVNhxThD40kH/view?usp=sharing

***Did you have active discussions regarding construction site erosion control? If you used these materials or other educational materials and had meetings/trainings (even 1 on 1 meetings with builders/contractors/inspectors) then you can record that interaction as an active outreach. These training may have included the NEWSC Excal Video below.**

Excal Visual Videos on Pollution Prevention available for member checkout in 2022:

"Ground Control" – Stormwater for Construction BMPs
This employee training kit is designed to show employees how erosion, sediments and other potential surface water pollutants are controlled at construction sites. The program focuses on Best Management Practices (BMPs) that are widely used at most construction sites including: silt fence, stabilized entrances/exits, drop inlet protectors and others. The program illustrates how these BMPs work and how they can fail. (14 minutes)
Click here to preview from Excal Visual's site:
https://www.excalvisual.com/ground-control-extended-preview

BMP Master List

The purpose of the Stormwater Quality Management BMP master list is to allow MS4 and Public Works managers to easily search available stormwater and erosion control BMPs based on target pollutants, WDNR Technical Standards, and keywords. The master list provides insight into the benefits and limitations of each BMP, allowing the user to have a brief understanding of each device to help guide decision making when implementing or reviewing projects. The spreadsheet can be found on the NEWSC member resources page on newsc.org and HERE.

Model Ordinance Reference Guides

NEWSC's Construction Site Erosion Control Reference Guide and Post-Construction Pollution Control Reference Guide – the companion documents to NEWSC's model ordinances – have been updated and are available for member use. The documents can be found on the NEWSC member resources page on newsc.org.

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

2.1.1

Topic #7: Pollution Prevention

The resources below were created by NEWSC and are available for NEWSC members to print and post by time clocks for training municipal staff.
If used in the manner above: Delivery Mechanism would be passive.

Fleet Maintenance	https://drive.google.com/file/d/1fIRY40S5nhHZU_7cIwGTHtDfwgLt7wbu/view?usp=sharing
Land Disturbances	https://drive.google.com/file/d/1VujZccTojAWZhjVcp4e6A9HytWjVAkGu/view?usp=sharing
Materials Storage and Spill Cleanup	https://drive.google.com/file/d/1J_2_SuMYXwmOsqdpsdIlNR_0klJ3qKMu/view?usp=sharing
Parks and Ground Maintenance	https://drive.google.com/file/d/14r436EKrJM44x_iPgioWXFrspmqbTVAq/view?usp=sharing
Solid Waste Operations	https://drive.google.com/file/d/1r2gimtAsRanIpxSCevFntWMJwI5Z5tMS/view?usp=sharing
Streets and Drainage Maintenance	https://drive.google.com/file/d/1KtikoiyMCIPVBhv5VOhYERUlrH52NFXo/view?usp=sharing

Did you have active pollution prevention trainings? If you used these materials or other educational materials and had meetings/trainings, then you can record that interaction as an active outreach. These training may have included the NEWSC Excal Videos below.

Excal Visual Videos on Pollution Prevention available for member checkout in 2022:

"Rain Check" - Stormwater Pollution Prevention for MS4s Regulated municipalities and other municipal separate storm sewer system (MS4) operators must prevent pollutants from entering their storm drainage systems. One element of this requirement is preventing stormwater pollution by municipal facilities such as fleet maintenance shops, bus barns, sanitation facilities, parks and street sweeping operations. This program shows employees how to practice good housekeeping, spill response, materials management, vehicle fueling and washing and the other BMPs profiled in the "National Menu". {Program versions run between: 19 -and up to- 31 minutes)	**"Storm Warnings" - Stormwater Pollution Prevention** This training kit is designed to provide general awareness training to employees and contractors about stormwater pollution prevention. It describes Best Management Practices (BMPs) that are useful and important at a wide range of regulated facilities. It covers good housekeeping and other BMPs that help protect stormwater run-off. The kit includes a template to guide the trainer through creating site specific training to use in addition to the general training in the video. (18 minutes) Click here to preview from Excal Visual's site: https://www.excalvisual.com/storm-warning-extended-preview

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

Click here to preview from Excal Visual's site: https://www.excalvisual.com/swrc-extended-preview	

2.1.1

Topic #8: Green Infrastructure/Low Impact Development

NEWSC will be gathering resources for members to use going forward in 2023.

***Did you have active discussions with elected officials or developers about low impact residential design? If you had meetings/trainings or provided presentations on the topic, then you can record that interaction as an active outreach.**

2022 Workshops, Trainings, and Presentations

IDDE Webinar & Outfall Inspection Training

NEWSC presented a webinar to provide background and examples of illicit discharge detection and elimination programs. It also featured a training video meant to familiarize MS4 inspectors with several different types of outfalls and the data collection and sampling procedures used during field screening. A recording of the full training webinar can be found on the NEWSC member resources page and HERE. The outfall inspection training video can also be found on the member resources page and on YouTube.

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

Erosion Control Training

NEWSC hosted an erosion control training to teach environmental impacts and regulatory requirements for erosion and sediment control; proper techniques to install, inspect, and BMP maintenance; and site plan examples. The audience included contractors, homebuilders, municipal inspectors, and others associated with land disturbing construction activity. The workshop presentation can be found HERE.
on the member resources page and on YouTube.

Erosion Control Workshop - Full Day	Course ID: 22520	March 29, 2022	Attendees
Calaway, Alex	Grefe, Rich	Lopez, Jasmine	Schneider, DJ
DeBruin, Tyler	Hammen, ethan	Malzahn, Adam	Sehrbrock, Richard W.
Drzewiecki, Jack	Hartjes, Brad	Masiarchin, Erich	Seidler, Jaymes
Dyb, Austin	Jalonen, Brent	Mayhew, Carol	Seymour, Scott
Ebben, Claire	Jandrey, Dennis	Meddaugh, Ethan	St Juliana, Leno
Faust, Dan	Keen, Justin	Morman, Michael	Stone, Riley
Feiner, Jack	Kerkman, Randy	Myers, Chelsea	Sweat, Aaron
Fetters, Peter	Kiesow, Kevin	Omernik, Scott	Woida, Taylor
Gerbers, Robert	Klaske, Curt	Racine, Elisabeth	Yoder, Devin
Gerbers, Todd	Krug, Eric	Sanders, Brian	

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

Erosion Control Workshop - Half Day Attendees	Course ID: 22521	November 3, 2022
Buhrow Jr, Jerry	Hebert, William	Miller, Mike
Busko, David	Hoerth, Doug	Myers, Chelsea
Davister, Robbie	Humski, Alison	Nate, Cary
Davister, Robbie	Jensen, Chris	Nichols, Bill
Drager G., Jane	Jensen, Tryg	Omernik, Scott
Fetters, Peter	Krahn, Nicole	Prickett, Andrew
Fulcer, Lori	Lepinski, Travis	Racine, Elisabeth
Geiger S., Ryan	Lima, Katie	Schneider, DJ
Grefe, Richard Daniel	Malzahn, Adam	Seidler, Jaymes
Hahn, Paul	Meissner, David	Zarate, John

2022 NEWSC SCHOOL PRESENTATIONS

The following presentations were provided in classrooms or virtually in NEWSC communities throughout the Fox-Wolf River Basin in 2022. These lessons covered watershed basics, how we use water, water quality, stormwater runoff pollution, floodplains, water quantity issues, green infrastructure, and tips for students and parents for reducing and preventing polluted stormwater runoff. Tools used for providing this education include: EnviroScape model, Ward's Floodplain model, stormwater find-it jars, stormwater runoff plinko, and templates for designing storm drain murals.

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

Stormwater Topic:	Discussed?	Stormwater Topic:	Discussed?
Illicit Discharge Detection & Elimination	YES	Residential Infiltration	YES
Household Hazardous Waste Disposal/Pet Waste Management/Vehicle Washing	YES	Construction sites and Post Construction Stormwater Management	YES
Yard Waste Management/Pesticide and Fertilizer Application	YES	Pollution Prevention	YES
Stream and Shoreline Management	YES	Green Infrastructure/Low Impact Development	NO

***If your community had school presentations in 2022, we recommend tying the school presentation in your annual report to a topic identified as discussed in the table above that you did not conduct outreach on in another way. These presentations are considered active outreach.**

NEWSC provides school presentation upon request by teachers. If your school district did not have presentations in 2022 and you would like NEWSC to present in your community, please reach out to your school district and share the School Presentation flyer: https://drive.google.com/file/d/1fgeOMD2Zqd5yASOiPU7GdvD6lbMhgXo7/view?usp=sharing

Ashwaubenon
- 4/05/2022 Ashwaubenon High School presentation; approx. reach 80

Oshkosh
- 4/21/22 Emmeline Cook Elementary School; approx. reach 26

Appleton
- 5/23/22 Berry Elementary School; approx. reach 30

Green Bay
- 5/26/22 Eisenhower Elementary School; approx. reach 80

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

Outagamie County

- Outagamie County Conservation Field Days
  - 9/27/2022; approx. reach 280
  - 9/28/2022; approx. reach 191
  - 9/29/2022; approx. reach 304
    - Total approx. reach 775

Name of School	Total Number of Attendance
Johnston Elementary, Appleton	110
Highlands Elementary, Appleton	84
Xavier Middle School, Appleton	80
Mount Olive Lutheran, Appleton	28
River View Middle School, Kaukauna	304
Columbus, Appleton	12
Horizons Elementary School , Appleton	46

Marinette

- 11/23/22 Marinette Recreation Center; approx. reach 15
- 12/27/22 Marinette Recreation Center; approx. reach 30

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

2022 NEWSC EXHIBITING

The following exhibits were coordinated at events in NEWSC communities throughout the Fox-Wolf River Basin. These educational exhibits provided information on watershed basics, water quality, stormwater runoff pollution, floodplains, water quantity issues, green infrastructure, and tips and advice for area residents for reducing and preventing polluted stormwater runoff. Tools used for providing this education include: Ward's Floodplain model, wheel of pollution, stormwater find-it jars, stormwater runoff plinko, the digital and paper watershed pledge, and educational flyers.

Stormwater Topic:	Discussed?	Stormwater Topic:	Discussed?
Illicit Discharge Detection & Elimination	YES	Residential Infiltration	YES
Household Hazardous Waste Disposal/Pet Waste Management/Vehicle Washing	YES	Construction sites and Post Construction Stormwater Management	NO
Yard Waste Management/Pesticide and Fertilizer Application	YES	Pollution Prevention	YES
Stream and Shoreline Management	YES	Green Infrastructure/Low Impact Development	NO

***If your community had exhibitions in 2022, we recommend tying the exhibiting event in your annual report to a topic identified as discussed in the table above that you did not conduct outreach on in another way. Exhibiting is considered <u>active outreach</u>.**

Oshkosh

- 2/25/22 – 2/26/22 RV & Boat Main Sales Event at EAA grounds; approx. reach 22

Menasha

- 4/20/2022 Menasha Public Library presentation, part of watershed presentation series; reach 6

Allouez

- 6/12/2022 AllouezFest car show; reach 31

Greenville

- 7/08/2022 Catfish Races & Community Night; approx. reach 75

Buchanan

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

- 9/24/2022 Town of Buchanan Fire Department Safety Days; approx. reach 29

Kaukauna

- 9/24/2022 Focus on the Fox event at 1000 Islands Environmental Center; approx. reach 225

Community Presentations (Active Participation):

Pulaski

- 2/10/2022 Cub Scouts presentation; approx. reach 45

Appleton

- 4/10/2022 Girl Scouts presentation in Appleton; reach 12

Winnebago County

- 5/05/2022 Winnebago County Land Conservation Committee presentation; approx. reach 10

Menasha

- 4/20/2022 Menasha Library watershed presentation; reach 6
- 6/22/2022 Menasha Library Trash Free Waters program presentation; reach 3

Other

- 02/24/2022 Presentation at Wisconsin Parks and Recreation Association Annual Conference in Wisconsin Dells; reach 3

Litterati Cleanup Challenges (Active Participation)

In spring of 2022, we had 10 active participants in the Litterati Cleanup Challenge and they collected a total of 1,449 pieces of garbage. The Litterati app has changed and can longer see the collection locations. It is a GIS based app and we are looking into how to get access to this information for 2023.

Municipality	Location	# of Readings
Neenah	Neenah Slough	4
	Adams St. Bridge	2
Green Bay	Baird Creek	3

Chloride Monitoring (Active Participation, with Documentation):

Fall 2021/Winter 2022 Chloride Monitoring Season: Data and photos can be found on the Google Map

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

Municipality	Location	# of Readings
Green Bay	East River	1
Hobart	Duck Creek	2
Menasha	Rebecca Creek	3
	Firelane 4	2
	Oneida St. trib.	2
Grand Chute	Mud Creek @ Fox River Mall	2
	Stormwater Pond 1	2
	Stormwater Pond 2	2
Appleton	Apple Creek	2
	Kensington Drainage	1
	Telulah Park	3
Calumet County	Irish Creek	1
	Manitowoc River	1
Oshkosh	Riverside Cemetery	1
	Sawyer Creek	1

Municipality	Location	# of Readings
Oshkosh	Campbell Creek	1
Winnebago County	Coughlin Park	4
Fox Crossing	Arrowhead Park	2
	Mud Creek	1
Algoma	Honey Creek	4
Outagamie County	Black Otter Creek	2
	Mackville Creek	3
	Wolf River	2
Fond du Lac County	Sheboygan River trib.	3
Kaukauna	Konkapot Creek	2
Brown County	Plum Creek	3
Fond du Lac	DeNeveu Creek	2
Combined Locks	Garner Creek	1
Allouez	Green Isle Park	1
	East River	1
Ashwaubenon	Ashwaubenon Creek	3

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

NEWSC 2023-2024 Exhibiting Lists

Each year NEWSC will commit to exhibiting at an event on behalf of 20% of our membership, ensuring we exhibit in each member community once during a 5 year permit cycle. *The communities assigned in a given year will be guaranteed a NEWSC presence at a community event during that year, given that the NEWSC member work with the Outreach Coordinator to get the event on the exhibiting calendar by March 30 and work to coordinate with the event host.*

2023	2024
City of Marinette	City of Fond du Lac
Brown County	City of Two Rivers
Village of Ashwaubenon	Outagamie County
Village of Fox Crossing	City of De Pere
Village of Kimberly	City of Manitowoc
Village of Suamico	City of Neenah
Town of Clayton	Town of Vinland
Town of Grand Chute	Town of Omro
Town of Ledgeview	
Village of Combined Locks	
Village of Little Chute	
UW Oshkosh	

To ensure your space is reserved NEWSC members must:

1. **Contact the Outreach Coordinator by March 30** of the year you are scheduled with the name of event, date of the event and contact information for the event organizer that you would like the Outreach Coordinator to be a part of.
2. Work with the Outreach Coordinator and the event organizer to ensure acceptance of NEWSC participation at the event. Pay any exhibiting fees (if any) for the event. For most community events, NEWSC members are able to coordinate with event host free exhibit space, if the event chosen does not waive exhibit fees for the community, those fees are the responsibility of the NEWSC member.

If communities do not schedule the Outreach Coordinator to participate by March 30, invitations to the Outreach Coordinator from other communities for events will be entertained and all invites will be accepted as time is available on a first come first serve basis. If the Outreach Coordinator is unable to exhibit in your community due to workload or date of event, NEWSC members may check out exhibiting materials from NEWSC. Promotional materials will be provided as part of the exhibiting display if NEWSC has promotional items to hand out.

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

Media:

Facebook: _354__ likes, _303__ shares, _4640_ followers

Instagram: _215__likes, _955__ followers

- 1/10/22 Sweep the Salt/WI Salt Awareness Week https://www.facebook.com/photo.php?fbid=230390909275744&set=pb.100069145091944.-2207520000..&type=3
- 1/11/22 The Cost of Salt/WI Salt Awareness Week https://www.facebook.com/photo.php?fbid=230870392561129&set=pb.100069145091944.-2207520000..&type=3
- 1/17/22 Stormwater Education https://www.facebook.com/photo.php?fbid=234666145514887&set=pb.100069145091944.-2207520000..&type=3
- 1/18/22 Shovel Before Salting/WI Salt Awareness Week https://www.facebook.com/photo.php?fbid=235173055464196&set=pb.100069145091944.-2207520000..&type=3
- 1/25/22 Switch to Sand/WI Salt Awareness Week https://www.facebook.com/photo.php?fbid=239430191705149&set=pb.100069145091944.-2207520000..&type=3
- 1/25/22 Scatter Salt/WI Salt Awareness Week https://www.facebook.com/photo/?fbid=239456525035849&set=pb.100069145091944.-2207520000..
- 1/26/22 Salt and Pet Paws/WI Salt Awareness Week https://www.facebook.com/photo.php?fbid=240023608312474&set=pb.100069145091944.-2207520000..&type=3
- 1/27/22 Salt Alternative for Traction/WI Salt Awareness Week https://www.facebook.com/photo.php?fbid=240634438251391&set=pb.100069145091944.-2207520000..&type=3
- 1/28/22 Chloride Pollution/WI Salt Awareness Week https://www.facebook.com/photo.php?fbid=241323064849195&set=pb.100069145091944.-2207520000..&type=3
- 2/8/22 Residential Carpet Cleaning https://www.facebook.com/photo.php?fbid=248092087505626&set=pb.100069145091944.-2207520000..&type=3
- 3/8/22 Good Dog, Good Owner https://www.facebook.com/photo.php?fbid=266746465640188&set=pb.100069145091944.-2207520000..&type=3
- 4/12/22 Household Hazardous Waste https://www.facebook.com/photo.php?fbid=288731013441733&set=pb.100069145091944.-2207520000..&type=3
- 5/10/22 Grass Clippings https://www.facebook.com/photo/?fbid=306961101618724&set=a.189201083394727
- 6/14/22 Grass Swale https://www.facebook.com/photo?fbid=330867759228058&set=a.189201083394727
- 6/29/22 Rain Barrel raffle https://www.facebook.com/photo/?fbid=341309721517195&set=a.189201083394727
- 7/7/22 Sweeping Grass Clippings https://www.facebook.com/photo/?fbid=346518240996343&set=a.189201083394727
- 9/13/22 Drain Your Pool and Spa (Fish Don't Swim in Chlorine) https://www.facebook.com/photo?fbid=392743306373836&set=a.189201083394727
- 10/3/22 Winter Workshop https://www.facebook.com/photo/?fbid=416662953981871&set=a.189201083394727
- 10/17/22 Salt Watch Volunteer Opportunity https://www.facebook.com/photo/?fbid=420082713639895&set=a.189201083394727

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

Media:
Facebook: _354__ likes, _303__ shares, _4640_ followers
Instagram: _215__likes, _955__ followers

- 10/24/22 Salt Watch Volunteer Opportunity reminder https://www.facebook.com/photo/?fbid=425760229738810&set=a.189201083394727
- 11/3/22 Leaf Infographic https://www.facebook.com/photo/?fbid=433095445671955&set=a.189201083394727
- 11/3/22 Fertilizer Infographic https://www.facebook.com/photo/?fbid=437561555225344&set=a.189201083394727
- 11/29 School Event https://www.facebook.com/foxwolfriver/posts/pfbid036dHjR6E4BgoAXYZ1eVe1fcdXDK6MfDzGCpz3oBRcroyhnJJhNpNDDdBrrBKCm1SFl
- 12/11/22 Salt Awareness Week https://www.facebook.com/photo/?fbid=461316586183174&set=a.189201083394727

NEWSC also started utilizing twitter at the end of 2022 and will continue to do so to share information using all of our resource

Northeast Wisconsin Stormwater Consortium
PO Box 1861
Appleton, WI 54912

Chair Heath Kummerow **(2022-2023)** City of Neenah	**Vice-Chair** Brent Jalonen **(2022 - 2023)** Calumet County	**Secretary/Treasurer** Rich Heath **(2022 - 2023)** Town of Algoma	**Past-Chair** Eric Rakers **(2022-2023)** City of DePere
Municipal Committee James Rabe **(2022 - 2024)** City of Oshkosh	**General Public Committee** Andy Maracini **(2022-2024)** Winnebago County	**Building & Development Committee** Brad Hartjes **(2021-2023)** raSmith	**Stormwater Quality Management Committee** Chris Murawski **(2020-2022)** Village of Little Chute
Member-at-Large John Neumeier **(2020-2022)** City of Kaukauna	**Member-at-Large** George Dearborn **(2020-2022)** Village of Fox-Crossing	**Member-at-Large** Danielle Santry **(2022-2024)** Calumet County	

Thank You, 2022 Committee Members!

General Public Committee Andy Maracini – Winnebago County Dani Santry – Calumet County George Dearborn – Village of Fox Crossing Brian Wayner – Westwood Professional Services	**Municipal Committee** James Rabe – City of Oshkosh Jeff Mazanec – raSmith Scott Ahl – Town of Two Rivers John Neumeier – City of Kaukauna Sue Olson – City of Appleton Casey Canady – City of Oshkosh	**Stormwater Quality Management Committee** Chris Murawski – Village of Little Chute George Dearborn – Village of Fox Crossing Paul Willis – Mead & Hunt Abby Maslanka – Martenson & Eisele Justin Keen – Cedar Corporation Rich Heath – Town of Algoma Heather Zaunmueller – AECOM	**Building & Development Committee** Brad Hartjes – raSmith Nick Waldschmidt – City of Fond du Lac Brent Jalonen – Calumet County Patrick Kuehl – Robert E. Lee Claire Ebben – Outagamie County Katie Buchalski – Ruekert-Mielke

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**Board of Public Works**
FROM:	**Scott Thoresen**
SUBJECT:	**Resolution #23-27 Approving Agreement for Consulting Services Between the City of De Pere and Dixon Engineering, Inc. (Sprint Decommission on Matthew Water Tower).**

The Board of Public Works at the March 13, 2023 meeting approved the Engineering Technical Services Agreement with Dixon Engineering for Sprint Decommission on Matthew Water Tower and moved to send it to the Common Council for approval. The motion passed with a 5-0 vote.

The city received a request from Sprint regarding decommission of their wireless antennae facilities on the City's Matthew water tower. As part of this request, the city will need to hire Dixon Engineering to perform engineering technical services for the City to make sure there is no impact to the City's water tower with the work being proposed by Sprint and 100% of Sprint's facilities is removed from the water tower site. Staff has received payment from Sprint for funding the engineering services (See attached engineering agreement) to be performed by Dixon Engineering.

Staff recommends approving the engineering services agreement with Dixon Engineering for the Sprint decommission on the Matthew water tower.

ATTACHMENTS:

- Reso23-27 (PDF)
- De Pere Matthew Sprint (ML15AL011) Decom Proposal 10.17.22 (PDF)

RESOLUTION #23-27

APPROVING AGREEMENT FOR CONSULTING SERVICES BETWEEN
THE CITY OF DE PERE AND DIXON ENGINEERING, INC.
(Sprint Decommissioning – Matthew Drive Water Tower)

WHEREAS, the City is in need of engineering technical services regarding the decommissioning of Sprint wireless antenna facilities on the Matthew Drive Water Tower; and

WHEREAS, Dixon Engineering, Inc. has available and offers to provide personnel and equipment necessary to accomplish the engineering technical services within the required timeframe.

WHEREAS, the Board of Public Works has reviewed such proposal and recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor and City Clerk are authorized and directed to execute the Proposal/Contract Agreement for Antennas (consulting services between the City of De Pere and Dixon Engineering, Inc.) as is attached hereto, provided that Sprint has paid to the City Finance Director-Treasurer the sum due and owing under such Contract prior to execution thereof.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 21st day of March, 2023.

APPROVED:

_____
James G. Boyd, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____
Nays: _____
Board/Committee Approval: 03/13/2023

DIXON
ENGINEERING & INSPECTION SERVICES FOR THE COATING INDUSTRY

4811 S. 76th Street
Suite 109
Greenfield, WI 53220
Telephone: (414) 529-1859
Fax: (414) 282-7830

Proposal/Contract Agreement for Antennas

Sprint Decommissioning (ML15AL011)– City of De Pere, Wisconsin
500,000 Gallon Matthew Spheroid 49-05-11-03

The Proposal is between Dixon Engineering, Inc. (DIXON) and **City of De Pere, Wisconsin** (OWNER) to contract with DIXON for technical services for **Sprint** (CONTRACTOR). This agreement inclusive together with any expressly incorporated appendix or Schedule, constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument. This agreement includes pages 1 through 4 and Schedules A, B, and C.

1.01 Payment

DIXON shall provide, or cause to be provided, services detailed in Scope of Services and OWNER agrees to pay DIXON as compensation for their services the (not to exceed/lump sum) fee of **Four Thousand Five Hundred Fifty dollars $4,550**. Terms of charges and payments per details in Schedule B. (Prices quoted are subject to change 90 days after proposal date, if not contracted.)

2.01 SCOPE OF SERVICES

Attend a Pre-Decommissioning Meeting and Decommissioning Inspections

3.01 SIGNATURES

Joseph T. Hoban, Vice President — October 17, 2022
PROPOSED by DIXON (Not a contract until approved by an officer) — PROPOSAL DATE

_____
CONTRACT APPROVED by OWNER — POSITION — DATE

_____
CO SIGNATURE (if required) — POSITION — DATE

_____
CONTRACT APPROVED by DIXON OFFICER — EFFECTIVE CONTRACT DATE

4.01 ADDITIONAL SERVICES

A. If additional services are **Requested and authorized** by the OWNER which are not within the proposed Scope of Services or because of changes in the Project, these additional services will be on a time and material basis per fee schedule of attached SCHEDULE C.

B. **Delay by the Contractor** in completing the work, which is the responsibility of the Contractor and which extends the amount of time required for DIXON to complete their work, will be charged as an Additional Service.

C. **Failure by the Contractor to notify** DIXON of the necessity to change inspection dates more than twenty-four (24) hours in advance and which results in unnecessary travel and/or expense to DIXON shall cause this travel and expense to be charged as Additional Service.

D. **Failure by the Contractor to Meet Specifications** and/or to complete work prior to requesting an inspection is considered a failed inspection. Services provided by DIXON during or for a failed inspection include travel, inspector, and project manager time will be charged as an Additional Service.

5.01 Termination

A. The obligation to provide further services under this Agreement may be terminated:
   1. For cause,
      a. By either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Agreement will not terminate as a result of substantial failure under paragraph 5.01.A.1.a if the party receiving such notice begins, within seven (7) days of receipt of such notice, to correct its failure and proceeds diligently to cure such failure within no more than thirty (30) days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such thirty (30) day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, sixty (60) days after the date of receipt of the notice.
      b. By DIXON upon seven days written notice:
         1) If Owner fails to pay invoices by 60 days.
         2) Upon seven (7) days written notice if the DIXON's services for the Project are delayed or suspended for more than ninety (90) days for reasons beyond DIXON's control.
         3) If DIXON believes that Engineer is being requested by Owner to furnish or perform services contrary to engineer's responsibilities as a licensed professional.
         4) DIXON shall have no liability to Owner on account of such termination.

2. For Convenience,
   a. By OWNER effective upon the receipt of notice by DIXON.

B. The terminating party may set the effective date of termination at a time up to thirty (30) days later to allow Engineer to demobilize personnel and equipment from the Project site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

6.01 Controlling Law

A. This Agreement is to be governed by the law of the state in which the Project is located.

7.01 Successors, Assigns, and Beneficiaries

A. OWNER and DIXON and their successors are hereby bound to successors and legal representatives of the other to the extent permitted by law in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither OWNER nor DIXON may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement.

8.01 General Considerations

A. The **Standard of Care** for all professional engineering and related services performed or furnished by DIXON under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. DIXON makes no warranties, expressed or implied, under this Agreement or otherwise, in connection with DIXON's services. DIXON and its consultants may use or rely upon the design services of others, including, but not limited to, contractors, manufacturers, and suppliers.

B. DIXON shall **Not** at any time **Supervise**, direct, or have control over any of the **Contractor's** work, nor shall DIXON have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for safety precautions and programs incident to contractor's work progress, nor for any failure of any contractor to comply with laws and regulations applicable to contractor's work.

C. Engineer does not guarantee the performance of any contractor and does **Not Assume Responsibility** for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor.

D. Engineer shall **Not be Responsible For the acts or Omissions of any Contractor**, subcontractor, or supplier, or of any contractor's agents or employees or any other persons (except Engineer's own employees) at the Project site or otherwise furnishing or performing any of the construction work; or for any decision made on interpretations or clarifications of the construction contract given by Owner without consultation and advice of Engineer.

E. The **General Conditions** for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee (No. C-700, 2007 Edition) or equally protective document provided by Owner.

F. All **Design Documents** prepared or furnished by DIXON are instruments of service, and DIXON retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed.

G. DIXON agrees to defend, **Indemnify**, and hold harmless the Owner, its officers, agents, and employees, from and against legal liability for all claims, losses, damages, or expenses to the extent such claims, losses, damages, or expenses are directly caused by Engineer's negligent or intentional acts, errors, or omissions. Limits of liability for negligence is based on the comparative negligence principle.

H. The parties acknowledge that DIXON's scope of services does not include any services related to a **Hazardous Environmental Condition** (the presence of asbestos, PCBs, petroleum, hazardous substances or waste, and radioactive materials). DIXON acknowledges that some hazardous metals may be encountered in coatings.

8.02 Severability

A. If any clause or paragraph or sentence is found to be in opposition to any law in the state of the Project, that clause or paragraph or sentence may be severed from the Agreement with no effect on remaining clauses.

8.03 Headings

A. Article and paragraph headings are inserted for convenience only and do not constitute parts of these General Conditions. Words in the first sentence are in bold to act as secondary headings and should not be interpreted any different than a numbered heading.

SCHEDULE A

Sprint Decommissioning (ML15AL011)– City of De Pere, Wisconsin
500,000 Gallon Matthew Spheroid 49-05-11-03

I. Site Work for:
   a. Attend and participate in a Pre-Decommissioning Meeting and generate a scope of work for the decommissioning after the meeting for the City and Sprint.
   b. Perform Decommissioning Inspections as the project progresses and a final post inspection to compare with decommissioning criteria. These inspections include a letter report and photographs.

SCHEDULE B

Sprint Decommissioning (ML15AL011)– City of De Pere, Wisconsin
500,000 Gallon Matthew Spheroid 49-05-11-03

I. PAYMENT
   a. Owner shall pay DIXON the following line items times the number of units used:
      i. Schedule A, Item I
         1. **(1)** Pre-Decommissioning Meeting $**1,650** per meeting
         2. **(2)** Decommissioning Inspections $**1,450** per inspection ($2,900 total)

II. INVOICES
   a. Invoices will be compiled monthly.

   b. All DIXON services that are outstanding more than thirty (30) days from date of issue shall be assessed (DIXON's favor) one and a half percent (1.5%) per month interest starting from 30 days after date of issue.

Attachment C
Employee Billable Rates and Terms
Antennas

Labor Class	Per Hour	Overtime Rate*
Principal	$285.00	
Project Manager	$170.00	$255.00
Engineer	$175.00	$265.00
CWI Welding RPR	$187.00	$280.00
DIXON Level 3 or NACE certified Level 3 RPR	$117.00-$155.00	$176.00-$232.00
DIXON Level 2 or NACE Level 2 RPR	$103.00-$130.00	$154.00-$195.00
DIXON Level 1 or NACE Level 1 RPR	$96.00-$107.00	$144.00-$160.00
Contract Support Staff	$123.00-$150.00	$185.00-$225.00

Expenses	Metropolitan	Out-State
Mileage	$0.80/mile + tolls	$0.70/mile
Lodging	$140.00 per diem	$130.00 per diem
Meals	$52.00 per diem	$48.00 per diem

FEES EFFECTIVE THROUGH: December 31, 2022 **(Revised: 8/16/2021)**

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**Police**
FROM:	**Jeremy Muraski**
SUBJECT:	**Resolution #23-28 Authorizing Services Agreement with Flock Group Inc. (Automated License Plate Reader Cameras and Data Storage).**

Please see my attached memo.

At the City Council meeting on March 7, 2023, the City Council approved the use of ARPA funding in the amount of $80,000 for this project.

ATTACHMENTS:

- Reso23-28 (PDF)
- (Final_Clean) De Pere PD - Flock Safety Agreement (1) (1) (PDF)
- Memo Flock Agreement 3 Year Approval (PDF)

RESOLUTION #23-28

AUTHORIZING SERVICES AGREEMENT WITH FLOCK GROUP INC.
(Automated License Plate Reader Cameras and Data Storage)

WHEREAS, at its meeting on March 7, 2023, the City Council approved utilizing $80,000 of the City of De Pere's American Rescue Plan Act (ARPA) funds to provide Automated License Plate Reader (ALPR) cameras for the Police Department; and

WHEREAS, Flock Group Inc. has offered to provide Falcon Cameras that are compatible with Axon (the department's body worn camera and digital video evidence vendor), as well as provide networking and integration with other local law enforcement agencies already utilizing flock cameras and the ALPR data system, resulting in the most effective use and highest benefit to the public, pursuant to the terms and conditions of the Services Agreement attached hereto.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor is hereby authorized and directed to execute the Services Agreement, as is attached hereto.

BE IT FURTHER RESOLVED THAT:

All City officials, officers, employees, and agents are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 21st day of March, 2023.

APPROVED:

_____
James G. Boyd, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____
Nays: _____

flock safety

FLOCK GROUP INC.
SERVICES AGREEMENT
ORDER FORM

This Order Form together with the Terms (as defined herein) describe the relationship between Flock Group Inc. ("**Flock**") and the customer identified below ("**Customer**") (each of Flock and Customer, a "**Party**"). This order form ("**Order Form**") hereby incorporates and includes the "GOVERNMENT AGENCY CUSTOMER AGREEMENT" attached (the "**Terms**") which describe and set forth the general legal terms governing the relationship (collectively, the "**Agreement**"). The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

The Agreement will become effective when this Order Form is executed by both Parties (the "**Effective Date**").

Customer: WI - De Pere PD	Contact Name: Jeremy Muraski
Address: 325 S Broadway St De Pere, Wisconsin 54115	Phone: (920) 339-4084 E-Mail: jmuraski@deperewi.gov
Expected Payment Method:	Billing Contact: (if different than above)

Initial Term: 36 Months Renewal Term: 24 Months	Pilot period: First 45 days of Initial Term; option to cancel contract at no cost. Initial Term invoice due after Pilot period. Billing Term: Total contract value billed up front

Name	Price	QTY	Subtotal
Professional Services - Falcon, Standard Implementation	$350.00	10.00	$3,500.00
Falcon Camera	$2,500.00	10.00	$25,000.00

(Includes one-time fees)

Year 1 Total: $28,500.00
Recurring Total: $25,000.00

Total Contract: $78,500.00

By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms attached. The Parties have executed this Agreement as of the dates set forth below.

Flock Group Inc	**Customer:**
By:	By:
Name:	Name:
Title:	Title:
Date:	Date:

flock safety

GOVERNMENT AGENCY AGREEMENT

This Government Agency Agreement (this "**Agreement**") is entered into by and between Flock Group, Inc. with a place of business at 1170 Howell Mill Rd NW Suite 210, Atlanta, GA 30318 ("**Flock**") and the police department or government agency identified in the signature block of the order form ("**Agency**") (each a "**Party**," and together, the "**Parties**").

RECITALS

WHEREAS, Flock offers a software and hardware solution for automatic license plate detection through Flock's technology platform (the "**Flock Service**"), and upon detection, the Flock Services are capable of capturing audio, image, and recordings data of suspected vehicles (**"Footage"**) and can provide notifications to Agency upon the instructions of Non-Agency End User (**"Notifications"**);

WHEREAS, Agency desires access to the Flock Service on existing cameras, provided by Agency, or Flock provided Hardware (as defined below) in order to create, view, search and archive Footage and receive Notifications, including those from non-Agency users of the Flock Service (where there is an investigative or bona fide lawful purpose) such as schools, neighborhood homeowners associations, businesses, and individual users;

WHEREAS, Flock deletes all Footage on a rolling thirty (30) day basis, Agency is responsible for extracting, downloading and archiving Footage from the Flock System on its own storage devices for auditing for prosecutorial/administrative purposes; and

WHEREAS, Flock desires to provide Agency the Flock Service and any access thereto, subject to the terms and conditions of this Agreement, solely for the awareness, prevention, and prosecution of crime, bona fide investigations by police departments, and archiving for evidence gathering ("Purpose").

AGREEMENT

NOW, THEREFORE, Flock and Agency agree as follows and further agree to incorporate the Recitals into this Agreement.

1. DEFINITIONS

Certain capitalized terms, not otherwise defined herein, have the meanings set forth or cross-referenced in this Section 1.

1.1 "***Agency Data***" will mean the data, media and content provided by Flock and/or Agency through the Services. For the avoidance of doubt, the Agency Data will include the Footage.

1.2. "***Agency Hardware*** " shall mean the third-party camera owned or provided by Agency and any other physical elements that interact with the Embedded Software and the Web Interface to provide the Services. The term "***Agency Hardware*** " excludes the Embedded Software.
1.3 "***Authorized End User(s)***" shall mean any individual employees, agents, or contractors of Agency accessing or using the Services through the Web Interface, under the rights granted to Agency pursuant to this Agreement.
1.4 "***Documentation***" will mean text and/or graphical documentation, whether in electronic or printed format, that describe the features, functions and operation of the Services which are provided by Flock to Agency in accordance with the terms of this Agreement.
1.5 "***Embedded Software***" will mean the software and/or firmware embedded or preinstalled on the Agency Hardware.
1.6 "***Flock IP***" will mean the Services, the Documentation, the Embedded Software, the Installation Services, and any and all intellectual property therein or otherwise provided to Agency and/or its Authorized End Users in connection with the foregoing.
1.7 "***Footage***" means still images captured by the Agency Hardware in the course of and provided via the Services.
1.8 "***Hardware***" or "***Flock Hardware***" shall mean the Flock cameras or device, pole, clamps, solar panel, installation components, and any other physical elements that interact with the Embedded Software and the Web Interface to provide the Flock Services. The term "***Hardware***" excludes the Embedded Software.
1.9 ***"Implementation Fee(s)"*** means the monetary fees associated with the Installation Services, as defined in Section 1.10 below.
1.10 "***Installation Services***" means the services provided by Flock including any applicable installation of Embedded Software on Agency Hardware.
1.11 "***Non-Agency End User(s)***" shall mean any individual, entity, or derivative therefrom, authorized to use the Services through the Web Interface, under the rights granted to pursuant to the terms (or to those materially similar) of this Agreement.
1.12 "***Services***" or "**Flock Services**" means the provision, via the Web Interface, of Flock's software application for automatic license plate detection, searching image records, and sharing Footage.
1.13 "***Support Services***" shall mean Monitoring Services, as defined in Section 2.9 below.
1.14 "***Unit(s)***" shall mean the Agency Hardware together with the Embedded Software.
1.15 "***Usage Fee***" means the subscription fees to be paid by the Agency for ongoing access to Services.
1.16 "***Web Interface***" means the website(s) or application(s) through which Agency and its Authorized End Users can access the Services in accordance with the terms of this Agreement.

2. SERVICES AND SUPPORT

2.1 **Provision of Access.** Subject to the terms of this Agreement, Flock hereby grants to Agency a non-exclusive, non-transferable right to access the features and functions of the Services via the Web Interface during the Service Term (as defined in Section 6.1 below), solely for the Authorized End Users. The Footage will be available for Agency 's designated administrator, listed on the order form, and any Authorized End Users to access via the Web

Interface for thirty (30) days. Authorized End Users will be required to sign up for an account and select a password and username ("***User ID***"). Flock will also provide Agency with the Documentation to be used in accessing and using the Services. Agency shall be responsible for the negligent acts or omissions of its employees and officers acting within the scope of their employment within the meaning of Wis. Stats. §§895.46(1)(a) and 893.80, which, if undertaken by Agency, would constitute a breach of this Agreement, shall be deemed a breach of this Agreement by Agency. Agency shall undertake reasonable efforts to make all Authorized End Users aware of the provisions of this Agreement as applicable to such Authorized End User's use of the Services, and shall cause Authorized End Users to comply with such provisions. Flock may use the services of one or more third parties to deliver any part of the Services, including without limitation using a third party to host the Web Interface which makes the Services available to Agency and Authorized End Users. Warranties provided by said third party service providers are the agency's sole and exclusive remedy and Flock's sole and exclusive liability with regard to such third-party services, including without limitation hosting the web interface. Agency agrees to comply with any acceptable use policies and other terms of any third-party service provider that are provided or otherwise made available to Agency from time to time.

2.2 **Embedded Software License.** Subject to all terms of this Agreement, Flock grants Agency a limited, non-exclusive, non-transferable, non-sublicensable (except to the Authorized End Users), revocable right to use the Embedded Software as installed on the Hardware or Agency Hardware; in each case, solely as necessary for Agency to use the Services.

2.3 **Documentation License.** Subject to the terms of this Agreement, Flock hereby grants to Agency a non-exclusive, non-transferable right and license to use the Documentation during the Service Term to Agency 's in connection with its use of the Services as contemplated herein, and under Section 2.4 below.

2.4 **Usage Restrictions.**

a. Flock IP. The purpose for usage of the Unit, Documentation, Services, support, and Flock IP are solely to facilitate gathering evidence that could be used in a lawful criminal investigation by the appropriate government agency and not for tracking activities that the system is not designed to capture ("***Permitted Purpose***"). Agency will not, and will not permit any Authorized End Users to, (i) copy or duplicate any of the Flock IP; (ii) decompile, disassemble, reverse engineer or otherwise attempt to obtain or perceive the source code from which any software component of any of the Flock IP is compiled or interpreted, or apply any other process or procedure to derive the source code of any software included in the Flock IP, or attempt to do any of the foregoing, and Agency acknowledges that nothing in this Agreement will be construed to grant Agency any right to obtain or use such source code; (iii) modify, alter, tamper with or repair any of the Flock IP, or create any derivative product from any of the foregoing, or attempt to do any of the foregoing, except with the prior written consent of Flock; (iv) interfere or attempt to interfere in any manner with the functionality or proper working of any of the Flock IP; (v) remove, obscure, or alter any notice of any intellectual property or proprietary right appearing on or contained within any of the Services or Flock IP; (vi) use the Services, support, Unit, Documentation or the Flock IP for anything other than the Permitted Purpose; or (vii) assign, sublicense, sell, resell, lease, rent or otherwise transfer or convey, or pledge as security or otherwise encumber, Agency's rights under Sections 2.1, 2.2, or 2.3.

b. Flock Hardware. Agency understands that all Flock Hardware is owned exclusively by Flock, and that title to any Flock Hardware does not pass to Agency upon execution of this Agreement. Agency is not permitted to remove, reposition, re-install, tamper with, alter, adjust or otherwise take possession or control of Flock Hardware. Notwithstanding the notice and cure period set for in Section 6.3, Agency agrees and understands that in the event Agency is found to engage in any of the restricted actions of this Section 2.4(b), all warranties herein shall be null and void, and this Agreement shall be subject to immediate termination (without opportunity to cure) for material breach by Agency.

2.5 **Retained Rights; Ownership.** As between the Parties, subject to the rights granted in this Agreement, Flock and its licensors retain all right, title and interest in and to the Flock IP and its components, and Agency acknowledges that it neither owns nor acquires any additional rights in and to the foregoing not expressly granted by this Agreement. Agency further acknowledges that Flock retains the right to use the foregoing for any purpose in Flock's sole discretion. There are no implied rights.

2.6 **Suspension.** Notwithstanding anything to the contrary in this Agreement, Flock may temporarily suspend Agency's and any Authorized End User's access to any portion or all of the Flock IP or Flock Hardware if (i) Flock reasonably determines that (a) there is a threat or attack on any of the Flock IP; (b) Agency 's or any Authorized End User's use of the Flock IP disrupts or poses a security risk to the Flock IP or any other Agency or vendor of Flock; (c) Agency or any Authorized End User is/are using the Flock IP for fraudulent or illegal activities; (d) Flock's provision of the Services to Agency or any Authorized End User is prohibited by applicable law; (e) any vendor of Flock has suspended or terminated Flock's access to or use of any third party services or products required to enable Agency to access the Flock IP; or (f) Agency has violated any term of this provision, including, but not limited to, utilizing the Services for anything other than the Permitted Purpose (each such suspension, in accordance with this Section 2.6, a "***Service Suspension***"). Flock will make commercially reasonable efforts, circumstances permitting, to provide written notice of any Service Suspension to Agency (including notices sent to Flock's registered email address) and to provide updates regarding resumption of access to the Flock IP following any Service Suspension. Flock will use commercially reasonable efforts to resume providing access to the Service as soon as reasonably possible after the event giving rise to the Service Suspension is cured. Flock will have no liability for any damage, liabilities, losses (including any loss of data or profits) or any other consequences that Agency or any Authorized End User may incur as a result of a Service Suspension. To the extent that the Service Suspension is not caused by Agency's direct actions or by the actions of parties associated with the Agency, the expiration of the Term will be tolled by the duration of any suspension (for any continuous suspension lasting at least one full day) prorated for the proportion of cameras on the Agency 's account that have been impacted.

2.7 **Installation Services.**

2.7.1 ***Designated Locations.*** For installation of Flock Hardware, prior to performing the physical installation of the Units, Flock shall advise Agency on the location and positioning of the Units for optimal license plate image capture, as conditions and location allow. Flock may consider input from Agency regarding location, position and angle of the Units (each Unit location so designated by Agency, a "***Designated Location***"). Flock shall have no liability to Agency resulting from any poor performance, functionality or Footage resulting from or otherwise relating

to the Designated Locations or delay in installation due to Agency's delay in confirming Designated Locations, in ordering and/or having the Designated Location ready for installation including having all electrical work preinstalled and permits ready, if necessary. The deployment plan will confirm the Designated Location. After installation, any subsequent changes to the deployment plan ("***Reinstall***s") will incur a charge for Flock's then-current list price for Reinstalls, as listed in the then-current Reinstall Policy (available at https://www.flocksafety.com/reinstall-fee-schedule) and any equipment charges. These changes include but are not limited to camera re-positioning, adjusting of camera mounting, re-angling, removing foliage, camera replacement, changes to heights of poles, regardless of whether the need for Reinstalls related to vandalism, weather, theft, lack of criminal activity in view, and the like. Flock Safety shall have full discretion on decision to reinstall Flock Hardware.

2.7.2 ***Agency Installation Obligations*.** Agency agrees to allow Flock and its agents reasonable access in and near the Designated Locations at all reasonable times upon reasonable notice for the purpose of performing the installation work. Although the Units are designed to utilize solar power, certain Designated Locations may require a reliable source of 120V AC power, as described in the deployment plan. In the event adequate solar exposure is not available, Agency is solely responsible for providing a reliable source of 120V AC power to the Units, if necessary. Additionally, Agency is solely responsible for (i) any permits or associated costs, and managing the permitting process of installation of cameras or AC power; (ii) any federal, state or local taxes including property, license, privilege, sales, use, excise, gross receipts or other similar taxes which may now or hereafter become applicable to, measured by or imposed upon or with respect to the installation of the Hardware, its use (excluding tax exempt entities), or (iii) any other supplementary cost for services performed in connection with installation of the Hardware, including but not limited to contractor licensing, engineered drawings, rental of specialized equipment or vehicles, third-party personnel (i.e. Traffic Control Officers, Electricians, State DOT-approved poles, etc., if necessary), such costs to be approved by the Agency ("***Agency Installation Obligations*")**. In the event that a Designated Location for a Unit requires permits, Flock will provide the Agency with a temporary alternate location for installation pending the permitting process. Once the required permits are obtained, Flock will relocate the Units from the temporary alternate location to the permitted location at no additional cost. Flock will provide options to supply power at each Designated Location. If Agency refuses alternative power supply options, Agency agrees and understands that Agency will not be subject to any reimbursement, tolling, or credit for any suspension period of Flock Services due to low solar. Flock will make all reasonable efforts within their control to minimize suspension of Flock Services. Any fees payable to Flock exclude the foregoing. Without being obligated or taking any responsibility for the foregoing, Flock may pay and invoice related costs to Agency if Agency did not address them prior to the execution of this Agreement or a third party requires Flock to pay. Agency represents and warrants that it has all necessary right title and authority and hereby authorizes Flock to install the Hardware at the Designated Locations and to make any necessary inspections or tests in connection with such installation. Flock is not responsible for installation of Agency Hardware.

2.7.3 *Flock's Obligations.* Installation of any Flock Hardware shall be installed in a workmanlike manner in accordance with Flock's standard installation procedures, and the installation will be completed within a reasonable time from the time that the Designated Locations are confirmed. Following the initial installation of the Hardware and any subsequent Reinstalls or maintenance operations, Flock's obligation to perform installation work shall cease;

however, for the sole purpose of validating installation, Flock will continue to monitor the performance of the Units for the length of the Term and will receive access to the Footage for a period of three (3) business days after the initial installation in order to monitor performance and provide any necessary maintenance solely as a measure of quality control. Agency understands and agrees that the Flock Services will not function without the Hardware. Labor may be provided by Flock or a third party. Flock is not obligated to install, reinstall, or provide physical maintenance to Agency Hardware.

2.7.4 *Security Interest.* Flock Hardware shall remain the personal property of Flock and will be removed upon the expiration of this Agreement at no additional cost to Agency. Agency shall not perform any acts which would interfere with the retention of title of the Hardware by Flock. Should Agency default on any payment of the Flock Services, Flock may remove Hardware at Flock's discretion. Such removal, if made by Flock, shall not be deemed a waiver of Flock's rights to any damages Flock may sustain as a result of Agency's default and Flock shall have the right to enforce any other legal remedy or right.

2.8 **Hazardous Conditions.** Unless otherwise stated in the Agreement, Flock's price for its services under this Agreement does not contemplate work in any areas that contain hazardous materials, or other hazardous conditions, including, without limit, asbestos, lead, toxic or flammable substances. In the event any such hazardous materials are discovered in the designated locations in which Flock is to perform services under this Agreement, Flock shall have the right to cease work immediately in the area affected until such materials are removed or rendered harmless.

2.9 **Support Services.** Subject to the payment of fees, Flock shall monitor the performance and functionality of Flock Services and may, from time to time, advise Agency on changes to the Flock Services, Installation Services, or the Designated Locations which may improve the performance or functionality of the Services or may improve the quality of the Footage. The work, its timing, and the fees payable relating to such work shall be agreed by the Parties prior to any alterations to or changes of the Services or the Designated Locations ("***Monitoring Services***"). Subject to the terms hereof, Flock will provide Agency with reasonable technical and on-site support and maintenance services ("***On-Site Services***") in-person or by email at support@flocksafety.com. Flock will use commercially reasonable efforts to respond to requests for support but will provide an initial response within 72 hours and will resolve the issue within seven (7) days or will provide an explanation as to why this is not feasible.

2.10 **Special Terms.** From time to time, Flock may offer certain "Special Terms" related to guarantees, service and support which are indicated in the proposal and on the order form and will become part of this Agreement, upon Agency's consent. To the extent that any terms of this agreement are inconsistent or conflict with the Special Terms, the Special Terms shall control.

2.11 **Changes to Platform.** Flock may, in its sole discretion, make any changes to any system or platform that it deems necessary or useful to (i) maintain or enhance (a) the quality or delivery of Flock's products or services to its Agency s, (b) the competitive strength of, or market for, Flock's products or services, (c) such platform or system's cost efficiency or performance, or (ii) to comply with applicable law.

3. RESTRICTIONS AND RESPONSIBILITIES

3.1 **Agency Obligations.** Flock will assist Agency end-users in the creation of a User ID. Agency agrees to provide Flock with accurate, complete, and updated registration information. Agency may not select as its User ID a name that Agency does not have the right to use, or another person's name with the intent to impersonate that person. Agency may not transfer its account to anyone else without prior written permission of Flock. Agency will not share its account or password with anyone, and must protect the security of its account and password. Agency shall be responsible for the negligent acts or omissions of its employees and officers acting within the scope of their employment within the meaning of Wis. Stats. §§895.46(1)(a) and 893.80. Agency shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services. Agency will, at its own expense, provide assistance to Flock, including, but not limited to, by means of access to, and use of, Agency facilities, as well as by means of assistance from Agency personnel, to the limited extent any of the foregoing may be reasonably necessary to enable Flock to perform its obligations hereunder, including, without limitation, any obligations with respect to Support Services or any Installation Services.

3.2 **Agency Representations and Warranties.** Agency represents, covenants, and warrants that Agency will use the Services only in compliance with this Agreement and all applicable laws and regulations, including but not limited to any laws relating to the recording or sharing of video, photo, or audio content. To the extent allowed by the governing law of the state mentioned in Section 10.5, or if no state is mentioned in Section 10.5, by the law of the State of Georgia, Agency hereby agrees to indemnify and hold harmless Flock against any damages, losses, liabilities, settlements and expenses, in connection with any claim or action that arises from an alleged violation of the foregoing, Agency's installation obligations, or otherwise from Agency's use of the Services, Flock Hardware, Agency Hardware and any Embedded Software, including any claim that such actions violate any applicable law or third party right. Notwithstanding the foregoing sentence, Agency's obligation to indemnify and hold Flock harmless against any damages, losses, liabilities, settlements, and expenses shall be limited to the extent that a claim or action is caused by an act or omission of the Agency or one of its employees acting within the scope of their employment or agency under Wis. Stats. §§895.46(1)(a) and 893.80. In addition, Agency shall not be required to indemnify or hold harmless Flock against any damages, losses, liabilities, settlements, or expenses for which it has a defense or immunity under statutory or common law. Although Flock has no obligation to monitor Agency 's use of the Services, Flock may do so and may prohibit any use of the Services it believes may be (or alleged to be) in violation of the foregoing.

4. CONFIDENTIALITY; AGENCY DATA

4.1 **Confidentiality.** To the extent allowable by applicable FOIA and state-specific Public Records Acts, each Party (the "***Receiving Party***") understands that the other Party (the "***Disclosing Party***") has disclosed or may disclose business, technical or financial information relating to the Disclosing Party's business (hereinafter referred to as "***Proprietary Information***" of the Disclosing Party). Proprietary Information of Flock includes non-public information regarding features, functionality and performance of the Services. Proprietary Information of Agency

includes non-public data provided by Agency to Flock or collected by Flock via the Unit, including the Footage, to enable the provision of the Services, which includes but is not limited to geolocation information and environmental data collected by sensors built into the Units ("***Agency Data***"). The Receiving Party agrees: (i) to take the same security precautions to protect against disclosure or unauthorized use of such Proprietary Information that the party takes with its own proprietary information, but in no event will a party apply less than reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. Flock's use of the Proprietary Information may include processing the Proprietary Information to send Agency alerts, such as when a car exits Agency 's neighborhood, or to analyze the data collected to identify motion or other events. The Disclosing Party agrees that the foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public, or (b) was in its possession or known by it prior to receipt from the Disclosing Party, or (c) was rightfully disclosed to it without restriction by a third party, or (d) was independently developed without use of any Proprietary Information of the Disclosing Party. Nothing in this Agreement will prevent the Receiving Party from disclosing the Proprietary Information pursuant to any judicial or governmental order, provided that the Receiving Party gives the Disclosing Party reasonable prior notice of such disclosure to contest such order. For clarity, Flock may access, use, preserve and/or disclose the Footage to law enforcement authorities, government officials, and/or third parties, if legally required to do so or if Flock has a good faith belief that such access, use, preservation or disclosure is reasonably necessary to: (a) comply with a legal process or request; (b) enforce this Agreement, including investigation of any potential violation thereof; (c) detect, prevent or otherwise address security, fraud or technical issues; or (d) protect the rights, property or safety of Flock, its users, a third party, or the public as required or permitted by law, including respond to an emergency situation. Agency hereby expressly grants Flock a non-exclusive, worldwide, perpetual, royalty-free right and license (during and after the term hereof) to disclose the Agency Data (inclusive of any Footage) to enable law enforcement monitoring against law enforcement hotlists as well as provide Agency Data search access to law enforcement for investigative purposes only.

4.2 **Agency Data.** As between Flock and Agency, all right, title and interest in the Agency Data, belong to and are retained by Agency. Agency hereby grants to Flock a limited, non-exclusive, royalty-free, worldwide license to use the Agency Data and perform all acts with respect to the Agency Data as may be necessary for Flock to provide the Flock Services to Agency, including without limitation the Support Services set forth in Section 2.9 above, and a non-exclusive, perpetual, irrevocable, worldwide, royalty-free, fully paid license to use, reproduce, modify and distribute the Agency Data as a part of the Aggregated Data (as defined in Section 4.4 below). As between Agency and Non-Agency End Users that have prescribed access of Footage to Agency, each of Agency and Non-Agency End Users will share all right, title and interest in the Non-Agency End User Data. This Agreement does not by itself make any Non-Agency End User Data the sole property or the Proprietary Information of Agency. Flock will automatically delete Footage older than thirty (30) days. Agency has a thirty (30) day window to view, save and/or transmit Footage to the relevant government agency prior to its deletion.

4.3 **Feedback.** If Agency provides any suggestions, ideas, enhancement requests, feedback, recommendations or other information relating to the subject matter hereunder, Agency hereby assigns (and will cause its agents and representatives to assign) to Flock all right, title and interest (including intellectual property rights) with respect to or resulting from any of the foregoing.

4.4 **Aggregated Data.** Notwithstanding anything in this Agreement to the contrary, Flock shall have the right to collect and analyze data that does not refer to or identify Agency or any individuals or de-identifies such data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Agency Data and data derived therefrom). For the sake of clarity, Aggregated Data is compiled anonymous data which has been stripped of any personal identifying information. Agency acknowledges that Flock will be compiling anonymized and/or aggregated data based on Agency Data input into the Services (the "***Aggregated Data***"). Agency hereby grants Flock a non-exclusive, worldwide, perpetual, royalty-free right and license (during and after the Service Term hereof) to (i) use and distribute such Aggregated Data to improve and enhance the Services and for other development, diagnostic and corrective purposes, other Flock offerings, and crime prevention efforts, and (ii) disclose the Agency Data (both inclusive of any Footage) to enable law enforcement monitoring against law enforcement hotlists as well as provide Agency Data search access to law enforcement for investigative purposes only. No rights or licenses are granted except as expressly set forth herein. Flock shall not sell Agency Data or Aggregated Data.

4.5 **Public Records Law.** Flock understands that the Agency is bound by the Wisconsin Public Records Law, Wis. Stat. §19.21, et. seq. Pursuant to Wis. Stat. §19.36(3), the Agency may be obligated to produce, to a third party, the records of Flock that are "produced or collected" by Flock under this Agreement ("Records"). Irrespective of any other term of this Agreement, Flock is obligated to: (1) retain Records for seven (7) years from the date of the Record's creation, and (2) produce such Records to the Agency, if, in the Agency's determination, the Agency is required to produce the records to a third party in response to a public records request. Flock's failure to retain and produce Records as required by this paragraph shall constitute a material breach of this Agreement, and Flock must defend and hold the Agency harmless from liability due to such breach.

5. PAYMENT OF FEES

5.1a **Wing Fees.** For Wing products, the Agency will pay Flock the first Usage Fee and the Implementation Fee (as described on the Order Form attached hereto, together the ***"Initial Fees***") as set forth on the Order Form on or before the 30th day following the Effective Date of this Agreement. Flock shall have no liability resulting from any delay by the Agency in installing the Embedded Software on the Agency Hardware. If applicable, Agency shall pay the ongoing Usage Fees set forth on the Order Form with such Usage Fees due and payable thirty (30) days in advance of each payment period. All payments will be made by either ACH, check, or credit card.

5.1b Falcon Fees. For Falcon products during the Initial Term, Agency will pay Flock fifty percent (50%) of the first Usage Fee, the Implementation Fee and any fee for Hardware (as described on the Order Form attached hereto, together the "Initial Fees") as set forth on the Order Form on or before the 30th day following receipt of initial invoice after Effective Date. Upon commencement of installation, Flock will issue an invoice for twenty-five

percent (25%) of the Initial Fees, and Agency shall pay on or before 30th day following receipt of invoice. Upon completion of installation, Flock will issue an invoice for the remaining balance and Agency shall pay on or before 30th day following receipt of final invoice. Flock is not obligated to commence the Installation Services unless and until the first payment has been made and shall have no liability resulting from any delay related thereto. For a Renewal Term, as defined below, Agency shall pay the entire invoice on or before the 30th day following receipt of invoice.

5.2 **Changes to Fees.** Flock reserves the right to change the fees or applicable charges and to institute new charges and fees at the end of the Initial Term or any Renewal Term, upon sixty (60) days' notice prior to the end of such Initial Term or Renewal Term (as applicable) to Agency (which may be sent by email). If Agency believes that Flock has billed Agency incorrectly, Agency must contact Flock no later than sixty (60) days after the closing date on the first billing statement in which the error or problem appeared, in order to receive an adjustment or credit. Inquiries should be directed to Flock's Agency support department. Agency acknowledges and agrees that a failure to contact Flock within this sixty (60) day period will serve as a waiver of any claim Agency may have had as a result of such billing error.

5.3 **Invoicing, Late Fees; Taxes.** Flock may choose to bill through an invoice, in which case, full payment for invoices issued in any given month must be received by Flock thirty (30) days after the mailing date of the invoice. If Agency is a non-tax exempt entity, Agency shall be responsible for all taxes associated with Services other than U.S. taxes based on Flock's net income.

6. TERM AND TERMINATION

6.1a **Wing Term.** Subject to earlier termination as provided below, the initial term of this Agreement shall be for the period of time set forth on the Order Form (the "***Initial Term***"). The Term shall commence upon execution of this Agreement. *Following the Initial Term, unless otherwise indicated on the Order Form, this Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form* (each, a "***Renewal Term***", and together with the Initial Term, the "***Service Term***") *unless either party gives the other party notice of non-renewal at least thirty (30) days prior to the end of the then-current term*.

6.1b Falcon Term. Subject to earlier termination as provided below, the initial term of this Agreement shall be for the period of time set forth on the Order Form (the "***Initial Term***"). The Term shall commence upon first installation and validation of a Unit. *Following the Initial Term, unless otherwise indicated on the Order Form, this Agreement will automatically renew for successive renewal terms for the length set forth on the Order Form* (each, a "***Renewal Term***", and together with the Initial Term, the "***Service Term***") *unless either party gives the other party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.*

6.2 **Termination for Convenience.** At any time during the agreed upon Term, an Agency not fully satisfied with the service for any reason may self-elect to terminate this Agreement for convenience. Termination for convenience will result in a one-time fee of $500 per Flock Hardware. Upon termination for convenience, a refund will be provided for Falcon Cameras, prorated for any fees for the remaining Term length set forth previously. Agency will remain liable to pay the full outstanding fees for any Wing product on the effective date of termination of that Order Form.

Flock will invoice, and Agency will pay, any unbilled fees and any unpaid fees covering the remainder of the term of that Order Form had it not been terminated. Termination for convenience of the Agreement by the Agency will be effective immediately. Flock will provide advanced written notice and remove all Flock Hardware at Flock's own convenience, within a commercially reasonable period of time upon termination.

6.3 **Termination.** Notwithstanding the termination provisions in Section 2.4(b), in the event of any material breach of this Agreement, the non-breaching party may terminate this Agreement prior to the end of the Service Term by giving thirty (30) days prior written notice to the breaching party; provided, however, that this Agreement will not terminate if the breaching party has cured the breach prior to the expiration of such thirty (30) day period. Either party may terminate this Agreement, without notice, (i) upon the institution by or against the other party of insolvency, receivership or bankruptcy proceedings, (ii) upon the other party's making an assignment for the benefit of creditors, or (iii) upon the other party's dissolution or ceasing to do business. Upon termination for Flock's material breach, Flock will refund to Agency a pro-rata portion of the pre-paid fees for Services not received due to such termination.

6.4 **No-Fee Term.** For the Term of this Agreement, Flock will provide Agency with complimentary access to 'hot-list' alerts, which may include 'hot tags', stolen vehicles, Amber Alerts, etc. ("***No-Fee Term***"). In the event a Non-Agency End User grants Agency access to Footage and/or Notifications from a Non-Agency End User Unit, Agency will have access to Non-Agency End User Footage and/or Notifications until deletion, subject to the thirty (30) day retention policy. Non-Agency End Users and Flock may, in their sole discretion, leave access open. The No-Fee Term will survive the Term of this Agreement. Flock, in its sole discretion, can determine not to provide additional No-Fee Terms or can impose a price per No-Fee Term upon thirty (30) days' notice. Agency may terminate any No-Fee Term or access to future No-Fee Terms upon thirty (30) days' notice.

6.5 **Survival.** The following Sections will survive termination: 2.4, 2.5, 3, 4, 5 (with respect to any accrued rights to payment), 5.4, 6.4, 7.4, 8.1, 8.2, 8.3, 8.4 and 10.5.

7. REMEDY; WARRANTY AND DISCLAIMER

7.1 **Remedy.** Upon a malfunction or failure of Flock Hardware or Embedded Software (a "***Defect***"), Agency must notify Flock's technical support as described in Section 2.9 above. If Flock is unable to correct the Defect, Flock shall, or shall instruct one of its contractors to repair or replace the Flock Hardware or Embedded Software suffering from the Defect. Flock reserves the right in their sole discretion to refuse or delay replacement or its choice of remedy for a Defect until after it has inspected and tested the affected Unit provided that such inspection and test shall occur within seventy-two (72) hours after Agency notifies the Flock of a known Defect. In the event of a Defect, Flock will repair or replace the defective Unit at no additional cost. In the event that a Unit is lost, stolen, or damaged, Flock agrees to replace the Unit at a fee according to the then-current Reinstall Policy (https://www.flocksafety.com/reinstall-fee-schedule). Agency shall not be required to replace subsequently lost, damaged or stolen Units, however, Agency understands and agrees that functionality, including Footage, will be materially affected due to such subsequently lost, damaged or stolen Units and that Flock will have no liability to

Agency regarding such affected functionality nor shall the Usage Fee or Implementation Fees owed be impacted. Flock is under no obligation to replace or repair Agency Hardware.

7.2 **Exclusions.** Flock will not provide the remedy described in Section 7.1 if any of the following exclusions apply: (a) misuse of the Flock Hardware, Agency Hardware or Embedded Software in any manner, including operation of the Flock Hardware, Agency Hardware or Embedded Software in any way that does not strictly comply with any applicable specifications, documentation, or other restrictions on use provided by Flock or the Agency Hardware manufacturer; (b) damage, alteration, or modification of the Agency Hardware, Flock Hardware or Embedded Software in any way which would cause Agency Hardware, Flock Hardware or Embedded Software to malfunction; or (c) combination of the Agency Hardware or Embedded Software with software, Agency Hardware or other technology that was not expressly authorized by Flock.

7.3 **Warranty.** Flock shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Installation Services in a professional and workmanlike manner. Upon completion of any installation or repair, Flock shall clean and leave the area in good condition. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Flock or by third-party providers, or because of other causes beyond Flock's reasonable control, but Flock shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption. Unless otherwise specifically stated by Flock in its bid or proposal, equipment purchased as a result of this request shall be warranted against defects by Flock for at least one (1) year from date of receipt.

7.4 **Disclaimer.** THE REMEDY DESCRIBED IN SECTION 7.1 ABOVE IS AGENCY 'S SOLE REMEDY, AND FLOCK'S SOLE LIABILITY, WITH RESPECT TO DEFECTIVE EMBEDDED SOFTWARE. THE FLOCK DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES ARE PROVIDED "AS IS" AND FLOCK DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT. THIS DISCLAIMER OF SECTION 7.4 ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE MENTIONED IN SECTION 10.5, OR IF NO STATE IS MENTIONED IN SECTION 10.5, BY THE LAW OF THE STATE OF GEORGIA.

7.5 **Insurance.** Flock will maintain commercial general liability policies with policy limits reasonably commensurate with the magnitude of Flock's business risk. Certificates of Insurance shall be provided upon request.

7.6 **Force Majeure.** Flock is not responsible nor liable for any delays or failures in performance from any cause beyond its control, including, but not limited to acts of God, changes to law or regulations, embargoes, war, terrorist acts, acts or omissions of third-party technology providers, riots, fires, earthquakes, floods, power blackouts, strikes, weather conditions or acts of hackers, internet service providers or any other third party or acts or omissions of Agency or any Authorized End User.

8. LIMITATION OF LIABILITY; NO FEE TERM; INDEMNITY

8.1 **Limitation of Liability.** NOTWITHSTANDING ANYTHING TO THE CONTRARY, EXCEPT IN THE EVENT OF BODILY INJURY OR PROPERTY DAMAGE, FLOCK AND ITS SUPPLIERS (INCLUDING BUT NOT LIMITED TO ALL HARDWARE AND TECHNOLOGY SUPPLIERS), OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE TO AGENCY WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, PRODUCT LIABILITY, OR OTHER THEORY: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY, INCOMPLETENESS OR CORRUPTION OF DATA OR FOOTAGE OR COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (C) FOR ANY MATTER BEYOND FLOCK'S ACTUAL KNOWLEDGE OR REASONABLE CONTROL INCLUDING REPEAT CRIMINAL ACTIVITY OR INABILITY TO CAPTURE FOOTAGE OR IDENTIFY AND/OR CORRELATE A LICENSE PLATE WITH THE FBI DATABASE; (D) FOR ANY PUBLIC DISCLOSURE OF PROPRIETARY INFORMATION MADE IN GOOD FAITH; (E) FOR CRIME PREVENTION; OR (F) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED FLOCK'S AVAILABLE LIABILITY INSURANCE COVERAGE, WHETHER OR NOT FLOCK HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN THE EVENT OF AN EMERGENCY, AGENCY SHOULD CONTACT 911 AND SHOULD NOT RELY ON THE SERVICES. THIS LIMITATION OF LIABILITY OF SECTION 8 ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE MENTIONED IN SECTION 10.5, OR IF NO STATE IS MENTIONED IN SECTION 10.5, BY THE LAW OF THE STATE OF GEORGIA.

8.2 **Additional No-Fee Term Requirements** IN NO EVENT SHALL FLOCK'S AGGREGATE LIABILITY, IF ANY, ARISING OUT OF OR IN ANY WAY RELATED TO THE COMPLIMENTARY NO-FEE TERM AS DESCRIBED IN SECTION 6.4 EXCEED $100, WITHOUT REGARD TO WHETHER SUCH CLAIM IS BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE. Parties acknowledge and agree that the essential purpose of this Section 8.2 is to allocate the risks under the No-Fee Term described in Section 6.4 and limit potential liability given the aforementioned complimentary service, which would have been substantially higher if Flock were to assume any further liability other than as set forth herein. Flock has relied on these limitations in determining whether to provide the complimentary No-Fee Term. The limitations set forth in this Section 8.2 shall not apply to claims or damages resulting from Flock's other obligations under this Agreement.

8.3 **Responsibility.** Each Party to this Agreement shall assume the responsibility and liability for the acts and omissions of its own employees, deputies, officers, or agents, (in the case of Agency, only to the extent of the acts and omissions of its employees acting within the scope of their employment or agency under Wis. Stats. §§895.46(1)(a) and 893.80), in connection with the performance of their official duties under this Agreement. Each

Party to this Agreement shall be liable (if at all) only for the torts of its own officers, agents, or employees that occur within the scope of their official duties. Agency will not pursue any claims or actions against Flock's suppliers.

8.4 **Indemnity.** Agency hereby agrees to indemnify and hold harmless Flock against any damages, losses, liabilities, settlements and expenses in connection with any claim or action that arises from an alleged violation of Section 3.2, a breach of this Agreement, Agency's Installation Obligations, Agency's sharing of any data in connection with the Flock system, Flock employees or agent or Non-Agency End Users, or otherwise from Agency's use of the Services, Flock Hardware, Agency Hardware and any Embedded Software, including any claim that such actions violate any applicable law or third party right. Although Flock has no obligation to monitor Agency's use of the Services, Flock may do so and may prohibit any use of the Services it believes may be (or alleged to be) in violation of Section 3.2 or this Agreement. Notwithstanding any other portions of this Agreement, nothing contained herein is intended to waive or estop the City or its insurer to rely upon the limitations, defenses, and immunities contained within 345.05 and 893.80 of the Wisconsin Statutes. To the extent that indemnification is available and enforceable, the City or its insurer shall not be liable in indemnity, contribution, or otherwise for an amount greater than the limits of liability of municipal claims established under Wisconsin law. Flock shall indemnify and hold and save the Agency, its officers, agents and employees, harmless for all losses, damages, costs, expenses, judgments, accrued interest, liabilities, or decrees arising out of any claim, action in a court, or proceeding before an administrative agency that is brought against the Agency or any of its subcontractors, officers, agents, or employees for the negligent acts or omissions of Flock or any of its subcontractors, officers, agents or employees in whole or in part in the performance of the covenants, acts, matters or things covered by this Agreement, or for injury or damage caused by the alleged acts or omissions of Flock or any of its subcontractors, officers, agents or employees. Agency will, at its sole option, decide whether to tender the defense of any claim, action in court, or proceeding before an administrative agency in which Flock has a duty to indemnify to Flock or Flock's insurer and upon such tender it shall be the duty of Flock and Flock's insurer to defend such claim, action, or proceeding without cost or expense to Agency or its officers, agents, or employees using counsel selected by Flock and Flock's insurer and approved by Agency. Flock shall not settle any claim, action in any court, or proceeding before an administrative agency relating to Agency unless Agency consents to the settlement in writing. If any action in court, claim, or proceeding before an administrative agency is brought against Agency or of its officers, agents or employees due, in whole or in part, to the alleged infringement of or by Flock of any copyright, license, trademark, service mark, logo, or other intellectual property (collectively, "Claims"), Flock shall indemnify Agency and its officers, agents and employees from all losses, damages, costs, expenses, judgments, or decrees to the extent arising out of such Claims caused by Flock or one of its subcontractors, officers, employees or agents.

9. RECORD RETENTION

9.1 **Data Preservation.** The Agency and Flock agree to store Agency Data in compliance with all applicable local, state and federal laws, regulations, policies and ordinances and their associated record retention schedules. As part of Agency's consideration for paid access and no-fee access to the Flock System, to the extent that Flock is required

by local, state or federal law to preserve the Agency Data, Flock will notify Agency of the requirement and applicable retention period, and each Party agrees to preserve and securely store this data on the other Party's behalf so that should either Party be legally compelled by third-party judicial or government order, a Party may retrieve the data from the other Party upon demand.

10. MISCELLANEOUS

10.1 **Severability.** If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable.

10.2 **Assignment.** This Agreement is not assignable, transferable or sublicensable by a Party except with prior written consent by the other Party.

10.3 **Entire Agreement.** This Agreement, together with the Order Form(s), the then-current Reinstall Policy (https://www.flocksafety.com/reinstall-fee-schedule), and Deployment Plan(s), are the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both parties, except as otherwise provided herein. None of Agency's purchase orders, authorizations or similar documents will alter the terms of this Agreement, and any such conflicting terms are expressly rejected.

10.4 **Relationship.** Nothing in this Agreement is intended nor may be construed to create between Agency and Flock either an employer/employee, joint venture, partnership, or any other similar relationship. No agent, employee or representative of either Party shall be deemed to be an agent employee or representative of the other Party. Neither Party shall have the authority to act for or on behalf of the other Party to bind the other Party without the express written approval of the other Party.

10.5 **Governing Law; Venue.** This Agreement shall be governed by the laws of the State in which the Agency is located. The parties hereto agree that venue would be proper in the chosen courts of the State of which the Agency is located. The parties agree that the United Nations Convention for the International Sale of Goods is excluded in its entirety from this Agreement.

10.6 **Publicity.** Upon prior consent from Agency, Flock has the right to reference and use Agency's name and trademarks and disclose the nature of the Services provided hereunder in each case in business and development and marketing efforts, including without limitation on Flock's website.

10.7 **Export.** Agency may not remove or export from the United States or allow the export or re-export of the Flock IP or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority. As defined in FAR section 2.101, the Services, the Hardware, the Embedded Software and Documentation are "commercial items" and according to DFAR section

252.2277014(a)(1) and (5) are deemed to be “commercial computer software” and “commercial computer software documentation.” Consistent with DFAR section 227.7202 and FAR section 12.212, any use, modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

10.8 **Headings.** The headings are merely for organization and should not be construed as adding meaning to the Agreement or interpreting the associated Sections.

10.9 **Authority.** Each of the below signers of this Agreement represent that they understand this Agreement and have the authority to sign on behalf of and bind the organizations and individuals they are representing.

10.10 **Remedies and No Waiver.** Nothing in this Agreement shall be construed to waive any privilege, right of recovery, cause of action, defense, remedy, category of damages, or immunity to which Agency is entitled under common law, or federal, state, or local law; waiver of any of the foregoing may only be accomplished in writing by an individual with the authority to bind Agency.

10.11 **Counterparts.** The Agreement may be executed in counterparts, each of which shall be deemed an original. All counterparts shall together constitute one and the same instrument.

10.12 **Notices.** All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by facsimile or e-mail; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested.

flock safety

EXHIBIT A

Statement of Work

Installation of Flock Camera on existing pole or Flock-supplied pole if required

DE PERE
POLICE DEPARTMENT

325 S. Broadway
De Pere, WI 54115
920-339-4079

Jeremy A. Muraski
Chief of Police

To: Mayor James Boyd, City Administrator Larry Delo, and The De Pere City Council

From: Jeremy A. Muraski, Chief of Police

Re: Flock Safety Service Agreement

At the City Council Meeting on March 6, 2023, ARPA funding was approved for ALPR cameras in the amount of $80,000. Our department has been researching ALPR systems and their capabilities for over a year. Part of that research has been talking with agencies already using ALPR. Based on that research, the feedback obtained, and the other benefits and features detailed below, it is my recommendation that the city purchase services for 10 ALPR cameras from Flock Safety for a 3-year period.

There are a number of local agencies and agencies around the state including the Appleton Police Department and the Green Bay Police Department that are utilizing the Flock APLR systems and have solved a number of major and minor crimes with them. By also utilizing the Flock system we would be networked which allows the camera information and alert lists to be shared among the multiple agencies. The Brown County Sheriff's Department is also in the process of implementing Flock cameras next month. In addition there are Flock systems used by many other agencies in the State of Wisconsin and we would also benefit from being a part of their network.

Automated License Plate recognition is used reactively in most cases to perform a specific search for vehicle data immediately preceding or following a major crime. Take, for example, a break in at a jewelry store in the overnight hours. An ALPR camera could be searched to see what vehicles were present in that area during that specific time frame. This technology has been used recently in our area to assist with apprehending suspects in homicides and thefts.

This system can also be used more proactively to send alerts for known plates that are wanted for some reason. For example, if there is a silver alert, amber alert, or green alert, that license plate could be added to an alert list so that if the license plate is detected by an ALPR camera, the police department would receive a text notification that the vehicle had just been "seen" by the camera at a specific location. This can be extremely useful in helping locate someone quickly in those circumstances where time is of the essence. Reviewing the available literature and news articles from around the nation, it appears there is widespread belief in this technology and its ability to solve crimes and locate missing persons.

In regard to privacy concerns that some might have about such a system, the system would not be monitored in real time as the De Pere Police Department does not have the necessary manpower,

or the interest in monitoring the system live. The system would be used, therefore after a crime was reported in an effort to identify a short list of possible suspect vehicles. The other main benefit for the City of De Pere would be that we would be alerted when vehicles wanted by other jurisdictions would be located in the City of De Pere. If a neighboring jurisdiction is looking for a vehicle involved in a shooting, that plate could be entered in a shared regional alert list. Any Flock camera in the region then would alert its local officers to the presence of that vehicle in their area, facilitating a much safer and more efficient arrest. It is not uncommon, for example, to have individuals commit crimes in one jurisdiction and then travel to another either to commit more crimes, or to "lay low" for a period of time.

The locations for the 10 proposed have been chosen as major points of ingress or egress to the City of De Pere, and other factors such as having higher crime statistics, large numbers of businesses, and high traffic volumes.

Because it has proven itself for other agencies we have contacted, has flexibility of installation, excellent image quality, and has the demonstrated ability to network and facilitate information sharing and alerting around our region, the Flock system is the one being recommended. It is the only one that can deliver all of these features, has a proven track record, and it will definitely enhance our partnerships with neighboring agencies and our ability to solve crimes.

Thank you for your consideration,

Jeremy A. Muraski, Chief of Police

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**City Attorney**
FROM:	**Angela Zills**
SUBJECT:	**Resolution #23-29 Approving Grant Agreement for Division of Public Health DPH Consolidated Contract #57841 and Grant Agreement Modifications to DPH Contracts #47645-6, 52825, 52825-2 and 52825-3.**

ATTACHMENTS:

- Reso23-29 (PDF)
- ELC Enhancing Detection Grant (PDF)
- Immunization Grant (PDF)
- Maternal and Child Health Block Grant (PDF)
- Childhood Lead Consolidated Grant (PDF)
- Communicable Disease Control and Prevention Grant (PDF)
- Preventive Health and Health Services Block Grant (PDF)
- Public Health Emergency Preparedness Grant (PDF)

RESOLUTION #23-29

APPROVING GRANT AGREEMENT FOR DIVISION OF PUBLIC HEALTH
DPH CONSOLIDATED CONTRACT #57841 AND GRANT AGREEMENT MODIFICATIONS
TO DPH CONTRACTS #47645-6, 52825, 52825-2 AND 52825-3

WHEREAS, the City of De Pere Health Department ("Health Department") and the State of Wisconsin Department of Health Services ("DHS") desire to enter into the attached Division of Public Health ("DPH") Contracts to facilitate the following programs:

Contract Number	Program	Funding Amount
57841	Immunization	$7,799
57841	Maternal and Child Health Block Grant	$9,229
57841	Childhood Lead Consolidated	$2,161

WHEREAS, the Health Department and DHS are parties to the following DPH Consolidated Contracts to which DHS is providing additional funding and requires the following amendments:

Contract Number	Current Contract Year	Program	Additional Funding Amount
47645-6	2021	Epidemiology and Laboratory Capacity for Infectious Disease (ELC Enhancing Detection)	$59,375
52825	2022	Communicable Disease Control and Prevention	$3,600
52825-2	2022	Preparedness	$34,417
52825-3	2022	Preventative Health and Health Services Block Grant	$4,300

WHEREAS, acceptance of DPH grant funding requires the approval and execution of the above-referenced Contracts/Modifications/Amendments; and

WHEREAS, the Finance/Personnel Committee has reviewed such Agreements and recommends approval thereof.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Mayor is hereby authorized and directed to execute the Grant Agreement/Modifications/Amendments, specifically Contracts #57841, #47645-6, #52825, #52825-2 and #52825-3 between the DHS and the Health Department as are attached hereto.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 21st day of March, 2023.

APPROVED:

_____
James G. Boyd, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____
Nays: _____
Board/Committee Approval: 03/14/2023

DocuSign Envelope ID: 1CAFE70B-D6F3-4419-9AF1-F402C532FFE8

GRANT AGREEMENT MODIFICATION
between the
STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES
And
DEPERE DPH
for
2021 DPH Consolidated Contracts

DPH Contract No.: 47645-6
Agreement Amount: $59,375
Agreement Term Period: 10/01/2020 to 12/31/2024
CARS Pre-Packet No: 22748

DHS Division: Division of Public Health
DHS Grant Administrator: Anna Benton
DHS Email: DHSGACMail@dhs.wisconsin.gov

Grantee Grant Administrator: Ms Debbie Armbruster
Grantee Address: 335 S BROADWAY, DE PERE, WI, 54115
Grantee Email: darmbruster@deperewi.gov

Modification Description: We are adding funding for ELC Enhancing Detection (Profile 155817). Please see attached Scope of Work. Final reports are due 45 days from the end of the designated contract period for any included profiles.

This is a Modification of an existing Agreement, as specified above. This Modification of Agreement encompasses both Amendments and Addendums to an existing Grant Agreement. This Modification is entered into by and between the State of Wisconsin Department of Health Services (DHS) and the Grantee listed above. With the exception of the terms being modified by this Grant Agreement Modification, ALL OTHER TERMS AND CONDITIONS OF THE EXISTING AGREEMENT, INCLUDING FUNDING, REMAIN IN FULL FORCE AND EFFECT. This Modification, including any and all attachments herein and the existing agreement, collectively, are the complete agreement of the parties and supersede any prior agreements or representations. DHS and the Grantee acknowledge that they have read the Modification and understand and agree to be bound by the terms and conditions of the existing agreement as modified by this action. This Modification becomes null and void if the time between the earlier dated signature and the later dated signature exceeds sixty (60) days, unless waived by DHS.

State of Wisconsin
Department of Health Services

Authorized Representative

Name: Jonette Arms

Title: Assistant Administrator

Signature: DocuSigned by: Jonette Arms 2E6408EBD5E64C8...

Date: 2/22/2023

Grantee
Entity Name: De Pere Health

Authorized Representative

Name: James Boyd

Title: Mayor

Signature: DocuSigned by: James Boyd 50C8D1E932AB49A...

Date: 2/22/2023

Template Revision: 02/02/2023 (previous templates n

CARS PAYMENT INFORMATION

DHS CARS STAFF INTERNAL USE ONLY

CARS PAYMENT INFORMATION

The information below is used by the DHS Bureau of Fiscal Services, CARS Unit, to facilitate the processing and recording of payments made under this Agreement.

Agency #:	Agency Name:	Agency Type:	CARS Contract Start Date	CARS Contract End Date	Program Total Contract:
472779	**DEPERE DPH**	**360**	**See below**	**See below**	**$59,375**

Profile ID#	Profile Name	Profile Note	Profile Current Amount	Profile Change Amount	Profile Total Amount	Funding Controls
155817	ELC ENHANCING DETECTION	10/01/2020-12/31/2023	-	$59,375	$59,375	N/A
					$59,375	

DocuSign Envelope ID: 1CAFE70B-D6F3-4419-9AF1-F402C532FFE8

CARS FEDERAL AWARD INFORMATION

DHS Profile Number	155817
FAIN	NU50CK000534
Federal Award Date	5/18/2020
Sub-award period of Performance Start Date	10/1/2020
Sub-award period of Performance End Date	12/31/2023
Amount of Federal Funds obligated (committed) by this action	$59,375
Total Amount of Federal Funds obligated (committed)	$59,375
Federal Award Project Description	Wisconsin's Application for the 2019 Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) Cooperative Agreement
Federal Awarding Agency Name (Department)	Department of Health and Human Services
DHS Awarding Official Name	Debra K. Standridge
DHS Awarding Official Contact Information	**608-266-9622**
Assistance Listing (formerly CFDA) Number	93.323
Assistance Listing (formerly CFDA) Name	Epidemiology and Laboratory Capacity for Infectious Diseases (ELC)
Total made available under each Federal award at the time of disbursement	$137,077,934
R&D?	No
Indirect Cost Rate	6.9%

DocuSign Envelope ID: 1CAFE70B-D6F3-4419-9AF1-F402C532FFE8

Exhibit A

Scope of Work

Between

Local and Tribal Health Departments of Wisconsin (LTHDs)

and

The Department of Health Services, Division of Public Health (DHS/DPH)

Epidemiology and Laboratory Capacity for Prevention and Control of Emerging Infectious Diseases (ELC) Enhancing Detection Supplemental Award 2022-2023

I. PURPOSE / OBJECTIVE

This award, the Epidemiology and Laboratory Capacity Enhancing Detection supplement, will provide critical resources to local and territorial health departments in support of a broad range of COVID-19/SARS-CoV-2 testing & epidemiologic surveillance related activities. This includes, but is not limited to, increasing workforce capacity, testing, laboratory capacity, infection control and contact tracing. Further details on allowable costs are outlined below. This is a formal extension of the previously awarded, and now void, agreement from October 1, 2020 through October 31, 2022. This agreement does not provide any new or additional funding rather extends the use of previously awarded funds through December 31, 2023.

II. ALLOWABLE COSTS

These funds are broadly intended to provide critical resources to local and tribal health departments in support of a broad range of COVID-19/SARS-CoV-2 testing and epidemiologic surveillance related activities. These funds cannot be used for costs that are already covered by any other federal source (i.e., duplicating resources from an Immunization award). These funds are not allowable for vaccination expenses after July 31, 2021.

Examples of allowable costs include:

- Personnel (term, temporary, students, overtime, contract staff, etc.) E.g., laboratorians, informaticians, epidemiologists, data managers/analysts, data visualization specialists, health communicators (including those specializing in risk communications), health educators, contact tracers, management, and budget staff as well as administrative support, and infection prevention and control staff. May also include support for community health workers and organizations working with populations at higher risk for COVID-19.
- Personal protective equipment (PPE) and other supplies (PPE being used to protect health care workers that are taking samples, processing specimens, conducting tests, etc.)
- Collection supplies, test kits, reagents, consumables, and other necessary supplies for existing testing or onboarding new platforms.
- Hardware and software necessary for robust implementation of electronic laboratory and surveillance data exchange between recipient and other entities, including healthcare entities, jurisdictional public health, and the CDC.

DocuSign Envelope ID: 1CAFE70B-D6F3-4419-9AF1-F402C532FFE8

- Tools that assist in the rapid identification, electronic reporting, monitoring, analysis, and evaluation of control measures to reduce the spread of disease (e.g., GIS software, visualization dashboards, cloud services).
- Contracts with academic institutions, private laboratories, and/or commercial entities, including contracts to increase workforce capacity, for the purposes of completing one of the other allowable activities.
- Expenses associated with case investigation, follow up, and contact tracing (including travel, software/hardware, etc.)
- Costs associated with testing and monitoring of isolated individuals; as well as facilitating isolation to prevent spread of COVID-19. This may include wrap around services as necessary.
- Support for social services that will facilitate compliance with isolation and quarantine.

Examples of non-allowable costs include:

- Research as defined by CDC
- Clinical care
- Medication for patient treatment
- Purchasing vaccines and other items related to storing, providing, or administering vaccine
- Construction
- Stockpiling PPE resources
- Vaccination Costs

III. POINT OF CONTACTS

Name/Contact Info	Role
Lisa Borchardt dhsdphbcdcontracts@dhs.wisconsin.gov	Project/Reporting contact
Kari Labansky dhsdphbcdcontracts@dhs.wisconsin.gov	Financial/Allowable costs contact

IV. TERMS OF AGREEMENT

Agreement Term

The term of this Contract is October 1, 2020 through December 31, 2023.

Federal Cost Principles

As a Subrecipient of federal funds, the Subrecipient is required to adhere to the following federal

DocuSign Envelope ID: 1CAFE70B-D6F3-4419-9AF1-F402C532FFE8

regulations: OMG Guidance – 2 CFR Part 200 – Cost Principles, and Audit Requirements for Federal Awards. This guidance can be found at:

https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

DHS reserves the right to not pay for an expense that does not align with federal cost principles.

Requirements for Purchased Equipment using Federal Funds

In accordance with CDC's requirements for equipment and products, to the greatest extent practicable, all equipment and products purchased with CDC funds should be American-made. CDC defines equipment as tangible non-expendable personal property (including exempt property) charged directly to an award having a useful life of more than one year AND an acquisition cost of $5,000 or more per unit. Contractor must maintain an equipment inventory list for all major equipment acquired or furnished under this project with a unit acquisition cost of $5,000 or more. At a minimum, the inventory list shall include the description of the item, manufacturer serial and/or identification number, acquisition date and cost. This list should be maintained and supplied to DHS upon request for equipment inventory reporting purposes for CDC. (See attachment 1)

V. FUNDING STATEMENT

Only costs that are directly attributable to specific work under this Agreement are allowable for reimbursement.

Original funding to each Local or Tribal Health Department was allocated as follows. As noted above, this agreement does not provide any new or additional funding rather extends the use of previously awarded funds through December 31, 2023.

- A $250,000 base award will be offered to each jurisdiction
- Additional award funding will be based on a population multiplier
- Local or Tribal Health Departments who have chosen to increase their workforce capacity using the Population Health Institute Response Corps will have the appropriate portion of their award paid directly to the Response Corps

VI. INVOICE AND PAYMENT SCHEDULE

The Subrecipient shall only submit invoices/expenditure reports to the Department for qualifying expenses that comply with services rendered in accordance with the terms and conditions of this Agreement.

Expenditure reports will be prepared according to contract monitor instructions and submitted to the contract monitor at the same time expenses are submitted to the DHS CARS unit for payment. The Expenditure Report form (F-00642) is e-mailed to CARS (dhs600rcars@wi.gov).

DocuSign Envelope ID: 1CAFE70B-D6F3-4419-9AF1-F402C532FFE8

Failure to follow the CARS Payment Processing Schedule could result in delayed or non-payment due to unmet terms of agreement.

VII. REPORTING

Reporting requirements include:

Report Types	Frequency Due	Where to submit	Notes
CARS Expenditure Report Form (F-00642)	Monthly	dhs600rcars@wi.gov	This report is due by the 15th of each month
Summary of activities supported by the funding	Quarterly	dhsdphbcdcontracts@dhs.wisconsin.gov	Utilize latest version of quarterly report template*

*At the time this agreement was issued the latest version of the quarterly report template was version three, which is attached below. Instructions for how to complete are available within this document.

Quarterly reporting follows the following schedule:

Quarter	Months	Due Date
1	January – March	April 30
2	April – June	July 31
3	July – September	October 31
4	October - December	January 31

Local Public Health Departments should report expenses to CARS Profile 155817 (formerly 155806).

Tribal Public Health Departments should report expenses to CARS Profile 65506.

Quarterly CARS Report Form (V3).xls

Contract Objective Details with Negotiations

Contract #: 57841 **Agency:** De Pere Department of Public Health **Contract Year:** 2023

Program: Immunization **Objective #:** 1 of 1 **Objective Value:** $7,799

Objective: Primary Details

Objective Statement

Template Objective 1
Immunization Rates
By December 31, 2023, 82% children residing in De Pere Health Department jurisdiction who turn 24 months of age during the contract year will complete 4 DTaP, 3 Polio, 1 MMR, 3 Hib, 3 Hepatitis B, 1 Varicella and 4 Pneumococcal Conjugate (PCV) vaccination by their second birthday.

Deliverable Due Date: 01/31/2024

Contract Deliverable (Evidence)

1) A Wisconsin Immunization Registry (WIR)-generated population-based standard benchmark report, documenting the number of children in De Pere Health Department jurisdiction who turned 24 months of age in 2023 contract year. The end-of-year report should be run with a 30-day buffer to ensure that all updated data have been received by the WIR. With the end-of-year report, include a summary of the accountability targets and the progress achieved, including the activities and interventions conducted. Include any barriers that may have been identified. A template to be used has been provided by the program.

Criteria for the Mid-Year Report:
Birthdate Range: 01/01/2021- 06/30/2021
Evaluation date: 07/01/2023
Run date: 07/01/2022
Criteria for the 2023 End-of-Year Report:
Birthdate Range: 01/01/2021- 12/31/2021
Evaluation date: 01/01/2024
Run date: 02/01/2024

2) An estimated itemized budget must be submitted during the negotiation phase of the contracting process. A template to be used for this budget is provided by the Immunization Program.

Programs Providing Funds for this Objective

Immunization: $7,799

Agency Funds for this Objective:

Data Source for Measurement

Wisconsin Immunization Registry Records.

Baseline for Measurement

The 2021 end-of-year population-based standard benchmark report will be used to determine the baseline for the 2023 population-based objective.

For the baseline measurement, the following parameters will be used to run the benchmark report:
Birthdate Range: 01/01/2019 - 12/31/2019
Evaluation Date: 01/01/2022
Run Date: After: 01/01/2022

Context

Children will be assessed using the standard benchmark report for having 4 DTaP, 3 Polio, 1 MMR, 3 Hib 3 Hepatitis B, 1 varicella and 4 Pneumococcal Conjugate (PCV) vaccination by 24 months of age. Progress towards reaching 80% will be measured using a WIR Benchmark report. Only children who have moved out of the agency's jurisdiction may be removed from the cohort for analysis. Unless you can prove that a child has moved out of your jurisdiction, you cannot remove him/her from your cohort.

Guidelines for determining increase needed for progress towards 2023 goals, using the 2021 end-of-year coverage rate as the baseline (see Section E).

Required Increase:
Greater or equal to 59% - 5% Above Baseline
60-69% - 4% Above Baseline
70-79% - 3% Above Baseline
80-85% - 2% Above Baseline
86-89% - 1% Above Baseline
Greater or equal to 90 - Maintain

Contract Objective Details with Negotiations

Contract #: 57841 **Agency:** De Pere Department of Public Health **Contract Year:** 2023
Program: Immunization **Objective #:** 1 of 1 **Objective Value:** $7,799

A list of accountability targets, or activities that will be conducted in order to achieve the objective goal, MUST be provided by or at the time of contract negotiation. Agencies should consult the Addendum of the Immunization Program Boundary Statement or their regional Immunization Program advisor for assistance in determining activities and interventions that will help them achieve the required increase for their population assessment.

Context Continued

Input Activities

The Wisconsin Immunization Program recommends the following activities to help ensure success of this objective:
Contacting parents of infants without immunization histories
Tracking
Coordination of immunization services with other LHD and tribal programs
Sharing information with area physicians
Requesting that information is entered into the WIR.
Reminder/recall
Working with schools and daycare centers to promote immunization among attendees

The Wisconsin Immunization Program requires a minimum of 3 attempts to personally contact a responsible party.

Only children who have moved out of the agency's jurisdiction may be removed from the cohort for analysis. Unless you can prove that a child has moved out of your jurisdiction you cannot remove him/her from your cohort.

Reminder/recall activity is not listed in a particular order and we suggest you use the method that is the most successful for your community:
Letter
Phone call
Home visit
Email
Text message

In addition, funds may be utilized to enhance influenza vaccination coverage rates. Example activities include but are not limited to:
-Staff time
-Vaccine storage supplies
-Influenza clinic planning
-Partner outreach to populations of low coverage rates

Activities that are not allowed:
-Case follow up and contact tracing should not be included in these activities.
-Funds cannot be used to purchase vaccines.
-COVID-19 and Monkeypox activities are not included at this time.

Additional interventions/activities are in an addendum to the Immunization Program Boundary Statement. These are suggested interventions/activities that LHDs are strongly to consider in order to achieve this objective.

Contract Objective Details with Negotiations

Contract #: 57841 **Agency:** De Pere Department of Public Health **Contract Year:** 2023

Program: Immunization **Objective #:** 1 of 1 **Objective Value:** $7,799

Objective: Risk Profile

Percent of Objective Accomplished

0%	10%	20%	30%	40%	50%	60%	70%	80%	85%	90%	95%	100%

Corresponding Percentage Recoupment

Corresponding Potential Recoupment Amounts

Definition of Percent Accomplished

Conditions of Eligibility for an Incentive

Contract Objective Details with Negotiations

Contract #: 57841 **Agency:** De Pere Department of Public Health **Contract Year:** 2023

Program: Immunization **Objective #:** 1 of 1 **Objective Value:** $7,799

Objective: Negotiations

Entry Date	Entered By	Negotiation Text	Question
10/12/2022	Armbruster, Deborah E	De Pere Health Department is committed to childhood immunizations and will make every effort to increase the rates of our community Thank you for these funds towards this effort.	No

Contract Objective Details with Negotiations

Contract #: 57841 **Agency:** De Pere Department of Public Health **Contract Year:** 2023

Program: Immunization **Objective #:** 1 of 1 **Objective Value:** $7,799

Objective: Other Details

Objective Based on Local Document, If Any

Document Reference

Applicable Objective Type

Applicable Federal 2010 HSO

Applicable MCH Theme

Bio Terror Focus

Applicable Healthiest Wisconsin Health Priorities

Applicable Healthiest Wisconsin Essential Services

Applicable Healthiest Wisconsin System Priority

Contract Objective Details with Negotiations

Contract #: 57841 **Agency:** De Pere Department of Public Health **Contract Year:** 2023

Program: Maternal and Child Health Block Grant **Objective #:** 1 of 1 **Objective Value:** $9,229

Objective: Primary Details

Objective Statement

Objective 4: Adolescent Well-Being

By December 31, 2023, the agency, in collaboration with community partners, will implement and evaluate strategy _1___ to decrease rates of adolescent emotional distress.

Deliverable Due Date: 01/31/2024

Contract Deliverable (Evidence)

Data in REDCap to document activities and learning community calls/meetings.

Programs Providing Funds for this Objective

Maternal and Child Health Block Grant: $9,229

Agency Funds for this Objective:

Data Source for Measurement

REDCap and quarterly Learning Community attendee list.

Baseline for Measurement

Baseline information as identified in the 2023 Supplement to GAC Objectives.

Context

The MCH/CYSHCN Program Parameters apply to this objective. This work will address the Title V National Performance Measure for adolescent injury prevention and the Title V State Performance Measure

Context Continued

Input Activities

1. Implement and evaluate the selected strategy with activity details identified in the 2023 Supplement to GAC Objectives.
Strategy 1: Coordinate and/or facilitate skills-based, gate keeper, risk behavior recognition, and other evidence-based suicide prevention and mental health promotion trainings with local community coalitions and other partners.
Core Activities:
- Collaborate with statewide technical assistance provider and local mental health or suicide prevention coalitions to promote gatekeeper trainings such as QPR (Question, Persuade and Refer), Youth Mental Health First Aid, ASIST (Applied Suicide Intervention Skills Training), Connect Training, adverse childhood experiences and trauma-informed care education/training.
- Collaborate with law enforcement and community partners on strategies to restrict means such as distribution of firearm locks and access to medication drop boxes.
Strategy 2: Collaborate with local schools on the implementation of evidence-based suicide prevention programs and/or collaborate with local schools on development and implementation of evidence-based bullying prevention policies and strategies that promote belonging and safety.
Core Activities:
- Collaborate with statewide technical assistance provider Wisconsin and/or local suicide coalitions in the planning and implementation of evidence-based suicide prevention programs, such as: Trevor Lifeguard Workshop: (http://www.sprc.org/resources-programs/trevor-lifeguard-workshop); ACT on FACTS: (http://www.sprc.org/resources-programs/making-educators-partners-youth-scuicide-prevention-act-facts); Signs of Suicide: (http://www.sprc.org/resources-programs/sos-signs-suicide); Hope Squad: https://hopesquad.com/; Sources of Strength: https://www.sprc.org/resources-programs/sources-strength OR https://sourcesofstrength.org/
- Utilize and promote anti-bullying resources from the Wisconsin Department of Public Instruction
- Promote peer support resources, such as The Prism Program (LGBTQ+ specific) , Youthline, and Iris Place peer-support warmline.
Strategy 3: Promote Zero Suicide principles and practices with health care providers/health care systems.
Core Activities:
- Collaborate with statewide technical assistance partner and local suicide coalitions to implement the Zero Suicide toolkit. (http://zerosuicide.sprc.org/toolkit) with health care providers and health care system.
- Coordinate and/or provide training to Emergency Departments (ED) utilizing available resources (e.g. ED focused tools from Zero Suicide, CALM (Counseling on Access to Lethal Means) training) and include planning for continuity of care after an ED visit.
2. Encourage area middle and high schools to participate in the Youth Risk Behavior Survey through the Department of Public Instruction and to utilize results in program planning.
3. Outreach, recruit, and support sustained partnerships around improving adolescent well-being.
4. Participate in all Quarterly Learning Community meetings/calls and attend the 2023 MCH Summit.
5. Maintain a link to the Well Badger Resource Center website and searchable directory at: www.WellBadger.org. Display and

Contract Objective Details with Negotiations

Contract #: 57841 **Agency:** De Pere Department of Public Health **Contract Year:** 2023

Program: Maternal and Child Health Block Grant **Objective #:** 1 of 1 **Objective Value:** $9,229

provide marketing information and referral resources and services for Well Badger. Provide a voice message for the Well Badger Resource Line: Call: 1-800-642-7837 or Text: 608-360-9328 Email: help@wellbadger.org

6. Participate on the local CDR team and ensure reporting in the National Case Reporting System, to align with the team¿s prevention recommendations. *

Note: *For those jurisdictions with no CDR team, consult with your contract monitor. Or participate on the local Child Death Review team and ensure reporting in the National Case Reporting System, to align with the team¿s prevention recommendations.

7. Complete the Community Engagement Assessment Tool and implement at least one practice change, informed by the results, that increases youth leadership and engagement.

Contract Objective Details with Negotiations

Contract #: 57841 **Agency:** De Pere Department of Public Health **Contract Year:** 2023

Program: Maternal and Child Health Block Grant **Objective #:** 1 of 1 **Objective Value:** $9,229

Objective: Risk Profile

Percent of Objective Accomplished

0%	10%	20%	30%	40%	50%	60%	70%	80%	85%	90%	95%	100%

Corresponding Percentage Recoupment

Corresponding Potential Recoupment Amounts

Definition of Percent Accomplished

Conditions of Eligibility for an Incentive

Contract Objective Details with Negotiations

Contract #: 57841 **Agency:** De Pere Department of Public Health **Contract Year:** 2023

Program: Maternal and Child Health Block Grant **Objective #:** 1 of 1 **Objective Value:** $9,229

Objective: Negotiations

Entry Date	Entered By	Negotiation Text	Question
10/25/2022	Rosecky, Mary P	Adolescent Well-Being Supplement received and reviewed Accepted.	No
10/25/2022	Armbruster, Deborah E	Please review the revised GAC supplement and change in the strategy we plan to pursue.	Yes
10/18/2022	Rosecky, Mary P	GAC supplement received and reviewed. Please make recommended edits to your GAC supplement Please provide rationale and baseline data for your county, you used the language that was provided as an example in a GAC template. You can use the information from the American Foundation for Suicide Prevention in the rationale, but did you have a student death by suicide in the past year What does your CHA/CHIP say about adolescent mental health. What does the YRBS data show? What about WISH or data from Public Health Profiles? This is your second year for this objective, what are some of the results of this work for 2022, how many schools participated in skills-based, gate keeper, or other evidence based suicide prevention and mental health promotion trainings with your community coalitions and other partners? You must address all the core activities for strategy #2 for adolescent-well being. ¿Collaborate with local schools on the implementation of evidence-based suicide prevention programs and/or collaborate with local schools on development and implementation of evidence-based bullying prevention policies and strategies that promote belonging and safety. ¿Collaborate with statewide technical assistance provider Wisconsin and/or local suicide coalitions in the planning and implementation of evidence-based suicide prevention programs, such as: Trevor Lifeguard Workshop; ACT on FACTS; Signs of Suicide; Hope Squad; Sources of Strengt ¿Utilize and promote anti-bullying resources from the Wisconsin Department of Public Instruction -Promote peer support resources, such as The Prism Program (LGBTQ+ specific) , Youth line, and Iris Place peer support warmline. ¿Encourage area middle and high schools to participate in the Youth Risk Behavior Survey through the Department of Public Inst ruction and to utilize results i program planning ¿Outreach, recruit, and support sustained partnerships around improving adolescent well-being. Participate in all Quarterly Learning Community meetings/calls and attend the 2023 MCH Summit ¿Complete the Community Engagement Assessment Tool and implement at least one practice change, informed by the results, that increases youth leadership and engagement ¿Participate on the local CDR team and ensure reporting in the National Case Reporting System, to align with the team's prevention recommendations. * Note *For those jurisdictions with no CDR team, consult with your contract monitor. Or participate on the local Child Death Review team and ensure reporting in the National Case Reporting System, to align with the team's prevention recommendations Thank you	Yes
10/13/2022	Rosecky, Mary P	please send me your GAC supplement	Yes
10/12/2022	Armbruster, Deborah E	De Pere Health Department would like to continue with these efforts towards Adolescent Well-Being. We continue to make great strides with our community partners and the adolescents within our community Thank you for the opportunity to continue this vital work.	No

Contract Objective Details with Negotiations

Contract #: 57841 **Agency:** De Pere Department of Public Health **Contract Year:** 2023

Program: Maternal and Child Health Block Grant **Objective #:** 1 of 1 **Objective Value:** $9,229

Objective: Other Details

Objective Based on Local Document, If Any

Document Reference

Applicable Objective Type

Applicable Federal 2010 HSO

Applicable MCH Theme

Bio Terror Focus

Applicable Healthiest Wisconsin Health Priorities

Applicable Healthiest Wisconsin Essential Services

Applicable Healthiest Wisconsin System Priority

Contract Objective Details with Negotiations

Contract #: 57841 **Agency:** De Pere Department of Public Health **Contract Year:** 2023

Program: Childhood Lead Consolidated **Objective #:** 1 of 1 **Objective Value:** $2,161

Objective: Primary Details

Objective Statement

Template Objective 2

Comprehensive Follow-up for Low Level Lead Exposure

Throughout the 2023 contract period, residents from the jurisdiction of the De Pere Health Department will receive comprehensive follow-up services, including a nurse home visit at a venous blood lead level greater than or equal to 5 micrograms per deciliter and an environmental lead hazard investigation at a venous blood lead level greater than or equal to 5) micrograms per deciliter.

Deliverable Due Date: 01/31/2024

Contract Deliverable (Evidence)

A report to document the extent to which the two components of this objective were provided, specifically:

1) The number of children with a venous blood lead level greater than or equal to 5 micrograms per deciliter and the number who received a nurse home visit to provide information on lead poisoning prevention, and

2) The number of children with a venous blood lead level greater than or equal to 5 micrograms per deciliter and the number of environmental lead hazard investigations conducted on their primary residence and all secondary properties, including accompanying risk assessment reports, work orders and property clearance.

For reporting purposes, those children whose families are non-responsive to outreach or moved from the jurisdiction before appropriate follow-up services could be provided can be removed from this cohort but should be reported separately.

This report should be faxed to the Childhood Lead Poisoning Prevention Program (confidential fax line: 608-267-0402) or emailed to DHSLeadPoisoningPrevention@wi.gov by February 1, 2024.

Programs Providing Funds for this Objective

Childhood Lead Consolidated: $2,161

Agency Funds for this Objective:

Data Source for Measurement

An agency-generated report.

Baseline for Measurement

De Pere Health Department does follow-up on all Venous BLL's of 3.5 micorgrams per deciliter with a nurse phone call and education given. If unable to be reached by phone, a letter is sent encouraging the families to call the health department for follow-up.

The baseline for the above input activities is a venous BLL of 5 micrograms per deciliter.

Context

There is no designated value range for this objective. This objective is intended to assure that the local health department is providing nursing and environmental interventions for children with low level lead exposure. Providing these interventions for children with lower level lead exposure is intended to prevent ongoing lead exposure and more severe lead poisoning.

Context Continued

Input Activities

1) NURSING: For this objective, a home visit must be conducted for all children with one or more venous blood lead levels greater than or equal to 5 micrograms per deciliter. After the initial home visit, the Nursing Case Management Report must be completed. The Nursing Case Closure Report must be completed when the case is closed. Links to report forms can be found at https://www.dhs.wisconsin.gov/lead/ph-intervention.htm under the Forms and Templates tab.

Completed nursing forms must be promptly attached to the pertinent patient record in the Healthy Homes and Lead Poisoning Surveillance System (HHLPSS). See HHLPSS Job Aid 3.14: Patient Attachments (https://www.dhs.wisconsin.gov/lead/hhlpss-job-aids.htm). A note must be added to the patient record in HHLPSS regarding any delay. See HHLPSS Job Aid 3.13 Patient Notes.

2) ENVIRONMENTAL: For this objective, a full environmental lead hazard investigation meeting the requirements of DHS 163 and using the DHS templates must be completed for all children with one or more venous blood lead levels greater than or equal to 5 micrograms per deciliter. This includes, within 10 working days after receiving all sample results, completion of the Property Investigation form, a risk assessment report, issuance of a property owner work order letter with work specifications to address the

Contract Objective Details with Negotiations

Contract #: 57841 **Agency:** De Pere Department of Public Health **Contract Year:** 2023

Program: Childhood Lead Consolidated **Objective #:** 1 of 1 **Objective Value:** $2,161

identified lead hazards and a scope of work. Also, when the work orders are finished, this must include within 10 working days after receiving all sample results completion of the Property Investigation Closure form and a clearance report indicating that the hazards have been controlled. Links to forms, reports and templates can be found at https://www.dhs.wisconsin.gov/lead/ph-intervention.htm under the Forms and Templates tab.

The completed environmental forms and documents above must be promptly attached to the pertinent address records in HHLPSS. See HHLPSS Job Aid 4.3: Adding Attachments (https://www.dhs.wisconsin.gov/lead/hhlpss-job-aids.htm). A note must be added to the address record in HHLPSS regarding any delay. See HHLPSS Job Aid 4.2 Entering property Notes.

The environmental lead hazard investigation must include a child¿s primary residence and all pertinent secondary residences, and other areas where the child may be exposed to lead hazards. The procedure for the investigation is outlined in Chapter 7 and Appendix B of the WCLPPP Handbook for Local Health Departments. https://www.dhs.wisconsin.gov/lead/ph-intervention.htm under the Handbook tab.

Local health departments must seek third party reimbursement for nurse home visits and environmental lead hazard investigations and clearances for Medicaid-enrolled children by billing Medicaid for these services. For more information visit https://www.dhs.wisconsin.gov/lead/medicaid-reimbursement.htm

Logout GACMainMenu Print

GAC SYSTEM Grants and Contracts

View Objective Template

Template Year : 2023

Template Program : Childhood Lead - Con

Back to General Contract Information Back to Contract Programs Back to Objectives List Back to Template List

Objective Statement

Template Objective 2
Comprehensive Follow-up for Low Level Lead Exposure
Throughout the 2023 contract period, residents from the jurisdiction of the De Pere Health Department will receive comprehensive follow-up services, including a nurse home visit at a venous blood lead level greater than or equal to 5 micrograms per deciliter and an

Contract Deliverable

A report to document the extent to which the two components of this objective were provided, specifically:

1) The number of children with a venous blood lead level greater than or equal to 5 micrograms per deciliter and the number who received a nurse home visit to provide information on lead poisoning prevention, and

2) The number of children with a venous blood lead level greater than or equal to 5

Context

There is no designated value range for this objective. This objective is intended to assure that the local health department is providing nursing and environmental interventions for children with low level lead exposure. Providing these interventions for children with lower level lead exposure is intended to prevent ongoing lead exposure and more severe lead poisoning.

Context Continued

Input Activities

1) NURSING: For this objective, a home visit must be conducted for all children with one or more venous blood lead levels greater than or equal to 5 micrograms per deciliter. After the initial home visit, the Nursing Case Management Report must be completed. The Nursing Case Closure Report must be completed when the case is closed. Links to report forms can be found at https://www.dhs.wisconsin.gov/lead/ph-intervention.htm under the Forms and Templates tab.

Completed nursing forms must be promptly attached to the pertinent patient record in the Healthy Homes and Lead Poisoning Surveillance System (HHLPSS). See HHLPSS Job Aid 3.14: Patient Attachments (https://www.dhs.wisconsin.gov/lead/hhlpss-job-aids.htm). A note must be added to the patient record in HHLPSS regarding any delay. See HHLPSS Job Aid 3.13 Patient Notes.

2) ENVIRONMENTAL: For this objective, a full environmental lead hazard investigation

Base Line for Measurement

Venous BLL of 5 micrograms per deciliter and higher will receive both nurse and environmental assessments.

Data Source for Measurement

An agency-generated report.

FYI Text

De Pere Health Department follows up on all BLL levels of 3.5 micrograms per deciliter with at least a phone conversation with the nurse. If unable to reach by phone, a letter

Healthiest Wisconsin 2010

Check All Applicable Healthiest Wisconsin 2010 Health Priorities

(Must Select at Least One)

Communicable Disease	☐	Hazardous Exposure	☑
High Risk Sexual Activity	☐	Inadequate Nutrition	☐
Injuries	☐	Lack of Access to Health Care	☐
Mental Illness	☐	Obesity Physical InActivity	☐
Social Economic Problems	☑	Substance Abuse	☐
Tobacco Use	☐		

Check All Applicable Healthiest Wisconsin 2010 Essential Services

(Must Select at Least One)

Assuring Care	☐	Assuring Professional Competence	☐
Developing Policy	☐	Educating	☑
Enforcing	☐	Evaluating	☐
Fostering Healthy Conditions	☑	Investigating	☐
Linking to Services	☐	Mobilizing	☐
Monitoring	☑	Researching	☐

If Applicable, Choose a Healthiest Wisconsin 2010 System Priority

Select the Applicable Federal 2010 HSO

Non Negotiable ☐

Contract Objective Details with Negotiations

Contract #: 57841 **Agency:** De Pere Department of Public Health **Contract Year:** 2023

Program: Childhood Lead Consolidated **Objective #:** 1 of 1 **Objective Value:** $2,161

Objective: Risk Profile

Percent of Objective Accomplished

0%	10%	20%	30%	40%	50%	60%	70%	80%	85%	90%	95%	100%

Corresponding Percentage Recoupment

Corresponding Potential Recoupment Amounts

Definition of Percent Accomplished

Conditions of Eligibility for an Incentive

Contract Objective Details with Negotiations

Contract #: 57841 **Agency:** De Pere Department of Public Health **Contract Year:** 2023

Program: Childhood Lead Consolidated **Objective #:** 1 of 1 **Objective Value:** $2,161

Objective: Negotiations

Contract Objective Details with Negotiations

Contract #: 57841 **Agency:** De Pere Department of Public Health **Contract Year:** 2023

Program: Childhood Lead Consolidated **Objective #:** 1 of 1 **Objective Value:** $2,161

Objective: Other Details

Objective Based on Local Document, If Any

Document Reference

Applicable Objective Type

Applicable Federal 2010 HSO

Applicable MCH Theme

Bio Terror Focus

Applicable Healthiest Wisconsin Health Priorities

Applicable Healthiest Wisconsin Essential Services

Applicable Healthiest Wisconsin System Priority

Scope of Work
Communicable Disease Control and Prevention (LPHD and Tribal HD)

Eligible Uses and Reporting

Per the budget language the scope of eligible uses for this additional funding is relatively broad and reflects all responsibilities under chapter 252. Funding may be used for new projects as well as to offset increasing budgetary pressures resulting from ongoing disease surveillance and investigations at the local level. Examples of possible uses include but are not limited to:

- Reduce burden of communicable diseases (CD),
- Ensure or increase capacity to respond to CD events,
- Training to increase competencies around CD issues,
- Purchase additional equipment to allow for easier access when following up on CD reports (such as smartphones or tablets),
- More extensive/complete follow-up on communicable disease outbreaks/reports, and
- Increasing communicable disease awareness in the community along with practical prevention opportunities.

The local agency is expected to submit its first financial statement to the Director of the Bureau of Communicable Diseases of its use of funds no later than January 1, 2019. The financial statement must include detailed narrative of the activities funded by this allocation. The workgroup plans to meet in the near future to continue conversations regarding the specific expectations from the Division of Public Health for this reporting requirement.

GAC SYSTEM
Grants and Contracts

Profile/Consortium

Contract #: 52825 **Lead Agency:** De Pere **Contract Year:** 2022
Program: COMM DIS CP

Back to Contract Programs

Partner Agency	CARS Profile	Profile Amount	Available Funds	Action
De Pere			☑	
De Pere	155800 Comm Disease Ctrl Prev LPHD	$3,600	☑	

Cancel/Refresh

GRANT AGREEMENT MODIFICATION
between the
STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES
And
DEPERE DPH
for
2022 DPH Consolidated Contract

DPH Contract No.: 52825-3
Agreement Amount: $4,300
Agreement Term Period: 10/01/2021 to 09/30/2023
CARS Pre-Packet No: 22824

DHS Division: Division of Public Health
DHS Grant Administrator: Anna Benton
DHS Email: DHSGACMail@dhs.wisconsin.gov

Grantee Grant Administrator: Ms Debbie Armbruster
Grantee Address: 335 S BROADWAY, DE PERE, WI, 54115
Grantee Email: darmbruster@deperewi.gov

Modification Description: We are adding funding for the Preventive Health and Health Services Block Grant (Profile 159220). Please see attached Scope(s) of Work. Final reports are due 45 days from the end of the designated contract period for any included profiles.

This is a Modification of an existing Agreement, as specified above. This Modification of Agreement encompasses both Amendments and Addendums to an existing Grant Agreement. This Modification is entered into by and between the State of Wisconsin Department of Health Services (DHS) and the Grantee listed above. With the exception of the terms being modified by this Grant Agreement Modification, ALL OTHER TERMS AND CONDITIONS OF THE EXISTING AGREEMENT, INCLUDING FUNDING, REMAIN IN FULL FORCE AND EFFECT. This Modification, including any and all attachments herein and the existing agreement, collectively, are the complete agreement of the parties and supersede any prior agreements or representations. DHS and the Grantee acknowledge that they have read the Modification and understand and agree to be bound by the terms and conditions of the existing agreement as modified by this action. This Modification becomes null and void if the time between the earlier dated signature and the later dated signature exceeds sixty (60) days, unless waived by DHS.

State of Wisconsin
Department of Health Services

Authorized Representative

Name: Anna Benton

Title: Assistant Administrator, Division of Public Health

Signature: DocuSigned by: Anna Benton AF2CECDAF36A431...

Date: 2/1/2023

Grantee
Entity Name: De Pere Health Department

Authorized Representative

Name: James Boyd

Title: Mayor

Signature: DocuSigned by: James Boyd 50C8D1E932AB49A...

Date: 2/1/2023

DocuSign Envelope ID: 02ECCFD8-C4CE-47B8-8CE1-31A8E9749AC2

Wisconsin Department of Health Services
Contract Centralization Legal Review

Agreement Number: **52825-3**

Bureau of Procurement and Contracting (BPC) Review:

☒ This agreement uses a BPC template with Office of Legal Counsel (OLC) approved language.

☐ This agreement uses intergovernmental cooperative purchasing.

OLC Review Required:

☐ This agreement does not use a BPC template with Office of Legal Counsel (OLC) approved language or uses a BPC template with requested language changes.

Description:
N/A

Office of Legal Counsel (OLC) Review and Approval:

☒ This agreement has been reviewed for form and approved by the Wisconsin Department of Health Services Office of Legal Counsel.

DocuSigned by:
Cody Wagner
31F480248CEC464...

Name: Cody Wagner
Title: Office of Legal Counsel

1/31/2023
Date Signed

Revision: 8/2/2022 (previous versions obsolete)

CARS PAYMENT INFORMATION

DHS CARS STAFF INTERNAL USE ONLY

CARS PAYMENT INFORMATION

The information below is used by the DHS Bureau of Fiscal Services, CARS Unit, to facilitate the processing and recording of payments made under this Agreement.

Agency #:	Agency Name:	Agency Type:	CARS Contract Start Date	CARS Contract End Date	Program Total Contract:
472779	**DEPERE DPH**	**360**	**See below**	**See below**	**$4,300**

Profile ID#	Profile Name	Profile Note	Profile Current Amount	Profile Change Amount	Profile Total Amount	Funding Controls
159220	CONS CONTRACTS PHHS	10/01/2021-09/30/2023	-	$4,300	$4,300	N/A
					$4,300	

CARS FEDERAL AWARD INFORMATION

DHS Profile Number	159220
FAIN	NB01OT009437
Federal Award Date	8/15/2022
Sub-award period of Performance Start Date	10/1/2021
Sub-award period of Performance End Date	9/30/2023
Amount of Federal Funds obligated (committed) by this action	$4,300
Total Amount of Federal Funds obligated (committed)	$4,300
Federal Award Project Description	Preventive Health and Health Services Block Grant - 2022
Federal Awarding Agency Name (Department)	Centers for Disease Control and Prevention
DHS Awarding Official Name	Debra K. Standridge
DHS Awarding Official Contact Information	**608-266-9622**
Assistance Listing (formerly CFDA) Number	93.991
Assistance Listing (formerly CFDA) Name	Preventive Health and Health Services Block Grant
Total made available under each Federal award at the time of disbursement	$3,021,333
R&D?	No
Indirect Cost Rate	0.069

DocuSign Envelope ID: 02ECCFD8-C4CE-47B8-8CE1-31A8E9749AC2

Consolidated Contract Scope of Work
Preventive Health and Health Services (PHHS) Block Grant
Federal Fiscal Year 2022 (FFY22)

During the contract period of October 1, 2021 through September 30, 2023, the agency receiving Preventive Health and Health Services Block Grant funding must agree to and implement the following program requirements:

Health Department Name:	De Pere Department of Public Health
Health Department Contact:	Debbie Armbruster
Agency Number:	472779
FFY22 Total Allocation:	$4300

Selected Program(s):

Program 1: Improve Foundational Public Health Capabilities

Selected:	Yes
Goal(s):	Develop and Implement Workforce Development Plans.
Allocation:	$4300

Program 2: Implement Community-Based Foundational Public Health Interventions

Selected:	No
Goal(s):	
Allocation:	$0

DocuSign Envelope ID: 02ECCFD8-C4CE-47B8-8CE1-31A8E9749AC2

Preventive Health and Health Services Block Grant
Local and Tribal Health Department Quality Criteria
Grant Cycle: October 1, 2022-September 30, 2023 (FFY22)

Quality Criteria

Generally high program quality criteria for the delivery of quality and cost-effective administration of health care programs have been, and will continue to be, required in each public health program to be operated under the terms of this contract. Contractors should indicate the manner in which they will assure each criterion is met for this program. Those criteria include:

Public health assessment and surveillance that identify community needs, and supports systematic, competent program planning and sound policy development with activities focused at both the individual and jurisdictional levels.

a) Involvement of key policymakers and the general public in the development of comprehensive public health plans.
b) Development and implementation of a plan to address issues related to access to high priority public health services for every member of the community.
c) Identification of the scientific basis (evidence base) for the intervention.

Delivery of public health services to citizens by qualified health professionals in a manner that is family centered, culturally competent, where the scientific basis for the intervention can be documented (evidence-based practice), as well as delivery of public health programs for communities for the improvement of health status.

Record keeping for individual-focused services that assures documentation and tracking of client health care needs, response to known health care problems on a timely basis, and confidentiality of client information.

Information, education, and outreach programs intended to address known health risks in the general and certain target populations to encourage appropriate decision-making by those at risk and to affect policy and environmental changes at the community level.

Provision of public information and education, and/or outreach activities focused on high-risk populations that increase awareness of disease risks, environmental health risks, and appropriate preventive activities.

When issuing statements, press releases, publications, requests for proposal, bid solicitations and other documents --such as tool-kits, resource guides, websites, and presentations (hereafter "statements") --describing the projects or programs funded in whole or in part with U.S. Department of Health and Human Services (HHS) federal funds, the recipient must clearly state:

a) the percentage and dollar amount of the total costs of the program or project funded with federal money; and,
b) the percentage and dollar amount of the total costs of the project or program funded by non-governmental sources

If a conference/meeting/seminar is funded by the contract, the recipient must include the following statement on conference materials, including promotional materials, agenda, and internet sites:

Funding for this conference was made possible (in part) by the Centers for Disease Control and Prevention. The views expressed in written conference materials or publications and by

DocuSign Envelope ID: 02ECCFD8-C4CE-47B8-8CE1-31A8E9749AC2

speakers and moderators do not necessarily reflect the official policies of the Department of Health and Human Services, nor does the mention of trade names, commercial practices, or organizations imply endorsement by the U.S. Government.

Coordination with related programs to assure that identified public health needs are addressed in a comprehensive, cost-effective manner across programs and throughout the community.

A referral network sufficient to assure the accessibility and timely provision of services to address identified public health care needs.

Provision of guidance to staff through program and policy manuals and other means sufficient to assure quality health care and cost-effective program administration.

Financial management practices sufficient to assure accurate eligibility determination, appropriate use of state and federal funds, prompt and accurate billing and payment for services provided and purchased, accurate expenditure reporting, and, when required, pursuit of third-party insurance and Medical Assistance Program coverage of services provided. Program-specific data collection, analysis, and reporting to assure program outcome goals are met or to identify program management problems that need to be addressed.

Data collection, analysis, and reporting to assure program outcome goals are met or to identify program management problems that need to be addressed.

DocuSign Envelope ID: 02ECCFD8-C4CE-47B8-8CE1-31A8E9749AC2

Preventive Health and Health Services Block Grant
Local and Tribal Health Department Boundary Statement
Grant Cycle: October 1, 2022-September 30, 2023 (FFY22)

Program Boundary Statement

The Preventive Health and Health Services (PHHS) Block Grant provides federal funding to states allowing recipients the ability to address prioritized public health needs in their jurisdictions in collaboration with local and Tribal public health agencies and organizations.

The Division of Public Health (DPH) allocates PHHS funding to each local health department (LHD) and Tribe. DPH has identified a boundary statement identifying funding parameters within which the LHD, Tribe, or agency will carry out funded work. The boundaries are intentionally as broad as federal and state law permit to provide maximum flexibility. However, while broad, the PHHS Block Grant does not permit the use of funds in some instances. Therefore, unacceptable uses of funds are included in the boundary statement.

Agencies receiving PHHS Block Grant funds from the Division of Public Health are not required to submit a budget. Agencies are reminded they must assure expenses are consistent with the contract. Everything an agency does is available to the public. LHDs, Tribes, and agencies are encouraged to leverage resources across categorical funding to achieve common goals.

All funding recipients are required to follow applicable federal laws, regulations, policies, and CDC General Terms and Conditions for Non-research awards found at:
https://www.cdc.gov/grants/documents/General-Terms-and-Conditions-Non-Research-Awards.pdf

Acceptable Uses of Funding

The PHHS Block Grant gives grantees the flexibility to prioritize the use of funds to:

- Address emerging health issues and gaps.
- Decrease premature death and disabilities by focusing on the leading preventable risk factors.
- Work to achieve health equity and eliminate health disparities by addressing the social determinants of health.
- Support local programs to achieve healthy communities.
- Establish data and surveillance systems to monitor the health status of targeted populations.
- Improve agency operations, build capacity, and achieve accreditation through implementation of effective programmatic and administrative areas central to the agency's objectives.
- Support agency efforts to attain or maintain Public Health Accreditation Board (PHAB) accreditation.
- Supplement or expand grantee services or efforts.
- Increase hours of part-time staff to increase capacity.

Success is achieved by:

- Using evidence-based methods and interventions.
- Reducing risk factors.
- Establishing policy, social, and environmental changes.

DocuSign Envelope ID: 02ECCFD8-C4CE-47B8-8CE1-31A8E9749AC2

- Leveraging other funds.
- Continuing to monitor progress towards selected outcomes and re-evaluate funded activities.
- Reflecting Healthy People and the State Health Improvement Plan in programing.

Unacceptable Uses of Funding

While the PHHS Block Grant allows for flexibility in usage to address local priorities, there are some activities and usage of funds that are not allowed. According to PHHS Block Grant guidance, non-allowable uses for these funds include:

From the Preventive Health and Health Services Block Grant 2022 WI DHS Notice of Award (NOA):

- Purchasing of naloxone.
- Purchasing of syringes.
- Drug disposal programs (drop-boxes, bags, or other devices, and/or take-back events) are not permissible under this funding opportunity.
- Clinical care (except as allowed by law).
- Publicity and propaganda (lobbying)
- Preparing, distributing, or using material (publicity/propaganda) or paying the salary or expenses of grants, contract recipients, or agents that aim to support or defeat the enactment of legislation, regulation, administrative action, or executive order proposed or pending before a legislative body, beyond normal, recognized executive relationships.

From 42 U.S. Code Part A – Preventive Health and Health Services Block Grants:

- Providing financial assistance to any entity other than a public or non-profit private entity.
- Providing inpatient services; offering cash payment to recipients of health services.
- Purchasing or improving land; purchasing, constructing, or permanently improving a building or facility.
- Purchasing of major medical equipment.
- Using as a match requirement for Federal funds.

A detailed, comprehensive list of funding allowances from the CDC can be found at https://www.cdc.gov/grants/documents/General-Terms-and-Conditions-Non-Research-Awards.pdf

Reporting Requirements:

Mid-year and year-end performance reporting will be required from all recipients.

References

- CDC Preventive Health and Health Services Block Grant
- CDC General Terms and Conditions for Non-Research Grant and Cooperative Agreement
- 42 U.S. Code Part A – Preventive Health and Health Services Block Grants

DocuSign

Certificate Of Completion

Envelope Id: 02ECCFD8C4CE47B88CE131A8E9749AC2
Status: Completed
Subject: 159220- DEPERE DPH- 2022 DPH Consolidated Contract- 52825-3
Source Envelope:
Document Pages: 9
Signatures: 3
Certificate Pages: 5
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-06:00) Central Time (US & Canada)

Envelope Originator:
Yvette Smith
1 West Wilson St.
Madison, WI 53703
yvettea.smith@dhs.wisconsin.gov
IP Address: 165.189.255.23

Record Tracking

Status: Original
1/31/2023 1:32:39 PM
Holder: Yvette Smith
yvettea.smith@dhs.wisconsin.gov
Location: DocuSign

Security Appliance Status: Connected
Pool: StateLocal

Storage Appliance Status: Connected
Pool: DHS
Location: DocuSign

Signer Events	Signature	Timestamp
Cody Wagner CodyW.Wagner@dhs.wisconsin.gov Office of Legal Counsel Wisconsin Department of Health Services Security Level: Email, Account Authentication (None)	DocuSigned by: 31F480248CEC464... Signature Adoption: Uploaded Signature Image Using IP Address: 165.189.255.23	Sent: 1/31/2023 1:37:07 PM Viewed: 1/31/2023 3:58:25 PM Signed: 1/31/2023 4:01:09 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
James Boyd jboyd@deperewi.gov Mayor Security Level: Email, Account Authentication (None)	DocuSigned by: James Boyd 50C8D1E932AB49A... Signature Adoption: Pre-selected Style Using IP Address: 216.56.64.34	Sent: 1/31/2023 4:45:44 PM Viewed: 2/1/2023 9:32:52 AM Signed: 2/1/2023 9:33:48 AM
Electronic Record and Signature Disclosure: Accepted: 2/1/2023 9:32:52 AM ID: cccd5332-187b-4842-b66a-a2c2f04b128e		
Anna Benton anna.benton@dhs.wisconsin.gov Assistant Administrator, Division of Public Health DPH Security Level: Email, Account Authentication (None)	DocuSigned by: Anna Benton AF2CECDAF36A431... Signature Adoption: Pre-selected Style Using IP Address: 165.189.255.23	Sent: 2/1/2023 9:33:53 AM Viewed: 2/1/2023 4:03:52 PM Signed: 2/1/2023 4:04:13 PM
Electronic Record and Signature Disclosure: Accepted: 2/1/2023 4:03:52 PM ID: 7851b659-72a7-4085-89db-fc0ad1fc128f		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

DocuSign Envelope ID: 4FC8C6CC-8C7D-4316-9BC1-174414C455CA

Wisconsin Department of Health Services
Contract Centralization Legal Review

Agreement Number: **52825-2**

Bureau of Procurement and Contracting (BPC) Review:

☒ This agreement uses a BPC template with Office of Legal Counsel (OLC) approved language.

☐ This agreement uses intergovernmental cooperative purchasing.

OLC Review Required:

☐ This agreement does not use a BPC template with Office of Legal Counsel (OLC) approved language or uses a BPC template with requested language changes.

Description:
N/A

Office of Legal Counsel (OLC) Review and Approval:

☒ This agreement has been reviewed for form and approved by the Wisconsin Department of Health Services Office of Legal Counsel.

DocuSigned by:
Cody Wagner
31F480248CEC464...

11/10/2022

Name: Cody Wagner
Date Signed

Title: Office of Legal Counsel

Revision: 8/2/2022 (previous versions obsolete)

DocuSign Envelope ID: 4FC8C6CC-8C7D-4316-9BC1-174414C455CA

GRANT AGREEMENT MODIFICATION
between the
STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES
And
DEPERE DPH
for
2022 DPH Consolidated Contract

DPH Contract No.: 52825-2
Agreement Amount: $34,417
Agreement Term Period: **10/1/2021** to **9/30/2023**
CARS Pre-Packet No: 21557

DHS Division: Division of Public Health
DHS Grant Administrator: Anna Benton
DHS Telephone: 608-266-9780
DHS Email: Anna.Benton@dhs.wisconsin.gov

Grantee Grant Administrator: Ms Debbie Armbruster
Grantee Address: 335 S BROADWAY, DE PERE, WI, 54115
Grantee Email: darmbruster@mail.de-pere.org

Modification Description: We are adding funding for Preparedness (Profiles 155015). Please see attached Scope of Work. Final reports are due 45 days from the end of the designated contract period for any included profiles.

This is a Modification of an existing Agreement, as specified above. This Modification of Agreement encompasses both Amendments and Addendums to an existing Grant Agreement. This Modification is entered into by and between the State of Wisconsin Department of Health Services (DHS) and the Grantee listed above. With the exception of the terms being modified by this Grant Agreement Modification, ALL OTHER TERMS AND CONDITIONS OF THE EXISTING AGREEMENT, INCLUDING FUNDING, REMAIN IN FULL FORCE AND EFFECT. This Modification, including any and all attachments herein and the existing agreement, collectively, are the complete agreement of the parties and supersede any prior agreements or representations. DHS and the Grantee acknowledge that they have read the Modification and understand and agree to be bound by the terms and conditions of the existing agreement as modified by this action. This Modification becomes null and void if the time between the earlier dated signature and the later dated signature exceeds sixty (60) days, unless waived by DHS.

State of Wisconsin
Department of Health Services

Authorized Representative

Name: Anna Benton

Title: Assistant Administrator, Division of Public Health

Signature: DocuSigned by: Anna Benton AF2CECDAF36A431...

Date: 11/11/2022

Grantee
Entity Name: De Pere Health Department

Authorized Representative

Name: James Boyd

Title: Mayor

Signature: DocuSigned by: James Boyd 50C8D1E932AB49A...

Date: 11/10/2022

DocuSign Envelope ID: 4FC8C6CC-8C7D-4316-9BC1-174414C455CA

HIGH-RISK IT REVIEW

Pursuant to Wis. Stat. 16.973(13), Contractor is required to submit, via the contracting agency, to the Department of Administration for approval any order or amendment that would change the scope of the contract and have the effect of increasing the contract price. The Department of Administration shall be authorized to review the original contract and the order or amendment to determine whether the work proposed in the order or amendment is within the scope of the original contract and whether the work proposed in the order or amendment is necessary. The Department of Administration may assist the contracting agency in negotiations regarding any change to the original contract price.

CARS PAYMENT INFORMATION

DHS CARS STAFF INTERNAL USE ONLY

CARS PAYMENT INFORMATION

The information below is used by the DHS Bureau of Fiscal Services, CARS Unit, to facilitate the processing and recording of payments made under this Agreement.

Agency #:	Agency Name:	Agency Type:	CARS Contract Start Date	CARS Contract End Date	Program Total Contract:
472779	**DEPERE DPH**	**360**	**See Below**	**See Below**	**$34,417**

Profile ID#	Profile Name	Profile Note	Profile Current Amount	Profile Change Amount	Profile Total Amount	Funding Controls
155015	BIOT FOCUS A PLANNING	7/1/22- 6/30/23	-	$34,417	$34,417	N/A
					$34,417	

DocuSign Envelope ID: 4FC8C6CC-8C7D-4316-9BC1-174414C455CA

Local and Tribal Public Health Emergency Preparedness Contract Objectives Centers for Disease Control and Prevention (CDC) Cooperative Agreement Budget Period 1901-04: July 1, 2022 – June 30, 2023

LTPHA BP-1901-04 Contract Objectives and Deliverables

The Wisconsin Department of Health Services (DHS) has established the following objectives and deliverables for completion by local and tribal public health agencies (LTPHAs) during the budget period from July 1, 2022 to June 30, 2023 with the goal of moving Wisconsin local and tribal public health emergency preparedness efforts forward.

These objectives are based on the Public Health Emergency Preparedness and Response Capabilities, which CDC released in 2018 and updated in 2019. In addition, these objectives are written, where applicable, to align with CDC's Operational Readiness Review (ORR) Guidance. The Wisconsin state Public Health Emergency Preparedness (PHEP) Program and Wisconsin Cities Readiness Initiative (CRI) jurisdictions will submit ORR data in budget period 4 per CDC PHEP Cooperative Agreement guidance. **There is no requirement for non-CRI local and tribal agencies to submit ORR data.**

During this budget period, DHS anticipates that LTPHAs will continue to use a "whole community" approach as defined by FEMA. A "whole community" approach is the idea that preparedness is a shared responsibility that must include the full range of preparedness stakeholders, including not just government, but also individuals and families (including those with access and functional needs), businesses, community organizations, schools, nonprofits, media outlets, and more.

Planning for a whole community should address health equity issues by considering individuals with access and functional needs, including but not limited to:

- Children
- Pregnant people
- Individuals with limited English proficiency and literacy
- Individuals with limited financial resources
- Individuals with limited transportation
- Individuals with a disability
- Individuals with chronic health needs
- Older adults

DocuSign Envelope ID: 4FC8C6CC-8C7D-4316-9BC1-174414C455CA

CARS FEDERAL AWARD INFORMATION

DHS Profile Number	155015
FAIN	NU90TP922055
Federal Award Date	6/27/2022
Sub-award period of Performance Start Date	7/1/2022
Sub-award period of Performance End Date	6/30/2023
Amount of Federal Funds obligated (committed) by this action	$34,417
Total Amount of Federal Funds obligated (committed)	$34,417
Federal Award Project Description	To enhance Wisconsin's ability to rapidly mobilize, surge, and respond to public health emergencies identified by CDC.
Federal Awarding Agency Name (Department)	DHHS - CDC
DHS Awarding Official Name	Debra K. Standridge
DHS Awarding Official Contact Information	**608-266-9622**
Assistance Listing (formerly CFDA) Number	93.069
Assistance Listing (formerly CFDA) Name	Public Health Emergency Preparedness
Total made available under each Federal award at the time of disbursement	$11,871,720
R&D?	No
Indirect Cost Rate	0.069

During this budget period, July 1, 2022 to June 30, 2023, and due to ongoing COVID-19 response activities, the Wisconsin Department of Health Services is prioritizing the following capabilities:

- Capability 11: Nonpharmaceutical Interventions
- Capability 12: Public Health Laboratory Testing
- Capability 13: Public Health Surveillance and Epidemiological Investigation

Objectives that align with program requirements as set forth by both the CDC PHEP program and the Assistant Secretary for Preparedness and Response (ASPR) Hospital Preparedness Program (HPP) are indicated as a '(Joint PHEP/HPP Activity)'. The Wisconsin PHEP program recommends that LTPHAs coordinate with their regional Healthcare Emergency Readiness Coalition (HERC) on these activities.

Year-end reporting on all contract deliverables is due **June 30, 2023**. Required reporting will be accessed via the Partner Communications and Alerting (PCA) Portal once available. Additional information about year-end reporting will be communicated to local and tribal preparedness staff throughout the budget period via email communication and PHEP Questions and Answers (Q&A) webinars. Local and tribal preparedness staff should sign up to receive Public Health Emergency Preparedness email communications if they have not already.

Contract Objectives

Budget Management

1. All LTPHAs will submit a proposed budget, a mid-year budget, and a year-end budget by completing and uploading the PHEP BP4 Budget Template to the Partner Communication and Alerting (PCA) Portal Local Preparedness Budget Management page. Updates for the mid-year and year-end budgets must be made by editing the agency's original submitted local preparedness budget form on the PCA Portal.

   Deliverable 1: By August 1, 2022, submit the proposed budget on the PCA Portal.

   Deliverable 2: By February 14, 2023, submit mid-year expenditures on the PCA Portal.

   Deliverable 3: By August 14, 2023, submit final expenditures on the PCA Portal.

   To request access to the PCA Portal, please contact DHSPCAPortal@dhs.wisconsin.gov.

Capability 1: Community Preparedness (recurring objectives)

Function 1: Determine Risks to the health of the jurisdiction.

2. (Joint PHEP/HPP Activity) All LTPHAs will conduct a hazard vulnerability assessment (HVA), update their current HVA, or participate in their regional Healthcare Emergency Readiness Coalition (HERC) HVA process or other collaborative HVA process to provide input and feedback. LTPHAs should strive to identify and prioritize jurisdictional risks, risk-reduction strategies, and risk-mitigation efforts in coordination with community partners and stakeholders. LTPHAs

should also strive to have procedures in place to identify populations that may be disproportionately impacted by incidents or events. *Note: A hazard vulnerability assessment is sometimes also referred to as a hazard analysis or a risk assessment.*

Function 3: Coordinate with partners and share information through community social networks.

3. (Joint PHEP/HPP Activity) All LTPHAs will continue to play an active role in their regional Wisconsin Healthcare Emergency Readiness Coalition (HERC), including participation in strategic planning, relevant trainings, exercises, and other activities. Contact your regional HERC Coordinator for more information.

4. (Joint PHEP/HPP Activity) All LTPHAs will submit evidence of working with partners that support public health preparedness, response, or recovery activities. Identified partners may support risk-mitigation, coordinate delivery of public health messages and services, and improve emergency operation and preparedness services for their communities. These should include partners that support populations with access and functional needs.

Capability 3: Emergency Operations Coordination (recurring objectives)

Function 1: Conduct preliminary assessment to determine the need for activation of public health emergency operations.

5. All LTPHA staff assigned to preparedness and/or response roles will complete at minimum the following National Incident Management System (NIMS) courses within six months of hire or assignment: Introduction to Incident Command System (IS-100.c); Incident Command System for Single Resources and Initial Action Incidents (IS-200.c); National Incident Management System, An Introduction (IS-700.b); and National Response Framework, An Introduction (IS-800.d).

6. All LTPHAs will maintain three to five emergency contacts on the PCA Portal and will update contact information annually. LTPHAs are strongly encouraged to include their health officer or tribal health director as one of these contacts.

Capability 12: Public Health Laboratory Testing

Function 2: Enhance laboratory communications and coordination.

7. All LTPHAs will have at minimum one representative attend or watch the recording of quarterly coordination calls with Office of Preparedness and Emergency Health Care (OPEHC) staff and representative(s) from the Wisconsin State Lab of Hygiene to enhance communications and coordination between laboratory and public health partners. These calls are anticipated to be included once per quarter during scheduled PHEP Q&A webinars.

Capability 15: Volunteer Management (recurring objectives)

Function 1: Recruit, coordinate, and train volunteers.

8. All LTPHAs will maintain jurisdictional Wisconsin Emergency Assistance Volunteer Registry (WEAVR) administrator contact information on the PCA Portal and will update every six months.

Function 2: Notify, organize, assemble, and deploy volunteers.

9. All LTPHA Wisconsin Emergency Assistance Volunteer Registry (WEAVR) administrators will conduct at least one alerting drill (or utilize the system during a real-world event) to alert registered volunteers.

HSEEP Consistent After Action Report/Improvement Plan (recurring objective)

10. (Joint PHEP/HPP Activity) All LTPHAs will participate in at least one Homeland Security Exercise and Evaluation Program (HSEEP) consistent exercise. Use of Incident Command System (ICS) to manage a real event may be used in lieu of an exercise as long as an HSEEP consistent After Action Report (AAR)/Improvement Plan (IP) is completed. *Note: This AAR/IP may focus on any one or multiple of the 15 public health emergency preparedness and response capabilities. LTPHAs can participate with their regional HERC in the development of an AAR.*

    All LTPHAs that received state-supplied vaccine to conduct a school-located mass vaccination exercise during budget period 4 (7/1/22 - 6/30/23) must complete an HSEEP consistent AAR/IP of the exercise. This AAR/IP will satisfy objective 10.

Self-directed Objective

11. All LTPHAs will identify and complete one preparedness objective of their choosing that is reviewed and approved by the Wisconsin state PHEP program. This objective must:
    a) support the building or sustaining of at least one CDC public health emergency preparedness and response capability
    b) include a clearly defined performance measure
    c) identify a reasonable associated deliverable to be met by June 30, 2023.

    Example:

    Capability 6: Information Sharing

(Name of Health Department/Tribal Health Center) will develop or maintain system(s) or process(es) for information exchange with community members and/or key partners to improve information sharing for situational awareness during routine operations and public health events or incidents.

Deliverable: By June 30, 2023, XX Health Department/Tribal Health Center will incorporate at minimum 2 additional demographic data metrics into existing public health data dashboards based on partner input.

Additional information about identifying and receiving Wisconsin state PHEP program approval for self-directed objectives will be made available via email communication.

Recommended Activities

The Wisconsin PHEP program encourages local and tribal public health agencies to attend the following Wisconsin DHS webinars to support situational awareness and education related to the following priority capabilities:

- **Capability 11: Nonpharmaceutical Interventions**
- **Capability 13: Public Health Surveillance and Epidemiological Investigation**

1. **Public Health Emergency Preparedness Questions and Answers (PHEP Q&A) Webinars**

   PHEP Q&A webinars are held every other Tuesday from 10 a.m – 11 a.m.

   Participant information is sent out in advance of PHEP Q&A webinars via email communication.

   Slides and recordings of past webinars are available on the PHEP Q&A Recordings page on the PCA Portal.

2. **Wisconsin COVID-19 Vaccine Program Webinars**

   Bi-weekly COVID-19 Vaccine Program updates are held every other Tuesday from 11 a.m.-12 p.m.

   Register for the meeting series here. Watch recordings of past webinars here.

3. **Bureau of Communicable Disease COVID-19 Webinars**

   Bureau of Communicable Diseases COVID-19 webinars are held on the first Wednesday of each month at 2:00 p.m.

   Participant information is sent out in advance of BCD COVID-19 webinars via email communication.

   Slides and recordings of past webinars are available below the COVID-19 Resources section on the PCA Portal.

DocuSign

Certificate Of Completion

Envelope Id: 4FC8C6CC8C7D43169BC1174414C455CA
Status: Completed
Subject: 155015 - De Pere DPH - 2022 DPH Consolidated Contract - 52825-2
Source Envelope:
Document Pages: 10
Signatures: 3
Certificate Pages: 6
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-06:00) Central Time (US & Canada)

Envelope Originator:
Kristen Sapyta
1 West Wilson St.
Madison, WI 53703
kristen.sapyta@dhs.wisconsin.gov
IP Address: 165.189.255.23

Record Tracking

Status: Original
11/10/2022 11:06:31 AM
Holder: Kristen Sapyta
kristen.sapyta@dhs.wisconsin.gov
Location: DocuSign

Security Appliance Status: Connected
Pool: StateLocal

Storage Appliance Status: Connected
Pool: DHS
Location: DocuSign

Signer Events	Signature	Timestamp
Cody Wagner CodyW.Wagner@dhs.wisconsin.gov Office of Legal Counsel Wisconsin Department of Health Services Security Level: Email, Account Authentication (None)	DocuSigned by: 31F480248CEC464...	Sent: 11/10/2022 11:13:29 AM Viewed: 11/10/2022 11:35:49 AM Signed: 11/10/2022 11:40:23 AM
	Signature Adoption: Uploaded Signature Image Using IP Address: 165.189.255.23	
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
James Boyd jboyd@deperewi.gov Mayor Security Level: Email, Account Authentication (None)	DocuSigned by: James Boyd 50C8D1E932AB49A...	Sent: 11/10/2022 4:15:17 PM Viewed: 11/10/2022 4:19:20 PM Signed: 11/10/2022 4:21:28 PM
	Signature Adoption: Pre-selected Style Using IP Address: 216.56.64.34	
Electronic Record and Signature Disclosure: Accepted: 11/10/2022 4:19:20 PM ID: 1e8e6148-282b-48a3-b5e0-00265404e164		
Anna Benton anna.benton@dhs.wisconsin.gov Assistant Administrator, Division of Public Health DPH Security Level: Email, Account Authentication (None)	DocuSigned by: Anna Benton AF2CECDAF36A431...	Sent: 11/10/2022 4:21:32 PM Viewed: 11/11/2022 9:42:34 AM Signed: 11/11/2022 9:42:40 AM
	Signature Adoption: Pre-selected Style Using IP Address: 165.189.255.23	
Electronic Record and Signature Disclosure: Accepted: 11/11/2022 9:42:34 AM ID: 8b08f08e-7fba-4a13-a46a-d1f4d5771e40		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Kelly Burke kburke@mail.de-pere.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 11/10/2022 11:13:31 AM Viewed: 11/10/2022 11:53:30 AM
Sara Lornson slornson@deperewi.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 11/10/2022 11:13:31 AM
CARS Contracts DHSCARSContracts@dhs.wisconsin.gov Wisconsin Department of Health Services Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 11/10/2022 11:13:30 AM
DPH Contracts DHSDPHContracts@dhs.wisconsin.gov DPH Contracts Shared Account Wisconsin Department of Health Services Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 11/10/2022 11:13:30 AM
Debbie Armbruster darmbruster@deperewi.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 11/10/2022 11:42:55 AM ID: 5fbc6530-2786-4927-853d-b36ad23c0277	COPIED	Sent: 11/11/2022 9:42:44 AM Viewed: 11/14/2022 7:40:20 AM
Kelly Burke kburke@mail.de-pere.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 11/11/2022 9:42:44 AM
Sara Lornson slornson@deperewi.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 11/11/2022 9:42:44 AM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/10/2022 11:13:31 AM

Envelope Summary Events	Status	Timestamps
Certified Delivered	Security Checked	11/11/2022 9:42:34 AM
Signing Complete	Security Checked	11/11/2022 9:42:40 AM
Completed	Security Checked	11/11/2022 9:42:44 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Wisconsin Department of Health Services (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Wisconsin Department of Health Services:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: DHSContractCentral@dhs.wisconsin.gov

To advise Wisconsin Department of Health Services of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at DHSContractCentral@dhs.wisconsin.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Wisconsin Department of Health Services

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to DHSContractCentral@dhs.wisconsin.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Wisconsin Department of Health Services

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to DHSContractCentral@dhs.wisconsin.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Wisconsin Department of Health Services as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Wisconsin Department of Health Services during the course of your relationship with Wisconsin Department of Health Services.

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**City Attorney**
FROM:	**Angela Zills**
SUBJECT:	**Resolution #23-30 Ratifying Health Department Grant Application and Acceptance of Award (Wisconsin Institute for Healthy Aging).**

ATTACHMENTS:

- Reso23-30 (PDF)
- Localizing Efforts to Address Falls (LEAF) Grant (PDF)

RESOLUTION #23-30

RATIFYING HEALTH DEPARTMENT GRANT APPLICATION AND ACCEPTANCE OF AWARD
(Wisconsin Institute for Healthy Aging)

WHEREAS, the Wisconsin Institute for Healthy Aging ("WIHA") provides funding through the Federal Administration for Community Living to local groups, organizations and public health agencies to support sustainable falls and injury prevention efforts in Wisconsin through its Localizing Efforts to Address Falls (LEAF) initiative; and

WHEREAS, the City of De Pere Health Department ("Department") is interested in implementing additional services and resources for individuals, as well their families and caregivers, to bolster its present efforts in reducing the risk of falls among older adults in the community; and

WHEREAS, the grant application process did not allow for the Department to obtain prior approval of its grant application, requiring the Department to submit its application and request ratification of its actions after the fact; and

WHEREAS, the grant award of $8,000 does not require any City funding match and will provide for limited-term staffing costs for data collection, event refreshments, the provision of educational materials to the public, as well as supplies and incentives to administer the initiative; and

WHEREAS, this matter has been reviewed by the Finance/Personnel Committee which recommends ratification of the actions taken by the Department in submitting the application.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

The Common Council ratifies the submission of the grant application to the Wisconsin Institute for Healthy Aging for the purposes specified above and authorizes acceptance of the grant in the amount of $8,000.

BE IT FURTHER RESOLVED THAT:

All City officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted by the Common Council of the City of De Pere, Wisconsin, this 21st day of March, 2023.

APPROVED:

_____
James G. Boyd, Mayor

ATTEST:

_____
Carey E. Danen, City Clerk

Ayes: _____
Nays: _____
Board/Committee Approval: 03/14/2023

Deborah E. Armbruster

From: Danielle M. Jauquet
Sent: Monday, December 19, 2022 7:33 AM
To: Kris Krasnowski
Cc: Suzanne Schreiner; Deborah E. Armbruster
Subject: RE: Congratulations on Your LEAF Award!

Thank you!! We are excited to get started after meeting with Suzanne. ☺

Thank you,

Danielle Jauquet, BSN RN
Public Health Nurse
De Pere Health Department | 335 South Broadway | De Pere, WI 54115
Phone (920) 339-4054 | Fax (920) 339-2745 | *djauquet@deperewi.gov*

Public Health
Prevent. Promote. Protect.
De Pere Health Department

DE PERE

Genuine. Down to Earth. Forward Thinking. Rooted in Strong Values.

CONFIDENTIALITY NOTICE This electronic mail message and any files transmitted with it are confidential and are intended for the sole use of the individual or entity to whom they are addressed. Dissemination, forwarding, printing, or copying of this electronic mail without the consent of the sender is strictly prohibited. If you are not the intended recipient, be advised that you have received this electronic mail in error, and immediately notify the sender by return mail.

From: Kris Krasnowski <kris.krasnowski@wihealthyaging.org>
Sent: Friday, December 16, 2022 12:51 PM
To: Danielle M. Jauquet <djauquet@deperewi.gov>
Cc: Suzanne Schreiner <Suzanne.Schreiner@wihealthyaging.org>
Subject: Congratulations on Your LEAF Award!

You don't often get email from kris.krasnowski@wihealthyaging.org. Learn why this is important

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Danielle,

Congratulations! The De Pere Health Department has been selected to receive a Localizing Efforts to Address Falls (LEAF) grant from the Wisconsin Institute for Healthy Aging. The award, made possible with funding from the federal Administration for Community Living, supports community activities designed to reduce falls in Wisconsin. LEAF grant activities are part of a larger strategy to reduce falls among older adults including the Falls Free Wisconsin Coalition and Center coming in 2023.

Your project award in the amount of $8,000 must be spent or funds committed by August 31, 2023. Reviewers for your project had a recommendation that we would like to discuss with you. Please contact Suzanne Schreiner at your earliest convenience to set up a brief meeting time.

We ask that you participate in a **virtual LEAF Kick-Off meeting from 11:00 am – noon on January 11, 2023**. A calendar invitation will be sent for this meeting; please let us know if you or someone from your project team will be unable to attend. You will also participate in several grantee meetings with a WIHA project manager over the course of the grant period. A final narrative and budget report will be due on October 31, 2023.

Again, congratulations! If you have questions, please contact me or Project Coordinator Suzanne Schreiner. We'll see you at the grant Kick-Off meeting and have a happy holiday season!

Sincerely,

Kris Krasnowski
Executive Director
Wisconsin Institute for Healthy Aging
wihealthyaging.org

wiha
Wisconsin Institute
for Healthy Aging

RFP - Localizing Efforts to Address Falls (LEAF) (wufoo.com)

De Pere Health Department LEAF Grant Application

Current Programming: De Pere Health Department is funded by and serves residents within the city limits of De Pere. Current fall prevention programming includes:

1. General social media posts and posts/events shared from partners such as ADRC, Brown County Prevention Coalition, DHS, CDC, WIHA, etc.
2. Participation in the Brown County Prevention Coalition- Fall Prevention Partnership Committee
3. Stay at Home Assistance (SAHA) Program- collaboration between the De Pere Health Department and De Pere Fire Rescue that works to prevent falls and fires in our community through awareness, resource promotion, education, phone consultations, and in-home visits. Phone consultation includes fall risk assessment, in-home visit eligibility screening, fall and fire prevention education, and resource referrals. In-home visits include health and environment assessment related to fall and fire risk, smoke alarm/carbon monoxide detector check and replacement (as needed), fall and fire prevention recommendations and education, and resource referrals.

Current Data Collection: De Pere Health Department receives fall data for all of Brown County from the Brown County Prevention Coalition OR for the greater De Pere area (City of De Pere, Lawrence, Ledgeview, etc.) from De Pere Fire Rescue via ImageTrend. Tracked and reported out monthly: number of ImageTrend reports received (regardless of jurisdiction) and if referral was made to the Stay at Home Assistance Program. Due to staff time constraints, only ImageTrend reports that indicate voluntary referral to the Stay At Home Assistance are reviewed in full to determine reason for fall and screened for residency.

1) Project Description

Proposed Project: Increase quality of fall data collected/reviewed to assess how many, why, where, and when falls are happening within our jurisdiction of City of De Pere specifically. Analyze collected data. Plan educational fall activity/event at De Pere Community Center AND adjust current ongoing fall programing based on greatest fall risks identified within our jurisdiction.

How will your project reduce falls in your community?: This project will allow us to have data specific to City of De Pere. This helps support our fall prevention efforts and future funding in addition to providing valuable information to guide new efforts, such as an educational activity/event held within our jurisdiction, that can best serve our population. All fall events and group education that De Pere Health Department has been involved with in the last several years has been outside city limits and for the greater Green Bay/Brown County area. We have increasingly heard from our residents that they would like more programming within our jurisdiction. Identifying what is causing current falls and any socio-economic correlations enables us to better tailor our programming to prevent future falls in our community.

2) Goals

Goal #1: Increase quality and quantity of fall data specific to City of De Pere

Goal #2: Hold fall education session within city limits and adjust current fall programming to align with fall risks identified in order to decrease falls within City of De Pere

RFP - Localizing Efforts to Address Falls (LEAF) (wufoo.com)

3) Project Activities:

1. Hire limited term employee/add additional hours to existing limited term employee
2. Create new data tracking spreadsheet and process
3. Using De Pere Fire Rescue ImageTrend reports, track the following for ALL fall incidents regardless of referral to SAHA: jurisdiction, age, gender, race, fall details (determined reason for fall, location of fall, injury/death/hospitalization from fall, etc.), referrals made
4. For falls within city limits of De Pere: plot addresses on city map
5. After 4 months of data collection (January 2023-April 2023), review/analyze data and compare to county/state numbers and to CDC vulnerability index. Identify most common causes for falls and any trends/health disparities.
6. Utilize data to adjust current programming as needed- educational materials, social media posts, etc.
7. Plan and hold fall educational event at De Pere Community Center (within city limits, frequently visited by target population) summer 2023
    a. Present data collected for our jurisdiction
    b. Tailored education based on identified fall causes
    c. Fall bingo
    d. Medication assessments if pharmacist available
    e. Scatter rug collection- mugs for rugs
    f. Fall and fire prevention resource and material distribution
    g. Q&A

4) Project Partners

1. De Pere Fire Rescue
    a. Provide fall incident reports via ImageTrend
    b. Collaborate on Stay at Home Assistance changes if needed and on fall event at De Pere Community Center
2. De Pere Community Center: partner for event space and event promotion
3. De Pere Hometown Pharmacy: potential medication assessment partner
4. Washington University School of Medicine in St. Louis: Fall bingo provider Fall Prevention Bingo | Program in Occupational Therapy Participation, Environment & Performance Lab (wustl.edu)
5. Brown County Prevention Coalition- Fall Prevention Partnership Committee: share county and city numbers with each other, provide resource referrals to partners in the group at event and on visits

5) Addressing Disparities

This project will address underserved populations by potentially identifying health disparities with relation to falls. We currently do not have any data related to this so do not know what disparities might exist in order to address them. This project would allow us to plot addresses where falls are occurring and compare to the CDC vulnerability index to assess any correlation with falls. We would also be able to compare our general rate of falls to the rate in specific groups by age, gender, and race to identify disparities. If identified, we could then plan our programming accordingly to raise awareness about and reduce these disparities.

RFP - Localizing Efforts to Address Falls (LEAF) (wufoo.com)

6) Project Evaluation

We will gauge the success of this project in several ways:

1. Compare quality and quantity of baseline fall data to quality and quantity of fall data after 4 month collection period
2. Administer and analyze event evaluation form: rate effectiveness of education and resources provided
3. Compare 4 month data (city-specific baseline) to year end data to assess if there has been a reduction in falls in City of De Pere following the fall event and changed programming (this information will not be available at the time of the grant period end/report deadline)

7) Project Sustainability/Next Steps

Our hope would be to hold yearly fall education events within our jurisdiction after this initial project kickoff event to better serve our population and reach a wider group than we are able to do with our individualized Stay at Home Assistance Program. We would still continue that program as well with adjustments made as needed based on the data collected. We would continue as much data collection as possible after the 4 month intensive period. Minimally, we would continue to collect number of falls within city limits of De Pere so we can have data that is specific to our community. Ideally, we would continue to collect information on race, gender, age, and reason for fall but may need to scale back based on staff time constraints.

DE PERE HEALTH DEPARTMENT

LEAF Project Budget

List and briefly describe your expected expenses in the table below. **Complete and attach in the project budget section (#8) of your LEAF Grant submission.** Categories may include personnel, travel, materials and supplies, and incentives. Funds **may not** be used to supplant existing funding or for capital expenses. *Add rows as needed.*

Questions? *Contact Kris Krasnowski.*

Category	Item/Description	Amount
Personnel 25%		
Data Collection LTE	Limited Term Employee through City of De Pere for data collection - to be hired/determined (likely add additional hours to existing COVID LTE). 4-5 hours/week for 4 months	$2000.00
Materials and supplies		
Event Refreshments	Renard's Catering: coffee, yogurt parfait bar, muffins- not to exceed $12/person, estimated 50 people, 20% tip, fees	$750.00
Printing and Misc.	Estimated- handouts and brochures for event and SAHA visits. Flyers for event. Pens/markers.	$130.00
Trifold Folders	Event + SAHA visits Amazon.com : Pendaflex Oxford Tri-Fold Pocket Folders, Letter Size, Red, Interior Business Card Holder, 20 Per Box (59811) 2 : Colored File Folders : Office Products x5 boxes of 20	$175.00
De Pere Fall Prevention Booklets	Summarize De Pere fall data, provide local fall prevention resources, describe SAHA program, list resources and tips, space for presentation/bingo notes Booklet Printing Services: Create Custom Booklets | VistaPrint x500 for event AND fire rescue calls	$700.00
Bingo Balls	Amazon.com: 3/4 inch Round Wooden Ball, Bag of 50 Unfinished Wood Round Balls, Hardwood Birch, Small Wooden Balls, for Crafts and Building, 3/4 inch Diameter. by Woodpeckers x2	$20.00

DE PERE HEALTH DEPARTMENT

Bingo Cards	Printed clear labels, attached to acrylic boards- wipeable and reusable for future events: Custom Bingo cards generated at http://print-bingo.com. Basic use of the site is free! (wustl.edu) Amazon.com : Clear Sticker Paper, Full-Sheet Labels, 8.5" x 11" for Inkjet Printers Only, Crystal Clear Gloss, No Back-Slit, 25 Labels : Office Products And Amazon.com: 2 Pack 8x12 Clear Acrylic Sheet,Cast Plexiglass,Lingben Acrylic Board Large Panel 3mm Thick Plexi Glass Board with Protective Paper for Signs, DIY Display Projects, Craft : Industrial & Scientific x25	$450.00
Bingo Chips	Amazon.com: SEETOOOGAMES 5 Bingo Magnetic Wands with 500 Magnetic Bingo Plastic Chip Markers， Family Game Night,Large Group Games,Bingo Hall, School Educational Counting & Sorting Activities : Toys & Games x3	$75.00
Night Lights	Fall prevention measures: night lights MAZ-TEK Plug in Dimmable Led Night Light with Auto Dusk to Dawn Sensor, Soft Warm White Nightlights for Hallway,Bedroom, Kids Room, Kitchen, Stairway, 4 Pack - - Amazon.com x25	$650.00
File of Life	For home visits, events, fire rescue calls, etc. Minimum order 1000, custom logo, large print, magnetic pouch Magnet Pouch & Large Custom Color Cards (thefileoflife.org)	$1250.00
Mugs for Rugs	Rug collection at fall event, fall prevention message and logo Mug 11oz. Digital Full Color Wrap, Case of 36 | Vistaprint	$1000.00
Incentives 10%		
Bingo Prizes	Bingo prizes (gift cards for safe footwear, gift baskets) for fall event	$800.00
Total		**$8000.00**

Deborah E. Armbruster

From: Danielle M. Jauquet
Sent: Wednesday, January 11, 2023 4:46 PM
To: Deborah E. Armbruster
Subject: LEAF Grant Info for Finance
Attachments: LEAF Grant Application.pdf; LEAF-Budget-Template.pdf; RPF LEAF Project - Wisconsin Institute for Healthy Aging.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Application, Budget, and Objectives/Initial Description attached!

Addendum from WIHA:
how to purchase Bingocize | Western Kentucky University (wku.edu)
Bingocize license: $400 for 2 years
Training cost: $150 (online). Groups of more than 20 participants require 2 trained leaders
Equipment cost: $350 plus shipping & handling
Total cost with 1 person trained = $600
Total cost with 2 people trained = $750
One hour 2x/week for 10 weeks

Fall bingo = $545. Cost difference of $55-$205

Thank you,

Danielle Jauquet, BSN RN
Public Health Nurse
De Pere Health Department | 335 South Broadway | De Pere, WI 54115
Phone (920) 339-4054 | Fax (920) 339-2745 | *djauquet@deperewi.gov*

Public Health
Prevent. Promote. Protect.
De Pere Health Department

DE PERE

Genuine. Down to Earth. Forward Thinking. Rooted in Strong Values.

CONFIDENTIALITY NOTICE This electronic mail message and any files transmitted with it are confidential and are intended for the sole use of the individual or entity to whom they are addressed. Dissemination, forwarding, printing, or copying of this electronic mail without the consent of the sender is strictly prohibited. If you are not the intended recipient, be advised that you have received this electronic mail in error, and immediately notify the sender by return mail.

Request for Proposals (RFP)

Falls Free Wisconsin: Localizing Efforts to Address Falls (LEAF)

Proposal Deadline: November 18, 2022 – 5:00 pm

Overview

As part of a larger strategy to reduce falls among older adults in Wisconsin, the Wisconsin Institute for Healthy Aging (WIHA) is pleased to announce a funding opportunity for local falls prevention efforts in Wisconsin. The LEAF initiative will provide funds to local groups to support sustainable falls and injury prevention efforts with a focus on reaching underserved communities and/or creating or revitalizing local falls prevention coalitions.

Who Can Apply:

Funding is available to non-profit, community-based organizations including aging units and Aging & Disability Resource Centers, public safety entities, public health agencies, and other public or community-based organizations or coalitions in Wisconsin.

Funding Amounts and WIHA Support:

WIHA will fund a minimum of 7 projects in the amount of $5,000 - $10,000. **Funded projects must be completed by August 31, 2023.** Grantees are expected to participate in a kick-off meeting and check-in meetings over the course of the grant period. A final narrative and budget report will be due on October 31, 2023.

Allowable Expenses

Funds may be used for personnel (not to exceed 25% of award amount), materials, promotion, supplies, and incentives (not to exceed 10% of award amount). Funds **may not** be used to supplant existing funding or for capital expenditures.

To apply:
https://wiha.wufoo.com/forms/rfp-localizing-efforts-to-address-falls-leaf/

Timeline

Release of RFP..... October 12, 2022

Q&A Sessions..... See below

Proposals Due..... November 18, 2022

Grants Awards Announced..... December 16, 2022

Q&A Sessions –
WIHA will hold online meetings to go over grant requirements and answer questions from prospective applicants.

October 19, 2022: 9:00 – 10:00 am
October 26, 2022: 1:00 – 2:00 pm

Q&A Zoom Link:
https://us06web.zoom.us/j/82015360901?pwd=RnBTVU9JK1MxTWRmUmMySnYrbWwxZz09

Meeting ID: 820 1536 0901
Passcode: 941610
+1 312 626 6799 US (Chicago)

Sessions will be recorded for those unable to attend.

wiha
Wisconsin Institute for Healthy Aging

Background

Wisconsin has the highest rate of deaths due to falls among older adults in the entire country with one in four people age 65 or older falling each year. The Wisconsin Institute for Healthy Aging (WIHA), with funding from the Administration for Community Living (ACL), is working to develop a comprehensive statewide strategy to reduce falls in the state. The strategy includes the creation of the Falls Free Wisconsin Center - housed at WIHA - to provide falls prevention information and resources to consumers and professionals. We also provide leadership to the Falls Free Wisconsin Coalition to ensure collaboration, coordination and a multidisciplinary approach to falls prevention. A third component of the initiative is to cultivate and support local or regional falls prevention efforts through funding opportunities, such as this one, with priority given to projects that address the needs of underserved populations.

Target population:

Projects must support falls prevention in older adults which may also include their families and caregivers. Preference will be given to projects that address the needs of underserved populations and include sustainability measures or lead to next steps in falls prevention.

Proposal Requirements:

1. Applicant organization and project lead contact information.
2. Project description to include 1) overview, 2) goals, 3) activities, 4) evaluation and 5) sustainability measures.
3. Project budget.

Examples of eligible projects:

1. Develop or revitalize a local or area falls and/or injury prevention coalition
2. Launch a local falls prevention event or initiative (e.g., Mugs for Rugs, Only Leaves Should Fall)
3. Expand evidence-based falls prevention programs such as WIHA's Stepping On or Pisando Fuerte programs
4. Develop a falls referral program to connect fallers to interventions
   - With public safety (fire, EMS)
   - With health care providers
5. Develop in-home falls prevention initiatives to address home hazards such as clutter and hoarding and home safety modifications
6. Develop education campaigns on the factors that increase falls (vision, medications, nutrition and hydration, footwear, home hazards, balance and strength) and ways to reduce falls risk
7. Develop a local mobility or accessibility project to understand and address community needs (e.g., walkability survey with recommendations)
8. Develop an initiative to engage pharmacies for medication reviews
9. Implement physical activity programs to improve strength and balance for hard-to-reach elders

To apply:

Submit your (online only) application – **no later than 5:00 pm on Friday, November 18, 2022** - here: https://wiha.wufoo.com/forms/rfp-localizing-efforts-to-address-falls-leaf/

If you have questions, please contact Kris Krasnowski at kris.krasnowski@wihealthyaging.org.

wiha
Wisconsin Institute for Healthy Aging

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Resolution #23-31 Authorizing a Representative to Declare Official Intent for Reimbursement for Federal Tax Law Purposes.**

ATTACHMENTS:

- Reso23-31 (PDF)
- Declaration of Intent Memo (PDF)
- De Pere - Form of Declaration of Official Intent for Reimbursement (002) (PDF)

COMMON COUNCIL
OF THE
CITY OF DE PERE, WISCONSIN

March 21, 2023 **Resolution No. 23-31**

Authorizing a Representative to Declare Official Intent for Reimbursement for Federal Tax Law Purposes

RECITALS

The Common Council (the "**Governing Body**") of the City of De Pere, Wisconsin (the "**City**") makes the following findings and determinations:

A. The City from time to time pays for costs of municipal projects using funds on hand and then borrows to provide permanent financing for the projects, reimbursing itself for the earlier payments.

B. If the City wishes to reimburse itself for an earlier payment using the proceeds of a tax-exempt borrowing, or if the City wishes to preserve its ability to refund on a tax-exempt basis taxable debt that will be used to reimburse an earlier payment, then federal tax law requires that the City declare its intent to do so (a **"Declaration of Official Intent**") not later than 60 days after the date the payment was made.

C. The City is advised by bond counsel that, with certain exceptions for preliminary expenditures, under the applicable federal tax regulations no expenditure made with respect to any property or project may be reimbursed from the proceeds of a tax-exempt state or local borrowing if such obligations are issued more than 18 months after the later of (i) the date that the original expenditure with respect to such property or project was paid or (ii) the date that such property or project is placed in service. In addition, the date that any such expenditure is so reimbursed may not be more than three years after the original expenditure date unless, in the case of a construction project, a licensed architect or engineer and the City certify that at least five years is necessary to complete the project.

D. The Governing Body wishes to authorize one or more persons to make Declarations of Official Intent on the City's behalf when appropriate to preserve the City's ability to use proceeds of a tax-exempt borrowing to reimburse itself for costs paid before the borrowing, or to refund taxable debt that was used to reimburse costs paid before that borrowing.

Resolutions

The Governing Body resolves as follows:

Section 1. Authorization to Declare Official Intent.

The City Administrator (the "**Authorized Representative**"), and any employee of the City designated by the Authorized Representative, are each hereby designated as an authorized representative of the City, for purposes of Treasury Regulations Section 1.150-2, as amended from time to time (the "**Reimbursement Regulations**"), to make Declarations of Official Intent for reimbursement on behalf of the City.

Section 2. Records.

The Authorized Representative, and any employee of the City designated by the Authorized Representative, are hereby directed to maintain a written record of each Declaration of Official Intent for so long as the related borrowing is outstanding.

Section 3. Further Authorizations.

The Authorized Representative, and any employee of the City designated by the Authorized Representative, are hereby authorized to take such further actions as may be necessary or useful to comply with the Reimbursement Regulations.

Section 4. Effective Date.

This Resolution shall take effect immediately upon its adoption in the manner provided by law.

Adopted: March 21, 2023

_____
Mayor – James G. Boyd

_____
Clerk – Carey E. Danen

CERTIFICATIONS BY CLERK

I, Carey E. Danen, hereby certify that I am the duly qualified and acting Clerk of the City of De Pere, Wisconsin (the "**City**"), and as such I have in my possession, or have access to, the complete corporate records of said City and of its Common Council (the "**Governing Body**") and that attached hereto is a true, correct, and complete copy of the resolution (the "**Resolution**") entitled:

Resolution Authorizing a Representative to Declare Official Intent for Reimbursement for Federal Tax Law Purposes

I do hereby further certify as follows:

1. **Meeting Date**. On March 21, 2023, a meeting of the Governing Body was held commencing at 7:30 p.m.

2. **Posting**. On March _____, 2023 (and not less than 24 hours prior to the meeting), I posted, or caused to be posted, at the City's offices in De Pere, Wisconsin a notice setting forth the date, time, location, and subject matter (including specific reference to the Resolution) of said meeting.

3. **Notification of Media**. On March _____, 2023 (and not less than 24 hours prior to the meeting), I communicated or caused to be communicated, the date, time, location, and subject matter (including specific reference to the Resolution) of said meeting to those news media who have filed a written request for such notice and to the official newspaper of the City.

4. **Open Meeting Law Compliance**. Said meeting was a regular meeting of the Governing Body that was held in open session in compliance with Chapter 19 of the Wisconsin Statutes and any other applicable local rules and state statutes.

5. **Members Present**. Said meeting was duly called to order by the Mayor (the "**Presiding Officer**"), who chaired the meeting. Upon roll call, I noted and recorded that there were _____ members of the Governing Body present at the meeting, such number being a quorum of the Governing Body.

6. **Consideration of and Roll Call Vote on Resolution**. Various matters and business were taken up during the course of the meeting without intervention of any closed session. One of the matters taken up was the Resolution. A proper quorum of the Governing Body was present for the consideration of the Resolution, and each member of the Governing Body had received a copy of the Resolution. All rules of the Governing Body that interfered with the consideration of the Resolution, if any, were suspended by a two-thirds vote of the Governing Body. The Resolution was then introduced, moved, and seconded, and after due consideration, upon roll call, _____ of the Governing Body members voted Aye, _____ voted Nay and _____ Abstained.

7. **Adoption of Resolution**. The Resolution was supported by the affirmative vote of a majority of a quorum of the members of the Governing Body in attendance. The Presiding Officer then declared that the Resolution was adopted, and I so recorded it.

IN WITNESS WHEREOF, I have signed my name and affixed the seal of the City hereto on March ____, 2023.

_____

Clerk – Carey E. Danen

[Seal]

CITY OF DE PERE
MEMO

To: Mayor and City Council

From: Lawrence M. Delo, City Administrator

Date: March 21, 2023

RE: Declaration of Intent for Reimbursement Resolution

The City Administration recently received a request from the City's Financial Advisor (Robert W. Baird & Co., Inc.) and the City's bond counsel (Foley & Lardner, LLP) to revise the City's "declaration of intent" process that identifies the City's intent to temporarily fund certain capital projects and equipment expenditures with existing City funds that will then be reimbursed with funds from future bond proceeds. I have attached a resolution that is recommended by our bond counsel that authorizes the City Administrator to make declarations for reimbursement from proceeds of a future tax-exempt borrowing on behalf of the City. This avoids the Administration from having to go back to the Common Council every time a declaration needs to be made for a piece of equipment or capital project that has been previously authorized to be purchased or completed by the City Council and requires partial or full payment before the annual bond proceeds are received. I have also attached the Form of Declaration of Intent for Reimbursement that will be used for funding covered by this resolution for your reference.

This item did not go to the Finance Committee due to the timing of the request from the City's financial advisor and bond counsel and their recommendation to approve and enact the revised process before the City funds projects or equipment purchases in 2023 that will eventually be funded by bond proceeds received later in the year.

CITY OF DE PERE, WISCONSIN

_____, 20_____ **Record No. _____**

Declaration of Official Intent for Reimbursement

This Declaration of Official Intent for Reimbursement (this "**Declaration**") declares the official intent of the City of De Pere, Wisconsin (the "**City**") to reimburse itself with proceeds of a borrowing for expenditures it either has made or intends to make before the borrowing occurs.

The representative of the City responsible for this Declaration, the City Administrator (the "**Authorized Representative**"), or any employee of the City designated by the Authorized Representative, has (by a resolution adopted by the Common Council of the City on March 21, 2023) been authorized to declare official intent on the City's behalf and directed to maintain this Declaration.

The City intends to reimburse itself with proceeds of a borrowing for the expenditures it has made or intends to make relating to the property, project, or program described in Exhibit A to this Declaration (collectively, a "**Project**"). The expenditures described in this Declaration will be one or more of the following types of costs: a capital expenditure, a cost of issuance for a borrowing, a grant (as defined in Treasury Regulations Section 1.148 6(d)(4)), or certain extraordinary working capital items (described in Treasury Regulations Section 1.148 6(d)(3)(ii)(B)).

Before the date that is 60 days prior to the date of this Declaration, no payments have been made by the City for the expenditures to be reimbursed relating to a Project described in Exhibit A to this Declaration, other than for preliminary expenditures that are incurred prior to commencement of construction, rehabilitation, or acquisition of a Project, and these preliminary expenditures do not exceed 20% of the aggregate issue price of that portion of the borrowing or borrowings that finance or are reasonably expected to finance the Project. The term "**preliminary expenditures**" means architectural, engineering, surveying, soil testing, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction, or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

The borrowing from which an expenditure for a Project is to be reimbursed will be issued within 18 months following the later of (i) the date of the expenditure, or (ii) the date on which the Project is placed in service, but no later than 3 years after the date of the expenditure.

The description attached as Exhibit A (which is hereby incorporated herein by this reference and made a part of this Declaration) provides a general functional description of the Project for which the expenditures to be reimbursed are to be (or have been) paid.

The maximum principal amount of debt expected to be issued for the Project is $_____.

CITY OF DE PERE, WISCONSIN

By _____
Title: _____

EXHIBIT A

Description of Property, Project, or Program

[Attached]

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Voucher approval.**

ATTACHMENTS:

- 3-21-23 VOUCHERS (PDF)

PACKET: 06985 MAR 2023 COUNCIL - 2 3-21-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8410	1ST CHOICE PEST CONTROL							
	I-28518	1ST CHOICE PEST CONTROL	R	3/21/2023		270.00CR	101931	
	I-28519	1ST CHOICE PEST CONTROL	R	3/21/2023		150.00CR	101931	420.00
0001	A1 ELEVATOR CORP							
	I-20393	A1 ELEVATOR CORP	R	3/21/2023		691.50CR	101932	691.50
2412	ACCURATE SUSPENSION WAREHOUSE							
	I-2302484	ACCURATE SUSPENSION WAREHOUSE	R	3/21/2023		54.22CR	101933	54.22
0302	AIRGAS USA LLC							
	I-9994964677	AIRGAS USA LLC	R	3/21/2023		581.18CR	101934	581.18
2982	ALL CITY COMMUNICATIONS							
	I-4699411-030123	ALL CITY COMMUNICATIONS	R	3/21/2023		148.00CR	101935	148.00
0007	AMBROSIUS SALES & SERVICE							
	I-54055	AMBROSIUS SALES & SERVICE	R	3/21/2023		133.76CR	101936	
	I-54128	AMBROSIUS SALES & SERVICE	R	3/21/2023		181.22CR	101936	
	I-54184	AMBROSIUS SALES & SERVICE	R	3/21/2023		29.40CR	101936	344.38
7507	DEBORAH ARMBRUSTER							
	I-202303133958	DEBORAH ARMBRUSTER	R	3/21/2023		63.24CR	101937	63.24
2997	ATLAS OUTFITTERS							
	I-14704	ATLAS OUTFITTERS	R	3/21/2023		54.25CR	101938	
	I-14726	ATLAS OUTFITTERS	R	3/21/2023		2,076.90CR	101938	2,131.15
1380	AUTOHOE II INC							
	I-20856	AUTOHOE II INC	R	3/21/2023		200.00CR	101939	200.00
6803	AUTOMATIC MOTORS INC.							
	I-3224	AUTOMATIC MOTORS INC.	R	3/21/2023		420.00CR	101940	420.00
0442	BADGER LABORATORIES INC							
	I-23-53004377	BADGER LABORATORIES INC	R	3/21/2023		562.00CR	101941	
	I-25-53007225	BADGER LABORATORIES INC	R	3/21/2023		550.00CR	101941	1,112.00
0020	BADGERLAND PRINTING INC							
	I-39421	BADGERLAND PRINTING INC	R	3/21/2023		75.00CR	101942	
	I-39461	BADGERLAND PRINTING INC	R	3/21/2023		1,070.00CR	101942	
	I-39504	BADGERLAND PRINTING INC	R	3/21/2023		128.00CR	101942	1,273.00

PACKET: 06985 MAR 2023 COUNCIL - 2 3-21-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0023	BATTERIES PLUS LLC							
	I-P60311568	BATTERIES PLUS LLC	R	3/21/2023		46.08CR	101943	46.08
0027	BAY TOWEL INC							
	I-4470158	BAY TOWEL INC	R	3/21/2023		116.00CR	101944	116.00
8982	BAYCARE AURORA LLC							
	I-188-CI0000364	BAYCARE AURORA LLC	R	3/21/2023		114.48CR	101945	114.48
1532	BOBCAT PLUS INC							
	I-IG50231	BOBCAT PLUS INC	R	3/21/2023		14.94CR	101946	
	I-IG50246	BOBCAT PLUS INC	R	3/21/2023		299.50CR	101946	
	I-IG50264	BOBCAT PLUS INC	R	3/21/2023		169.59CR	101946	
	I-IG50314	BOBCAT PLUS INC	R	3/21/2023		18.54CR	101946	502.57
3008	BOUND TREE MEDICAL LLC							
	I-84868875	BOUND TREE MEDICAL LLC	R	3/21/2023		224.97CR	101947	224.97
0038	BROADWAY AUTOMOTIVE INC							
	I-1118283P	BROADWAY AUTOMOTIVE INC	R	3/21/2023		267.06CR	101948	267.06
0039	BROOKS TRACTOR INC							
	I-D09566	BROOKS TRACTOR INC	R	3/21/2023		52.89CR	101949	52.89
2984	BROWN COUNTY TREASURER							
	I-2023-00000003	BROWN COUNTY TREASURER	R	3/21/2023		30.00CR	101950	30.00
7745	KELLY BURKE							
	I-202303133959	KELLY BURKE	R	3/21/2023		11.75CR	101951	
	I-202303133960	KELLY BURKE	R	3/21/2023		26.32CR	101951	
	I-202303143968	KELLY BURKE	R	3/21/2023		12.31CR	101951	50.38
0050	CAMERA CORNER INC							
	I-INV117412	CAMERA CORNER INC	R	3/21/2023		3,050.00CR	101952	3,050.00
6061	CARRICO AQUATIC RESOURCES INC							
	I-20231141	CARRICO AQUATIC RESOURCES INC	R	3/21/2023		34,250.00CR	101953	34,250.00
0536	CDW GOVERNMENT INC							
	I-GS48086	CDW GOVERNMENT INC	R	3/21/2023		246.14CR	101954	
	I-GT65411	CDW GOVERNMENT INC	R	3/21/2023		90.12CR	101954	
	I-GX25494	CDW GOVERNMENT INC	R	3/21/2023		318.45CR	101954	
	I-GX36245	CDW GOVERNMENT INC	R	3/21/2023		12.93CR	101954	
	I-GX41832	CDW GOVERNMENT INC	R	3/21/2023		15.32CR	101954	682.96

PACKET: 06985 MAR 2023 COUNCIL - 2 3-21-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
6575	CEDAR CORP							
	I-114617	CEDAR CORP	R	3/21/2023		3,498.68CR	101955	3,498.68
8864	CENTER FOR INTERNET SECURITY INC							
	I-INV-230208-0043887	CENTER FOR INTERNET SECURITY I	R	3/21/2023		49.20CR	101956	49.20
0520	CENTRAL BROWN COUNTY WATER AUTHORITY							
	I-3344	CENTRAL BROWN COUNTY WATER AUT	R	3/21/2023		1,482.00CR	101957	1,482.00
8443	CINTAS							
	I-4146921758	CINTAS	R	3/21/2023		47.89CR	101958	
	I-4147610843	CINTAS	R	3/21/2023		47.89CR	101958	95.78
2708	CLEANING SOLUTION SERVICES INC							
	I-22906	CLEANING SOLUTION SERVICES INC	R	3/21/2023		1,436.94CR	101959	
	I-22907	CLEANING SOLUTION SERVICES INC	R	3/21/2023		1,758.93CR	101959	
	I-22912	CLEANING SOLUTION SERVICES INC	R	3/21/2023		2,218.50CR	101959	
	I-22945	CLEANING SOLUTION SERVICES INC	R	3/21/2023		498.63CR	101959	
	I-22950	CLEANING SOLUTION SERVICES INC	R	3/21/2023		405.86CR	101959	
	I-22951	CLEANING SOLUTION SERVICES INC	R	3/21/2023		195.47CR	101959	6,514.33
7997	COMPLETE OFFICE							
	I-AR50016	COMPLETE OFFICE	R	3/21/2023		35.55CR	101960	
	I-AR50017	COMPLETE OFFICE	R	3/21/2023		59.40CR	101960	
	I-AR50018	COMPLETE OFFICE	R	3/21/2023		41.91CR	101960	
	I-AR50019	COMPLETE OFFICE	R	3/21/2023		48.09CR	101960	184.95
7639	CORE & MAIN LP							
	I-S243546	CORE & MAIN LP	R	3/21/2023		1,383.75CR	101961	
	I-S384611	CORE & MAIN LP	R	3/21/2023		4,345.52CR	101961	
	I-S420298	CORE & MAIN LP	R	3/21/2023		840.00CR	101961	
	I-S453139	CORE & MAIN LP	R	3/21/2023		96.00CR	101961	6,665.27
8755	CR CANVAS SPECIALTIES INC							
	I-15577	CR CANVAS SPECIALTIES INC	R	3/21/2023		40.00CR	101962	40.00
8027	CURB N DECOR LLC							
	I-23-860	CURB N DECOR LLC	R	3/21/2023		595.00CR	101963	595.00
5940	DE PERE CINEMA							
	I-202303133961	DE PERE CINEMA	R	3/21/2023		70.00CR	101964	70.00

PACKET: 06985 MAR 2023 COUNCIL - 2 3-21-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0069	DE PERE GREENHOUSE INC							
	I-37077	DE PERE GREENHOUSE INC	R	3/21/2023		24.99CR	101965	
	I-37094	DE PERE GREENHOUSE INC	R	3/21/2023		61.95CR	101965	86.94
3590	LAWRENCE DELO							
	I-202303133962	LAWRENCE DELO	R	3/21/2023		124.10CR	101966	124.10
0075	DIGGERS HOTLINE INC							
	I-230 2 36401	DIGGERS HOTLINE INC	R	3/21/2023		262.30CR	101967	262.30
3213	EILLIEN'S							
	I-SI408265	EILLIEN'S	R	3/21/2023		434.26CR	101968	434.26
0085	EMERGENCY MEDICAL PRODUCTS INC							
	I-2532095	EMERGENCY MEDICAL PRODUCTS INC	R	3/21/2023		345.88CR	101969	345.88
8983	TONY ENGEBOS							
	I-202303133963	TONY ENGEBOS	R	3/21/2023		179.34CR	101970	179.34
0086	ERC INC							
	I-ERC-0323-1039	ERC INC	R	3/21/2023		578.12CR	101971	578.12
7422	EXCEL UNDERGROUND LLC							
	I-10372	EXCEL UNDERGROUND LLC	R	3/21/2023		1,747.93CR	101972	1,747.93
0331	FERGUSON WATERWORKS #1476 INC							
	I-381445	FERGUSON WATERWORKS #1476 INC	R	3/21/2023		1,750.00CR	101973	1,750.00
8238	FIRE DEX GW LLC DBA GEAR WASH - MILWAUKEE							
	I-5-834	FIRE DEX GW LLC DBA GEAR WASH	R	3/21/2023		282.45CR	101974	282.45
6497	FIRE SAFETY USA INC							
	I-169244	FIRE SAFETY USA INC	R	3/21/2023		355.00CR	101975	
	I-169563	FIRE SAFETY USA INC	R	3/21/2023		1,190.00CR	101975	1,545.00
0200	FIRST SUPPLY LLC							
	I-13600840-00	FIRST SUPPLY LLC	R	3/21/2023		106.16CR	101976	106.16
0996	FOX LAMINATING CO INC							
	I-INV0467799	FOX LAMINATING CO INC	R	3/21/2023		69.95CR	101977	69.95
0107	FOX VALLEY TECHNICAL COLLEGE							
	I-TPB0000796015	FOX VALLEY TECHNICAL COLLEGE	R	3/21/2023		865.00CR	101978	865.00

PACKET: 06985 MAR 2023 COUNCIL - 2 3-21-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
3655	FUN EXPRESS LLC							
	I-722944922-01	FUN EXPRESS LLC	R	3/21/2023		403.39CR	101979	403.39
8347	GFL ENVIRONMENTAL							
	I-U60000132686	GFL ENVIRONMENTAL	R	3/21/2023		1,134.00CR	101980	1,134.00
2544	GLOBAL RECOGNITION INC							
	I-221056	GLOBAL RECOGNITION INC	R	3/21/2023		34.20CR	101981	34.20
6923	GORDON FLESCH COMPANY INC.							
	I-IN14096737	GORDON FLESCH COMPANY INC.	R	3/21/2023		45.63CR	101982	45.63
0116	GRAINGER INC							
	I-9624135878	GRAINGER INC	R	3/21/2023		817.62CR	101983	817.62
0124	GREEN BAY CITY TREASURER							
	I-167887	GREEN BAY CITY TREASURER	R	3/21/2023		2,074.76CR	101984	2,074.76
6608	TRISTA GROTH							
	I-202303133964	TRISTA GROTH	R	3/21/2023		221.83CR	101985	221.83
2947	MATTHEW GUTH							
	I-202303133965	MATTHEW GUTH	R	3/21/2023		137.14CR	101986	137.14
0446	HAWKINS INC							
	I-6413014	HAWKINS INC	R	3/21/2023		5,123.83CR	101987	5,123.83
0135	HYDROCLEAN EQUIPMENT INC							
	I-18928	HYDROCLEAN EQUIPMENT INC	R	3/21/2023		61.04CR	101988	61.04
5484	HYDROCORP INC							
	I-71035-IN	HYDROCORP INC	R	3/21/2023		2,787.00CR	101989	2,787.00
1399	INDOFF INC							
	I-3630638	INDOFF INC	R	3/21/2023		71.08CR	101990	
	I-3632511	INDOFF INC	R	3/21/2023		1,132.65CR	101990	
	I-3633127	INDOFF INC	R	3/21/2023		18.99CR	101990	
	I-3634128	INDOFF INC	R	3/21/2023		82.55CR	101990	
	I-3634129	INDOFF INC	R	3/21/2023		299.64CR	101990	
	I-3634551	INDOFF INC	R	3/21/2023		132.54CR	101990	
	I-3634576	INDOFF INC	R	3/21/2023		13.47CR	101990	
	I-3635575	INDOFF INC	R	3/21/2023		287.21CR	101990	2,038.13

PACKET: 06985 MAR 2023 COUNCIL - 2 3-21-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
8914	INNER DIMENSIONS WELLNESS LLC							
	I-22123COD	INNER DIMENSIONS WELLNESS LLC	R	3/21/2023		210.00CR	101991	210.00
5167	BRETT JANSEN							
	I-202303133966	BRETT JANSEN	R	3/21/2023		57.40CR	101992	
	I-202303133967	BRETT JANSEN	R	3/21/2023		1,289.00CR	101992	1,346.40
8364	JOHNSTONE SUPPLY							
	I-6055751	JOHNSTONE SUPPLY	R	3/21/2023		218.14CR	101993	
	I-6055983	JOHNSTONE SUPPLY	R	3/21/2023		40.58CR	101993	258.72
1276	JX ENTERPRISES INC							
	I-14248166P	JX ENTERPRISES INC	R	3/21/2023		29.20CR	101994	
	I-14248668P	JX ENTERPRISES INC	R	3/21/2023		44.16CR	101994	
	I-14249305P	JX ENTERPRISES INC	R	3/21/2023		713.94CR	101994	
	I-14249435P	JX ENTERPRISES INC	R	3/21/2023		75.96CR	101994	863.26
2289	KUSSMAUL ELECTRONICS CO INC							
	I-225152	KUSSMAUL ELECTRONICS CO INC	R	3/21/2023		621.29CR	101995	621.29
0153	LAFORCE INC							
	I-1214673	LAFORCE INC	R	3/21/2023		3,773.00CR	101996	3,773.00
0157	LEAGUE OF WI MUNICIPALITIES							
	I-202303143981	LEAGUE OF WI MUNICIPALITIES	R	3/21/2023		600.00CR	101997	600.00
0159	LEXIS NEXIS INC							
	I-3094373580	LEXIS NEXIS INC	R	3/21/2023		338.00CR	101998	338.00
1	LONG, NICK & KAYLA							
	I-202303143982	MAILBOX	R	3/21/2023		73.84CR	101999	73.84
7444	SARA LORNSON							
	I-202303143969	SARA LORNSON	R	3/21/2023		58.00CR	102000	58.00
7446	MACQUEEN EQUIPMENT							
	I-P12592	MACQUEEN EQUIPMENT	R	3/21/2023		937.50CR	102001	
	I-P24930	MACQUEEN EQUIPMENT	R	3/21/2023		239.44CR	102001	
	I-P28066	MACQUEEN EQUIPMENT	R	3/21/2023		44.78CR	102001	1,221.72
7190	STEVE MASSEY							
	I-202303143970	STEVE MASSEY	R	3/21/2023		167.68CR	102002	167.68

PACKET: 06985 MAR 2023 COUNCIL - 2 3-21-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0173	MENARDS INC							
	I-11731	MENARDS INC	R	3/21/2023		107.40CR	102003	
	I-11882	MENARDS INC	R	3/21/2023		128.43CR	102003	
	I-12021	MENARDS INC	R	3/21/2023		107.02CR	102003	
	I-12303	MENARDS INC	R	3/21/2023		39.99CR	102003	
	I-12332	MENARDS INC	R	3/21/2023		95.68CR	102003	
	I-12439	MENARDS INC	R	3/21/2023		3.49CR	102003	
	I-12620	MENARDS INC	R	3/21/2023		23.77CR	102003	
	I-12633	MENARDS INC	R	3/21/2023		67.92CR	102003	
	I-12635	MENARDS INC	R	3/21/2023		21.95CR	102003	
	I-12639	MENARDS INC	R	3/21/2023		163.76CR	102003	
	I-9629	MENARDS INC	R	3/21/2023		8.48CR	102003	767.89
8984	MIDWEST PLAYSCAPES INC							
	I-9978	MIDWEST PLAYSCAPES INC	R	3/21/2023		407.75CR	102004	407.75
2744	MSA PROFESSIONAL SERVICES INC							
	I-R09441027.0 - 6	MSA PROFESSIONAL SERVICES INC	R	3/21/2023		1,072.50CR	102005	1,072.50
8431	MULTI MEDIA CHANNELS LLC							
	I-64214	MULTI MEDIA CHANNELS LLC	R	3/21/2023		546.65CR	102006	546.65
3191	NCI							
	I-AR28669	NCI	R	3/21/2023		52.40CR	102007	52.40
7129	NELSON TACTICAL							
	I-2884	NELSON TACTICAL	R	3/21/2023		58.50CR	102008	
	I-2885	NELSON TACTICAL	R	3/21/2023		160.20CR	102008	
	I-2889	NELSON TACTICAL	R	3/21/2023		151.20CR	102008	
	I-2981	NELSON TACTICAL	R	3/21/2023		109.62CR	102008	479.52
5766	TOM NELSON							
	I-202303143971	TOM NELSON	R	3/21/2023		30.73CR	102009	30.73
8780	NORTHEAST ASPHALT INC							
	I-1850415	NORTHEAST ASPHALT INC	R	3/21/2023		13.38CR	102010	13.38
0531	NORTHEAST AUTO PARTS INC							
	C-382123	NORTHEAST AUTO PARTS INC	R	3/21/2023		89.99	102011	
	C-382145	NORTHEAST AUTO PARTS INC	R	3/21/2023		89.99	102011	
	C-382635	NORTHEAST AUTO PARTS INC	R	3/21/2023		26.20	102011	
	C-382637	NORTHEAST AUTO PARTS INC	R	3/21/2023		33.83	102011	
	C-382721	NORTHEAST AUTO PARTS INC	R	3/21/2023		10.46	102011	
	I-382075	NORTHEAST AUTO PARTS INC	R	3/21/2023		43.38CR	102011	
	I-382076	NORTHEAST AUTO PARTS INC	R	3/21/2023		70.97CR	102011	
	I-382096	NORTHEAST AUTO PARTS INC	R	3/21/2023		26.12CR	102011	
	I-382139	NORTHEAST AUTO PARTS INC	R	3/21/2023		105.01CR	102011	
	I-382149	NORTHEAST AUTO PARTS INC	R	3/21/2023		48.90CR	102011	
	I-382187	NORTHEAST AUTO PARTS INC	R	3/21/2023		26.12CR	102011	
	I-382252	NORTHEAST AUTO PARTS INC	R	3/21/2023		142.54CR	102011	
	I-382269	NORTHEAST AUTO PARTS INC	R	3/21/2023		294.26CR	102011	
	I-382272	NORTHEAST AUTO PARTS INC	R	3/21/2023		26.12CR	102011	

PACKET: 06985 MAR 2023 COUNCIL - 2 3-21-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
	I-382276	NORTHEAST AUTO PARTS INC	R	3/21/2023		14.22CR	102011	
	I-382309	NORTHEAST AUTO PARTS INC	R	3/21/2023		35.84CR	102011	
	I-382326	NORTHEAST AUTO PARTS INC	R	3/21/2023		70.23CR	102011	
	I-382441	NORTHEAST AUTO PARTS INC	R	3/21/2023		24.74CR	102011	
	I-382442	NORTHEAST AUTO PARTS INC	R	3/21/2023		24.74CR	102011	
	I-382470	NORTHEAST AUTO PARTS INC	R	3/21/2023		84.99CR	102011	
	I-382553	NORTHEAST AUTO PARTS INC	R	3/21/2023		152.54CR	102011	
	I-382656	NORTHEAST AUTO PARTS INC	R	3/21/2023		9.99CR	102011	
	I-382660	NORTHEAST AUTO PARTS INC	R	3/21/2023		47.88CR	102011	
	I-382696	NORTHEAST AUTO PARTS INC	R	3/21/2023		59.04CR	102011	
	I-382698	NORTHEAST AUTO PARTS INC	R	3/21/2023		10.46CR	102011	
	I-382715	NORTHEAST AUTO PARTS INC	R	3/21/2023		19.38CR	102011	
	I-382722	NORTHEAST AUTO PARTS INC	R	3/21/2023		13.56CR	102011	
	I-382730	NORTHEAST AUTO PARTS INC	R	3/21/2023		16.34CR	102011	
	I-382748	NORTHEAST AUTO PARTS INC	R	3/21/2023		29.68CR	102011	
	I-382749	NORTHEAST AUTO PARTS INC	R	3/21/2023		10.65CR	102011	
	I-382750	NORTHEAST AUTO PARTS INC	R	3/21/2023		10.46CR	102011	
	I-382794	NORTHEAST AUTO PARTS INC	R	3/21/2023		142.54CR	102011	
	I-382851	NORTHEAST AUTO PARTS INC	R	3/21/2023		52.24CR	102011	
	I-382852	NORTHEAST AUTO PARTS INC	R	3/21/2023		18.77CR	102011	
	I-382964	NORTHEAST AUTO PARTS INC	R	3/21/2023		51.99CR	102011	
	I-382972	NORTHEAST AUTO PARTS INC	R	3/21/2023		234.34CR	102011	
	I-382976	NORTHEAST AUTO PARTS INC	R	3/21/2023		21.38CR	102011	
	I-382990	NORTHEAST AUTO PARTS INC	R	3/21/2023		45.49CR	102011	
	I-383004	NORTHEAST AUTO PARTS INC	R	3/21/2023		16.22CR	102011	
	I-383012	NORTHEAST AUTO PARTS INC	R	3/21/2023		18.68CR	102011	
	I-3830749	NORTHEAST AUTO PARTS INC	R	3/21/2023		18.42CR	102011	
	I-383101	NORTHEAST AUTO PARTS INC	R	3/21/2023		12.24CR	102011	
	I-383148	NORTHEAST AUTO PARTS INC	R	3/21/2023		13.28CR	102011	
	I-383435	NORTHEAST AUTO PARTS INC	R	3/21/2023		23.96CR	102011	
	I-383436	NORTHEAST AUTO PARTS INC	R	3/21/2023		17.97CR	102011	
	I-383471	NORTHEAST AUTO PARTS INC	R	3/21/2023		18.90CR	102011	
	I-383701	NORTHEAST AUTO PARTS INC	R	3/21/2023		10.42CR	102011	
	I-384153	NORTHEAST AUTO PARTS INC	R	3/21/2023		27.98CR	102011	1,912.51
VOID	VOID CHECK		V	3/21/2023			102012	**VOID**
VOID	VOID CHECK		V	3/21/2023			102013	**VOID**
VOID	VOID CHECK		V	3/21/2023			102014	**VOID**
6452	JACOB NOWAK							
	I-202303143972	JACOB NOWAK	R	3/21/2023		194.52CR	102015	194.52

PACKET: 06985 MAR 2023 COUNCIL - 2 3-21-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	OLSON, WAYNE B							
	I-202303143983	MAILBOX	R	3/21/2023		53.10CR	102016	53.10
0197	PACKER CITY INTL TRUCKS INC							
	I-X101171909:01	PACKER CITY INTL TRUCKS INC	R	3/21/2023		91.76CR	102017	
	I-X101172107:01	PACKER CITY INTL TRUCKS INC	R	3/21/2023		333.53CR	102017	
	I-X101172499:01	PACKER CITY INTL TRUCKS INC	R	3/21/2023		20.19CR	102017	445.48
1331	PACKER FASTENER & SUPPLY INC							
	I-780486	PACKER FASTENER & SUPPLY INC	R	3/21/2023		56.95CR	102018	
	I-780639	PACKER FASTENER & SUPPLY INC	R	3/21/2023		125.12CR	102018	
	I-782735	PACKER FASTENER & SUPPLY INC	R	3/21/2023		131.85CR	102018	
	I-782962	PACKER FASTENER & SUPPLY INC	R	3/21/2023		17.59CR	102018	331.51
0525	PETROLEUM EQUIP SERVICE OF WI INC							
	I-20230083	PETROLEUM EQUIP SERVICE OF WI	R	3/21/2023		16,250.35CR	102019	16,250.35
1246	PREVEA HEALTH							
	I-142026	PREVEA HEALTH	R	3/21/2023		120.90CR	102020	120.90
8067	QUADIENT LEASING USA INC							
	I-N9823402	QUADIENT LEASING USA INC	R	3/21/2023		320.67CR	102021	
	I-N9823860	QUADIENT LEASING USA INC	R	3/21/2023		320.67CR	102021	641.34
7584	R LEWIS TECHNOLOGIES INC							
	I-13168	R LEWIS TECHNOLOGIES INC	R	3/21/2023		72.45CR	102022	72.45
6948	RAY'S TIRE							
	I-1028702	RAY'S TIRE	R	3/21/2023		2,305.00CR	102023	2,305.00
0228	RENT A FLASH OF WISCONSIN INC							
	I-84573	RENT A FLASH OF WISCONSIN INC	R	3/21/2023		1,760.00CR	102024	1,760.00
0158	ROBERT E LEE & ASSOCIATES INC							
	I-83701	ROBERT E LEE & ASSOCIATES INC	R	3/21/2023		1,830.00CR	102025	1,830.00
0681	ROGAN'S SHOES							
	I-279085	ROGAN'S SHOES	R	3/21/2023		1,594.75CR	102026	1,594.75
1023	S & S WORLDWIDE INC							
	I-IN101148161	S & S WORLDWIDE INC	R	3/21/2023		111.15CR	102027	111.15

PACKET: 06985 MAR 2023 COUNCIL - 2 3-21-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
0501	SAINT MARY'S HOSPITAL							
	I-1623	SAINT MARY'S HOSPITAL	R	3/21/2023		37.02CR	102028	37.02
7088	NEAL SCHWEINER							
	I-202303143973	NEAL SCHWEINER	R	3/21/2023		1,349.00CR	102029	1,349.00
3268	SEILER INSTRUMENT & MFG CO INC							
	I-INV1435	SEILER INSTRUMENT & MFG CO INC	R	3/21/2023		6,937.00CR	102030	6,937.00
8202	SHERWIN WILLIAMS CO							
	I-920-1	SHERWIN WILLIAMS CO	R	3/21/2023		38.33CR	102031	38.33
6152	TIM SINKLER							
	I-202303143974	TIM SINKLER	R	3/21/2023		90.57CR	102032	90.57
1327	JENNIFER L TOBISON							
	I-202303143975	JENNIFER L TOBISON	R	3/21/2023		12.94CR	102033	12.94
0267	TRAFFIC & PARKING CONTROL INC							
	I-I747894	TRAFFIC & PARKING CONTROL INC	R	3/21/2023		842.25CR	102034	842.25
0268	TRUCK EQUIPMENT INC							
	I-1039888-00	TRUCK EQUIPMENT INC	R	3/21/2023		52.06CR	102035	
	I-1040293-00	TRUCK EQUIPMENT INC	R	3/21/2023		99.17CR	102035	
	I-139389-00	TRUCK EQUIPMENT INC	R	3/21/2023		140.76CR	102035	291.99
0272	UNIFORM SHOPPE INC							
	C-C329796	UNIFORM SHOPPE INC	R	3/21/2023		119.90	102036	
	I-331249	UNIFORM SHOPPE INC	R	3/21/2023		447.70CR	102036	
	I-331433	UNIFORM SHOPPE INC	R	3/21/2023		115.90CR	102036	
	I-331502	UNIFORM SHOPPE INC	R	3/21/2023		165.90CR	102036	
	I-331560	UNIFORM SHOPPE INC	R	3/21/2023		143.90CR	102036	753.50
7015	US BANK EQUIPMENT FINANCE							
	I-495156671	US BANK EQUIPMENT FINANCE	R	3/21/2023		222.00CR	102037	222.00
0270	US POSTAL SERVICE							
	I-202303143976	US POSTAL SERVICE	R	3/21/2023		290.00CR	102038	290.00
7210	VANDEN PLAS PORTABLE SOLUTIONS LLC							
	I-12622	VANDEN PLAS PORTABLE SOLUTIONS	R	3/21/2023		153.92CR	102039	153.92

PACKET: 06985 MAR 2023 COUNCIL - 2 3-21-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
3085	VANDERLOOP'S SHOES INC							
	I-I04-10068717	VANDERLOOP'S SHOES INC	R	3/21/2023		125.00CR	102040	125.00
5772	MELISSA VANDE WETTERING							
	I-202303143977	MELISSA VANDE WETTERING	R	3/21/2023		49.52CR	102041	49.52
3767	VDH ELECTRIC INC							
	I-25997	VDH ELECTRIC INC	R	3/21/2023		3,744.78CR	102042	3,744.78
3707	VIKING ELECTRIC SUPPLY							
	C-S006691045.002	VIKING ELECTRIC SUPPLY	R	3/21/2023		428.00	102043	
	I-S006672002.002	VIKING ELECTRIC SUPPLY	R	3/21/2023		87.01CR	102043	
	I-S006679910.001	VIKING ELECTRIC SUPPLY	R	3/21/2023		148.80CR	102043	
	I-S006691029.001	VIKING ELECTRIC SUPPLY	R	3/21/2023		323.57CR	102043	
	I-S006691033.001	VIKING ELECTRIC SUPPLY	R	3/21/2023		499.04CR	102043	
	I-S006691045.001	VIKING ELECTRIC SUPPLY	R	3/21/2023		428.00CR	102043	
	I-S006705602.001	VIKING ELECTRIC SUPPLY	R	3/21/2023		641.94CR	102043	
	I-S006719190.001	VIKING ELECTRIC SUPPLY	R	3/21/2023		97.98CR	102043	1,798.34
7861	KRISTEN VINCENT							
	I-202303143978	KRISTEN VINCENT	R	3/21/2023		180.71CR	102044	180.71
3724	VISU-SEWER CLEAN & SEAL INC							
	I-22-03 (3) FINAL	VISU-SEWER CLEAN & SEAL INC	R	3/21/2023		16,233.18CR	102045	16,233.18
2645	WI DEPT OF JUSTICE							
	I-202303143979	WI DEPT OF JUSTICE	R	3/21/2023		266.00CR	102046	266.00
0294	WI DEPT OF TRANSPORTATION BBS							
	I-395-0000296513	WI DEPT OF TRANSPORTATION BBS	R	3/21/2023		3,728.05CR	102047	
	I-395-0000297579	WI DEPT OF TRANSPORTATION BBS	R	3/21/2023		4,611.15CR	102047	
	I-395-0000297596	WI DEPT OF TRANSPORTATION BBS	R	3/21/2023		5,337.94CR	102047	13,677.14
0548	WI RURAL WATER ASSOC							
	I-S5724	WI RURAL WATER ASSOC	R	3/21/2023		615.00CR	102048	615.00
8985	WSFCA							
	I-573	WSFCA	R	3/21/2023		95.00CR	102049	
	I-649	WSFCA	R	3/21/2023		95.00CR	102049	
	I-668	WSFCA	R	3/21/2023		95.00CR	102049	
	I-676	WSFCA	R	3/21/2023		95.00CR	102049	380.00

PACKET: 06985 MAR 2023 COUNCIL - 2 3-21-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1837	STEVEN YEDICA							
	I-202303143980	STEVEN YEDICA	R	3/21/2023		221.55CR	102050	221.55

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	117	0.00	178,112.80	178,112.80
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	3	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	120	0.00	178,112.80	178,112.80

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

PACKET: 06985 MAR 2023 COUNCIL - 2 3-21-23
VENDOR SET: 01 **** CHECK LISTING ****
BANK : AP ASSOCIATED

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
100	3/2023	84,343.27CR
201	3/2023	16,226.94CR
208	3/2023	15.36CR
260	3/2023	3,498.68CR
405	3/2023	19,803.26CR
415	3/2023	16,927.80CR
601	3/2023	26,192.40CR
650	3/2023	11,105.09CR
ALL		178,112.80CR

City of De Pere, Wisconsin

Request For Common Council Action

MEETING DATE:	**March 21, 2023**
DEPARTMENT:	**City Clerk**
FROM:	**Carey Danen**
SUBJECT:	**Future agenda items.**